



# UNIFIED GOVERNMENT APPROVED BUDGET

## Operating Budgets

2020 Amended

2021 Approved

## Capital Maintenance & Improvement Program

2020-2025

**MISSION:** The Mission of the Unified Government is to deliver high quality, efficient services and be a resource to our residents. We are innovative, inspired public servants focused on our community's wants and needs.



701 North 7<sup>th</sup> Street, Kansas City, KS 66101





# Operating Budget

Amended 2020 and Approved 2021

# Capital Budget

Five Year Program 2021 - 2025



*Photos:  
Kansas City, Kansas Area*



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*Reasonable accommodations will be made to qualified individuals with disabilities on an as needed basis, provided adequate notice is given.*

The Unified Government Board of Commissioners is comprised of ten Commission members and the Mayor/CEO – eight members from equally populated districts, two members elected from two north/south districts, and the Mayor elected at-large. Commission members are elected for staggered four-year terms, and must be 18 years of age, US citizens and reside in the respective district for the duration of their term of office.



Honorable David Alvey  
Mayor / CEO



Honorable Melissa Bynum  
At-Large District 1



Honorable Tom Burroughs  
At-Large District 2



Honorable Gayle  
Townsend District 1



Honorable Brian  
McKiernan District 2



Honorable Christian  
Ramirez District 3



Honorable Harold L.  
Johnson, Jr. District 4



Honorable Mike  
Kane District 5



Honorable Angela  
Markley District 6



Honorable James F.  
Walters District 7



Honorable Dr. Jane Winkler  
Philbrook District 8



### **PREPARED BY**

Kathleen VonAchen ..... Chief Financial Officer (CFO)

### **BUDGET OFFICE**

Reginald Lindsey ..... Budget Manager  
Michael Peterson ..... Assistant Budget Manager  
Judi Her ..... Management Analyst  
Deasiray Bush ..... Management Analyst  
Shanna Depriest ..... Professional Fiscal Assistant  
Claudia O'Connell ..... Intern

### **FINANCE DEPARTMENT**

Debbie Jonscher ..... Deputy CFO  
Mike Grimm ..... Research Manager  
Mike Kupsch ..... Fiscal Officer  
Alyse Villarreal ..... Debt Coordinator  
Ron Green ..... Payroll Manager  
Pam Kahao ..... Accounting Manager

### **A SPECIAL THANKS TO**

Renee Ramirez ..... Human Resources Director

### **AND THE ENTIRE UG DEPARTMENT STAFF**



**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# COUNTY ADMINISTRATOR'S MESSAGE







June 25, 2020

Citizens of the Unified Government  
Honorable Mayor and  
Honorable Members of the Board of Commissioners:



Douglas G. Bach  
County Administrator

The COVID-19 pandemic has impacted all of our lives. The same is true for the Unified Government. The closure of businesses and other impacts will cost the Unified Government more than \$23 million in revenues in 2020 and an estimated \$18 million in 2021. The revenue shortfalls are largely caused by the sharp drop in sales and gasoline tax collections when the economy shutdown for several months.

The Proposed 2021 Budget I am recommending deals with these painful realities without an increase in the property tax rate or in the BPU Payment\in-Lieu-of Tax fee. Instead, this proposed budget cuts or shifts \$23 million in expenses the community cannot afford due to the negative impacts of the COVID-19 pandemic.

I am recommending the Unified Government balance the budget by reducing services, deferring expenses and borrowing from “rainy day” funds. But even those actions still leave a \$2.5-million shortfall in 2020 and an estimated \$5.6-million shortfall in 2021. To fill that remaining gap, I have implemented a mandatory 10-day furlough of most Unified Government employees. Police officers, firefighters, Sheriff deputies and 911 dispatchers are exempt from the furloughs to maintain a strong public safety presence in the community.

Prior to the economic crisis caused by the pandemic, the Unified Government reduced property taxes for three consecutive years, resulting in nearly 15% less in property taxes for KCK property owners. It is important to note the Unified Government property tax is only one component of the total property tax bill. Public schools, the Kansas City Kansas Community College, Library and State of Kansas account for more than 50% of the total tax bill property owners pay.

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#### Office of the County Administrator Staff

<b>Gordon Criswell</b>	<b>Emerick Cross</b>
Assistant County Administrator	Assistant County Administrator
<b>Alan Howze</b>	<b>Melissa Sieben</b>
Assistant County Administrator/CKO	Assistant County Administrator
<b>Kenneth Moore</b>	<b>Kathleen VonAchen</b>
Chief Legal Counsel	Chief Financial Officer

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Office of the County Administrator  
701 North Seventh Street | Kansas City, Kansas 66101  
[www.wycokck.org/CountyAdmin](http://www.wycokck.org/CountyAdmin)  
p: 913.573.5030 | f: 913.573.5540  
311 | [myWyco](#) | [WYCOCK.ORG](#) | [UGTV](#)

## Strategic Goals for Future Prosperity

The 2021 Proposed Budget continues to meet Commission and community goals as much as possible. This budget message highlights the following: Strategic Goals for Future Prosperity, Budget Initiatives, Regional Economic Conditions, Budget Overview, Fiscal Outlook, Discussion of Unmet Needs, and Long-Term Financial Forecast & Financial Policies.

The Unified Government has done extensive work to determine the desires and wishes of our residents and businesses. A Community Survey conducted in early 2020 questioned thousands of residents about services provided by the Unified Government and wanted improvements.

Prior to the budget process commencing, the Commission established its goals for the community through discussions at strategic retreats and from the over 3,000 respondents to the Citizen Survey. In response to the Commission direction, each UG department worked to align its budget requests with the Commission's priorities and goals.

## Budget Initiatives

Public Safety, Parks and Recreation and Communications ranked as high priorities. These areas continue to be funded as much as possible given the serious financial situation the Unified Government faces.

The Unified Government is diligently working to take advantage of federal and state funding approved to help individuals and communities buffer the damaging effects of the COVID-19 pandemic and the economic shutdown it caused.

The Unified Government will receive more than \$37 million in federal funds approved by Congress as part of the CARES Act. Those funds will be used to offset many of the unexpected expenses incurred to

confront issues created by the pandemic. That money will also be used to assist Bonner Springs, Edwardsville, area school districts and non-profits to help offset extraordinary expenses.

Despite the dire financial situation, the Unified Government still has a number of economic development projects advancing which will create jobs and improve the local economy.

**Open Government:** The Unified Government has invested thousands of dollars in technology to guarantee citizens can continue to access and participate in their government despite the stay-at-home orders and social distancing requirements. Technology to facilitate ZOOM meetings and other streaming modes allow citizens to watch and participate in government decisions, even if they can't come to City Hall.

**Minnesota Avenue:** A major landscaping and renovation project of Minnesota Avenue from 6th to 7th Street will continue as the grand opening of the new MERC grocery store happens this summer.

**Turner Diagonal:** Construction on a major rebuild of the Turner Diagonal is well underway and will be completed in early 2021. The project will turn the 1970's spaghetti interchange into a sleek diverging interchange, opening hundreds of acres of land for a distribution/warehouse complex which will create thousands of new jobs.

**Wolcott Treatment Plant:** A new multi-million dollar waste water treatment will begin construction later this year to serve the growing area of western Wyandotte County.

**West Bottoms:** Several exciting projects are advancing which will bring luxury apartments, retail and hundreds of new KCK residents to the Kansas side of the West Bottoms near the Hy-Vee arena. This and other projects are in the works with the goal of bringing new residents to KCK which will grow the population and the economy.

**Blight and Trash Remediation:** Despite the economic hardships created by the COVID-19 crisis, the Unified

Government will continue its efforts to reduce blight and illegal trash dumping in the community.

The Unified Government **mission** is to deliver high quality, efficient services and be a resource to our residents; to be innovative, inspired public servants focused on the community's wants and needs.

The **Strategic Goals** are:

- reduce blight
- increase safety and perception of safety
- increase community health
- increase economic prosperity for all citizens
- improve customer service and communication
- increase community cohesion
- address infrastructure needs

These goals are intended to guide management actions throughout the Government organization. The goals of management are to see that necessary and desired services are provided in an efficient and effective manner and that planning and continued improvement take place to provide for the community's future prosperity.

## Regional Economic Conditions

The economy of Wyandotte County and Kansas City, Kansas was positive in 2019. However, with the closure of non-essential businesses in the spring of 2020 to mitigate the spread of the Coronavirus, sales tax and other economically sensitive revenues are estimated to decline in 2020 compared to the previous year and this decline is expected to continue to be a concern in 2021.

### COMMERCIAL DEVELOPMENT

The County boasts a diversity of over 7,000 businesses supporting an employment base of over 95,000 employed in 2019. Major employers include:

- University of Kansas Hospital/ Medical Center
- Amazon Fulfillment Center
- General Motors
- BNSF Railroad
- Cerner Corporation

- Associated Wholesale Grocers, and
- Small to large employers in the Fairfax and Armordale areas

### JOB CREATION AND UNEMPLOYMENT

The County is a major economic, employment, industrial, educational and medical services center for the region. Employment in Wyandotte County is concentrated in five sectors: services, government, retail trade, transportations/warehousing, and manufacturing. Kansas City, Kansas is the 2<sup>nd</sup> largest rail center in the US and an important hub of the transcontinental rail system, providing both freight and passenger service. All major cities of the nation can be reached in less than 120 hours and many within 72 hours. The County is served by seven railroads, providing approximately 92 freight movements a day.

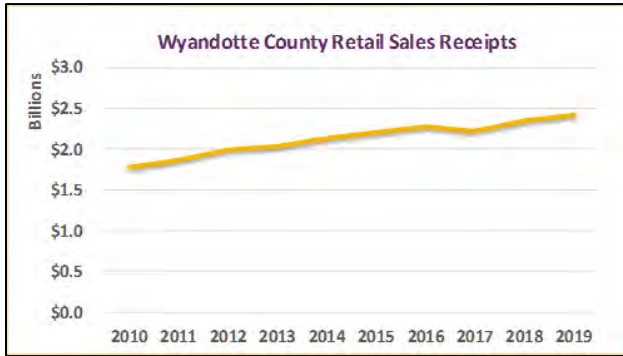
The Bureau of Labor Statistics unemployment rate for 2019 in Kansas was 3.2% compared with 3.7% nationally. The unemployment rate for the County was 4.3%, down from 4.8% for 2018 and down from the recession high of 10.7% in 2009.

The COVID-19 Pandemic has severely impacted the 2020 economy. The May 2020 unemployment rate stands at 14.0%, significantly higher than the same period in 2019 of 4.0% and is higher than the unemployment rate of 9.8% in Kansas and 13% nationally.

### PERSONAL INCOME / CONSUMER SPENDING

An estimate based on U.S. Bureau of Economic Analysis data shows that County personal income grew by 2.1% in 2019. Consumer spending continued to increase. The County's retail sales receipts totaled \$2.4 billion in 2019, 2.9% higher than in 2018.





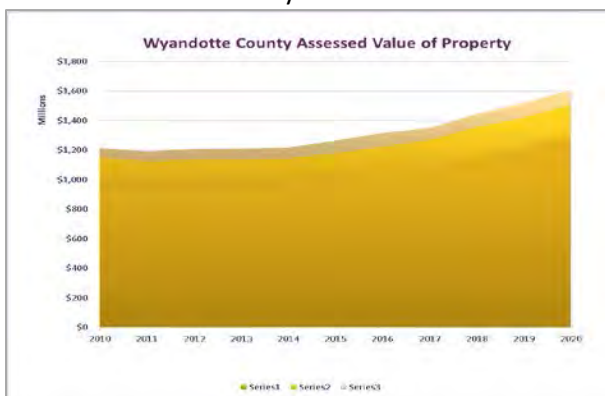
Sales tax collection thru March were consistent with the prior year growth levels, although are estimated to drop significantly beginning in April due to COVID-19 and the shelter-in-place health order.

### NEW CONSTRUCTION

Commercial/ industrial construction values totaled \$150.5 million in 2019, down from a decade high of \$293 million in 2016. New residential construction value in 2019 totaled \$42.5 million. Residential permits totaled 129 in 2019 which is down from 2018 but still above the years immediately following the recession.

### PROPERTY VALUES

The local real estate market has steadily surpassed the 2009 assessment year valuation of \$1.264 billion during the great recession. The local real estate market saw a steady increase in values over the past years. Overall, Wyandotte County's assessed value for 2019 (for the 2020 budget) was \$1.52 billion, a 5.1% increase over the 2018 assessed value and an 27.5% increase since 2011. The 2020 County assessed valuation (for the 2021 budget) is estimated to increase by 5.8%.



### POPULATION & SCHOOL DISTRICT EXPANSION

The number of residents and county-wide school enrollment was steady in 2019. County population estimated by the US Department of Commerce, Bureau of Census was at 165,429 in 2019, steady from 2018 estimate of 165,321.

School district enrollment in Kansas City, Kansas USD #500, Turner USD #202, Piper USD #203, Bonner Springs USD #204 and Catholic schools totaled 32,353 in 2019 compared to 31,436 in 2018, or an increase of 2.9%. Additionally, the Kansas City, Kansas USD #500 has been actively involved in capital construction projects funded by a 2016 voter approved \$235 million bond issue to fund new school buildings and renovate existing facilities throughout Kansas City, Kansas.

### Budget Overview

As a result of prudent policy decisions, support from Unified Government governing body, employees and the community, and a growing housing economy, the UG's financial condition remains stable. The 2021 Proposed Budget is presented with caution given the uncertainty of the economic impact of the COVID-19 global pandemic and emphasizes the need for fiscal discipline. During the spring of 2020 the Governor's Order was to close non-essential businesses to mitigate then spread of the virus infection, and these closures significantly impacted economically sensitive revenue sources.

On March 11, 2020, the World Health Organization declared COVID-19 a global pandemic and recommended worldwide mitigation measures. The extent of COVID-19's effect on the Government's operational and financial performance will depend on future developments, including the duration, spread and intensity of the pandemic, all of which are uncertain and difficult to predict considering the rapidly evolving landscape. As a result, it is not currently possible to ascertain the overall impact of COVID-19 on the Government's operation. However, if the pandemic continues to evolve, this could have a material adverse effect on the Government's operation and fund balances.

### **UG-Wide Proposed 2021**

Total budgeted resources in the coming fiscal year will be enough to support total UG-wide 2021 proposed budgeted expenditures of \$381.96 million. The 2021 UG overall Proposed 2021 budgeted expenditures are 1.9% lower than the amended 2020 budget. However, it is \$11 million lower than the Original 2020 Budget approved last year. Estimated 2021 revenues of \$362.2 million are 4.5% higher than the amended 2020 budget revenue estimates.

All UG funds net cost decreases over the 2020 amended budget of \$7.4 million are offset by \$15.7 million in net estimated additional revenue over the amended 2020 revenue estimates.

***Changes in Revenue Estimates*** - Of the UG-Wide total \$362.2 million in 2021 revenue estimates, the largest by far is tax revenue totaling \$248.6 million or 69%. This is followed by charges for services at \$65 million or 18%. Proposed 2021 revenues are projected to increase by \$15.7 million or 4.5% over the 2020 amended revenue estimates. Nearly all of the revenue is in the tax revenue category to account for economically-driven increases in sales and use tax revenues, franchise fees and property tax revenues in the various funds. The property tax mill rates were held at 2020 rate levels. An additional \$5.0 million in charges for services is estimated related to rate increases for sewer utility charges and refuse collection services, as well as an additional \$1.4 million in fines and permit revenues. These increases are offset by \$5.9 million in reductions in other financing sources and transfers-in category as a variety of fund transfers are proposed in the 2020 Amended Budget to cover COVID-19 related shortfalls in various operating areas.

***Changes in Expenditures*** - The 2021 Proposed Budget totaling \$381.9 million is \$7.4 million lower than the 2020 Amended Budget. Reductions include \$1.5 million in the City Bond & Interest Fund, \$1.6 million in the County Bond & Interest Fund, \$3.8 million in the Tourism and Convention Promotion Fund, \$4.5 million in the Sewer Fund, and \$1.47 million in the Stadium-T-Bones Fund. All these

reductions are due to expenses budgeted in the prior year that are of a one-time nature such as capital projects or transfers of resources to other operating areas.

The 2021 Proposed Budget includes cost of living compensation adjustments totaling \$3.2 million for several union contracts that were ratified in the spring of 2020 with no increases for all other employees, increased funding of \$2.0 million for anticipated 7% employee health care benefit cost increases, and \$781,000 increase in employer pension contributions due to the 0.26% increase in the KPERs non-safety retirement employer contribution rate and the 22.8% increase for KPERs/KP&F public safety contribution rate.

***Planned Use of Reserve Balances*** - Estimated 2021 revenues across all UG funds total \$362.2 million with planned use of fund balances of \$19.7 million to support various one-time, non-reoccurring expenses. The largest planned use of fund balances is \$7.1 million in the Sewer Fund primarily for an additional level of cash-funded capital infrastructure investments and payment of refunding debt obligations. The second and third largest is \$2.4 million in the City General Fund and \$2.2 million in the County General Fund, discussed in more detail in the following sections. The fourth largest planned use of fund balance is \$1.6 million the Stormwater Fund for an additional level of cash-funded capital infrastructure investments and payment of refunding debt obligations. Tourism and Convention Fund at \$1.2 million to support one-time tourism-enhancing development opportunities.

### **UG-Wide Amended 2020**

Total UG-wide amended 2020 budget expenditure proposal of \$389.4 million are less than the original 2020 adopted budget of \$392.9 million, or a modest decrease of 0.9%.

***Changes in Revenue Estimates*** – The UG-Wide total revenues for the Amended 2020 Budget are \$346.5 million, an estimated reduction in the revenue by \$22.4 million from the original 2020 budget. The majority of this reduction is due to the economic impact of the COVID-19 pandemic. Of the UG-Wide

total \$346.5 million in 2020 amended revenue estimates, the largest category by far is tax revenue totaling \$233.0 million or 67%. This is followed by charges for services at \$60 million or 17%. Amended 2020 revenue estimates are projected to \$22.4 less than the original 2020 budget estimates or a 6% reduction.

Sales tax revenue estimates were reduced by \$12.7 million, or 21%, from the 2020 original from \$56.4 million to \$46.7 million due to COVID-19. The COVID-19 shelter -in-place resulted in anticipated increase in compensating use tax, with the 2020 revenue estimate increase by 28% to a total \$14.5 million. Franchise fees, include BPU water and electric PILOT, were reduced by 15% or \$7.3 million to \$41.6 million. Gas Tax estimate was reduced by \$695,000 to \$6.4 million due to the recent drop in gasoline prices.

***Changes in Expenditures*** - The decrease in 2020 amended budget expenditures is \$3.5 million. The largest increases between original and amended 2020 expenditures are \$6.3 million in the City General Fund, \$750,000 in the Special Street and Highway Fund \$2.2 million in the Emergency Medical Services, and \$3.8 million in the Sewer Enterprise Fund. These decreases were offset by various additions across funds for one-time initiatives or capital projects. Changes in the General Funds' expenditures are provided in the following sections.

***Planned Use of Reserve Balances*** - Estimated 2020 Amended revenues across all UG funds total \$346.5 million with planned use of fund balances of \$42.9 million to support various one-time, non-reoccurring expenses. The largest planned use of fund balances of \$13.8 million is in the Sewer Fund, primarily for cash-funded capital infrastructure investments. The second largest is \$7.2 million in the City General Fund primarily to cover COVID-19 revenue losses, \$3.6 million in the County General Fund due to re-alignment of administrative costs, \$4.7 million in the City Bond and Interest Fund and \$2.6 million in the County Bond & Interest Fund for debt obligations, and \$1.6 million in the Tourism and Convention Fund to provide for various tourism related projects.

### **City General Fund – Proposed 2021**

The Unified Government has three *general* operating funds, City General Fund, County General Fund and Parks General Fund, which combined comprise of 61% of the total UG-wide proposed budget for 2021. Due to their substantial size, a summary of the two largest general fund budgets is provided as follows.

The City General Fund, with total proposed 2021 expenditures of \$157.2 million, is the largest operating fund of the Unified Government. The 2021 City General Fund proposed budgeted expenditures are flat with the requested 2020 amended budget. Estimated 2021 revenues are 3.2% higher than the amended 2020 budget revenue estimates.

The 2021 proposed \$73,000 increase in expenditures compared to amended 2020 offset by an additional \$4.8 million in revenues. Resources of \$2.5 million from fund balance are utilized to close the net between proposed 2021 revenues and expenditures.

***Changes in Revenue Estimates*** - Of the City General Fund total \$154.8 million in 2021 revenue estimates, tax revenue totals \$131.7 million or 85%. This is followed by charges for services at \$11.7 million or 7.5% of the total. Proposed 2021 revenues are projected to increase by \$4.8 million or 3.2% over the 2020 amended revenue estimates, of which \$8.6 million is in the tax revenue category to account for an increase of property tax revenue, sales and use tax revenues and combined franchise tax revenue increases. Revenue changes compared to the 2020 Amended Budget also include a \$7.0 million decrease in other financing sources and transfers-in.

GENERAL FUND - CITY			
	FY 2020 ORIGINAL BUDGET	FY 2020 AMENDED BUDGET	FY 2021 PROPOSED BUDGET
Revenues	158,363,391	140,628,394	152,531,984
Transfers-In	2,256,000	9,356,000	2,256,000
<b>Subtotal: Sources</b>	<b>160,619,391</b>	<b>149,984,394</b>	<b>154,787,984</b>
Expenditures	162,721,732	156,818,738	156,857,101
Transfers-Out	802,903	364,040	399,040
<b>Subtotal: Uses</b>	<b>163,524,635</b>	<b>157,182,778</b>	<b>157,256,141</b>
Net Change in Fund Balance	(2,905,244)	(7,198,384)	(2,468,158)
<b>Cash Basis Ending Fund Balance</b>	<b>\$ 14,737,897</b>	<b>\$ 11,221,648</b>	<b>\$ 8,753,490</b>
<b>CAFR Ending Fund Balance</b>	<b>\$ 26,077,289</b>	<b>\$ 23,490,668</b>	<b>\$ 21,022,511</b>
<b>17% Target Reserve</b>	<b>17.0%</b>	<b>15.9%</b>	<b>14.3%</b>

Sales and use tax revenue estimate in 2021 totals \$43.2 million, or an additional \$4.4 million compared to 2020 amended estimates. This includes the STAR retail sales tax revenue from the Village West area totaling \$6.4 million, which due to the COVID-19 pandemic is \$1.8 million below the “base” pledged for Series 2015 “Soccer” STAR bonds debt service payments.

The ad valorem property tax revenue estimate, which includes delinquent payments, for the 2021 City General Fund is an increase of 5.3% from \$25 million in amended 2020 to \$26.3 million in proposed 2021, or an increase of \$1.3 million. Even though assessed value of property in Kansas City, Kansas was certified by the UG Clerk to increase by 5.8% and the 2021 proposed budget maintains the City General Fund property tax mill rate at the 21.387 same as the 2020 budget, this revenue only grows by 5.3% due to an 8% delinquency factor (due to COVID-19) and a \$182,000 refund to Hollywood Casino, one of the UG’s top property taxpayers, for prior year appealed taxes.

**Changes in Expenditures** - 2021 proposed budget has \$78,000 in expenditures above the amended 2020 budget, or a 0.05% increase. The 2021 Proposed expenditures of \$157.2 million include \$2.2 million in increases for personnel costs for compensation increases to support cost of living adjustment for sworn law enforcement personnel, as

well as, \$1.0 million in increases for health care benefits and \$526,000 in increased pension contributions. These personnel additions were offset by reductions in contractual services and capital outlay.

**Planned Use of Reserve Balances** – A total of \$2.5 million in fund balance resources is planned to be utilized for the proposed 2021 budget, which is a planned use of emergency reserves due to the pandemic and results in one-month and a few weeks of operating expenditures and transfers out, or 14%. The City General Fund ended 2019 with a reserve of 20% of expenditures and transfers on a CAFR modified accrual basis.

The UG has significant challenges ahead in identifying and examining services that have the potential to be reallocated or provided more efficiently. The governing body is committed to developing a plan that is sensible and sustainable through a combination of funding for maintaining and improving the current level of services and investing in street and road maintenance and aging equipment replacement, while investing strategically for the UG’s future.

#### **City General Fund – Amended 2020**

Total amended 2020 expenditures decreased by \$6.3 million over the original 2020 budget in the City General Fund, in conjunction with a reduction of \$10.6 million in estimated revenues. The net decrease to fund balance at the end of 2020 of \$7.2 million is a planned use of emergency reserves due to the COVID-19 pandemic.

**Changes in Revenue Estimates** – Total revenue estimates for Amended 2020 are \$150.0 million, a decline from the 2020 Original Budget estimate of \$160.6 million, or a decline of 6.6%. Sales and use tax revenue estimate in Amended 2020 totals \$38.8 million, or reduction of \$6.0 million compared to 2020 original budget estimates due to COVID-19. This includes the STAR retail sales tax revenue from the Village West area totaling \$5.8 million, which due to the COVID-19 pandemic is \$2.3 million below the “base” pledged for Series 2015 “Soccer” STAR bonds debt service payments.



The BPU electric PILOT franchise tax payment was over-budgeted in the original estimate due to lower consumption in 2019. Couple the general lower consumption with the closure of many commercial and industrial businesses during the COVID-19 closures, BPU PILOT decreased from \$38.2 million to \$32.7 million, or a decrease of \$5.6 million for 2020 amended budget. These revenue estimate decreases are offset by modest increases in various other sources.

**Changes in Expenditures** - City General Fund expenditure 2020 Amended Budget decreased by \$6.3 million between original and amended 2020 expenditures, or a decline of 3.9%. Department budgets were reduced to 2019 actuals levels in other operating expenses, cash-funded capital outlay was cut or shift to debt financing, and various personnel cost reduction measures are proposed to address the significant financial tole resulting from the Coronavirus pandemic.

### **County General Fund – Proposed 2021**

The County General Fund, with total proposed 2021 expenditures of \$70 million, is the second largest operating fund of the Unified Government. The 2021 County General Fund budgeted expenditures are a modest 4.2% higher than the 2020 amended budget. Estimated 2021 revenues are 6.6% higher than the amended 2020 budget revenue estimates.

GENERAL FUND - COUNTY			
	FY 2020 ORIGINAL BUDGET	FY 2020 AMENDED BUDGET	FY 2021 PROPOSED BUDGET
Revenues	66,277,968	63,617,562	67,822,765
Transfers-In	0	0	0
<b>Subtotal: Sources</b>	<b>66,277,968</b>	<b>63,617,562</b>	<b>67,822,765</b>
Expenditures	65,322,495	65,867,544	68,499,857
Transfers-Out	1,560,000	1,360,000	1,560,000
<b>Subtotal: Uses</b>	<b>66,882,495</b>	<b>67,227,544</b>	<b>70,059,857</b>
Net Change in Fund Balance	(604,527)	(3,609,982)	(2,237,092)
<b>Cash Basis Ending Fund Balance</b>	<b>\$ 5,083,680</b>	<b>\$ 5,479,729</b>	<b>\$ 3,242,637</b>
<b>CAFR Ending Fund Balance</b>	<b>\$ 6,768,960</b>	<b>\$ 7,349,335</b>	<b>\$ 5,112,243</b>
<b>17% Target Reserve</b> ➡	<b>10%</b>	<b>11%</b>	<b>7%</b>

The 2021 proposed \$2.8 million increase in expenditures compared to amended 2020 is offset by an additional \$4.2 million in revenues. Resources of \$2.2 million from fund balance are utilized to close the net between proposed 2021 revenues and expenditures.

**Changes in Revenue Estimates** - Property taxes and delinquent payments of \$41.6 million are 61% of the \$68.3 million in total 2021 revenue estimates. This property tax estimate increases by \$2.1 million over amended 2020 with the property tax mill rate remaining constant at 31.389. The increase is due to a 5.8% increase in assessed value offset by an 8.0% delinquency collection factor and an anticipated \$254,000 refund to Hollywood Casino for 2015-2018 appealed taxes. This level of Hollywood Casino refunds for prior year appealed taxes is anticipated to be paid out annually through 2021.

**Changes in Expenditures** – The 2021 proposed budget has \$2.8 million in expenditures above the amended 2020 budget, of which a total \$4.0 million in personnel increases are for compensation increases of \$974,000 to support cost of living adjustment for sworn law enforcement personnel, as well as increases of \$458,000 for health care benefit increases and \$122,000 in increased pension contributions. Other cost categories propose funding consistent with the 2020 amended budget, except for transfers-out that was reduced by \$3.4 million due to one-time expenses occurring in 2020.

**Planned Use of Reserve Balances** – A total of \$2.2 million in fund balance resources is planned to be utilized for the proposed 2021 budget, which is estimated to result in fund balance reserve level of 7.0% of total expenditures and transfers-out, falling short of the target operating reserve of two-months of operating expenditures and transfers out, or 17%.

The 2021 proposed budget utilizes prior year financial gains in reserves to meet unanticipated obligations. Future year cost containment and anticipated improved property tax revenue performance will be required to bring the County

General Fund to the minimum two-months of expenditures reserve levels.

### **County General Fund – Amended 2020**

Total amended 2020 expenditure increases of \$300,000 over the original 2020 budget in the County General Fund and estimated revenues are \$2.7 million below the original budget due to the COVID-19 impact. The net decrease to fund balance at the end of 2020 of \$3.6 million.

***Changes in Revenue Estimates*** – Estimated decreases in 2020 amended revenues totaling \$2.7 million are in the tax revenue category based on an expected increase in the property tax delinquency rate as a result of the COVID-19 pandemic and the full-year cost adjustment for the Hollywood Casino hotel penalty per the development agreement. Sales tax revenue was also reduced as a result of the pandemic's impact on retail activity during the shelter-in-place months.

***Changes in Expenditures*** – The increase of \$300,000 in the County General Fund is due to increases in obligated contractual services and additional one-time capital outlay.

***Planned Use of Reserve Balances*** – A total of \$3.6 million in fund balance resources is planned to be utilized for the amended 2020 budget, which is estimated to result in fund balance reserve level of 11% of total expenditures and transfers-out, missing the target operating reserve of two-months of operating expenditures and transfers out, or 17%.

### **City and County General Fund Summary Note**

Over the next few years, the UG expects to continue to see very modest increases in its General Fund resources due to macroeconomic conditions impacted by COVID-19 and constantly increasing cost drivers. Future financial challenges lie ahead.

Future revenue expectations could be impacted by economic trends, such as rising interest rates and lower consumer confidence prompting potential inflationary pressures. geo-political pressures, and changes in immigration enforcement are also

expected to impact revenue projections. At the same time, growth is anticipated in employee salaries to remain competitive with other local governments.

Funding pension and health care benefit cost increases over the future will certainly require fiscal discipline and measured choices. Last but not least, deferred infrastructure maintenance for street maintenance, replacement of aging public safety equipment, and public parks and buildings must be among the items included in any final funding plan. Strategic financial planning will ensure the organization maintains resources to continue to deliver core services to residents.

Consistent with the theme of fiscal discipline, most service level enhancements included in the proposed budget are devoted to the most pressing issues facing our community: public safety, road and street infrastructure investment, blight reduction, and neighborhood quality of life. I look forward to working with the Commission, the organization, and the community to meet the fiscal challenges that lie ahead.

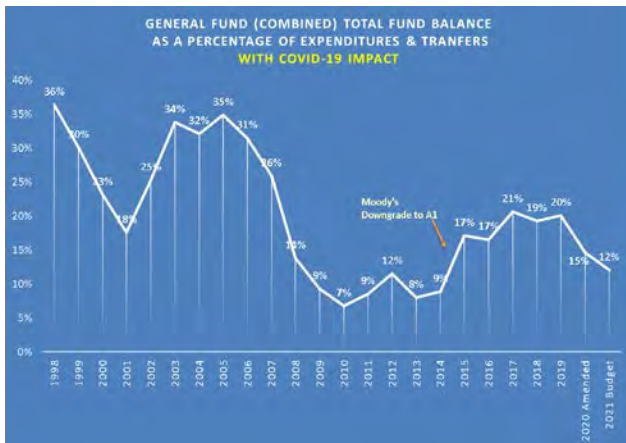
## **Fiscal Outlook**

Looking ahead to 2022 and beyond, management anticipates that the national economy will grow at a modest pace although concerns remain of a continued economic COVID-19 impact in the coming few years. We anticipate revenue growth to be sluggish through the next several years and anticipate continued budgetary pressure as employee retirements expected in the near-term will bring higher pension and other accrued leave benefit pay-outs. Consistent with the UG's sustainable budgeting principles, we recommend limited proposed 2022 service enhancements or staffing increases to only levels that can be supported on an ongoing basis.

Although we continue to maintain service levels and invest in streets and facilities maintenance deferred during the economic downturn, our ability to improve on the current level of services and invest in

the UG's future will depend on sustained fiscal discipline by the UG's collective leadership and an examination of revenue enhancements.

The revised General Fund Reserve Policy, adopted by the UG Commission on 7/26/2018, complies with the Government Finance Officers Association of the United States and Canada (GFOA) has a recommended practice that local governments maintain operating reserves at two-months of expenditures, or about 17%. This operating reserve ensures the UG has enough resources should the economy reverse course or cover unanticipated expenditures. This operating reserve target was achieved at the close of fiscal year 2015 having met the target of 17% of Consolidated General Fund expenditures and transfers, or \$21.1 million.



The adopted reserve policy also seeks to achieve accumulating an extra month of reserves for “economic uncertainty/emergencies”, for a total of 25% of expenditures and transfers. As the graph above depicts, the Consolidated General Fund ended 2019 with a minimum reserve of \$42.3 million, constituting 20% of total expenditures and transfers-in, well in excess of the 17% minimum operating reserve.

Due to the significant loss of revenue related to the unanticipated global pandemic, the 2020 budget anticipates utilizing the available resources in our reserve to cover these one-time revenue losses. The Amended 2020 Budget anticipates ending the 2020 fiscal year with \$31.7 million in total fund balance, or

one month and three weeks (15%) of total expenditures and transfers. The Proposed 2021 Budget anticipates ending the 2021 fiscal year with \$26.5 million in total fund balance, or one month (12%) of total expenditures and transfers.

The use of fund balance in 2020 and 2021 is a result of economic uncertainty related to the COVID-19 pandemic and the expectation that revenue growth will be diminished. Since it is unknown how long sales tax revenue will be stagnant or depressed, replenishing the reserves in 2022 and beyond is an important objective to sustain the organization's service delivery level. Management is fully committed to remaining in compliance with the General Fund minimum operating reserve policy, approved by the UG Commission, by taking strategic financial actions in to maintain the minimum operating reserve at the recommended level, and/or accumulate resources to achieve the additional one-month for an economic contingency/emergency reserve.

## Discussion of Unmet Needs

As we begin to face the fiscal challenge of COVID-19 and rising retirement costs, we continue to grapple with increasing needs for public safety staffing and the growing cost of maintaining the UG's infrastructure. Most of our public infrastructure was constructed many years ago and now requires either an increased level or increased frequency of repairs, compounded by not having had adequate resources to spend on maintenance in the past.

Preliminary analysis by the Public Works Department estimates that approximately \$20 million more per year is required to maintain the UG's modest pavement condition index. Not funding street preservation will result in an increasing number of UG roads move into the “failed” road category, significantly impacting the quality of life of residents and efficient business commerce throughout the County. Moreover, as Wyandotte County continues to grow in population, additional infrastructure is added that must be maintained, further stretching the UG's limited maintenance resources.

New requirements and service level demands result in increased costs. Some of these requirements are voluntary, such as the UG's commitment to reducing blight through implementation of the SOAR program; while other enhancements are regulatory required, such as the Environmental Protection Agency required upgrades to the sewer treatment system to move the County toward greater environmental sustainability. Additional maintenance requirements of aging fleet, equipment and streets have increased dramatically over the last few years and have added significant costs to UG operations.

Although the challenge to adequately fund ongoing maintenance of our infrastructure is a major concern, the UG is also asked to address pressing needs in other areas of the organization and the community as well, such as adding personnel to enhance security at UG facilities and police body camera video monitoring. The 2021 proposed budget includes allocations for these items, as well as investment in street preservation, public safety equipment and facilities, and technology initiatives to better manage business operations and provide quality and responsive customer service.

In future years, the UG's unmet funding needs will include additional public safety equipment, upgrades to maintain compliance with the Americans with Disabilities Act, continued work to comply with separations of combined sewers, improvements to parks, replacement of outdated fire stations and maintenance of other UG facilities. These examples serve as a reminder that any additional resources generated by the General Fund in the coming years are not really surpluses. Instead, they provide a means to begin to chip away at the list of unmet needs and deferred maintenance that continues to accumulate.

## Long-Term Financial Forecast & Financial Policies

Formal financial policies, as well as operating practices, enabled the Government to provide core

services to our residents and employees. Formal policies exist in areas such as balanced budgets, revenue diversification, use of one-time and unpredictable revenues, operating expenditures, reserves, investments and debt. The Government's budgetary and financial policies are provided in the Appendices section of this document, or on the Finance website at: [www.wycokck.org/Finance/FAPolicies](http://www.wycokck.org/Finance/FAPolicies)

The Government has a five-year long-range capital planning process that is updated each year and helps drive annual capital funding decisions, as well as periodic general obligation bond issuances for larger investments. For the General Funds, Sewer and Stormwater operations, revenues are forecasted out for ten years to account for planned changes to existing revenues (such as a sunset tax) and to project any future deficits between revenues and expenditures.

## Conclusion

Through the years, the Government has adapted and changed as necessary to address our economic circumstances and community needs. With the leadership of the Commission and the extraordinary efforts of our employees, this has been possible. I am extremely proud to be part of this organization and to see the measures taken to achieve financial sustainability begin to pay off while recognizing the organization continues to face certain fiscal challenges.

Future challenges, including sluggish sales tax revenue performance, rising employee benefit costs, and deferred capital infrastructure maintenance, will be met with transparency and actions consistent with the traditions and culture of this organization. In the fall of 2020, the UG organization will continue its implementation of the Priority Based Budgeting (PBB) process with an examination of ideas and actions to improve the extent to which our service delivery aligns with the Commission's strategic goals. The PBB process provides us an opportunity to transform our government in a meaningful way.



I would like to acknowledge and thank all the employees who have dedicated their time, energy and talent towards bettering our shared community. Although our job is never complete, I have every confidence in the ability of the Government to successfully address whatever future challenges we face. I would also like to express deep appreciation to the Mayor and Board of Commissioners for their leadership, support and responsiveness to the financial concerns of the Government.

We look forward to providing continued quality service to the community. I am proud to be working alongside such a professional and committed group of individuals. Thank you for your continued support of our organization.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Douglas G. Bach".

Douglas G. Bach  
County Administrator

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# COMMISSIONER'S VISION, VALUES, AND STRATEGIC GOALS



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# VISION

**Uniquely Wyandotte – A vibrant intersection of diversity, opportunities, and distinctive neighborhoods.**

**An engaged community:  
healthy, fulfilled, and inspired**





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# MISSION

**The Mission of the Unified Government  
is to deliver high quality, efficient  
services and be a resource to our  
residents.**

**We are innovative, inspired public  
servants focused on our community's  
wants and needs.**



# STRATEGIC PLAN VALUES

## VALUES



### Service Delivery

**Responsive** - Our attention is drawn to our community's needs resulting in services and programs that meet their needs.

**Solution-Driven** - We are proactive and focused on solving the root problem not just address smaller issues as they come up.



### People Centered

**Fair** - We use trusted sources and our decision are based on facts.

**Respectful** - We show our employees and community the respect they deserve.

**Servant leaders** - We are committed to providing the best services to our community. We will do what it takes to get the job done.



### Decision Making

**Honest** - We use trusted sources and our decision are based on facts.

**Integrity** - We stand by our decisions inside and outside of meetings- not just behind closed doors.

**Inclusive** - All voices are welcome here. We are a community with rich cultural and social diversity. We work towards decisions that benefit all parts of the community.

**Transparent** - We want to be honest and open with our decisions/data. Citizens have access to services and information.

**Bold** - We are committed to the decisions we make and stand by them.

**Nimble** - Since the work environment is always changing we have learned to be adaptable. We take advantage of opportunities as they come along.



### Resource Management

**Sustainable** - We are resourceful and only use what we need. We meet the needs of current residents as we keep the future in mind.

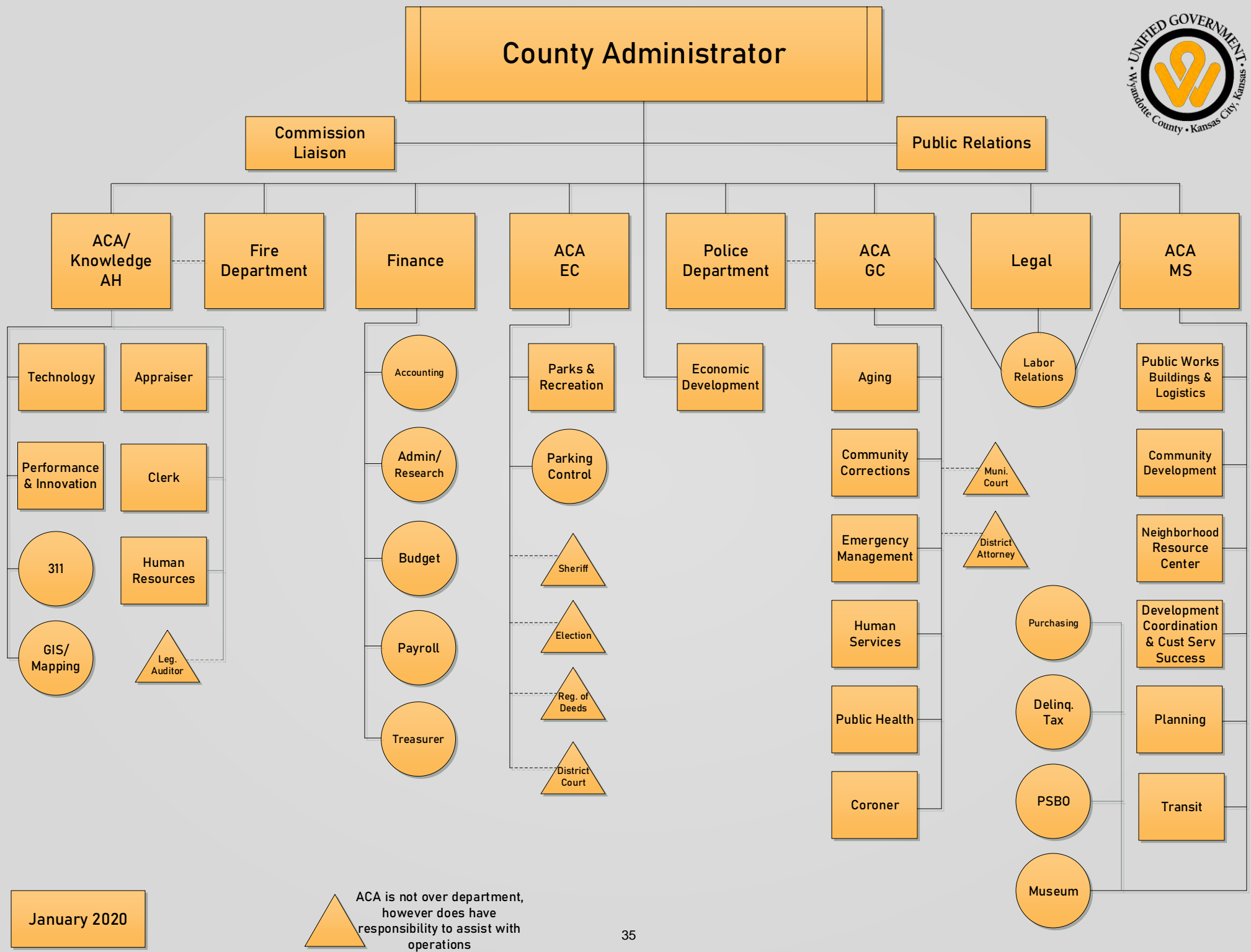
**Stewardship** - We are good stewards of our resources. We take care of what we have so it will be there for future generations.

# STRATEGIC PLAN GOALS









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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# COMMUNITY PROFILE



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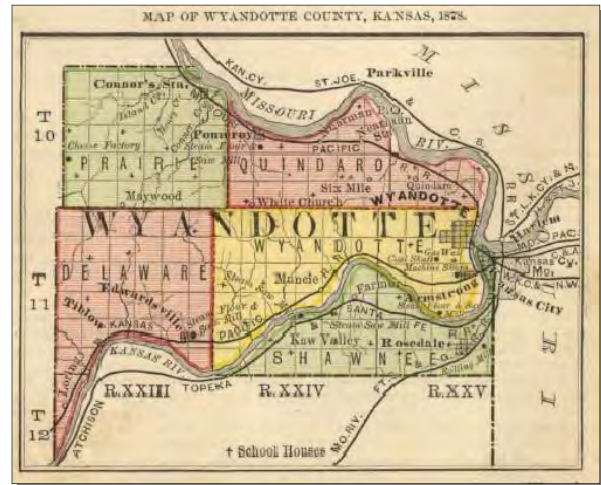
# COMMUNITY PROFILE

## 2020 AMENDED AND 2021 PROPOSED BUDGET

### HISTORY

Wyandotte County was organized on January 29, 1859. The county contains the cities of Bonner Springs (part), Edwardsville, Kansas City and Lake Quivira (part), and was named for the Wyandot Indians (various spellings).

The Wyandot Indians arrived in the area from Ohio in 1843. They were responsible for the early cultivation of the land, barn buildings, planting of orchards, and road building. The Wyandot Constitutional Convention met on July 5, 1859, remained in session twenty-one days, and at the close gave Kansas a new constitution. This constitution was approved by the people on October 4, 1859. Other significant historical facts include: White Church was founded in 1832 and is the oldest church in Kansas still in use; the first county fair was held in 1863 on the levee in Wyandot and the first school district was organized in 1867 in the city of Wyandot.



*Source: Kansas Historical Society*

### UNIFIED STORY

County citizens set the stage for today's economic development successes in 1997 when they overwhelmingly agreed to consolidate Wyandotte County and City of Kansas City, Kansas governments on April 1, 1997. The community was suffering from years of economic hardships and decline. Citizens were ready for a rebirth. The new form of government was the beginning of the landmark renaissance in the community.

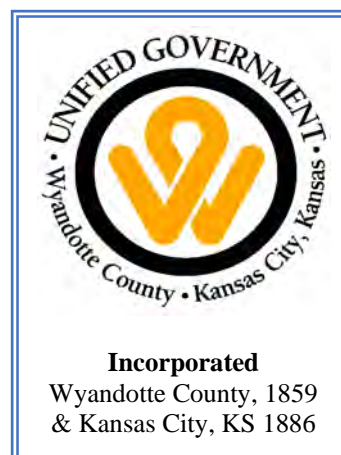
The fresh political dynamic created by consolidation allowed the community to take new, bold approaches to many issues, including economic development. Soon after the Unified Government was launched, the economic development opportunity of a lifetime landed in Wyandotte County. The Kansas Speedway and Village West developments are the most successful economic developments ever built in the State of Kansas, turning mostly undeveloped land into one of the most popular tourist, shopping and entertainment attractions in the Midwest.



## FORM OF GOVERNMENT & STRUCTURE

Mayor/Chief Executive, Commission, Administrator  
Established October 1, 1997

Eleven-member Governing Body, including ten Commissioners and Mayor/Chief Executive. Unified Government elections are held every odd-numbered year with staggered terms of four years. The County Administrator is appointed and serves at the pleasure of the Mayor/CEO and the Commission.



## MAJOR SERVICES PROVIDED BY THE UNIFIED GOVERNMENT

- Public Safety
- Medical Transport
- Detention Services
- Emergency 9-1-1
- Elderly
- Public Health
- Public Transportation
- Snow Removal
- Recreation, Parks and Golf
- Demolition and Clearance
- Sewer Treatment
- Street/Bridge Construction & Maintenance
- Community Development Programs

## AREA IN SQUARE MILES (INCLUDES LAND & WATER MILES)

- City of Kansas City ..... 128.26 sq. miles
  - City of Bonner Springs..... 15.31 sq. miles
  - City of Edwardsville ..... 9.30 sq. miles
  - Delaware Township ..... 2.77 sq. miles
  - Lake Quivira ..... 0.43 sq. miles
- Total Square Miles..... 156.07 sq. miles*

### ELEVATION

Average Elevation..... 740 feet

### GEOGRAPHIC & CLIMATE

Kansas City is situated in "Tornado Alley," a broad region where cold air from the Rocky Mountains and Canada collides with warm air from the Gulf of Mexico, leading to the formation of powerful storms.

#### Seasonal Average

#### **Spring** (March – May)

Temperature ..... 54.6  
Precipitation ..... 10.7"

#### **Summer** (June – August)

Temperature ..... 77.2  
Precipitation ..... 12.5"

#### **Fall** (Sept. – November)

Temperature ..... 57.5  
Precipitation ..... 9.3"

#### **Winter** (Dec. – February)

Temperature ..... 31.6  
Precipitation ..... 4.2"

## SOCIAL & ECONOMIC CHARACTERISTICS

### POPULATION DENSITY

1,060 Persons per Square Mile

### INCOME

Per Capita Personal Income 2018 ..... \$ 33,315  
(Source: Bureau of Economic Analysis)

Median Household Income ..... \$ 47,285  
(Source: 2018 American Community Survey,  
1-year estimate, US Census Bureau)

### EDUCATIONAL INSTITUTIONS IN WYANDOTTE COUNTY

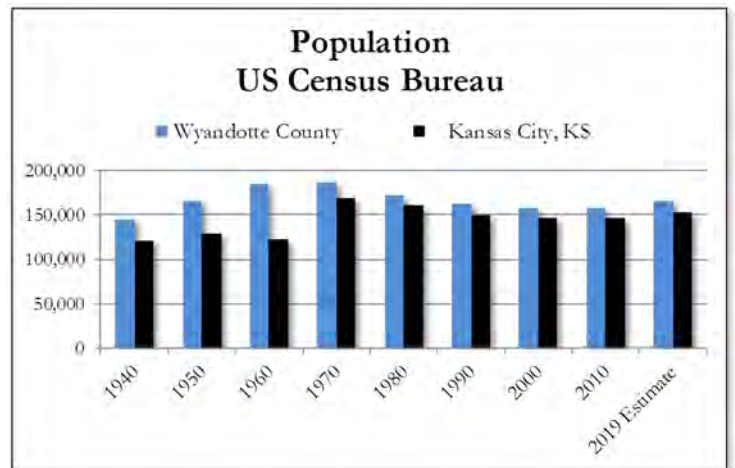
Kansas City has several school districts that provide services to the public and private students living in Wyandotte County:

- Bonner Springs School District (USD #204)
- Kansas City Kansas School District (USD #500)
- Piper School District (USD #203)
- Turner School District (USD #202)
- The Archdiocese of KC in Kansas Catholic Schools

#### Additional Schools

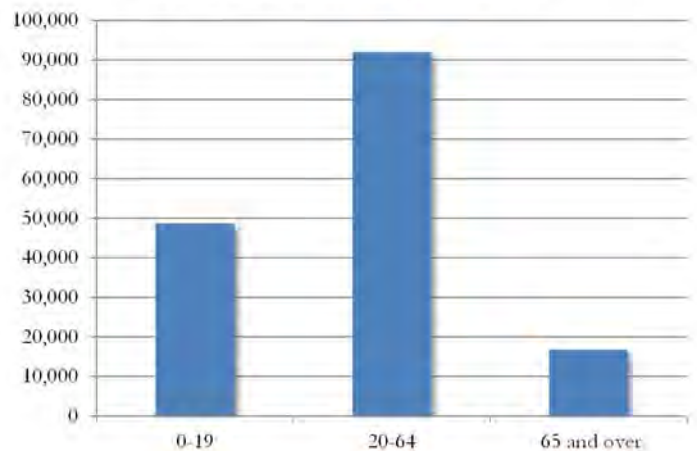
- Area Educational Institutions
- Six Colleges, Universities and Professional Schools

In 2012, Kansas City, Kansas (KCK) was named one of [America's Promise Alliance's 100 Best Communities for Young People](#) presented by ING. This national award was given to KCK to recognize its outstanding and innovative work in addressing the high school dropout crisis and for its programs and services that make it an outstanding place for youth to live, learn and grow.



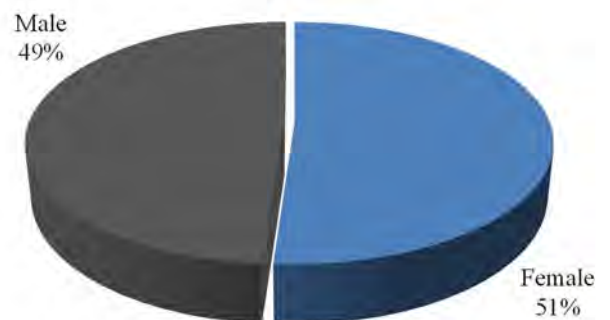
### Wyandotte County Age Distribution

Source: 2010 Census, US Census Bureau



### Wyandotte County Population Distribution by Sex

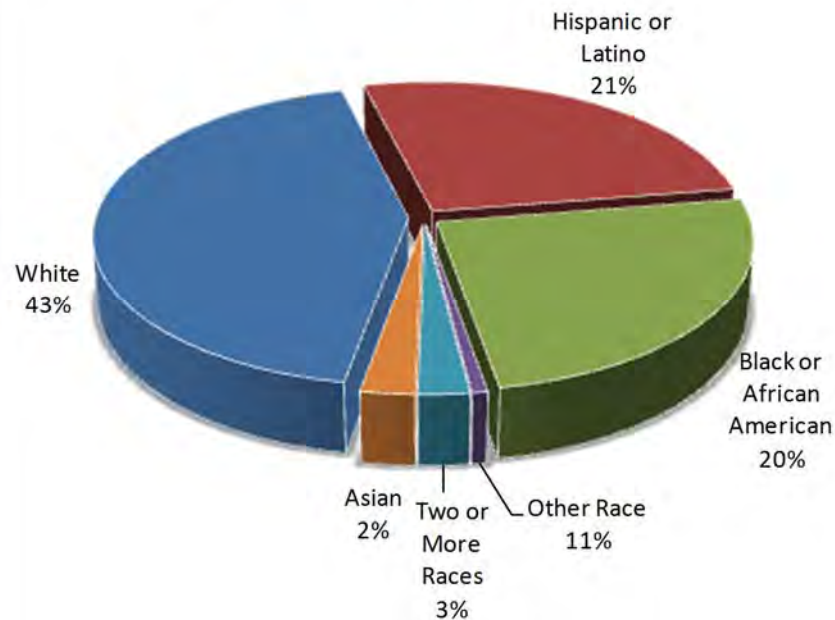
Source: 2010 Census, US Census Bureau



## DISTRIBUTION OF POPULATION BY RACE

### Race & Ethnicity Composition - Wyandotte County

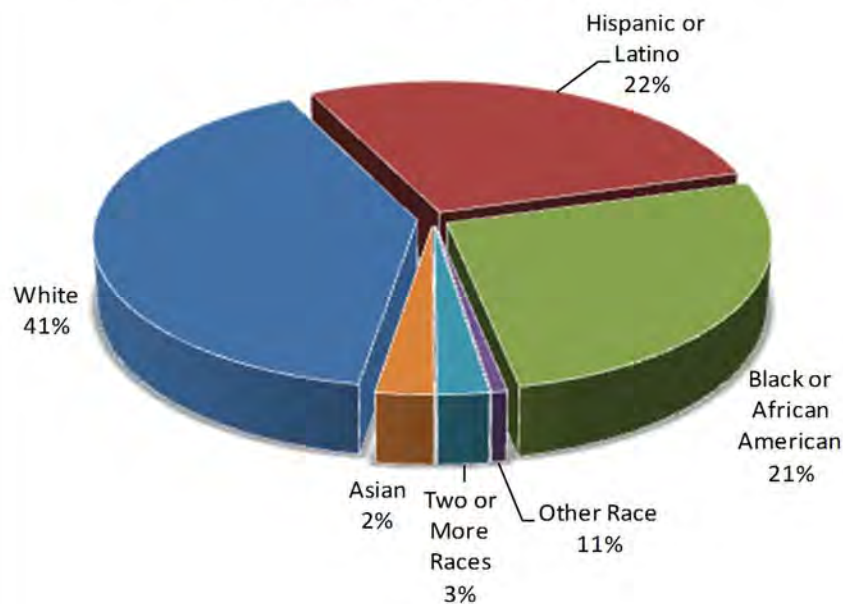
Source: 2010 Census, US Census Bureau



Note: Race are those that are alone (one race) and not Hispanic or Latino. Ethnicity includes those who indicated they are Hispanic or Latino.

### Race & Ethnicity Composition - Kansas City, KS

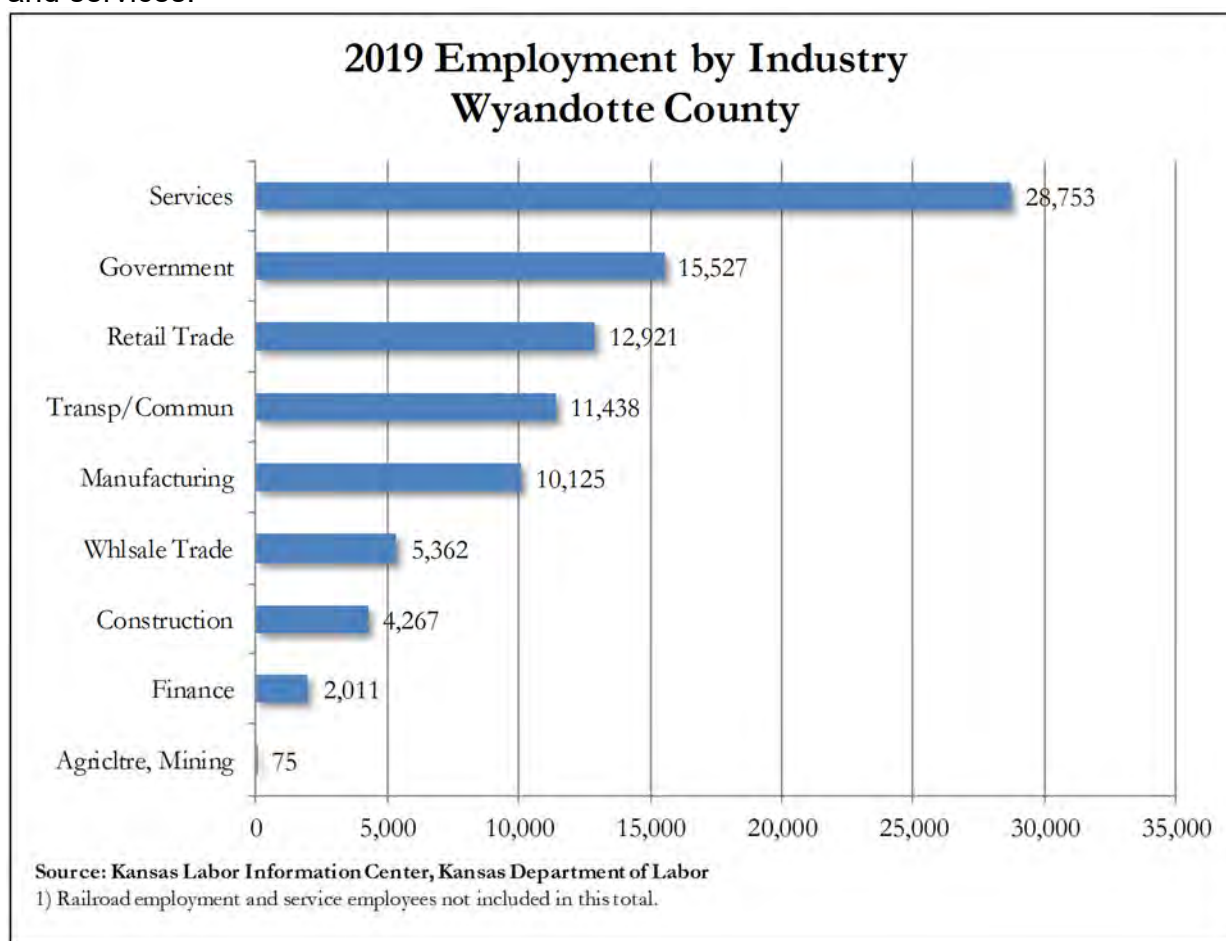
Source: 2010 Census, US Census Bureau



Note: Race are those that are alone (one race) and not Hispanic or Latino. Ethnicity includes those who indicated they are Hispanic or Latino.

## EMPLOYMENT

In the past decade, Wyandotte County employment has become more diversified transforming from a predominantly industrial job base to a mix of manufacturing, retail and services.



<b>Industry</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Services	30,572	31,173	31,094	28,643	28,753
Government	14,961	15,302	15,142	15,318	15,527
Retail Trade	12,527	12,776	13,005	13,109	12,921
Transportation/ Communication	8,125	8,134	9,248	10,803	11,438
Manufacturing	10,877	11,516	10,855	10,353	10,125
Wholesale Trade	5,455	5,416	5,437	5,679	5,362
Construction	3,748	4,009	3,994	4,410	4,267
Finance	1,956	2,063	2,061	2,085	2,011
Agriculture, Mining	76	78	74	66	75
<b>TOTAL</b>	<b>88,297</b>	<b>90,467</b>	<b>90,910</b>	<b>90,466</b>	<b>90,479</b>

## LABOR FORCE AND UNEMPLOYMENT

### Wyandotte County Labor Force

	Labor Force	Employed	Unemployed	Unemployment Rate
<b>2015</b>	76,199	71,625	4,574	6.0%
<b>2016</b>	76,434	72,196	4,238	5.5%
<b>2017</b>	77,251	73,212	4,039	5.2%
<b>2018</b>	76,791	73,124	3,667	4.8%
<b>2019</b>	77,251	73,917	3,334	4.3%
<b>2020 (thru May)</b>	78,337	71,773	6,565	8.4%

Source: Kansas Department of Labor

### UNEMPLOYMENT RATE

	2017	2018	2019	2020 (thru May)
Wyandotte County	5.2%	4.8%	4.3%	8.4%
Kansas City, KS	5.3%	4.8%	4.4%	8.4%

Source: Kansas Department of Labor

## TOP EMPLOYERS

<u>Employer</u>	<u>Product/Service</u>	<u>Approximate Number of Employees</u>
Kansas University Hospital	Hospital	5,000+
Amazon Fulfillment Center	Distribution	3,500-4,000
Kansas City, KS School District #500	Public education (K-12)	3,500-4,000
University of Kansas Medical Center	Medical teaching/research center	3,500-4,000
Cerner Corporation	Health Care Technology	2,500-3,499
Burlington Northern Santa Fe Railroad	Railroad	2,500-3,499
General Motors Corporation	Auto manufacturer	1,000-2,499
Unified Government of Wyandotte Co./KCK	Municipal Government	1,000-2,499
Providence Medical Center	Hospital	1,000-2,499
Nebraska Furniture Mart	Furniture, electronics, appliances & flooring	1,000-2,499



## TAX RATES & ASSESSED VALUATION

### KANSAS CITY, KS SALES TAX RATES (JULY 1, 2020)

RATES; EXCLUDES SPECIAL DISTRICTS)

State of Kansas .....	6.500%
Kansas City, KS .....	1.625%
General .....	1.000%
EMS .....	0.250%
Public Safety/ .....	0.375%
Infrastructure	
Wyandotte County ....	1.000%

**TOTAL..... 9.125%**

### FRANCHISE TAX RATES

Natural Gas	
Domestic .....	5.0%
Industrial .....	3.0%
Cable Television .....	5.0%
Telephone .....	5.0%
Electricity, Water* .....	11.9%
(of gross revenues; Payment-in-lieu of taxes)	

\*PILOT Fee for 2020

### ASSESSED VALUATION\*

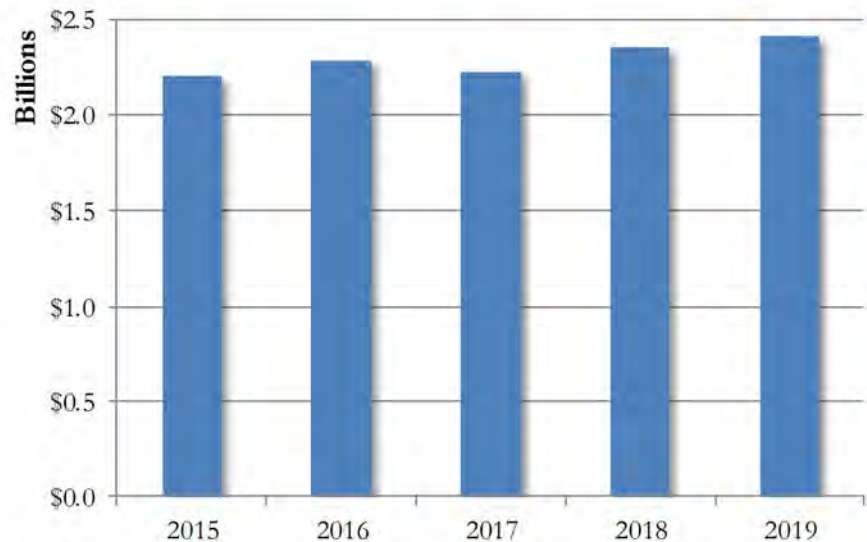
(JULY 1, 2020 ESTIMATED VALUATION)

Kansas City,  
KS..... \$1,287,346,987

Wyandotte .. \$1,447,942,227  
County

\*Does not include motor vehicle.

## RETAIL SALES



\*State sales tax rates increased on July 1, 2010 to 6.3%. In July 2013, the State sales tax rate decreased to 6.15%. In July 2015, the State sales tax rate increased to 6.50%. With both of these changes, collections from the changed rates were received for four months (Sept. thru Dec.) in the respective years.

Source: Kansas Department of Revenue

## PROPERTY TAX RATES

Taxing Entity	2019 Certified Mill Levy for 2020 Budget	2020 Proposed Mill Levy for 2021 Proposed Budget
Kansas City, KS	38.398	38.398
Wyandotte County	39.263	39.263
USD 500 (KCK)*	60.749	Not Applicable
USD 202 (Turner)	56.818	Not Applicable
USD 203 (Piper)	57.122	Not Applicable
USD 204 (Bonner Springs)	62.359	Not Applicable
County Library	6.122	6.122
State of Kansas	1.500	1.500
Community College	27.560	Not Applicable
Bonner Springs	38.403	Not Applicable
Edwardsville	45.887	Not Applicable

\*Includes USD 500 library levy of 11.145 mills.

2020 AMENDED AND 2021 PROPOSED PROPERTY TAXES PAID ON A HOME IN USD 500 WITH A  
MARKET VALUE OF \$100,000

Taxing Entity	2020 Budget (2019 Tax Rate)	2021 Budget (2020 Tax Rate) Proposed
Kansas City, Kansas	\$ 441.58	\$ 441.58
Wyandotte County	\$ 451.53	\$ 451.53
KCK Community College*	\$ 316.94	\$ 316.94
USD 500 (KCK)*	\$ 524.45	\$ 524.45
USD 500 Library*	\$ 128.16	\$ 128.16
State of Kansas	\$ 17.25	\$ 17.25
<b>Total Property Tax Bill</b>	<b>\$ 1,879.91</b>	<b>\$ 1,879.91</b>

\*USD 500 and Community College mill levies have not yet been determined for 2020. Mill levies from 2019 used. General state school levy exemption of \$46 has been deducted from the USD #500 total.

