



Unified Government Community Development Department  
**EMERGENCY SOLUTIONS GRANT  
CALCULATION WORKSHEET**

**\*Must be completed for all household members age 18 or older with income.**

<b>Head of Household Name</b>	<input type="checkbox"/> Intake/Screening		<input type="checkbox"/> 3 Month Recertification		
<b>Annual Income (listed on ESG Screening Intake)*</b>					
<b>Family Member</b>	<b>Wages/ Salaries</b>	<b>Benefits/Pensions</b>	<b>Public Assistance</b>	<b>Other Income</b>	<b>Total</b>
<b>TOTAL Gross Annual Income</b>					
<b>% AMI</b>					
<b>Gross Income Must be Below 30% AMI to be Eligible:</b>					<b>YES NO</b>
<b>Contract Rent</b>					
	<b>Gas</b>	<b>Electric</b>	<b>Propane</b>	<b>Fuel Oil</b>	<b>Other TOTAL</b>
Heating					
Cooking					
Hot Water					
Water					
Electricity					
Sewer					
Trash					
Air Conditioning					
<b>Total Utility Allowance</b>					
<b>Gross Rent (Contract Rent + Total Utility Allowance = Gross Rent)</b>					

**\*\*Eligibility**

Gross Annual Household Income at admission and recertification must be below 30% of the AMI.

Yes ☐

No ☐

Verify Income Limits: <https://www.huduser.gov/portal/datasets/il.html>

Utility Allowance Schedule: [KCK Section 8 Utility Allowance Schedule](#)

**Household income must be verified and documented every 3 months.**

Verified By: \_\_\_\_\_

Date: \_\_\_\_\_