**UNIFIED GOVERNMENT MILL LEVIES**

	2019 Mill Levy for 2020 Certified Budget	2020 Proposed Mill Levy for 2021 Proposed Budget
<b>KCK Mill Levy</b>		
KCK General Fund	21.387	21.387
KCK Bond and Interest	17.011	17.011
<b>TOTAL CITY LEVY</b>	<b>38.398</b>	<b>38.398</b>
<b>Wyandotte County Mill Levy</b>		
General Fund	31.389	31.389
General Fund-Consolidated Parks	1.400	1.400
Elections	0.879	0.879
Aging	1.034	1.034
Health Department	1.710	1.710
Mental Health	0.428	0.428
Developmental Disabilities	0.207	0.207
Bond and Interest	2.216	2.216
<b>TOTAL COUNTY MILL LEVY</b>	<b>39.263</b>	<b>39.263</b>

## Capital Assets and Operating Indicators

<u>Function/Program</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
<b>Public Safety</b>						
Number of 911 calls	199,646	223,413	181,381	173,667	163,366	177,608
Number of Fire Department calls for service	26,127	25,244	22,215	31,433	32,291	31,949
Violent crimes	865	944	1,250	1,445	1,320	1,360
<b>Parks &amp; Recreation</b>						
Park acres maintained	2,715	2,715	2,715	2,715	2,715	2,715
<b>Community and Neighborhood Development</b>						
Number of business licenses processed	6,621	6,956	6,951	7,323	7,310	7,626
Number of demolition permits issued	100	109	88	96	105	112
Number of new single family permits issued	167	132	215	258	159	129
<b>General Government</b>						
Office buildings	12	13	14	15	15	15
Other buildings	26	21	21	30	30	30
<b>Public Safety</b>						
Fire stations	18	18	18	18	18	18
Fire trucks/ engines	22	22	23	22	22	22
Ambulances	12	12	12	9	9	9
Police stations	7	7	7	8	8	8
<b>Public Facility and Improvement</b>						
Number of bridges	151	151	151	151	151	181
Miles of roads	1,943	1,943	1,943	1,943	1,943	2,400
Number of wastewater plants	5	5	5	5	5	5
<b>Parks &amp; Recreation</b>						
Number of recreation centers	10	10	10	10	10	10
Number of parks	53	53	53	53	53	53

## SERVICES PROVIDED BY OTHER GOVERNMENTAL UNITS





**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# BUDGET OVERVIEW





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## WHAT IS THE BUDGET?

Budgeting is not a “clerical” process nor is it an exercise in “counting the beans – where they come from and where they go.” The National Advisory Council on State and Local Budgeting (NACSLB) calls the budget document “**arguably the single most important document prepared by governments**”. The budget document is one of the single-most important documents produced each year by the Unified Government. It shares what money is available, where it goes, what services are provided and at what costs. The budget has four main functions. It is a Policy Document, a Financial Plan, an Operations Guide, and a Means of Communication.

**Policy Document:** This is the most significant function of the budget document. In its broad context, it pertains to long-term, organization-wide policies that establish broad goals, direct how and where resources are spent, and establish a framework for providing and funding services. As a Policy Document, the budget also describes the County's short-term financial and operational policies which influence the budget development process for the upcoming year, for example: the goals and objectives of the County's departments, new programs, staffing requirements, etc. Finally, the policy function articulates the most significant choices and decisions regarding key issues, priorities, ramifications and how these have changed from the current year.

**Financial Plan:** As a financial planning tool, the budget provides an explanation of the County's financial structure; descriptions of its funds; summaries of major revenues and expenditures; narratives for the major revenue sources; and assumptions associated with revenue estimates and trends. The budget provides a comprehensive discussion of capital projects and their impact on the operating budget, includes financial data and narrative on current debt levels and debt limits, and addresses the potential effect of existing debt levels on the future operations of the County.

**Operations Guide:** The budget document is designed to be a readable guide to the County's varied activities and services. It is a valuable resource which includes summary tables of personnel and positions, community statistical information, measurements of performance, and other information often referred to by department directors, managers, and the citizens.

**Communications Device:** To be an effective communication tool, the budget must be able to clearly explain significant budgetary issues, trends, and priorities; short-term and long-term financial strategies; capital improvement plans; and significant budgetary impacts to elected officials, department heads and their staff, and to the citizens for whom they work. The Unified Government strives to provide the most comprehensive, yet “readable” and usable document possible. The following section describes the budget process.

## BUDGET PROCESS OVERVIEW

Municipal governments across the country are charged with the responsibility of targeting limited revenues and scarce resources to viable and productive services. This places the governmental body in the critical position of balancing public interests with public expectations.

The County Administrator is charged with the responsibility of developing an annual operating and capital program budget which serves a variety of functions. First, it acts as a communication device to present the Board of Commissioners financial, strategic, operation and policy goals. Second, it serves as a policy document to outline how funds will be spent. Third, it outlines a financial plan that demonstrates a multi-year focus. Finally, it establishes an operations guide or roadmap for managers and department heads on issues surrounding personnel levels, performance targets and reorganization plans.

The Unified Government budget operates on a cash basis, calendar year from January 1 through December 31. However, adoption of the Annual Operating and Capital Budget takes place no later than August 25th of the prior year, as stipulated by Kansas State Law. In order to meet the August deadline, the annual budget process begins in February. This ensures that there is adequate time set aside for a comprehensive review and analysis of departmental requests. A copy of the 2017 Amended | 2018 Proposed budget calendar is included in this document.

The “Budget Cycle” has four phases: DEPARTMENTAL SUBMISSION; CONSOLIDATION AND PREPARATION; REVIEW, REVISION AND ADOPTION; AND IMPLEMENTATION. Each phase of the cycle is described as follows:

**Phase 1: Departmental Submission:**

The budget process begins with a Senior Managers Meeting and an orientation on the process, goals and expectations by the County Administrator at the end of the year.

Equipped with the updated schedules and directions the Departments prepare Capital Maintenance and Improvement Project (CMIP) Request, Operating Budgets and New Budget Initiatives.

Submissions include request for the following calendar year and revisions to the current year. (For example: The 2013 process included CMIP requests for 2013 thru 2018, Operating funds for 2014 and to revise 2013.

**Phase 2: Consolidation and Preparation:**

Consolidation and Preparation is a function of the Budget Department and Administrator’s Office. As the deadlines for each type of submission approach Budget staff work closely with the departments to ensure that accurate and complete requests are submitted with adequate descriptions and justifications that allow a novice reader to understand the request.

The CMIP requests are gathered and batched first so that the Work Group can begin review of all the submissions in a very involved effort to rank and prioritize the requests. The review begins in February and consumes the entire month.

Finally, the Operating Budgets are submitted. That includes a line by line submission in every category. Departments may make zero sum changes to supplies and services, but genuine increases, new positions or programs must be submitted in a format very similar to the CMIP process, with detailed descriptions and justifications.

After review of the Budget Initiatives the recommended submissions are compiled with the CMIP projects and a budget document is prepared. That Draft is the Administrator’s recommended Budget to the Board of Commissioners.

**Phase 3: The Review, Revision and Adoption:**

The Review, Revision and Adoption process begins with Administrator’s Draft Recommendation. The Commission begins their review with a series of Budget Workshops. Through the Workshop process, the Commission reviews the submissions and adds, removes, or modifies items as they shape the budget to meet their goals for the planned Mill Levy Rate. This is an interactive process open to the public that engages the Administrator, Departments, the public and the Commission.

Through the process staff will address questions, concerns, and directives of the Commission until a final budget is reached that meets the Mill Levy target, that the majority of commissioners can agree upon.

Traditionally the Commission completes the process with one or more public hearings before approving a final Budget before the August 25th state deadline. Once approved the final Budget Document will be printed and submitted to the State by the UG Clerk.

#### **Phase 4: Implementation:**

The Implementation process happens at various points for the items approved through the Budget Cycle. Re-appropriations from the previous year are generally addressed in the spring and that money is immediately made available to the departments immediately after the requests are approved.

Items for the revised current year are adjusted by the Budget Office in September, after the approval process is completed. At that same time the Departments are provided with copies of the State Documents, the Annual Operating Budget for the coming year, the CMIP Budget for the next 5 years and the line items and revenue details that support the finished documents.

The Implementation process includes year-round monitoring of the budget, adjustments, and data collection, including Performance Measures. The Budget Office continues to compile this data and report to the Administrator's Office. This data is used to help direct the Budget Cycle for the next year.

## **UNDERSTANDING THE BUDGET DOCUMENT**

The budget document is separated in eight separate sections. These include:

1. Highlights and Issues
2. Commissioners' Vision, Values & Goals
3. Community Profile
4. Budget Overview & Policy
5. Financial Overview
6. Department Expenditure Budgets
  - a. Mayor/CEO & Board of Commissioners
  - b. Administration
  - c. Public Safety
  - d. Judicial Services
  - e. Community Services
  - f. Public Works
  - g. Other Programs
7. 2019-2023 CMIP Projects/Debts
8. 2019-2023 CMIP Equipment
9. Grant Inventory
10. Appendix

#### **Highlights and Issues**

The budget document begins with the annual budget message from the County Administrator. This letter provides an overview of the budget and signals the direction of the Unified Government for the next fiscal year. In addition, there is a copy of the County Administrator's PowerPoint presentation given to the Mayor and Commissioners highlighting the key budget points.

#### **Financial Overview**

This section consists of an overview of the budget process. Following this is a complete summary of revenues and expenditures by fund.

**Departmental Sections** (Office of the Mayor/CEO, Board of Commissioners, Administration, Public Safety, Judicial Services, Community Services, Public Works, & Other Programs)

Within these sections, each department's budget is presented. Every department provides a departmental overview, identifies important issues, highlights key accomplishments and outcomes, and outlines new initiatives. The department expense summary is succeeded by a department narrative.

Further, for those departments with individual divisions, a budget breakdown by division is provided. Each division offers an overview, identifies important issues, highlights key accomplishments and outcomes, and outlines new initiatives. Lastly, a division expense summary is also presented.

\*For an example of a departmental budget and explanation, see the pages immediately following this summary.

### **Capital Maintenance Improvement Program**

The Capital Maintenance Improvement Program (CMIP) section, consists of a highlight of the CMIP program and policy, summary level tables for overall CMIP as well as equipment and cash and debt projects, schedules of projects and equipment planned to take place over the next five years within each department and fund, and debt authorizations and project details for projects that will occur in the upcoming capital year. For each item, the total cost is shown, which year the cost will occur, and which fund will finance the acquisition/completion of the project.

### **Grant Inventory**

This section contains summary and detail data on grants that the Unified Government has received, broken down into Federal, State, Local, or Private grant sourcing by Department.

### **Personnel Overview**

The personnel overview contains a summary of the personnel across the Unified Government by Funding source and Department Function by Full Time Equivalents (FTE) as well as summary tables containing a listing of how many FTE's are budgeted in each fund and position classification. Following these tables is a listing of the Employer Paid Benefits Assumptions.

### **Financial Policies**

This section lays out the Financial Policies as adopted by the Unified Government Commission.





DEPARTMENT: WYANDOTTE/LEAVENWORTH AREA AGENCY ON AGING AND  
DISABILITY RESOURCE CENTER

**Division Overview:**

Provides brief explanation of division responsibilities and operations.



**Department Overview:**

The mission of the Wyandotte/Leavenworth Area Agency on Aging and Disability Resource Center is to act as the single point-of-entry, where older adults, persons with disabilities, and their caregivers can navigate through a network and become linked with information that allow them to make informed choices about services and supports, with a primary focus of maintaining independence in their own home and communities.

The Area Agency on Aging (AAA) is responsible for planning, implementing, and administering services to seniors and the disabled at the local level. The focal point centers on services that allow consumers to remain independently in their own homes.

**Important Issues:**

Discusses current topics, and/or future objectives specific to division.



**Important Issues:**

- With the State's implementation of KANCARE in 2013, the critical service of "Targeted Case Management" (TCM), was eliminated for three waiver populations that the AAA network currently serves - Frail Elderly, (FE), Physical Disability, (PD), and Traumatic Brain Injury, (TBI).
- Eliminating TCM for these three populations created a significant gap that needed to be filled. We are hoping that the Administrative Case Management that was added in the Kansas Department on Aging and Disability Service's, (KDADs), budget will rebuild the bridge.

**Highlights:**

Identifies accomplishments, outcomes, and outlines current and upcoming events and projects.



**Highlights:**

- GIVING THE BASICS is a program which offers personal hygiene supplies, such as incontinence briefs to older adults who lack available resources to provide these items. Often times, because government insurances and health benefit plans do not cover these items, older adults go without medicine or food in order to purchase needed incontinence briefs. Fearing possible nursing home placement or severe skin ulcers, older adults prioritize these items to remain independent in the community. GIVING THE BASICS partners with numerous community agencies and local businesses to provide incontinence briefs free of charge, allowing older adults to live safe with dignity.

**New Initiatives:**

Reports on current projects and outlines new plans.



**New Initiatives:**

- WY/LV AREA AGENCY ON AGING FACILITATES RDAD PROVIDER August 2018—The Reducing Disability in Alzheimer's Disease (RDAD) program is designed to help teach older adults who may suffer from memory problems how to incorporate simple exercises into their weekly schedules to improve their overall health and slow down the effects of memory loss. This evidence-based program teaches family members about symptoms to watch for and how to care for persons with memory problems. This program improves the ability of the person with dementing illnesses to carry out activities of daily living longer, while also helping family members provide assistance to their loved one. RDAD assigns an interventionist who works with the family during a 12-week program.



UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS  
2020 AMENDED – 2021 BUDGET



DEPARTMENT: PUBLIC HEALTH

Department: 0460 - Health Department

**Department Expenditure Summary:** Provides actual expenses for the previous year, original and amended budget for current year, and proposed budget for upcoming year.

**Position Inventory Summary:** Identifies actual FTE count for previous year, original and amended for current year, and proposed for upcoming year.

**Expenditures by Fund:** Breakdown by unit of actual expenditures for previous year, original and adopted expenditures for current year, and proposed expenditures for upcoming year.

**Expenditures by Division / Program:** Breakdown by unit of actual expenditures for previous year, original and adopted expenditures for current year, and proposed expenditures for upcoming year.

**Budget Highlights:** Significant changes that occurred during the budget cycle.

Department Expenditure Summary				
	2018 Actual	2019 Original	2019 Amended	2020 Budget
51 - Personnel Costs	\$5,653,243	\$6,344,826	\$6,207,929	\$6,387,443
52 - Contractual Services	\$1,223,382	\$1,926,376	\$1,399,056	\$1,470,856
53 - Commodities	\$231,287	\$758,927	\$610,384	\$590,868
54 - Capital Outlay	\$14,277	\$246,000	\$245,000	0
55 - Grants, Claims, Shared Revenue	\$200,000	\$200,000	\$200,000	\$200,000
58 - Reserves	0	\$10,000	\$10,000	\$70,000
<b>Total</b>	<b>\$7,322,199</b>	<b>\$9,484,129</b>	<b>\$8,672,369</b>	<b>\$8,719,167</b>

Full Time Equivalent Positions				
	2018 Actual	2019 Original	2019 Amended	2020 Budget
461 - Health Department Program	37.55	37.30	38.35	38.35
462 - Health Department Prog Grants	45.10	50.95	49.15	49.15
463 - Lead Based Paint Grant Program	1.00	0	1.00	1.00
<b>Total</b>	<b>83.65</b>	<b>88.25</b>	<b>88.50</b>	<b>88.50</b>

Expenditure By Fund				
	2018 Actual	2019 Original	2019 Amended	2020 Budget
160 - County - General	\$65,000	\$65,000	\$65,000	\$65,000
172 - County - Health Department	\$3,087,419	\$3,757,421	\$3,546,402	\$3,524,292
234 - Lead Hazard Cntl/Healthy Homes	\$40,871	\$89,232	\$89,085	\$92,024
263 - Health Department Grant Fund	\$4,128,810	\$5,572,475	\$4,971,881	\$5,037,850
<b>Total</b>	<b>\$7,322,199</b>	<b>\$9,484,129</b>	<b>\$8,672,369</b>	<b>\$8,719,167</b>

Expenditure By Division				
	2018 Actual	2019 Original	2019 Amended	2020 Budget
461 - Health Department Program	\$3,152,419	\$3,756,811	\$3,611,402	\$3,589,340
462 - Health Department Prog Grants	\$4,169,781	\$5,727,518	\$4,971,881	\$5,037,850
463 - Lead Based Paint Grant Program	0	0	\$89,085	\$91,976
<b>Total</b>	<b>\$7,322,199</b>	<b>\$9,484,129</b>	<b>\$8,672,369</b>	<b>\$8,719,167</b>

Budget Changes					
Division	Description	Fund	2019 Expenditure Change	2020 Expenditure Change	FTE Change
461 - Health Department Program	Electronic Health Record (EHR) Maintenance	172 - County - Health Department	0	\$50,000	0.00
<b>Total</b>			<b>0</b>	<b>\$50,000</b>	<b>0.00</b>

## 2020-2021 BUDGET CALENDAR

**Feb 13**

- 1st public hearing for Unified Government 2020 and 2021 CDBG budget
- Citizens have opportunity to verbally deliver thoughts on budget priorities
- Citizens and organizations have opportunity to deliver proposals for funding
- Commissioners have opportunity to deliver proposals for funding
- Commissioners and departments submit preliminary CMIP requests - Due back by March 13th.

**Mar 16**

- Preliminary 2019 End of Year General Fund estimates

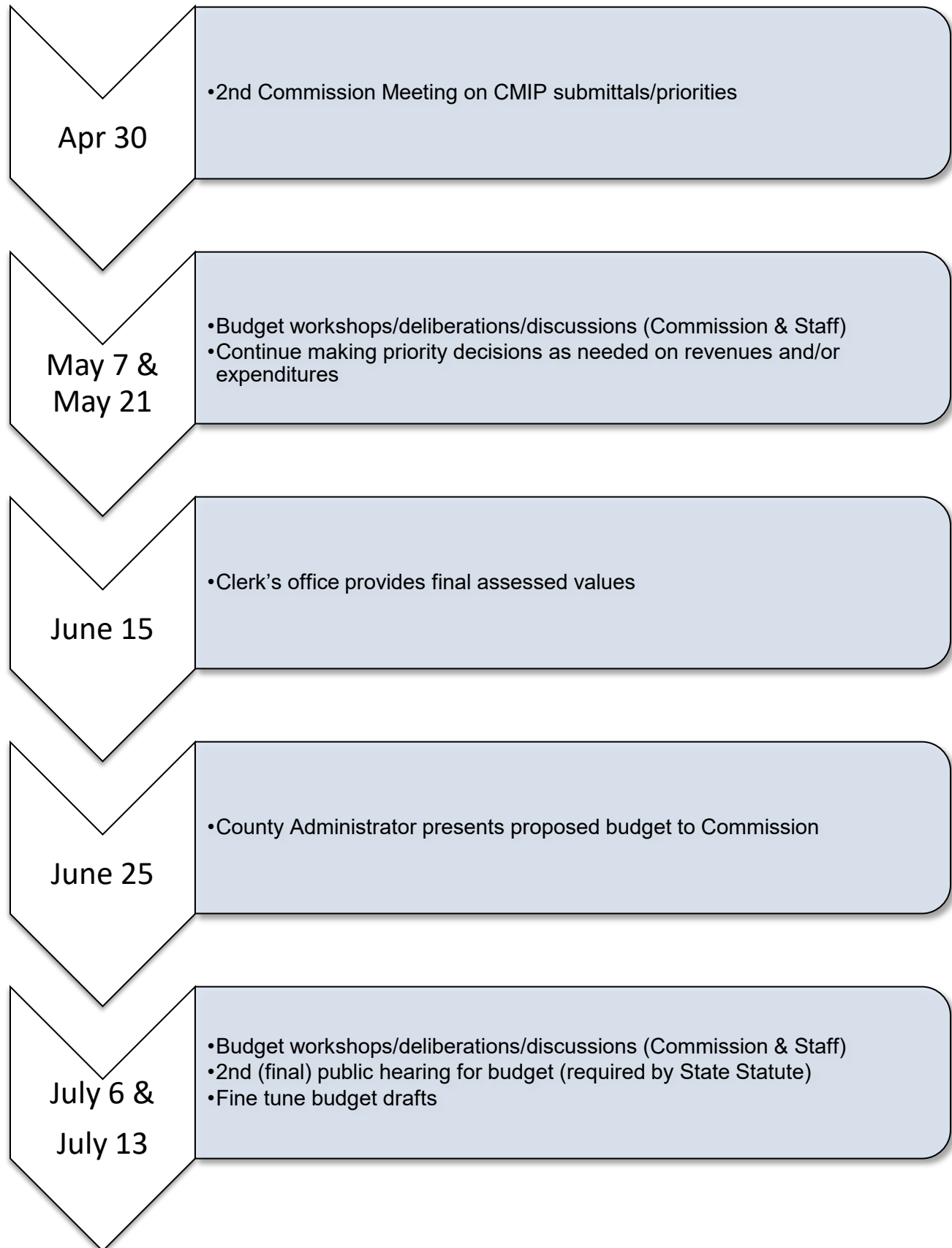
**April 13**

- Staff begins preparation of first draft of budget that considers all input (including 2020 amended request)

**Apr 23**

- 1st Commission Meeting on CMIP submittals/priorities

## 2020-2021 BUDGET CALENDAR (continued)



**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# GLOSSARY OF TERMS





# GLOSSARY OF TERMS

**Agency Fund** - A fund established to account for assets held by the Unified Government as a collection or paying agent for individuals, private organizations, other governmental units, or other funds.

**Asset** - Resources owned or held by the Unified Government which have monetary value.

**Accrual Basis** - A basis of accounting in which transactions are recognized at the time they are incurred as opposed to when cash is received or spent.

**Ad Valorem Taxes** - Ad Valorem taxes, referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

**Appropriation** - An authorization made by the Board of Commissioners which permits the Unified Government to incur obligations and to make expenditures for specific purposes.

**Assessed Valuation** - A value that is established for real or personal property for use as a basis for levying property taxes.

**Bond** - A written promise to pay a sum of money on a specific date at a specified interest rate. Bonds are most frequently sold to raise funds for the construction of large capital projects.

**Budget** - A plan of financial operation containing an estimate of proposed expenditures for a specified period of time (budget fiscal year) indicating all planned revenues and expenses for the year.

**Budget Amendment** - A change in budgeted expenditure authority for any Unified Government agency or office.

**Budgetary Control** - The control or management of the Unified Government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Capital Maintenance Improvements Program (CMIP)** - A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the long-term needs of the Unified Government.

**Capital Outlay** - Expenditures which result in the acquisition of or addition to fixed assets.

**Cash Basis** - A basis of accounting and budgeting in which transactions are recognized only when cash is increased or decreased. The Unified Government's budget is prepared on a cash basis.

**Commodities** - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment, and asphalt.

**Contractual Services** - Services rendered to the Unified Government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional services.

**Debt Service** - Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Encumbrance** - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Enterprise Fund** - A governmental accounting fund in which services provided are financed and operated similar to those of a private business - where the intent is that the costs (expenses, including depreciation) of providing goods and services be financed or recovered through user fees.

**Expendable Trust Fund** - A fund established to account for assets held by the Unified Government in a trustee capacity.

**Expenditure** - Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

**Expenses** - Decreases in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures.

**Fiscal Year** - A 12-month period to which the annual operating budget applies and at the end of which the Unified Government determines its financial position and the results of its operations. The Fiscal Year for the Unified Government is the same as the calendar year.

**Fixed Assets** - Assets of a long term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. The Unified Government has established a level of \$5,000 for an item to be considered an asset; below \$5,000, the item is considered to be a commodity.

**Fund** - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

**Fund Balance** - Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

**Fund Type** - In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

**General Fund** - The fund used to account for all financial resources except those required to be accounted for in another fund.

**Internal Services Fund** - A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the Unified Government on a cost-reimbursement basis.

**Levy** - To impose taxes for the support of Unified Government activities.

**Liability** - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

**Long Term Debt** - Debt with a maturity of more than one year after the date of issuance.

**Mill** - The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

**Object of Expenditure** - An expenditure classification, referring to the lowest and most detailed level of classification, such as Electricity, Office Supplies, or Asphalt.

**Object Category** - An expenditure classification, referring to the highest and most comprehensive level of classification. These include Personal Services, Contractual Services, Commodities, Capital Outlay, Transfers/Refunds, and Debt Service.

**Pay-As-You-Go Basis** - A term used to describe the financial policy which finances its capital outlays from current revenues rather than by borrowing.

**Personal Services** - Expenditures for salaries, wages, and fringe benefits of Unified Government employees.

**Program** - A group of interdependent closely related services or activities contributing to a common objective.

**Property Tax** - See Ad Valorem Tax

**Revenue** - Funds that the Unified Government receives as income.

**Revenue Category** - A revenue classification, referring to the highest and most comprehensive classification. These include Taxes, Intergovernmental Revenue, Licenses & Permits, Charges for Services, Miscellaneous Revenue, and Transfers.

**Special Revenue Fund** - A fund created when the Unified Government receives revenue from a special source designated to be used for a

specific purpose. In Kansas, many statutes exist whereby ad valorem taxes may be levied for specific purposes; when, received, this revenue is accounted for in the Special Revenue Fund created to account for the specific purpose of the statute.

**Temporary Note** - A short term debt issued for capital projects. In Kansas, temporary notes can be issued for no longer than four years.

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



## **SUMMARY: BUDGETARY AND FINANCIAL POLICIES**

**[FOR DETAILED POLICIES, REFER TO THE FINANCIAL POLICIES TAB]**





## Unified Government of Wyandotte County and Kansas City, Kansas

**Commission Resolution:**

R-35-18

**Adopted:** 07/26/2018

### **Summary:**

## **Budgetary and Financial Policies**

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This is a condensed version of the budgetary and financial policies of the Unified Government of Wyandotte County and Kansas City, Kansas.

### **1. Structural Balance**

The budget for the Consolidated General Fund will be structurally balanced, with the sum of estimated revenues, transfers-in and appropriated Fund Balance is equal to expenditures and transfers-out.

### **2. Long-Term Financial Plan**

The proposed annual budget should include a five-year General Fund projection.

### **3. Budget Process is an Annual Cycle**

The annual budget process is used to develop service priorities and the level and type of resources to fund those services. Proposed mid-year changes to the budget and to service levels during the fiscal year will be minimized. Proposed mid-year changes will be evaluated programmatically and fiscally prior to adoption, and, if adopted, may have a lower priority compared to pre-existing programs and projects unless otherwise specified.

### **4. User Fees to be Set Related Cost of Service**

When possible, user fees will be set to fully recover costs, except where there is a greater public benefit through use of a lower fee. There will be an administrative process for in-depth review of all fees over time.

### **5. One-Time Resources are for One-Time Uses**

One-time resources will not be used to fund ongoing operations and are to be used for one-time purposes.

### **6. Capital Projects Budgeted for Both One-Time and Ongoing Costs**

Before approving any capital expenditure, the Unified Government Commission will consider the capital (one-time) costs, the operating (ongoing) components of staffing and maintenance costs, the replacement costs, and the expected approach to funding replacement.

### **7. Fund Balance Policy**

Fund Balance Policy for governmental funds establishes categories of fund balances - non-spendable, restricted, committed, assigned and unassigned. It also creates specific reserves - an operating reserve to be maintained in various funds and an economic uncertainty/ emergency reserve in the General Fund that may be accumulated in the future five years.

- 8. Adequate Emergency and Operating Reserves will be Maintained**

Operating reserves of the General Fund will be maintained at two-months of General Fund ongoing expenditures, including transfers. The Emergency General Fund reserve establishes a target of an additional one month of General Fund operating expenditures sought to be accumulated over the future five years. Specific operating reserves are also established for all other special revenue and enterprise funds in accordance with the financial policies and recommended practices.
- 10. Revenue Projections will be Conservative**

Revenue projections are to be objectively prepared using a reasonably conservative approach.
- 11. Stable Revenue Sources will be Used to Fund Operations**

Any revenue that has a highly variable component may have only a portion of it, or none of it, budgeted for operations.
- 12. Fiscal Impact Analysis**

For proposed Unified Government Commission action, an analysis may be provided (fiscal impact analysis) of the projected or potential fiscal impact on current and future revenues or resources, expenditures, including staff resources, and on how the action may impact the Unified Government's financial or economic position.
- 13. Current Year Costs will be Funded or an Explanation Provided**

The budget will include funding for all costs of operations for the current and budget year or will identify, provide general information on and discuss any costs not fully funded, including unfunded liabilities, unfunded lifecycle replacement costs, and deferred maintenance.
- 14. Financial Reporting will use Generally Accepted Accounting Standards**

The Unified Government will prepare annual financial statements in accordance with Generally Accepted Accounting Principles (GAAP) and will use a consistent approach to budgetary reporting. Both the basis of accounting and the basis of budgeting will be described in the appropriate documents.
- 15. Financial Status will be Reported**

The Unified Government's Comprehensive Annual Financial Report (CAFR) will be made available after completion of the annual audit.

There will be quarterly reporting on the budgetary status of all the Unified Government's State certified funds, with emphasis on the three funds comprising the Consolidated General Fund. Any major or critical budgetary issues will be reported as soon as it is practical.
- 16. Financial Status of Major Funds will be Reviewed**

The County Administration will annually present a brief report discussing the high-level financial status of each major fund of the Unified Government as part of the budget presentation. The report will be part of the proposed budget as a component of each fund's Fund Summary.



**17. Appropriate Grants will be Sought**

The Unified Government will seek grants that address Commission priorities and are believed to provide a substantial net benefit after considering the Government's cost to secure and administer the grant and the risk associated with unintentional non-compliance. The Unified Government shall maintain support to ensure compliance with grant terms and requirements.

**18. Debt Maintained at Appropriate Levels**

Debt limits follow State law. The term of debt will generally not exceed the life of the asset being acquired or constructed; capital leases for vehicles will be part of a comprehensive strategy; and debt will not be used to fund operations.

**19. Investments will be Conservatively Managed**

Investments shall be managed with the priorities of: safety of principal, liquidity (availability of cash), and yield (investment income).

**20. A Long-Term General Financial Plan will be Maintained**

A plan will be presented that outlines general approaches to maintaining and increasing revenues, growing Wyandotte County's economy for the purpose of revenue generation, and controlling and managing the cost of services and the method of delivery of services.

**21. Financial Policies will be Reviewed**

Financial policies will be reviewed at least annually. The County Administrator and Chief Financial Officer will report potential non-compliance on any proposed Commission action and will report annually on overall compliance and non-compliance with all the financial policies.

**22. Administrative Procedures to be Consistent with Policy**

Administrative procedures shall be consistent with the adopted Unified Government Commission budgetary and financial policies.

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# LONG TERM FINANCIAL FORECAST









# LONG TERM FINANCIAL FORECAST

FISCAL YEARS

## 2022 TO 2026





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Unified Government of Wyandotte County / Kansas City, Kansas

701 North 7<sup>th</sup> Street, Kansas City, KS 66101 P 913-573-5280 W [wycokck.org](http://wycokck.org)





unified government  
**wyandotte county**  
**kansas city, kansas**

**for information contact:**

*Chief Financial Officer*

Kathleen VonAchen

701 N. 7<sup>th</sup> Street

Kansas City, Kansas

(913) 573-5186

**finance department contributors**

Debbie Jonscher, Deputy CFO

Alyse Villarreal, Capital Financing Coordinator

Mike Grimm, Research Manager

**image credits**

All artwork produced by youth and adult artists and can be found throughout downtown Kansas City, Kansas.



# EXECUTIVE SUMMARY

This forecast projects the use of fund balance in 2021 to 2024 in the General Fund and various other funds partially due to diminished revenue growth resulting from the COVID-19 pandemic. The Forecast reflects a slow-down in the economy in 2021 and 2022, followed by a more positive outlook through 2026. Due to the anticipated economic slowdown, the General Fund's financial position is projected to decline without budgetary action to repair the annual shortfalls.

Long-term financial forecasting informs policy makers as they plan for the future. It provides the information needed to make decisions that will maintain sustainable operations and identifies opportunities to further invest in the organization's strategic goals and objectives.

This Long-Term Financial Forecast for 2022-2026 provides a five-year outlook for the Unified Government's (UG) major operational funds. The following sections include a review of the UG's main operating fund, the General Fund, which combines the operations of the City, County and Consolidated City/County Parks funds. It also examines other funds that are statutorily required to be separately presented, such as the County Special Levy Funds, Dedicated (Public Safety/ Neighborhood Infrastructure) Sales Tax Fund, Special Street & Highway Fund, Tourism and Convention Promotion Fund, and Emergency Medical Services Enterprise Fund. Finally, this Forecast includes an overview of the outstanding debt of the City, County, and Tax Increment Financing Districts.

\*\*\*\*\*

***The Recent Economy.*** Although not as significant as preliminarily anticipated, economic indicators show that the local business environment has been negatively impacted by the COVID-19 pandemic. Unemployment in the County grew from an average of 4.3% in 2019, to during the shelter-in-place period 14.9% in April 2020, then steadily dropped to 7.4% as of September 2020. Given the rise in COVID-19 infections this fall, it is difficult to predict the extent of the impact to businesses and consumer behavior in these future months before the end of 2020 and into early 2021.



As discussed in the Economic Section of this report, Kansas City, Kansas economic performance has been mixed over the past few years. On the bright side comparing 2019 with 2018, single family home prices grew 9%, unemployment rate dropped from 4.8% to 4.3%, median household income remained level, and annual average wages grew 3.9%. Additionally, the County's assessed valuation grew 5.3% in 2019 tax levy year. The positive economic indicators would be signs of positive momentum if it weren't for the region also having experienced a decline in single-family residential permits from 159 in 2018 to 126 in 2019. In 2020 and 2021 due to the COVID-10 pandemic, unemployment is estimated to increase from 4.3% in 2019 to 7.4% and 6.5% in 2021. Also due to the pandemic, Wyandotte County jobs are expected to decrease 6.5% in 2020 and retail sales is expected to decrease by 6% in 2020.

***Forecasting Uncertainties.*** Several uncertainties are included in the Forecast that diminish the General Fund reserves during the five-year period. One uncertainty is the timing and length of the economic downturn caused by the pandemic. A second uncertainty is the timing of the significant level of retiring employees in the next five years; if these employees retire sooner than expected, the General Fund financial position would be more negatively impacted and could impair the UG's ability to meet operational demands in subsequent years. The Forecast as presented includes conservative, yet hopeful projections of these uncertainties. Economic vitality and consumer behavior are projected to resume to prior levels in mid-2021, and level of employee retirements is projected to take place in a steady manner consistent with the recent years' pattern, as opposed to annual sudden spikes of retirements.

To address both short-term and long-term issues, the UG administration will continue reviewing its operations and service delivery options. Towards meeting financial sustainability objectives, the UG has a history of partnering with the private and non-profit sectors for the cost-effective delivery of a variety of services to our residents. While the UG continues exploring alternative service delivery models, the UG is also reviewing cost recovery levels of services and the fees charged for these services.

During the upcoming months, staff will continue to monitor revenue sources as well as update spending plans, as applicable, based on newly available information. This updated information will be reflected in the 2021 Amended/2022 Proposed Budget, which is scheduled to be released to the Commission in June or July of 2021.

***Long-Term Obligations and Fiscal Challenges.*** In addition to maintaining the General Fund reserve, the Government has various other fiscal challenges. One challenge is achieving the Commission's goal to identify resources to invest in our aging public streets, facilities and equipment. Recent analysis from the Public Works Department concludes that to restore our streets to safe roadway standards and forestall their decline into the "failed street" category, budgets must be re-aligned to identify \$20 million a year in new funding for street preservation. Additionally, a compilation of the various condition assessment reports of the UG's over 150 facilities and buildings calculated a significant level of deferred maintenance costs, given the size of UG organization and

geographic service area. Another challenge is that although statutorily precluded from augmenting employer contribution levels above the legal cap, the UG's portion of the KPERS AND KP&F net pension liability as of the end of 2019 was \$178 million, or 70% funding status. Along with this pension liability, the Government has a long-term liability related to retiree health care costs (Other Post-Employment Benefits, or OPEB) of estimated at \$100 million as of the end of 2019.

***Vision and Strategic Goals.*** As part of its strategic planning efforts, the UG Commission approved their vision and seven goals.

The vision is:

***Uniquely Wyandotte – a vibrant intersection of diversity, opportunities, and distinctive neighborhoods. An engaged community: healthy, fulfilled and inspired.***

The seven goals are to:



- Reduce Blight
- Increase Safety and Perception of Safety
- Improve Community Health
- Increase Economic Prosperity of the Community and Opportunity for our Residents
- Improve Customer Service and Communication
- Increase Community Cohesion
- Improve Infrastructure

To address both the strategic goals and fiscal challenges, the UG will continue reviewing its operations and service delivery options in a disciplined manner. A policy framework to guide in setting appropriate fees for services based on the values of our community is planned. Establishment of an OPEB Trust will be presented to begin setting aside funds for future retiree health care costs that can yield investment earnings greater than the UG's operating funds. The organization will be continuing the process of implementing Priority-Based Budgeting as a tool for identifying alternative resource allocation options. Finally, the Commission will continue to vigilantly monitoring the impacts of the COVID-19 pandemic and ensuring the health needs of the community are met.



## Forecast Assumptions and Methodology

In developing the Forecast, various economic indicators and cost drivers were developed based on past trends or average annual rates of change, and statistical correlations. Anticipated future events were also incorporated into the Forecast. The methodology for calculating changes for out-years of the Forecast (2022-2026) are based on historical analysis of increases with adjustments factored in for known items. Forecast assumptions vary per the respective revenue and cost category and, in most cases, are based on statistical correlation with other revenue or cost drivers in which they are statistical correlated. Correlation is a statistical technique that can show whether and how strongly pairs of variables are related. A correlation is a single number that describes the degree of relationship between two variables, with the closer the correlation calculation approaches 1.0 the more correlated are the two variables. Staff also performed a reasonableness test of the results.

This Forecast assumes that a fall-off in economically sensitive revenues occurs once every eight to ten years, and as a result of this assumption and the COVID-19 pandemic event, a recession is included in the Forecast in years 2021 and/or 2022. While it is not staff's intent to predict the exact timing of the recession, its inclusion in the Forecast is to send a signal that a cyclical event, whereby revenues can drop dramatically, will inevitably occur. In 2022 and 2023 a post-recession modest upswing is incorporated.

The following table is a sample of the economic indicators and cost drivers utilized in the Forecast.

<b>Forecast Assumptions</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Population annual growth rate	0.6%	0.6%	0.6%	0.6%	0.6%
Inflation rate	1.5%	1.5%	1.5%	1.5%	1.5%
Unemployment Rate	6.0%	5.5%	4.8%	4.8%	4.8%
Assessed Value (KCK) annual growth rate	5.7%	3.8%	7.1%	4.8%	4.8%
Property Tax Delinquency Rate (KCK)	7.6%	7.0%	6.0%	5.7%	5.7%
Property tax Mill Levies	No change from 2021	No change from 2021	No change from 2021	No change from 2021	No change from 2021
BPU Electric PILOT growth rate	3.0%	1.5%	1.5%	1.5%	1.5%
Taxable Retail Sales growth rate (WyCo)	3.3%	3.3%	3.3%	3.3%	3.3%
Salaries and Wages growth rate	2.3%	2.3%	2.3%	2.3%	2.3%
Employee Health Insurance growth rate	5.8%	5.8%	5.8%	5.8%	5.8%

Inmate Medical growth rate	4.0%	4.0%	4.0%	4.0%	4.0%
Residential Trash Services	2.2%	2.2%	2.2%	2.2%	2.2%
Other Professional Services growth rate	1.5%	1.5%	1.5%	1.5%	1.5%

## Overview of Forecasts by Fund Group

Each operating area, or fund, is uniquely impacted by the application of the forecast assumptions due to each fund's unique mix of revenue sources and operational costs. For example, some funds are reliant on economically sensitive revenues, such as sales tax. Other funds' costs are concentrated in on-going costs, such as personnel, that are less flexible to change compared with other funds that have their focus on one-time costs, such as capital outlay, which can be more easily be adapted to changing economic events. The following is summary of the fiscal overview for each fund group discussed in this report. Refer to each section for more detailed information.

**General Fund** - Having preliminarily weathered the initial financial impacts of the COVID-19 pandemic, this baseline five-year Forecast reflects a decline of reserves due to annual operating costs exceeding ongoing revenues. Slow revenue growth is expected in the near-term as the region recovers from the longer-term impacts of the pandemic. The General Fund is estimated to end 2021 with \$18.4 million in cash balances. Over the Forecast period ending in 2026, \$13.7 million are estimated to be drawn down from the General Fund estimated cash reserves if no actions were taken to remedy the imbalance. Although this Forecast projects strong revenue growth, annual resources are insufficient to meet required accrued leave balance payments to the expected increase of retirees while keeping pace with conservative expenditure needs, such as a moderate cost of living adjustment for active employee compensation. It is anticipated that between \$5-\$10 million in annual operating expenditure efficiencies or additional revenues are needed in 2021 and 2022 to achieve a more sustainable financial position.

**Special County Levy Funds** - These funds are reliant on dedicated property tax mill levies, and provide a myriad of social services, health and other community services. The cash fund balance of the Special County Levy Funds expects to end 2021 at \$582,000 and grows to a projected \$3.3 million by the end of the forecast period, or 36% of 2026 total expenditures. This growth is due to expected increases in the market value of residential and commercial properties having a positive affect on property tax revenues.

**Dedicated (Public Safety/ Neighborhood Infrastructure) Sales Tax Fund** – This fund's revenues are 100% from sales and use taxes from a 3/8<sup>th</sup> cent sales tax recently renewed by voters for another 10-years, through 2030. The cash fund balance of the Dedicated Sales Tax Fund expects to end 2021 at \$2.5 million. This large cash balance is because the 2020 and 2021 expenditure

budgets were reduced due to the expectation that sales taxes would be 20% lower than 2019 actuals due to the pandemic. Actual sales tax collections during 2020 (after adoption of the 2020 Amended Budget) came in much higher than anticipated. The projection offers an opportunity to augment capital expenditures in 2021.

***Special Street and Highway Fund*** – This fund's revenues are 100% from the gasoline tax distributed to the UG by the State of Kansas. The cash fund balance of the Street and Highway Fund expects to end 2021 at \$2.4 million. This larger than expected cash balance is because the 2020 and 2021 expenditures budgets were reduced due to the expectation that gasoline taxes would be much lower than 2019 actuals due to a dramatic decrease in gasoline prices in the spring of 2020. Actual gas tax collections during 2020 (after adoption of the 2020 Amended Budget) came in much higher, at approximately level with 2019 actuals. The projection offers an opportunity to augment street maintenance capital expenditures in 2021.

***Tourism and Convention Promotion Fund*** – This fund is 100% reliant on the transient guest tax, a tax paid on hotel and motel lodging businesses within the City and is assessed at 8% of sales per Ordinance. The cash fund balance of the Tourism and Convention Promotion Fund expects to end 2021 at \$1.1 million and grow to a projected \$6.6 million by the end of the forecast period. The 2020 and 2021 revenue estimates were reduced from prior year levels due to the impact of the pandemic on the hotel and accommodations activities, and 2020 collections to date are performing only slightly better than projected. The forecast assumes prior level of tourism activity will resume in 2022 and additional hotels will be added in future years for known developments anticipated to be completed.

***Emergency Medical Services (EMS) Fund*** – Supporting paramedic and ambulance services, this fund is dependent on a 1/4<sup>th</sup> cent sales tax passed by City voters in 2004. Additional revenues include charges for services fee collections and medical insurance reimbursement for ambulance services. The cash fund balance of the Emergency Medical Services Fund expects to end 2021 at \$600,000 and grow to a projected \$1.14 million by the end of the forecast period. Costs in this fund were reduced during the 2020/2021 budget season due to the anticipated revenue loss resulting from the pandemic. Although sales tax revenue performance exceeded estimates in 2020, the charges for services collections have remained lower than prior year levels. Performance of this fund will be closely monitored.

***City and County Debt Funds*** – These funds are reliant on dedicated property tax mill levies. These funds' forecast shows that the current revenue projections supports the issuance of debt at the level approved in the UG's 2021 Adopted Budget/Capital and Maintenance Improvement Program (CMIP). Additional capital investment financing prior to 2026 is not fiscally support for the County Bond & Interest Fund; however opportunities present themselves in the City Bond & Interest Fund in the later years of the 5-year forecast to increase capital financing investments or make a change to the revenue dedication.

## Fiscal Sustainability Proposals

The following is a list of fiscal sustainability proposals recommended to be undertake to meet the UG's fiscal challenges:

- **Analyze current service delivery costs**, through the Priority Based Budgeting Process, to ensure their alignment with the Commission's strategic goals;
- Develop a plan to address **funding the Street Preservation Program and public facility deferred maintenance costs** which would provide a framework for future policy discussions surrounding identifying new resources;
- Continuing the community engagement process in identifying the revenue requirements for dedicated funding of the Government's **stormwater** future operating and capital infrastructure needs.
- Finish implementation of policy to allow for accumulation of **resources for future equipment replacement costs**;

## Long-Unfunded Term Liabilities

This Forecast, as outlined in the following sections of this report, does not reflect the following long-term liabilities:

1. **Capital Debt Financing Policy**: The Forecast assumes any future debt load above current administrative parameters must be supported by additional revenue. The UG Finance staff recommends including in the capital financing debt policy a comprehensive strategy with specific debt capacity parameters that will enable the Government to meet its infrastructure investment needs while remaining fiscally sustainable within an appropriate debt capacity level.
2. **Potential Litigation and Settlement Costs**: The Unified Government is self-insured for liability claims. All liability claims are reviewed, challenged if appropriate, and processed for payment at the agreed amount by the Chief Legal Counsel. Kansas statutes limit the liability in tort cases to \$500,000. Although an estimated \$850,000 is annually included in the Forecast to cover such claims, judgments and settlements, unanticipated settlements may significantly exceed this estimated budgeted cost. In addition, although necessary to take advantage of the opportunity to potentially mitigate legal settlement costs, legal defense expenses for litigating such lawsuits often exceed budgeted estimates.

3. **Streets Rehabilitation and Replacement Costs:** Public Works Department has developed a comprehensive, data-driven street preservation program. The Unified Government's over 2,400 lane miles pavement network has a current Pavement Condition Index (PCI) rating of 57 with 70% of the network rated as in poor, marginal to fair category. Current funding levels for street maintenance are insufficient to maintain even our current low PCI rating in the future. Currently poorly rated streets will become "failing" streets in the future due to their age and condition without more attention. This baseline Forecast sustains the current funding level for street maintenance (approximately \$7.5 million annually) and does not include additional resources of \$20 million annually to address this cost-effective infrastructure investment. This \$20 million a year is needed for each of the next 18 years in order to increase the UG's PCI from 57 to 74. After the 18 years, continued funding of between \$12-\$14 million annually is needed to maintain the 74 PCI level. Street and road maintenance have been consistently rated as the top priority for UG focus in resident community surveys of UG services performance.
4. **Parks Master Plan:** The Parks Master Plan was presented to the Commission in the late 2017. This baseline Forecast does not include funding for the estimated costs of the Parks Master Plan. A new revenue source will be needed to fund the recommended park and community center improvements, as well as restore the Parks and Recreation Department staffing to levels consistent with other comparative local government.
5. **Deferred Facility Maintenance Costs:** A compilation of the various condition assessment reports of the UG's over 150 facilities and buildings have identified a significant level of deferred maintenance costs are needed, given the size of UG organization and geographic service area. Due to the prolonged slow recovery since the last recession a decade ago, on-going operating funds have been unavailable to address these deferred maintenance needs. In the absence of a property tax mill rate increase or other dedicated resource, utilizing the UG's current general obligation debt capacity to finance this level of infrastructure investment will be challenging. This baseline Forecast does not include funding for these expected costs.
6. **Capital Equipment Replacement Costs:** Many UG departments need to replace their aging capital equipment. Due to the prolonged slow recovery since the last recession a decade ago, on-going operating funds have been unavailable to fully address these equipment replacement needs. Additional funding from the early payoff of the STAR bonds in 2017 has provided for some replacements, however a dedicated fund for the future replacement of capital equipment is a recommended practice and including some minimal funding would be a good start towards addressing this need. This baseline Forecast does not include additional funding for this purpose.

7. **Unfunded Net Pension Liability:** Based on the most recent July 2019 KPERS pension actuarial report, the UG-wide net pension liability (including the combined KPERS-Local and KP&F-Local group plans) totals \$178 million, which represents a funding status of 70% (plan fiduciary net position as a percentage of the total pension liability).<sup>1</sup> In other words, UG's current proportion of the KPERS pension fund assets are 30% lower than the level of assets sufficient to meet 100% of estimated future retirement obligations of covered UG employees (of which those total obligations are based on actuarial assumptions). The Government Finance Officers Association (GFOA) recommends a policy of fully funding pension plans. Credit rating agencies generally categorize as average or above average pension plans with funding statuses between 80% and 90%, and funding statuses between 60% and 70% as below average or weak.<sup>2</sup>

	KPERS Plan		KP&F Plan		TOTAL COMBINED	
	6/30/2018	<b>6/30/2019</b>	6/30/2018	<b>6/30/2019</b>	6/30/2018	<b>6/30/2019</b>
UG Proportion of collective net pension liability	3.65%	3.60%	12.72%	12.64%		
UG proportionate Share of collective net pension liability	\$50,838,678	\$50,325,974	\$122,426,702	\$127,903,862	\$173,265,380	<b>\$ 178,229,836</b>
UG covered-employee payroll	\$73,297,503	\$75,829,932	\$59,115,470	\$61,157,909	\$132,412,973	<b>\$136,987,470</b>
UG proportionate share of collective net pension liability as a percentage of UG employee-covered payroll	69%	66%	207%	209%	131%	<b>130%</b>
Plan fiduciary net position as a percentage of the total pension liability <i>(for combined plans)</i>	68.9%	69.9%	68.9%	69.9%	68.9%	<b>69.9%</b>

The UG is annually contributing 100% of its contractually required contributions, or \$21.0 million in 2019.<sup>3</sup> Contractually required refers to the amount KPERS requires local governments to pay; it is not the amount that will bring pension assets to the full value of estimated future costs. The UG is not legally required to contribute additional resources to reduce its net pension liability. State places a cap on the level of employer contributions, and the UG is contributing at this capped rate. Without a state law change, this unfunded net pension liability will remain on the UG balance sheet.



As a side note, KPERS assumes that should local governments annually contribute their contractually required contributions, their proportion of pension fund assets will attain the 100% funding status in 30 years. This assumption supports the rationale behind the required KP&F special retirement payments for retiring Police and Fire employees whose final compensation calculations for future pension payment purposes are increased with the inclusion of accrued vacation and sick leave payouts at their separation from UG service.

8. **Unfunded Retiree Healthcare Net Liability (Other Post-Employment Benefits, or OPEB):** State statute requires the UG to offer healthcare benefits to its retirees up till age 65. Unlike pensions, OPEB costs are based on benefit costs during the years that a retiree (and applicable dependents) are eligible to receive benefits, ending at age 65 per Kansas Statute 12-5040. These retirement benefits (medical, dental, vision) are paid on behalf of retirees and their eligible dependents, in addition to pensions. Benefits are not uniform for all retirees, due to differences in negotiated OPEB benefits over time. Eligible participants must contribute full-blended premiums to maintain coverage. The blended premium is based on average costs amongst all active and retirees in the healthcare plan. The reason there is a net unfunded liability is because the amount retirees contribute through their premiums is lower than respective costs incurred by these retirees. It is referred to as the “implicit subsidy” because health care costs are higher for older, retired participants than younger, active employees.

For example, in 2018 the Unified Government’s Health Benefit Fund spent \$4.7 million on healthcare cost claims for 702 retirees, and these retirees partially offset these costs by contributing to the UG, through their premium payments, a total of \$2.3 million. This works out to be \$3,295 per/year or \$275 per/month per retiree, although some retired plan participants pay more, while others pay less or no contribution depending on their union contract or if they received an early-retirement subsidy prior to 2011. Each year this \$2.4 million difference between the \$4.7 million in claims and \$2.3 million in retiree premium contributions is recorded as the UG contribution to the net OPEB liability.

At the end of 2019, the Unified Government’s net OPEB liability totaled \$100.0 million, which includes the estimated future health care claims of both the retirees and active employees that are projected to be covered with these benefits in the future. We are currently only on a “pay go” basis and are not setting aside funds for these future costs. This baseline Forecast does not include additional OPEB contributions to bring down the net liability. Finance staff have developed a plan for establishing an OPEB trust that will provide a funding strategy for reducing this liability. OPEB trusts allow local governments to invest the “pay go” contributions during each year and additional resources in the long-term investment securities that earn better yields than local governments can earn with fixed income investments.

## Stabilization, Occupation and Revitalization (SOAR)

In January of 2016 the Unified Government of Wyandotte County/Kansas City, Kansas established the SOAR program- Stabilization, Occupation, and Revitalization – to tackle the issues of housing rehabilitation and blight remediation within the county. The initiative focuses on breaking down the barriers and information silos within the organization and using its resources in a more strategic and effective manner. The premise involves using data to make strategic decisions on targeting, preventing, and remediating the problems that plague a community and cause property to fall into disrepair. This will involve reducing the amount of delinquent taxes, educating property owners about codes, and creating a database that can track and manage vacant properties and unfit structures. The two overall goals of the initiative is to improve 10,000 properties by 2021 which should help both revitalize the housing stock, and improve the tax base, and to improve the perception of safety within the community which should both attract people in and stop the exodus out of the community.



The Unified Government has partnered with Bloomberg philanthropies and What Works Cities for the initial phase of this project. Two phases, the creation of an open data portal and the development of performance metrics, were addressed in this partnership. What Works Cities used its resources and aided the Unified Government in the implementation of an Open Data Policy and Open Data Portal to enable the sharing of data both internally and with the public. The performance management team came up with cascading goals and metrics that would analyze the progress for the 4-year period. More than a dozen departments are involved in aligning their missions with this effort. The next phases of the project include involving stakeholders in the implementation and partnering with a network of other cities to share ideas and progress toward improving the amount of healthy fabric within the community.

## Forecast Potential Risks

This Forecast, as outlined in the following sections of this report, does not reflect the following potential risks in the future five years:

1. **Changes in the local, regional and national economy:** This Forecast assumes a modest recession in 2020 and/or 2021 caused by the pandemic marked by a moderate slow-down in the growth rate for the local economy, followed by an economic rebound in the subsequent years. Any changes from this assumption may have positive or negative impacts on economically sensitive revenues, such as sales taxes. National government policy changes, such as international trade policy disputes or additional federal assistance to local governments due to COVID, could impact the regional business climate and job growth.

The Forecast projection for job growth took the number of county jobs at the end of 2019 (which saw a 0.5% increase compared with 2018) and then applied an estimated reduction in jobs in 2020-2021, followed by the average annual growth in county jobs over the prior ten-year period of 1.1%. The Midwest Urban Area consumer price index (CPI) increase from 1.9% in 2018 and 1.5% in 2019, with forecast including the 1.5% for 2021-2026. Wyandotte County Taxable Retail Sales saw a decline of (2.6%) in 2017, an increase of 5.6% in 2018, and an increase of 2.9% in 2019. As a result of the pandemic, the 2020 and 2019 estimate for retail sales is a decline in 2021 of 3% and a rebound of 5% in 2021. The Forecast estimates this indicator will be 3.3% between 2022-2026.

2. **Labor Negotiations:** The Unified Government has various employee organization (labor) agreements expiring December 31, 2019 and one contract that expired December 31, 2018. Although funding for a moderate cost of living adjustment has been included in the 2021-2026 salary and benefits cost lines for potential contract costs resulting from the negotiations of these expiring labor agreements, any agreements reached between the UG's employee organizations and the UG administration above moderate cost of living funding level have not been included in the Forecast. The fiscal challenge with this assumption relates to the Government's ability to remain competitive with other local governments. As detailed in the expenditure section, beyond 2021 the Forecast assumes no additional employee positions.
3. **Future Retiree Payout Assumptions:** One-fourth of the UG-wide labor force is eligible to retire in the next five years. Assumptions have been made to reasonably predict the timing of these retirements, the expected accrued vacation and sick leave balances, and contribution amounts to the pension funds for additions to these retiring employees actuarial pension liability resulting from the additional final compensation calculation incurred from the leave balance payouts at separation. These costs are one-time in nature, but the amounts and timing are subject to change depending on the decisions of retiring employees. Assumptions have also been made for the potential salary savings the UG might experience following the retirements. These required payments are significant, estimated to have a net \$18 million impact over the next five years.

Staff plans to research possible solution to diminish or smooth the pay-out timing of the one-time accrued leave balance payouts of *expected* retirees. One option being explored is to offer retirement-eligible employees the opportunity, on a voluntary basis, to begin liquidating a portion of their accrued leave payouts for deposit into their tax-deferred 457 deferred compensation plans. Discussions with KPERs are required to determine if this is a legally viable option.

## Endnotes

1. Unified Government Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2019, Pension Status References, Pages 78-82 and Pages 102-104
2. National Association of State Retirement Administrators, "The 80-percent threshold: Its source as a healthy or minimum funding level for public pension levels", January 2012, web link: [NASRA Pension Funding Status Threshold White Paper-January 2012](#)
3. Unified Government Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2019, Pension Status References, Pages 78-82 and Pages 102-104
4. Unified Government Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2019, OPEB (Retiree Health Care) Status References, Pages 87-90 and Pages 107-108





# ECONOMIC OVERVIEW

In preparing the 2022-2026 Long Term Financial Forecast, key economic indicators were reviewed. Overall, the economic overview calls for measured optimism as the nation expects to recover from the COVID-19 pandemic beginning in mid-2021.

## A National View

Economist John Kenneth Galbraith said, "The only function of economic forecasting is to make astrology look respectable."

Economists typically use the past to attempt to predict the future. Government policymakers rely on economic forecasts to anticipate downturns and prepare plans to maintain resilient service delivery to residents. Since in this past year the world experienced a pandemic that can only be compared with the 1918 Spanish Flu, it has been challenging to use the recent past to plan the future.

On the right is a chart of gross domestic product annual growth rates since 1985 in the United States. The graph illustrates downturns in GDP in 1991, 2001 and 2008. Over the past 30 years, there has been a recessionary period every 8 to 10 years, with latest recession having occurred 10 years ago. In the past 10 months, GDP declined dramatically due to the COVID-10 pandemic. The most recent GDP decline of (3%) for the second quarter 2020 compared to the same period in the prior year is a full five percentage points below the 2% GDP for 2019 same period.

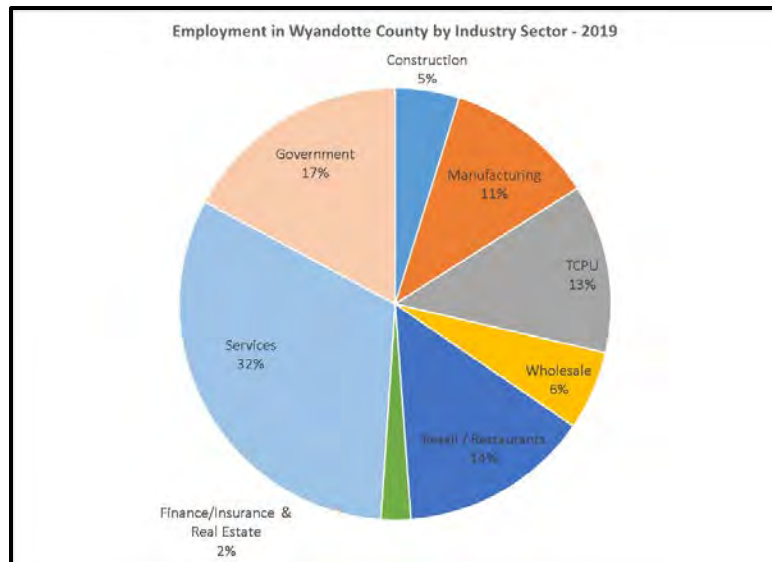
Economists at Goldman Sachs have recently estimated that the US GDP will be back to pre-pandemic levels by mid-2021 under a new Biden presidency and as vaccine progress continues.<sup>1</sup> US GDP will grow 3.5% in the first quarter of 2021, the team led by Jan Hatzius said, citing fallout from record-high case counts. That's half of the 7% growth previously forecasted. Still, the Goldman Sachs sees GDP returning to pre-pandemic levels in the US in the second quarter of 2021 with an anticipated continued fiscal stimulus and with containment of the virus throughout the next year.



Anticipating downturns help policymakers plan so that services provided to residents are not disrupted. Such plans include maintaining appropriate reserve levels and investing in infrastructure improvements that will help grow the economy once an economic downturn ends.

## Why Care About Fiscal Policy?

In your economics class, the professor told us that  $GDP = C + I + G + (Ex-Im)$ .  $C$  is total spending by consumers.  $I$  is total business investment in goods and services.  $G$  is total spending by government.  $(Ex-Im)$  is net exports. According to this equation, what government spends makes up 17% of our total economy. Good government fiscal policy that retains our workforce plays an important part in a regional economy's ability to weather a downturn and come out resilient and ready for the upturn that follows.



Fiscal policy is important for two reasons. Firstly, governments employ a lot of people. Governments need operational continuity for our economy to not dip too low in a recession. Further, recessions are very stressful for governments. The volatility of sales taxes which often falls during a recession restricts revenue growth, while structural costs and service delivery often increase, not decrease, during a downturn.

A majority of government spending goes for jobs, or employee compensation. In 2019 all federal, state, municipal and school district governments within Wyandotte County employed 15,527, or 17% of the total 90,479 jobs. Many of these government jobs are held by residents of Wyandotte County. As we are in the midst of an economic downturn, the sustainability of our region's economy is dependent on sound fiscal policies its governments execute in the period prior to a downturn. Ten years ago, prior to the Great Recession, the percentage government employment was 19% of total employment, or 2

percentage points higher than it is currently. Since 2009, total employment increased 15%, while the total government jobs have remained flat during the same period. Governments are now more efficient and doing more with less since the Great Recession.

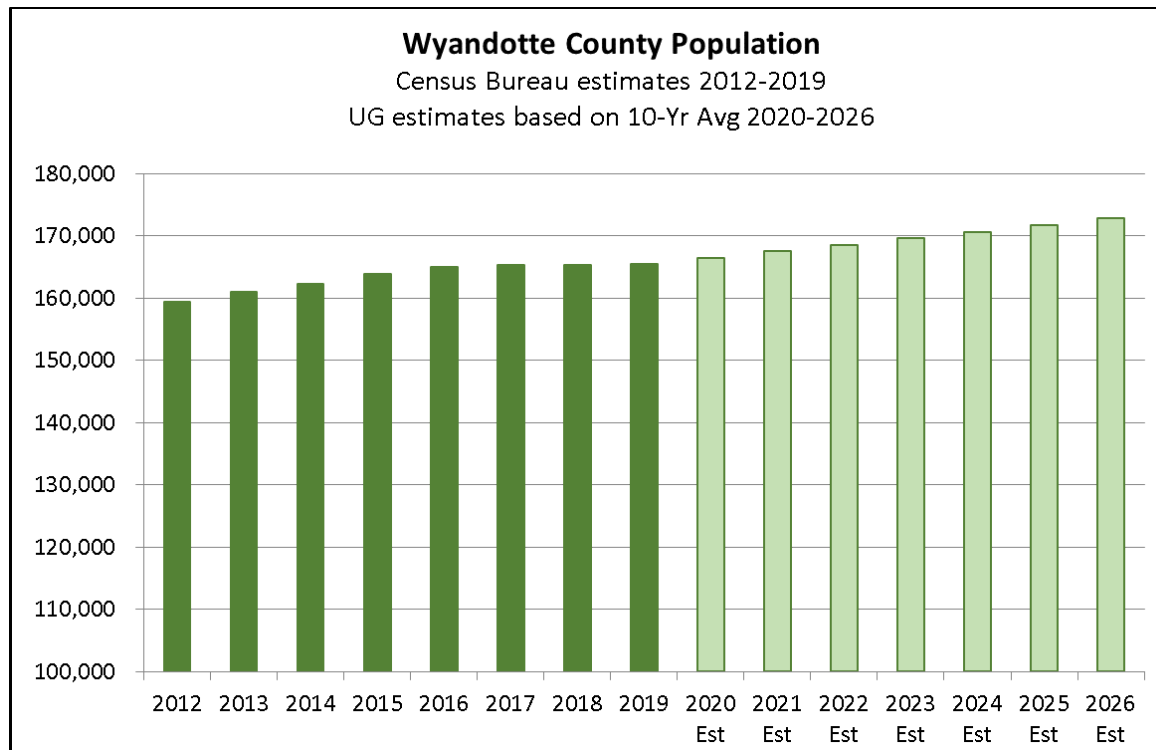
Secondly, fiscal policy is important because sometimes government don't pay their debts. There are three reasons for government defaults: economic shock, contagion and overwhelming debt load. Two of the three reasons trigger a fiscal distress event for a government.

## A Regional & Local View

Kansas City, Kansas economic performance has been mixed over the past few years with various indicators demonstrating positive economic activity, while others signal a continued slowdown in the economy or more disruption in the near future. The following sections discuss the performance of various economic indicators, most of which were utilized in forming the long-term financial forecast of the Unified Government

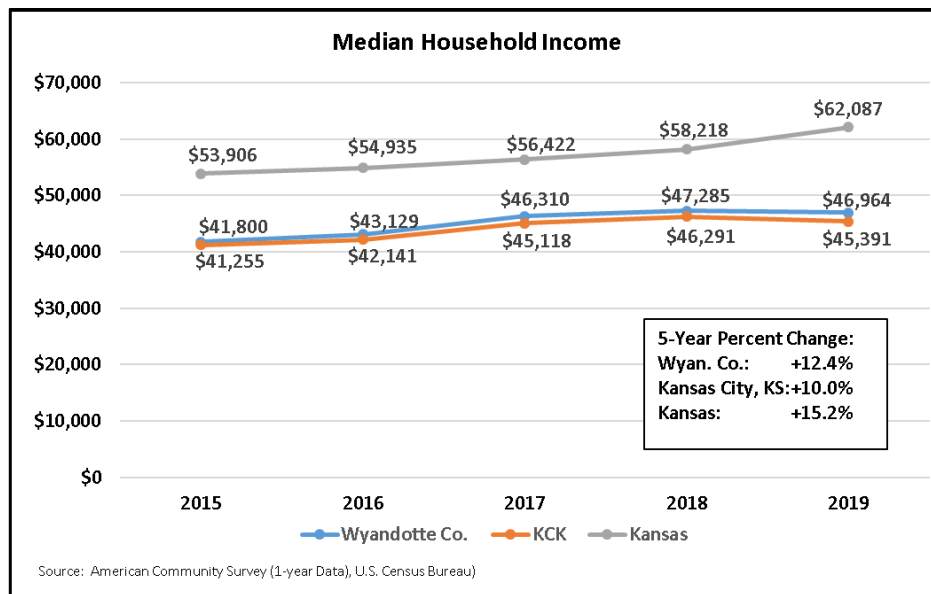
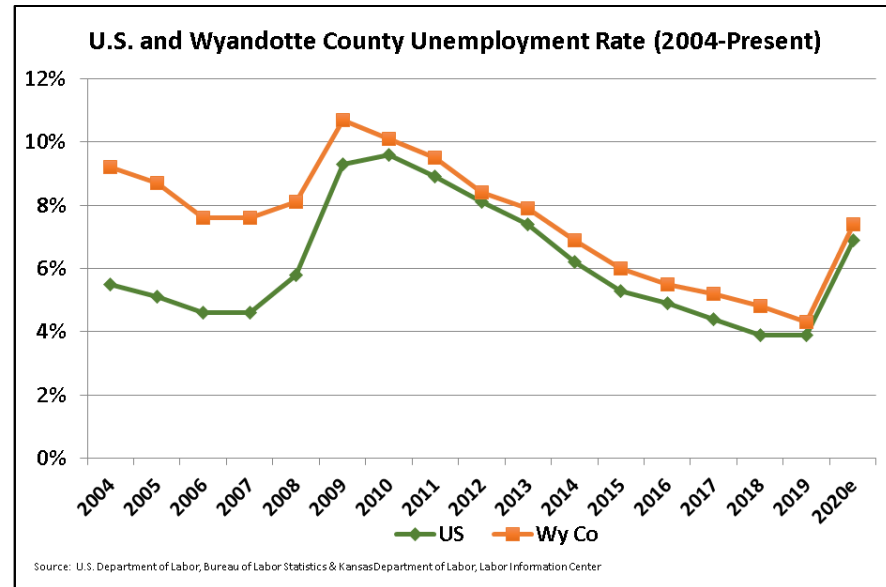
### On the Bright Side

On the bright side comparing 2019 with 2018, single family home prices grew 9%, unemployment rate dropped from 4.8% to 4.3%, median household income remained level, and annual average wages grew 3.9%. Additionally, the County's assessed valuation grew 5.3% in 2019 tax levy year.



Wyandotte County's population is 5% higher than it was ten years ago, or an annual average growth rate of 0.60%. While this is a modest growth rate, many communities in Kansas are experiencing declines in population. This ten-year average growth factor of 0.6% is what is used in the forecast for population, growing from 165,429 in 2019 to 172,765 in 2026.

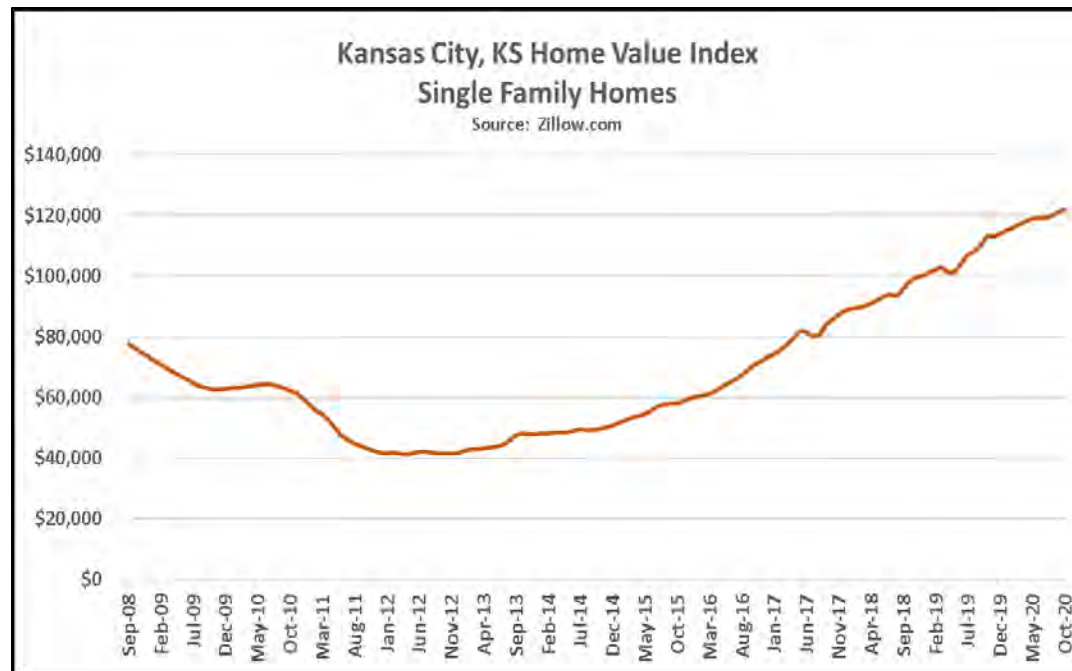
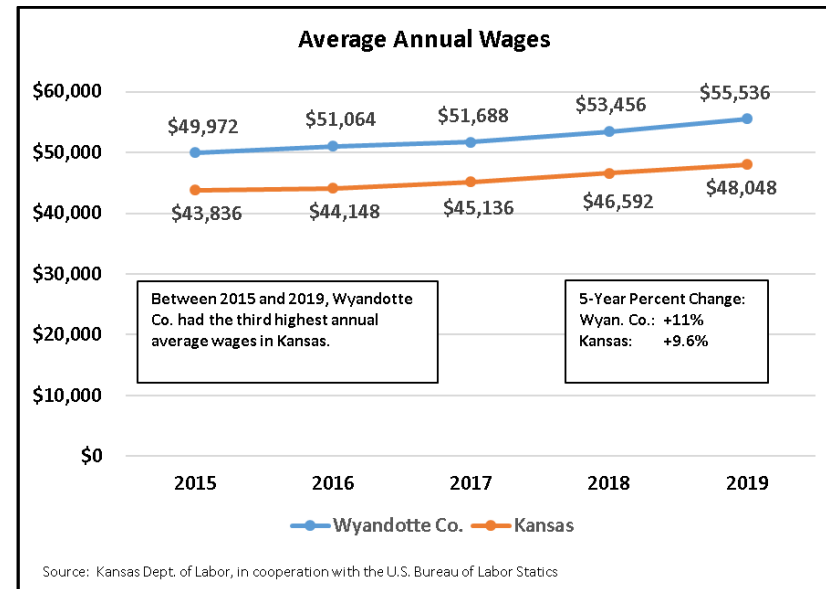
Wyandotte County's unemployment rate declined from 10.7% in 2009 to 4.3% in 2019. The unemployment rate for the County was still above the national level of 3.9% in 2019 but was decreasing at a rate consistent with the national rates. Since 2009, the County unemployment rate has been an average of 0.6% higher than the national unemployment rate. Due to the pandemic, unemployment increased dramatically, estimated to end the year at 7.4%. The Forecast uses a 10-year annual average percentage decline assumption along with anticipated increase in the unemployment rate resulting from the expected slowdown in the economy in 2021 or 2022. The Forecast projects unemployment to improve from 7.4% in 2020 to 6.5% at the end of 2021, continuing to improve to 6.0% in 2022 and 5.5% in 2023, then continuing to decline at the same prior 10-yr average rate dropping to 4.8% by 2026.



Kansas City, Kansas and Wyandotte County's median household income is approximately \$47,000. Kansas City, Kansas median household income over the five-year period grew 12.4%. Although since 2015 the County and City saw a substantial increase in median household incomes, current income level of \$47,000 are still 30% below the national average for median household income.

Similarly, annual average wages have seen improvement since 2015. From 2015 to 2019 Wyandotte County had the 3<sup>rd</sup> highest annual average wages in the State. The County's 2019 average wage was \$55,536. County wages are 11% higher than in 2015. The national average wage in 2018 was \$57,266. Although improving over the period, the Wyandotte County wages were still only 93% of the national average.

The forecast uses a 5-year annual average growth rate for median income and average wages, calculating to be an annual average increase of 4.0% for median household income and 3.3% for annual average wages.

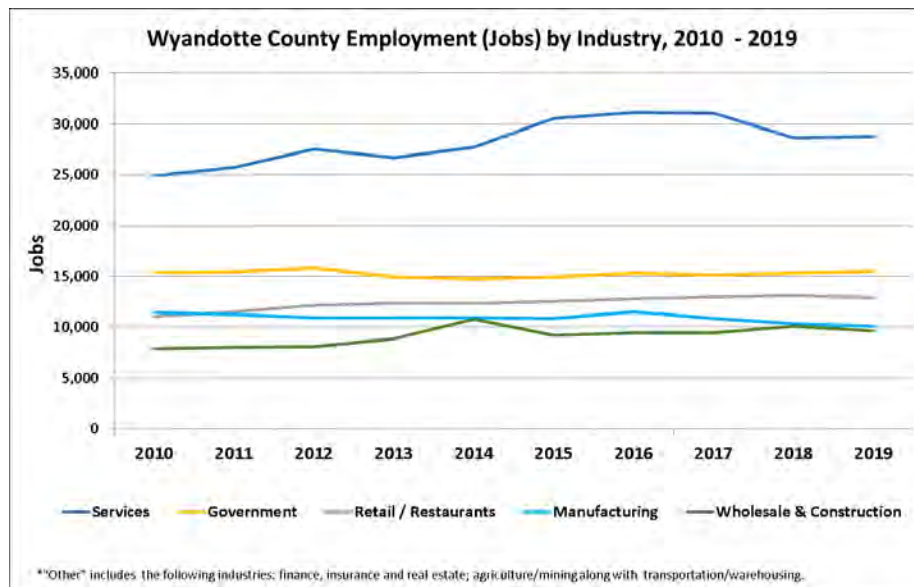


Home values are increasing at a significant level recently. The Zillow.com Home Value Index for Kansas City, Kansas single family homes of \$120,000 in August 2020 far exceeded the pre-recession high of \$77,600 in September 2008. The graph illustrates how home values lag economic downturns, with the lowest prices showing three years after the 2009 recession. The August 2020 \$120,000 home value was an increase of 9% compared to August 2019, with increases in prior years of 12.5% in August 2019, 11.3% in August 2018, and 17% in August 2017 with a home value of \$80,700, following a 16% increase in August 2016. The forecast uses an estimate 7.5% increase in 2020 and 2021, and a ten-year average growth rate of 5.5% beginning in 2022.



## On the Downside

The positive economic indicators would be signs of positive momentum if it weren't for the region also having experienced a decline in single-family residential permits from 159 in 2018 to 126 in 2019. In 2020 and 2021 due to the COVID-10 pandemic, unemployment is estimated to increase from 4.3% in 2019 to 7.4% and 6.5% in 2021. Also due to the pandemic, Wyandotte County jobs are expected to decrease 6.5% in 2020 and retail sales is expected to decrease by 6% in 2020.



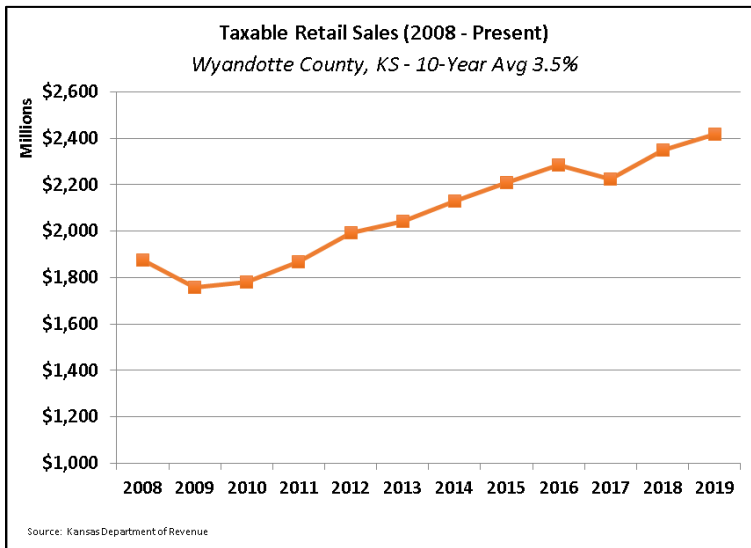
Total jobs in the County increased a modest 0.5% to 90,908 in 2019 after a (0.5%) drop in 2018. Wyandotte County saw an increase in jobs over the past five years due to several companies relocating to the area, increasing from 88,297 in 2014 to 90,908 in 2019. The total number of jobs in 2019 were 13.5% higher than the number of jobs ten years earlier in 2010. The largest average growth over the decade has been in the transportation/warehouse sector at 15% of 2019 total jobs. New developments, such as the Amazon Fulfillment Center, brought over 2,000 additional jobs beginning in 2017.

Services sector jobs have increased over 15% since 2010, or an annual average of 2.3%. Although services have been trending upward, it saw an 8% decline in 2018 compared to 2017. The services jobs lost were made up for in an

increase of 1,572 in jobs for transportation/ warehousing and other categories which saw a 14% increase in 2018 and the addition of 658 in warehousing and construction job in 2018, or 7% increase compared with 2017. In 2019, transportation/warehouse saw an increase of 635 jobs, government 209 jobs and services 110 jobs. These gains were offset by a loss of 317 warehouse jobs, 228 manufacturing jobs, 188 retail/restaurants jobs, and 143 construction jobs.

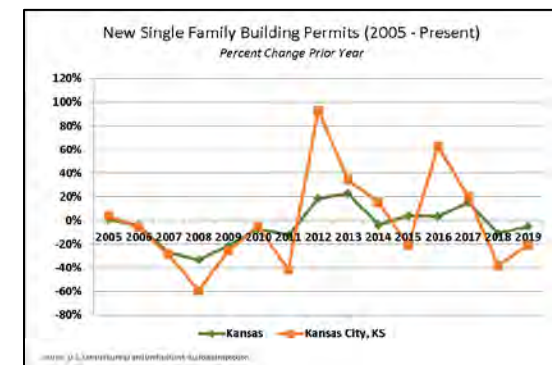
Also notable is the continued decline in manufacturing jobs from 10,855 in 2017, 10,353 in 2018, 10,125 in 2019, or 6.7% drop for the 3-year period. Over the ten-year period, manufacturing jobs were 11,431 in 2010, rising to a peak of 11,516 in 2016, then declining to 10,125 in 2019. Retail & restaurants saw strong growth at the beginning of the decade but has flattened at 12,921 in 2019 or 14% of total 2019 jobs. Government sector has 17% of total jobs in 2019 at 15,527 and this total has remained relatively flat over the 10-year period.

Over the past few years, the data shows a shift away from services and manufacturing, towards more jobs in transportation/ warehousing. The forecast includes an over 5,000 job loss in 2020 due to the pandemic, with partial recovery in 2021. Thereafter, estimate uses the average annual percentage increase in jobs over the past ten years of 1.1% as a predictor of future job growth.



As median household income and average annual wages have been growing at over the past ten years, growth has also occurred in taxable retail sales. Over the 10-year period, the average annual percentage growth was 3.3%. Following a 2.6% decline in 2017, in 2018 the growth rate was 5.6% over the prior year. During 2020 & 2021 due to the pandemic, a decrease of 3% is estimated in 2020 with a recovery increase of 5% in 2021. Beginning in 2022, the forecast increases this indicator by 3.3% for the five-year period using an annual average growth rate.

New single-family residential building permits dropped in 2018 by 38% in Kansas City, Kansas from 258 in 2017 to 159 in 2018, then dropped additional 21% in 2019 to 126. These decreases were also seen statewide, although not as dramatic. The chart on the right illustrates this activity since 2005. The dramatic spike in Kansas City, Kansas is attributed to a reduction in permitted fee program in place at that time.



Conversely, new residential units dropped 42% in 2018 from 306 in 2017 to 177 in 2018; but they recovered by 51% in 2019 to 268. In the forecast both new single family and new residential units are projected with a modest 5% increase year-over-year.



## Endnotes

1. Business Insider.com, November 9, 2020, <https://www.businessinsider.com/economic-outlook-gdp-recovery-biden-stimulus-coronavirus-vaccine-goldman-sachs-2020-11>









# GENERAL FUND FORECAST

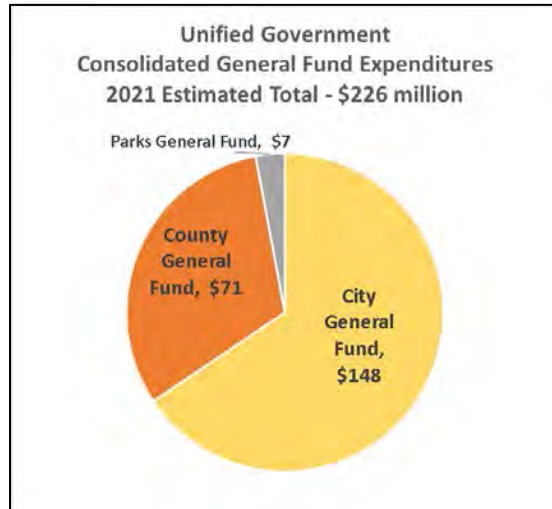
Having preliminarily weathered the initial financial impacts of the COVID-19 pandemic, this baseline five-year Forecast reflects a decline of General fund reserves due to annual operating costs exceeding ongoing revenues. Slow revenue growth is expected in the near-term as the region recovers from the longer-term impacts of the pandemic.

Dr. Seuss said, *"Sometimes the questions are complicated, but the answers are simple."*

Will the pandemic fundamentally change the way shopping is done? Will the higher unemployment rate in our County recover? Will unemployed residents find meaningful, well-paying jobs? Will the recent demand for single family homes continue, or will some residents impacted by job losses be forced to sell their homes, driving down home prices? Will increased remote working and learning impact commuter and traffic patterns; and, if so, how will it change business and education?

Local governments across the country are asking these complicated questions. The simple answer is that nothing stays the same and that change is inevitable.

The finances of the Unified Government of Wyandotte County and Kansas City, Kansas are complex due to our unique governance structure as a consolidated government, both a city and a county. To simplify this forecast, references to the General Fund include the consolidation of three distinct general funds. The largest is the Kansas City, Kansas (City) General Fund which collects revenues to spend on services typically provided to city residents, such as police, fire, street maintenance, and recreational activities. The second largest is the Wyandotte County, Kansas (County) General Fund with resources to support services often required by the State of Kansas, such as the sheriff, jail detention, the district attorney, the appraiser, motor vehicle registration and many other services provided to all residents within the County. The third is the Parks General Fund that combines resources from both the City and County to maintain over 2,715 acres of park land.



Out of all Governmental Funds, the General Fund is the largest and is the main operating fund of the UG. Together, the three funds comprise the Consolidated General Fund which has a total 2021 expenditure budget of \$226 million and represents over 60% of the entire Unified Government's financial operations. Given its size and the many services it supports for residents, a careful analysis of its long-term fiscal health is provided.

## General Fund Net Operating Margin Baseline Forecast

In a household budget, successful performance is measured whether a family's income received matches with outgoing expenses – that's the net operating margin. In this forecast, the net operating margin approach is used to single out transactions only occurring during the forecast year, in the absence of prior year fund balance reserves. The net annual surplus / shortfall reflects the difference between the projected General Fund revenues and expenditures for each year of the forecast. The net operating margin cumulatively tallies each year's performance over the Forecast period, resulting in the estimated change to fund balance over the course of the Forecast period.

Despite strong anticipated future revenue growth projections, matching operational obligations with available resources is a fiscal challenge. The Baseline Forecast table below provides a quick view of the annual net margin for the future five years.

### Baseline Long Term Financial Forecast

Fiscal Year 2022 - 2026

(\$s in 000s)	2021 <sup>(a)</sup>	2022	2023	2024	2025	2026
Total Revenue	\$220,614	\$230,834	\$238,093	\$248,442	\$257,949	\$267,445
Total Expenditures	\$225,739	\$240,014	\$244,435	\$250,774	\$257,387	\$263,881
<b>Net Annual Surplus / (Shortfall)</b>	<b>(\$5,125)</b>	<b>(\$9,180)</b>	<b>(\$6,342)</b>	<b>(\$2,332)</b>	<b>\$562</b>	<b>\$3,563</b>
<b>Net Operating Margin (Cumulative)</b>	<b>\$0</b>	<b>(\$9,180)</b>	<b>(\$15,522)</b>	<b>(\$17,854)</b>	<b>(\$17,292)</b>	<b>(\$13,728)</b>

(a) For the Forecast, the Net Operating Margin (Cumulative) approach is used which assumes that no beginning fund balance is available prior to the forecast period (2022-2026).

(b) Assuming the estimated cash fund balance of \$18.4 million at the end of 2021.



Over the Forecast period, \$13.7 million are estimated to be drawn down from the General Fund reserve by 2026 if no actions were taken to remedy the imbalance. The graph on the left provides an illustration of the net operating margins of this base forecast. Net annual shortfalls fluctuate between \$562,000 and \$9.18 million.

Although this Forecast projects strong revenue growth, annual resources are insufficient to meet required accrued leave balance payments to the expected increase of retirees while keeping pace with conservative expenditure needs, such as a moderate cost of living adjustment for active employee compensation. It is anticipated

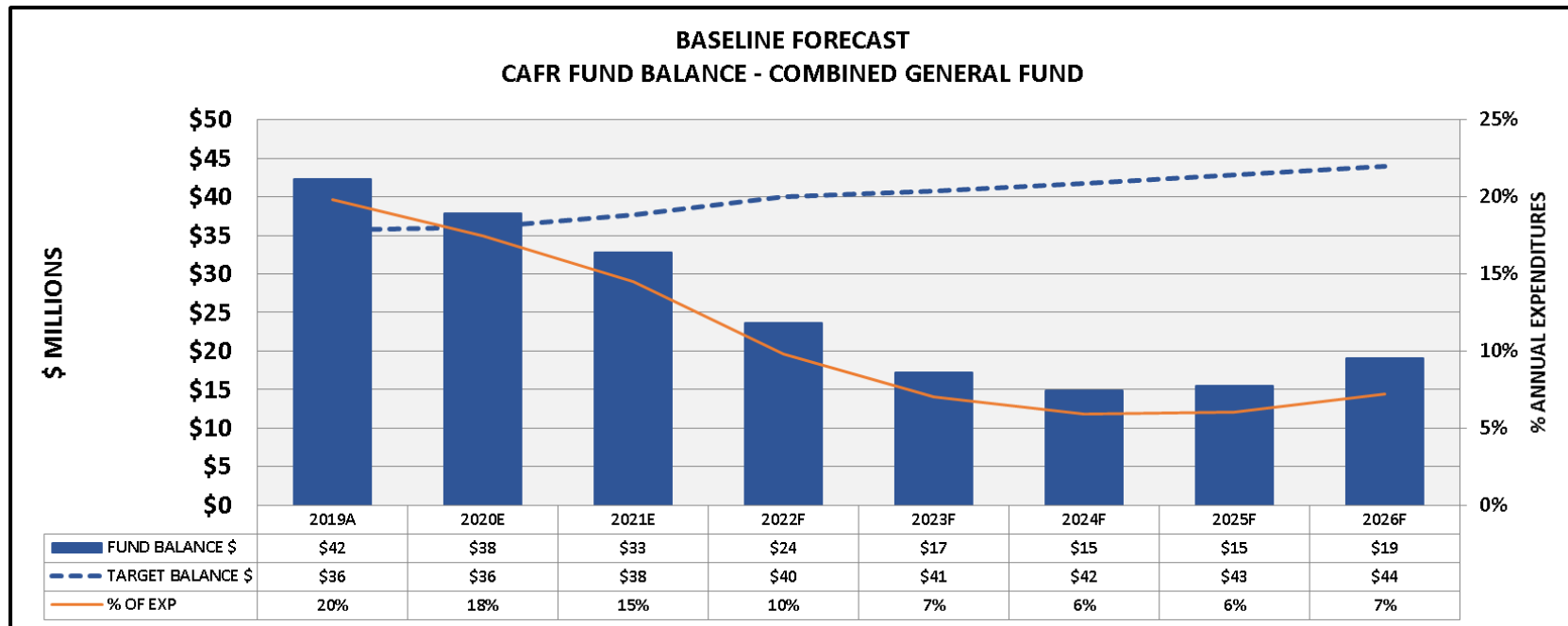
that between \$5-\$10 million in annual operating expenditure efficiencies or additional revenues are needed in 2021 and 2022 to achieve a more sustainable financial position.

*More detailed information on all the major revenue and expenditure categories of the General Fund is provided in this section, including discussions of past performance and assumptions of projected future performance.*

## General Fund (CAFR) Total Fund Balance - Baseline Forecast

In 2018, the UG Commission adopted a fiscal policy that prescribes a General Fund reserve level be retained in its ending fund balance (modified accrual basis (CAFR) basis) of 2-months of expenditures, or 2/12<sup>th</sup> or 16.67% percent. For simplicity purposes, the target reserve is referred to as 17% of expenditures. The reserve fund balance purpose is to accumulate resources to counter economic and/or operating budgetary uncertainty. For purposes of measuring the target reserve, the modified accrual basis fund balance is a better fiscal measure to use than the cash basis because it includes various receivables and payable reflected on the Government's balance sheet, and is the standard approach recommended by credit rating agencies and finance professionals.

At the end of 2020, the Government expects to end the year with over 2-months of expenditures in its General Fund balance with a reserve of 18% of expenditures. Assuming no actions undertaken, the baseline forecast estimates the CAFR fund balance to drop to 15% of expenditures in 2021, 10% in 2022, and stabilize at 6%-7% of total expenditures in 2023 thru 2026. These projected reserve levels fall below the 17% target prescribed in the reserve policy.



Reserves are recommended so that there are enough resources to meet operating needs during economic downturns or unanticipated events, such as a global pandemic. The reserve policy also stipulates that in the event reserves are required to be utilized, a plan be developed to replenish the reserve to the minimum 2-month of expenditures operating reserve level over the future five years. To restore the fund balance of the General Fund to the 17% target reserve, actions to both augment resources and reduce operating costs will be necessary. It is anticipated that between \$5-\$10 million in annual operating expenditure efficiencies or additional revenues are needed in 2021 and 2022 to achieve the reserve target objectives. The dotted line represents where the fund balance should be in each year if the target reserve policy balance was met.

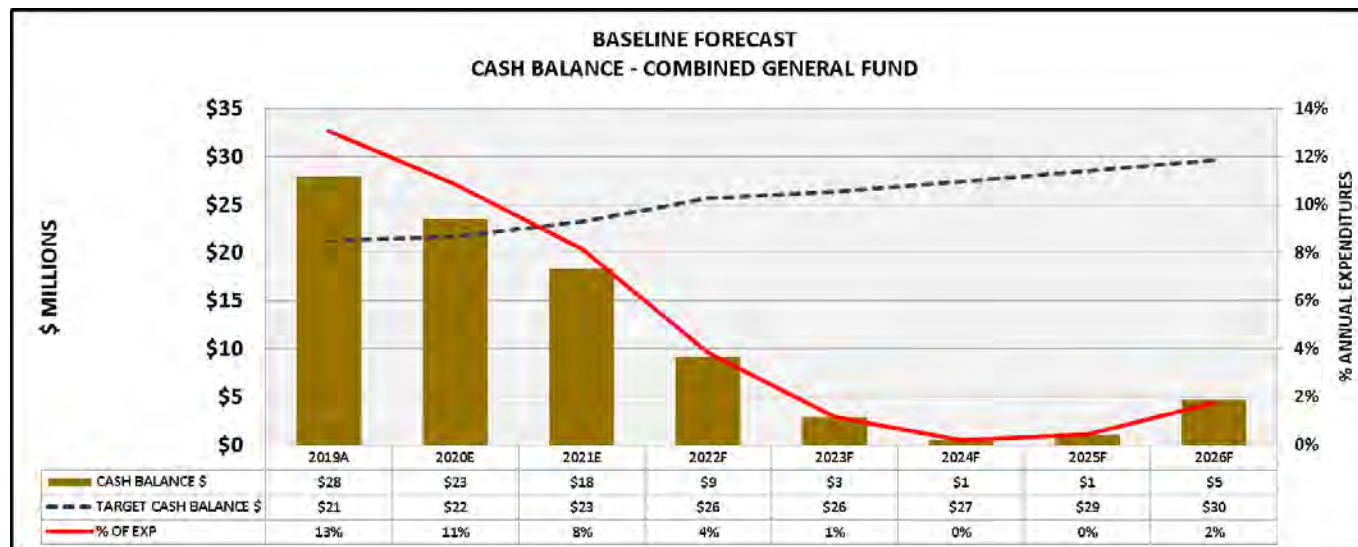
This forecast includes a slowdown in the economy during 2020-2022 negatively impacting sales and use tax revenues. Sales tax receipts are estimated to not quickly recover to prior level annual growth due to anticipated changing consumer practices. With the rise of online shopping, sales tax revenue is expected to flatten since tax revenue from online sales is not as closely regulated as on-premise retail sales.

## General Funds Budgetary (\$ Cash \$) Fund Balance Baseline Forecast

The State of Kansas requires local governments to develop their budgets on a cash basis. As a result, the following discusses the projected budgetary (or cash) balances of the General Fund, rather than the CAFR modified accrual basis total fund balance. The charts below illustrate the financial projections of the General Fund on a cash basis through the Forecast period. The dotted line represents where the cash balance should be in each year if the target reserve policy balance was met.

### Combined General Fund Position (2019-2026)

On a combining the three UG general funds together, the cash fund balance declines over the forecast period but remains positive.

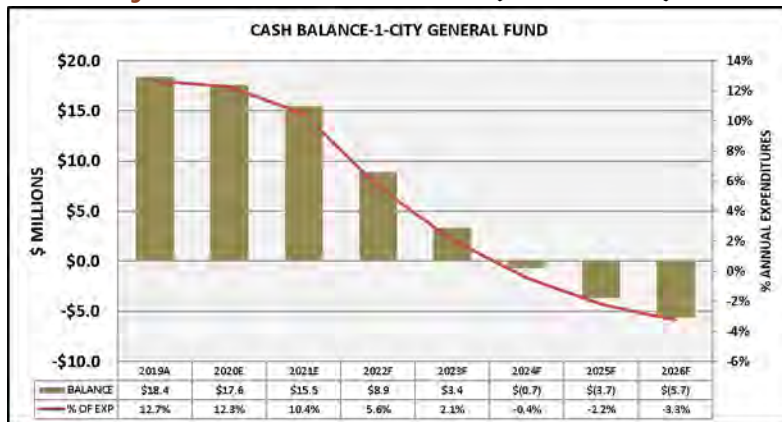


In the years 2022 to 2026, \$13.7 million is projected to be drawn from the 2021 ending budgetary basis (cash) fund balance of \$18.4 million. Of the total \$13.7 million drawn-down from fund balance, a net estimated \$16 million in one-time costs from 2022 to 2026 are required to be paid to *expected* retirees for accrued leave payouts and KP&R retirement special payments upon their separation from service due to the “silver tsunami”. In other words, without the significant level of expected retirements, the General Fund’s reserves would have increased rather than been reduced.

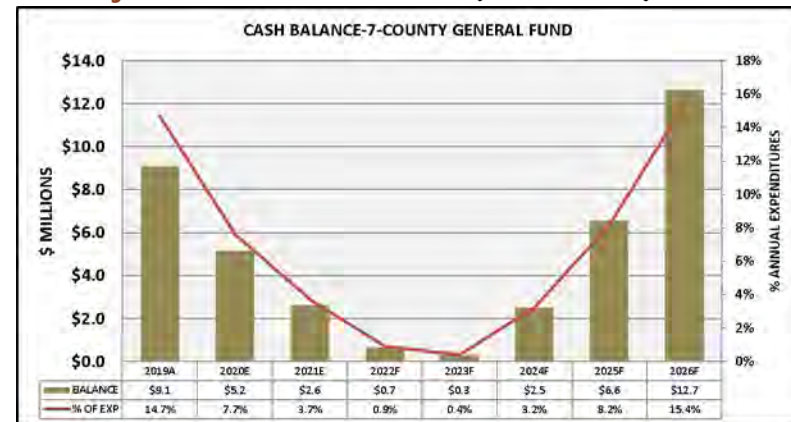


Separately reviewing the financial projections of the individual general funds (City, County and Parks (city/county) funds) is helpful in evaluating the sustainability of the resources used to support the various services recorded in each of these funds. Due to increased reliance on sales and use tax (at 31% in 2021) and given the projected flattening of this source, the City General Fund is forecasted to decline to a deficit position in 2024. Conversely the County General Fund, whose reliance on sales tax is only 10% of its total revenues, shows its fund balance increasing in 2024. The Parks General Fund reflects a deficit position beginning in 2022.

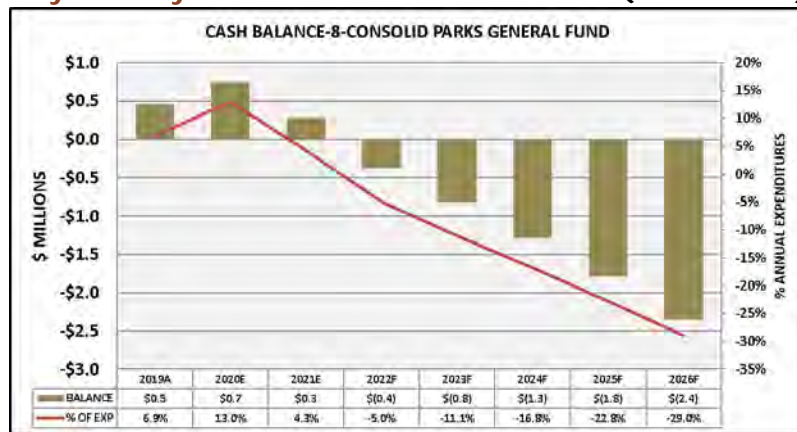
### City General Fund Position (2019-2026)



### County General Fund Position (2019-2026)



### City/County Parks General Fund Position (2019-2026)



### Changes from Baseline Revenue Scenarios

Projected revenues and expenditures will vary from the forecast. As a result, it is useful to see a range of possibilities. The following charts below illustrate how the Combined General Fund financial position would look if the revenue and/or expenditures deviate from the baseline forecast.

Chart A assumes revenue estimates are to be 1% greater than estimated in the baseline forecast assuming, expenditures remain at the baseline. Under these assumptions, the ending cash fund balance would change from 13% of total expenditures in 2019 (which on a CAFR fund balance basis exceeds the 17% reserve target illustrated by the dotted line) to 8% of total expenditures in 2026.

#### A. 1% above Baseline Revenues

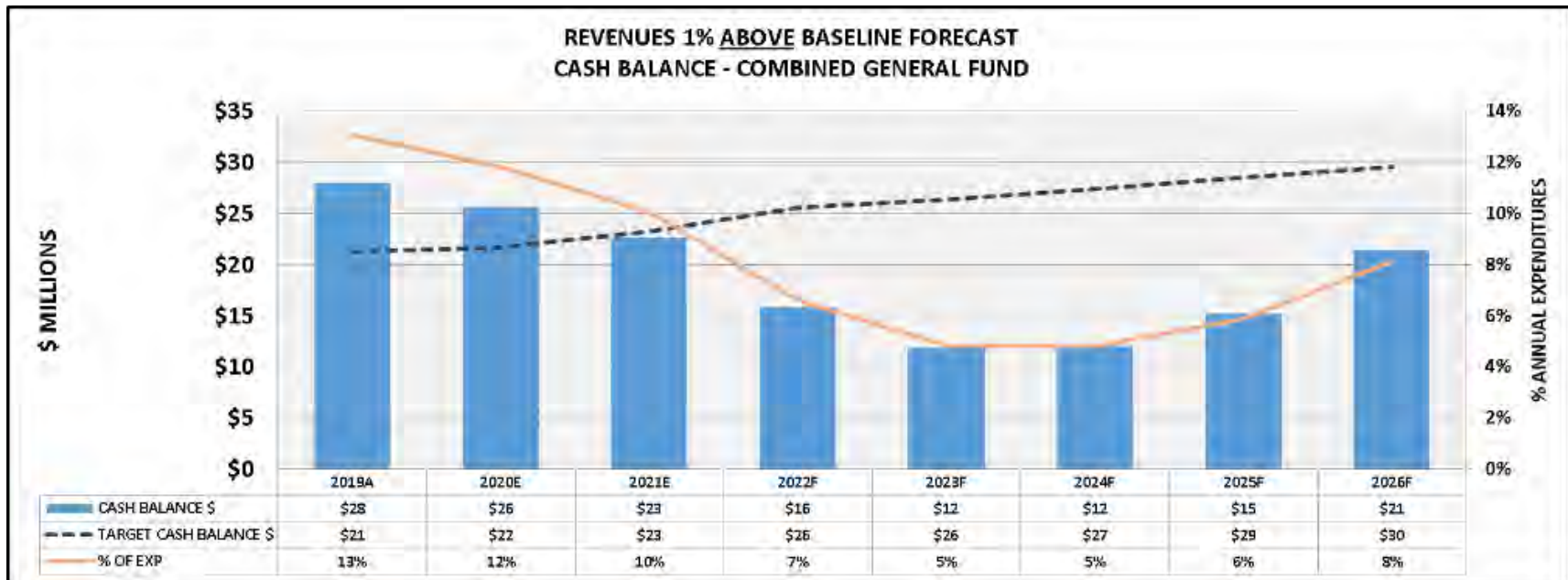
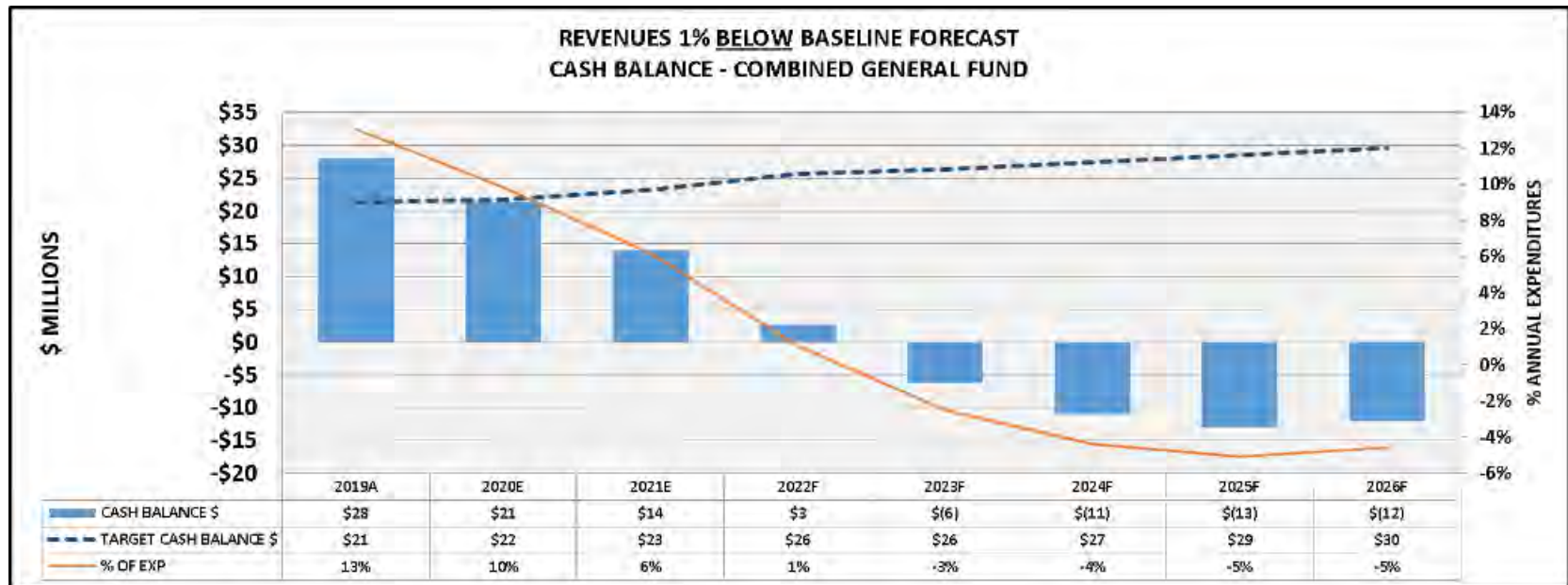


Chart B below illustrates how the Consolidated General Fund financial position would look if the revenue estimates are 1% lower than estimated in the baseline forecast assuming expenditures remain at the baseline. Under these assumptions, the ending cash fund balance would change from 13% of total expenditures in 2019 (which on a CAFR fund balance basis exceeds the 17% reserve target illustrated by the dotted line) to a negative (5%) of total expenditures in 2026.

### B. 1% below Baseline Revenues



### Changes from Baseline Expenditures

The charts below illustrate how the Combined General Fund financial position would look if the expenditure estimates varied. Chart C assumes that expenditures are 1% less than estimated in the baseline forecast assuming revenues remain at the baseline. Under these assumptions, the ending cash fund balance would change from 13% of total expenditures in 2019 (which on a CAFR fund balance basis exceeds the 17% reserve target) to 8% of total expenditures in 2026.

### C. 1% below Baseline Expenditures

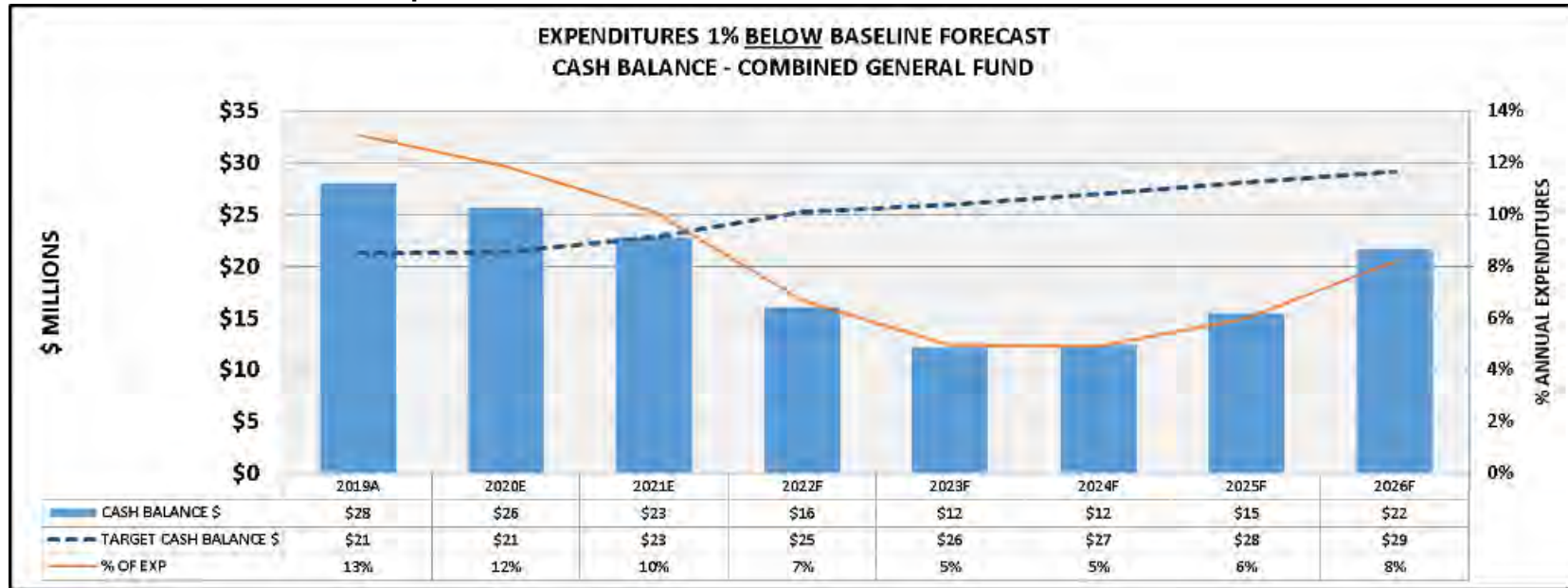
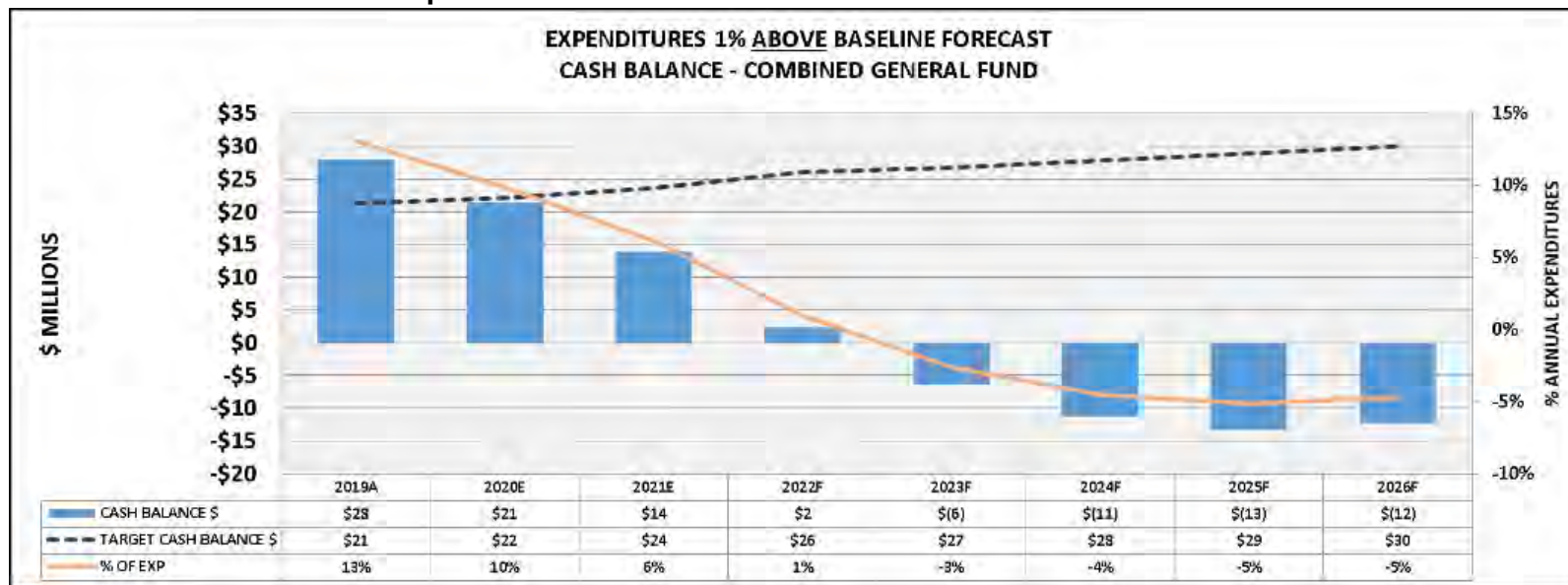


Chart D as follows illustrates how the Combined General Fund financial position would look if the expenditure estimates are 1% greater than have been estimated in the baseline forecast assuming revenues remain at the baseline. Under this assumption, the ending cash fund balance would change from 13% of total expenditures in 2019 (which on a CAFR fund balance basis exceeds the 17% reserve target) to a negative (5%) of total expenditures in 2026.

#### D. 1% above Baseline Expenditures



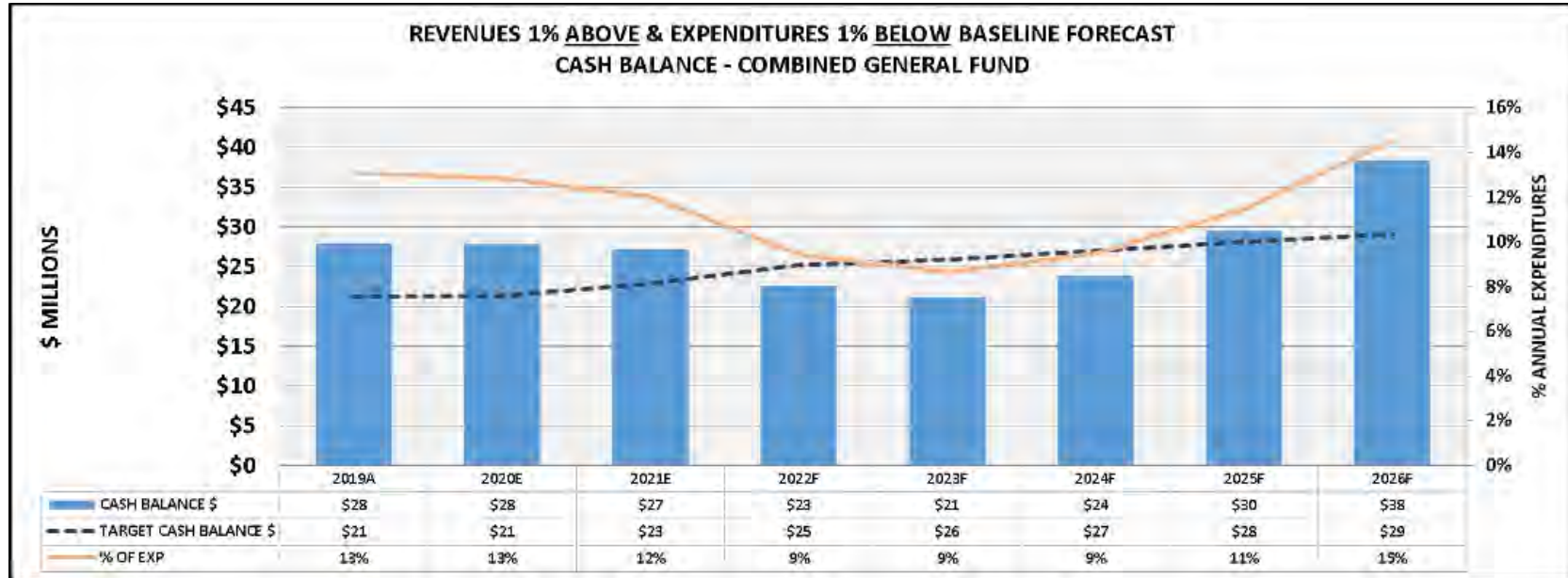
#### Changes from Baseline - Combination of Revenue and Expenditures

Chart B+D as follows illustrates how the Combined General Fund financial position would look if the revenue estimates are 1% greater than the baseline forecast, and expenditure estimates are 1% lower than estimated in the baseline forecast. Under these assumptions, the ending cash fund balance would improve from 13% of total expenditures in 2019 (which on a CAFR fund balance basis exceeds the 17% reserve target) to 15% of total expenditures in 2026 and the cash balances would exceed the minimum operating reserve target (refer to dotted line).

This chart on the following page illustrates that having discipline in our revenue collection efforts and operations can significantly improve our financial sustainability. Though Priority Based Budgeting (PBB), the Government is evaluating all its programs to determine which no longer match with the Commission's priorities or can be made more efficient, as well as identifying additional revenue sources. In January 2020, the Commission established the objective of re-allocating 5% of the total governmental expenditures (or \$15 million) by 2024. This objective was agreed upon before the COVID-19 pandemic hit the community, which has made this PBB objective even more challenging, but also more necessary.



## B+D 1% above Baseline Revenues and 1% below Baseline Expenditures – 15% cash balance reserve in 2026



Forecasts are conducted to anticipate potential events before they occur so that policymakers can undertake discussions on how best to react and make plans to mitigate the negative impact to residents. The underlying reason for forecasts is because we fundamentally care about people; we seek to minimize harms such as job loss or homelessness when economic downturns occur. Although perfectly predicting the timing of an economic slowdown or catastrophic events is impossible, our residents benefit from having contingency plans as part of our charge to have a sustainable and resilient local government.

## General Funds Revenues

General Fund Forecast for 2022-2026 projects revenue increases ranging from 3.1% to 4.6% on total revenues of \$220.6 million in 2021. The economic drivers anticipate slower economic growth early in the forecast with recovery beginning in 2023 as various economic development initiatives are completed. The first table as follows provides revenue estimates which include year-over-year increases for 2021 to 2026. The second table displays the growth projected for the General Fund revenue streams on a percentage change basis. Fiscal Year 2022 revenues are estimated to increase by \$10.2 million or 4.6%.

## General Funds Revenue Baseline Forecast

Fiscal Years 2022 – 2026

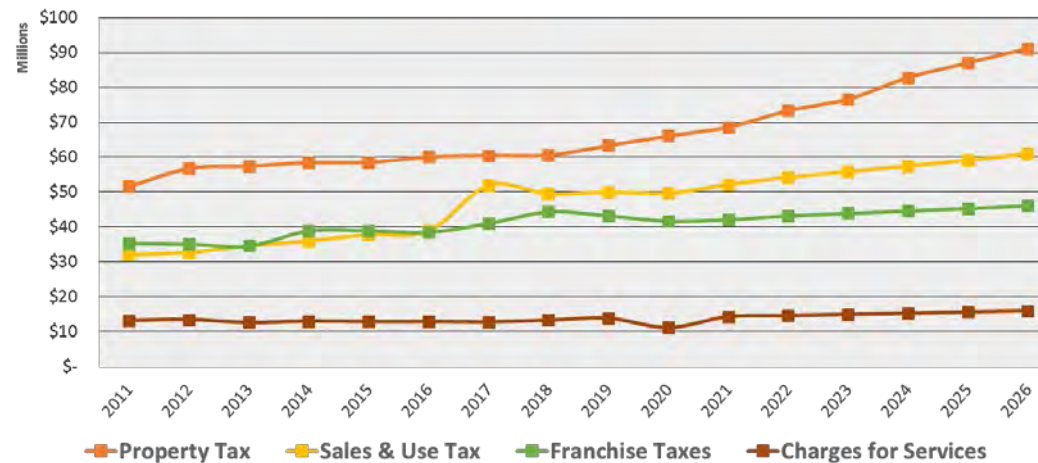
REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
PROPERTY TAX	\$68,597	\$73,316	\$76,616	\$82,770	\$86,978	\$91,110
SALES & USE TAX	52,189	54,311	55,892	57,529	59,225	60,982
FRANCHISE TAX-ELECTRIC/WATER	32,682	33,558	34,041	34,531	35,028	35,532
FRANCHISE TAX-OTHER SERVICES	9,475	9,684	9,902	10,128	10,362	10,605
PERSONAL PROPERTY TAX	7,958	8,309	8,676	9,059	9,458	9,875
OTHER TAXES	6,671	6,784	6,900	7,017	7,137	7,258
DELINQUENT TAXES	2,548	2,631	2,717	2,805	2,897	2,991
OCCUPATIONAL TAX	1,988	2,054	2,121	2,191	2,264	2,338
IRB / TAX ABATEMENT FEES	1,297	1,665	1,892	2,140	3,436	4,670
<b>SUBTOTAL: TAXES</b>	<b>\$183,406</b>	<b>\$192,313</b>	<b>\$198,756</b>	<b>\$208,170</b>	<b>\$216,785</b>	<b>\$225,364</b>
CHARGES FOR SERVICES	14,275	14,600	14,933	15,273	15,622	15,978
FINES, FORFEITS, FEES	6,002	6,132	6,265	6,401	6,540	6,681
INTERGOVTAL REVENUES	4,071	4,558	4,581	4,605	4,630	4,655
MISC. & INTEREST	5,314	5,407	5,503	5,600	5,698	5,799
REIMBURSEMENTS	2,706	2,861	2,968	3,178	3,329	3,487
PERMITS AND LICENSES	2,503	2,574	2,647	2,723	2,800	2,880
<b>SUBTOTAL: NON-TAXES</b>	<b>\$34,871</b>	<b>\$36,133</b>	<b>\$36,898</b>	<b>\$37,779</b>	<b>\$38,618</b>	<b>\$39,480</b>
TRANSFERS	2,337	2,388	2,439	2,492	2,546	2,601
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$220,614</b>	<b>\$230,834</b>	<b>\$238,093</b>	<b>\$248,442</b>	<b>\$257,949</b>	<b>\$267,445</b>

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
PROPERTY TAX	6.9%	4.5%	8.0%	5.1%	4.8%
SALES & USE TAX	4.1%	2.9%	2.9%	2.9%	3.0%
FRANCHISE TAX-ELECTRIC/WATER	2.7%	1.4%	1.4%	1.4%	1.4%
FRANCHISE TAX-OTHER SERVICES	2.2%	2.2%	2.3%	2.3%	2.3%
PERSONAL PROPERTY TAX	4.4%	4.4%	4.4%	4.4%	4.4%
OTHER TAXES	1.7%	1.7%	1.7%	1.7%	1.7%
DELINQUENT TAXES	3.3%	3.3%	3.3%	3.3%	3.3%
OCCUPATIONAL TAX	3.3%	3.3%	3.3%	3.3%	3.3%
IRB / TAX ABATEMENT FEES	28.4%	13.6%	13.1%	60.6%	35.9%
<b>SUBTOTAL: TAXES</b>	<b>4.9%</b>	<b>3.4%</b>	<b>4.7%</b>	<b>4.1%</b>	<b>4.0%</b>
CHARGES FOR SERVICES	2.3%	2.3%	2.3%	2.3%	2.3%
FINES, FORFEITS, FEES	2.2%	2.2%	2.2%	2.2%	2.2%
INTERGOVTAL REVENUES	12.0%	0.5%	0.5%	0.5%	0.5%
MISC. & INTEREST	1.8%	1.8%	1.8%	1.8%	1.8%
REIMBURSEMENTS	5.7%	3.8%	7.1%	4.7%	4.8%
PERMITS AND LICENSES	2.8%	2.8%	2.8%	2.8%	2.9%
<b>SUBTOTAL: NON-TAXES</b>	<b>3.6%</b>	<b>2.1%</b>	<b>2.4%</b>	<b>2.2%</b>	<b>2.2%</b>
TRANSFERS	2.2%	2.2%	2.2%	2.2%	2.2%
<b>TOTAL SOURCE OF FUNDS</b>	<b>4.6%</b>	<b>3.1%</b>	<b>4.3%</b>	<b>3.8%</b>	<b>3.7%</b>

Based on the economic analysis presented in the previous section of this report, revenue estimates linked to the performance of the regional and local economy reflect modest increases in consumer spending impacted by the anticipated economic slowdown resulting from the pandemic. The upward trend of the General Fund tax revenue in 2022 through 2026 anticipate a moderate economic recovery. This Forecast assumes that the pandemic recession and fall-off in economically sensitive revenues occurs in 2020 and 2021. While it is not staff's intent to predict the exact timing of economic events, anticipated trends are included to inform policy makers of the anticipated cyclical event, so that actions can be taken to sustain the resilience of the organization's operations.

The graph as follows depicts a historical and projected view of the top four major General Fund revenues, constituting 80% of total 2021 revenues. It includes 9 years of actual revenue history; the estimated revenue for budget years 2020 and 2021, as well as the projections for the subsequent five-years of the Forecast. The projections are based on current available data and application of annual average growth rates and economic factors. The following section is a discussion of these four revenue sources by category.

## Top Four General Fund Revenues (2011-2026)



### General Funds Property Tax

Property tax revenue is the largest revenue source for the Unified Government. Its calculation includes three variables: ad valorem real estate assessed value, the mill levy rate and a discounting factor to reflect delinquent payments. Each factor is discussed in the following section.

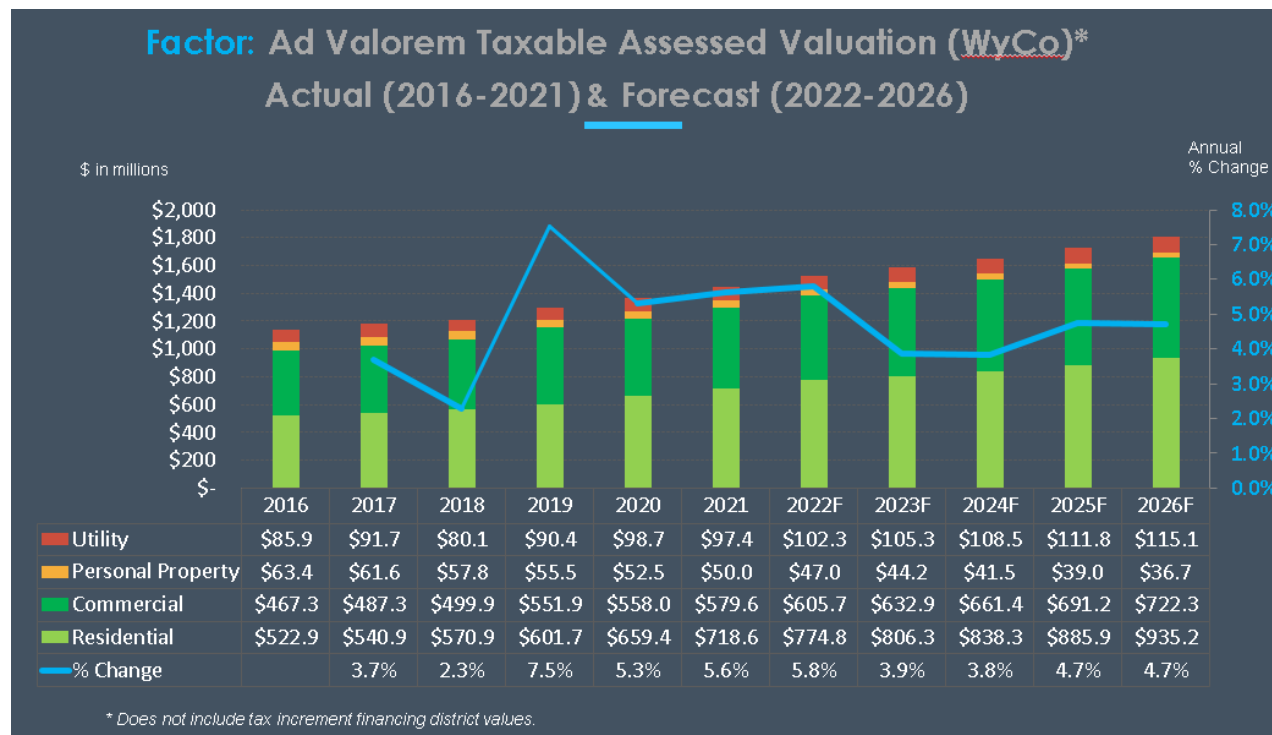
### Assessed Valuation

Since the end of the Great Recession of 2009 that drove homes and commercial business property values down, the value of real estate has modestly increased at an annual average rate of 2.7% between 2013 and 2019. Over this 7-year period, assessed valuation recovered to its pre-Great Recession high of \$1.27 billion in 2009 to \$1.299 billion in 2019. The lowest point was in 2012 at \$1.078 billion.

As the following chart illustrates, 50% of total Wyandotte County assessed value is residential, 40% commercial, 3% of personal property, and 7% utilities in 2021. Residential assessed value calculation is at 11.5% of appraised/market value, and commercial values are calculated at 25% of appraised/market value. Personal property values are dropping annually an annual average of 5% due to prior legislation regarding machinery & equipment being removed from the tax rolls. Lower growth in 2018 was due to \$10 M drop in utility property valuation due to reallocation of land value related to a company reorganization/ownership transfer. Higher overall value in 2019 due to utilities value rebounding to prior levels and a 10% increase in commercial property. The slower growth

rate in 2020 value partially due to a reduction in commercial property value resulting from the Hollywood Casino tax appeal.

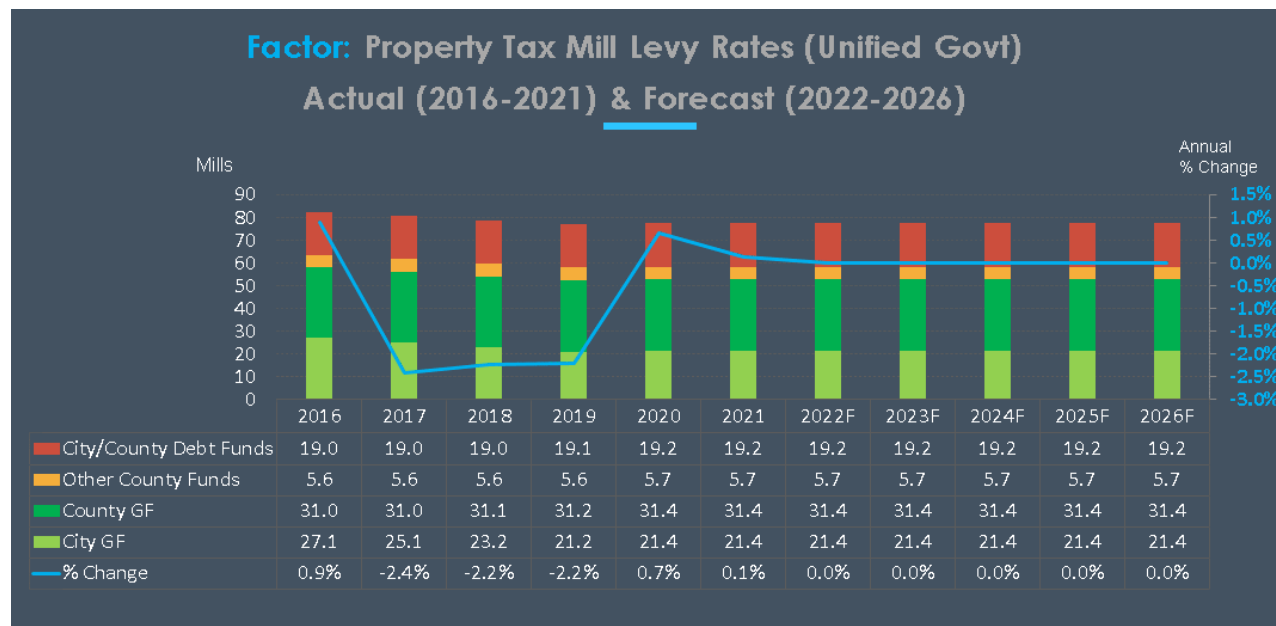
The assessed value forecast includes an average 5.5% annual increase in residential and 4.5% increase in commercial, offset by a 6% decrease in personal property values. It is anticipated that single family home real estate values will grow substantially. According to the UG Appraiser, median sales price on homes were up 15% at \$161,500 in September 2020 compared to same month in 2019. The Forecast includes a reduction in growth rate in 2023 and 2024 for both residential and commercial due to potential slowing in real estate market values due to COVID-19 related foreclosures or inventory sell-off should residents be affected by unemployment and experience an inability to keep up with mortgage payments.



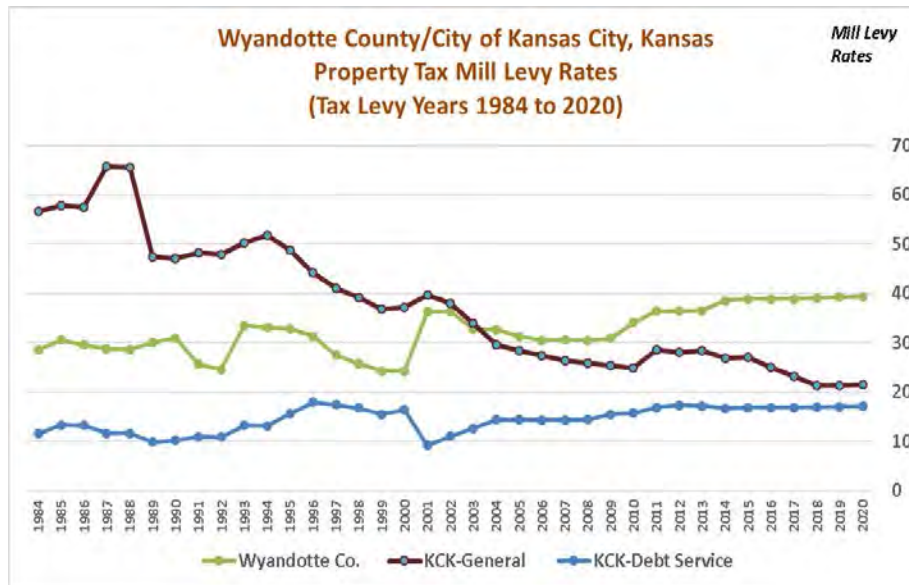
## Property Tax Mill Levies (All Unified Government Governmental Funds)

The second component in calculating property tax revenues is the mill levy rate adopted by the Commission. The chart below includes the City and County general and debt funds and County special mill levy funds for a total of 78-mills. For informational purposes, the table includes 17-mills for City debt service and 2-mills for County-debt service. Residents also pay another 75 to 100 mills to other govt jurisdictions, depending where they live, for government services provided by school districts, the community college, water drainage districts, library districts and others. On behalf of these districts, the County collects all the property taxes and distributes them four times a year to those governments to support their resident/student needs. To learn more on other jurisdictions, refer to the statistical table of the Comprehensive Annual Financial Report (CAFR) for 10-yr of mill rates by district.

In the chart below, notice the 2-mill reduction in the City General Fund in 2017, 2018 and 2019, for a total of a 6-mill reduction. This equates to the Unified Government reducing its revenues by approximately \$6 million per year. The mills have remained the same in 2020 and 2021 with only slight changes in mill rates compared to 2019 due to adjustment in parcel values that take place between the June and October UG Clerk certifications. Baseline forecast for 2022-2026 assume no change in mill rates.

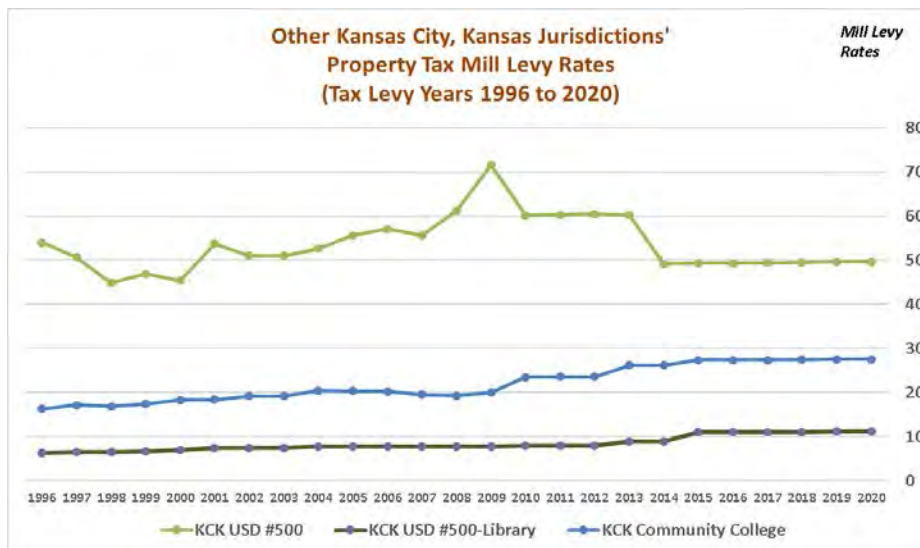






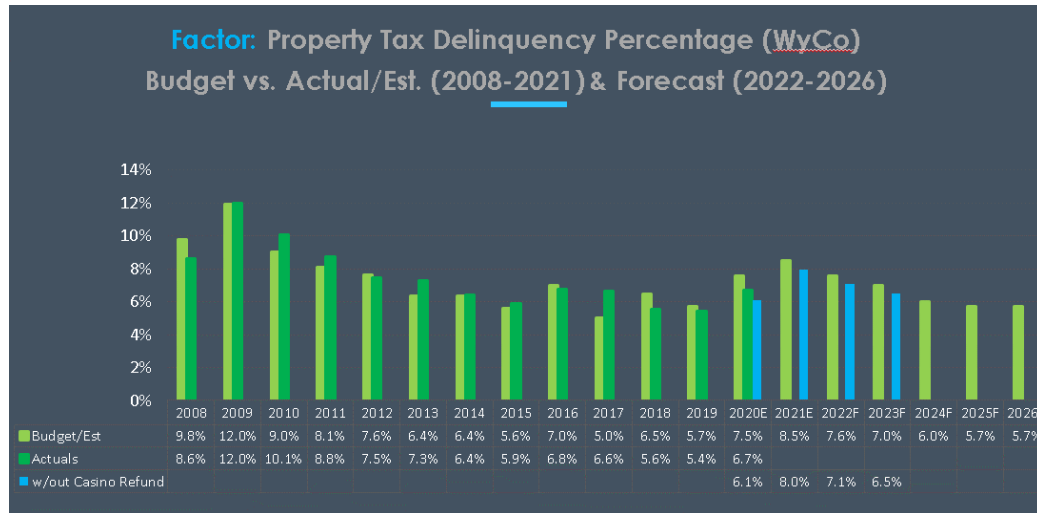
The chart to the left illustrates UG property tax mill levy levels since 1984 for only the County and City. The top two lines are the mill levies supporting property tax revenues deposited to the City and County General Funds to meet operational demands of the Unified Government. The bottom line is the mill levy supporting general obligation debt service payments in the City Bond & Interest Fund.

The Adopted 2018 Tax Year 21.242 City General Fund mill levy rate (purple line), for the 2019 Budget, was at its lowest point over this 35-year period, following a 6-mill reduction over a three-year period beginning in 2016. This mill levy was ranked 14<sup>th</sup> out of 25 Kansas 1<sup>st</sup> Class Cities category. The County General Fund 39.011 mill levy rate (green line) for the 2019 Budget was at its highest point historically. This mill levy was ranked 95<sup>th</sup> out of the 105 Kansas counties.



The second chart shows the historical mill rates levied by other jurisdictions within Kansas City, Kansas, as an example. The rates are approved by other governing bodies, namely the USD #500 school district and Kansas City, Kansas Community College. The UG is responsible for collecting these revenues on their behalf and distributing the revenues to them. Since 2014 these rates have remained generally the same. There are other mill levies for drainage districts and other purposes that vary depending on where residents live.

## Property Tax Delinquency Factor



The third factor is the level on delinquent collections for the given budget year's property tax bills. It is the percent of property owners' tax bill that is unpaid for that given budget year. Below is a chart illustrating since 2008 the property tax delinquency rate. We show both the amount the UG estimated as part of the budget process, as well as the amount of delinquency that occurred.

Highest delinquency collection rate was at 12% in 2009 during the house market meltdown of the great recession, which has progressively dropped over the decade to 5.4% in 2019.

Budgeted delinquency rates in 2017-2020 were estimated higher than the actual, due to successful collection efforts, such as:

- pursuing collections via three tax sales per year of all properties that are over 3 years delinquent,
- more focused efforts in tax collection by the Delinquent Real Estate Division,
- requiring current year taxes be brought current before entering payment plan for past year delinquency,
- a vacancy registry for mortgage foreclosed properties that reduces the time from delinquency from three years to one year,
- pursuing all parcels more than three years delinquent, not just those with the highest amount of revenue owed,
- coordinating directly with UG departments to ensure that they are being accurately tracked and placed into the tax sale,
- ensuring accurate and precise delivery of notice to all parcels going into the tax sale process, and
- ensuring those seeking payment plans are making the required payments, and if not placing them immediately back in the next tax sale as allowed by State Statute.

Beginning in 2020, approximately \$650,000 per year is being refunded by the Unified Government back to Hollywood Casino as a result of the property tax appeal settlement. These refunds are scheduled for 2020, 2021, 2022, and 2023. The last line on the chart reflects the delinquency rate if these Hollywood Casino refunds were not being made. The Chart includes an estimated increase in delinquencies in 2021 at 8.5% due to the COVID-19 pandemics impact, as residents and businesses are assumed may be

having difficulty keeping up payments after job losses and business closures. The 2020 delinquent rate is not as high compared with 2021 (at 6.7%) because ½ of the property tax collections were already received in January prior to the pandemic's impact. After 2021 the delinquency rates gradually reduce as the economy is assumed to stabilize after the pandemic.

### Prior Year Actual and Budgeted Estimates for Property Tax Revenue

The table below details the amount of property taxes that have been collected and deposited in the three UG General Funds over the past eight years, and an estimated amount for 2020 and 2021. Property tax revenues stayed relatively flat in 2017 and 2018 due to a 2-mill reduction in each of those two years (for a total of 4 mills in 2018 compared with 2016). Revenues increased by \$2.7 million in 2019 despite another 2-mill reduction in the City General Fund due to strong growth in assessed value and lower delinquencies. Collections in 2020 and 2021 include the same level of mill levies as in 2019 yet increase by 4.3% and 3.8% respectively. This increase is due to strong assessed value growth, offset by higher delinquencies caused by the pandemic and the absence of \$650,000 in revenue in each year that was refunded to Hollywood Casino due to the tax appeal settlement.

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	56,837,214	57,493,825	58,487,765	58,605,683	60,118,941	60,506,630	60,615,395	63,336,917	66,076,528	68,597,483
Percent Change %		1.2%	1.7%	0.2%	2.6%	0.6%	0.2%	4.5%	4.3%	3.8%
Changes \$\$		\$ 656,611	\$ 993,940	\$ 117,918	\$1,513,258	\$ 387,689	\$ 108,765	\$ 2,721,523	\$ 2,739,611	\$ 2,520,955
General Funds Mill Rates	59.911	59.547	59.893	59.500	59.506	57.506	55.636	53.820	54.177	54.270

In the Forecast period, property tax revenue is projected to increase over the Forecast period, by a 6.9% increase in 2022, 4.5% in 2023, 8.0% in 2024, 5.1% in 2025 and 4.7% in 2026. The Forecast assumes the property tax mill levies will remain flat during the Forecast period. These 2022 and 2023 estimates include the continued loss of revenue due to the refund resulting from the Hollywood Casino tax appeal, one of the County's largest property taxpayers. The decline in the growth rate in 2023 is based on the assumed high delinquency rate due to the pandemic. The 8% increase in 2024 includes the anticipated completion of various economic development projects currently being undertaken.

### General Funds Sales and Compensating Use Tax

Sales and use tax revenue is the second largest revenue source constituting 24% of total 2021 General Fund revenues. The tables below display over the past ten years revenue data for sales and use tax separately. The average annual percentage growth of sales and use tax revenue over the period between 2012 and 2021 was 5.8%; but, excluding the influx of STAR bond revenue in 2017 results in an average annual increase in revenue of only 3.0%. At the end of 2016, the Unified Government paid off the STAR Bonds issued to construct public improvements related to the Legends shopping area and as a result beginning in 2017 the sales and use tax revenue generated by the shopping area were then available to deposit in the Unified Government's operating accounts to

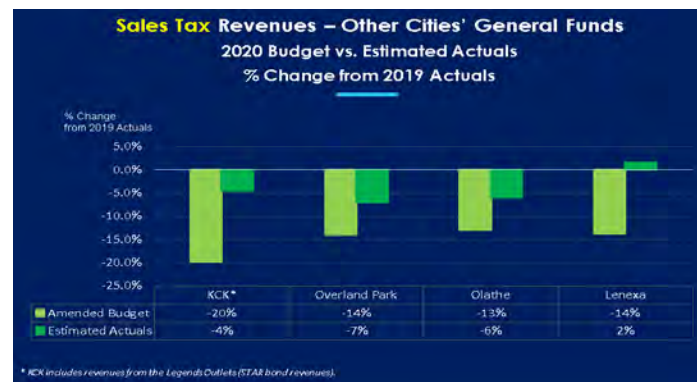
support a variety of operating needs and one time capital projects.

The decline/stall in 2018 and 2019 of sales tax was due to an unanticipated downturn in retail sales receipts activity beginning in mid-2018 and continuing into 2019. The decline estimated in 2020 of \$1.8 million (based on year-to-date collections) is due to the closure of businesses during the shelter-in-place period in the spring of 2020 and continued slowdown of retail activity due to the COVID-10 pandemic. A modest growth rate is assumed for 2021, although this total of \$41.8 million is still relatively low considering it is consistent with the revenue collection from four years prior in 2017.

### General Fund Sales Tax Revenue

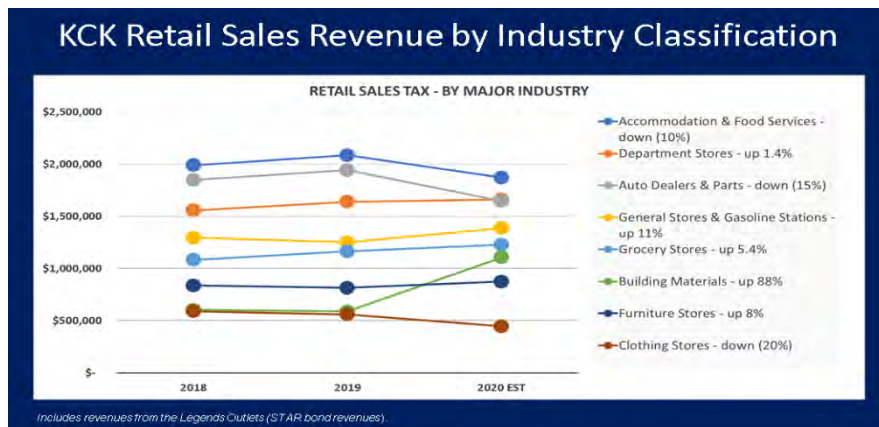
Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	25,593,221	27,299,656	28,596,850	29,562,852	29,793,103	41,810,279	41,297,813	41,822,571	40,022,879	41,853,451
Percent Change %		6.7%	4.8%	3.4%	0.8%	40.3%	-1.2%	1.3%	-4.3%	4.6%
Percent Change % without STAR revenues in begin in 2017		6.7%	4.8%	3.4%	0.8%	5.6%	3.4%	-0.8%	-0.8%	1.4%
Changes \$\$		1,706,435	1,297,194	966,002	230,251	12,017,175	(512,466)	524,758	(1,799,692)	1,830,572

Sales tax revenues for the City and County General Funds were estimated in the Amended 2020 Budget to only be \$33.4 million, yet collections to date are expected to be \$40.0 million. Due to the COVID-19 pandemic the Amended 2020 sales tax revenue estimate was set at a (20%) reduction compared with 2019 actuals yet based on year to date collections the decline is estimated to only be (4%). This additional revenue in 2020 of \$6.6 million coincides similarly to the level of fund balance reserves that were budgeted to be utilized to continue operations without causing disruptions, such as employee layoffs. This unanticipated influx in revenue in 2020 will ensure that the General Fund is able to retain its cash balances for unanticipated economic events in 2021 and beyond.



For comparison purposes, the chart on the left illustrates how our neighboring jurisdictions handled their 2020 sales tax revenue estimates through the pandemic – Overland Park, Olathe and Lenexa. The first set of bars illustrates the percentage decrease compared with 2019 actuals for sales tax which the cities estimated at the beginning of the pandemic. At this time in April/May of 2020 little data was available make an accurate prediction of the negative impact the pandemic would have on consumer behavior. Data was limited because cities don't receive sales tax revenue until two months after the sales transaction occurred.

The second set of bars is the percentage decreases compared to 2019 actuals these cities expect to receive in sales tax revenue now that ten months of collections has been received. Compared with the budgeted estimates, collections for sales tax has performed much better than preliminarily estimated, although still is expected to be below the actuals in 2019.



This chart on the left illustrates the changes in retail sales tax collections during 2020 by industry classification and the impact of the pandemic. During 2020, typical consumer behavior altered significantly due to the pandemic. Reduced sales took place in accommodation and food services, automobile sales, and clothing stores. At the same time, increases took place in general stores/gasoline stations, furniture stores and, especially, building materials. During the pandemic, many households made investments to update their homes.

During the forecast period an average growth rate of 2.6% is used for sales tax revenue based on conservative views of changing consumer patterns, with a 4.0% increase in 2022 reflecting an economy that is recovering from the pandemic. This projection is based on prior year average growth rate of 3.3% of county-wide retail sales receipts, then discounted by 0.7% to reflect the fact that the \$9.6 million received in previous STAR bond revenue from the Legends shopping area is capped per various bond documents.

Compensating use tax is difficult to estimate due to one-time taxes paid by companies purchasing equipment and materials for their growth needs, and the progressively increasing shift of consumer activities from “brick-and-mortar” stores to online retail sales. As the table on the next page details, compensating use tax revenue grew by \$1.05 million in 2017 with the significant one-time acquisition of robotic and other equipment for the new Amazon Fulfillment Center. The same use taxes paid by Amazon in 2017 was refunded back to the company in January 2018 in conformance with the development agreement’s IRB use tax waiver provisions, partially contributing to a decline in collections in 2018 of \$1.875 million.



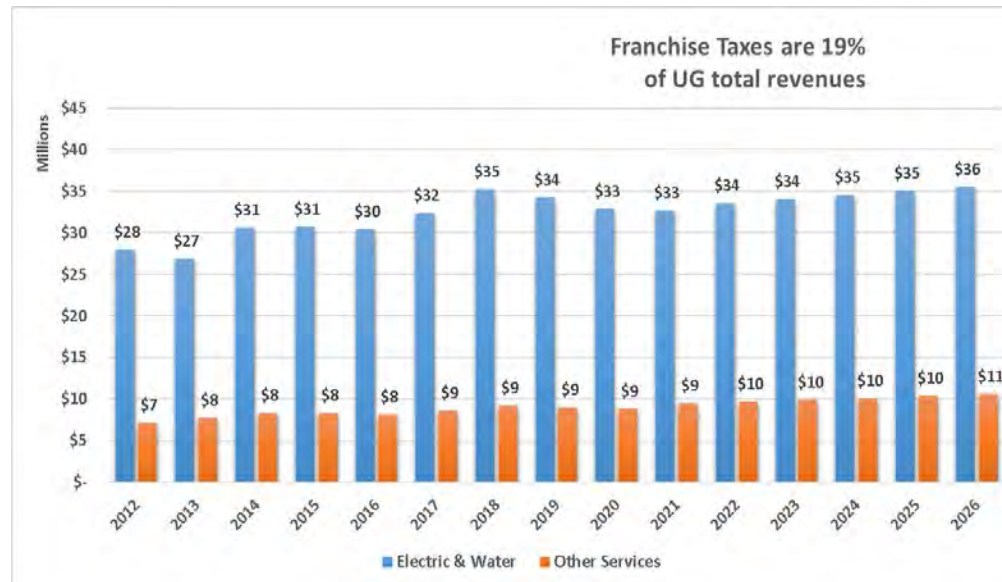
### General Fund Compensating Use Tax Revenue

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	6,770,705	7,530,005	7,169,401	8,310,253	9,098,723	10,144,065	8,268,999	8,168,080	9,705,000	10,335,825
Percent Change %		11.2%	-4.8%	15.9%	9.5%	11.5%	-18.5%	-1.2%	18.8%	6.5%
Changes \$\$		\$ 759,300	\$ (360,604)	\$ 1,140,852	\$ 788,470	\$ 1,045,342	\$ (1,875,067)	\$ (100,918)	\$ 1,536,920	\$ 630,825

For 2020 and 2021, compensating use tax collections are expected to increase by 18.8% in 2020 and 6.5% in 2021 as consumers are purchasing products online due to the pandemic.

During the forecast period an average growth rate of 4.3% is used for compensating use tax revenue based on conservative views of changing consumer patterns, with a 5.2% increase in 2025 reflecting some expected economic development project completion, followed by a 3.4% increase in 2026.

### Franchise Taxes and PILOT



Franchise tax revenue is the third largest revenue source at \$42.1 million constituting 19% of total 2021 General Fund revenues. The average annual percentage growth of franchise tax revenue over the period between 2012 and 2021 was 1.9%. Most of the franchise tax is from the rate percentages used to calculate the franchise tax payments made by the Board of Public Utilities (BPU), of which many refer to as the “payment in lieu of tax” (PILOT). The current PILOT is 11.9% of BPU electric and water utilities gross revenues. A 1% change in the electric and water utilities franchise tax percentage represents approximately \$3.0 million in revenue. Franchise taxes are also collected on the UG’s sewer system, and outside firms providing video services, gas, cable television and telephone.

Increases in 2017 and 2018 for the BPU electric PILOT were due to an increase in their electric rates to fund required capital infrastructure for their power plant and distribution systems. The 4% drop in 2019 is attributed to reductions in electric consumption levels in industry and commercial classifications. These consumption levels are anticipated to continue to drop in 2020 and 2021 related to the COVID-19 pandemic.

#### Franchise Tax Revenue related to BPU Electric Services (PILOT)

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	23,406,647	22,303,266	25,604,768	25,548,596	25,192,764	27,120,969	29,837,155	28,907,124	27,760,380	27,100,000
Percent Change %		-4.7%	14.8%	-0.2%	-1.4%	7.7%	10.0%	-3.1%	-4.0%	-2.4%
Changes \$\$		\$ (1,103,381)	\$ 3,301,502	\$ (56,172)	\$ (355,832)	\$ 1,928,205	\$ 2,716,185	\$ (930,030)	\$ (1,146,744)	\$ (660,380)

#### Franchise Tax Revenue related to Water Services (PILOT)

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	4,564,419	4,576,387	5,043,086	5,151,661	5,210,196	5,282,262	5,386,570	5,301,942	5,116,134	5,581,941
Percent Change %		0.3%	10.2%	2.2%	1.1%	1.4%	2.0%	-1.6%	-3.5%	9.1%
Changes \$\$		\$ 11,968	\$ 466,699	\$ 108,575	\$ 58,535	\$ 72,067	\$ 104,307	\$ (84,628)	\$ (185,808)	\$ 465,807

#### Franchise Tax Revenue related to UG Sewer Services (PILOT)

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	3,652,698	3,716,327	4,023,392	4,360,174	4,719,704	5,062,765	5,198,979	5,286,802	5,570,000	5,870,000
Percent Change %		1.7%	8.3%	8.4%	8.2%	7.3%	2.7%	1.7%	5.4%	5.4%
Changes \$\$		\$ 63,629	\$ 307,065	\$ 336,782	\$ 359,530	\$ 343,062	\$ 136,214	\$ 87,823	\$ 283,198	\$ 300,000

The average growth rate in the future five years for franchise taxes from BPU electric and water services is 1.7% consistent with BPU gross revenue patterns, and for the UG Sewer System it is 3% due to expected sewer system rate increases to cover the capital costs related to the EPA consent decree. Other services charged a franchise tax include companies providing services in video, telephone, gas and telephone and their average growth rate is varies with the services provided with telephone and cable trending down by (2%-10%) annually. Gas and video services are expected to growth annually in the 2%-3.3% range.

#### General Funds Charges for Services

Charges for services revenue is the fourth largest revenue source at \$14.3 million constituting 6.5% of total 2021 General Fund revenues. User fees are charged to fund services that either the City provides or contracts with outside agencies to provide. Fees can be charged for services that are provided to all residents and businesses or could be charged only to a specific user group. This also includes non-residents that are using the services. Charges and fees reduce the need for additional tax revenues and should be

used to offset the cost of providing that service. For example, the City charges a monthly trash/recycling fee that is used to pay for trash pickup. Fees are also charged for recreational activities provided by the Parks and Recreation Department.

The tables below display the historic charges for services collections over the past ten years. The first table includes total charges for services in the General Fund, followed by detailed information of several of the larger fee sources. In all these categories you will find that the estimated revenues in 2020 dropped due to the COVID pandemic impacting service delivery levels, with the assumption that service levels will resume to nearly the former levels in 2021. Planning and building fees for 2021 were increased by an additional amount to include expected increases related to a comparative fee analysis.

### Total General Fund Charges for Services

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	13,475,431	12,626,784	13,049,760	12,898,947	12,922,898	12,809,286	13,295,764	13,816,058	11,194,696	14,275,113
Percent Change %		-6.3%	3.3%	-1.2%	0.2%	-0.9%	3.8%	3.9%	-19.0%	27.5%
Changes \$\$		\$ (848,647)	\$ 422,976	\$ (150,813)	\$ 23,951	\$ (113,612)	\$ 486,477	\$ 520,294	\$ (2,621,362)	\$ 3,080,417

### Residential Trash Charges for Services

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	6,917,531	6,882,682	7,623,232	7,839,881	7,910,822	7,954,614	8,101,885	8,093,195	7,655,122	8,022,224
Percent Change %		-0.5%	10.8%	2.8%	0.9%	0.6%	1.9%	-0.1%	-5.4%	4.8%
Changes \$\$		\$ (34,849)	\$ 740,550	\$ 216,649	\$ 70,941	\$ 43,792	\$ 147,271	\$ (8,691)	\$ (438,073)	\$ 367,102

### Jail Fees

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	2,498,502	1,825,496	1,586,056	1,422,200	947,917	1,335,672	1,439,550	1,739,416	780,000	1,454,600
Percent Change %		-26.9%	-13.1%	-10.3%	-33.3%	40.9%	7.8%	20.8%	-55.2%	86.5%
Changes \$\$		\$ (673,006)	\$ (239,440)	\$ (163,856)	\$ (474,283)	\$ 387,755	\$ 103,878	\$ 299,866	\$ (959,416)	\$ 674,600

### Planning and Building Inspection Charges for Services

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	1,736,025	1,575,725	1,272,301	1,213,179	1,823,639	1,448,496	1,588,800	1,801,736	1,150,000	2,373,805
Percent Change %		-9.2%	-19.3%	-4.6%	50.3%	-20.6%	9.7%	13.4%	-36.2%	106.4%
Changes \$\$		\$ (160,300)	\$ (303,424)	\$ (59,122)	\$ 610,460	\$ (375,143)	\$ 140,304	\$ 212,936	\$ (651,736)	\$ 1,223,805

The past performance and economic assumptions generally form the basis to project the specific revenue source's future performance. The average growth rate in the future five years for total charges for services is 1.3%. Residential trash charges for

services future revenue is forecast to increase by 2.2% correlated to historic increases in residential trash collection costs. Jail fees future revenue is forecast to increase by 2.2% correlated to historic increases in inmate housing costs. Planning and building inspection fees future revenue is forecast to increase by 2.5% correlated to historic increases in the value of new construction in the community.

## General Funds Expenditures

General Fund Forecast for 2022-2026 projects expenditure increases ranging from 1.8% to 6.3%, on total 2021 expenditures of \$225.7 million. The first table as follows provides expenditure estimates which include year-over-year increases for the future five years. The second table displays the steady growth projected for General Fund expenditures. Fiscal Year 2022 expenditures are estimated to increase by \$14.3 million or 6.5% due to resumption to prior budgeted levels for personnel and capital outlay.

### General Funds Expenditure Baseline Forecast Fiscal Year 2021-2025

EXPENDITURES & OTHER USES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
SALARY	\$114,857	\$118,894	\$121,674	\$124,519	\$127,430	\$130,409
BENEFITS	47,778	49,923	52,173	54,520	57,617	60,151
LEAVE BENEFIT PAYOUTS	2,045	2,687	2,324	2,206	1,896	1,896
KP&F SPECIAL PAYMENTS	1,291	1,537	1,444	1,517	1,145	1,145
<b>SUBTOTAL: SALARY &amp; BENEFITS</b>	<b>\$165,971</b>	<b>\$173,041</b>	<b>\$177,615</b>	<b>\$182,762</b>	<b>\$188,088</b>	<b>\$193,600</b>
SERVICES	41,471	42,718	43,830	45,280	46,569	47,903
SUPPLIES & MATERIALS	6,437	6,551	6,667	6,785	6,906	7,029
GRANTS & CLAIMS	5,805	5,886	5,969	6,052	6,137	6,223
CAPITAL OUTLAY	3,147	8,497	6,912	6,451	6,245	5,681
DEBT SERVICE	104	516	638	639	638	641
<b>SUBTOTAL: OTHER OPERATING EXPENDITURES</b>	<b>\$56,964</b>	<b>\$64,169</b>	<b>\$64,016</b>	<b>\$65,208</b>	<b>\$66,495</b>	<b>\$67,477</b>
TRANSFERS / OTHER	2,804	2,804	2,804	2,804	2,804	2,804
<b>TOTAL USES OF FUNDS</b>	<b>\$225,739</b>	<b>\$240,014</b>	<b>\$244,435</b>	<b>\$250,774</b>	<b>\$257,387</b>	<b>\$263,881</b>

EXPENDITURES & OTHER USES (\$s in 000s)	2022	2023	2024	2025	2026
SALARY	3.5%	2.3%	2.3%	2.3%	2.3%
BENEFITS	4.5%	4.5%	4.5%	5.7%	4.4%
LEAVE BENEFIT PAYOUTS	31.4%	-13.5%	-5.1%	-14.1%	0%
KP&F SPECIAL PAYMENTS	19.0%	-6.0%	5.0%	-24.5%	0%
<b>SUBTOTAL: SALARY &amp; BENEFITS</b>	<b>4.3%</b>	<b>2.6%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>
SERVICES	3.0%	2.6%	3.3%	2.8%	2.9%
SUPPLIES & MATERIALS	1.8%	1.8%	1.8%	1.8%	1.8%
GRANTS & CLAIMS	1.4%	1.4%	1.4%	1.4%	1.4%
CAPITAL OUTLAY	170.0%	-18.7%	-6.7%	-3.2%	-9.0%
DEBT SERVICE	395.5%	23.6%	0.1%	-0.1%	0.5%
<b>SUBTOTAL: OTHER OPERATING EXPENDITURES</b>	<b>12.6%</b>	<b>-0.2%</b>	<b>1.9%</b>	<b>2.0%</b>	<b>1.5%</b>
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL USES OF FUNDS</b>	<b>6.3%</b>	<b>1.8%</b>	<b>2.6%</b>	<b>2.6%</b>	<b>2.5%</b>

### General Funds Salary & Benefits

The table above depicts the salaries and benefit costs for the next six years. Total General Fund salary and benefits increase from \$166 million in 2021 to \$193.6 million in 2026. In 2021, salary and benefits costs represent 74% of the expenditure budget and proportion remains the same in 2026.

The prior ten-year annual average growth of benefits costs was 2.9%. The tables below detail total combined personnel costs for the General Fund, followed by two tables with salaries and then benefits separately presented.

#### Total General Fund Salaries and Benefits

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 129,401,855	\$ 139,438,665	\$ 146,109,684	\$ 141,659,012	\$ 143,636,568	\$ 148,228,265	\$ 153,756,265	\$ 156,758,797	\$ 152,903,510	\$ 165,970,793
Percent Change %		7.8%	4.8%	-3.0%	1.4%	3.2%	3.7%	2.0%	-2.5%	8.5%
Changes \$\$		\$ 10,036,810	\$ 6,671,019	\$ (4,450,672)	\$ 1,977,556	\$ 4,591,698	\$ 5,528,000	\$ 3,002,531	\$ (3,855,286)	\$ 13,067,282

The General Fund's salary and wages costs include actual rate of pay by position in accordance with the applicable labor contract between the UG and its labor groups. Additionally, a line for the number of budgeted FTE has been added for more information.

#### General Fund Salaries and Wages

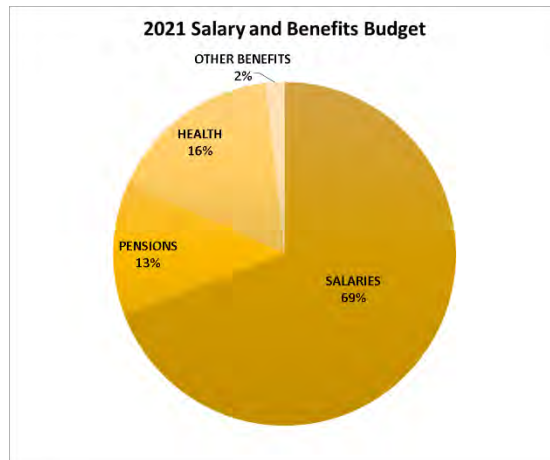
Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 97,271,366	\$ 102,938,749	\$ 104,447,938	\$ 104,940,979	\$ 105,233,031	\$ 107,898,117	\$ 112,536,941	\$ 113,512,395	\$ 104,431,557	\$ 114,856,714
Percent Change %		5.8%	1.5%	0.5%	0.3%	2.5%	4.3%	0.9%	-8.0%	10.0%
Changes \$\$		\$ 5,667,383	\$ 1,509,189	\$ 493,041	\$ 292,052	\$ 2,665,086	\$ 4,638,824	\$ 975,455	\$ (9,080,838)	\$ 10,425,157
Budgeted Positions	1,640	1,738	1,755	1,767	1,804	1,773	1,765	1,780	1,770	1,772

Employee benefits primarily include pensions, health insurance, workers' compensation insurance, and unemployment insurance. Pension and health care benefits comprise of 94% of total benefit costs in 2021, amounting to \$21 million for employer contributions to the retirement systems and \$27 million in health benefit employer contributions.

#### General Fund Employee Benefits

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 32,130,489	\$ 36,499,916	\$ 41,661,746	\$ 36,718,033	\$ 38,403,537	\$ 40,330,148	\$ 41,219,325	\$ 43,246,401	\$ 48,471,954	\$ 51,114,078
Percent Change %		13.6%	14.1%	-11.9%	4.6%	5.0%	2.2%	4.9%	12.1%	5.5%
Changes \$\$		\$ 4,369,427	\$ 5,161,830	\$ (4,943,713)	\$ 1,685,504	\$ 1,926,611	\$ 889,176	\$ 2,027,077	\$ 5,225,552	\$ 2,642,125





Over the Forecast period, salary and benefits costs remain relatively constant on a proportional basis in comparison to other operating expenditures. The five-year growth rate is 3.1% reflecting expected increases in the employer contributions for pensions and while anticipating slightly lower health care cost contributions due to design plan changes. The Forecast period includes a moderate cost of living adjustment for all labor groups and no additional FTE beginning in 2022. Leave benefit payouts and KP&F special payments associated with *expected* retirements are one-time expenses and are expected to drop-off in the years following 2025.

Benefit costs vary due to one-time KP&F special payments to the employees *expected* to retire, on-going increases in employer contributions to both KPERS and KP&F pensions attributed to retirement pay-outs, and on-going estimated annual increases of 5.75% in

general health care costs. Pension and health benefit employer contributions are based as a percentage of on-going salary costs; thus, as lower salaries replace retired employee positions, overall benefit costs also decline on a relative basis.

## General Funds Services

Services expenditures is the second largest cost category of the General Fund totaling \$41.5 million in 2021 or 18% of total expenditures. This category includes residential waste (trash), the Kansas City Area Transportation Authority (ATA) contract, inmate medical contract, inmate housing, jail food and transportation, demolition, rents and leases, repair and maintenance, property and general liability insurance premiums, telephone, outside legal costs, counsel/guardian ad litem, and other professional and contractual services.

### General Fund Services Expenditures

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 27,428,264	\$ 28,371,296	\$ 27,922,519	\$ 28,678,536	\$ 32,859,175	\$ 31,011,737	\$ 33,081,428	\$ 36,222,275	\$ 35,907,089	\$ 41,470,514
Percent Change %		3.4%	-1.6%	2.7%	14.6%	-5.6%	6.7%	9.5%	-0.9%	15.5%
Changes \$\$		\$ 943,032	\$ (448,777)	\$ 756,017	\$ 4,180,639	\$ (1,847,438)	\$ 2,069,691	\$ 3,140,846	\$ (315,185)	\$ 5,563,424

Forecast assumptions vary per the respective cost category and, in most cases, are based on statistical correlation with the cost driver being statistical correlated to the cost category. Correlation is a statistical technique that can show whether and how strongly pairs of variables are related. A correlation is a single number that describes the degree of relationship between two variables, with the closer the correlation calculation approaches 1.0 the more correlated are the two variables.

Services increased an average annual rate of 4.9% over the ten-year period. There were notable increases in 2018 for inmate contract bed, inmate food costs, residential waste collection contract costs, and cost increases in other services. The increase in 2019 is due to increases in rents and software leases related to the Police Department's body cameras, upgrades to the Neighborhood Resource Center permitting software and enhancement to the UG-wide Microsoft operating system contract.

#### Residential Trash Contract Services Expenditures

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 5,463,117	\$ 5,279,711	\$ 6,079,157	\$ 6,244,160	\$ 6,478,461	\$ 6,477,000	\$ 6,750,000	\$ 7,250,000	\$ 7,555,000	\$ 7,797,000
Percent Change %		-3.4%	15.1%	2.7%	3.8%	0.0%	4.2%	7.4%	4.2%	3.2%
Changes \$\$		\$ (183,406)	\$ 799,446	\$ 165,003	\$ 234,301	\$ (1,461)	\$ 273,000	\$ 500,000	\$ 305,000	\$ 242,000

Residential waste (trash) 2021 contract costs of \$7.8 million (along with related costs in other cost categories) are offset by trash services revenues of \$8.0 million. Residential waste management services increased an average annual rate of 4.1% over the ten-year period. For the Forecast, Residential waste (trash) contract costs strongly correlates to population and inflationary growth rates combined of 2.2%.

#### Area Transit Authority (ATA) Contract Services Expenditures

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 2,198,271	\$ 2,447,137	\$ 2,711,325	\$ 2,991,742	\$ 3,309,973	\$ 3,350,037	\$ 3,664,864	\$ 3,649,676	\$ 2,974,817	\$ 3,338,190
Percent Change %		11.3%	10.8%	10.3%	10.6%	1.2%	9.4%	-0.4%	-18.5%	12.2%
Changes \$\$		\$ 248,866	\$ 264,188	\$ 280,417	\$ 318,231	\$ 40,064	\$ 314,827	\$ (15,189)	\$ (674,859)	\$ 363,373

ATA contract costs in 2021 are anticipated to be around \$3.3 million being partially offset by an anticipated grants and passenger fare revenue. ATA transit contract services increased an average annual rate of 5.2% over the ten-year period. For the Forecast, the ATA contract cost assumption is 3% annually with the assumption of no changes in routes or loss of grant funding.

#### Inmate Contract Beds and Medical Contract Services Expenditures

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 6,351,028	\$ 6,769,558	\$ 5,872,111	\$ 5,984,786	\$ 5,553,057	\$ 4,213,991	\$ 4,737,060	\$ 5,358,802	\$ 5,197,473	\$ 6,078,445
Percent Change %		6.6%	-13.3%	1.9%	-7.2%	-24.1%	12.4%	13.1%	-3.0%	17.0%
Changes \$\$		\$ 418,530	\$ (897,447)	\$ 112,675	\$ (431,729)	\$ (1,339,066)	\$ 523,069	\$ 621,742	\$ (161,329)	\$ 880,972

Inmate housing, medical and related jail contract costs of \$6.1 million in 2021. These services increased an average annual rate of 0.4% over the ten-year period. Inmate housing and food services cost assumptions are a combination of factors, as the UG transitions away from paying for private sector jail beds to housing inmates in existing adult jail and the new juvenile justice center

facilities. For the Forecast, the assumption includes increases for food costs while maintaining constant the amounts paid out in contracted private sector inmate beds. Associated personnel cost increases related to increased jail security needs in existing facilities are reflected in the salary and cost category. Medical inmate contracted costs are forecasted to increase annually over the forecast period by 4.0%, based on the annual rate of medical-related inflation.

Demolition and clearance total budget for 2021 is maintained at \$650,000. The Forecast inflates these costs by 4.0% which is the median household income growth rate of which it strongly correlates. Due to their strong correlation, contractual services, rent/lease costs and repair and maintenance cost assumptions are based on the historic percentage changes in assessed valuation, or around 3.9%-5.7% annually. The other professional services cost assumption is 1.5% annually. The cost categories for other services and our strongly correlates to inflation, estimated at an annual growth rate of 1.5%.

## General Funds Supplies and Materials

Supplies and materials expenditures of the General Fund total \$6.4 million in 2020 or 3% of total expenditures. This category includes gasoline and fuel, utilities, clothing, maintenance and construction materials (not included in capital outlay), vehicle parts, office equipment, custodial materials, ammunition and other supplies.

### General Fund Supplies and Materials Expenditures

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 5,915,450	\$ 5,737,280	\$ 5,333,107	\$ 5,389,279	\$ 5,496,153	\$ 5,989,723	\$ 6,482,110	\$ 7,074,480	\$ 7,206,250	\$ 6,436,855
Percent Change %		-3.0%	-7.0%	1.1%	2.0%	9.0%	8.2%	9.1%	1.9%	-10.7%
Changes \$\$		\$ (178,170)	\$ (404,173)	\$ 56,172	\$ 106,874	\$ 493,569	\$ 492,387	\$ 592,370	\$ 131,770	\$ (769,395)

Gasoline and fuel costs have increased over the past few years due to increasing market rates, from \$1.1 million in 2016 down to \$1.4 million in 2021. The Forecast retains a \$1.4 million funding level for this cost category due to year over year price volatility in this cost category and recent increases in gasoline and fuel costs. Utility costs strongly correlates to BPU kilowatt data is projected to increase at 2.4%. All other supplies and materials cost categories strongly correlate inflation of 1.5%.

## General Funds Grants & Claims

Grants and claims expenditures of the General Fund total \$5.8 million in 2021 or 2.6% of total expenditures. In 2021, this category includes a City General Fund intra-fund contribution to the Consolidated Parks and Recreation (General) Fund of \$3.7 million, grants totaling \$1.2 million, claims and judgments estimate of \$850,000, and taxes that are remitted, rebated and/or refunded totaling \$500,000. The grants and claims costs correlate with inflation, or 1.4% annually. The City General Fund intra-fund contribution

(cost) to the Consolidated Parks and Recreation (General) Fund of \$3.7 million is offset by a corresponding revenue in the Consolidated Parks and Recreation (General) Fund.

### General Fund Grants & Claims Expenditures

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 4,990,132	\$ 4,786,522	\$ 4,510,754	\$ 4,637,155	\$ 5,062,754	\$ 6,585,722	\$ 5,721,590	\$ 5,414,107	\$ 5,945,332	\$ 5,805,181
Percent Change %		-4.1%	-5.8%	2.8%	9.2%	30.1%	-13.1%	-5.4%	9.8%	-2.4%
Changes \$\$		\$ (203,610)	\$ (275,768)	\$ 126,401	\$ 425,599	\$ 1,522,968	\$ (864,132)	\$ (307,483)	\$ 531,225	\$ (140,151)

### General Funds Capital Outlay

Capital outlay expenditures that are General Fund cash-funded total \$3.15 million in 2021 or 1.4% of total expenditures. Capital outlay expenditures are those capital projects and equipment paid from the "cash" category in the Capital and Maintenance Improvement Program (CMIP). Of the total in 2021, \$2.9 million is dedicated to equipment and machinery. The remaining \$215,000 is dedicated to public building improvements, design and engineering, bridge and park improvements, parking lot improvements and capital project contingencies. Capital outlay for 2021 was reduced due to the COVID-19 pandemic.

### General Fund Capital Outlay Expenditures

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Expenditure	\$ 3,601,438	\$ 3,324,406	\$ 2,888,734	\$ 4,687,800	\$ 4,595,056	\$ 6,243,890	\$ 5,808,640	\$ 5,008,743	\$ 5,178,187	\$ 3,147,447
Percent Change %		-7.7%	-13.1%	62.3%	-2.0%	35.9%	-7.0%	-13.8%	3.4%	-39.2%
Changes \$\$		\$ (277,032)	\$ (435,672)	\$ 1,799,066	\$ (92,744)	\$ 1,648,834	\$ (435,250)	\$ (799,896)	\$ 169,444	\$ (2,030,740)

Capital outlay expenditures in the Forecast for 2022 and 2026 are based on the planned CMIP projects as reflected in the Adopted 2021 Budget. Capital outlay costs are forecast to resume to prior levels, with \$8.5 million in 2021 be \$5.7 million in 2026 or 2.2% of the total expenditures. The 2022 planned projects are higher due to the postponement of project and equipment acquisition in 2021. Between 2022 and 2026, the levels of funding reflect what has been listed in the CMIP capital schedule in the 2021 Unified Government budget document. This level of funding is maintained in 2026 to reflect an ongoing commitment to fund a basic level of infrastructure and ongoing maintenance and replace equipment.

A compilation of the various condition assessment reports of the UG's over 150 facilities and buildings will likely arrive at a very significant level of deferred maintenance costs given the size of UG organization and geographic service area. Due to on-going operations, additional capital funding to address these needs is challenging. In the absence of a property tax mill rate increase or other identified resources, the UG's current general obligation debt capacity is not currently large enough to finance this level of

infrastructure investment. Funding these deferred maintenance costs will be challenging without additional resources.

*[Additional discussion of UG capital projects and infrastructure needs is provided in the executive summary.]*

### General Funds Debt Service

The only debt service payment made directly from the General Fund is the Soccer Stadium Parking General Obligation Bonds (originally issued as Series 2010-H) with principal and interest payment amounting to approximately \$650,000 annually. In September 2020, the Unified Government refinanced these bonds which lowered the bond payments in 2021 and 2022. The annual amounts included in the Forecast are based on the bond documents' annual debt service schedule. This debt payment is offset by Soccer Stadium Ticket Tax revenues received from the soccer facility.

All other bonded debt service payments are recorded in the City Debt Service Fund and County Debt Service Fund.

*[Refer to the Debt Profile section for more detail.]*

### General Funds Transfers & Other

Transfers and Other expenditures total \$2.8 million in 2021 and remain relatively constant during the forecast period. This category includes transfers-out to other UG funds and budget contingencies in 2021 and beyond. The Forecast keeps-out to other UG funds at a constant level.

Transfers that are budgeted for 2022 and beyond include \$1.2-\$1.5 million annually for the debt service on the Juvenile Center project, approximately \$250,000 to the Sewer (Water Pollution Control) fund payback of an advance made by the Sewer Fund in 2015, with the remainder going to support activities of the T-Bones Stadium and other UG funds.



# OTHER FUNDS FORECAST

In addition to the General Fund, the 2022-2026 Long Term Financial Forecast also includes analysis specific to the following other funds: Special County Levy Funds, Dedicated Sales Tax Fund, Special Street and Highway Fund, Tourism & Convention Promotion Fund, and the Emergency Medical Service Fund. Each fund has resources supporting specific required functions and has unique fiscal outlooks.

Despite modest tax revenue and receipt growth projected forward, the Unified Government continues to face fiscal challenges in some functional areas outside the General Fund. Conversely, some of these other funds are expected to perform in a sustainable manner in the future five years. These other funds have been selected for discussion and analysis.

## Special County Levy Funds

The Special County Levy Funds each have a specific Wyandotte County property tax mill levy assessed to provide resources to support the specific functions of each fund, as authorized by Kansas state statute. These five funds have been grouped together for simplicity purposes because they share the same revenue source and include the Aging, Developmental Disabilities, Elections, Health Department and Mental Health.

The ***Aging County Levy Fund*** was established by KSA 12-1680 to provide funds for service programs for the elderly. Grants to local providers of service for seniors age 60 and over who reside in Wyandotte County are funded by this mill levy. Services range from funding for three senior centers, providing two transportation systems, educating and monitoring clients with diabetes, providing hearing aids, eye exams and eyewear, providing attendant call services, Lifeline telephone reassurance, support groups, case management for Asian immigrants and connecting seniors with volunteers.

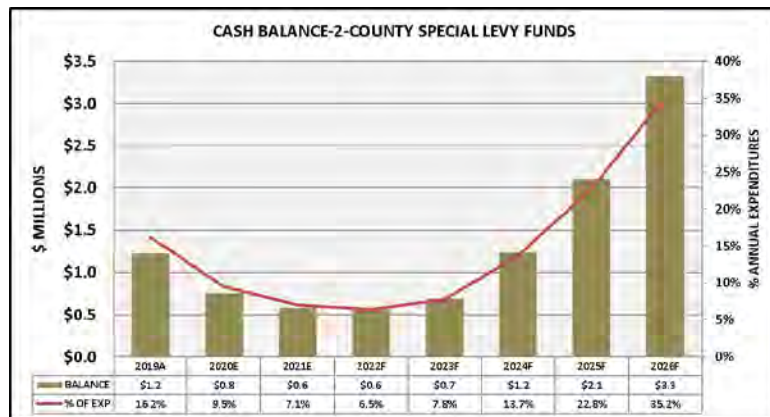
***Developmental Disabilities County Levy Fund*** helps support Wyandotte Developmental Disabilities services. The tax levy is authorized by KSA 19-4004, 19-4007, and 19-4011, which supports services such as: job placement services for disabled and developmentally disabled clients; vocation services to help clients gain wage earning job skills; services to help individuals learn independent living skills; and a preschool designed to prepare disabled children for the school experience.

The ***Elections County Levy Fund*** is used to account for the revenues and expenses related to communitywide elections in Wyandotte County. Revenue is used by the Election Commissioner's Office to conduct and oversee all elections: national, state, county, city, community college, school districts, drainage districts, and special elections. Revenues collected to fund these activities are generated from ad valorem property taxes and the local ad valorem tax reduction from the State of Kansas. This fund was established by KSA 19-3435a, 25-2201a, and 39-417.

A ***County Health Department Levy Fund*** is authorized by KSA 65-204 for the purpose of providing funds to assist in carrying out health laws, rules and regulations of the county and to provide funds for capital expenditures for county health purposes. Funds generated by this mill levy help support the County Health Department's operations.

The ***County Mental Health Levy Fund*** is authorized by KSA 19-4004, 19-4007, and 19-4011. This legislation allows the commissioners to levy taxes for the purpose of contracting services with nonprofit corporations to provide either mental health services or services for the intellectually/developmentally disabled. A portion of the funds are used to help support Wyandot Behavioral Health Network offering sexual abuse services, child and adolescent services, community services, psychiatric services, and adult services.

### Cash Fund Balances Baseline Forecast



The cash fund balance of the Special County Levy Funds expects to end 2021 at \$582,000 and grows to a projected \$3.3 million by the end of the forecast period. The chart illustrates the financial projection of all the five funds through 2026. Given current assumptions for service level and without any mill levy adjustments, these funds combined have a cash fund balance of 7.1% the end of 2021 and by 2026 has a cash balance that is 35% of total expenditures.

On a modified accrual CAFR fund balance basis, these five combined funds ended 2019 with a reserve equal to 17% of their total expenditures. Given the estimated revenues and spending during 2020 and 2021, the CAFR fund balance reserve declines to 8% of 2021

expenditures. A 10% level is maintained thru 2023 then increases to 14.4% in 2024, 23.5% in 2025 and 36% in 2026.

More detailed information on all the major revenue and expenditure categories is provided below, including discussions of past performance and assumptions of projected future performance.

## Revenues

In 2021 total revenues are \$8.0 million and growth to \$10.7 million by 2026. Annual average revenue increases by 5.8% over the five-year Forecast, with a 6.3% in 2022 and then ranging from 4.3% to 7.0% thereafter.

REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
PROPERTY TAX	\$5,640	\$6,028	\$6,299	\$6,806	\$7,152	\$7,491
PERSONAL PROPERTY	670	700	731	763	797	832
IRB PILOT/TAX ABATEMENT TAX	113	145	165	186	299	407
OTHER TAXES	30	31	31	31	32	32
DELINQUENT TAXES	183	189	195	201	208	215
<b>SUBTOTAL: TAXES</b>	<b>\$6,637</b>	<b>\$7,093</b>	<b>\$7,421</b>	<b>\$7,988</b>	<b>\$8,488</b>	<b>\$8,977</b>
PERMITS & LICENSES	80	83	85	88	91	94
CHARGES FOR SERVICES	361	370	379	389	399	409
INTERGOVTAL REVENUES	3	3	3	3	3	3
MISC. & INTEREST	45	46	47	48	49	50
REIMBURSEMENTS	521	550	571	611	640	671
<b>SUBTOTAL: NON-TAXES</b>	<b>\$1,010</b>	<b>\$1,052</b>	<b>\$1,086</b>	<b>\$1,140</b>	<b>\$1,183</b>	<b>\$1,227</b>
TRANSFERS	417	426	435	444	454	464
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$8,063</b>	<b>\$8,571</b>	<b>\$8,942</b>	<b>\$9,572</b>	<b>\$10,124</b>	<b>\$10,668</b>

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
PROPERTY TAX	6.9%	4.5%	8.0%	5.1%	4.8%
PERSONAL PROPERTY TAXES	4.4%	4.4%	4.4%	4.4%	4.4%
IRB PILOT/TAX ABATEMENT TAX	28.4%	13.6%	13.1%	60.6%	35.9%
OTHER TAXES	1.5%	1.5%	1.5%	1.5%	1.5%
DELINQUENT TAXES	3.3%	3.3%	3.3%	3.3%	3.3%
<b>SUBTOTAL: TAXES</b>	<b>6.9%</b>	<b>4.6%</b>	<b>7.6%</b>	<b>6.3%</b>	<b>5.8%</b>
PERMITS & LICENSES	3.3%	3.3%	3.3%	3.3%	3.3%
CHARGES FOR SERVICES	2.5%	2.5%	2.5%	2.5%	2.5%
INTERGOVTAL REVENUES	3.0%	3.0%	3.0%	3.0%	3.0%
MISC. & INTEREST	2.2%	2.2%	2.2%	2.2%	2.2%
REIMBURSEMENTS	5.7%	3.8%	7.1%	4.8%	4.7%
<b>SUBTOTAL: NON-TAXES</b>	<b>4.2%</b>	<b>3.2%</b>	<b>4.9%</b>	<b>3.8%</b>	<b>3.8%</b>
TRANSFERS	2.2%	2.2%	2.2%	2.2%	2.2%
<b>TOTAL SOURCE OF FUNDS</b>	<b>6.3%</b>	<b>4.3%</b>	<b>7.0%</b>	<b>5.8%</b>	<b>5.4%</b>

The table below provides a 10-year summary of these funds' largest revenue source.

## Property Taxes

The Special County Levy Funds are reliant on property tax, constituting 70% of its total revenues in 2021. Each fund has a mill levy rate set by the Board of Commissioners during the annual budget process. As of the 2021 budget, the mill levy rates total 4.264 and individually are 1.035 for the Aging Fund, 0.207 for the Developmental Disabilities Fund, 0.880 for the Elections Fund, 1.713 for the Health Department Fund, and 0.428 for the Mental Health Fund. Annual average property tax increase is 5.8% over the five-year Forecast, with a 6.9% in 2022. *Refer to the General Fund section for more details on the assumption for the property tax estimate.*

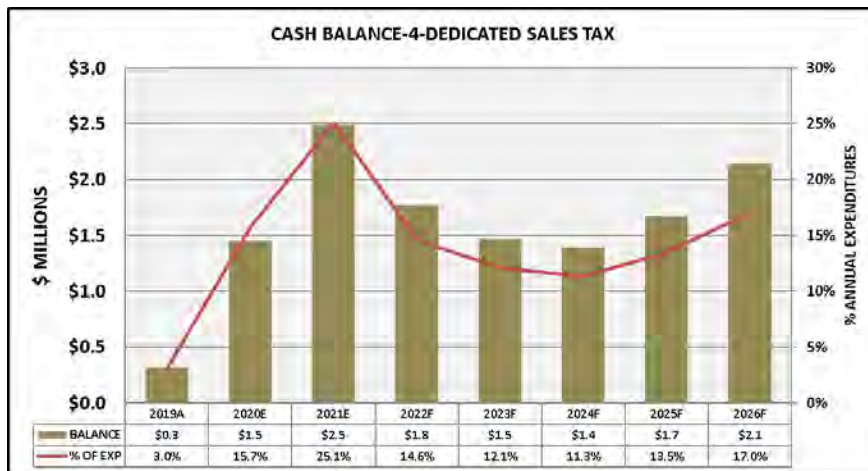
Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	4,121,856	4,233,863	4,286,337	4,320,798	4,476,258	4,648,653	4,819,011	5,203,121	5,387,050	5,640,219
Percent Change %		2.7%	1.2%	0.8%	3.6%	3.9%	3.7%	8.0%	3.5%	4.7%
\$\$ Change		112,007	52,474	34,461	155,460	172,395	170,358	384,110	183,929	253,169
County Special Levy Mills	4.138	4.168	4.175	4.173	4.209	4.209	4.216	4.230	4.258	4.264

## Expenditures

A majority of the Special County Levy Funds' costs are in salary and benefits, constituting 65% of total expenditures in 2021. The second largest cost center is services. In 2021 total expenditures are \$8.2 million and growth to \$9.5 million by 2026. Annual average expenditure increases by 2.8% over the five-year Forecast, with a 4.4% in 2021 and approximately 2.5% thereafter.

EXPENDITURES & OTHER USES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
SALARY	\$3,879	\$4,041	\$4,137	\$4,234	\$4,334	\$4,437
BENEFITS	1,463	1,550	1,621	1,700	1,782	1,868
<b>SUBTOTAL: SALARY &amp; BENEFITS</b>	<b>\$5,342</b>	<b>\$5,591</b>	<b>\$5,758</b>	<b>\$5,934</b>	<b>\$6,116</b>	<b>\$6,305</b>
SERVICES	1,276	1,306	1,332	1,366	1,395	1,426
SUPPLIES & MATERIALS	465	473	481	489	497	505
GRANTS & CLAIMS	864	876	889	901	914	926
CAPITAL OUTLAY	99	165	165	147	147	105
DEBT SERVICE	0	0	0	0	0	0
<b>SUBTOTAL: OTHER OPERATING EXPENDITURES</b>	<b>\$2,705</b>	<b>\$2,820</b>	<b>\$2,866</b>	<b>\$2,902</b>	<b>\$2,952</b>	<b>\$2,962</b>
TRANSFERS / OTHER	186	186	186	186	186	186
<b>TOTAL USES OF FUNDS</b>	<b>\$8,232</b>	<b>\$8,597</b>	<b>\$8,809</b>	<b>\$9,022</b>	<b>\$9,254</b>	<b>\$9,453</b>

EXPENDITURES & OTHER USES (% change)	2022	2023	2024	2025	2026
SALARY	4.2%	2.4%	2.4%	2.4%	2.4%
BENEFITS	6.0%	4.6%	4.8%	4.8%	4.9%
<b>SUBTOTAL: SALARY &amp; BENEFITS</b>	<b>4.7%</b>	<b>3.0%</b>	<b>3.1%</b>	<b>3.1%</b>	<b>3.1%</b>
SERVICES	2.3%	2.0%	2.6%	2.2%	2.2%
SUPPLIES & MATERIALS	1.7%	1.7%	1.7%	1.7%	1.7%
GRANTS & CLAIMS	1.4%	1.4%	1.4%	1.4%	1.4%
CAPITAL OUTLAY	65.9%	0.0%	-11.0%	0.0%	-28.7%
DEBT SERVICE	0.0%	0.0%	0.0%	0.0%	0.0%
<b>SUBTOTAL: OTHER OPERATING EXPENDITURES</b>	<b>4.2%</b>	<b>1.6%</b>	<b>1.3%</b>	<b>1.7%</b>	<b>0.3%</b>
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL USES OF FUNDS</b>	<b>4.4%</b>	<b>2.5%</b>	<b>2.4%</b>	<b>2.6%</b>	<b>2.1%</b>



## Dedicated Sales Tax Fund

In April 2010 Kansas City, Kansas voters approved a 10-year 3/8th cent sales tax and this tax was renewed by the voters in 2018 for an additional 10-years through 2030. Per the sales tax measure, these resources are dedicated for capital and operating needs of neighborhood streets and public safety functions, with 1/3<sup>rd</sup> going to Police, Fire and Public Works departments.

### Cash Fund Balances Baseline Forecast

The cash fund balance of the Dedicated Sales Tax Fund expects to end 2021 at \$2.5 million. This large cash balance is because

the 2020 and 2021 expenditure budgets were reduced due to the expectation that sales taxes would be 20% lower than 2019 actuals. As discussed in the General Fund Forecast section, actual sales tax collections during 2020 (after adoption of the 2020 Amended Budget) came in much higher, at approximately level with 2019 actuals. The projection offers an opportunity to augment capital expenditures in 2021. The chart below illustrates the financial projection for the Dedicated Sales Tax Fund through 2026.

On a modified accrual CAFR fund balance basis, this fund ended 2019 with fund balance of \$4.8 million and a reserve equal to 46% of their total 2019 expenditures. This is due to various receivables on the fund's balance sheet. Given the estimated revenues and spending during 2020 and 2021, the CAFR fund balance reserve grows to 71% of 2021 expenditures. The projection has the fund with reserves of 52% of expenditures in 2022, and approximately 50% thereafter.

## Revenues

Sales and use taxes are the only revenue source in this fund. The current revenue estimates have been adjusted upward for fiscal years 2020 and 2021 from budget to the better than expected activity in retail sales during the pandemic. The revenue forecast for future periods is an increase of 3.6%.

REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
SALES & USE TAXES	\$10,896	\$11,364	\$11,759	\$12,168	\$12,591	\$13,029
SUBTOTAL: TAXES	\$10,896	\$11,364	\$11,759	\$12,168	\$12,591	\$13,029
INTERGVTL REVENUES	40	41	42	44	45	46
MISC. & INTEREST	0	0	0	0	0	0
REIMBURSEMENTS	10	11	11	12	12	13
SUBTOTAL: NON-TAXES	\$50	\$52	\$53	\$55	\$57	\$59
TRANSFERS	0	0	0	0	0	0
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$10,946</b>	<b>\$11,416</b>	<b>\$11,812</b>	<b>\$12,223</b>	<b>\$12,648</b>	<b>\$13,088</b>

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
SALES & USE TAXES	4.3%	3.5%	3.5%	3.5%	3.5%
SUBTOTAL: TAXES	4.3%	3.5%	3.5%	3.5%	3.5%
INTERGVTL REVENUES	3.0%	3.0%	3.0%	3.0%	3.0%
MISC. & INTEREST	0.0%	0.0%	0.0%	0.0%	0.0%
REIMBURSEMENTS	5.7%	3.8%	7.1%	4.8%	4.8%
SUBTOTAL: NON-TAXES	3.5%	3.2%	3.8%	3.4%	3.4%
TRANSFERS	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL SOURCE OF FUNDS</b>	<b>4.3%</b>	<b>3.5%</b>	<b>3.5%</b>	<b>3.5%</b>	<b>3.5%</b>

The revenue increase in 2017 is partially due to the Dedicated Sales Tax Fund's share of a sales tax revenue resulting from the early payoff of STAR Bonds that financed the Village West Shopping Area. Sales tax revenues declined between mid-2018 to mid-2019.

## Sales and Uses Tax Revenue History

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	6,241,082	6,760,480	7,049,453	7,486,226	8,180,967	9,769,800	10,346,372	10,348,502	10,330,000	10,895,700
Percent Change %		8.3%	4.3%	6.2%	9.3%	19.4%	5.9%	0.0%	-0.2%	5.5%
\$\$ Change		519,398	288,973	436,773	694,741	1,588,834	576,572	2,129	(18,502)	565,700



## Expenditures

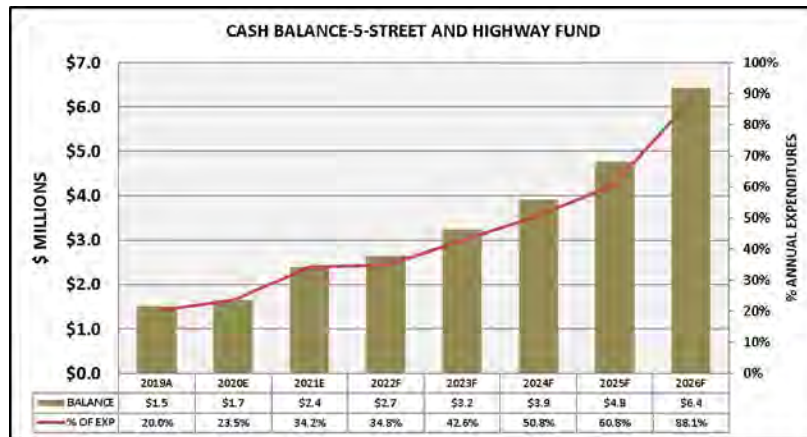
Expenditures are split between the Streets and Public Safety functions. Police and Fire funding can be spent on operating and capital needs and Streets funding can be spent on neighborhood infrastructure. Typically, the resources in this fund are divided by one-third for qualified needs in the Police, Fire and Public Works departments. Approximately 50 full time employees are funded in this Fund. Future spending needs in this fund is be limited to the amount of revenue generated by the 3/8 cent sales tax.

EXPENDITURES & OTHER USES (\$\$ in 000s)	EST					
	2021	2022	2023	2024	2025	2026
SALARY	\$3,759	\$3,824	\$3,911	\$3,999	\$4,090	\$4,182
BENEFITS	1,431	1,519	1,570	1,631	1,696	1,763
SUBTOTAL: SALARY & BENEFITS	\$5,190	\$5,343	\$5,480	\$5,630	\$5,785	\$5,945
SERVICES	1,167	1,194	1,217	1,248	1,275	1,303
SUPPLIES & MATERIALS	350	356	362	369	375	382
GRANTS & CLAIMS	0	0	0	0	0	0
CAPITAL OUTLAY	3,206	5,241	5,056	5,049	4,937	4,981
DEBT SERVICE	0	0	0	0	0	0
SUBTOTAL: OTHER OPERATING EXPENDITURES	\$4,723	\$6,791	\$6,635	\$6,665	\$6,588	\$6,666
TRANSFERS / OTHER	0	0	0	0	0	0
<b>TOTAL USES OF FUNDS</b>	<b>\$9,913</b>	<b>\$12,134</b>	<b>\$12,116</b>	<b>\$12,296</b>	<b>\$12,373</b>	<b>\$12,611</b>

EXPENDITURES & OTHER USES (% change)	2022	2023	2024	2025	2026
SALARY	1.7%	2.3%	2.3%	2.3%	2.3%
BENEFITS	6.1%	3.4%	3.9%	4.0%	4.0%
SUBTOTAL: SALARY & BENEFITS	2.9%	2.6%	2.7%	2.8%	2.8%
SERVICES	2.3%	2.0%	2.5%	2.2%	2.2%
SUPPLIES & MATERIALS	1.8%	1.8%	1.8%	1.8%	1.8%
GRANTS & CLAIMS	0.0%	0.0%	0.0%	0.0%	0.0%
CAPITAL OUTLAY	63.5%	-3.5%	-0.1%	-2.2%	0.9%
DEBT SERVICE	0.0%	0.0%	0.0%	0.0%	0.0%
SUBTOTAL: OTHER OPERATING EXPENDITURES	43.8%	-2.3%	0.5%	-1.2%	1.2%
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL USES OF FUNDS</b>	<b>22.4%</b>	<b>-0.2%</b>	<b>1.5%</b>	<b>0.6%</b>	<b>1.9%</b>

## Special Street & Highway Fund

The Street and Highway Fund is a special revenue fund, per KSA 12-1119, which accounts for the gasoline tax revenues received from the State of Kansas for road improvements. Revenues are allocations received from the State of Kansas from motor fuel tax collections. The allocation is based on the population of the city and county. The expenditures of these funds are limited to roadway development and maintenance. The Unified Government targets the revenues from this fund toward operating expenses related to roadway maintenance and certain equipment and capital improvement projects.



### Cash Fund Balances Forecast

The cash fund balance of the Street and Highway Fund expects to end 2021 at \$2.4 million. This large cash balance is because the 2020 and 2021 expenditure budgets were reduced due to the expectation that gasoline taxes would be much lower than 2019 actuals due to a dramatic decrease in gasoline prices in the spring of 2020. As discussed in the General Fund Forecast section, actual gas tax collections during 2020 (after adoption of the 2020 Amended Budget) came in much higher, at approximately level with 2019 actuals. The projection offers an opportunity to augment operating or capital expenditures in 2021. The chart illustrates the cash

balance projection for the Special Street & Highway Fund through 2026.

On a modified accrual CAFR fund balance basis, this fund ended 2019 with fund balance of \$1.7 million and a reserve equal to 22% of their total 2019 expenditures. This is due to various receivables on the fund's balance sheet. Given the estimated revenues and spending during 2020 and 2021, the CAFR fund balance reserve grows to 37% of expenditures. The projection has the fund with reserves ranging from 37% in 2022 to 63% in 2026.

### Revenues

Intergovernmental revenue (Gas Tax) from the State of Kansas growth has been about 3% in past years. The forecast for future periods includes annual increases of 3.3%.

REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
INTERGOVTAL REVENUES	7,100	7,313	7,532	7,758	7,991	8,231
MISC. & INTEREST	0	0	0	0	0	0
REIMBURSEMENTS	560	592	614	658	689	722
SUBTOTAL: NON-TAXES	\$7,660	\$7,905	\$8,147	\$8,416	\$8,680	\$8,952
TRANSFERS	0	0	0	0	0	0
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$7,660</b>	<b>\$7,905</b>	<b>\$8,147</b>	<b>\$8,416</b>	<b>\$8,680</b>	<b>\$8,952</b>

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
INTERGOVTAL REVENUES	3.0%	3.0%	3.0%	3.0%	3.0%
MISC. & INTEREST	0.0%	0.0%	0.0%	0.0%	0.0%
REIMBURSEMENTS	5.7%	3.8%	7.1%	4.8%	4.8%
SUBTOTAL: NON-TAXES	3.2%	3.1%	3.3%	3.1%	3.1%
TRANSFERS	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL SOURCE OF FUNDS</b>	<b>3.2%</b>	<b>3.1%</b>	<b>3.3%</b>	<b>3.1%</b>	<b>3.1%</b>

### Intergovernmental Revenue (Motor Fuel – Gas – Tax)

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	6,572,276	6,410,136	6,617,919	6,847,615	7,029,338	7,047,146	7,540,546	7,214,263	6,973,368	7,100,000
Percent Change %		-2.5%	3.2%	3.5%	2.7%	0.3%	7.0%	-4.3%	-3.3%	1.8%
\$\$ Change		(162,140)	207,783	229,696	181,723	17,807	493,401	(326,283)	(240,895)	126,632

### Expenditures

Expenditures are limited to roadway development and maintenance. This fund currently pays for both operating and capital needs. Future spending needs in this fund will be limited to the amount of revenue generated by the motor fuel tax collections.

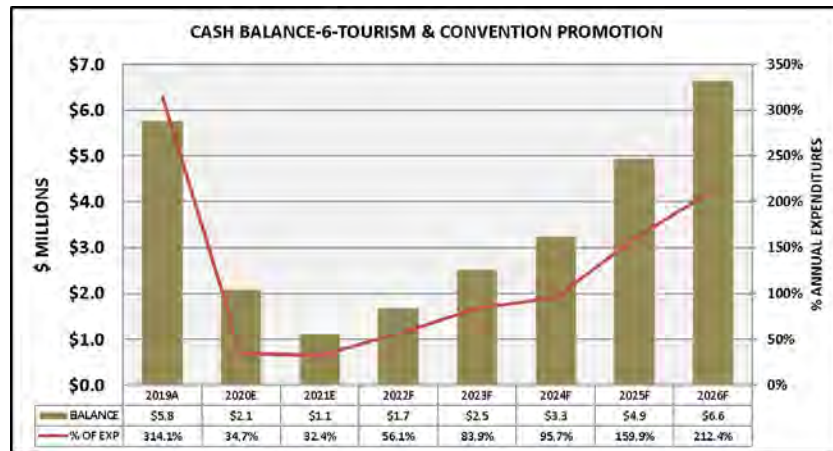
EXPENDITURES & OTHER USES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
SALARY	\$2,212	\$2,276	\$2,328	\$2,382	\$2,437	\$2,494
BENEFITS	1,031	1,085	1,111	1,161	1,215	1,271
<b>SUBTOTAL: SALARY &amp; BENEFITS</b>	<b>\$3,243</b>	<b>\$3,361</b>	<b>\$3,439</b>	<b>\$3,544</b>	<b>\$3,652</b>	<b>\$3,765</b>
SERVICES	1,026	1,085	1,126	1,202	1,258	1,318
SUPPLIES & MATERIALS	1,125	1,144	1,163	1,183	1,202	1,222
GRANTS & CLAIMS	15	15	15	16	16	16
CAPITAL OUTLAY	1,274	1,764	1,566	1,520	1,449	711
DEBT SERVICE	0	0	0	0	0	0
<b>SUBTOTAL: OTHER</b>						
OPERATING EXPENDITURES	\$3,441	\$4,009	\$3,871	\$3,920	\$3,925	\$3,267
TRANSFERS / OTHER	260	260	260	260	260	260
<b>TOTAL USES OF FUNDS</b>	<b>\$6,943</b>	<b>\$7,630</b>	<b>\$7,570</b>	<b>\$7,723</b>	<b>\$7,837</b>	<b>\$7,292</b>

EXPENDITURES & OTHER USES (% change)	2022	2023	2024	2025	2026
SALARY	2.9%	2.3%	2.3%	2.3%	2.3%
BENEFITS	5.2%	2.4%	4.6%	4.6%	4.6%
<b>SUBTOTAL: SALARY &amp; BENEFITS</b>	<b>3.6%</b>	<b>2.3%</b>	<b>3.0%</b>	<b>3.1%</b>	<b>3.1%</b>
SERVICES	5.7%	3.8%	6.7%	4.7%	4.7%
SUPPLIES & MATERIALS	1.7%	1.7%	1.7%	1.7%	1.7%
GRANTS & CLAIMS	1.4%	1.4%	1.4%	1.4%	1.4%
CAPITAL OUTLAY	38.5%	-11.2%	-3.0%	-4.7%	-50.9%
DEBT SERVICE	0.0%	0.0%	0.0%	0.0%	0.0%
<b>SUBTOTAL: OTHER</b>					
OPERATING EXPENDITURES	16.5%	-3.4%	1.3%	0.1%	-16.8%
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL USES OF FUNDS</b>	<b>9.9%</b>	<b>-0.8%</b>	<b>2.0%</b>	<b>1.5%</b>	<b>-7.0%</b>

## Tourism and Convention Promotion Fund

The Tourism and Convention Promotion Fund is a special revenue fund used to account for the City's portion of the transient guest tax receipts. This tax is paid on hotel and motel lodging sales within the City and is assessed at 8% per Ordinance. This tax is commonly referred to as a "bed tax," "hotel occupancy tax," or "motel tax." The revenues are allocated to the Convention and Visitors' Bureau, Sister City Initiatives, and the operational and capital needs of the Reardon Center and Memorial Hall.

## Cash Fund Balances Forecast



The cash fund balance of the Tourism and Convention Promotion Fund expects to end 2021 at \$1.1 million and grow to a projected \$6.6 million by the end of the forecast period. The chart on the left illustrates the financial projection through 2026.

More detailed information on all the major revenue and expenditure categories is provided below, including discussions of past performance and assumptions of projected future performance.

## Revenues

Transient guest tax revenue is the sole source of revenue for this fund, totaling \$2.5 million in 2021. These revenues are dedicated for the promotion of tourism and support the operations of the Kansas City, Kansas Convention and Visitors Bureau. The 2020 and 2021 revenue estimates were reduced from prior year levels due to the impact of the pandemic on the hotel and accommodations activities. Actual collections in 2020 have been consistent, or only slightly improved, with the budgeted revenue estimate. The forecast assumes prior level of tourism activity will resume in 2022 and additional hotels will be added in the future years.

REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
TRANSIENT GUEST TAX	\$2,488	\$3,506	\$3,855	\$4,136	\$4,762	\$4,835
SUBTOTAL: TAXES	\$2,488	\$3,506	\$3,855	\$4,136	\$4,762	\$4,835
CHARGES FOR SERVICES	0	0	0	0	0	0
MISC. & INTEREST	0	0	0	0	0	0
SUBTOTAL: NON-TAXES	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFERS	0	0	0	0	0	0
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$2,488</b>	<b>\$3,506</b>	<b>\$3,855</b>	<b>\$4,136</b>	<b>\$4,762</b>	<b>\$4,835</b>

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
TRANSIENT GUEST TAX	40.9%	10.0%	7.3%	15.1%	1.5%
SUBTOTAL: TAXES	40.9%	10.0%	7.3%	15.1%	1.5%
CHARGES FOR SERVICES	0.0%	0.0%	0.0%	0.0%	0.0%
MISC. & INTEREST	0.0%	0.0%	0.0%	0.0%	0.0%
SUBTOTAL: NON-TAXES	0.0%	0.0%	0.0%	0.0%	0.0%
TRANSFERS	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL SOURCE OF FUNDS</b>	<b>40.9%</b>	<b>10.0%</b>	<b>7.3%</b>	<b>15.1%</b>	<b>1.5%</b>



The revenue forecast for future periods includes increases of 41% in 2022, then ranges from 1.5% to 15% between 2023-2026. The forecast includes revenues expected to be generated from additional hotel development.

The Forecast assumes growth in the number of hotel room nights occupied due to several new hotels planned to be constructed and potentially opening in the next five years.

The table below displays the historic charges for collections over the past ten years, with the significant increase in 2017 related to the payoff of the Legends shopping area STAR bonds. The revenue increase in 2017 is partially due to a transient guest tax revenue resulting from the early payoff of STAR Bonds that financed the Village West Shopping Area. Revenues growth has been increasing for the last several years, although was significantly impacted by the COVID-19 pandemic in 2020 and 2021.

#### Transient Guest Tax Revenue

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	778,402	820,417	847,127	1,057,883	1,365,433	3,537,536	3,619,198	3,683,604	2,235,907	2,487,883
Percent Change %		5.4%	3.3%	24.9%	29.1%	159.1%	2.3%	1.8%	-39.3%	11.3%
\$\$ Change		42,015	26,710	210,756	307,550	2,172,103	81,663	64,406	(1,447,697)	251,976



## Expenditures

Expenditures include the allocation of revenues to the Convention and Visitor's Bureau and Sister City Initiatives. This fund also includes maintenance and capital needs for the Reardon Center and Memorial Hall, as well as other facilities of the UG that support tourism or increase tourist visits.

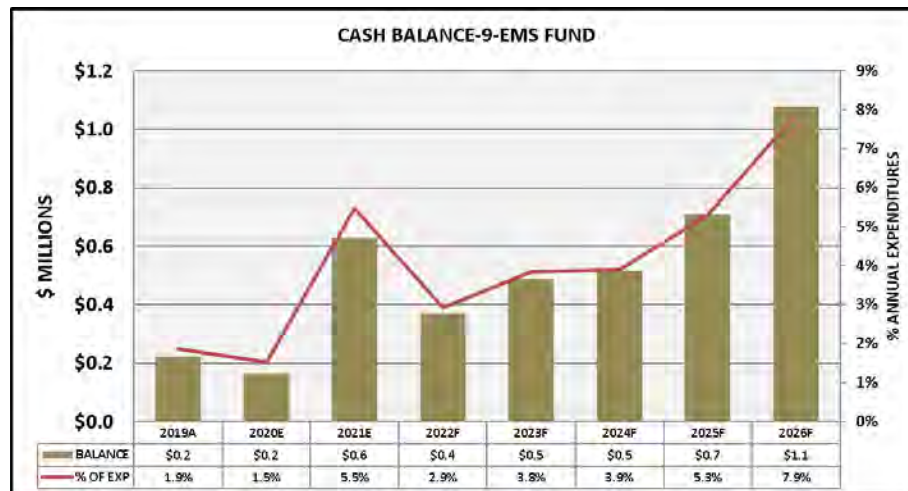
EXPENDITURES & OTHER USES (\$s in 000s)	EST					
	2021	2022	2023	2024	2025	2026
SALARY	\$31	\$32	\$32	\$33	\$34	\$35
BENEFITS	30	32	33	34	36	38
<b>SUBTOTAL: SALARY &amp; BENEFITS</b>	<b>\$61</b>	<b>\$63</b>	<b>\$65</b>	<b>\$67</b>	<b>\$70</b>	<b>\$72</b>
SERVICES	621	637	651	669	685	702
SUPPLIES & MATERIALS	33	34	34	35	36	36
GRANTS & CLAIMS	1,479	1,500	1,521	1,542	1,564	1,586
CAPITAL OUTLAY	660	127	127	482	127	127
DEBT SERVICE	0	0	0	0	0	0
RESERVES	0	0	0	0	0	0
<b>SUBTOTAL: OTHER OPERATING EXPENDITURES</b>	<b>\$2,793</b>	<b>\$2,298</b>	<b>\$2,333</b>	<b>\$2,729</b>	<b>\$2,412</b>	<b>\$2,451</b>
TRANSFERS / OTHER	603	603	603	603	603	603
<b>TOTAL USES OF FUNDS</b>	<b>\$3,457</b>	<b>\$2,964</b>	<b>\$3,001</b>	<b>\$3,399</b>	<b>\$3,085</b>	<b>\$3,126</b>

EXPENDITURES & OTHER USES (% change)	2022	2023	2024	2025	2026
SALARY	2.6%	2.3%	2.3%	2.3%	2.3%
BENEFITS	5.1%	2.9%	5.0%	5.0%	5.0%
<b>SUBTOTAL: SALARY &amp; BENEFITS</b>	<b>3.8%</b>	<b>2.6%</b>	<b>3.7%</b>	<b>3.7%</b>	<b>3.7%</b>
SERVICES	2.6%	2.1%	2.9%	2.4%	2.4%
SUPPLIES & MATERIALS	2.1%	2.1%	2.1%	2.1%	2.1%
GRANTS & CLAIMS	1.4%	1.4%	1.4%	1.4%	1.4%
CAPITAL OUTLAY	-80.8%	0.0%	280.0%	-73.7%	0.0%
DEBT SERVICE	0.0%	0.0%	0.0%	0.0%	0.0%
RESERVES	0.0%	0.0%	0.0%	0.0%	0.0%
<b>SUBTOTAL: OTHER OPERATING EXPENDITURES</b>	<b>-17.7%</b>	<b>1.5%</b>	<b>17.0%</b>	<b>-11.6%</b>	<b>1.6%</b>
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL USES OF FUNDS</b>	<b>-14.3%</b>	<b>1.2%</b>	<b>13.3%</b>	<b>-9.3%</b>	<b>1.4%</b>

# Emergency Medical Services Fund

The Fire Department began providing emergency medical (ambulance and paramedic) services on July 1, 2004. Sources of revenues are a 1/4<sup>th</sup> cent sales tax, which was passed by Kansas City, Kansas voters on June 8, 2004. This revenue is offset by a transfer to the City General Fund to account for the revenues the UG previously reliant upon prior to sales tax dedication vote in 2004. Revenues also include insurance reimbursements, Medicare, Medicaid, and individual user payments.

## Cash Fund Balances Forecast



The cash fund balance of the Emergency Medical Services Fund expects to end 2021 at \$600,000 and grow to a projected \$1.14 million by the end of the forecast period. Costs in this fund were reduced during the 2020/2021 budget season due to the anticipated revenue loss resulting from the pandemic. Although sales tax revenue performance exceeded estimates in 2020, the charges for services collections have remained lower than prior year levels. Performance of this fund will be closely monitored. The chart on the left illustrates the cash fund projection through 2026.

## Revenues

Sales and use tax revenue, along with charges for services, are the main revenue sources of this Fund. included in the forecast due to the addition of the Tourism and Convention Promotion Special Revenue Fund.

REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
SALES & USE TAX	\$7,264	\$7,577	\$7,840	\$8,112	\$8,394	\$8,686
SUBTOTAL: TAXES	\$7,264	\$7,577	\$7,840	\$8,112	\$8,394	\$8,686
CHARGES FOR SERVICES	4,717	4,835	4,956	5,080	5,207	5,337
MISC. & INTEREST	10	10	10	10	11	11
REIMBURSEMENTS	3	3	3	3	3	3
SUBTOTAL: NON-TAXES	\$4,729	\$4,848	\$4,969	\$5,093	\$5,220	\$5,351
TRANSFERS	0	0	0	0	0	0
TOTAL SOURCE OF FUNDS	\$11,994	\$12,424	\$12,808	\$13,205	\$13,614	\$14,037

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
SALES & USE TAX	4.3%	3.5%	3.5%	3.5%	3.5%
SUBTOTAL: TAXES	4.3%	3.5%	3.5%	3.5%	3.5%
CHARGES FOR SERVICES	2.5%	2.5%	2.5%	2.5%	2.5%
MISC. & INTEREST	1.5%	1.5%	1.5%	1.5%	1.5%
REIMBURSEMENTS	5.7%	3.8%	7.1%	4.8%	4.8%
SUBTOTAL: NON-TAXES	2.5%	2.5%	2.5%	2.5%	2.5%
TRANSFERS	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL SOURCE OF FUNDS	3.6%	3.1%	3.1%	3.1%	3.1%

Revenues growth has been increasing for the last several years. The sales and use tax revenue increase in 2017 is partially due to the early payoff of STAR Bonds that financed the Village West Shopping Area.

### Sales & Use Tax Revenue

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	4,160,722	4,506,986	4,699,635	4,984,900	5,454,063	6,106,707	6,897,582	6,898,999	6,787,000	7,264,155
Percent Change %		8.3%	4.3%	6.1%	9.4%	12.0%	13.0%	0.0%	-1.6%	7.0%
\$\$ Change		346,264	192,649	285,265	469,163	652,644	790,875	1,418	(111,999)	477,155

### Charges for Services Revenue

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	4,589,846	4,419,792	4,453,260	4,697,399	4,662,103	4,275,169	4,767,991	4,506,696	3,882,000	4,716,879
Percent Change %		-3.7%	0.8%	5.5%	-0.8%	-8.3%	11.5%	-5.5%	-13.9%	21.5%
\$\$ Change		(170,054)	33,468	244,139	(35,296)	(386,934)	492,822	(261,295)	(624,696)	834,879

### Expenditures

Expenditures includes paramedic personnel costs and related equipment for the provision of EMS services.

EXPENDITURES & OTHER USES (\$s in 000s)	EST					
	2021	2022	2023	2024	2025	2026
SALARY	\$4,422	\$4,555	\$4,660	\$4,767	\$4,877	\$4,989
BENEFITS	1,815	1,931	2,006	2,086	2,169	2,255
SUBTOTAL: SALARY & BENEFITS	\$6,238	\$6,486	\$6,667	\$6,853	\$7,046	\$7,245
SERVICES	827	853	874	905	930	956
SUPPLIES & MATERIALS	854	868	883	898	914	929
GRANTS & CLAIMS	597	606	614	623	631	640
CAPITAL OUTLAY	742	1,615	1,401	1,645	1,645	1,645
DEBT SERVICE	0	0	0	0	0	0
RESERVES	15	15	15	15	15	15
SUBTOTAL: OTHER OPERATING EXPENDITURES	\$3,035	\$3,956	\$3,787	\$4,086	\$4,135	\$4,186
TRANSFERS / OTHER	2,256	2,256	2,256	2,256	2,256	2,256
TOTAL USES OF FUNDS	\$11,529	\$12,699	\$12,710	\$13,194	\$13,437	\$13,686

EXPENDITURES & OTHER USES (% change)	2022	2023	2024	2025	2026
SALARY	3.0%	2.3%	2.3%	2.3%	2.3%
BENEFITS	6.4%	3.9%	3.9%	4.0%	4.0%
SUBTOTAL: SALARY & BENEFITS	4.0%	2.8%	2.8%	2.8%	2.8%
SERVICES	3.1%	2.4%	3.5%	2.8%	2.8%
SUPPLIES & MATERIALS	1.7%	1.7%	1.7%	1.7%	1.7%
GRANTS & CLAIMS	1.4%	1.4%	1.4%	1.4%	1.4%
CAPITAL OUTLAY	117.6%	-13.2%	17.4%	0.0%	0.0%
DEBT SERVICE	0.0%	0.0%	0.0%	0.0%	0.0%
RESERVES	0.0%	0.0%	0.0%	0.0%	0.0%
SUBTOTAL: OTHER OPERATING EXPENDITURES	30.4%	-4.3%	7.9%	1.2%	1.2%
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL USES OF FUNDS	10.1%	0.1%	3.8%	1.8%	1.9%





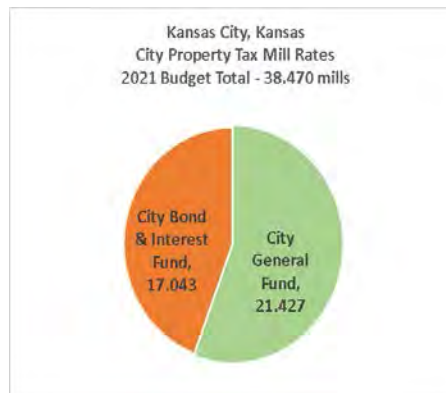
# DEBT FORECAST

The FY 2022-2026 Forecast estimates resources dedicated for debt repayment are enough to support the Government's current limited capital infrastructure plan.

The Unified Government finances infrastructure investments through the use of general obligations bonds and various economic development tax increment financing tools. Debt service payments are generally recorded in the City Bond & Interest Fund and the County Bond & Interest Fund. These payments include all governmental debt service, as well as business-type debt such as for the Sewer and Stormwater enterprise funds. Revenues supporting business-type debt is transferred into these funds to meet their annual debt obligations. Tax-Increment Financing (TIF) debt service payments are recorded in separate sub-funds that roll up to the City Bond & Interest Fund. The following profile focuses on only the governmental debt, which includes TIF debt. An evaluation of the governmental debt is necessary to determine the financial sustainability of the Unified Government.

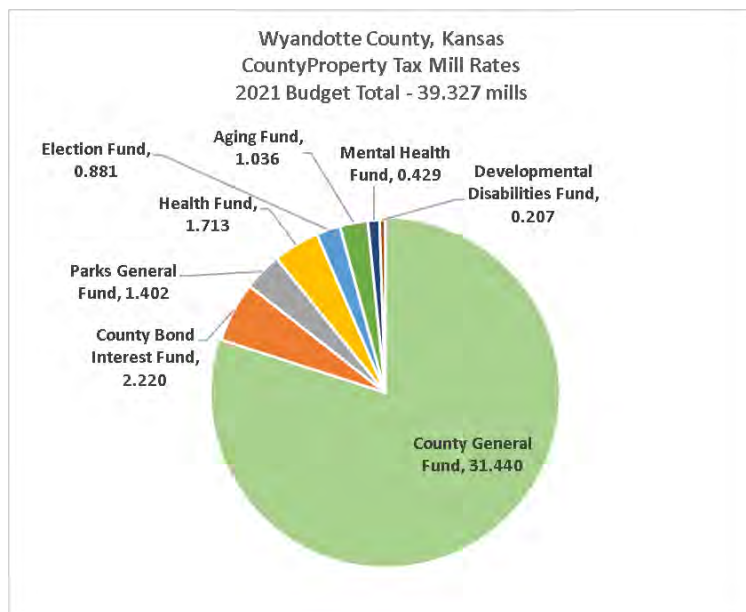
## Governmental Debt Profile

### *Property Tax Mills dedicated for Operational and Capital Investment Needs*



The outstanding general obligation debt is reliant on ad valorem property tax revenues as the debt repayment source. Often confusion arises when referencing the City of Kansas City, Kansas General property tax mill levy rate that includes **both** the mill rate generating property tax revenues for the City General Fund operating needs and the mill rate generating property tax revenues pledged to the repayment of outstanding City debt. The pie chart on the left illustrates the 2021 Budget Commission adopted mill levy rate for the City, totaling 38.470 mills. Of this total, the City General Fund (operating) plans to receive property tax collections associated with a 21.427 mill rate, while the City Bond and Interest Fund mill levy rate of 17.043 is dedicated for general obligation bond debt service payments. In accordance with the bond documents and for credit rating analyst review, the combined mill rate is considered, but for operational purposes these two mill levies are separately reported and analyzed.





The Unified Government of Wyandotte County/Kansas City, Kansas is authorized to issue debt as a city and a county. Because of our consolidated governance structure, the financial framework of the Unified Government is complex. In addition to a KCK City property tax mill rate, there is a mill rate for the operational needs and debt repayment of Wyandotte County. The pie chart on the left illustrates the 2021 Budget Commission adopted mill levy rate for the County, totaling 39.327 mills. Of this total, the County General Fund (operating) plans to receive property tax collections associated with a 31.440 mill rate and the Parks General Fund with a mill rate of 1.402, while the County Bond and Interest Fund mill levy rate of 2.220 is dedicated for general obligation bond debt service payments. The remaining County mill rates are dedicated to support of variety of county government-related services to residents.

## City Bond and Interest Fund

The City Bond and Interest Fund includes the annual debt service (principal and interest) for debt issued by the City of Kansas City, Kansas. This fund accounts for those debt service payments, which are determined to be the responsibility of citizens of Kansas City, Kansas and not Wyandotte County. The primary source of revenue for the City Bond and Interest Fund is ad valorem property taxes and transfers from the Sewer Fund and Stormwater Fund for sewer and storm general obligation debt.

For the purposes of this report, tax increment financing district revenue and financing obligations are separately presented.

More detailed information on all the major revenue and expenditure categories is provided below, including discussions of past performance and assumptions of projected future performance.

## Revenues

In 2021 total revenues are \$32.3 million and grows to \$48.6 million by 2026. Annual average revenue increases by 8.5% over the five-year Forecast, with an 8.0% in 2022 and then ranging from 7% to 10% thereafter.

REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
PROPERTY TAX	\$20,014	\$21,392	\$22,341	\$24,174	\$25,403	\$26,610
PERSONAL PROPERTY TAXES	2,275	2,375	2,480	2,589	2,703	2,823
IRB PILOT/TAX ABATEMENT TAX	370	472	535	605	963	1,305
OTHER TAXES	192	134	136	138	140	142
DELINQUENT TAXES	693	716	739	763	788	814
<b>SUBTOTAL: TAXES</b>	<b>\$23,483</b>	<b>\$25,088</b>	<b>\$26,231</b>	<b>\$28,269</b>	<b>\$29,998</b>	<b>\$31,693</b>
INTERGOVTAL REVENUES	0	0	0	0	0	0
MISC. & INTEREST	27	28	28	29	29	30
REIMBURSEMENTS	140	140	140	140	140	140
<b>SUBTOTAL: NON-TAXES</b>	<b>\$167</b>	<b>\$168</b>	<b>\$168</b>	<b>\$169</b>	<b>\$169</b>	<b>\$170</b>
TRANSFERS-IN SEWER/STORM	8,157	9,145	10,766	12,506	14,767	16,271
TRANSFERS-IN OTHER	500	500	500	500	500	500
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$32,307</b>	<b>\$34,901</b>	<b>\$37,665</b>	<b>\$41,444</b>	<b>\$45,435</b>	<b>\$48,634</b>

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
PROPERTY TAX	6.9%	4.4%	8.2%	5.1%	4.8%
PERSONAL PROPERTY TAXES	4.4%	4.4%	4.4%	4.4%	4.4%
IRB PILOT/TAX ABATEMENT TAX	27.7%	13.4%	12.9%	59.3%	35.5%
OTHER TAXES	1.5%	1.5%	1.5%	1.5%	1.5%
DELINQUENT TAXES	3.3%	3.3%	3.3%	3.3%	3.3%
<b>SUBTOTAL: TAXES</b>	<b>6.8%</b>	<b>4.6%</b>	<b>7.8%</b>	<b>6.1%</b>	<b>5.7%</b>
INTERGOVTAL REVENUES	0.0%	0.0%	0.0%	0.0%	0.0%
MISC. & INTEREST	1.5%	1.5%	1.5%	1.5%	1.5%
REIMBURSEMENTS	0.0%	0.0%	0.0%	0.0%	0.0%
<b>SUBTOTAL: NON-TAXES</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.3%</b>
TRANSFERS-IN SEWER/STORM	12.1%	17.7%	16.2%	18.1%	10.2%
TRANSFERS-IN OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL SOURCE OF FUNDS</b>	<b>8.0%</b>	<b>7.9%</b>	<b>10.0%</b>	<b>9.6%</b>	<b>7.0%</b>

The chart below provides a 10-year summary of this fund's largest revenue source.

## Property Taxes

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	15,047,389	15,868,563	15,824,342	15,428,308	15,952,291	16,602,035	17,146,669	18,537,177	19,138,707	20,013,558
Percent Change %		5.5%	-0.3%	-2.5%	3.4%	4.1%	3.3%	8.1%	3.2%	4.6%
\$\$ Change		821,175	(44,222)	(396,033)	523,982	649,744	544,634	1,390,508	601,530	874,851
Mill Levy Rate	16.799	17.356	17.136	16.628	16.782	16.782	16.836	16.896	17.011	17.043

The City Bond & Interest Fund is reliant on property tax, constituting 62% of total fund revenues in 2021, with a mill rate of 17.043. Annual average property tax increases by 5.9% over the five-year Forecast, with between 4.4% to 8.2% thereafter.

## Expenditures

Nearly all the City Bond & Interest Fund costs are for debt service payments, constituting 99% of total expenditures in 2021. In 2021 total expenditures are \$30.2 million and grow to \$46.5 million by 2026. Annual average expenditure increases by 9.1% over the five-year Forecast, with a 15% in 2022 and between 3% to 10% thereafter.

EXPENDITURES & OTHER USES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
SERVICES	30	31	31	32	32	33
DEBT SERVICE-SEWER/STORM	8,157	9,145	10,766	12,506	14,767	16,271
DEBT SERVICE-OTHER CITY	21,738	25,360	27,292	28,478	30,009	29,877
SUBTOTAL: OTHER OPERATING EXPENDITURES	\$29,925	\$34,536	\$38,089	\$41,015	\$44,809	\$46,181
TRANSFERS / OTHER	294	294	294	294	294	294
TOTAL USES OF FUNDS	\$30,220	\$34,831	\$38,383	\$41,310	\$45,103	\$46,475

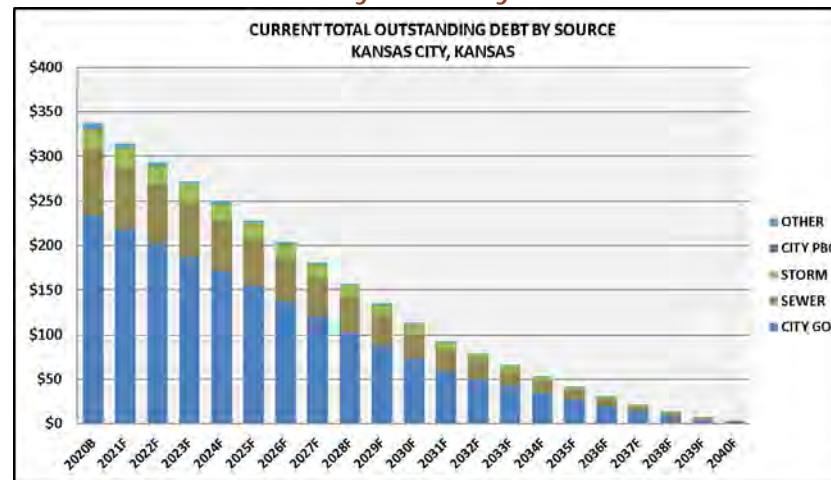
EXPENDITURES & OTHER USES (% change)	2022	2023	2024	2025	2026
SERVICES	1.5%	1.5%	1.5%	1.5%	1.5%
DEBT SERVICE-SEWER/STORM	12.1%	17.7%	16.2%	18.1%	10.2%
DEBT SERVICE-OTHER CITY	16.7%	7.6%	4.3%	5.4%	-0.4%
SUBTOTAL: OTHER OPERATING EXPENDITURES	15.4%	10.3%	7.7%	9.2%	3.1%
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL USES OF FUNDS	15.3%	10.2%	7.6%	9.2%	3.0%

## Kansas City, Kansas (City General) Debt Profile

### *Current Debt Obligations*

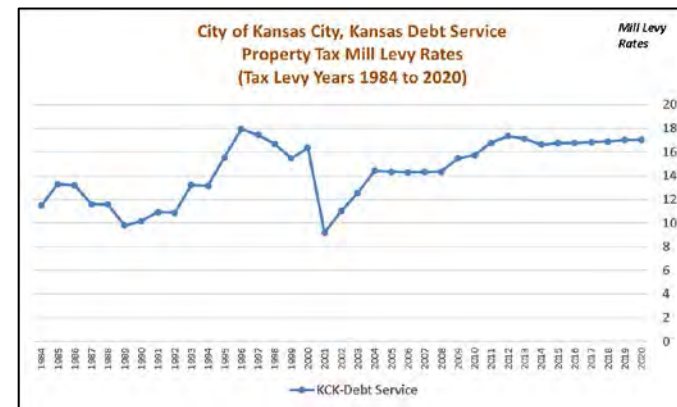
The City Bond and Interest Fund plays an important role in the Government's ability to support capital infrastructure needs, and property tax revenue is a significant source in financing capital investments. Outstanding Kansas City, Kansas General Fund-backed (City Bond & Interest Fund, excluding TIF debt) at the end of 2020 debt totals \$337.2 million at the end of 2020, of which \$101.4 million or 30 percent have dedicated revenue streams outside the property tax revenue base. This \$101.4 million includes, \$73.7 million from sewer services revenues, \$22.6 million in storm water fee revenues, \$2.8 million in electric utility transfers from the KCK Board of Public Utilities, and \$2.2 million in Public Building Commission lease revenues. The remaining outstanding debt fully supported by ad valorem property tax revenues totals \$235.8 million issued with 34 separate bond issues.

### Outstanding General Fund-Backed City Debt by Dedicated Revenue Source Category



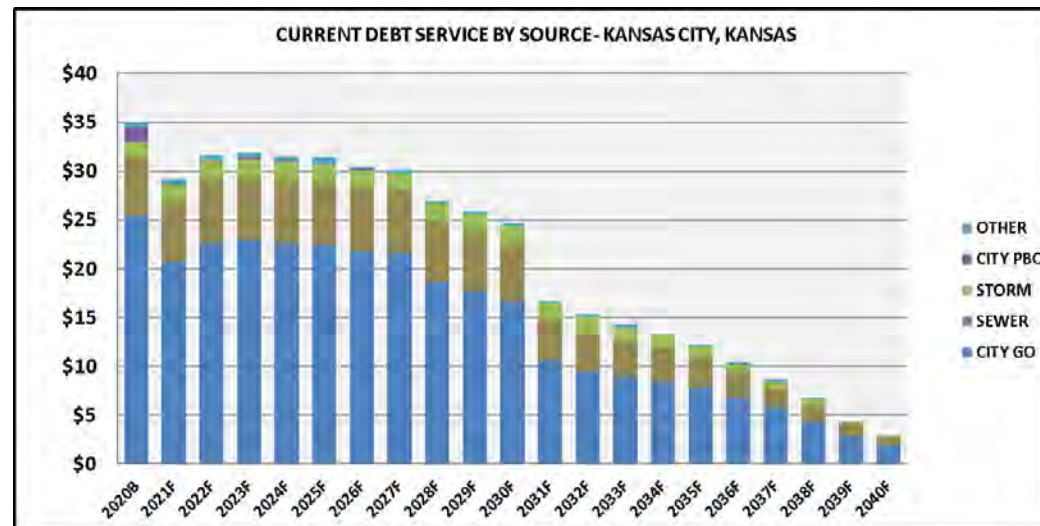
The City Bond and Interest Fund expenditures, consisting of principal and interest debt service payments, are supported by a City debt service property tax mill rate of 17.043 in 2021, as mentioned earlier. The City debt service mill levy is estimated to generate \$20.0 million in tax revenue in 2021, which are combined with other additional revenues of \$4.14 million from personal property and motor vehicle related tax revenues and various other sources, and \$8.16 million in transfers-in primarily from the Sewer and Stormwater funds to support payment of their respective debt service. The total annual debt service payments out of this City Bond and Interest Fund are budgeted at \$29.9 million for 2021. Of this \$29.9 million total, \$21.7 million is for governmental debt service and \$8.16 million is for business-type (sewer, stormwater and other) debt service payments.

A historic review of the mill rate dedicated for debt repayment is important due to significant reliance on property tax revenue to support capital investments. The chart on the right displays the Kansas City, Kansas (City) debt service-related property tax mill levy rate from 1984 to 2020. *[As a note, mill levies are established in the year prior to the collection period; thus the 2020 levy associated revenues are budgeted in 2021.]* Over the 36 years shown in the chart, the City Debt service mill levy increased from 11.495 in 1984 to 17.043 in 2020, or 48 percent. Over the past 23 years since UG consolidation, a slight decrease of (2.3) percent occurred with the City Debt service mill levy from 17.449 in 1997 to today's 17.043 mills.



This chart on the next page displays the debt service payments obligations (excluding TIF debt payments) over the future life of outstanding bonds recorded in this Fund by the repayment revenue source category.

## Current General Fund-Backed City Debt Service Payments by Dedicated Revenue Source Category



### *Future City Debt Affordability and Capacity*

The City Bond & Interest Fund's ability to support future capital investments is primarily dependent on the revenue generating capacity of its 17.043 property tax mills. To determine this capacity, the annual growth rates for Kansas City, Kansas's assessed valuation used for this Forecast have been applied, namely 5.4% for 2021, 5.7% in 2022, 3.8% in 2023 with a slight slower growth rate due to pandemic, 7.8% in 2024 as a new economic development project is expected to be completed, and 4.8% thereafter. The debt capacity is also impacted by the current municipal bond interest rate environment, which with the Federal Reserve on a path toward holding steady or potentially increasing the recently lowered interest rates due to the COVID-19 pandemic, the assumption issued for this analysis is an average of 2.46% interest rate for 20-year general obligation bonds.

Given these revenue assumptions and the current municipal bond interest rate environment, as well as, known debt service payment outstanding obligations, the City Bond and Interest Fund can support additional new money borrowing. The amount and timing of the additional new money are affected by the current outstanding temporary note and the approved 2021-2025 Capital and Maintenance Improvement Program (CMIP). The addition of new money does not directly influence the schedule of permanent bonding (i.e. adding \$15 million in new money does not necessarily determine that \$15 million will be permanently financed that same year). The schedule

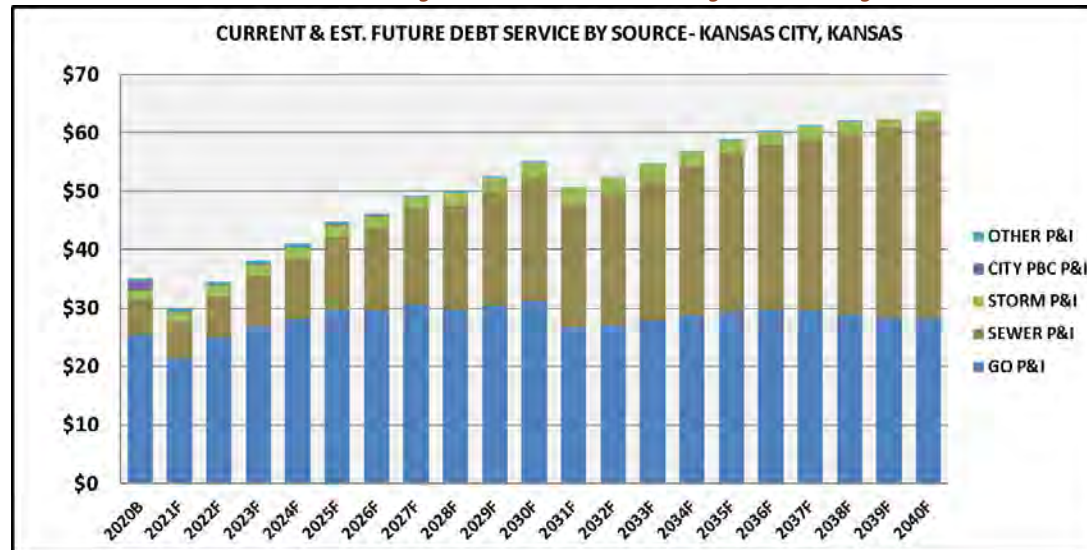


for current outstanding and expected future temporary notes to be permanently financed is determined by the timing of project completions, which is statutorily limited to 4 years.

For this analysis, it is assumed that new money is permanently financed within 3 years, and years subsequent to the approved CMIP are limited to \$15 million (plus CPI over the period) in new money additions. Current outstanding and expected future temporary notes are expected to be permanently financed as 20-year general obligation bonds. The additional stormwater and sanitary sewer debt are assumed to have a corresponding transfer in of revenues to cover their portion of debt service.

With these additions, the adjusted schedule for debt service in the City Bond & Interest Fund is shown below.

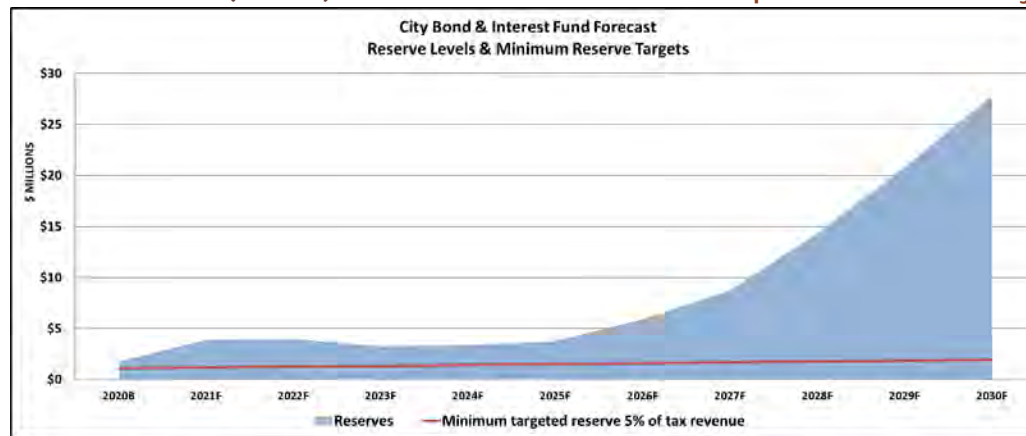
### Future General Fund-Backed City Debt Service Payments by Bond Issuance Type



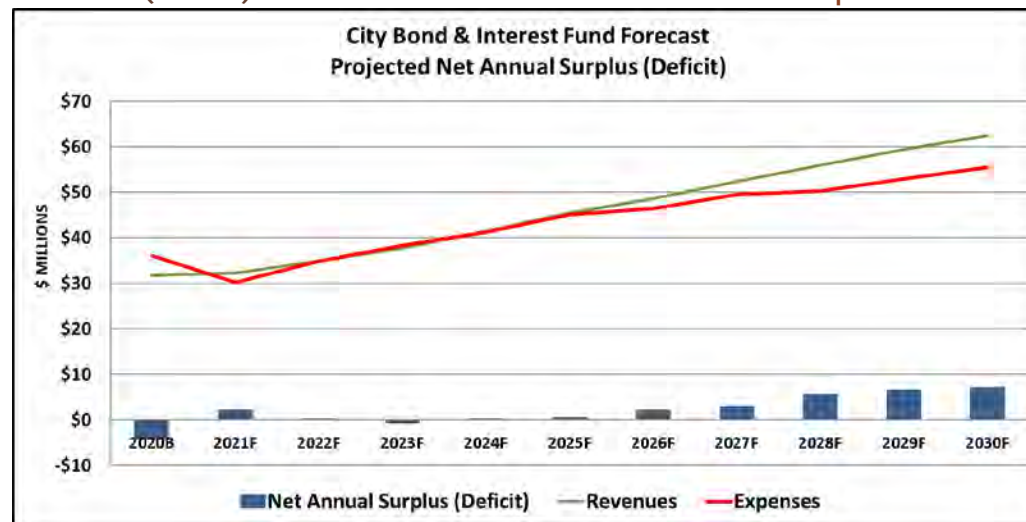
The Unified Government has anticipated an annual capital financial plan of issuing \$15 million (plus inflation) in low interest temporary notes for a max of four years (subsequently converted to 20-year general obligation debt) to meet our street infrastructure and other public facilities infrastructure needs, which in the near-term is consistent with, but less than the forecasted level of bonded debt that can be supported with the current revenue stream. As a result of the anticipated future revenue growth, the Forecast projects the fund balance to increase.

The next two graphs show the position of the Fund with future anticipated debt service. The first graph shows fund balance as a percent of expenditures. The second graph demonstrates that the issuance of debt in accordance with the method described previously results in sources exceeding uses beginning in 2026.

### City Debt Service (CAFR) Fund Balance with Anticipated Future City Debt



### City Debt Service (CAFR) Fund Sources and Uses with Anticipated Future City Debt



## County Bond and Interest Fund

The County Bond and Interest Fund includes the annual principal and interest payments on debt issued by the County for capital maintenance and improvement projects, equipment purchases, and legal judgments. The primary source of revenue is from ad valorem property taxes. This mill levy is authorized by KSA-10-113, which requires officials to levy enough taxes to pay annual interest on debt service. More detailed information on all the major revenue and expenditure categories is provided below, including discussions of past performance and assumptions of projected future performance.

### Revenues

In 2021 total revenues are \$5.3 million and grow to \$6.8 million by 2026. Annual average revenue increases by 5.1% over the five-year Forecast, with a 9.4% in 2022 and then ranging from 3% to 5% thereafter.

REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
PROPERTY TAX	\$2,933	\$3,138	\$3,280	\$3,541	\$3,721	\$3,898
PERSONAL PROPERTY TAXES	327	341	356	372	388	406
IRB PILOT/TAX ABATEMENT TAX	67	86	97	110	175	237
OTHER TAXES	117	119	120	122	124	126
DELINQUENT TAXES	89	91	94	97	101	104
<b>SUBTOTAL: TAXES</b>	<b>\$3,532</b>	<b>\$3,775</b>	<b>\$3,948</b>	<b>\$4,242</b>	<b>\$4,509</b>	<b>\$4,770</b>
INTERGVTL REVENUES	0	0	0	0	0	0
MISC. & INTEREST	96	98	99	101	102	104
REIMBURSEMENTS	390	390	390	390	390	390
<b>SUBTOTAL: NON-TAXES</b>	<b>\$486</b>	<b>\$488</b>	<b>\$489</b>	<b>\$491</b>	<b>\$492</b>	<b>\$494</b>
TRANSFERS	1,250	1,500	1,500	1,500	1,500	1,500
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$5,268</b>	<b>\$5,762</b>	<b>\$5,938</b>	<b>\$6,233</b>	<b>\$6,501</b>	<b>\$6,763</b>

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
PROPERTY TAX	7.0%	4.5%	7.9%	5.1%	4.8%
PERSONAL PROPERTY TAXES	4.4%	4.4%	4.4%	4.4%	4.4%
IRB PILOT/TAX ABATEMENT TAX	27.7%	13.4%	12.9%	59.3%	35.5%
OTHER TAXES	1.5%	1.5%	1.5%	1.5%	1.5%
DELINQUENT TAXES	3.3%	3.3%	3.3%	3.3%	3.3%
<b>SUBTOTAL: TAXES</b>	<b>6.9%</b>	<b>4.6%</b>	<b>7.4%</b>	<b>6.3%</b>	<b>5.8%</b>
INTERGVTL REVENUES	0.0%	0.0%	0.0%	0.0%	0.0%
MISC. & INTEREST	1.5%	1.5%	1.5%	1.5%	1.5%
REIMBURSEMENTS	0.0%	0.0%	0.0%	0.0%	0.0%
<b>SUBTOTAL: NON-TAXES</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.3%</b>
TRANSFERS	20.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL SOURCE OF FUNDS</b>	<b>9.4%</b>	<b>3.0%</b>	<b>5.0%</b>	<b>4.3%</b>	<b>4.0%</b>

The chart following provides a 10-year summary of these funds' largest revenue source.

### Property Taxes

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	815,934	807,721	819,059	1,735,306	2,350,883	2,424,281	2,508,543	2,708,505	2,802,981	2,932,943
Percent Change %		-1.0%	1.4%	111.9%	35.5%	3.1%	3.5%	8.0%	3.5%	4.6%
\$\$ Change		(8,213)	11,338	916,246	615,578	73,397	84,263	199,962	94,476	129,962
Mill Levy Rate	0.820	0.796	0.798	1.672	2.191	2.191	2.195	2.202	2.216	2.220

The County Bond & Interest Fund is reliant on property tax, constituting 56% of total revenues in 2021. The fund has a mill levy

rate set by the Board of Commissioners during the annual budget process. As of the 2021 budget, the mill levy rate totals 2.220. Annual average property tax increases by 5.9% over the five-year Forecast, with a 7% in 2022 and between 4.5% to 7.9% thereafter.

## Expenditures

Nearly all of the County Bond & Interest Fund costs are for debt service, constituting 99.9% of total expenditures in 2021. In 2021 total expenditures are \$5.7 million and grow to \$6.1 million by 2026. Annual average expenditure increases by 1.4% over the five-year Forecast, with a 3.1% in 2022 and constant thereafter.

EXPENDITURES & OTHER USES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
SERVICES	6	6	6	6	6	7
CAPITAL OUTLAY	0	0	0	0	0	0
DEBT SERVICE	5,719	5,897	5,938	6,042	6,177	6,124
SUBTOTAL: OTHER						
OPERATING EXPENDITURES	\$5,725	\$5,904	\$5,944	\$6,048	\$6,183	\$6,131
TRANSFERS / OTHER	0	0	0	0	0	0
TOTAL USES OF FUNDS	\$5,725	\$5,904	\$5,944	\$6,048	\$6,183	\$6,131

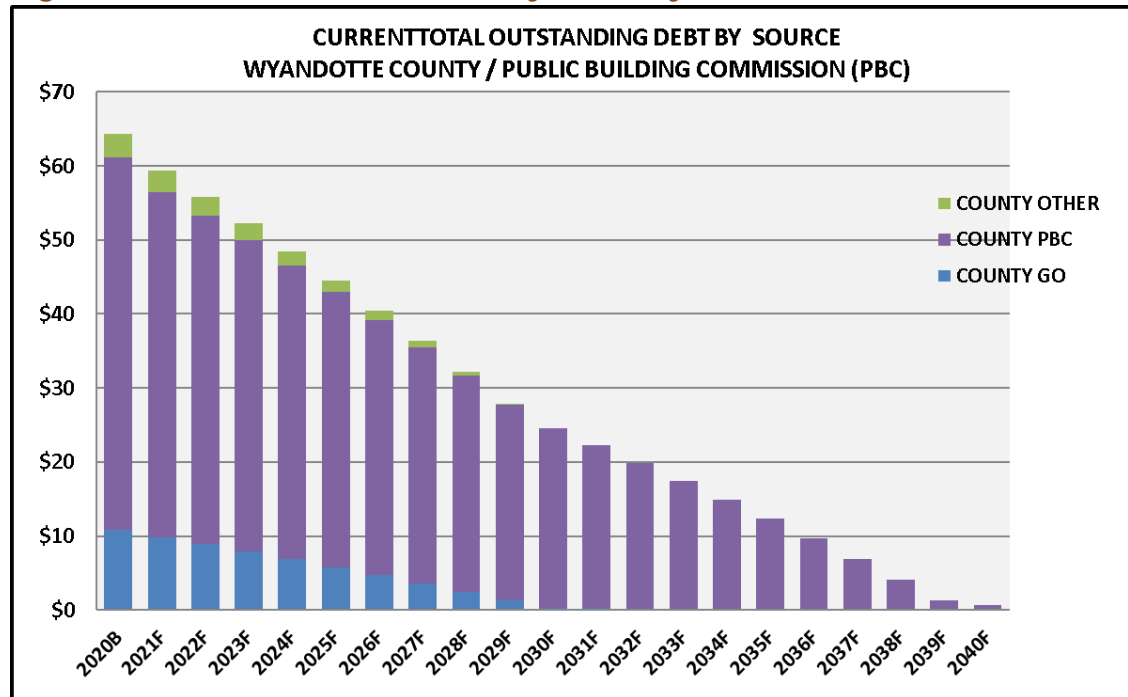
EXPENDITURES & OTHER USES (% change)	2022	2023	2024	2025	2026
SERVICES	1.5%	1.5%	1.5%	1.5%	1.5%
CAPITAL OUTLAY	0.0%	0.0%	0.0%	0.0%	0.0%
DEBT SERVICE	3.1%	0.7%	1.8%	2.2%	-0.9%
SUBTOTAL: OTHER					
OPERATING EXPENDITURES	3.1%	0.7%	1.8%	2.2%	-0.9%
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL USES OF FUNDS	3.1%	0.7%	1.8%	2.2%	-0.9%

## Wyandotte County, Kansas (County General) Debt Profile

### Current Debt Obligations

The County Bond and Interest Fund plays an important role in the Government's ability to support county facility infrastructure needs, and property tax revenue is a significant resource in planning capital investments. Outstanding Wyandotte County General Fund-backed (County Bond & Interest Fund) debt totals \$64.3 million the end of 2020, of which \$53.5 million or 78 percent have dedicated revenue streams outside the property tax revenue base. This \$53.5 million includes \$50.4 million in Public Building Commission lease revenue-backed debt, along with \$3.2 million of transfers from the KCK Board of Public Utilities for the radio project, which was debt financed with both general obligation and public building commission lease revenue bonds. The remaining outstanding debt fully supported by ad valorem property tax revenues totals \$10.8 million issued with 5 separate bond issues.

## Outstanding General Fund-Backed County Debt by Dedicated Revenue Source Category

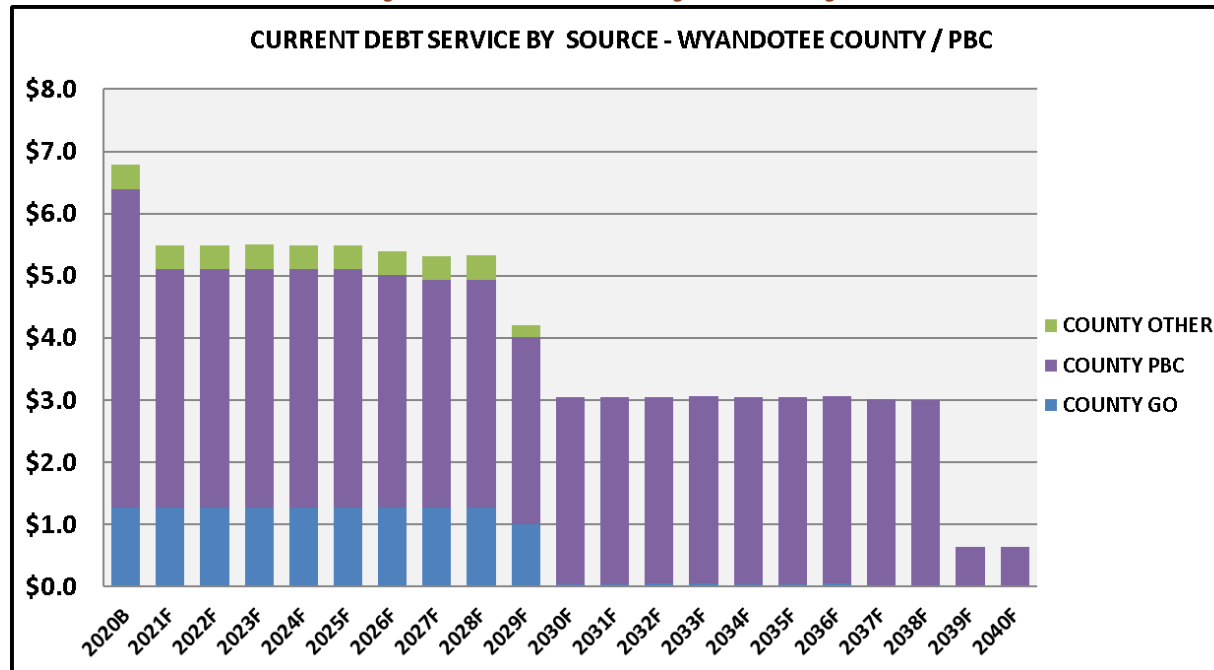


The County Bond and Interest Fund expenditures, consisting of principal and interest debt service payments, are supported by a County debt service property tax mill rate of 2.220 in 2021. The County debt service 2021 revenues are \$5.3 million, of which the mill levy will generate \$3.5 million in tax revenues, combined with \$1.8 million from other revenue sources to support the PBC lease payments. The total annual debt service payments out of the County Bond and Interest Fund are budgeted at \$5.7 million for 2021.

The following is a chart illustrating the County Bond & Interest Fund's debt service payment over the future life of the outstanding bonds issued. The chart displays the debt service payments by the revenue source category.



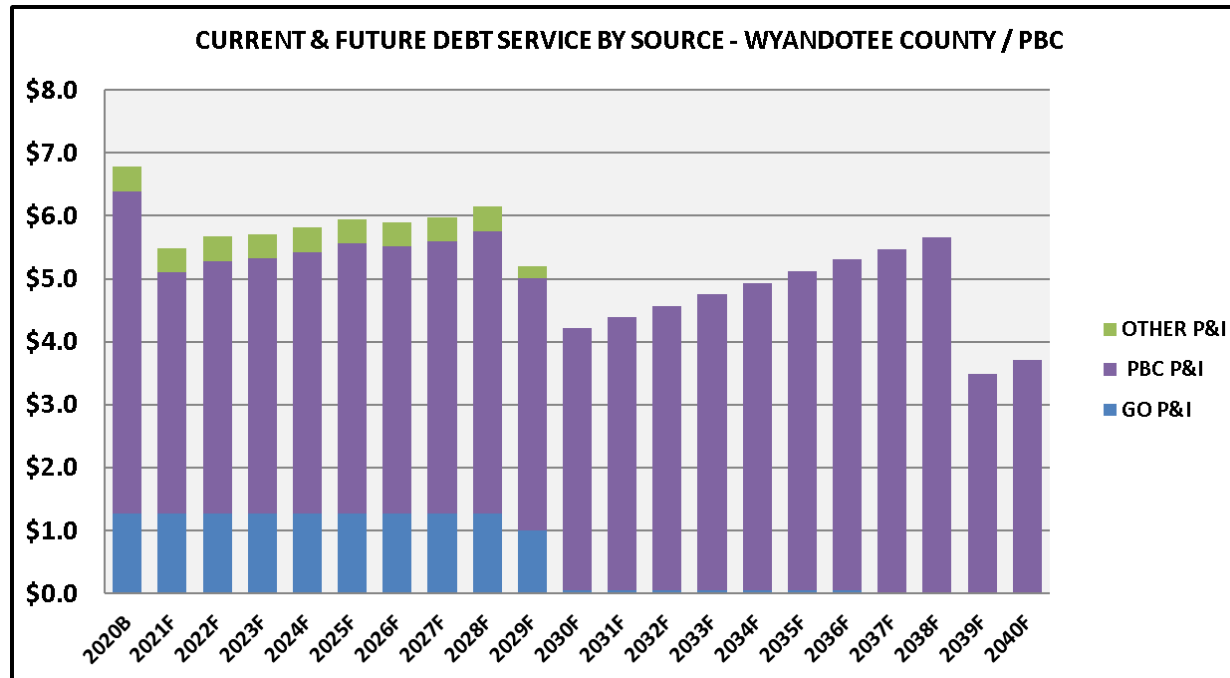
## Current General Fund-Backed County Debt Service Payments by Dedicated Revenue Source Category



### *Future County Debt Affordability and Capacity*

The County Bond & Interest Fund's ability to support our future capital investments is primarily dependent on the revenue generating capacity of its 2.220 property tax mills. To determine this capacity, the annual growth rates for Wyandotte County's assessed valuation used for the County General Fund Forecast have been applied. The debt capacity is also impacted by the current municipal bond interest rate environment, which with the Federal Reserve on a path toward holding steady at the low rate prompted by the COVID-19 pandemic or potentially increasing interest rates, the assumption issued for this analysis is an average of 2.46% interest rate for 20-year general obligation bonds.

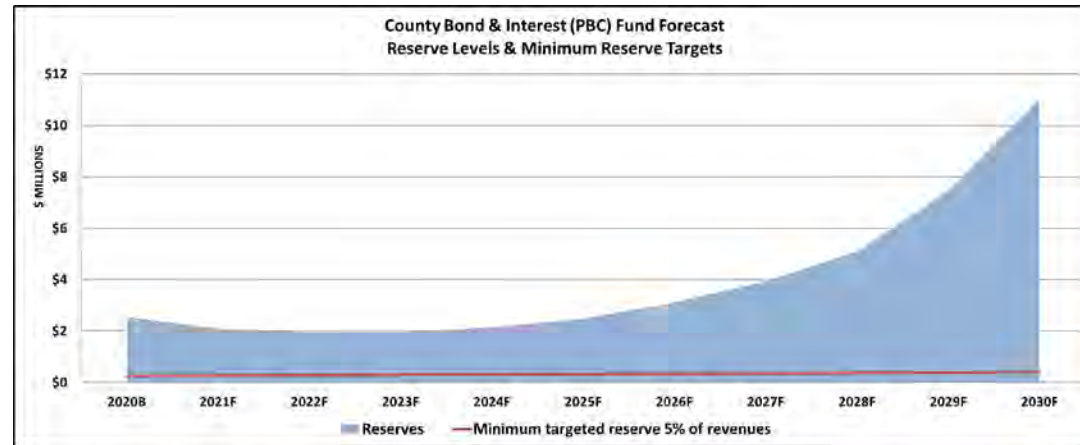
## Future General Fund-Backed County Debt Service Payments by Dedicated Revenue Source Category



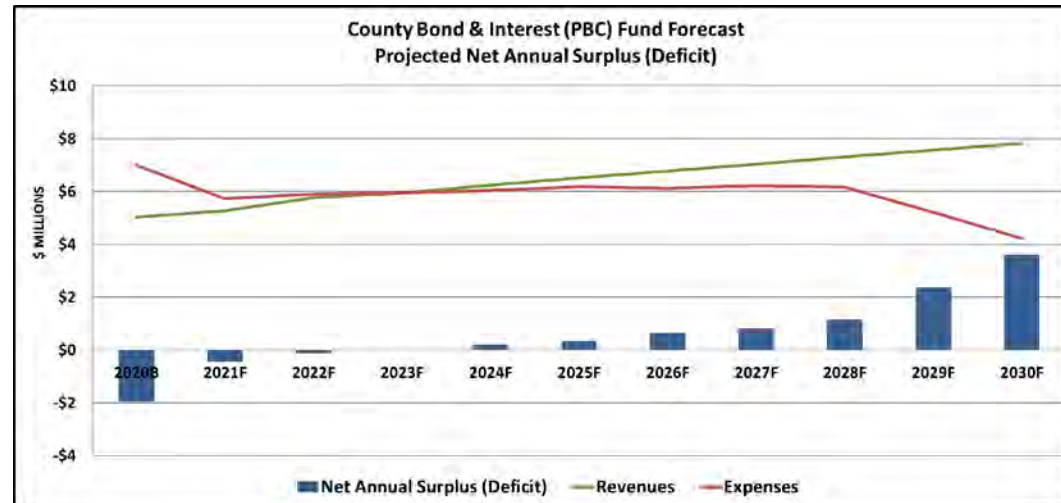
Given these revenue assumptions and the current municipal bond interest rate environment, as well as, known debt service obligations, the County Bond and Interest Fund can support the borrowing for public building commission projects budgeted in the 2021-2025 CMIP, but can support only limited borrowing for general obligation bonds over the next three years.

The next two graphs show the position of the Fund with future anticipated debt service. The first graph shows that the fund balance is not expected to grow in the foreseeable future from current revenue sources by taking into account known and anticipated expenditures. The second graph shows that uses (expenditures) meet sources (revenues) until 2025.

## County Debt Service Fund Balance with Anticipated Future County Debt



## County Debt Service Fund Sources and Uses with Anticipated Future County Debt



The Unified Government's County infrastructure and other public facility needs are limited, not only by the level of revenue generated by its dedicated debt mill levy, but also by various State statutes. The analysis in the charts above results in the County being able to borrow additional funds above the projects funded in the adopted in the CMIP in 2025.

## Tax Increment Financing Funds

The Tax Increment Financing (TIF) Funds includes the annual debt service (principal and interest) for debt issued by the City of Kansas City, Kansas for tax increment financing districts. The primary sources of revenue from ad valorem property taxes and sales and use tax revenue.

More detailed information on all the major revenue and expenditure categories is provided below, including discussions of past performance and assumptions of projected future performance.

### Revenues

In 2021 total revenues are \$2.8 million and grow to \$3.4 million by 2026. Due this time into the future, TIF district debt will be fulfilled and the related tax increment is returned to the Unified Government operation and the operations of the affected taxing entities. Revenue varies year-over year but generally increases about 4% over the five-year Forecast.

REVENUE & OTHER SOURCES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
TAX INCREMENT PROPERTY TAX	\$1,704	\$1,794	\$1,856	\$1,980	\$2,068	\$2,161
OTHER TAXES	402	409	415	421	428	435
SALES & USE TAXES	552	576	595	615	635	657
DELINQUENT TAXES	12	12	13	13	14	14
<b>SUBTOTAL: TAXES</b>	<b>\$2,670</b>	<b>\$2,791</b>	<b>\$2,879</b>	<b>\$3,029</b>	<b>\$3,145</b>	<b>\$3,266</b>
INTERGOVTAL REVENUES	0	0	0	0	0	0
<b>SUBTOTAL: NON-TAXES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
TRANSFERS	169	165	166	167	168	169
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$2,839</b>	<b>\$2,956</b>	<b>\$3,045</b>	<b>\$3,196</b>	<b>\$3,313</b>	<b>\$3,435</b>

REVENUE & OTHER SOURCES (% change)	2022	2023	2024	2025	2026
TAX INCREMENT PROPERTY TAX	5.3%	3.5%	6.6%	4.5%	4.5%
OTHER TAXES	1.5%	1.5%	1.5%	1.5%	1.5%
SALES & USE TAXES	4.3%	3.3%	3.3%	3.3%	3.3%
DELINQUENT TAXES	3.3%	3.3%	3.3%	3.3%	3.3%
<b>SUBTOTAL: TAXES</b>	<b>4.5%</b>	<b>3.2%</b>	<b>5.2%</b>	<b>3.8%</b>	<b>3.8%</b>
INTERGOVTAL REVENUES	0.0%	0.0%	0.0%	0.0%	0.0%
<b>SUBTOTAL: NON-TAXES</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
TRANSFERS	-2.3%	0.7%	0.6%	0.5%	0.4%
<b>TOTAL SOURCE OF FUNDS</b>	<b>4.1%</b>	<b>3.0%</b>	<b>4.9%</b>	<b>3.7%</b>	<b>3.7%</b>

The charts below provide a 10-year summary of these funds' largest revenue sources.

### Tax Increment Property Taxes

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	729,930	1,030,914	1,252,231	1,223,973	1,420,597	1,465,022	1,219,296	1,467,279	1,623,340	1,703,704
Percent Change %		41.2%	21.5%	-2.3%	16.1%	3.1%	-16.8%	20.3%	10.6%	5.0%
\$\$ Change		300,985	221,316	(28,258)	196,625	44,425	(245,727)	247,984	156,061	80,364

### Sales & Use Increment Taxes

Fiscal Year	2012	2013	2014	2015	2016	2017	2018	2019	2020e	2021e
Revenue	483,206	521,140	581,773	565,259	570,517	600,042	605,265	665,347	537,043	552,149
Percent Change %		7.9%	11.6%	-2.8%	0.9%	5.2%	0.9%	9.9%	-19.3%	2.8%
\$\$ Change		37,934	60,632	(16,514)	5,259	29,525	5,223	60,082	(128,304)	15,106

## Expenditures

All the TIF Debt Funds costs are for debt service. In 2021 total expenditures are \$2 million and grow to \$2.7 million by 2026. Annual expenditure varies year-over-year of the forecast period.

EXPENDITURES & OTHER USES (\$s in 000s)	EST 2021	2022	2023	2024	2025	2026
DEBT SERVICE	2,018	2,042	2,349	2,291	2,304	2,794
SUBTOTAL: OTHER						
OPERATING EXPENDITURES	\$2,018	\$2,042	\$2,349	\$2,291	\$2,304	\$2,794
TRANSFERS / OTHER	0	0	0	0	0	0
TOTAL USES OF FUNDS	\$2,018	\$2,042	\$2,349	\$2,291	\$2,304	\$2,794

EXPENDITURES & OTHER USES (% change)	2022	2023	2024	2025	2026
DEBT SERVICE	1.2%	15.0%	-2.4%	0.6%	21.3%
SUBTOTAL: OTHER					
OPERATING EXPENDITURES	1.2%	15.0%	-2.4%	0.6%	21.3%
TRANSFERS / OTHER	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL USES OF FUNDS	1.2%	15.0%	-2.4%	0.6%	21.3%

## Tax Increment Financing Districts Debt Profile

### Current Debt Obligations

Tax Increment Financing (TIF) allows the Unified Government to work with private developers to authorize redevelopment projects in blighted areas in accordance with State statutory requirements as set forth in K.S.A 12-1770a. In a TIF district, the development project is able to access the incremental property and/or sales tax revenues generated by the project. The districts discussed in this section are those that have been debt financed with the Unified Government's general obligation backing. Toward the onset of the



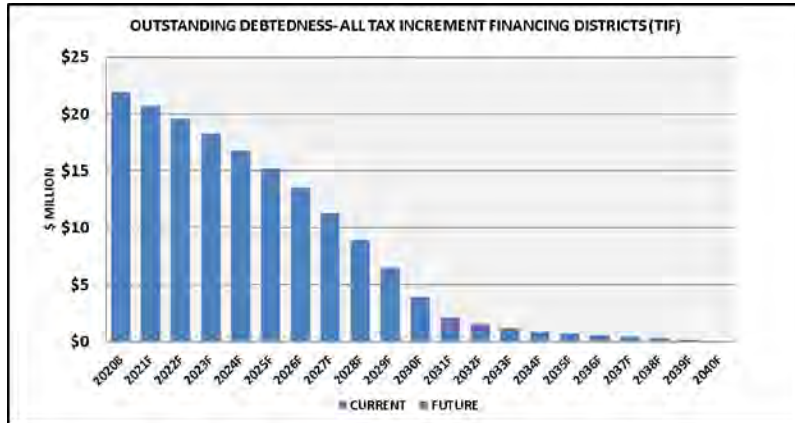
project, general obligation bonds are issued, and the incremental revenues captured over the life of the district are applied toward debt service. When a TIF district with a general obligation backing is underperforming, revenues from the City Bond & Interest fund are applied to supplement the TIF revenues.

The Tax Increment Financing projects are categorized as sub-funds under the City Bond & Interest Fund. Outstanding Tax Increment Financing debt with the Kansas City, Kansas General Fund-backing (County Bond & Interest Fund) debt totals \$21.6 million as of August 2020. This total consists of the 14 projects listed

TIF Project	District Approved	TIF Plan	TIF Expires	Outstanding Debt as of end 2020 (in millions)	
Adams Street	2004	2004	2016	\$	0.2
NE Armourdale/Mt. Carmel	1999	1999	2018	\$	0.8
Melrose	2002	2003	2023	\$	1.8
Rainbow Park	2003	2003	2023	\$	0.2
St. Peter's Waterway	2004	2005	2025	\$	2.2
Peregrine Falcon	2005	2005	2025	\$	0.5
I-70 & Armstrong	2006	2006	2026	\$	1.2
Prescott	2005	2006	2026	\$	5.3
Strawberry Hill	2006	2007	2027	\$	0.2
Mission Cliffs- Project Area B	2005	2008	2028	\$	0.0
Mission Cliffs- Project Area A	2005	2008	2028	\$	1.9
Metropolitan Avenue- Project Area 1	2011	2012	2032	\$	1.2
Metropolitan Avenue- Project Area 2	2011	2013	2033	\$	3.1
Downtown Grocery	2019	2019	2039	\$	3.1
<b>TOTAL OUTSTANDING TIF DEBT (\$ in millions)</b>				<b>\$</b>	<b>21.6</b>

to the right which are sorted by expiration. A couple of districts are included which have been terminated but have debt service outstanding. Accumulated revenues from the district allowed for their early termination, but the remaining liability impacts the fund balance as the necessary funds have been received but payments are still outstanding. This is discussed in more detail later. For the purposes of this analysis, TIF expiration date has not been forecasted.

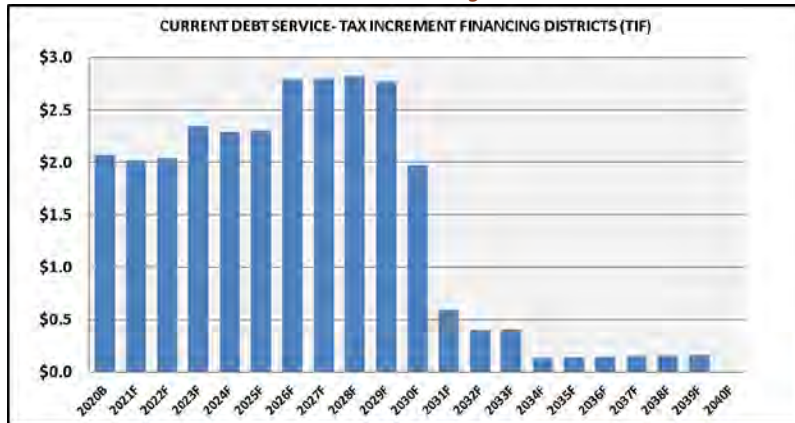
## Outstanding TIF Debt



The chart on the left illustrates the combined TIF Fund's debt service payments over the future life of the outstanding bonds

The following chart illustrating the TIF Fund's debt service payment over the future life of the outstanding bonds recorded. The chart displays the debt service payments by the repayment revenue source category. Annual debt service is supported by 2021 revenues of \$2.8 million, of which \$1.8 million is from property tax increment revenues. The remaining \$1.0 million are other tax revenues including sales and use taxes, and transfers from other sources to support debt payments.

## Current TIF Debt Service Payments



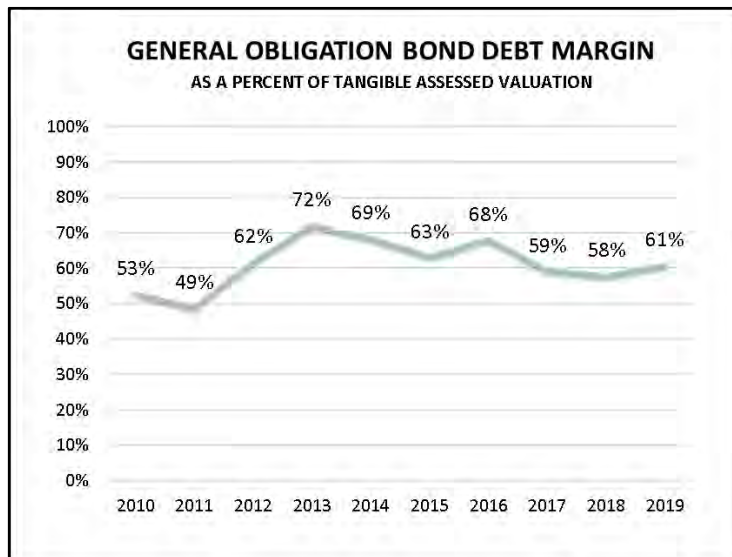
Changes in appraised value have a strong impact on the performance of TIF districts. As stated previously, the assumptions for growth of KCK assessed value are applied in the following manner: 5.4% for 2021, 5.7% in 2022, 3.8% in 2023 with a slight slower growth rate due to pandemic, 7.8% in 2024 as a new economic development project is expected to be completed, and 4.8% thereafter. With these property tax increment and sales and use tax revenue assumptions, the tax increment financing districts are estimated to generate \$2.9 million in tax increment revenue in 2022 to support payment of the debt service. The total annual debt service payments are budgeted at \$2.0 million for 2022.

Opportunities for early payoff of TIF projects financed in this manner are limited. TIF districts that have been bonded with general obligation debt generally are included in a debt issuance that finances dozens of projects and has a set debt service schedule. As a result, the application of TIF revenues to pay down debt ahead of maturity are mitigated by the fact that the interest is set at issuance. Instead, revenues are accumulated in the TIF fund until the liability is reduced to zero and then the district is terminated. Any monies remaining in the fund, or deficits, are distributed to the appropriate taxing jurisdictions.

### *Unified Government Issuer Credit Ratings*

The Unified Government's "issuer rating" on its general obligation debt is rated AA Stable by Standard & Poor's credit rating agency and A1 Stable by Moody's Investor Service. Both rating agencies in their most recent reports in September 2020 affirmed that the UG had strong management practices, strong budgetary performance and flexibility, strong liquidity, yet are negatively impacted by weak economic factors and an overburdened debt load and contingent liabilities, such as our unfunded \$178 million pension and \$100 million retiree health (OPEB) liability. In recent years, the rating agencies have placed greater emphasis on local government's ability to meet these retirement -related obligations.

In their recent reports, both rating agencies emphasized that improvement in the UG ratings (and hence a reduction in our borrowing costs) would improve if the level of outstanding debt were reduced or the level of future borrowing would diminish. They both also stressed the importance of maintaining the General Fund reserves at levels considered to be very strong, or between 10 percent and 15 percent of total expenditures. The reports also mentioned a significant improvement in the County's economic factors could also result in a rating upgrade.



### *Kansas Statutory Debt Margin for the Unified Government*

The debt margin computation is based on a 30 percent of the equalized assessed tangible valuation and the outstanding general obligation debt of which property tax revenues are pledged, per Kansas statutes that specifically references the Unified Government. Given the outstanding debt that is statutorily included in this calculation, the Unified Government is at 61% of the General Obligation Debt Margin in 2019, with available statutory debt authority remaining as of December 2019 is \$178 million. Maintaining at the current level or reducing the debt margin is recommended, while reaching 100% of the debt margin would be ill advised. For comparative purposes in 2018, the City of Wichita was at 27%, City of Topeka at 23% and Johnson County at only at 0.4%.

### *City General Fund (Operating) Debt-Related Items*

As mentioned previously, the City General Fund is the main operating fund of the City of Kansas City, Kansas. For the most part, it does not record debt-related obligations. There are two notable exceptions which require disclosure in order to provide a complete discussion for this Long-Term Financial Forecast. First, the only debt service payment made directly from the City General Fund is the Soccer Stadium Parking General Obligation Bonds (Series 2020-D that refinanced the 2010-H in September 2020), with principal and interest payments amounting to \$638,000 in 2023. The annual amounts included in the Forecast are based on the bond documents' annual debt service schedule. This debt payment is entirely offset by Soccer Stadium ticket tax received from the soccer facility and recorded in the City General Fund.

The second item is the *"annual debt appropriation"* that is added annually to the City General Fund (operating) budget. For 2021, the annual debt appropriation is estimated to be \$10,304,981. This annual debt appropriation is required by the bond documents for various outstanding bond series provides bond holders with additional security that the repayment obligations will be met, and as a result the Unified Government received a lower interest rate on those bonds at the time of the bonds' issuance. There are four debt obligations in which the bond documents require an appropriation be adopted annually to authorize the debt service payments from the City General Fund should the primary dedicated revenue source pledged to debt repayment prove to be insufficient. These debt obligations, some of which the UG is not the obligor or issuer, include the 1999 Kansas Speedway International Corporation Taxable STAR Bonds, 1999 Kansas Speedway International Corporation Tax-Exempt STAR Bonds, the 2014 Kansas Speedway International Corporation Sales Tax Refunding Bonds, and the 2015B Schlitterbahn Vacation Village STAR bonds.

The total annual appropriations for 2021 of \$10,304,981 was budgeted as both an expenditure and a revenue in the City General Fund for balancing purposes. Although budgeted, the prior year actual expenditures do not reflect these payments because the City General Fund has never had to make any of these debt service payments. The dedicated revenue sources for these bond issuances were sufficient to meet debt service requirements. As a result, these budgeted figures have been eliminated from the Long-Term Financial Forecast in order to provide more accurate analysis of percentage changes year-over-year.



Wyandotte County was organized on January 29, 1859. The county contains the cities of Bonner Springs (part), Edwardsville, Kansas City and Lake Quivira (part), and was named for the Wyandot Indians (various spellings). The Wyandot Indians arrived in the area from Ohio in 1843. They were responsible for the early cultivation of the land, barn buildings, planting of orchards, and road building. The Wyandot Constitutional Convention met on July 5, 1859, remained in session twenty-one days, and at the close gave Kansas a new constitution. This constitution was approved by the people on October 4, 1859. Other significant historical facts include: White Church was founded in 1832 and is the oldest church in Kansas still in use; the first county fair was held in 1863 on the levee in Wyandot and the first school district was organized in 1867 in the city of Wyandot.

Unified Government of Wyandotte County / Kansas City, Kansas  
 701 North 7<sup>th</sup> Street, Kansas City, KS 66101 P 913-573-5280 W [wycokck.org](http://wycokck.org)



**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# FINANCIAL OVERVIEW



# NOTICE OF BUDGET HEARING

The governing body of  
**City of Kansas City**

will meet on July 16, 2020 at 5:00pm at Commision Chambers of the Municipal Office Building for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at Unified Government Budget Office, 701 N 7th Street, Room 510 and will be available at this hearing.

## BUDGET SUMMARY

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2019		Current Year Estimate for 2020		Proposed Budget for 2021		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Estimate Tax Rate *
General	145,383,864	21.242	157,182,778	21.387	166,009,631	27,532,916	21.387
Debt Service	33,791,763	16.896	38,993,543	17.011	40,416,839	21,899,067	17.011
Special Highway	7,482,783		7,249,332		6,943,391		
Sewer System Enterprise Fund	46,183,812		56,484,005		51,989,565		
Public Levee Enterprise Fund	323,994		412,320		394,140		
Sunflower Hills Golf Course	658,891		669,591		750,157		
Special Parks and Recreation	462,697		561,364		677,796		
Special Alcohol	430,704		1,076,028		769,850		
Tourism	1,836,530		6,832,184		3,457,429		
Wyandotte County 911	782,700		1,052,500		797,500		
Environmental Trust	996,808		1,930,000		1,330,000		
EMS Enterprise Fund	11,926,632		10,340,012		11,228,793		
Stormwater Enterprise	4,367,504		4,508,649		5,089,747		
Dedicated Sales Tax	10,545,682		9,549,334		9,813,226		
Stadium TBones	605,951		2,047,600		577,600		
Special Assets			850,000		1,050,000		
Non-Budgeted Funds-A	2,227,326						
Non-Budgeted Funds-B	984,623						
Totals	268,992,265	38.138	299,739,240	38.398	301,295,664	49,431,983	38.398
Less: Transfers	12,408,053		15,839,893		12,556,104		
Net Expenditure	256,584,212		283,899,347		288,739,560		
Total Tax Levied	44,311,878		46,804,208		xxxxxxxxxxxxxxxxxx		
Assessed							
Valuation	1,161,886,862		1,218,912,356		1,287,346,987		
Outstanding Indebtedness,							
January 1,	2018		2019		2020		
G.O. Bonds	298,430,000		311,535,000		313,730,000		
Revenue Bonds	22,720,552		211,836,324		19,806,663		
Limited Obligation	303,107,352		21,283,712		211,836,324		
Other	62,255,000		65,020,000		51,845,000		
Lease Purchase Principal	9,593,071		6,744,865		16,840,831		
Total	696,105,975		616,419,901		614,058,818		

\*Tax rates are expressed in mills

**Kathleen VonAchen**

City Official Title: Chief Financial Officer

**NOTICE OF BUDGET HEARING**

The governing body of

**Wyandotte County**

will meet on July 16, 2020 at 5:00 pm at Commission Chambers of the Municipal Office Building for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at Unified Government Budget Office, 701 N 7th Street, Room 510 and will be available at this hearing.

**BUDGET SUMMARY**

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2019		Current Year Estimate for 2020		Proposed Budget Year for 2021		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Est. Tax Rate*
General	61,900,890	31.187	67,427,544	31.389	70,060,657	45,449,619	31.389
Debt Service	5,047,245	2.202	7,576,822	2.216	7,134,896	3,209,260	2.216
County Elections	1,308,451	0.873	1,611,487	0.879	1,560,720	1,272,864	0.879
Aging	1,887,931	1.027	1,870,378	1.034	2,047,133	1,496,971	1.034
Mental Health	659,000	0.425	674,000	0.428	674,000	619,588	0.428
Developmental Disabilities	438,589	0.346	614,063	0.207	572,154	299,849	0.207
County Health	3,261,207	1.559	3,409,501	1.710	3,592,720	2,475,845	1.710
Consolidated Parks Gen	6,606,919	1.391	5,707,200	1.400	6,684,681	2,027,209	1.400
Court Trustee	451,840		584,374		619,958		
Jail Commissary	2,363		100,000		100,000		
Register of Deeds Techn	126,222		130,170		345,170		
Clerk Technology	3,135		132,000		83,000		
Treasury Technology	98,972		45,000		45,000		
Non-Budgeted Funds-A	9,223,030						
Non-Budgeted Funds-B	7,777,472						
Non-Budgeted Funds-C	1,921,593						
Non-Budgeted Funds-D							
Totals	100,714,859	39.011	89,882,539	39.263	93,520,089	56,851,205	39.263
Less: Transfers	1,759,553		5,110,000		1,982,527		
Net Expenditure	98,955,306		84,772,539		91,537,562		
Total Tax Levied	50,695,090		53,733,005		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	1,299,515,512		1,368,524,850		1,447,942,227		

Outstanding Indebtedness,

	2018	2019	2020
January 1,			
G.O. Bonds	12,585,000	13,105,000	12,040,000
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	11,166,862	43,200,056	41,195,070
Total	23,751,862	56,305,056	53,235,070

\*Tax rates are expressed in mills

Kathleen VonAchen

Chief Financial Officer

# NOTICE OF BUDGET HEARING

The governing body of  
**Wyandotte County Library**  
will meet on July 16, 2020 at 5:00pm at Commision Chambers of the Municipal Office Building for the purpose of hearing and  
answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.  
Detailed budget information is available at Unified Government Budget Office, 701 N 7th Street, Room 510 and will be available at this hearing.

## **BUDGET SUMMARY**

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget.  
Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2019		Current Year Estimate for 2020		Proposed Budget Year for 2021		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Est. Tax Rate*
Library Fund	2,924,538	6.068	3,365,622	6.122	4,652,961	3,162,773	6.122
Total Tax Levied	2,982,071		2,982,071		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	461,675,360		487,106,174		516,622,915		

### Outstanding Indebtedness,

	<u>2018</u>	<u>2019</u>	<u>2020</u>
January 1,			
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

\*Tax rates are expressed in mills

Kathleen VonAchen  
Chief Financial Officer

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# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue by Fund

	2019 ACTUAL	2020 AMENDED BUDGET	% Change 2019- 2020	2021 PROPOSED BUDGET	% Change 2020- 2021
<b>Tax Levy Funds</b>					
General Fund - City	143,514,294	149,984,394	4.5%	154,787,984	3.2%
Bond and Interest - City	33,938,021	34,237,944	0.9%	36,679,720	7.1%
General Fund - County	65,078,038	63,617,562	-2.2%	67,822,765	6.6%
General Fund - Consolidated Parks	6,408,713	5,865,999	-8.5%	6,232,387	6.2%
Bond and Interest - County	4,802,838	4,938,354	2.8%	5,283,352	7.0%
Aging	1,886,536	1,914,366	1.5%	2,053,972	7.3%
Developmental Disabilities	540,932	371,168	-31.4%	372,021	0.2%
Elections	1,288,309	1,348,827	4.7%	1,419,267	5.2%
Health	2,982,082	3,381,003	13.4%	3,533,835	4.5%
Mental Health	616,651	630,824	2.3%	665,133	5.4%
<b>Total UG Tax Levy Funds</b>	<b>261,056,414</b>	<b>266,290,441</b>	<b>2.0%</b>	<b>278,850,436</b>	<b>4.7%</b>
<b>Other Funds</b>					
Alcohol	567,861	456,841	-19.6%	575,492	26.0%
County Clerk Technology	43,127	45,000	4.3%	50,000	11.1%
Court Trustee	427,352	415,000	-2.9%	440,000	6.0%
Dedicated Sales Tax	10,393,696	9,296,534	-10.6%	9,794,441	5.4%
Emergency Medical Services	11,435,407	10,138,854	-11.3%	11,225,671	10.7%
Environmental Trust	1,076,782	1,088,000	1.0%	1,088,000	0.0%
Jail Commissary	50,675	55,000	8.5%	55,000	0.0%
Parks and Recreation	570,927	456,741	-20.0%	575,392	26.0%
Public Levee	340,030	336,500	-1.0%	339,000	0.7%
Register of Deeds Technology	172,646	175,000	1.4%	190,000	8.6%
Sewer System	41,506,819	42,718,800	2.9%	44,867,000	5.0%
Special Assets	0	0	0.0%	0	0.0%
Stadium	677,098	548,000	-19.1%	551,000	0.5%
Stormwater	4,281,146	4,110,000	-4.0%	3,515,000	-14.5%
Street and Highway	7,367,020	6,565,120	-10.9%	6,182,670	-5.8%
Sunflower Hills Golf Course	693,623	691,775	-0.3%	747,164	8.0%
Travel and Tourism	3,683,604	2,235,907	-39.3%	2,287,883	2.3%
County Treasurer Technology	43,127	45,000	4.3%	50,000	11.1%
Wyandotte Co. 911 Tax	833,314	840,000	0.8%	840,000	0.0%
<b>Total Other Funds</b>	<b>84,164,254</b>	<b>80,218,072</b>	<b>-4.7%</b>	<b>83,373,713</b>	<b>3.9%</b>
<b>TOTAL UG OPERATING BUDGET</b>	<b>345,220,668</b>	<b>346,508,513</b>	<b>0.4%</b>	<b>362,224,149</b>	<b>4.5%</b>
County Library Fund*	3,173,653	3,256,934	2.6%	3,469,781	6.5%
<b>Total All Funds</b>	<b>348,394,321</b>	<b>349,765,447</b>	<b>0.4%</b>	<b>365,693,930</b>	<b>4.6%</b>

\*The County library mill levy is set by the County Library Board and not the Unified Board of Commissioners.

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Expenditure by Fund & Mill Levies

	2020 AMENDED BUDGET	CERTIFIED MILL LEVY, 2020 BUDGET	2021 PROPOSED BUDGET	PROPOSED MILL LEVY, 2021 BUDGET	CHANGE IN MILL LEVY RATE FROM 2020
<b>Tax Levy Funds</b>					
General Fund - City	157,182,778	21.387	157,256,141	21.387	0.000
Bond and Interest - City	38,993,543	17.011	37,500,840	17.011	0.000
General Fund - County	67,427,544	31.389	70,060,657	31.389	0.000
General Fund - Consolidated Parks	5,707,200	1.400	6,684,681	1.400	0.000
Bond and Interest - County	7,576,822	2.216	5,956,322	2.216	0.000
Aging	1,870,378	1.034	2,047,133	1.034	0.000
Developmental Disabilities	614,063	0.207	572,154	0.207	0.000
Elections	1,611,487	0.879	1,560,720	0.879	0.000
Health	3,409,501	1.710	3,592,720	1.710	0.000
Mental Health	674,000	0.428	674,000	0.428	0.000
<b>Total UG Tax Levy Funds</b>	<b>285,067,316</b>	<b>77.662</b>	<b>285,905,368</b>	<b>77.662</b>	<b>0.000</b>
<b>Other Funds</b>					
Alcohol	1,076,028		769,850		
County Clerk Technology	132,000		83,000		
Court Trustee	584,374		619,958		
Dedicated Sales Tax	9,549,334		9,813,226		
Emergency Medical Services	10,340,012		11,228,793		
Environmental Trust	1,930,000		1,330,000		
Jail Commissary	100,000		100,000		
Parks and Recreation	561,364		677,796		
Public Levee	412,320		394,140		
Register of Deeds Technology	130,170		345,170		
Sewer System	56,484,005		51,989,565		
Special Assets	850,000		1,050,000		
Stadium	2,047,600		577,600		
Stormwater	4,508,649		5,089,747		
Street and Highway	7,249,332		6,943,391		
Sunflower Hills Golf Course	669,591		750,157		
Travel and Tourism	6,832,184		3,457,429		
County Treasurer Technology	45,000		45,000		
Wyandotte Co. 911	1,052,500		797,500		
<b>Total Other Funds</b>	<b>104,554,463</b>		<b>96,062,322</b>		
<b>TOTAL UG OPERATING BUDGET</b>	<b>389,621,779</b>		<b>381,967,690</b>		
County Library Fund*	3,365,622	6.122	3,634,872	6.122	0.000
<b>Total All Funds</b>	<b>392,987,401</b>		<b>385,602,562</b>		

\*The County library mill levy is set by the County Library Board and not the Unified Board of Commissioners.

## Basis of Budgeting

The following fund summary schedules are consistent with the 2019 Unified Government Comprehensive Annual Financial Report. The 2020 and 2021 schedules reflect audited statements prepared on a budgetary basis (non-GAAP). The ending-year 2019 fund balances are the 2020 beginning-year fund balance.

The Government's 2019 Comprehensive Annual Report presents fund schedules on both a GAAP and budget-basis. However, the basis for the budget submission is the budget-basis statements.



**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# GENERAL FUNDS



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 110 - City - General Fund

The City General Fund is the principal operating account of Kansas City, KS. Revenue is received from taxes, fees, intergovernmental revenue, charges for services, and other sources. The General Fund is used to support general operations including Police, Fire, Municipal Court, Public Works, general services functions, and administrative programs. General Fund revenues are also used to finance the purchase of capital equipment and cash-funded capital projects.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$120,666,665	\$120,591,870	\$136,824,560	\$123,044,542	\$131,712,868
42 - Permits And Licenses	\$1,286,260	\$1,320,230	\$1,389,800	\$1,293,928	\$1,319,803
43 - Intergovernmental Revenues	\$940,238	\$786,674	\$723,000	\$735,000	\$735,000
44 - Charges for Services	\$10,826,204	\$11,095,043	\$11,976,200	\$10,072,883	\$11,691,032
45 - Fines/Forfeits/Fees	\$3,886,253	\$3,467,622	\$3,155,700	\$2,105,007	\$3,171,846
46 - Interest Income	\$575,620	\$833,037	\$900,000	\$395,008	\$480,729
47 - Miscellaneous Revenue	\$1,549,511	\$1,564,518	\$1,655,131	\$1,254,801	\$1,621,516
48 - Reimbursements	\$1,737,843	\$1,599,000	\$1,659,000	\$1,727,225	\$1,719,190
49 - Other Financing Sources	\$2,295,675	\$2,256,300	\$2,336,000	\$9,356,000	\$2,336,000
<b>Total Revenues</b>	<b>\$143,764,269</b>	<b>\$143,514,294</b>	<b>\$160,619,391</b>	<b>\$149,984,394</b>	<b>\$154,787,984</b>
<b>Expenses</b>					
51 - Personnel Costs	\$107,166,059	\$108,420,414	\$113,047,767	\$112,456,344	\$110,810,078
52 - Contractual Services	\$20,297,514	\$22,423,203	\$23,569,246	\$22,046,929	\$24,587,896
53 - Commodities	\$4,363,975	\$5,013,930	\$5,345,299	\$5,071,871	\$4,126,292
54 - Capital Outlay	\$4,280,797	\$3,304,795	\$4,878,571	\$1,414,167	\$1,421,667
55 - Grants, Claims, Shared Revenue	\$4,613,058	\$4,544,974	\$4,794,994	\$4,757,687	\$4,616,786
56 - Debt Service	\$640,850	\$643,650	\$10,735,855	\$10,721,740	\$10,944,382
57 - Nonexpense Items	\$2,767,800	\$1,032,898	\$802,903	\$364,040	\$399,040
58 - Reserves	0	0	\$350,000	\$350,000	\$350,000
<b>Total Expenses</b>	<b>\$144,130,053</b>	<b>\$145,383,865</b>	<b>\$163,524,635</b>	<b>\$157,182,778</b>	<b>\$157,256,141</b>
<b>Net Change in Fund Balance</b>	<b>(\$365,784)</b>	<b>(\$1,869,570)</b>	<b>(\$2,905,244)</b>	<b>(\$7,198,384)</b>	<b>(\$2,468,157)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$20,289,602</b>	<b>\$18,420,032</b>	<b>\$14,737,897</b>	<b>\$11,221,648</b>	<b>\$8,753,490</b>
<b>CAFR Ending Fund Balance</b>	<b>\$31,628,994</b>	<b>\$30,689,052</b>	<b>\$26,077,289</b>	<b>\$23,490,668</b>	<b>\$21,022,511</b>





## Fund: 113 - Consolidated Parks-General

The Consolidated Parks General Fund combines the former City and County Park's Department budget into one operating fund. This fund is used for the operation of parks, parkways, recreational areas and facilities under the supervision of the Director of Parks and Recreation. The three divisions of this fund include: Administration, Parks, and Recreation.

All park and recreation user fees, rentals, contracts and lease revenues are allocated to this fund. In addition this fund receives an annual appropriation from the City General Fund shown under Intergovernmental Revenues.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$1,888,446	\$2,018,159	\$2,077,919	\$2,064,507	\$2,176,887
43 - Intergovernmental Revenues	\$3,746,096	\$3,700,000	\$3,400,000	\$3,400,000	\$3,270,000
44 - Charges for Services	\$609,227	\$537,007	\$647,150	\$300,617	\$684,649
47 - Miscellaneous Revenue	\$122,858	\$153,547	\$100,100	\$100,100	\$100,100
48 - Reimbursements	\$415	0	\$800	\$775	\$750
<b>Total Revenues</b>	<b>\$6,367,042</b>	<b>\$6,408,713</b>	<b>\$6,225,969</b>	<b>\$5,865,999</b>	<b>\$6,232,386</b>
<b>Expenses</b>					
51 - Personnel Costs	\$4,301,000	\$4,466,897	\$4,399,538	\$4,300,000	\$4,550,000
52 - Contractual Services	\$970,667	\$1,011,184	\$870,709	\$753,425	\$1,213,625
53 - Commodities	\$555,087	\$571,146	\$534,535	\$556,022	\$574,922
54 - Capital Outlay	\$309,422	\$557,692	\$401,600	0	\$115,000
55 - Grants, Claims, Shared Revenue	\$6,112	0	\$11,653	\$11,643	\$11,643
57 - Nonexpense Items	\$100,000	0	\$1,110	\$31,110	\$164,491
58 - Reserves	0	0	\$55,000	\$55,000	\$55,000
<b>Total Expenses</b>	<b>\$6,242,288</b>	<b>\$6,606,919</b>	<b>\$6,274,145</b>	<b>\$5,707,200</b>	<b>\$6,684,681</b>
<b>Net Change in Fund Balance</b>	<b>\$124,754</b>	<b>(\$198,207)</b>	<b>(\$48,176)</b>	<b>\$158,799</b>	<b>(\$452,295)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$651,272</b>	<b>\$453,066</b>	<b>\$114,487</b>	<b>\$611,865</b>	<b>\$159,571</b>
<b>CAFR Ending Fund Balance</b>	<b>\$762,047</b>	<b>\$708,742</b>	<b>\$225,262</b>	<b>\$867,541</b>	<b>\$415,246</b>



# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



### Fund: 160 - County - General

The County General Fund is the principal operating account of Wyandotte County. Revenue is received from taxes, fees, intergovernmental revenue, charges for services, and other sources. The County General Fund is used to support general operations including Emergency Management, Sheriff, Emergency Dispatch, Court programs, Public Works, general services functions, and administrative programs. General Fund revenues are also used to finance the purchase of capital equipment and capital projects which are not debt financed.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$51,817,491	\$54,423,282	\$55,887,068	\$54,164,878	\$57,745,117
42 - Permits And Licenses	\$1,053,719	\$1,049,913	\$1,081,000	\$1,015,241	\$1,183,594
43 - Intergovernmental Revenues	\$50,616	\$64,641	\$65,650	\$65,650	\$65,650
44 - Charges for Services	\$1,860,334	\$2,184,008	\$1,844,600	\$1,766,267	\$1,899,432
45 - Fines/Forfeits/Fees	\$2,981,415	\$3,039,437	\$2,846,300	\$2,708,191	\$2,830,558
46 - Interest Income	\$2,531,165	\$3,259,468	\$3,085,000	\$2,755,255	\$2,984,259
47 - Miscellaneous Revenue	\$173,580	\$199,000	\$204,000	\$127,570	\$127,225
48 - Reimbursements	\$1,024,670	\$857,989	\$1,263,350	\$1,013,510	\$985,930
49 - Other Financing Sources	0	\$300	\$1,000	\$1,000	\$1,000
<b>Total Revenues</b>	<b>\$61,492,990</b>	<b>\$65,078,038</b>	<b>\$66,277,968</b>	<b>\$63,617,562</b>	<b>\$67,822,765</b>
<b>Expenses</b>					
51 - Personnel Costs	\$42,289,208	\$43,871,485	\$46,347,855	\$44,041,897	\$48,018,215
52 - Contractual Services	\$11,813,248	\$12,787,888	\$14,096,912	\$14,237,505	\$15,668,993
53 - Commodities	\$1,563,048	\$1,489,404	\$1,600,799	\$1,581,587	\$1,735,641
54 - Capital Outlay	\$1,218,420	\$1,123,600	\$1,936,200	\$1,130,020	\$1,610,780
55 - Grants, Claims, Shared Revenue	\$1,102,419	\$869,133	\$1,173,252	\$1,176,002	\$1,176,752
57 - Nonexpense Items	\$3,337,435	\$1,759,553	\$1,593,477	\$5,112,727	\$1,715,277
58 - Reserves	0	(\$173)	\$134,000	\$147,806	\$135,000
<b>Total Expenses</b>	<b>\$61,323,778</b>	<b>\$61,900,890</b>	<b>\$66,882,495</b>	<b>\$67,427,544</b>	<b>\$70,060,657</b>
<b>Net Change in Fund Balance</b>	<b>\$169,212</b>	<b>\$3,177,149</b>	<b>(\$604,527)</b>	<b>(\$3,809,982)</b>	<b>(\$2,237,892)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$5,912,563</b>	<b>\$9,089,538</b>	<b>\$5,083,680</b>	<b>\$5,279,556</b>	<b>\$3,041,664</b>
<b>CAFR Ending Fund Balance</b>	<b>\$7,597,843</b>	<b>\$10,959,317</b>	<b>\$6,768,960</b>	<b>\$7,149,335</b>	<b>\$4,911,443</b>

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# OTHER TAX LEVY FUNDS



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 165 - County - Aging

This fund was established by KSA 12-1680 to provide funds for service programs for the elderly. Grants to local providers of service for seniors age 60 and over who reside in Wyandotte County are funded by this mill levy. Services range from funding for three senior centers, providing two transportation systems, educating and monitoring clients with diabetes, providing hearing aids, eye exams and eyewear, providing attendant call services, Lifeline telephone reassurance, support groups, case management for Asian immigrants and connecting seniors with volunteers.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$1,393,255	\$1,489,490	\$1,542,116	\$1,523,766	\$1,606,572
48 - Reimbursements	\$30,286	\$37,046	\$30,600	\$30,600	\$30,600
49 - Other Financing Sources	\$360,000	\$360,000	\$360,000	\$360,000	\$416,800
<b>Total Revenues</b>	<b>\$1,783,541</b>	<b>\$1,886,536</b>	<b>\$1,932,716</b>	<b>\$1,914,366</b>	<b>\$2,053,972</b>
<b>Expenses</b>					
51 - Personnel Costs	\$1,424,010	\$1,458,647	\$1,426,000	\$1,409,450	\$1,562,586
52 - Contractual Services	\$91,669	\$99,363	\$108,022	\$107,101	\$163,901
53 - Commodities	\$244,519	\$190,431	\$217,218	\$217,218	\$217,218
54 - Capital Outlay	\$173,800	\$139,490	\$126,400	\$126,400	\$59,400
55 - Grants, Claims, Shared Revenue	\$1,347	0	\$209	\$209	\$209
57 - Nonexpense Items	0	0	0	0	\$33,819
58 - Reserves	0	0	\$10,000	\$10,000	\$10,000
<b>Total Expenses</b>	<b>\$1,935,345</b>	<b>\$1,887,931</b>	<b>\$1,887,849</b>	<b>\$1,870,378</b>	<b>\$2,047,133</b>
<b>Net Change in Fund Balance</b>	<b>(\$151,804)</b>	<b>(\$1,394)</b>	<b>\$44,867</b>	<b>\$43,988</b>	<b>\$6,839</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$46,370</b>	<b>\$44,976</b>	<b>\$48,562</b>	<b>\$88,964</b>	<b>\$95,803</b>
<b>CAFR Ending Fund Balance</b>	<b>\$52,120</b>	<b>\$48,420</b>	<b>\$54,312</b>	<b>\$92,408</b>	<b>\$99,247</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 410 - Bond and Interest

The City Bond and Interest Fund includes the annual debt service (principal and interest) for debt issued by the City of Kansas City, Kansas. This fund accounts for those debt service payments, which are determined to be the responsibility of citizens of Kansas City, Kansas and not Wyandotte County. The primary source of revenue for the City Bond and Interest Fund is ad valorem property taxes and transfers from the Sewer Fund for sewer general obligation debt.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$22,469,186	\$24,448,607	\$24,833,170	\$24,809,874	\$26,318,598
43 - Intergovernmental Revenues	0	0	\$4,500	0	0
46 - Interest Income	\$132,214	\$162,742	\$200,000	\$24,844	\$30,235
48 - Reimbursements	\$645,923	\$751,650	\$630,000	\$768,887	\$733,492
49 - Other Financing Sources	\$10,744,207	\$8,575,022	\$8,662,832	\$8,634,339	\$9,597,394
<b>Total Revenues</b>	<b>\$33,991,530</b>	<b>\$33,938,021</b>	<b>\$34,330,502</b>	<b>\$34,237,944</b>	<b>\$36,679,719</b>
<b>Expenses</b>					
52 - Contractual Services	\$10,999	\$8,642	\$30,000	\$30,000	\$30,000
56 - Debt Service	\$33,160,498	\$32,222,648	\$33,504,869	\$37,669,243	\$36,176,540
57 - Nonexpense Items	0	\$1,560,472	\$294,300	\$294,300	\$294,300
58 - Reserves	0	0	\$1,000,000	\$1,000,000	\$1,000,000
<b>Total Expenses</b>	<b>\$33,171,497</b>	<b>\$33,791,762</b>	<b>\$34,829,169</b>	<b>\$38,993,543</b>	<b>\$37,500,840</b>
<b>Net Change in Fund Balance</b>	<b>\$820,033</b>	<b>\$146,259</b>	<b>(\$498,667)</b>	<b>(\$4,755,599)</b>	<b>(\$821,121)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$8,346,461</b>	<b>\$8,492,720</b>	<b>\$5,531,120</b>	<b>\$3,737,121</b>	<b>\$2,916,000</b>
<b>CAFR Ending Fund Balance</b>	<b>\$11,085,409</b>	<b>\$11,250,270</b>	<b>\$8,270,068</b>	<b>\$6,494,671</b>	<b>\$5,673,550</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 460 - County Bond and Interest Fund

The County Bond and Interest Fund includes the annual principal and interest payments on debt issued by the County for capital maintenance and improvement projects, equipment purchases, and legal judgments. The primary source of revenue is from ad valorem property taxes. This mill levy is authorized by KSA-10-113, which requires officials to levy enough taxes to pay annual interest on debt service.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$3,065,906	\$3,280,824	\$3,386,068	\$3,260,896	\$3,536,915
46 - Interest Income	\$55,097	\$131,570	\$50,000	\$87,458	\$106,437
48 - Reimbursements	\$387,756	\$390,444	\$390,000	\$390,000	\$390,000
49 - Other Financing Sources	\$1,458,638	\$1,000,000	\$1,200,000	\$1,200,000	\$1,250,000
<b>Total Revenues</b>	<b>\$4,967,397</b>	<b>\$4,802,838</b>	<b>\$5,026,068</b>	<b>\$4,938,354</b>	<b>\$5,283,352</b>
<b>Expenses</b>					
52 - Contractual Services	\$4,247	\$5,108	\$6,000	\$6,000	\$6,000
54 - Capital Outlay	\$235,048	\$217,192	\$205,000	\$205,000	\$205,000
56 - Debt Service	\$2,777,002	\$4,824,945	\$4,815,823	\$7,065,822	\$5,445,322
58 - Reserves	0	0	\$300,000	\$300,000	\$300,000
<b>Total Expenses</b>	<b>\$3,016,297</b>	<b>\$5,047,245</b>	<b>\$5,326,823</b>	<b>\$7,576,822</b>	<b>\$5,956,322</b>
<b>Net Change in Fund Balance</b>	<b>\$1,951,100</b>	<b>(\$244,407)</b>	<b>(\$300,755)</b>	<b>(\$2,638,468)</b>	<b>(\$672,970)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$4,734,419</b>	<b>\$4,490,012</b>	<b>\$3,779,466</b>	<b>\$1,851,544</b>	<b>\$1,178,574</b>
<b>CAFR Ending Fund Balance</b>	<b>\$3,672,338</b>	<b>\$3,427,931</b>	<b>\$2,717,385</b>	<b>\$789,463</b>	<b>\$116,493</b>





## Fund: 171 - County-Developmental Disability

This levy fund helps support Wyandotte Developmental Disabilities services. The tax levy is authorized by KSA 19-4004, 19-4007, and 19-4011, which allows county commissioners to levy a tax for mental health or Intellectual and/or Developmental Disability (I/DD) services, and to provide funds to pay the principal and interest on bonds issued for the purpose of constructing a mental health or I/DD facility.

Funding helps provide services such as: job placement services for disabled and developmentally disabled clients; vocation services to help clients gain wage earning job skills; services to help individuals learn independent living skills; and a preschool designed to prepare disabled children for the school experience.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$469,350	\$501,602	\$327,328	\$331,168	\$332,021
48 - Reimbursements	\$35,100	\$39,330	\$35,000	\$40,000	\$40,000
<b>Total Revenues</b>	<b>\$504,450</b>	<b>\$540,932</b>	<b>\$362,328</b>	<b>\$371,168</b>	<b>\$372,021</b>
<b>Expenses</b>					
51 - Personnel Costs	\$176,930	\$185,368	\$209,824	\$188,392	\$200,962
52 - Contractual Services	\$239,831	\$241,648	\$256,274	\$256,171	\$264,971
53 - Commodities	\$7,529	\$11,572	\$17,500	\$17,500	\$17,500
54 - Capital Outlay	\$26,604	0	0	0	0
55 - Grants, Claims, Shared Revenue	\$139	0	0	0	0
57 - Nonexpense Items	0	0	0	0	\$3,721
58 - Reserves	0	0	\$162,000	\$152,000	\$85,000
<b>Total Expenses</b>	<b>\$451,033</b>	<b>\$438,589</b>	<b>\$645,598</b>	<b>\$614,063</b>	<b>\$572,154</b>
<b>Net Change in Fund Balance</b>	<b>\$53,417</b>	<b>\$102,343</b>	<b>(\$283,270)</b>	<b>(\$242,895)</b>	<b>(\$200,133)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$361,287</b>	<b>\$463,630</b>	<b>\$29,526</b>	<b>\$220,735</b>	<b>\$20,602</b>
<b>CAFR Ending Fund Balance</b>	<b>\$377,282</b>	<b>\$479,547</b>	<b>\$45,521</b>	<b>\$236,652</b>	<b>\$36,519</b>





## Fund: 162 - County - Elections

The Elections Levy Fund is used to account for the revenues and expenses related to communitywide elections in Wyandotte County. Revenue is used by the Election Commissioner's Office to conduct and oversee all elections: national, state, county, city, community college, school districts, drainage districts, and special elections. Revenues collected to fund these activities are generated from ad valorem property taxes and the local ad valorem tax reduction from the State of Kansas.

This fund was established by KSA 19-3435a, 25-2201a, and 39-417. The statutes state that any county having an election commissioner is authorized to make a tax levy in each year, in such amount as may be necessary in order to provide the necessary funding for the payment of the salaries and expenses of the office of the election commissioner and election expenses. The county may make a tax levy on the taxable tangible property in the county in an amount not greater than the amount necessary to pay the direct expense of elections which the county is required to pay.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$1,185,011	\$1,266,687	\$1,311,193	\$1,295,827	\$1,366,267
44 - Charges for Services	\$3,845	\$1,683	\$3,000	\$3,000	\$3,000
47 - Miscellaneous Revenue	0	\$19,939	0	0	0
48 - Reimbursements	\$11,731	0	\$50,000	\$50,000	\$50,000
<b>Total Revenues</b>	<b>\$1,200,587</b>	<b>\$1,288,309</b>	<b>\$1,364,193</b>	<b>\$1,348,827</b>	<b>\$1,419,267</b>
<b>Expenses</b>					
51 - Personnel Costs	\$806,014	\$803,022	\$880,000	\$940,000	\$910,000
52 - Contractual Services	\$418,022	\$430,907	\$492,896	\$492,087	\$492,087
53 - Commodities	\$87,470	\$74,522	\$109,400	\$109,400	\$109,400
55 - Grants, Claims, Shared Revenue	\$1,095	0	0	0	0
57 - Nonexpense Items	0	0	0	0	\$29,233
58 - Reserves	0	0	\$70,000	\$70,000	\$20,000
<b>Total Expenses</b>	<b>\$1,312,601</b>	<b>\$1,308,451</b>	<b>\$1,552,296</b>	<b>\$1,611,487</b>	<b>\$1,560,720</b>
<b>Net Change in Fund Balance</b>	<b>(\$112,014)</b>	<b>(\$20,143)</b>	<b>(\$188,103)</b>	<b>(\$262,660)</b>	<b>(\$141,453)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$430,817</b>	<b>\$410,675</b>	<b>\$76,486</b>	<b>\$148,015</b>	<b>\$6,562</b>
<b>CAFR Ending Fund Balance</b>	<b>\$447,585</b>	<b>\$432,803</b>	<b>\$93,254</b>	<b>\$170,143</b>	<b>\$28,690</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 172 - County - Health Department

A county health levy is authorized by KSA 65-204 for the purpose of providing funds to assist in carrying out health laws, rules and regulations of the county and to provide funds for capital expenditures for county health purposes. Funds generated by this mill levy help support the County Health Department's operations.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$2,115,083	\$2,260,857	\$2,537,083	\$2,494,803	\$2,647,636
42 - Permits And Licenses	\$68,485	\$65,605	\$80,000	\$80,000	\$80,000
43 - Intergovernmental Revenues	\$6,233	\$13,107	\$3,000	\$3,000	\$3,000
44 - Charges for Services	\$298,235	\$290,918	\$358,200	\$358,200	\$358,200
47 - Miscellaneous Revenue	\$39,972	\$45,171	\$45,000	\$45,000	\$45,000
48 - Reimbursements	\$460,918	\$306,424	\$520,000	\$400,000	\$400,000
<b>Total Revenues</b>	<b>\$2,988,926</b>	<b>\$2,982,082</b>	<b>\$3,543,283</b>	<b>\$3,381,003</b>	<b>\$3,533,836</b>
<b>Expenses</b>					
51 - Personnel Costs	\$2,610,037	\$2,489,157	\$2,781,267	\$2,600,000	\$2,703,281
52 - Contractual Services	\$206,592	\$248,405	\$362,592	\$368,592	\$370,292
53 - Commodities	\$89,292	\$78,893	\$120,909	\$140,909	\$120,909
54 - Capital Outlay	\$14,277	\$244,627	0	0	\$40,000
55 - Grants, Claims, Shared Revenue	\$202,194	\$200,000	\$200,000	\$200,000	\$200,000
57 - Nonexpense Items	0	\$125	0	0	\$58,238
58 - Reserves	0	0	\$70,000	\$100,000	\$100,000
<b>Total Expenses</b>	<b>\$3,122,392</b>	<b>\$3,261,207</b>	<b>\$3,534,768</b>	<b>\$3,409,501</b>	<b>\$3,592,720</b>
<b>Net Change in Fund Balance</b>	<b>(\$133,466)</b>	<b>(\$279,125)</b>	<b>\$8,515</b>	<b>(\$28,498)</b>	<b>(\$58,884)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$519,104</b>	<b>\$239,979</b>	<b>\$184,917</b>	<b>\$211,482</b>	<b>\$152,597</b>
<b>CAFR Ending Fund Balance</b>	<b>\$538,427</b>	<b>\$261,541</b>	<b>\$204,240</b>	<b>\$233,043</b>	<b>\$174,159</b>



## Fund: 170 - Wyandotte Behavioral Health Network

The County Mental Health Levy Fund is authorized by KSA 19-4004, 19-4007, and 19-4011. This legislation allows the commissioners to levy taxes for the purpose of contracting services with nonprofit corporations to provide either mental health services or services for the intellectually/developmentally disabled, and to use tax dollars generated by this levy to pay the principal and interest on bonds issued to build mental health facilities.

A portion of the funds generated by this tax levy are used to help support Wyandot Mental Health Center, Inc. This agency offers a wide variety of programs in the area of mental health services to the people of Wyandotte County. These services include sexual abuse services, child and adolescent services, community services, psychiatric services, and adult services. Wyandot Mental Health also receives funding from a variety of other private, public and independent sources.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$576,857	\$616,651	\$632,249	\$630,824	\$665,133
<b>Total Revenues</b>	<b>\$576,857</b>	<b>\$616,651</b>	<b>\$632,249</b>	<b>\$630,824</b>	<b>\$665,133</b>
<b>Expenses</b>					
55 - Grants, Claims, Shared Revenue	\$540,000	\$659,000	\$664,000	\$664,000	\$664,000
58 - Reserves	0	0	\$20,000	\$10,000	\$10,000
<b>Total Expenses</b>	<b>\$540,000</b>	<b>\$659,000</b>	<b>\$684,000</b>	<b>\$674,000</b>	<b>\$674,000</b>
<b>Net Change in Fund Balance</b>	<b>\$36,857</b>	<b>(\$42,349)</b>	<b>(\$51,751)</b>	<b>(\$43,176)</b>	<b>(\$8,867)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$105,967</b>	<b>\$63,618</b>	<b>\$11,546</b>	<b>\$20,442</b>	<b>\$11,575</b>
<b>CAFR Ending Fund Balance</b>	<b>\$105,969</b>	<b>\$63,620</b>	<b>\$11,548</b>	<b>\$20,444</b>	<b>\$11,577</b>

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# **SPECIAL REVENUE FUNDS**





## Fund: 207 - Clerk's Technology Fund

The County Clerk Technology Fund, created in 2014, is a special revenue fund used to account for the revenues and expenses received from specified fees charged by the Register of Deeds in accordance with KSA 28-180. As specified in state statute, moneys in the County Clerk Technology Fund shall be used "by the county clerk to acquire equipment and technological services for the storing, recording, archiving, retrieving, maintaining and handling of data recorded, stored and generated in the office of the county clerk."

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
45 - Fines/Forfeits/Fees	\$39,808	\$43,127	\$40,000	\$45,000	\$50,000
<b>Total Revenues</b>	<b>\$39,808</b>	<b>\$43,127</b>	<b>\$40,000</b>	<b>\$45,000</b>	<b>\$50,000</b>
<b>Expenses</b>					
52 - Contractual Services	\$9,482	\$2,375	\$55,000	\$55,000	\$76,000
53 - Commodities	\$760	\$760	\$5,000	\$7,000	\$7,000
54 - Capital Outlay	0	0	0	\$70,000	0
<b>Total Expenses</b>	<b>\$10,242</b>	<b>\$3,135</b>	<b>\$60,000</b>	<b>\$132,000</b>	<b>\$83,000</b>
<b>Net Change in Fund Balance</b>	<b>\$29,566</b>	<b>\$39,992</b>	<b>(\$20,000)</b>	<b>(\$87,000)</b>	<b>(\$33,000)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$121,813</b>	<b>\$161,805</b>	<b>\$21,813</b>	<b>\$74,805</b>	<b>\$41,805</b>
<b>CAFR Ending Fund Balance</b>	<b>\$121,813</b>	<b>\$162,566</b>	<b>\$21,813</b>	<b>\$75,566</b>	<b>\$42,566</b>



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 570 - Court Trustee

The Court Trustee Fund supports the activities of the Court Trustee Office. This office provides services to children and crime victims by establishing or enforcing court orders.

According to provisions set forth in KSA 20-380, the Court Trustee Office maintains a separate operations fund. All revenue generated by this office is used to pay for child support enforcement activities.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
45 - Fines/Forfeits/Fees	\$436,580	\$427,145	\$440,000	\$415,000	\$440,000
47 - Miscellaneous Revenue	0	\$207	0	0	0
<b>Total Revenues</b>	<b>\$436,580</b>	<b>\$427,352</b>	<b>\$440,000</b>	<b>\$415,000</b>	<b>\$440,000</b>
<b>Expenses</b>					
51 - Personnel Costs	\$354,955	\$366,120	\$442,643	\$441,974	\$450,223
52 - Contractual Services	\$96,497	\$71,165	\$99,587	\$99,208	\$99,208
53 - Commodities	\$10,645	\$14,555	\$7,792	\$7,792	\$7,792
55 - Grants, Claims, Shared Revenue	\$512	0	0	0	0
57 - Nonexpense Items	0	0	0	0	\$27,335
58 - Reserves	0	0	\$35,400	\$35,400	\$35,400
<b>Total Expenses</b>	<b>\$462,609</b>	<b>\$451,840</b>	<b>\$585,422</b>	<b>\$584,374</b>	<b>\$619,958</b>
<b>Net Change in Fund Balance</b>	<b>(\$26,029)</b>	<b>(\$24,488)</b>	<b>(\$145,422)</b>	<b>(\$169,374)</b>	<b>(\$179,958)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$712,979</b>	<b>\$688,491</b>	<b>\$391,312</b>	<b>\$519,117</b>	<b>\$339,158</b>
<b>CAFR Ending Fund Balance</b>	<b>\$712,957</b>	<b>\$688,392</b>	<b>\$391,290</b>	<b>\$519,018</b>	<b>\$339,059</b>



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 212 - Dedicated Sales Tax

On April 13, 2010 Kansas City, Kansas voters approved a 10-year 3/8th cent sales tax. Voters approved a 10-year extension of this tax which will expire on June 30, 2030. The revenues generated from this sales tax are to be dedicated to public safety and infrastructure. Per the sales tax measure, these resources are dedicated for capital and operating needs of streets and public safety functions.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$10,346,372	\$10,348,502	\$10,865,000	\$9,246,534	\$9,744,441
43 - Intergovernmental Revenues	\$48,985	\$37,700	0	\$40,000	\$40,000
48 - Reimbursements	\$73,818	\$7,494	0	\$10,000	\$10,000
<b>Total Revenues</b>	<b>\$10,469,175</b>	<b>\$10,393,696</b>	<b>\$10,865,000</b>	<b>\$9,296,534</b>	<b>\$9,794,441</b>
<b>Expenses</b>					
51 - Personnel Costs	\$4,476,379	\$4,812,956	\$4,646,684	\$4,920,000	\$5,089,965
52 - Contractual Services	\$1,237,293	\$701,403	\$973,534	\$842,022	\$1,167,322
53 - Commodities	\$503,128	\$282,002	\$232,002	\$191,402	\$349,939
54 - Capital Outlay	\$3,694,191	\$4,166,921	\$5,000,268	\$3,595,910	\$3,206,000
55 - Grants, Claims, Shared Revenue	\$2,859	0	0	0	0
57 - Nonexpense Items	\$1,028,800	\$582,400	0	0	0
<b>Total Expenses</b>	<b>\$10,942,650</b>	<b>\$10,545,682</b>	<b>\$10,852,488</b>	<b>\$9,549,334</b>	<b>\$9,813,226</b>
<b>Net Change in Fund Balance</b>	<b>(\$473,475)</b>	<b>(\$151,986)</b>	<b>\$12,512</b>	<b>(\$252,800)</b>	<b>(\$18,785)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$472,501</b>	<b>\$320,515</b>	<b>\$17,363</b>	<b>\$67,715</b>	<b>\$48,930</b>
<b>CAFR Ending Fund Balance</b>	<b>\$4,050,334</b>	<b>\$4,856,134</b>	<b>\$3,595,196</b>	<b>\$4,603,334</b>	<b>\$4,584,549</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 701 - Environment Trust

The Environmental Trust Fund receives a portion of residential trash revenue for landfill-associated costs. The primary objective of this fund is to create a reserve for future landfill closure expenses. This fund also pays a portion of the residential trash and recycling contract, as well as special collection and disposal of solid waste.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
44 - Charges for Services	\$1,066,138	\$1,076,782	\$1,060,000	\$1,070,000	\$1,070,000
47 - Miscellaneous Revenue	0	0	\$3,000	\$3,000	\$3,000
48 - Reimbursements	\$19,638	0	\$15,000	\$15,000	\$15,000
<b>Total Revenues</b>	<b>\$1,085,776</b>	<b>\$1,076,782</b>	<b>\$1,078,000</b>	<b>\$1,088,000</b>	<b>\$1,088,000</b>
<b>Expenses</b>					
52 - Contractual Services	\$987,434	\$965,293	\$950,000	\$1,200,000	\$1,100,000
54 - Capital Outlay	\$61,414	\$31,515	\$100,000	\$150,000	\$150,000
57 - Nonexpense Items	0	0	0	\$500,000	0
58 - Reserves	0	0	\$80,000	\$80,000	\$80,000
<b>Total Expenses</b>	<b>\$1,048,848</b>	<b>\$996,809</b>	<b>\$1,130,000</b>	<b>\$1,930,000</b>	<b>\$1,330,000</b>
<b>Net Change in Fund Balance</b>	<b>\$36,928</b>	<b>\$79,973</b>	<b>(\$52,000)</b>	<b>(\$842,000)</b>	<b>(\$242,000)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$1,246,083</b>	<b>\$1,326,057</b>	<b>\$1,142,083</b>	<b>\$484,057</b>	<b>\$242,057</b>
<b>CAFR Ending Fund Balance</b>	<b>\$1,373,260</b>	<b>\$1,450,165</b>	<b>\$1,269,260</b>	<b>\$608,165</b>	<b>\$366,165</b>



## Fund: 181 - County - Jail Commissary Fund

The Jail Commissary Fund is a special revenue fund that was established per KSA 75-3728 to record the sales of health care, hygiene, clothing, food and snack products to inmates at the Adult Detention Center. In addition to the expenses of purchasing items for resale, the profits, if any, are to be used to directly benefit the inmates.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
47 - Miscellaneous Revenue	\$70	0	0	0	0
48 - Reimbursements	\$53,598	\$50,675	\$55,000	\$55,000	\$55,000
<b>Total Revenues</b>	<b>\$53,668</b>	<b>\$50,675</b>	<b>\$55,000</b>	<b>\$55,000</b>	<b>\$55,000</b>
<b>Expenses</b>					
52 - Contractual Services	\$413	0	0	\$500	\$500
53 - Commodities	\$4,313	\$2,363	\$100,000	\$99,500	\$99,500
<b>Total Expenses</b>	<b>\$4,726</b>	<b>\$2,363</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Net Change in Fund Balance</b>	<b>\$48,942</b>	<b>\$48,312</b>	<b>(\$45,000)</b>	<b>(\$45,000)</b>	<b>(\$45,000)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$229,310</b>	<b>\$277,622</b>	<b>\$179,310</b>	<b>\$232,622</b>	<b>\$187,622</b>
<b>CAFR Ending Fund Balance</b>	<b>\$239,718</b>	<b>\$288,030</b>	<b>\$189,718</b>	<b>\$243,030</b>	<b>\$198,030</b>



## Fund: 206 - Register of Deeds Tech Fund

The Register of Deeds Technology Fund, created in 2002 per KSA 28-115a, is a special revenue fund used to account for the revenues and expenses received from specified fees charged by the Register of Deeds in accordance with K.S.A. 28-115. As specified in state statute, “moneys in the Register of Deeds Technology Fund shall be used by the Register of Deeds to acquire equipment and technological services for the storing, recording, archiving, retrieving, maintaining and handling of data recorded or stored in the office.”

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
45 - Fines/Forfeits/Fees	\$163,046	\$172,646	\$160,000	\$175,000	\$190,000
<b>Total Revenues</b>	<b>\$163,046</b>	<b>\$172,646</b>	<b>\$160,000</b>	<b>\$175,000</b>	<b>\$190,000</b>
<b>Expenses</b>					
52 - Contractual Services	\$114,087	\$126,222	\$130,170	\$130,170	\$345,170
<b>Total Expenses</b>	<b>\$114,087</b>	<b>\$126,222</b>	<b>\$130,170</b>	<b>\$130,170</b>	<b>\$345,170</b>
<b>Net Change in Fund Balance</b>	<b>\$48,959</b>	<b>\$46,424</b>	<b>\$29,830</b>	<b>\$44,830</b>	<b>(\$155,170)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$231,055</b>	<b>\$277,479</b>	<b>\$290,715</b>	<b>\$322,309</b>	<b>\$167,139</b>
<b>CAFR Ending Fund Balance</b>	<b>\$189,007</b>	<b>\$235,431</b>	<b>\$248,667</b>	<b>\$280,261</b>	<b>\$125,091</b>



## Fund: 222 - Special Alcohol

The Special Alcohol Program Grant Fund, per KSA 79-41a04, is used to account for the revenues and expenses of two separate programs: Special Alcohol Grants and the Alcohol Diversion Program.

The Special Alcohol Grant Program receives one-third of the City's liquor tax from the 10 percent gross tax on alcohol sales in private clubs. Funds are restricted to providing services and or programs in alcohol prevention, treatment, or education.

The Alcohol Diversion Program represents alcohol diversion funding received by the Clerk of the Municipal Court for violators of K.S.A. 8-1567, driving under the influence of alcohol. Revenues collected are limited in use to program activities.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$569,815	\$567,861	\$605,000	\$456,741	\$575,392
45 - Fines/Forfeits/Fees	0	0	\$100	\$100	\$100
47 - Miscellaneous Revenue	\$164	0	0	0	0
49 - Other Financing Sources	\$7,557	0	0	0	0
<b>Total Revenues</b>	<b>\$577,536</b>	<b>\$567,861</b>	<b>\$605,100</b>	<b>\$456,841</b>	<b>\$575,492</b>
<b>Expenses</b>					
51 - Personnel Costs	\$275,686	\$323,972	\$385,426	\$401,934	\$495,756
52 - Contractual Services	\$54,783	\$100,855	\$62,095	\$214,762	\$214,762
53 - Commodities	\$4,461	\$5,877	\$12,222	\$9,332	\$9,332
54 - Capital Outlay	0	0	\$600,000	\$400,000	0
55 - Grants, Claims, Shared Revenue	\$302	0	\$150,000	0	0
58 - Reserves	0	0	\$50,000	\$50,000	\$50,000
<b>Total Expenses</b>	<b>\$335,232</b>	<b>\$430,704</b>	<b>\$1,259,743</b>	<b>\$1,076,028</b>	<b>\$769,850</b>
<b>Net Change in Fund Balance</b>	<b>\$242,304</b>	<b>\$137,157</b>	<b>(\$654,643)</b>	<b>(\$619,187)</b>	<b>(\$194,358)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$905,378</b>	<b>\$1,042,535</b>	<b>\$247,360</b>	<b>\$423,348</b>	<b>\$228,991</b>
<b>CAFR Ending Fund Balance</b>	<b>\$905,329</b>	<b>\$1,045,243</b>	<b>\$247,311</b>	<b>\$426,056</b>	<b>\$231,698</b>



## Fund: 226 - Special Assets

The Special Asset Fund is a special revenue fund established per Resolution No. 8-6-15 to record revenues and expenditures associated with the sale or acquisition of significant government assets, including land and buildings. During 2015 and 2016, the Unified Government sold the Legends Theater and the Hilton Garden Inn. This fund records the financial activity associated with the potential sale of these assets, and any related debt payments, operating expenditures, or future land acquisition expenditures may be budgeted from available cash balances in this fund.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Expenses</b>					
52 - Contractual Services	0	0	\$250,000	\$250,000	\$250,000
56 - Debt Service	\$356,385	0	0	0	0
57 - Nonexpense Items	\$2,500,000	0	\$600,000	\$600,000	\$800,000
<b>Total Expenses</b>	<b>\$2,856,385</b>	<b>0</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$1,050,000</b>
<b>Net Change in Fund Balance</b>	<b>(\$2,856,385)</b>	<b>0</b>	<b>(\$850,000)</b>	<b>(\$850,000)</b>	<b>(\$1,050,000)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$2,282,700</b>	<b>\$2,282,700</b>	<b>\$582,700</b>	<b>\$1,432,700</b>	<b>\$382,700</b>
<b>CAFR Ending Fund Balance</b>	<b>\$2,282,700</b>	<b>\$2,282,700</b>	<b>\$582,700</b>	<b>\$1,432,700</b>	<b>\$382,700</b>





## Fund: 221 - Special Parks and Recreation

The Parks and Recreation Fund is a special revenue fund, per KSA 79-41a04, used to account for the revenues and expenses of funds received from the tax levied on the sale of liquor in restaurants, clubs, and other entertainment venues. The tax revenue is split equally among the city general, alcohol and the parks and recreation funds. These revenues are used for funding park improvement projects and “special needs” programs.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$567,753	\$570,927	\$605,000	\$456,741	\$575,392
49 - Other Financing Sources	\$15,371	0	0	0	0
<b>Total Revenues</b>	<b>\$583,124</b>	<b>\$570,927</b>	<b>\$605,000</b>	<b>\$456,741</b>	<b>\$575,392</b>
<b>Expenses</b>					
51 - Personnel Costs	\$175,547	\$177,060	\$209,972	\$205,574	\$210,261
52 - Contractual Services	\$124,039	\$122,616	\$261,427	\$261,250	\$296,250
53 - Commodities	\$9,459	\$5,500	\$12,000	\$12,050	\$50
54 - Capital Outlay	\$139,052	\$157,521	\$205,000	\$57,490	\$146,235
55 - Grants, Claims, Shared Revenue	\$171	0	0	0	0
57 - Nonexpense Items	\$75,000	0	0	0	0
58 - Reserves	0	0	\$10,000	\$25,000	\$25,000
<b>Total Expenses</b>	<b>\$523,268</b>	<b>\$462,697</b>	<b>\$698,399</b>	<b>\$561,364</b>	<b>\$677,796</b>
<b>Net Change in Fund Balance</b>	<b>\$59,856</b>	<b>\$108,230</b>	<b>(\$93,399)</b>	<b>(\$104,623)</b>	<b>(\$102,404)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$150,963</b>	<b>\$259,193</b>	<b>\$32,215</b>	<b>\$154,569</b>	<b>\$52,165</b>
<b>CAFR Ending Fund Balance</b>	<b>\$150,805</b>	<b>\$301,330</b>	<b>\$32,057</b>	<b>\$196,707</b>	<b>\$94,303</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 220 - Special Street & Highway-City

The Street and Highway Fund is a special revenue fund, per KSA 12-1119, which accounts for the revenues received from the State of Kansas for road improvements. Revenues are allocations received from the State of Kansas from motor fuel tax collections. The allocation is based on the population of the city and county. The expenditures of these funds are limited to roadway development and maintenance. The Unified Government targets the revenues from this fund toward capital improvement projects and certain operating expenses related to roadway maintenance.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
43 - Intergovernmental Revenues	\$7,540,546	\$7,214,263	\$7,100,000	\$6,405,120	\$5,622,670
47 - Miscellaneous Revenue	0	\$53	0	0	0
48 - Reimbursements	\$166,751	\$152,704	\$5,000	\$160,000	\$560,000
<b>Total Revenues</b>	<b>\$7,707,297</b>	<b>\$7,367,020</b>	<b>\$7,105,000</b>	<b>\$6,565,120</b>	<b>\$6,182,670</b>
<b>Expenses</b>					
51 - Personnel Costs	\$5,406,870	\$5,652,570	\$5,907,542	\$5,053,332	\$3,242,848
52 - Contractual Services	\$32,464	\$2,941	\$93,047	\$40,000	\$1,026,225
53 - Commodities	\$801,830	\$432,427	\$470,000	\$695,000	\$1,125,318
54 - Capital Outlay	\$1,020,149	\$1,394,845	\$1,496,000	\$1,236,000	\$1,274,000
55 - Grants, Claims, Shared Revenue	\$4,125	0	\$15,000	\$15,000	\$15,000
57 - Nonexpense Items	0	0	0	0	\$60,000
58 - Reserves	0	0	\$10,000	\$210,000	\$200,000
<b>Total Expenses</b>	<b>\$7,265,438</b>	<b>\$7,482,783</b>	<b>\$7,991,589</b>	<b>\$7,249,332</b>	<b>\$6,943,391</b>
<b>Net Change in Fund Balance</b>	<b>\$441,859</b>	<b>(\$115,763)</b>	<b>(\$886,589)</b>	<b>(\$684,212)</b>	<b>(\$760,721)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$1,615,844</b>	<b>\$1,500,081</b>	<b>\$4,625</b>	<b>\$815,869</b>	<b>\$55,148</b>
<b>CAFR Ending Fund Balance</b>	<b>\$2,015,133</b>	<b>\$1,687,776</b>	<b>\$403,913</b>	<b>\$1,003,564</b>	<b>\$242,843</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 223 - Tourism & Convention

The Travel and Tourism Fund is a special revenue fund used to account for the City's portion of the transient guest tax receipts. This tax is paid on hotel and motel lodging within the City and is assessed at 8% per Ordinance 03-08. The revenues are allocated to the Convention and Visitors' Bureau, Sister City Initiatives, and the operational and capital needs of the Reardon Center and Memorial Hall.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$3,619,198	\$3,683,604	\$4,138,034	\$2,235,907	\$2,287,883
<b>Total Revenues</b>	<b>\$3,619,198</b>	<b>\$3,683,604</b>	<b>\$4,138,034</b>	<b>\$2,235,907</b>	<b>\$2,287,883</b>
<b>Expenses</b>					
51 - Personnel Costs	0	0	\$59,778	\$15,000	\$60,992
52 - Contractual Services	\$83,183	\$121,787	\$446,150	\$621,150	\$621,150
53 - Commodities	\$34,051	\$8,356	\$32,850	\$32,850	\$32,850
54 - Capital Outlay	\$884,241	\$136,217	\$1,155,000	\$1,283,784	\$660,000
55 - Grants, Claims, Shared Revenue	\$1,050,000	\$1,070,171	\$1,479,400	\$1,479,400	\$1,479,400
56 - Debt Service	\$210,893	0	0	0	0
57 - Nonexpense Items	0	\$500,000	\$600,000	\$1,600,000	\$603,037
58 - Reserves	0	0	\$2,000,000	\$1,800,000	0
<b>Total Expenses</b>	<b>\$2,262,368</b>	<b>\$1,836,530</b>	<b>\$5,773,178</b>	<b>\$6,832,184</b>	<b>\$3,457,429</b>
<b>Net Change in Fund Balance</b>	<b>\$1,356,830</b>	<b>\$1,847,074</b>	<b>(\$1,635,144)</b>	<b>(\$4,596,277)</b>	<b>(\$1,169,546)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$3,921,930</b>	<b>\$5,769,004</b>	<b>\$479,075</b>	<b>\$1,172,727</b>	<b>\$3,181</b>
<b>CAFR Ending Fund Balance</b>	<b>\$5,561,812</b>	<b>\$6,709,671</b>	<b>\$2,118,956</b>	<b>\$2,113,394</b>	<b>\$943,848</b>



## Fund: 208 - Treasurer's Technology Fund

The Treasurers Technology Fund, created in 2014 per KSA 28-181, is a special revenue fund used to account for the revenues and expenses received from specified fees charged by the Register of Deeds in accordance with Kansas House Bill No. 2643. As specified in state statute, moneys in the Treasurers Technology Fund shall be used "by the county treasurer to acquire equipment and technological services for the storing, recording, archiving, retrieving, maintaining and handling of data recorded, stored and generated in the office of the county treasurer."

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
45 - Fines/Forfeits/Fees	\$39,808	\$43,127	\$40,000	\$45,000	\$50,000
<b>Total Revenues</b>	<b>\$39,808</b>	<b>\$43,127</b>	<b>\$40,000</b>	<b>\$45,000</b>	<b>\$50,000</b>
<b>Expenses</b>					
52 - Contractual Services	0	\$98,732	\$15,000	\$15,000	\$15,000
53 - Commodities	\$5,460	0	\$29,500	\$29,500	\$29,500
54 - Capital Outlay	\$15,806	\$240	\$500	\$500	\$500
<b>Total Expenses</b>	<b>\$21,266</b>	<b>\$98,972</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>
<b>Net Change in Fund Balance</b>	<b>\$18,542</b>	<b>(\$55,845)</b>	<b>(\$5,000)</b>	<b>0</b>	<b>\$5,000</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$120,465</b>	<b>\$64,620</b>	<b>\$110,465</b>	<b>\$64,620</b>	<b>\$69,620</b>
<b>CAFR Ending Fund Balance</b>	<b>\$122,869</b>	<b>\$81,564</b>	<b>\$112,869</b>	<b>\$81,564</b>	<b>\$86,564</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 209 - Wyandotte County 911 Fund

The State of Kansas has enacted changes to 911 laws per the 911 Act per KSA 12-5362. Effective January 1, 2012, a new statewide 911 fee of \$0.53 per month per subscriber account (telephone number capable of accessing 911) was imposed and that fee applies to hardwire, wireless and VoIP phones. Existing 911 taxes previously in place prior to January 1, 2012 will no longer apply. Monies in this fund shall be used only for purposes required or permitted under the Kansas 911 Act.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$842,448	\$833,178	\$840,000	\$840,000	\$840,000
47 - Miscellaneous Revenue	\$1,474	\$136	0	0	0
<b>Total Revenues</b>	<b>\$843,922</b>	<b>\$833,314</b>	<b>\$840,000</b>	<b>\$840,000</b>	<b>\$840,000</b>
<b>Expenses</b>					
52 - Contractual Services	\$605,365	\$618,866	\$722,500	\$697,500	\$722,500
53 - Commodities	0	0	\$150,000	\$50,000	\$50,000
54 - Capital Outlay	\$272,773	\$82,807	0	\$280,000	0
57 - Nonexpense Items	0	\$81,027	0	0	0
58 - Reserves	0	0	\$25,000	\$25,000	\$25,000
<b>Total Expenses</b>	<b>\$878,138</b>	<b>\$782,700</b>	<b>\$897,500</b>	<b>\$1,052,500</b>	<b>\$797,500</b>
<b>Net Change in Fund Balance</b>	<b>(\$34,216)</b>	<b>\$50,614</b>	<b>(\$57,500)</b>	<b>(\$212,500)</b>	<b>\$42,500</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$194,275</b>	<b>\$244,889</b>	<b>\$54,275</b>	<b>\$32,389</b>	<b>\$74,889</b>
<b>CAFR Ending Fund Balance</b>	<b>\$602,268</b>	<b>\$460,996</b>	<b>\$462,268</b>	<b>\$248,496</b>	<b>\$290,996</b>



**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# ENTERPRISE FUNDS





# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 564 - Emergency Medical Services

The Fire Department began providing emergency medical services on July 1, 2004. Sources of revenues are a one-fourth cent sales tax, which was passed by Kansas City, Kansas voters on June 8, 2004, and insurance, Medicare, Medicaid, and individual user payments.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$6,897,582	\$6,898,999	\$7,277,500	\$6,164,354	\$6,496,292
44 - Charges for Services	\$4,767,990	\$4,506,696	\$4,824,000	\$3,962,000	\$4,716,879
46 - Interest Income	\$28,926	\$27,441	\$10,000	\$10,000	\$10,000
47 - Miscellaneous Revenue	\$650	0	0	0	0
48 - Reimbursements	\$17,607	\$3	0	\$2,500	\$2,500
49 - Other Financing Sources	\$54,000	\$2,268	0	0	0
<b>Total Revenues</b>	<b>\$11,766,755</b>	<b>\$11,435,407</b>	<b>\$12,111,500</b>	<b>\$10,138,854</b>	<b>\$11,225,671</b>
<b>Expenses</b>					
51 - Personnel Costs	\$6,243,758	\$6,765,369	\$6,725,928	\$5,072,498	\$5,937,570
52 - Contractual Services	\$691,020	\$674,570	\$751,107	\$748,333	\$827,433
53 - Commodities	\$845,049	\$842,726	\$853,572	\$768,963	\$853,572
54 - Capital Outlay	\$883,072	\$976,359	\$1,436,121	\$882,000	\$742,000
55 - Grants, Claims, Shared Revenue	\$489,825	\$411,609	\$472,000	\$597,218	\$597,218
57 - Nonexpense Items	\$2,361,000	\$2,256,000	\$2,256,000	\$2,256,000	\$2,256,000
58 - Reserves	0	0	\$15,000	\$15,000	\$15,000
<b>Total Expenses</b>	<b>\$11,513,724</b>	<b>\$11,926,632</b>	<b>\$12,509,728</b>	<b>\$10,340,012</b>	<b>\$11,228,793</b>
<b>Net Change in Fund Balance</b>	<b>\$253,031</b>	<b>(\$491,225)</b>	<b>(\$398,228)</b>	<b>(\$201,158)</b>	<b>(\$3,122)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$714,262</b>	<b>\$223,037</b>	<b>\$212,902</b>	<b>\$21,878</b>	<b>\$18,757</b>
<b>CAFR Ending Fund Balance</b>	<b>\$2,393,023</b>	<b>\$1,794,776</b>	<b>\$1,891,663</b>	<b>\$1,593,618</b>	<b>\$1,590,496</b>



## Fund: 562 - Public Levee

The Public Levee Enterprise Fund is the primary source of revenues for the operation of the Public Levee facility in the Fairfax District. This facility consists of industrial spaces. In 2014 NorthPoint Development began redevelopment of the 25 acres of the public levee operations with the existing buildings has been demolished and in their place a new 396,000 square-foot industrial building has been constructed. The primary sources of revenues for this fund are rent and management leases for the property. These revenues are used to pay operating and debt service expenses for the facility.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
46 - Interest Income	\$6,579	\$9,640	\$10,000	\$5,500	\$6,500
47 - Miscellaneous Revenue	\$329,544	\$330,390	\$330,000	\$331,000	\$332,500
<b>Total Revenues</b>	<b>\$336,123</b>	<b>\$340,030</b>	<b>\$340,000</b>	<b>\$336,500</b>	<b>\$339,000</b>
<b>Expenses</b>					
52 - Contractual Services	\$62,911	\$65,236	\$70,000	\$75,600	\$75,600
54 - Capital Outlay	0	\$1,318	\$10,000	\$28,680	\$10,000
57 - Nonexpense Items	\$256,740	\$257,440	\$258,040	\$258,040	\$258,540
58 - Reserves	0	0	\$50,000	\$50,000	\$50,000
<b>Total Expenses</b>	<b>\$319,651</b>	<b>\$323,994</b>	<b>\$388,040</b>	<b>\$412,320</b>	<b>\$394,140</b>
<b>Net Change in Fund Balance</b>	<b>\$16,472</b>	<b>\$16,036</b>	<b>(\$48,040)</b>	<b>(\$75,820)</b>	<b>(\$55,140)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$308,515</b>	<b>\$324,551</b>	<b>\$213,035</b>	<b>\$248,731</b>	<b>\$193,591</b>
<b>CAFR Ending Fund Balance</b>	<b>\$173,273</b>	<b>\$190,213</b>	<b>\$77,793</b>	<b>\$114,393</b>	<b>\$59,253</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 560 - Sewer System

The Sewer System Enterprise Fund is the primary resource for expenditures of Water Pollution Control. All revenues generated are used to fund the debt service, maintenance, and operations of the primary and secondary sewage treatment operations.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$12,819	\$12,950	\$16,500	\$13,500	\$13,500
42 - Permits And Licenses	\$307,250	\$410,555	\$336,000	\$336,000	\$336,000
44 - Charges for Services	\$38,928,222	\$39,825,616	\$43,246,000	\$41,826,800	\$43,908,500
46 - Interest Income	\$523,017	\$730,682	\$700,000	\$472,500	\$539,000
47 - Miscellaneous Revenue	\$15,310	\$3,250	\$5,000	\$5,000	\$5,000
48 - Reimbursements	\$130,669	\$198,766	\$40,000	\$65,000	\$65,000
49 - Other Financing Sources	0	\$325,000	\$430,000	0	0
<b>Total Revenues</b>	<b>\$39,917,287</b>	<b>\$41,506,820</b>	<b>\$44,773,500</b>	<b>\$42,718,800</b>	<b>\$44,867,000</b>
<b>Expenses</b>					
51 - Personnel Costs	\$9,801,987	\$10,256,272	\$11,593,893	\$10,490,299	\$10,917,864
52 - Contractual Services	\$3,385,462	\$3,607,462	\$4,862,979	\$4,584,909	\$5,267,809
53 - Commodities	\$3,874,012	\$4,047,392	\$5,491,661	\$5,162,261	\$5,767,361
54 - Capital Outlay	\$9,602,466	\$12,997,266	\$15,202,800	\$13,757,800	\$14,232,150
55 - Grants, Claims, Shared Revenue	\$5,993,136	\$5,648,163	\$6,548,400	\$6,060,771	\$6,360,771
56 - Debt Service	\$4,534,250	\$3,858,072	\$10,096,000	\$10,096,000	\$2,055,000
57 - Nonexpense Items	\$5,774,825	\$5,769,186	\$6,025,661	\$6,081,965	\$7,138,610
58 - Reserves	0	0	\$500,000	\$250,000	\$250,000
<b>Total Expenses</b>	<b>\$42,966,138</b>	<b>\$46,183,812</b>	<b>\$60,321,394</b>	<b>\$56,484,005</b>	<b>\$51,989,565</b>
<b>Net Change in Fund Balance</b>	<b>(\$3,048,851)</b>	<b>(\$4,676,993)</b>	<b>(\$15,547,894)</b>	<b>(\$13,765,205)</b>	<b>(\$7,122,565)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$26,086,816</b>	<b>\$21,409,823</b>	<b>\$2,243,120</b>	<b>\$7,644,618</b>	<b>\$522,053</b>
<b>CAFR Ending Fund Balance</b>	<b>\$28,709,902</b>	<b>\$15,360,137</b>	<b>\$4,866,206</b>	<b>\$1,594,932</b>	<b>(\$5,527,633)</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 566 - Stadium

The Stadium T-Bones Enterprise Fund records revenues and expenditures associated with the baseball stadium. The government purchased the stadium in 2014, with the issuance of \$8.1 million in STAR bonds paid off in December 2016. A \$2.2 million capital reserve was established with the additional funding for stadium maintenance projects. The government has entered into a multi-year management agreement with the Kansas City T-Bones baseball club.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
46 - Interest Income	\$15,986	\$20,901	\$20,000	\$13,000	\$16,000
47 - Miscellaneous Revenue	\$35,254	\$33,983	\$35,000	\$35,000	\$35,000
48 - Reimbursements	\$162,374	\$122,214	0	0	0
49 - Other Financing Sources	\$558,983	\$500,000	\$500,000	\$500,000	\$500,000
<b>Total Revenues</b>	<b>\$772,597</b>	<b>\$677,098</b>	<b>\$555,000</b>	<b>\$548,000</b>	<b>\$551,000</b>
<b>Expenses</b>					
52 - Contractual Services	\$203,893	\$274,524	\$193,600	\$227,600	\$227,600
53 - Commodities	\$272,093	\$234,483	\$300,000	\$300,000	\$300,000
54 - Capital Outlay	\$123,148	\$96,944	\$300,000	\$300,000	0
57 - Nonexpense Items	0	0	0	\$1,170,000	0
58 - Reserves	0	0	\$50,000	\$50,000	\$50,000
<b>Total Expenses</b>	<b>\$599,134</b>	<b>\$605,951</b>	<b>\$843,600</b>	<b>\$2,047,600</b>	<b>\$577,600</b>
<b>Net Change in Fund Balance</b>	<b>\$173,463</b>	<b>\$71,147</b>	<b>(\$288,600)</b>	<b>(\$1,499,600)</b>	<b>(\$26,600)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$2,398,906</b>	<b>\$2,470,053</b>	<b>\$1,971,706</b>	<b>\$970,453</b>	<b>\$943,853</b>
<b>CAFR Ending Fund Balance</b>	<b>\$1,683,330</b>	<b>\$1,727,365</b>	<b>\$1,256,130</b>	<b>\$227,765</b>	<b>\$201,165</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 563 - Stormwater Utility

Revenue from this fund are received from the stormwater utility fee and are used to fund the operations, maintenance, capital improvements and debt service of the Unified Government's Municipal Separate Storm Sewer System (MS4).

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
45 - Fines/Forfeits/Fees	\$3,467,149	\$3,483,161	\$3,460,000	\$3,460,000	\$3,460,000
46 - Interest Income	\$63,290	\$82,024	\$85,000	\$50,000	\$55,000
47 - Miscellaneous Revenue	\$13,745	\$715,961	0	0	0
48 - Reimbursements	0	0	\$600,000	\$600,000	0
<b>Total Revenues</b>	<b>\$3,544,184</b>	<b>\$4,281,146</b>	<b>\$4,145,000</b>	<b>\$4,110,000</b>	<b>\$3,515,000</b>
<b>Expenses</b>					
51 - Personnel Costs	\$416,914	\$374,856	\$514,865	\$427,000	\$437,069
52 - Contractual Services	\$216,171	\$209,122	\$266,903	\$266,650	\$266,650
53 - Commodities	\$646	\$293	\$2,000	\$2,000	\$2,000
54 - Capital Outlay	\$1,395,651	\$1,686,107	\$1,525,000	\$1,530,000	\$2,150,000
55 - Grants, Claims, Shared Revenue	\$346,941	\$370,941	\$386,000	\$378,411	\$378,411
56 - Debt Service	\$4,744	\$7,395	\$175,000	\$175,000	0
57 - Nonexpense Items	\$1,249,230	\$1,718,790	\$1,729,131	\$1,729,588	\$1,855,617
<b>Total Expenses</b>	<b>\$3,630,297</b>	<b>\$4,367,504</b>	<b>\$4,598,899</b>	<b>\$4,508,649</b>	<b>\$5,089,747</b>
<b>Net Change in Fund Balance</b>	<b>(\$86,113)</b>	<b>(\$86,358)</b>	<b>(\$453,899)</b>	<b>(\$398,649)</b>	<b>(\$1,574,747)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$2,084,423</b>	<b>\$1,998,065</b>	<b>\$116,971</b>	<b>\$1,599,416</b>	<b>\$24,669</b>
<b>CAFR Ending Fund Balance</b>	<b>\$2,505,512</b>	<b>\$1,900,597</b>	<b>\$538,060</b>	<b>\$1,501,948</b>	<b>(\$72,799)</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 565 - Sunflower Hills Golf

The Sunflower Hills Golf Course Fund is an enterprise fund which accounts for the revenues and expenses of the Sunflower Hills Golf Course, which is a municipal (public) course. This fund represents the user fees generated from the use of the course by the public and related expenses for operation of the golf course. Revenues are generated from greens fees, cart rentals, and concessions.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
44 - Charges for Services	\$646,631	\$662,945	\$660,900	\$660,900	\$689,464
46 - Interest Income	\$171	\$678	\$200	\$875	\$1,000
49 - Other Financing Sources	\$79,500	\$30,000	\$30,000	\$30,000	\$56,700
<b>Total Revenues</b>	<b>\$726,302</b>	<b>\$693,623</b>	<b>\$691,100</b>	<b>\$691,775</b>	<b>\$747,164</b>
<b>Expenses</b>					
51 - Personnel Costs	\$309,414	\$316,944	\$327,007	\$317,765	\$329,631
52 - Contractual Services	\$204,303	\$213,984	\$192,695	\$192,526	\$229,226
53 - Commodities	\$132,584	\$124,250	\$129,300	\$129,300	\$129,300
54 - Capital Outlay	\$63,747	\$3,713	\$16,000	0	\$22,000
55 - Grants, Claims, Shared Revenue	\$228	0	0	0	0
58 - Reserves	0	0	\$20,000	\$30,000	\$40,000
<b>Total Expenses</b>	<b>\$710,276</b>	<b>\$658,891</b>	<b>\$685,002</b>	<b>\$669,591</b>	<b>\$750,157</b>
<b>Net Change in Fund Balance</b>	<b>\$16,026</b>	<b>\$34,732</b>	<b>\$6,098</b>	<b>\$22,184</b>	<b>(\$2,993)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$10,187</b>	<b>\$44,919</b>	<b>\$24,856</b>	<b>\$67,102</b>	<b>\$64,110</b>
<b>CAFR Ending Fund Balance</b>	<b>(\$8,509)</b>	<b>\$30,171</b>	<b>\$6,160</b>	<b>\$52,355</b>	<b>\$49,362</b>



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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# OTHER FUNDS



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Fund: 175 - County - Library

The County Library Fund allocates revenue to the Kansas City, KS School District #500 public library and the Bonner Springs City Library. The library tax is levied upon property owners and residents outside the USD #500 and Bonner Springs taxing districts. This includes Kansas City and Edwardsville property owners in the Bonner Springs School District and Piper and Turner School District property owners.

Account Type Description	2018 Actual	2019 Actual	2020 Original	2020 Amended	2021 Budget
<b>Revenues</b>					
41 - Tax Revenue	\$2,941,629	\$3,152,000	\$3,213,082	\$3,241,934	\$3,451,781
46 - Interest Income	\$13,189	\$21,653	\$25,000	\$15,000	\$18,000
<b>Total Revenues</b>	<b>\$2,954,818</b>	<b>\$3,173,653</b>	<b>\$3,238,082</b>	<b>\$3,256,934</b>	<b>\$3,469,781</b>
<b>Expenses</b>					
52 - Contractual Services	\$1,087	\$834	\$1,650	\$1,650	\$1,650
57 - Nonexpense Items	\$2,784,480	\$2,923,704	\$3,069,889	\$3,069,889	\$3,315,480
58 - Reserves	0	0	\$294,083	\$294,083	\$317,742
<b>Total Expenses</b>	<b>\$2,785,567</b>	<b>\$2,924,538</b>	<b>\$3,365,622</b>	<b>\$3,365,622</b>	<b>\$3,634,872</b>
<b>Net Change in Fund Balance</b>	<b>\$169,251</b>	<b>\$249,115</b>	<b>(\$127,540)</b>	<b>(\$108,688)</b>	<b>(\$165,091)</b>
<b>Cash Basis Ending Fund Balance</b>	<b>\$1,042,753</b>	<b>\$1,291,868</b>	<b>\$804,387</b>	<b>\$1,183,180</b>	<b>\$1,018,089</b>
<b>CAFR Ending Fund Balance</b>	<b>\$1,042,751</b>	<b>\$1,291,865</b>	<b>\$804,385</b>	<b>\$1,183,177</b>	<b>\$1,018,086</b>

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**

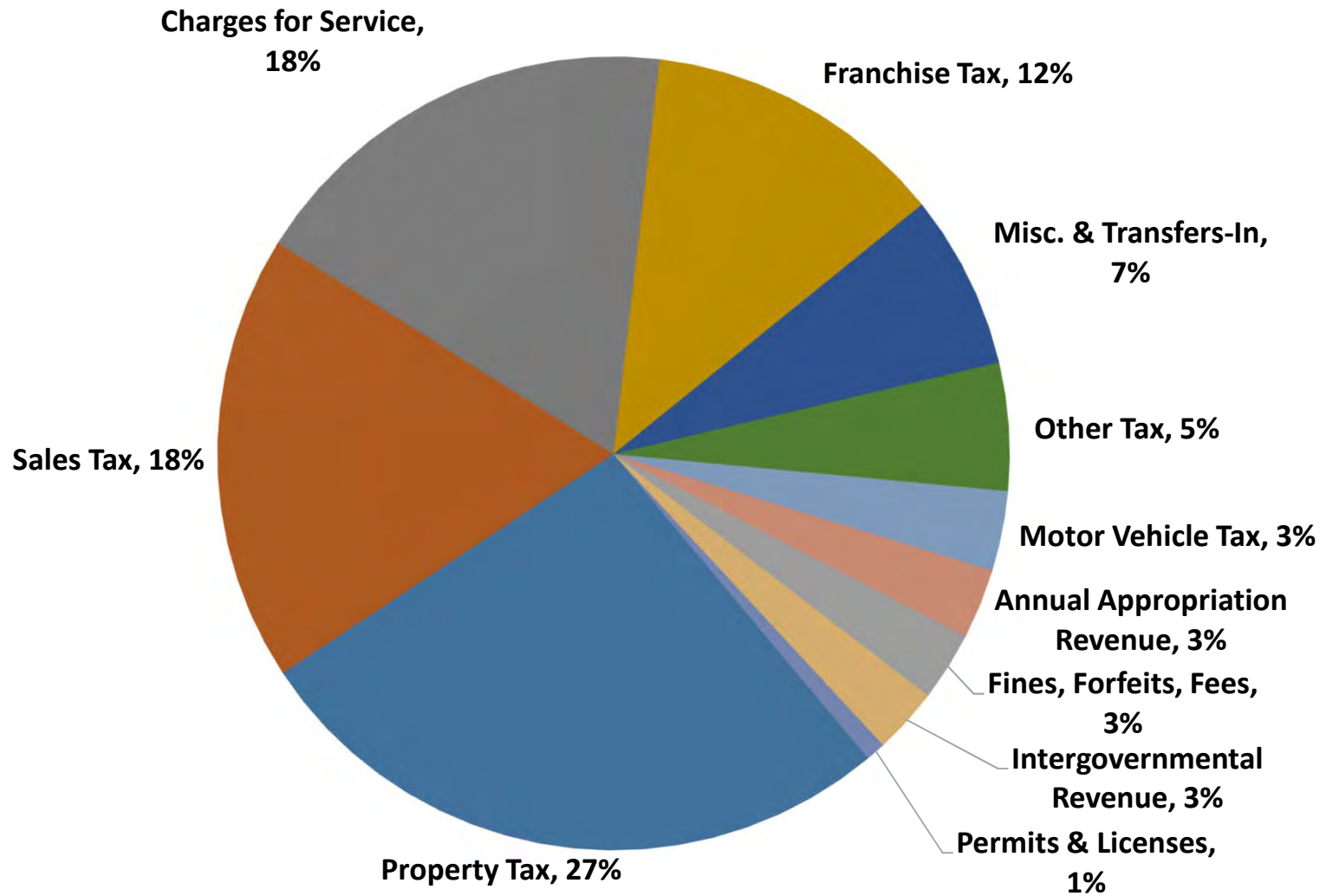


# REVENUE SUMMARY

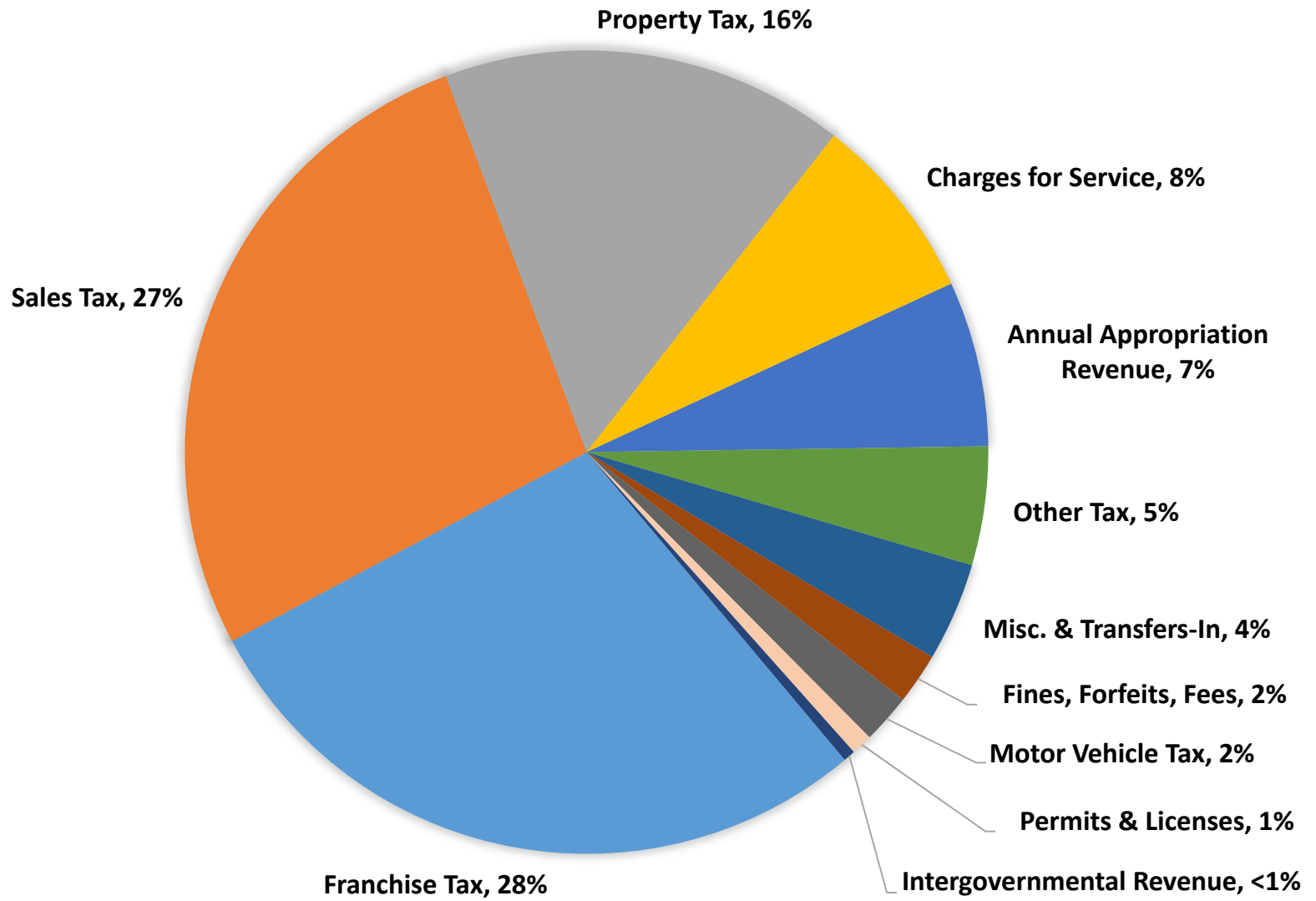




## SOURCES (REVENUES) OF SUPPORT - OVERALL 2021 BUDGET - \$362.2M

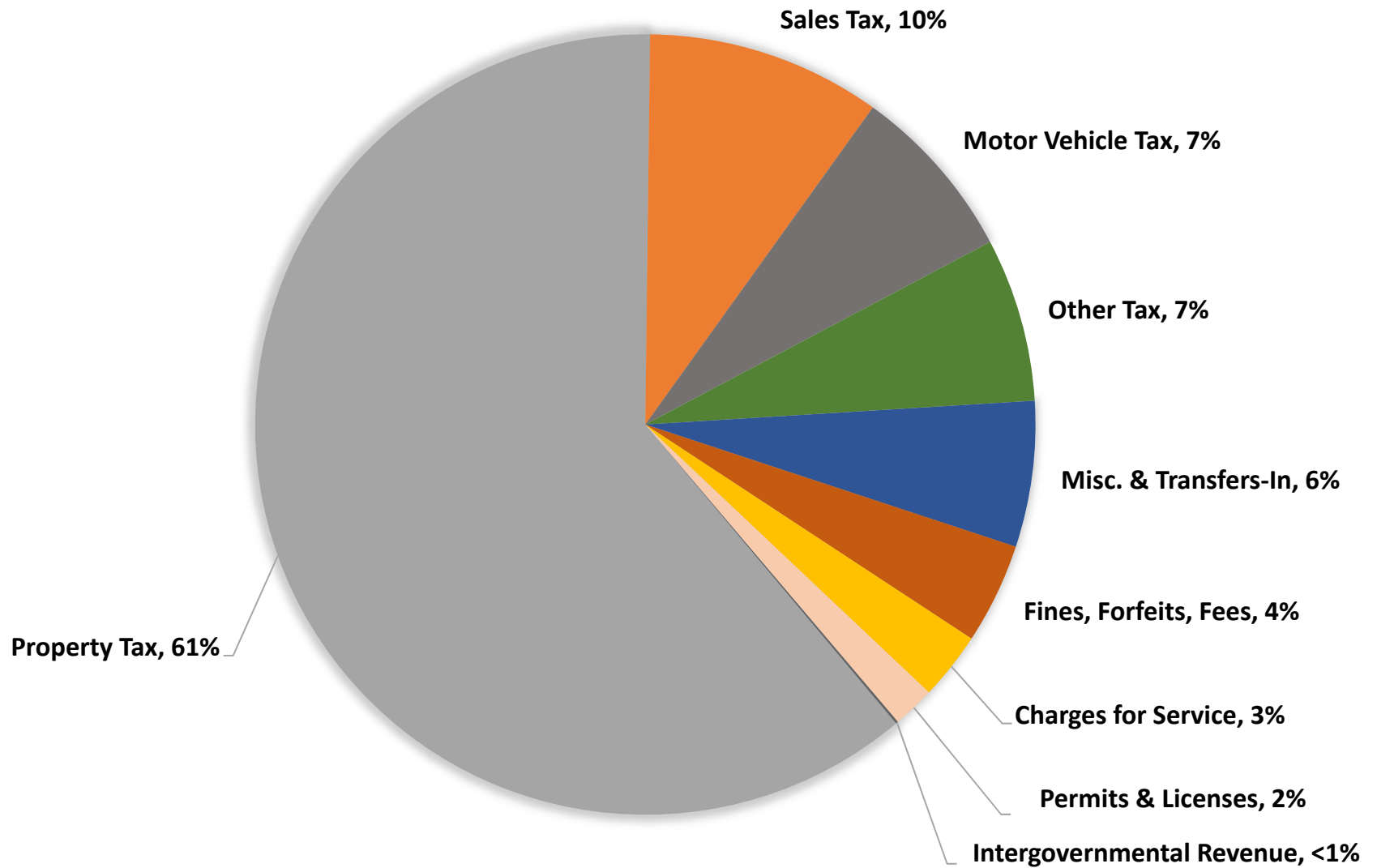


## SOURCES OF SUPPORT - CITY GENERAL FUND 2021 BUDGET - \$154.8M

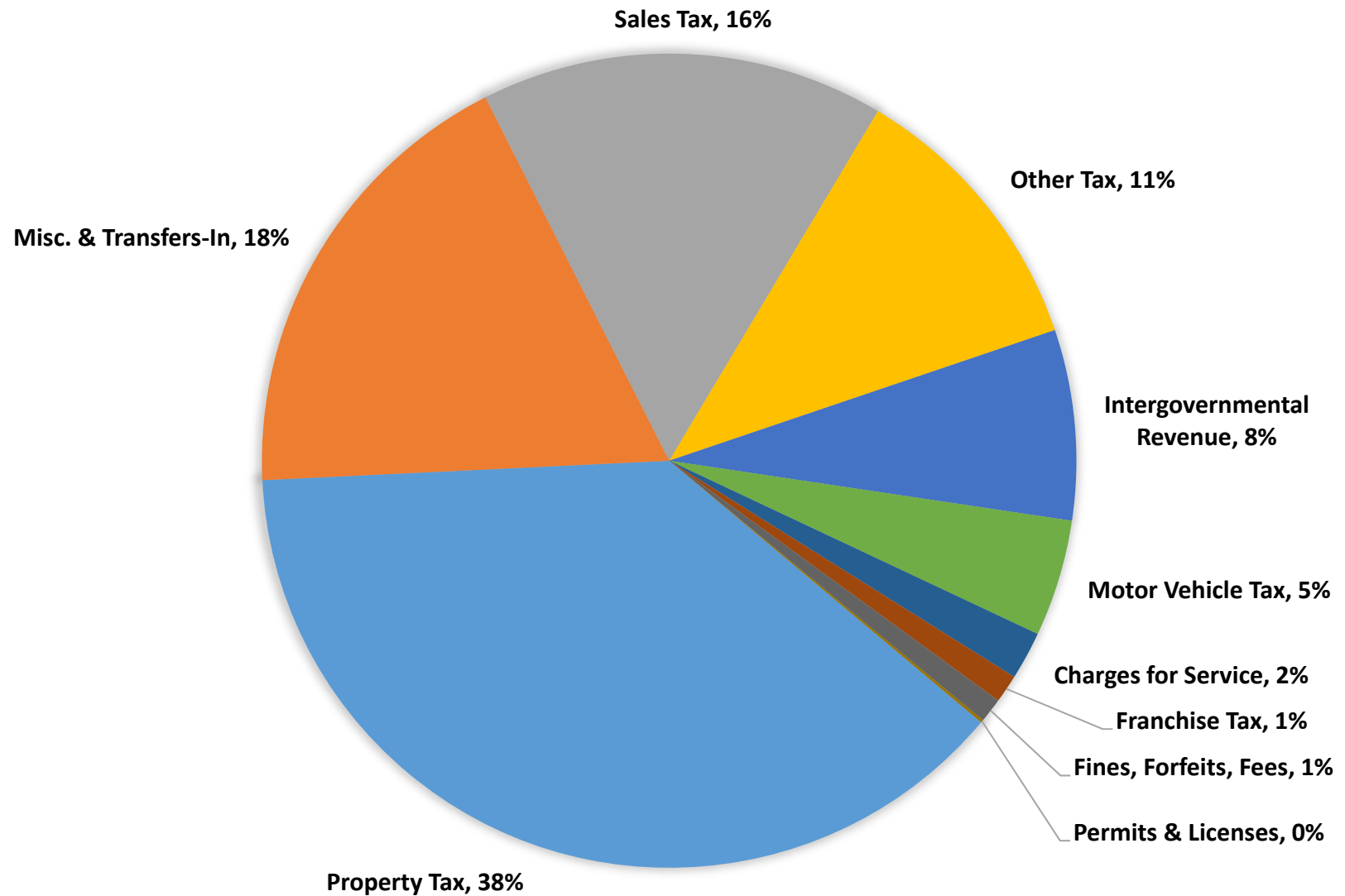




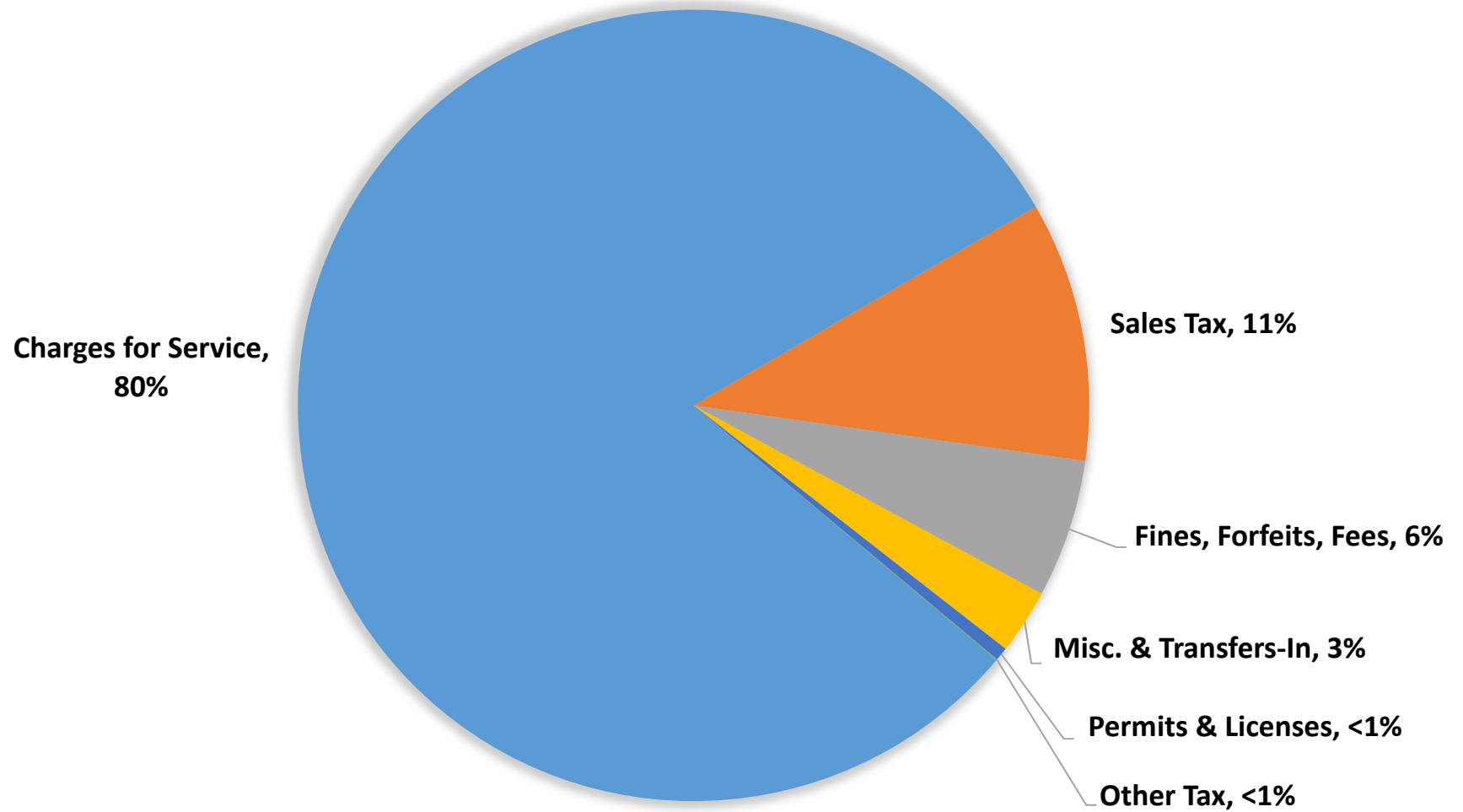
**SOURCES OF SUPPORT - COUNTY GENERAL FUND  
2021 BUDGET - \$67.8M**



**SOURCES OF SUPPORT - OTHER GOVERNMENTAL FUNDS  
2021 BUDGET - \$75M**



## SOURCES OF SUPPORT - ENTERPRISE FUNDS 2021 BUDGET - \$61.2M



# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
<b>110 - City - General Fund</b>						
Real Est Prop - Ad Valorem Tax	23,287,753	24,354,510	24,075,155	25,162,825	1,405,865	5.839%
Personal Property-Rec Vehicle	10,075	8,645	9,571	9,460	(111)	-1.16%
Personal Prop - Motor Vehicle	3,197,778	2,843,796	3,037,889	2,947,687	(90,202)	-2.969%
IRB PILOT/Tax Abatement Tax	397,384	440,000	401,110	426,600	25,490	6.355%
Special Assessment Tax	414,170	270,000	350,000	350,000	0	0.00%
Motor Vehicle Rent Excise Tax	16,313	16,500	13,594	17,128	3,534	25.997%
Motor Vehicle Taxes-16/20M	8,124	5,528	7,718	7,490	(228)	-2.954%
Commercial MV Taxes	133,689	116,608	127,005	115,315	(11,690)	-9.204%
Personal Property-Watercraft	0	6,398	0	7,201	0	100.00%
Sales Tax - County	12,377,451	12,535,750	10,347,920	11,215,912	867,992	8.388%
Sales Tax - City	15,389,242	15,487,750	12,755,494	13,946,412	1,190,918	9.337%
Compensating Use Tax-County	3,124,633	3,485,000	4,176,302	4,426,881	250,579	6.00%
Compensating Use Tax-City	3,904,879	4,100,000	5,311,053	5,629,716	318,663	6.00%
Annual Appropriation Revenue	0	10,096,605	10,082,490	10,304,980	222,490	2.207%
Sales Tax - Tourism	353,062	0	282,449	310,694	28,245	10.00%
TDD Revenue	121,527	194,750	85,069	93,575	8,506	9.999%
CID Revenue	13,158	21,000	9,210	10,131	921	10.00%
Stadium Ticket Tax Revenue	1,127,430	780,000	0	1,218,429	0	100.00%
STAR Sales Tax County	3,313,555	3,267,957	2,286,889	2,515,578	228,689	10.00%
STAR Sales Tax City	4,827,239	4,794,658	3,334,501	3,667,951	333,450	10.00%
STAR Comp Use Tax County	74,612	64,918	86,932	92,148	5,216	6.00%
STAR Comp Use Tax City	106,520	93,141	124,194	131,645	7,451	5.999%
Franchise Tax-Video Service	432,324	450,000	440,000	450,000	10,000	2.273%
Franchise Tax-Gas	2,460,837	3,300,000	1,945,811	2,334,973	389,162	20.00%
Franchise Tax-Electricity	28,907,124	32,706,564	27,360,380	28,728,399	1,368,019	5.00%
Franchise Tax-Sewer	5,286,802	5,870,000	5,570,000	5,870,000	0	0.00%
Franchise Tax-Water	5,301,942	5,561,393	5,316,134	5,581,941	265,807	5.00%
Franchise Tax-Cable Television	659,165	650,000	700,000	670,000	(30,000)	-4.286%
Franchise Tax-Telephone	215,237	255,000	185,000	150,000	(35,000)	-18.919%
Johnson Co Water Dist PILOT	110,000	52,500	52,500	52,500	0	0.00%
Liquor Tax-Alcohol Liquor Tax	552,242	605,000	441,793	553,748	111,955	25.341%
Occupation Business Tax	2,215,664	2,150,000	2,200,000	2,288,000	88,000	4.00%
Billboard Occupation Tax	136,950	140,000	109,560	113,942	4,382	4.00%
Other Taxes	1,147,313	1,203,779	918,880	1,181,732	262,852	28.606%
Delinquent-Ad Valorem Prop Tax	864,467	791,810	803,954	1,009,365	205,411	25.55%
Delinquent-Spec Assessment Tax	103,210	105,000	95,985	120,510	24,525	25.551%
Cereal Malt Beverag	12,725	11,000	12,471	12,720	249	1.997%
Animal License	16,225	24,000	15,901	16,219	318	2.00%
Misc Business Permits	22,850	24,000	22,393	22,841	448	2.001%
Amusement Devices	46,575	55,000	45,644	46,556	912	1.998%
Security Guard Permits	48,240	42,000	47,275	48,221	946	2.001%
Contractor's License	52,943	85,000	51,884	52,921	1,037	1.999%
Other Regulatory License Fees	56,874	60,000	55,737	56,851	1,114	1.999%
Taxi Certification Permits	1,100	3,000	1,078	1,100	22	2.041%
Landlord Rental License	669,455	680,000	656,066	669,187	13,121	2.00%
Rental License Misc Fees	1,600	500	1,568	1,599	31	1.977%
Vacant Prop Registration Fee	76,396	80,000	74,868	76,365	1,497	2.00%
Land Disturbance Fees	16,480	22,000	16,150	16,473	323	2.00%
Right-of-Way Permits	213,100	210,000	208,838	213,015	4,177	2.00%
Blasting Permits	0	100	100	102	2	2.00%
Driveway Permits	16,265	17,000	15,940	16,258	318	1.995%

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Hauling Permits	6,670	7,000	6,537	6,667	130	1.989%
Overweight Vehicle Permits	1,250	2,200	1,225	1,250	25	2.041%
Garage Sale Permits	5,380	7,000	5,272	5,378	106	2.011%
Street Closing Permits	4,830	0	4,733	4,828	95	2.007%
Fireworks Permits	51,273	60,000	50,248	51,252	1,004	1.998%
Federal - Other Grants	7,612	0	0	0	0	0.00%
State-KDOT	47,746	55,000	55,000	55,000	0	0.00%
Highway Connecting Links	251,316	188,000	200,000	200,000	0	0.00%
Gaming Revenue Allocation	480,000	480,000	480,000	480,000	0	0.00%
TaxAbatement IRB/NRA Appl Fees	105,476	460,000	160,000	160,000	0	0.00%
Court Costs	161,631	190,000	150,000	168,096	18,096	12.064%
Reproduction And Copying Fees	5,526	3,800	4,800	4,800	0	0.00%
Garnishment Fees	11,160	7,000	10,000	10,000	0	0.00%
Sale Of Books	0	100	100	100	0	0.00%
False Alarm Fee	49,665	47,000	40,000	51,652	11,652	29.13%
Sale of Reports/Photos/Prints	16,691	54,800	12,000	17,359	5,359	44.658%
Record Checks	270	500	250	281	31	12.40%
Jail Fee	22,392	20,000	20,000	20,000	0	0.00%
Animal Control - Vet Fees	1,930	2,000	1,608	2,007	399	24.813%
Animal Control-Boarding Fees	13,335	13,000	11,113	13,868	2,755	24.791%
Animal Control - Adoption Fees	58,711	70,000	48,926	61,059	12,133	24.799%
Parking - Lot Stamps	8,595	7,500	8,982	10,361	1,379	15.353%
Parking Meter Collections	105,749	140,000	81,691	109,979	28,288	34.628%
Parking - Lot Receipts	67,353	65,000	52,030	70,048	18,018	34.63%
Parking - Monthly Permits	287,166	282,000	221,836	298,653	76,817	34.628%
Bus Fares - Senior Groups	0	300	300	300	0	0.00%
Bus Fares - Bus/ATA	54,545	60,000	15,000	56,727	41,727	278.18%
Bus Fares - Dial-A-Ride	49,265	48,000	15,000	51,235	36,235	241.567%
DUI Video & Reports	102	200	100	106	6	6.00%
Residential Trash Fees	8,093,195	8,635,000	7,655,122	8,022,224	367,102	4.796%
Special Facility Bldg Use Fees	27,500	40,000	12,500	30,000	17,500	140.00%
Memorial Hall Bldg Use Evt Fee	133,050	50,000	66,525	138,372	71,847	108.00%
Memorial Hall Utility Fee	20,000	30,000	10,000	20,000	10,000	100.00%
Planning Fees	74,393	70,000	50,000	77,368	27,368	54.736%
Planning-Planning Review Fee	358,038	430,000	325,000	372,359	47,359	14.572%
Inspection-Bldg Inspection Fee	1,369,306	1,250,000	1,100,000	1,424,078	324,078	29.462%
Inspection-Bldg Serv Fees	0	0	0	500,000	500,000	100.00%
Fines - Municipal Court	2,272,232	2,400,000	1,100,000	2,363,121	1,263,121	114.829%
Fines - Parking Violations	129,976	120,000	100,407	135,175	34,768	34.627%
Fines-Animal Control Stray Ani	579	2,500	2,500	2,550	50	2.00%
Fines-NRC Citations	114,492	80,000	90,000	91,800	1,800	2.00%
Penalty Fee Waste Management	0	0	0	0	0	0.00%
Penalty Fee Rental License	20,493	18,000	20,000	20,400	400	2.00%
Penalty Fee Occupation Tax	64,565	65,000	65,000	66,300	1,300	2.00%
Penalty-Development Agreement	753,946	375,000	611,900	375,000	(236,900)	-38.715%
Law Enforcement Training Fee	65,517	65,000	65,000	66,300	1,300	2.00%
Code Enforcement Fees	22,797	0	25,000	25,500	500	2.00%
Appeal Filing Fees	25	200	200	200	0	0.00%
Tax Abatement Monitoring Fees	23,000	30,000	25,000	25,500	500	2.00%
Interest - Investments	791,409	900,000	395,008	480,729	85,721	21.701%
Market Value Adjustment	41,628	0	0	0	0	0.00%
Ground Leases	18,000	18,000	18,000	18,000	0	0.00%
Reardon Center-Management Fee	2,829	10,000	0	0	0	0.00%

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Contributions and Donations	1,529,751	1,589,531	1,223,801	1,590,941	367,140	30.00%
Miscellaneous Receipts	13,925	37,600	13,000	12,575	(425)	-3.269%
Reim Expense-Indirect Costs	787,786	1,020,000	975,000	975,000	0	0.00%
Reim Expense-Computer Charges	0	100	120	120	0	0.00%
Reim Expense-BPU	161,300	155,000	155,000	155,000	0	0.00%
Reim Expense-Insurance	21,490	200	23,610	200	(23,410)	-99.153%
Reim Expense-Other	187,907	198,200	214,345	212,470	(1,875)	-0.875%
Reim Expense-Economic Develop	128,915	55,000	130,000	130,000	0	0.00%
Reim Expense-Racetrack	40,000	40,000	40,000	40,000	0	0.00%
Reim Expense-Overtime	53,240	10,000	10,000	10,000	0	0.00%
Reim Expense-Garage	12,990	30,000	28,700	26,000	(2,700)	-9.408%
Reim Expense-Restitution	0	500	450	400	(50)	-11.111%
Reim Exp-Police Fed Task Force	205,386	150,000	150,000	170,000	20,000	13.333%
Sale Of Fixed Assets	0	30,000	30,000	30,000	0	0.00%
Sale of Land	0	50,000	2,050,000	50,000	(2,000,000)	-97.561%
Operating Transfers-In	2,256,300	2,256,000	7,276,000	2,256,000	(4,900,000)	-67.345%
<b>110 - City - General Fund Sub-Total</b>	<b>143,514,294</b>	<b>160,619,391</b>	<b>149,984,394</b>	<b>154,787,984</b>	<b>4,803,590</b>	<b>3.203%</b>
Expenditures	145,383,865	163,524,635	157,182,778	157,256,141	73,363	0.047%
Fund Balance Change	(1,869,570)	(2,905,244)	(7,198,384)	2,468,157	9,666,541	-134.288%
<b>113 - Consolidated Parks-General</b>						
Real Est Prop - Ad Valorem Tax	1,710,885	1,792,209	1,771,365	1,854,613	101,257	5.716%
Personal Property-Rec Vehicle	699	684	664	735	71	10.693%
Personal Prop - Motor Vehicle	207,398	204,654	197,028	211,924	14,896	7.56%
IRB PILOT/Tax Abatement Tax	35,921	35,000	36,530	37,140	610	1.67%
Motor Vehicle Rent Excise Tax	945	900	788	993	205	26.015%
Motor Vehicle Taxes-16/20M	537	372	510	533	23	4.51%
Commercial MV Taxes	8,647	8,257	8,214	8,352	138	1.68%
Personal Property-Watercraft	0	498	0	566	0	100.00%
Delinquent-Ad Valorem Prop Tax	53,126	35,345	49,408	62,031	12,623	25.548%
Annual Appropriation City Gen	3,700,000	3,400,000	3,400,000	3,270,000	0	0.00%
Sale of Chemicals	8,733	7,200	8,000	8,000	0	0.00%
Rent - Miscellaneous	5,227	0	3,500	3,500	0	0.00%
Special Event Fees	11,140	15,300	7,650	15,606	7,956	104.00%
Class Fees	8,548	15,900	7,950	16,218	8,268	104.00%
League - Basketball	1,100	0	0	0	0	0.00%
League - Softball	16,250	15,000	7,500	15,300	7,800	104.00%
League - Volleyball	450	150	125	153	28	22.40%
Lesson and League Fees	21,744	24,500	12,250	24,990	12,740	104.00%
Pre-School Fees	73,290	120,100	60,100	122,502	62,402	103.83%
Summer Playground Fees	18,722	10,000	5,000	10,200	5,200	104.00%
League - Soccer	28,805	34,000	17,000	34,680	17,680	104.00%
Swimming Pool Fees	6,680	7,500	3,750	7,650	3,900	104.00%
Youth Activity Fees	25,094	25,000	12,500	25,500	13,000	104.00%
Recreation Center Rentals	17,382	95,500	47,750	97,410	49,660	104.00%
County Park Shelter Rentals	3,040	0	0	0	0	0.00%
Park Shelter Rentals	201,802	190,000	107,542	214,200	106,658	99.178%
Renaissance Festival	89,000	87,000	0	88,740	0	100.00%
Contributions and Donations	100,000	100,000	100,000	100,000	0	0.00%
Miscellaneous Receipts	50,740	100	100	100	0	0.00%
Reim Expense-Insurance	0	300	300	300	0	0.00%
Reim Expense-Other	0	500	475	450	(25)	-5.263%
Cancelled Prior Year PO's	2,807	0	0	0	0	0.00%
<b>113 - Consolidated Parks-General Sub-Total</b>	<b>6,408,713</b>	<b>6,225,969</b>	<b>5,865,999</b>	<b>6,232,386</b>	<b>366,387</b>	<b>6.246%</b>



# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Expenditures	6,606,919	6,274,145	5,707,200	6,684,681	977,481	17.127%
Fund Balance Change	(198,207)	(48,176)	158,799	452,295	293,496	184.822%
<b>160 - County - General</b>						
Real Est Prop - Ad Valorem Tax	38,338,280	40,180,983	39,713,660	41,580,045	2,270,176	5.716%
Personal Property-Rec Vehicle	15,673	15,328	14,889	16,480	1,591	10.686%
Personal Prop - Motor Vehicle	4,649,822	4,588,303	4,417,331	4,751,285	333,954	7.56%
IRB PILOT/Tax Abatement Tax	805,344	825,000	818,950	832,778	13,828	1.689%
Motor Vehicle Rent Excise Tax	21,195	19,300	17,663	22,255	4,592	25.998%
Motor Vehicle Taxes-16/20M	12,046	8,344	11,444	11,950	506	4.422%
Commercial MV Taxes	193,858	185,131	184,166	187,256	3,090	1.678%
Personal Property-Watercraft	0	11,158	0	12,695	0	100.00%
Sales Tax - County	4,496,371	4,576,625	3,636,338	3,992,008	355,670	9.781%
Compensating Use Tax-County	1,138,569	1,127,500	1,523,258	1,614,654	91,396	6.00%
Sales Tax - Tourism	39,229	0	27,460	30,206	2,746	10.00%
STAR Sales Tax County	1,210,333	1,137,962	835,159	918,674	83,515	10.00%
STAR Comp Use Tax County	27,248	22,606	31,753	33,658	1,905	5.999%
Liquor Tax-Alcohol Liquor Tax	18,685	33,000	14,948	21,644	6,696	44.795%
Mortgage Registration Fee	607	0	0	0	0	0.00%
Other Taxes	2,294,626	2,361,260	1,837,760	2,363,465	525,705	28.606%
Delinquent-Ad Valorem Prop Tax	1,161,397	794,568	1,080,099	1,356,064	275,965	25.55%
Antique Vehicle License	5,945	6,000	5,826	5,943	117	2.008%
Auto Licenses	1,043,968	1,075,000	1,009,415	1,177,651	168,236	16.667%
Other State Shared Revenues	14,015	15,000	15,000	15,000	0	0.00%
Special City/County Highway	626	650	650	650	0	0.00%
Annual Appropriation City Gen	50,000	50,000	50,000	50,000	0	0.00%
Reproduction And Copying Fees	5,911	5,000	5,500	5,500	0	0.00%
Computer Services	313,039	220,500	300,500	306,500	6,000	1.997%
Vending/Telephone Commissions	13,624	35,000	15,000	15,000	0	0.00%
Jail Fee	1,717,024	1,440,000	1,380,000	1,434,600	54,600	3.957%
Parking - Lot Receipts	53	100	100	100	0	0.00%
Parking - Monthly Permits	84,358	94,000	65,167	87,732	22,565	34.626%
Sandstone Facility Use Fee	50,000	50,000	0	50,000	0	100.00%
Fines-Pre-Trial Services	32,151	43,200	36,200	36,924	724	2.00%
Penalty Fee-Bad Check Collect	5,854	7,000	7,000	7,140	140	2.00%
Penalty-Development Agreement	753,946	375,000	611,900	375,000	(236,900)	-38.715%
Officer Fee	1,306,603	1,375,000	1,300,000	1,404,000	104,000	8.00%
Treasurer Fees	176,756	200,100	150,100	200,100	50,000	33.311%
Sheriff Officer Fees	73,961	80,000	70,000	75,000	5,000	7.143%
District Court Office Fees	101,767	109,000	40,707	105,838	65,131	160.00%
Auto License Fees	26,025	32,000	20,430	23,835	3,405	16.667%
Document/Preparation/Atty Fees	0	10,000	10,000	10,200	200	2.00%
Annex Usage Fees	325,272	340,000	340,000	346,800	6,800	2.00%
Diversion Application Fee	192,136	215,000	76,854	199,821	122,967	160.001%
Heritage Trust Fees	44,966	60,000	45,000	45,900	900	2.00%
Interest - Investments	1,448,593	1,600,000	1,055,255	1,284,259	229,004	21.701%
Interest on Delinquent Taxes	1,700,193	1,485,000	1,700,000	1,700,000	0	0.00%
Market Value Adjustment	110,683	0	0	0	0	0.00%
Sand Royalties	953	1,000	0	0	0	0.00%
Landbank Sales	0	50,000	20,000	20,000	0	0.00%
Miscellaneous Receipts	51,715	153,000	107,570	107,225	(345)	-0.321%
Reim Expense-Indirect Costs	419,450	545,000	420,000	420,000	0	0.00%
Reim Expense-District Court	6,759	10,000	9,250	8,480	(770)	-8.324%
Reim Expense-BPU	121,134	104,000	125,000	125,000	0	0.00%

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Reim Expense-Other	98,397	69,350	69,020	65,545	(3,475)	-5.035%
Reim Expense-Overtime	3,510	0	0	0	0	0.00%
Reim Expense-Restitution	1,378	2,000	1,990	1,770	(220)	-11.055%
Reim Expense-District Coroner	23,687	35,000	28,750	25,500	(3,250)	-11.304%
Reimb-Juvenile Crt/Limited Act	14,514	13,000	13,250	13,760	510	3.849%
Reimb - NRA Fee	150,841	185,000	172,500	154,350	(18,150)	-10.522%
Reimb Exp - Abstract Fees	109,200	125,000	123,750	121,525	(2,225)	-1.798%
Cancelled Prior Year PO's	55,450	175,000	50,000	50,000	0	0.00%
Sale Of Fixed Assets	300	1,000	1,000	1,000	0	0.00%
<b>160 - County - General Sub-Total</b>	<b>65,078,038</b>	<b>66,277,968</b>	<b>63,617,562</b>	<b>67,822,765</b>	<b>4,205,203</b>	<b>6.61%</b>
Expenditures	61,900,890	66,882,495	67,427,544	70,060,657	2,633,113	3.905%
Fund Balance Change	3,177,149	(604,527)	(3,809,982)	2,237,892	6,047,874	-158.738%
<b>162 - County - Elections</b>						
Real Est Prop - Ad Valorem Tax	1,074,249	1,125,311	1,112,223	1,164,493	63,579	5.716%
Personal Property-Rec Vehicle	439	429	417	462	45	10.791%
Personal Prop - Motor Vehicle	130,223	128,500	123,712	133,065	9,353	7.56%
IRB PILOT/Tax Abatement Tax	22,555	23,000	22,940	23,320	380	1.656%
Motor Vehicle Rent Excise Tax	594	550	495	623	128	25.859%
Motor Vehicle Taxes-16/20M	337	234	321	335	14	4.361%
Commercial MV Taxes	5,429	5,185	5,158	5,244	86	1.667%
Personal Property-Watercraft	0	312	0	356	0	100.00%
Delinquent-Ad Valorem Prop Tax	32,861	27,672	30,561	38,369	7,808	25.549%
Reproduction And Copying Fees	1,683	3,000	3,000	3,000	0	0.00%
Miscellaneous Receipts	9,760	0	0	0	0	0.00%
Reim Expense-Other	10,179	50,000	50,000	50,000	0	0.00%
<b>162 - County - Elections Sub-Total</b>	<b>1,288,309</b>	<b>1,364,193</b>	<b>1,348,827</b>	<b>1,419,267</b>	<b>70,440</b>	<b>5.222%</b>
Expenditures	1,308,451	1,552,296	1,611,487	1,560,720	(50,768)	-3.15%
Fund Balance Change	(20,143)	(188,103)	(262,660)	141,453	404,113	-153.854%
<b>165 - County - Aging</b>						
Real Est Prop - Ad Valorem Tax	1,263,385	1,323,438	1,308,046	1,369,519	74,772	5.716%
Personal Property-Rec Vehicle	516	505	490	543	53	10.816%
Personal Prop - Motor Vehicle	153,151	151,125	145,493	156,493	11,000	7.561%
IRB PILOT/Tax Abatement Tax	26,526	27,000	26,970	27,430	460	1.706%
Motor Vehicle Rent Excise Tax	698	635	582	733	151	25.945%
Motor Vehicle Taxes-16/20M	397	275	377	394	17	4.509%
Commercial MV Taxes	6,385	6,098	6,066	6,168	102	1.682%
Personal Property-Watercraft	0	368	0	418	0	100.00%
Delinquent-Ad Valorem Prop Tax	38,433	32,672	35,742	44,874	9,132	25.55%
Reim Expense-Other	835	600	600	600	0	0.00%
Reimb-SPE	0	30,000	30,000	30,000	0	0.00%
Operating Transfers-In	360,000	360,000	360,000	416,800	56,800	15.778%
Miscellaneous Receipts	28,133	0	0	0	0	0.00%
Cancelled Prior Year PO's	8,078	0	0	0	0	0.00%
<b>165 - County - Aging Sub-Total</b>	<b>1,886,536</b>	<b>1,932,716</b>	<b>1,914,366</b>	<b>2,053,972</b>	<b>139,606</b>	<b>7.293%</b>
Expenditures	1,887,931	1,887,849	1,870,378	2,047,133	176,755	9.45%
Fund Balance Change	(1,394)	44,867	43,988	(6,839)	(50,827)	-115.547%
<b>170 - County - Mental Health</b>						
Real Est Prop - Ad Valorem Tax	522,908	547,763	541,393	566,836	30,948	5.716%
Personal Property-Rec Vehicle	214	209	203	225	22	10.837%
Personal Prop - Motor Vehicle	63,388	62,550	60,219	64,771	4,552	7.559%
IRB PILOT/Tax Abatement Tax	10,979	11,000	11,160	11,350	190	1.703%
Motor Vehicle Rent Excise Tax	289	265	241	303	62	25.726%
Motor Vehicle Taxes-16/20M	164	114	156	163	7	4.487%

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Commercial MV Taxes	2,643	2,524	2,511	2,553	42	1.673%
Personal Property-Watercraft	0	152	0	173	0	100.00%
Delinquent-Ad Valorem Prop Tax	16,066	7,672	14,941	18,759	3,818	25.554%
<b>170 - County - Mental Health Sub-Total</b>	<b>616,651</b>	<b>632,249</b>	<b>630,824</b>	<b>665,133</b>	<b>34,309</b>	<b>5.439%</b>
Expenditures	659,000	684,000	674,000	674,000	0	0.00%
Fund Balance Change	(42,349)	(51,751)	(43,176)	8,867	52,043	-120.537%
<b>171 - County-Developmental Disability</b>						
Real Est Prop - Ad Valorem Tax	425,250	265,089	262,006	274,319	14,977	5.716%
Personal Property-Rec Vehicle	174	101	165	109	(56)	-33.939%
Personal Prop - Motor Vehicle	51,550	30,271	48,972	31,346	(17,626)	-35.992%
IRB PILOT/Tax Abatement Tax	8,928	9,000	5,400	9,210	3,810	70.556%
Motor Vehicle Rent Excise Tax	235	215	196	247	51	26.02%
Motor Vehicle Taxes-16/20M	134	55	127	79	(48)	-37.795%
Commercial MV Taxes	2,149	1,221	2,042	1,235	(807)	-39.52%
Personal Property-Watercraft	0	74	0	84	0	100.00%
Delinquent-Ad Valorem Prop Tax	13,183	21,302	12,260	15,392	3,132	25.546%
Reim Expense-Other	39,330	35,000	40,000	40,000	0	0.00%
<b>171 - County-Developmental Disability Sub-Total</b>	<b>540,932</b>	<b>362,328</b>	<b>371,168</b>	<b>372,021</b>	<b>853</b>	<b>0.23%</b>
Expenditures	438,589	645,598	614,063	572,154	(41,909)	-6.825%
Fund Balance Change	102,343	(283,270)	(242,895)	200,133	443,028	-182.395%
<b>172 - County - Health Department</b>						
Real Est Prop - Ad Valorem Tax	1,917,329	2,188,839	2,163,382	2,265,052	123,667	5.716%
Personal Property-Rec Vehicle	783	835	744	898	154	20.699%
Personal Prop - Motor Vehicle	232,424	249,946	220,802	258,824	38,022	17.22%
IRB PILOT/Tax Abatement Tax	40,256	40,000	44,610	41,650	(2,960)	-6.635%
Motor Vehicle Rent Excise Tax	1,059	970	883	1,112	229	25.934%
Motor Vehicle Taxes-16/20M	602	455	572	651	79	13.811%
Commercial MV Taxes	9,690	10,085	9,206	10,201	995	10.808%
Personal Property-Watercraft	0	608	0	692	0	100.00%
Delinquent-Ad Valorem Prop Tax	58,714	45,345	54,604	68,556	13,952	25.551%
Retail Grocery License	18,975	17,000	17,000	17,000	0	0.00%
Child Care License	19,880	30,000	30,000	30,000	0	0.00%
Swimming Pool Permit	13,600	14,000	14,000	14,000	0	0.00%
Hauling Permits	5,950	11,000	11,000	11,000	0	0.00%
Septic Tank Inspection Permit	7,200	8,000	8,000	8,000	0	0.00%
State-KDHE	13,107	3,000	3,000	3,000	0	0.00%
General Clinic	230,668	240,200	240,200	240,200	0	0.00%
Laboratory Fees	30,288	20,000	20,000	20,000	0	0.00%
Immunizations	29,957	35,000	35,000	35,000	0	0.00%
Home Loan Insp Fee	0	500	500	500	0	0.00%
Water Analysis	0	100	100	100	0	0.00%
Refugee Screening	6	60,000	60,000	60,000	0	0.00%
Other Inspection Fees	0	2,400	2,400	2,400	0	0.00%
Contributions and Donations	251	0	0	0	0	0.00%
Miscellaneous Receipts	44,907	45,000	45,000	45,000	0	0.00%
Reim Expense-Indirect Costs	306,424	520,000	400,000	400,000	0	0.00%
Cancelled Prior Year PO's	13	0	0	0	0	0.00%
<b>172 - County - Health Department Sub-Total</b>	<b>2,982,082</b>	<b>3,543,283</b>	<b>3,381,003</b>	<b>3,533,836</b>	<b>152,833</b>	<b>4.52%</b>
Expenditures	3,261,207	3,534,768	3,409,501	3,592,720	183,220	5.374%
Fund Balance Change	(279,125)	8,515	(28,498)	58,884	87,382	-306.628%
<b>175 - County - Library</b>						
Real Est Prop - Ad Valorem Tax	2,723,385	2,844,820	2,828,648	3,002,122	233,082	8.24%
Personal Property-Rec Vehicle	1,291	2,073	1,226	1,377	58	4.731%

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Personal Prop - Motor Vehicle	268,541	262,600	255,114	278,207	11,990	4.70%
IRB PILOT/Tax Abatement Tax	103,482	80,000	105,230	107,010	1,780	1.692%
Motor Vehicle Rent Excise Tax	230	200	192	241	49	25.521%
Motor Vehicle Taxes-16/20M	900	689	855	893	40	4.678%
Commercial MV Taxes	14,576	9,683	13,847	14,568	651	4.701%
Personal Property-Watercraft	0	0	0	1,133	0	0.00%
Delinquent-Ad Valorem Prop Tax	39,594	13,017	36,822	46,230	9,408	25.55%
Interest - Investments	21,653	25,000	15,000	18,000	3,000	20.00%
<b>175 - County - Library Sub-Total</b>	<b>3,173,653</b>	<b>3,238,082</b>	<b>3,256,934</b>	<b>3,469,781</b>	<b>212,847</b>	<b>6.535%</b>
Expenditures	2,924,538	3,365,622	3,365,622	3,634,872	269,250	8.00%
Fund Balance Change	249,115	(127,540)	(108,688)	165,091	273,779	-251.894%
<b>181 - County - Jail Commissary Fund</b>						
Jail Commissary	50,675	55,000	55,000	55,000	0	0.00%
Operating Transfers-In	0	0	0	0	0	0.00%
<b>181 - County - Jail Commissary Fund Sub-Total</b>	<b>50,675</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>0</b>	<b>0.00%</b>
Expenditures	2,363	100,000	100,000	100,000	0	0.00%
Fund Balance Change	48,312	(45,000)	(45,000)	45,000	90,000	-200.00%
<b>206 - Register of Deeds Tech Fund</b>						
Officer Fee	172,646	160,000	175,000	190,000	15,000	8.571%
<b>206 - Register of Deeds Tech Fund Sub-Total</b>	<b>172,646</b>	<b>160,000</b>	<b>175,000</b>	<b>190,000</b>	<b>15,000</b>	<b>8.571%</b>
Expenditures	126,222	130,170	130,170	345,170	215,000	165.169%
Fund Balance Change	46,424	29,830	44,830	155,170	110,340	246.13%
<b>207 - Clerk's Technology Fund</b>						
Officer Fee	43,127	40,000	45,000	50,000	5,000	11.111%
<b>207 - Clerk's Technology Fund Sub-Total</b>	<b>43,127</b>	<b>40,000</b>	<b>45,000</b>	<b>50,000</b>	<b>5,000</b>	<b>11.111%</b>
Expenditures	3,135	60,000	132,000	83,000	(49,000)	-37.121%
Fund Balance Change	39,992	(20,000)	(87,000)	33,000	120,000	-137.931%
<b>208 - Treasurer's Technology Fund</b>						
Officer Fee	43,127	40,000	45,000	50,000	5,000	11.111%
<b>208 - Treasurer's Technology Fund Sub-Total</b>	<b>43,127</b>	<b>40,000</b>	<b>45,000</b>	<b>50,000</b>	<b>5,000</b>	<b>11.111%</b>
Expenditures	98,972	45,000	45,000	45,000	0	0.00%
Fund Balance Change	(55,845)	(5,000)	0	(5,000)	(5,000)	100.00%
<b>209 - Wyandotte County 911 Fund</b>						
911 Tax Fees	833,178	840,000	840,000	840,000	0	0.00%
Cancelled Prior Year PO's	136	0	0	0	0	0.00%
<b>209 - Wyandotte County 911 Fund Sub-Total</b>	<b>833,314</b>	<b>840,000</b>	<b>840,000</b>	<b>840,000</b>	<b>0</b>	<b>0.00%</b>
Expenditures	782,700	897,500	1,052,500	797,500	(255,000)	-24.228%
Fund Balance Change	50,614	(57,500)	(212,500)	(42,500)	170,000	-80.00%
<b>211 - Special 911 Tax Fund</b>						
Expenditures	0	0	0	0	0	0.00%
Fund Balance Change	0	0	0	0	0	0.00%
<b>212 - Dedicated Sales Tax</b>						
Sales Tax - City	8,825,248	9,327,500	7,184,791	7,558,994	374,203	5.208%
Compensating Use Tax-City	1,523,254	1,537,500	2,061,743	2,185,447	123,704	6.00%
Federal - Other Grants	37,700	0	40,000	40,000	0	0.00%
Reim Expense-Other	0	0	10,000	10,000	0	0.00%
Cancelled Prior Year PO's	7,494	0	0	0	0	0.00%
<b>212 - Dedicated Sales Tax Sub-Total</b>	<b>10,393,696</b>	<b>10,865,000</b>	<b>9,296,534</b>	<b>9,794,441</b>	<b>497,907</b>	<b>5.356%</b>
Expenditures	10,545,682	10,852,488	9,549,334	9,813,226	263,892	2.763%
Fund Balance Change	(151,986)	12,512	(252,800)	18,785	271,585	-107.431%
<b>220 - Special Street &amp; Highway-City</b>						
Special City/County Highway	7,214,263	7,100,000	6,405,120	5,622,670	510,000	7.962%

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Reim Expense-Other	152,704	5,000	160,000	560,000	0	0.00%
Cancelled Prior Year PO's	53	0	0	0	0	0.00%
<b>220 - Special Street &amp; Highway-City Sub-Total</b>	<b>7,367,020</b>	<b>7,105,000</b>	<b>6,565,120</b>	<b>6,182,670</b>	<b>(382,450)</b>	<b>-5.825%</b>
Expenditures	7,482,783	7,991,589	7,249,332	6,943,391	(305,942)	-4.22%
Fund Balance Change	(115,763)	(886,589)	(684,212)	760,721	1,444,933	-211.182%
<b>221 - Special Parks and Recreation</b>						
Liquor Tax-Alcohol Liquor Tax	570,927	605,000	456,741	575,392	118,651	25.978%
<b>221 - Special Parks and Recreation Sub-Total</b>	<b>570,927</b>	<b>605,000</b>	<b>456,741</b>	<b>575,392</b>	<b>118,651</b>	<b>25.978%</b>
Expenditures	462,697	698,399	561,364	677,796	116,432	20.741%
Fund Balance Change	108,230	(93,399)	(104,623)	102,404	207,027	-197.879%
<b>222 - Special Alcohol</b>						
Liquor Tax-Alcohol Liquor Tax	570,618	605,000	456,841	575,492	118,651	25.972%
Fines-Alcohol Substance Abuse	(2,757)	100	0	0	0	0.00%
<b>222 - Special Alcohol Sub-Total</b>	<b>567,861</b>	<b>605,100</b>	<b>456,841</b>	<b>575,492</b>	<b>118,651</b>	<b>25.972%</b>
Expenditures	430,704	1,259,743	1,076,028	769,850	(306,178)	-28.454%
Fund Balance Change	137,157	(654,643)	(619,187)	194,358	813,545	-131.389%
<b>223 - Tourism &amp; Convention</b>						
Transient Guest Hotel Tax	3,683,604	4,138,034	2,235,907	2,287,883	51,976	2.325%
<b>223 - Tourism &amp; Convention Sub-Total</b>	<b>3,683,604</b>	<b>4,138,034</b>	<b>2,235,907</b>	<b>2,287,883</b>	<b>51,976</b>	<b>2.325%</b>
Expenditures	1,836,530	5,773,178	6,832,184	3,457,429	(3,374,755)	-49.395%
Fund Balance Change	1,847,074	(1,635,144)	(4,596,277)	1,169,546	5,765,823	-125.446%
<b>226 - Special Assets</b>						
Expenditures	0	850,000	850,000	1,050,000	200,000	23.529%
Fund Balance Change	0	(850,000)	(850,000)	1,050,000	1,900,000	-223.529%
<b>410 - Bond and Interest</b>						
Real Est Prop - Ad Valorem Tax	18,537,177	19,371,034	19,148,841	20,013,950	1,165,344	6.086%
Personal Property-Rec Vehicle	7,213	6,876	6,852	7,524	127	1.853%
Personal Prop - Motor Vehicle	2,285,955	2,261,892	2,171,657	2,344,524	124,163	5.717%
Tax Increment Finance Dist Tax	1,467,279	1,357,075	1,556,340	1,665,284	108,944	7.00%
IRB PILOT/Tax Abatement Tax	316,068	340,000	319,030	305,093	(13,937)	-4.369%
Special Assessment Tax	13,320	24,000	24,000	25,000	1,000	4.167%
Motor Vehicle Rent Excise Tax	11,436	10,500	9,530	12,008	2,478	26.002%
Motor Vehicle Taxes-16/20M	5,426	4,397	5,155	5,958	(692)	-13.424%
Commercial MV Taxes	95,842	92,748	91,050	91,719	3,089	3.393%
Personal Property-Watercraft	0	5,089	0	5,728	0	100.00%
Delinquent-Ad Valorem Prop Tax	595,764	503,448	554,061	695,623	(53,619)	-9.677%
Delinquent-Spec Assessment Tax	419	400	389	489	(38)	-9.769%
Intergovernmental Revenues	0	4,500	0	0	0	0.00%
Interest - Investments	162,742	200,000	24,844	30,235	(7,278)	-29.295%
Reim Expense-BPU	131,172	0	140,000	140,000	0	0.00%
Reim Exp - Fed Interest Credit	620,478	630,000	628,887	593,492	(35,395)	-5.628%
Operating Transfers-In	8,577,816	8,662,832	8,634,339	9,597,394	963,055	11.154%
Residual Equity Transfer-IN	(2,794)	0	0	0	0	0.00%
Compensating Use Tax-City	6,408	5,125	9,050	9,593	543	6.00%
Compensating Use Tax-County	4,796	3,075	6,772	7,178	406	5.995%
Delinquent-Tax Inc Fin Dst Tax	49,556	27,600	9,540	11,978	2,438	25.556%
Incremental Sales Tax	411,401	194,661	376,336	491,423	115,087	30.581%
Sales Tax - City	366,318	358,750	298,158	357,790	59,632	20.00%
Sales Tax - County	274,228	266,500	223,113	267,736	44,623	20.00%
<b>410 - Bond and Interest Sub-Total</b>	<b>33,938,021</b>	<b>34,330,502</b>	<b>34,237,944</b>	<b>36,679,719</b>	<b>2,441,775</b>	<b>7.132%</b>
Expenditures	33,791,762	34,829,169	38,993,543	37,500,840	(1,492,703)	-3.828%
Fund Balance Change	146,259	(498,667)	(4,755,599)	821,121	5,576,720	-117.266%
<b>460 - County Bond and Interest Fund</b>						



# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Real Est Prop - Ad Valorem Tax	2,708,505	2,837,234	2,804,236	2,936,024	160,300	5.716%
Personal Property-Rec Vehicle	1,107	1,082	1,051	1,164	113	10.752%
Personal Prop - Motor Vehicle	328,330	323,986	311,914	335,495	23,581	7.56%
IRB PILOT/Tax Abatement Tax	56,866	55,000	57,830	58,800	970	1.677%
Motor Vehicle Rent Excise Tax	1,497	1,300	1,247	1,571	324	25.982%
Motor Vehicle Taxes-16/20M	848	589	806	844	38	4.715%
Commercial MV Taxes	13,689	13,072	13,004	13,222	218	1.676%
Personal Property-Watercraft	0	788	0	896	0	100.00%
Stadium Ticket Tax Revenue	93,845	100,000	0	100,000	0	100.00%
Delinquent-Ad Valorem Prop Tax	76,137	53,017	70,808	88,899	18,091	25.549%
Interest - Investments	131,570	50,000	87,458	106,437	18,979	21.701%
Reim Expense-BPU	390,444	390,000	390,000	390,000	0	0.00%
Operating Transfers-In	1,000,000	1,200,000	1,200,000	1,250,000	50,000	4.167%
<b>460 - County Bond and Interest Fund Sub-Total</b>	<b>4,802,838</b>	<b>5,026,068</b>	<b>4,938,354</b>	<b>5,283,352</b>	<b>344,998</b>	<b>6.986%</b>
Expenditures	5,047,245	5,326,823	7,576,822	5,956,322	(1,620,500)	-21.388%
Fund Balance Change	(244,407)	(300,755)	(2,638,468)	672,970	3,311,438	-125.506%
<b>560 - Sewer System</b>						
Special Assessment Tax	12,474	16,000	13,000	13,000	0	0.00%
Delinquent-Spec Assessment Tax	477	500	500	500	0	0.00%
Excavation Permits	243	1,000	1,000	1,000	0	0.00%
Sewer Discharge Permits	25,265	35,000	35,000	35,000	0	0.00%
Sewer Tapping Fee	50,708	100,000	100,000	100,000	0	0.00%
Sewer Connection Fee	334,339	200,000	200,000	200,000	0	0.00%
Sewer-Class 1A Abatement Fees	21,167,926	22,442,000	22,227,000	23,339,000	1,112,000	5.003%
Sewer-Class II Abatement Fees	9,118,467	10,868,000	9,575,000	10,054,000	479,000	5.003%
Sewer-Class III Abatement Fees	9,336,715	9,515,000	9,804,000	10,295,000	491,000	5.008%
Sewer - Septic Dumping Fees	171,787	400,000	200,000	200,000	0	0.00%
Sewer - Low Pressure Fund	30,231	20,000	20,000	20,000	0	0.00%
Inspection-Billing Serv Fees	490	1,000	800	500	(300)	-37.50%
Interest - Investments	697,060	700,000	472,500	539,000	66,500	14.074%
Market Value Adjustment	33,623	0	0	0	0	0.00%
Miscellaneous Receipts	3,250	5,000	5,000	5,000	0	0.00%
Reim Expense-Insurance	25,000	0	25,000	25,000	0	0.00%
Reim Expense-Other	10,135	15,000	15,000	15,000	0	0.00%
Cancelled Prior Year PO's	163,631	25,000	25,000	25,000	0	0.00%
Operating Transfers-In	325,000	430,000	0	0	0	0.00%
<b>560 - Sewer System Sub-Total</b>	<b>41,506,819</b>	<b>44,773,500</b>	<b>42,718,800</b>	<b>44,867,000</b>	<b>2,148,200</b>	<b>5.029%</b>
Expenditures	46,183,812	60,321,394	56,484,005	51,989,565	(4,494,440)	-7.957%
Fund Balance Change	(4,676,993)	(15,547,894)	(13,765,205)	7,122,565	20,887,770	-151.743%
<b>562 - Public Levee</b>						
Interest - Investments	9,640	10,000	5,500	6,500	1,000	18.182%
Ground Leases	215,001	215,000	215,000	215,000	0	0.00%
Public Levee-Grain Elev Lease	115,388	115,000	116,000	117,500	1,500	1.293%
<b>562 - Public Levee Sub-Total</b>	<b>340,030</b>	<b>340,000</b>	<b>336,500</b>	<b>339,000</b>	<b>2,500</b>	<b>0.743%</b>
Expenditures	323,994	388,040	412,320	394,140	(18,180)	-4.409%
Fund Balance Change	16,036	(48,040)	(75,820)	55,140	130,960	-172.725%
<b>563 - Stormwater Utility</b>						
Stormwater Use Fees	3,483,161	3,460,000	3,460,000	3,460,000	0	0.00%
Interest - Investments	82,024	85,000	50,000	55,000	5,000	10.00%
Reim Expense-Other	8,085	600,000	600,000	0	(600,000)	-100.00%
Cancelled Prior Year PO's	707,876	0	0	0	0	0.00%
<b>563 - Stormwater Utility Sub-Total</b>	<b>4,281,146</b>	<b>4,145,000</b>	<b>4,110,000</b>	<b>3,515,000</b>	<b>(595,000)</b>	<b>-14.477%</b>
Expenditures	4,367,504	4,598,899	4,508,649	5,089,747	581,098	12.889%



# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Revenue Detail by Fund

Revenue	2019 Actual	2020 Original	2020 Amended	2021 Budget	2021 Variance	% Change
Fund Balance Change	(86,358)	(453,899)	(398,649)	1,574,747	1,973,396	-495.021%
<b>564 - Emergency Medical Services</b>						
Sales Tax - City	5,883,497	6,252,500	4,789,859	5,039,327	249,468	5.208%
Compensating Use Tax-City	1,015,503	1,025,000	1,374,495	1,456,965	82,470	6.00%
EMS Event Fees	39,100	35,000	30,000	30,600	600	2.00%
EMS Memberships	13,102	17,000	10,000	10,200	200	2.00%
EMS Use Charges	4,334,932	4,600,000	3,800,000	4,551,679	751,679	19.781%
Collection Agency Revenue	0	2,000	2,000	2,000	0	0.00%
Setoff Program Revenue	119,562	170,000	120,000	122,400	2,400	2.00%
Interest - Investments	27,441	10,000	10,000	10,000	0	0.00%
Reim Expense-Other	2,268	0	2,500	2,500	0	0.00%
<b>564 - Emergency Medical Services Sub-Total</b>	<b>11,435,407</b>	<b>12,111,500</b>	<b>10,138,854</b>	<b>11,225,671</b>	<b>1,086,817</b>	<b>10.719%</b>
Expenditures	11,926,632	12,509,728	10,340,012	11,228,793	888,781	8.596%
Fund Balance Change	(491,225)	(398,228)	(201,158)	3,122	204,280	-101.552%
<b>565 - Sunflower Hills Golf</b>						
Sunflower Hills-Snack Bar Fees	7,796	8,500	8,500	8,108	(392)	-4.612%
Sunflower Hills Golf-Green Fee	387,732	380,000	380,000	403,242	23,242	6.116%
Sunflower Hills-Cart Rental Fe	264,695	270,000	270,000	275,283	5,283	1.957%
Youth Sports Fees	2,722	2,400	2,400	2,831	431	17.958%
Interest - Investments	678	200	875	1,000	800	91.429%
Operating Transfers-In	30,000	30,000	30,000	56,700	56,700	189.00%
<b>565 - Sunflower Hills Golf Sub-Total</b>	<b>693,623</b>	<b>691,100</b>	<b>691,775</b>	<b>747,164</b>	<b>55,389</b>	<b>8.007%</b>
Expenditures	658,891	685,002	669,591	750,157	80,566	12.032%
Fund Balance Change	34,732	6,098	22,184	2,993	(19,191)	-86.509%
<b>566 - Stadium</b>						
Interest - Investments	20,901	20,000	13,000	16,000	3,000	23.077%
Other Rents	122,214	35,000	35,000	35,000	0	0.00%
Reim Expense-Other	30,390	0	0	0	0	0.00%
Operating Transfers-In	500,000	500,000	500,000	500,000	0	0.00%
Cancelled Prior Year PO's	3,593	0	0	0	0	0.00%
<b>566 - Stadium Sub-Total</b>	<b>677,098</b>	<b>555,000</b>	<b>548,000</b>	<b>551,000</b>	<b>3,000</b>	<b>0.547%</b>
Expenditures	605,951	843,600	2,047,600	577,600	(1,470,000)	-71.791%
Fund Balance Change	71,147	(288,600)	(1,499,600)	26,600	1,526,200	-101.774%
<b>570 - Court Trustee</b>						
District Court Trustee Fees	427,145	440,000	415,000	440,000	25,000	6.024%
Reim Expense-Other	207	0	0	0	0	0.00%
<b>570 - Court Trustee Sub-Total</b>	<b>427,352</b>	<b>440,000</b>	<b>415,000</b>	<b>440,000</b>	<b>25,000</b>	<b>6.024%</b>
Expenditures	451,840	585,422	584,374	619,958	35,584	6.089%
Fund Balance Change	(24,488)	(145,422)	(169,374)	179,958	349,333	-206.249%
<b>701 - Environment Trust</b>						
Environmental Waste Fee	1,076,782	1,060,000	1,070,000	1,070,000	0	0.00%
Miscellaneous Receipts	0	3,000	3,000	3,000	0	0.00%
Reim Expense-Other	0	15,000	15,000	15,000	0	0.00%
<b>701 - Environment Trust Sub-Total</b>	<b>1,076,782</b>	<b>1,078,000</b>	<b>1,088,000</b>	<b>1,088,000</b>	<b>0</b>	<b>0.00%</b>
Expenditures	996,808	1,130,000	1,930,000	1,330,000	(600,000)	-31.088%
Fund Balance Change	79,973	(52,000)	(842,000)	242,000	1,084,000	-128.741%



Property, Motor Vehicle and Sales

Revenue	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Budget
<b>I. PROPERTY &amp; VEHICLE TAX</b>					
<b>A) Property Tax</b>					
KCK					
General	23,546,106	23,287,753	24,354,510	24,075,155	25,162,825
Bond and Interest	17,146,669	18,537,177	19,371,034	19,148,841	20,013,950
<i>KCK Sub-Total</i>	<i>40,692,775</i>	<i>41,824,930</i>	<i>43,725,544</i>	<i>43,223,995</i>	<i>45,176,775</i>
COUNTY					
General	35,484,704	38,338,280	40,180,983	39,713,660	41,580,045
Election	994,941	1,074,249	1,125,311	1,112,223	1,164,493
Consolidated Park General Fund	1,584,586	1,710,885	1,792,209	1,771,365	1,854,613
Elderly	1,170,118	1,263,385	1,323,438	1,308,046	1,369,519
Mental Health	484,307	522,908	547,763	541,393	566,836
Developmental Disabilities	393,858	425,250	265,089	262,006	274,319
Health Department	1,775,786	1,917,329	2,188,839	2,163,382	2,265,052
Bond and Interest	2,508,543	2,708,505	2,837,234	2,804,236	2,936,024
<i>COUNTY Sub-Total</i>	<i>44,396,843</i>	<i>47,960,790</i>	<i>50,260,866</i>	<i>49,676,310</i>	<i>52,010,900</i>
<b>Property Tax Total</b>	<b>85,089,618</b>	<b>89,785,720</b>	<b>93,986,410</b>	<b>92,900,306</b>	<b>97,187,676</b>
<b>B) Motor Vehicle Taxes</b>					
KCK					
General	3,526,627	3,365,979	2,997,475	3,195,777	3,104,282
Bond and Interest	2,323,491	2,405,872	2,381,502	2,284,244	2,467,461
<i>KCK Sub-Total</i>	<i>5,850,118</i>	<i>5,771,851</i>	<i>5,378,977</i>	<i>5,480,021</i>	<i>5,571,743</i>
COUNTY					
General	4,733,905	4,892,594	4,827,564	4,645,492	5,001,921
Election	132,579	137,022	135,210	130,102	140,084
Consolidated Park General Fund	211,149	218,226	215,365	207,205	223,103
Elderly	155,920	161,147	159,006	153,008	164,748
Mental Health	64,535	66,698	65,814	63,329	68,188
Developmental Disabilities	52,482	54,241	31,937	51,502	33,099
Health Department	236,627	244,559	262,899	232,207	272,377
Bond and Interest	334,257	345,470	340,817	328,022	353,193
<i>COUNTY Sub-Total</i>	<i>5,921,454</i>	<i>6,119,958</i>	<i>6,038,612</i>	<i>5,810,867</i>	<i>6,256,714</i>
<b>Motor Vehicle Total</b>	<b>11,771,572</b>	<b>11,891,809</b>	<b>11,417,589</b>	<b>11,290,888</b>	<b>11,828,456</b>
<b>C) Industrial Revenue Bond PILOT</b>					
KCK					
General	412,463	397,384	440,000	401,110	426,600
Bond and Interest	300,188	316,068	340,000	319,030	305,093
<i>KCK Sub-Total</i>	<i>712,651</i>	<i>713,452</i>	<i>780,000</i>	<i>720,140</i>	<i>731,693</i>
COUNTY					
General	774,628	805,344	825,000	818,950	832,778
Election	21,694	22,555	23,000	22,940	23,320
Consolidated Park General Fund	34,551	35,921	35,000	36,530	37,140
Elderly	25,514	26,526	27,000	26,970	27,430
Mental Health	10,560	10,979	11,000	11,160	11,350
Developmental Disabilities	8,588	8,928	9,000	5,400	9,210
Health Department	38,720	40,256	40,000	44,610	41,650



**Property, Motor Vehicle and Sales**

Revenue	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Budget
Bond and Interest	54,698	56,866	55,000	57,830	58,800
<i>COUNTY Sub-Total</i>	<i>968,953</i>	<i>1,007,374</i>	<i>1,025,000</i>	<i>1,024,390</i>	<i>1,041,678</i>
<b>Industrial Revenue Bond PILOT Total</b>	<b>1,681,604</b>	<b>1,720,826</b>	<b>1,805,000</b>	<b>1,744,530</b>	<b>1,773,371</b>
<b>D) Special Assessment</b>					
KCK					
General	239,842	414,170	270,000	350,000	350,000
Bond and Interest	13,233	13,320	24,000	24,000	25,000
Sewer	12,819	-21,010	16,000	13,000	13,000
<b>Special Assessment Total</b>	<b>265,894</b>	<b>406,479</b>	<b>310,000</b>	<b>387,000</b>	<b>388,000</b>
<b>E) Delinquent Taxes</b>					
KCK					
General	998,118	864,467	791,810	803,954	1,009,365
Bond and Interest	641,789	595,764	503,448	554,061	695,623
<i>KCK Sub-Total</i>	<i>1,639,907</i>	<i>1,460,231</i>	<i>1,295,258</i>	<i>1,358,015</i>	<i>1,704,988</i>
COUNTY					
General	1,258,917	1,161,397	794,568	1,080,099	1,356,064
Election	35,797	32,861	27,672	30,561	38,369
Consolidated Park General Fund	58,160	53,126	35,345	49,408	62,031
Elderly	41,703	38,433	32,672	35,742	44,874
Mental Health	17,456	16,066	7,672	14,941	18,759
Developmental Disabilities	14,422	13,183	21,302	12,260	15,392
Health Department	63,950	58,714	45,345	54,604	68,556
Bond and Interest	77,253	76,137	53,017	70,808	88,899
<i>COUNTY Sub-Total</i>	<i>1,567,658</i>	<i>1,449,917</i>	<i>1,017,593</i>	<i>1,348,423</i>	<i>1,692,945</i>
<b>Delinquent Taxes Total</b>	<b>3,207,565</b>	<b>2,910,148</b>	<b>2,312,851</b>	<b>2,706,438</b>	<b>3,397,933</b>
<b>F) Tax Increment Financing Revenue</b>					
Bond and Interest	1,219,295	1,467,279	3,569,861	1,506,339	1,611,783
<b>PROPERTY &amp; VEHICLE TAX OVERALL TOTAL</b>	<b>103,235,548</b>	<b>108,182,262</b>	<b>113,401,711</b>	<b>110,535,501</b>	<b>116,187,218</b>
<b>II. SALES &amp; USE TAX</b>					
<b>A) SALES TAX</b>					
1a) City-KCK					
General	15,043,164	14,992,648	15,118,750	12,356,119	13,193,531
STAR	4,441,820	4,763,573	4,794,658	3,334,501	3,667,951
<i>City Sub-Total</i>	<i>19,484,984</i>	<i>19,756,221</i>	<i>19,913,408</i>	<i>15,690,620</i>	<i>16,861,482</i>
1b) COUNTY					
KCK General portion	12,306,795	12,200,916	12,300,000	9,760,733	10,736,806
County General portion	4,514,300	4,456,951	4,510,000	3,565,561	3,922,117
STAR, KCK	3,039,963	3,266,985	3,267,957	2,286,889	2,515,578
STAR, County	1,120,612	1,193,084	1,137,962	835,159	918,674
<i>County Sub-Total</i>	<i>20,981,670</i>	<i>21,117,936</i>	<i>21,215,919</i>	<i>16,448,342</i>	<i>18,093,176</i>
2) EMS	5,862,365	5,874,199	6,252,500	4,789,859	5,039,327
3) Dedicated Sales	8,793,548	8,811,302	9,327,500	7,049,041	7,401,494
4) Bond and Interest	613,052	651,589	625,250	521,271	625,525
<b>Sales Tax Sub-Total</b>	<b>55,735,619</b>	<b>56,211,247</b>	<b>57,334,577</b>	<b>44,499,133</b>	<b>48,021,004</b>
<b>B) USE TAX</b>					



**Property, Motor Vehicle and Sales**

Revenue	2018 Actual	2019 Actual	2020 Budget	2020 Amended	2021 Budget
1a) City-KCK					
General	3,988,142	4,618,307	4,100,000	5,311,053	5,629,716
STAR	96,580	107,995	93,141	124,194	131,645
<i>City Sub-Total</i>	<i>4,084,722</i>	<i>4,726,301</i>	<i>4,193,141</i>	<i>5,435,246</i>	<i>5,761,361</i>
1b) COUNTY					
KCK General portion	3,129,831	3,631,567	3,485,000	4,176,302	4,426,881
County General portion	1,151,026	1,324,573	1,127,500	1,523,258	1,614,654
STAR, KCK	66,163	75,593	64,918	86,932	92,148
STAR, County	24,390	27,611	22,606	31,753	33,658
<i>County Sub-Total</i>	<i>4,371,410</i>	<i>5,059,345</i>	<i>4,700,024</i>	<i>5,818,246</i>	<i>6,167,341</i>
2) EMS	1,035,216	1,195,213	1,025,000	1,374,495	1,456,965
3) Dedicated Sales - Use	1,552,824	1,792,820	1,537,500	2,061,743	2,185,447
4) Bond and Interest	5,189	13,758	8,200	15,822	16,771
<b>Use Tax Sub-Total</b>	<b>11,049,361</b>	<b>12,787,436</b>	<b>11,463,865</b>	<b>14,705,552</b>	<b>15,587,885</b>
<b>C) SURPLUS</b>					
Kansas Speedway Surplus					
1a) City-KCK, General	0	353,061	0	282,449	310,694
1b) COUNTY, General	0	39,229	0	27,460	30,206
<i>Kansas Speedway Surplus Sub-Total</i>	<i>0</i>	<i>392,291</i>	<i>0</i>	<i>309,910</i>	<i>340,900</i>
Plaza Speedway Surplus					
1a) City-KCK, General	579,625	816,903	604,750	653,522	1,231,988
1b) COUNTY, General	64,401	90,767	66,625	63,537	69,891
<i>Plaza Speedway Surplus Sub-Total</i>	<i>644,026</i>	<i>907,669</i>	<i>671,375</i>	<i>717,059</i>	<i>1,301,878</i>
<b>Surplus Sub-Total</b>	<b>644,026</b>	<b>1,299,960</b>	<b>671,375</b>	<b>1,026,968</b>	<b>1,642,779</b>
<b>SALES &amp; USE TAX OVERALL TOTAL</b>	<b>67,429,006</b>	<b>70,298,643</b>	<b>69,469,817</b>	<b>60,231,653</b>	<b>65,251,667</b>

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# **DEDICATED SALES TAX DEPARTMENT EXPENDITURE SUMMARY**





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## Department Expenditure Summary Dedicated Sales Tax

### Police Department - Expenditure Summary

	2020 Approved		2020 Amended		2021 Budget	
	Expenditures	% of Budget	Expenditures	% of Budget	Expenditures	% of Budget
Personnel	\$ 1,966,039	18%	\$ 2,145,754	22%	\$ 2,244,497	23%
Operating	\$ 849,980	8%	\$ 778,924	8%	\$ 1,162,761	12%
Capital	\$ 785,268	7%	\$ 293,210	3%	\$ -	0%
<b>Total</b>	<b>\$ 3,601,287</b>	<b>33%</b>	<b>\$ 3,217,888</b>	<b>34%</b>	<b>\$ 3,407,258</b>	<b>35%</b>

### Fire Department - Expenditure Summary

	2020 Approved		2020 Amended		2021 Budget	
	Expenditures	% of Budget	Expenditures	% of Budget	Expenditures	% of Budget
Personnel	\$ 2,680,645	25%	\$ 2,773,947	29%	\$ 2,845,168	29%
Operating	\$ 155,556	1%	\$ 154,500	2%	\$ 154,500	2%
Capital	\$ 765,000	7%	\$ 344,700	4%	\$ 406,000	4%
<b>Total</b>	<b>\$ 3,601,201</b>	<b>33%</b>	<b>\$ 3,273,147</b>	<b>34%</b>	<b>\$ 3,405,668</b>	<b>35%</b>

### Infrastructure - Expenditure Summary

	2020 Approved		2020 Amended		2021 Budget	
	Expenditures	% of Budget	Expenditures	% of Budget	Expenditures	% of Budget
Operating	\$ 200,000	2%	\$ 100,000	1%	\$ 200,000	2%
Capital	\$ 3,450,000	32%	\$ 2,958,000	31%	\$ 2,800,000	29%
Other	\$ -	0%	\$ 300	0%	\$ 300	0%
<b>Total</b>	<b>\$ 3,650,000</b>	<b>34%</b>	<b>\$ 3,058,300</b>	<b>32%</b>	<b>\$ 3,000,300</b>	<b>31%</b>

### Dedicated Sales Tax - Dpt Exp Totals

	2020 Approved		2020 Amended		2021 Budget	
	Expenditures		Expenditures		Expenditures	
<b>Totals</b>	<b>\$ 10,852,488</b>		<b>\$ 9,549,335</b>		<b>\$ 9,813,226</b>	

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# CITY/COUNTY DISTRIBUTIONS METHODOLOGY



## Review of City/County Distribution of Costs Methodology

As a part of the 2020 Amended and 2021 Budget cycle the Unified Government has undertaken a review of the cost allocations assigned to General Government and Administrative Function, as well as select other divisions specified below, to help ensure the equitable distribution of costs across the various revenue streams supporting the organization. The analysis looked at the funding of departments across the funding sources required to be certified with the state during the annual budget process. Funding for each department was totaled based on whether the supporting fund is certified with the state of Kansas as a City or County fund. The departments and programs we've reviewed in detail are listed below as well as the initial and target splits. Analysis was completed using the 2020 Original Budget.

<b>Mayor and Commission</b>	<b>CURRENT SPLIT</b>		<b>TARGET SPLIT</b>	
	<b>CITY</b>	<b>COUNTY</b>	<b>CITY</b>	<b>COUNTY</b>
0002 - Office of the Mayor/CEO	99.21%	0.79%	70.00%	30.00%
0005 - Commissioners	84.81%	15.19%	70.00%	30.00%

<b>General Government</b>	<b>CURRENT SPLIT</b>		<b>TARGET SPLIT</b>	
	<b>CITY</b>	<b>COUNTY</b>	<b>CITY</b>	<b>COUNTY</b>
0009 - Operations Business Office	100.00%	0.00%	70.00%	30.00%
0010 - County Administrator's Office	91.24%	8.76%	70.00%	30.00%
0013 - Unified Legal	89.92%	10.08%	70.00%	30.00%
0090 - Human Resources	96.25%	3.75%	60.00%	40.00%
0050 - Finance Department				
003 - Budget	100.00%	0.00%	70.00%	30.00%
051 - Finance	99.96%	0.04%	70.00%	30.00%
052 - Auditing/Accounting	82.95%	17.05%	70.00%	30.00%
055 - Payroll	77.98%	22.02%	60.00%	40.00%
058 - Treasurer's Office Program	14.41%	85.59%	40.00%	60.00%
059 - Motor Vehicle	3.37%	96.63%	0.00%	100.00%
0054 - Unified Clerk				
054 - Administration Division				
Administration	63.40%	36.60%	50.00%	50.00%
Mailroom	28.96%	71.04%	50.00%	50.00%
Records Management	19.73%	80.27%	50.00%	50.00%
0240 - Knowledge Department				
017 - Technology Division	58.68%	41.32%	50.00%	50.00%
240 - Innovation	65.64%	34.36%	70.00%	30.00%
245 - Enterprise Systems Support	82.84%	17.16%	70.00%	30.00%
412 - 311 Call Center	-0.46%	100.46%	60.00%	40.00%
0280 - General Services				
057 - Procurement & Contract Compliance	75.18%	24.82%	70.00%	30.00%
128 - Public Safety Business Office	70.11%	29.89%	40.00%	60.00%

	<b>CURRENT SPLIT</b>		<b>TARGET SPLIT</b>	
	<b>CITY</b>	<b>COUNTY</b>	<b>CITY</b>	<b>COUNTY</b>
<b>Public Works</b>				
0040 - Public Works				
041 - Public Services Operations	100.00%	0.00%	95.00%	5.00%
071 - Building Administration Div.	92.09%	7.91%	30.00%	70.00%
076 - Buildings_Maintenance				
Municipal Office Bldg. Custod.	91.63%	8.37%	70.00%	30.00%
Municipal Office Bldg. Mainten	93.06%	6.94%	70.00%	30.00%

Staff will continue to monitor and review the allocations on an ongoing basis.

## Methodology Overview

*In order to determine target allocations, departments included in the analysis for changes in their allocation across funds had budgets and FTE's excluded from the methods used below to avoid swaying the results. The budgets used in the allocations were the 2020 Original budget amounts as the 2020 Amended and 2021 Proposed Budgets were not final.*

## Organization Personnel and Other Operating Expenditure Budgets

Staff totaled the allocations for personnel and other operating expenditures across the City and County certified funds as well as the non-certified funds allocated to the City or County based on the functions that the non-certified funds support. Results as follows:

<b>PERSONNEL &amp; OPERATING BUDGETS</b>		
<b>FUNDING SOURCE</b>	<b>CITY</b>	<b>COUNTY</b>
CERTIFIED BUDGETS	69.70%	30.30%
ALL BUDGETS	66.10%	33.90%

Determination was made to use a 70/30 split across departments and programs with general oversight across Unified Government operations based on this analysis due to the level of review that is completed on the certified funds each year. The non-certified funds are estimated by departments primarily on anticipated funding levels of future grants not yet received and are outside of the Unified Government control.

Departments allocated using this methodology are as follows:

- Office of the Mayor/CEO
- Commissioners
- County Administrator's Office
- Unified Legal
- Knowledge Office
  - Innovation
- Finance
  - Budget
  - Finance
  - Audit/Accounting
- General Services
  - Procurement & Contract Compliance



## Organization FTE Count and Distribution

Full Time Equivalency (FTE) counts published in the budget document in the personnel overview were totaled by funding source. Again, FTE's allocated to non-certified (grant) funds were totaled based on the function of the department that it supports. Results as follows:

<b>PERSONNEL FTE DISTRIBUTION</b>		
<b>FUNDING SOURCE</b>	<b>CITY</b>	<b>COUNTY</b>
CERTIFIED BUDGETS	63.30%	36.70%
ALL BUDGETS	60.10%	39.90%

Determination was made to use a 60/40 split across departments and programs having oversight across Unified Government personnel. Personnel count and inventory is closely monitored and estimated across all funds by the Finance and Human Resource staff as a part of day-to-day and budget cycle operations.

Departments allocated using this methodology are as follows:

- Human Resources
- Finance - Payroll

## Other Methodology

### Finance – Treasury & Motor Vehicle

Treasury and Motor Vehicle within Finance are unique from the rest of Finance in their allocations as they have stronger traditional roles on the county side of the budget.

**Motor Vehicle** operations are a county administrative function that functions in partnership with the state of Kansas Division of Vehicles; 100% of the operations within this function are County Funded.

**Treasury** is responsible for the collection and distribution of countywide tax revenue from property taxes on land, improvements to land, and personal property across the taxing entities within the county as well as the collection and recording of revenues and managing the various financial accounts of the organization. Due to the operations of the office the allocation for Treasury is a 40% city and 60% county split.

### Unified Clerk

The Clerk's office historically has been funded higher on the county side of the budget due to the volume of mailings and records required countywide for tax valuations as well as being responsible for certifying the appraisal roll with the state. The allocation that was determined for the Clerk's Office is a 50% City and 50% County split.

### Knowledge Department – Technology & 311 Call Center

Technology and 311 Call Center were allocated based on the population that they serve.

**Technology** within the Knowledge Department serves the technology infrastructure needs of staff outside of Sheriff, Police and Sheriff who maintain their own internal Technology staffing and operations. The FTE split of staffing outside of these operations is a 50/50 split between the city and the county with the following breakout:

<b>NON-PUBLIC SAFETY PERSONNEL FTE DISTRIBUTION</b>		
<b>FUNDING SOURCE</b>	<b>CITY</b>	<b>COUNTY</b>
CERTIFIED BUDGETS	51.20%	48.80%
ALL BUDGETS	46.10%	53.90%

The allocation for this operation is set at 50% City and 50% County.

**311 Call Center** was allocated based on the call volume for the call center. This was originally set up as a county program and was fully county funded. Looking at the call volume as detailed below:

Call Designation	City	County	2017	2018	2019	AVG	2019		3 YR AVG	
General	50.00	50.00	23.3%	23%	24%	23.4%	12.00	12.00	11.72	11.72
Muni Court	100.00		37.4%	31%	26%	31.5%	26.00	-	31.47	-
District Court		100.00	8.5%	15%	16%	13.2%	-	16.00	-	13.17
Treasury		100.00	7.8%	9%	11%	9.3%	-	11.00	-	9.27
Public Works	100.00		9.4%	8%	7%	8.1%	7.00	-	8.13	-
NRC/Codes	100.00		6.0%	7%	8%	7.0%	8.00	-	7.00	-
BPU	100.00		4.3%	4%	4%	4.1%	4.00	-	4.10	-
Sheriff		100.00	2.0%	2%	2%	2.0%	-	2.00	-	2.00
Parks and Rec	60.00	40.00	1.3%	1%	2%	1.4%	1.20	0.80	0.86	0.57
Subtotal							58.20	41.80	63.28	36.72

It appears that the trend for call volume is increasing towards the county side of the budget based on the increases in call volume for District Court and Treasury and reducing percentages of call volume in Municipal Court. The 2021 budget allocation was adjusted from 100% County to 60% City and 40% County.

### Operation Business Office & Public Safety Business Office

Allocations for the Operations Business Office & Public Safety Business Office were set based on the funding sources of the departments served by each operation

**Operations Business Office** supports day-to-day operations and payment processing for the Health Department, Parks and Recreation and across the Public Works Department. The allocation for this office across these departments is a 70/30 City/County split.

**Public Safety Business Office** supports the day-to-day operations and payroll for the Police Department, Sheriff and Community Corrections. The allocation for this office across these departments is 40% City and 60% County.

## Public Works

**Municipal Office Building** programs were allocated based on the utilization of the building and by the budget allocations across the City and County of departments located within the building. Occupancy includes the following:

#### City Operations

- Municipal Court
- Urban Planning
- Police Department
  - Internal Affairs
- Community Development

#### County Operations

- Emergency Management

#### City/County Operations

- Human Services
- UG Clerk
- Commission
- Mayor & Commission
- Finance
- Economic Development / Land Bank
- Knowledge Department
- Human Resources
- Legal Department
- General Services
- Operations Business Office
- Public Safety Business Office
- Public Works
- County Administrator's Office

The utilization allocation for the Municipal Office Building programming was a 70% City, 30% County Split.

**Buildings Administration** was allocated based on square footage of the facilities that are managed by the Public Works Buildings and Logistics Division. This is the administrative division of the operation that oversees maintenance and upkeep of facilities operated by the Unified Government across the community.

Based on these allocations it was determined that the funding allocation for Buildings Administration across the City and County is 30% City and 60% County.

**Public Services Operations** is the administrative division of the Public Works department and is responsible for the oversight of CMIP

Engineering/Design, Water Pollution

Control, Streets and Traffic Operations, Fleet Operations and Buildings and Logistics. The allocation was determined based on the funding of the divisions under Public Works and is 95% City and 5% County.

		Utilization		Allocated sqft	
Facility	sqft	City	County	City	County
City Hall	200.00	70%	30%	140.00	60.00
Memorial Hall	60.21	100%		60.21	-
Police Department	51.10	100%		51.10	-
911 Dispatch Center	4.50		100%	-	4.50
Mid-Town/KCATA	14.90	60%	40%	8.94	5.96
Neigh Resource Ctr	14.69	100%		14.69	-
Willa Gill	11.00	100%		11.00	-
Courthouse	180.00		100%	-	180.00
Justice Complex	230.00		100%	-	230.00
Court Services	80.00		100%	-	80.00
Health Dept	28.00		100%	-	28.00
Election Office	28.50		100%	-	28.50
Cerner Health	25.00	60%	40%	15.00	10.00
West Annex	26.28		100%	-	26.28
K-State Extension	3.00		100%	-	3.00
<b>Subtotals</b>	<b>957.18</b>			<b>300.94</b>	<b>656.24</b>
		Allocation %		<b>31%</b>	<b>69%</b>

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# DEPARTMENT EXPENDITURE BUDGETS



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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



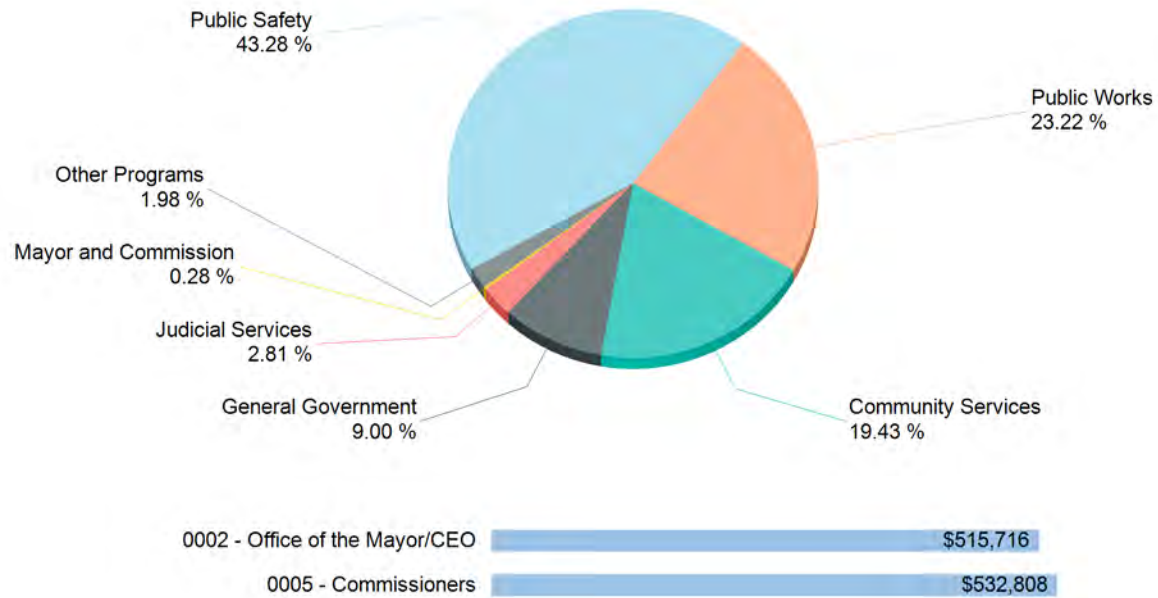
# MAYOR AND COMMISSIONERS







### Section: Mayor and Commission



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Departments / Divisions

### **0002 - Office of the Mayor/CEO**

002 - Office of the Mayor/CEO

### **0005 - Commissioners**

005 - Commissioners

305 - Commission Districts



**Department Overview:**

The Mayor/CEO and the Board of Commissioners comprise the Executive and Legislative branches of the Unified Government. The Mayor/CEO is a full-time position. The Mayor presides over meetings of the Board of Commissioners, sets the agenda, and casts a vote only in the case of a tie or as otherwise required. The Mayor has veto power over decisions made by the Commission which can be overridden by eight votes of the Commission. The Mayor represents the Unified Government at ceremonial and community events, meets with the public, and provides leadership on matters of community concern.

The Board of Commissioners consists of ten Commissioners: eight Commissioners represent individual districts, two serve at-large. All are part-time positions. Commissioners are responsible for making and approving policy for the Unified Government and community. The Board of Commissioners provides responsible legislation, ensures the safe and efficient operation of city/county government, and provides for the general health, welfare, and safety of citizens.

The Mayor/CEO and Board of Commissioners are responsible for setting budget priorities, maintaining the financial welfare of the county, and appropriating funds to provide essential services for the citizens. Through strategic planning, the Mayor and Commission set goals and objectives that address issues within the organization and throughout the community.

**Important Issues:**

- Revising 2020 Budget to address the reduction in revenues and shifting expenditures due to COVID-19
- Develop a balanced budget for 2021 and incorporating Priority Based Budgeting into the decision-making process
- Continue emphasis on redevelop and revitalization of traditional neighborhoods and downtown through Neighborhoods Up and SOAR programs
- Implement Strategic Plan in relationship to community needs
- Support a transparent government and provide excellent customer service
- Flattening the curve for COVID-19 health emergency through communication, health services, and coordination with public, non-profit, and private entities

**Highlights:**

- Opening of new downtown grocery store – the MERC Co+op
- Approval of a new downtown development project to replace the existing Reardon Center that will also provide new market rate housing and commercial space
- Opening of the new Juvenile Justice Center and new Fire Station at Leavenworth Road and Hutton Road

**New Initiatives:**

- Continue focus on small business
- Begin focus on neighborhood beautification through elimination of illegal dumping and littering
- Supporting the enhancement of communications for the Unified Government

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0002 - Office of the Mayor/CEO

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$394,315	\$497,505	\$484,171	\$488,175
52 - Contractual Services	\$22,996	\$23,845	\$22,650	\$22,650
53 - Commodities	\$8,887	\$7,700	\$8,895	\$8,895
<b>Total</b>	\$426,197	\$529,050	\$515,716	\$519,720

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
002 - Office of the Mayor/CEO	6.00	6.00	5.50	5.50
<b>Total</b>	6.00	6.00	5.50	5.50

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$421,583	\$525,000	\$511,666	\$363,805
160 - County - General	\$4,007	\$4,050	\$4,050	\$155,916
266 - Other Special Grants	\$607	0	0	0
<b>Total</b>	\$426,197	\$529,050	\$515,716	\$519,720

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
002 - Office of the Mayor/CEO	\$426,197	\$529,050	\$515,716	\$519,720
<b>Total</b>	\$426,197	\$529,050	\$515,716	\$519,720

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0005 - Commissioners

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$496,320	\$499,913	\$503,908	\$511,720
52 - Contractual Services	\$4,730	\$26,445	\$25,895	\$26,445
53 - Commodities	\$3,544	\$4,105	\$3,005	\$4,105
<b>Total</b>	<b>\$504,594</b>	<b>\$530,463</b>	<b>\$532,808</b>	<b>\$542,270</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
005 - Commissioners	5.00	5.00	5.00	5.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$355,126	\$450,406	\$451,890	\$379,588
160 - County - General	\$149,467	\$80,057	\$80,918	\$162,681
<b>Total</b>	<b>\$504,594</b>	<b>\$530,463</b>	<b>\$532,808</b>	<b>\$542,270</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
005 - Commissioners	\$499,708	\$505,463	\$507,808	\$517,270
305 - Commission Districts	\$4,886	\$25,000	\$25,000	\$25,000
<b>Total</b>	<b>\$504,594</b>	<b>\$530,463</b>	<b>\$532,808</b>	<b>\$542,270</b>



**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



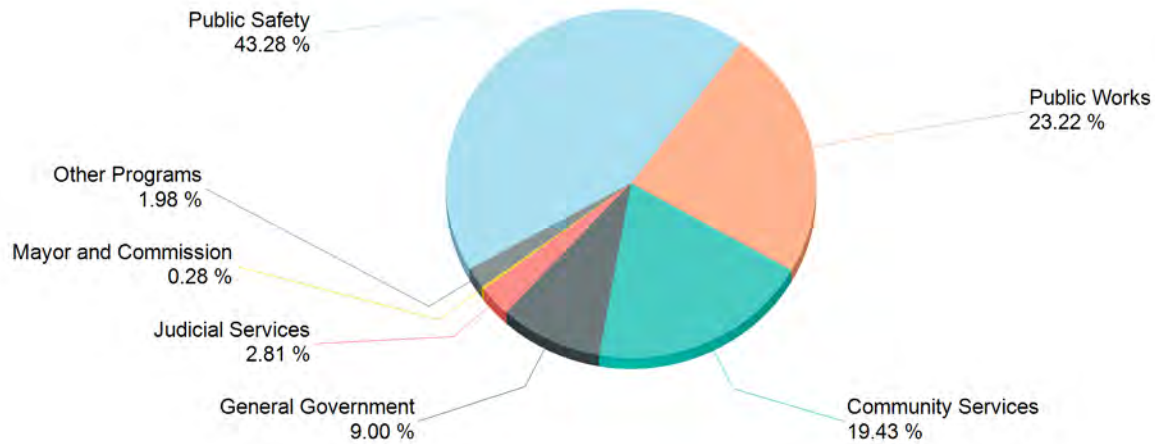
# GENERAL GOVERNMENT







### Section: General Government



0009 - Operations Business Office	\$136,438
0010 - County Administrator's Office	\$2,033,798
0013 - Unified Legal	\$3,630,850
0050 - Finance Department	\$5,196,031
0054 - Unified Clerk	\$1,368,750
0090 - Human Resources	\$1,510,418
0140 - Legislative Auditor	\$730,405
0240 - Knowledge Department	\$13,354,117
0280 - General Services	\$2,920,958
0470 - Appraiser	\$2,672,900

# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



### Departments / Divisions

#### **0050 - Finance Department**

- 003 - Budget
- 051 - Finance
- 052 - Auditing/Accounting
- 055 - Payroll
- 058 - Treasurer's Office Program
- 059 - Motor Vehicle

#### **0009 - Operations Business Office**

- 009 - Operation Services Division

#### **0010 - County Administrator's Office**

- 010 - County Administration
- 313 - Public Relations

#### **0013 - Unified Legal**

- 013 - County Attorney Office
- 343 - Special Judgment & Liab-City
- 675 - Special Judgment & Liab-County

#### **0240 - Knowledge Department**

- 017 - Technology Division
- 240 - Innovation
- 242 - Geo Spatial Services-Mapping
- 245 - Enterprise Systems Support
- 412 - 311 Call Center

#### **0054 - Unified Clerk**

- 054 - Administration Division

#### **0280 - General Services**

- 056 - Delinquent Real Estate
- 057 - Procurement & Contract Compliance
- 128 - Public Safety Business Office
- 280 - General Services
- 390 - Process Servers

#### **0090 - Human Resources**

- 096 - Employee Relations Division

#### **0140 - Legislative Auditor**

- 140 - Legislative Auditor

#### **0470 - Appraiser**

- 470 - Appraiser

**DEPARTMENT: APPRAISER'S OFFICE****Department Overview:**

The Appraiser's Office discovers, inspects, evaluates and assigns a market or appraised value and classification to all taxable and exempt property in the County and otherwise implements all State laws, including administrative rules and regulations set by the Kansas Department of Revenue, Property Valuation Division (PVD). The resulting taxable assessed values become the total tax base of the County. The Appraiser's Office defends those values when appealed and will recommend adjustment, if necessary. The County Appraiser also administers all matters relating to the exemption of property and the filing of tax grievances by taxpayers. The mission of the Appraiser's Office is to provide uniform, fair and equitable values among all classes of property by maintaining the highest standards in appraisal practices and law, guided by the goals of quality customer service to the public, while providing a work environment that encourages staff's professional and personal growth.

**Important Issues:**

- Legislative changes continue to be a critical concern. Law changes could impact both the workings of the Appraiser's Office and adversely effect on the County's tax base/budget.
- To ensure State compliance with PVD, as well as USPAP Standards to promote professional appraisal practices, outside appraisal services may be required/necessary.
- State mandated conversion of county data to a new real estate costing system, Marshall Swift Valuation Platform (MVP) scheduled to occur in 2020 for 2021 valuation year.
- Continue to create partnerships with other UG Departments to enhance customer service for both internal and external users and expand the use of data analysis tools.

**Highlights:**

- A comprehensive appraisal skill based/valuer training and designation program was implemented to encourage staff commitment and longevity.
- GIS technologies will continue to be implemented for utilization of valuation data cleanup and quality control/assurance, in addition to publishing of valuation data maps for both internal and external uses.
- Customer friendly on-line appeal process service initiatives have been implemented, and further improvements to the current online digital services and website will be pursued.
- Countywide street-level image project commenced in fall of 2019 and is scheduled to be completed in 2020.

**New Initiatives:**

- Orion Field Mobile is an integrated software solution for use on a tablet device. It is in the testing stages in other Kansas counties. This software would lead to a more efficient workflow, whereas field staff can immediately input data while on-site, resulting in a paperless solution. Necessary hardware and software would need to be acquired.
- Implementation of taxpayer friendly initiatives to allow compliance with State statutes and improve communication is a priority. Additional online services to include; online Personal Property filing, an updated public facing parcel search, as well as Orion enhancements to allow more efficient data entry, are being pursued.
- PushPin is a change detection product that leverages existing aerial photography, and using AI, detects parcel changes including additions, new construction, and flatwork. A small pilot area was analyzed during 2019 with good results. Most jurisdictions that have used this product have discovered escaped property, which more than offset project cost.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0470 - Appraiser

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$2,162,170	\$2,461,060	\$2,379,000	\$2,416,648
52 - Contractual Services	\$252,440	\$280,100	\$214,650	\$301,000
53 - Commodities	\$29,099	\$43,100	\$29,250	\$39,500
54 - Capital Outlay	\$228,317	\$50,000	\$50,000	\$75,000
<b>Total</b>	<b>\$2,672,026</b>	<b>\$2,834,260</b>	<b>\$2,672,900</b>	<b>\$2,832,148</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
470 - Appraiser	32.50	32.50	32.50	32.50
<b>Total</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$2,672,026	\$2,834,260	\$2,672,900	\$2,832,148
<b>Total</b>	<b>\$2,672,026</b>	<b>\$2,834,260</b>	<b>\$2,672,900</b>	<b>\$2,832,148</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Appraiser Program	\$2,672,026	\$2,834,260	\$2,672,900	\$2,832,148
<b>Total</b>	<b>\$2,672,026</b>	<b>\$2,834,260</b>	<b>\$2,672,900</b>	<b>\$2,832,148</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
470 - Appraiser	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$17,300	0.00
<b>Total</b>			<b>0</b>	<b>\$17,300</b>	<b>0.00</b>



**Department Overview:**

The UG Clerk's office serves as the official record custodian of the city and county records of the Unified Government, responsible for meeting statutory deadlines and compliance of the Kansas Open Records Act. Responsible for maintenance and supervision of the agenda management system, attends and transcribes an accurate account of the proceedings at all commission and standing committee meetings.

The UG Clerk's Office has responsibility to ensure the integrity of the overall County assessment roll. This entails communicating with municipal entities making up Wyandotte County. Primary daily functions include the receipt, update, and maintenance of property ownership related to deed filings and court ordered ownership updates; updating mailing addresses for tax statements as requests are received and managing internal and external inquiries related to property ownership, liens, and taxes.

The Records Center/Mailroom division assist departments in effectively managing Unified Government records throughout their life cycle, from creation to ultimate destruction or archival retention. The mailroom process internal and outgoing mail.

**Highlights:**

- Collaborated with Accounting to streamline the utility and sales tax rebate process to reduce staff time and minimum the risk of errors.
- 3,038 KORA requests submitted in NextRequest.
- 745 Senior Citizen Utility & Sales Tax Rebates processed. The Aging department processed 176 applications.
  - Utility Rebate \$100,134.64 and Sales Tax Rebate \$79,974.24
- Processed 343 Homestead and Safe Senior walk-in applicants in applying for \$239,020
  - Due to COVID-19, Homestead Program has been extended to October 15<sup>th</sup>, 2020
- Processed Special Assessments in amount of \$2,407,229.
- Collaborated with the Sheriff's Office inmate assistance program and relocated 2,600 boxes.

**Important Issues:**

- 30,325 pounds of non-confidential records were shredded and destroyed.

**New Initiatives:**

- Partnered with Treasury Department and CIC (Tax Administration System) to create an excel spreadsheet to offer Clerk's Office an electronic returned mail file.
- A software product was selected in December 2019 that will bring inventory listings for each UG departments online. Electronic storage will allow for better search capabilities, more efficient inventory records and accurate destruction of records.
- Due to changes in security throughout the Courthouse and City Hall in November, mailroom staff became responsible for receipt and distribution of Amazon, UPS and FedEx deliveries.
- During COVID-19 the building was closed to the general public. All incoming mail was delivered to the City Hall mailroom and staff processed and delivered mail to Courthouse & Court Services.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0054 - Unified Clerk

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$779,503	\$792,435	\$852,536	\$863,271
52 - Contractual Services	\$373,220	\$494,133	\$417,218	\$515,133
53 - Commodities	\$34,791	\$27,721	\$28,996	\$29,721
54 - Capital Outlay	0	0	\$70,000	0
<b>Total</b>	<b>\$1,187,514</b>	<b>\$1,314,289</b>	<b>\$1,368,750</b>	<b>\$1,408,125</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
054 - Administration Division	10.50	10.50	10.50	10.50
<b>Total</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$607,274	\$561,290	\$565,891	\$704,073
160 - County - General	\$577,105	\$692,999	\$670,859	\$621,052
207 - Clerk's Technology Fund	\$3,135	\$60,000	\$132,000	\$83,000
<b>Total</b>	<b>\$1,187,514</b>	<b>\$1,314,289</b>	<b>\$1,368,750</b>	<b>\$1,408,125</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
054 - Administration Division	\$1,187,514	\$1,314,289	\$1,368,750	\$1,408,125
<b>Total</b>	<b>\$1,187,514</b>	<b>\$1,314,289</b>	<b>\$1,368,750</b>	<b>\$1,408,125</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
054 - Administration Division	Records Management Inventory Software	207 - Clerk's Technology Fund	0	\$21,000	0.00
<b>Total</b>			<b>0</b>	<b>\$21,000</b>	<b>0.00</b>



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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0054 - Unified Clerk

### Division: 054 - Administration Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$779,503	\$792,435	\$852,536	\$863,271
52 - Contractual Services	\$373,220	\$494,133	\$417,218	\$515,133
53 - Commodities	\$34,791	\$27,721	\$28,996	\$29,721
54 - Capital Outlay	0	0	\$70,000	0
<b>Total</b>	<b>\$1,187,514</b>	<b>\$1,314,289</b>	<b>\$1,368,750</b>	<b>\$1,408,125</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
054 - Administration Division	10.50	10.50	10.50	10.50
<b>Total</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$607,274	\$561,290	\$565,891	\$704,073
160 - County - General	\$577,105	\$692,999	\$670,859	\$621,052
207 - Clerk's Technology Fund	\$3,135	\$60,000	\$132,000	\$83,000
<b>Total</b>	<b>\$1,187,514</b>	<b>\$1,314,289</b>	<b>\$1,368,750</b>	<b>\$1,408,125</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Administration	\$645,363	\$681,307	\$734,026	\$747,661
Mailroom	\$407,587	\$489,644	\$392,960	\$463,712
Records Management	\$134,565	\$143,337	\$241,763	\$196,753
<b>Total</b>	<b>\$1,187,514</b>	<b>\$1,314,289</b>	<b>\$1,368,750</b>	<b>\$1,408,125</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
054 - Administration Division	Records Management Inventory Software	207 - Clerk's Technology Fund	0	\$21,000	0.00
<b>Total</b>			<b>0</b>	<b>\$21,000</b>	<b>0.00</b>



**Department Overview:**

The County Administrator's Office provides professional administration of policies, programs, and services to meet the goals established by the Board of Commissioners. The Office provides leadership and direction to County and City departments in the delivery of essential services to address the health, welfare, safety, economic opportunity, and quality of life for the citizens of Wyandotte County/Kansas.

**Important Issues:**

- Prepare and present an annual budget which aligns with the Strategic Plan and Goals of the Commission and addresses the impacts of COVID-19 on revenues and expenditures in 2020 and 2021.
- Attraction and retention of industrial/commercial development and residential housing through the use of adopted policies, including creative combinations of these policies with available land.
- Develop a culture of customer service to both external customers and internal departments. Finalize a long range financial approach with the governing body that is sustainable and establishes a realistic approach to meeting the Commission operational goals.
- Continue work to adopt Priority Based Budgeting to into organizational operations and the budget process with the Commission.

**Highlights:**

- Stabilization, Occupation, and Revitalization (SOAR) initiative continues to make progress improving the community while gaining efficiencies. Efforts have been focused on reducing blight through vacant structures, illegal dumping/littering, reducing delinquent revenues from residential taxes and improving the UG's response time to remove code violations.
- Completed the hiring processes of key leadership positions: Urban Planning and Land Use Director, Director of Development Coordination and Customer Service Success and Health Department Director.
- Labor Negotiations with all 13 of unions for 2020 calendar year through 2022 calendar year.
- Continued to focus on customer service with development review department training and implementation of online applications.
- Complete Central Area Master Plan and Zoning Code Rewrite and presented to the Board of Commissioners.

**New Initiatives:**

- Coordinate the UG's response to COVID-19 health emergency
- Implement new Problem Priority Team with SOAR and transition of Neighborhood Resources Department structure
- Continue to focus development efforts in the downtown area adding projects to compliment the new grocery store and redevelopment of the Reardon Center property.
- Significantly improve the development review process with the hiring of a new Director of Development Coordination and Customer Service Success, upgrade of Accela, and implementation of a new online permits portal
- Support progress of the I-70 intersection development at Turner Diagonal, the redevelopment of the former Indian Springs site, downtown housing and grocery store, and to move forward with the proposed American Royal development west of Village West.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0010 - County Administrator's Office

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,568,349	\$1,578,870	\$1,726,553	\$1,740,718
52 - Contractual Services	\$210,908	\$287,990	\$271,545	\$374,990
53 - Commodities	\$12,620	\$16,800	\$35,700	\$18,350
<b>Total</b>	<b>\$1,791,877</b>	<b>\$1,883,660</b>	<b>\$2,033,798</b>	<b>\$2,134,058</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
010 - County Administration	8.75	8.75	9.75	9.75
313 - Public Relations	3.00	3.00	3.00	3.00
<b>Total</b>	<b>11.75</b>	<b>11.75</b>	<b>12.75</b>	<b>12.75</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,670,987	\$1,714,436	\$1,859,330	\$1,547,031
160 - County - General	\$120,891	\$169,225	\$174,467	\$587,027
<b>Total</b>	<b>\$1,791,877</b>	<b>\$1,883,660</b>	<b>\$2,033,798</b>	<b>\$2,134,058</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
010 - County Administration	\$1,245,009	\$1,276,979	\$1,415,200	\$1,432,320
313 - Public Relations	\$546,869	\$606,682	\$618,598	\$701,738
<b>Total</b>	<b>\$1,791,877</b>	<b>\$1,883,660</b>	<b>\$2,033,798</b>	<b>\$2,134,058</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
010 - County Administration	Development Coordination and Customer Service Success Program Operating Budget	110 - City - General Fund	0	\$9,050	0.00
313 - Public Relations	Federal Lobbyist Contract Adjustment	160 - County - General	\$9,500	\$9,500	0.00
<b>Total</b>			<b>\$9,500</b>	<b>\$18,550</b>	<b>0.00</b>



**Division Overview:**

Development success is intended to significantly enhance customer service, solve problems, and enhance development customer experience. Whether the customer is developing a multi-million-dollar regional attraction, building a new home, doing a simple remodeling job or any of the thousands of other development related activities in Kansas City, Kansas; that should be an appealing experience. The customers should believe staff is glad to work with them! KCK is a great place to do a project. At the end of a project customers should want to tell others about that great experience! Staff is here to help them succeed in achieving project goals no matter the project scale.

So how might staff be able to help them?

1. An early introduction and welcome from Rob Richardson
2. Excellent customer service using SERVE principles
3. Clarify processes and requirements
4. Advocate for their project with staff
5. Find creative ways to work thru code or conflicting code/review issues
6. Review staff comments with customers to assure you understand the comments
7. Identify timeframes and requirements upfront to avoid surprises
8. Enhance online and electronic review capacity
9. Although it is a longer process, draft new or alternative code requirements

This office will not work to help get around code requirements, however we may identify changes to recommend and help the applicant understand what they need to do to meet requirements to get the project on the right track to accomplish its goals as quickly and easily as possible. When someone contacts a UG team member they will respond in a timely caring manner. Applicants now have an insider with them!

**2020 GOALS**

1. Broad based customer service training and goals for all those involved in the Development Process including BPU and Economic Development
2. Assure we have the correct people in the DRC seats representing each department. They must be courteous, polite, and customer focused.
3. Individual contact with all applicants in the process and those that enter the process as well as frequent customers that don't currently have a project
4. Improved DRC operations
5. Change the perception of the UG Development process
6. Be helpful as described above

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0010 - County Administrator's Office

### Division: 010 - County Administration

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,210,800	\$1,233,209	\$1,368,975	\$1,379,500
52 - Contractual Services	\$25,298	\$36,570	\$20,125	\$44,070
53 - Commodities	\$8,911	\$7,200	\$26,100	\$8,750
<b>Total</b>	<b>\$1,245,009</b>	<b>\$1,276,979</b>	<b>\$1,415,200</b>	<b>\$1,432,320</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
010 - County Administration	8.75	8.75	9.75	9.75
<b>Total</b>	<b>8.75</b>	<b>8.75</b>	<b>9.75</b>	<b>9.75</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,185,609	\$1,216,254	\$1,354,233	\$1,055,818
160 - County - General	\$59,400	\$60,725	\$60,967	\$376,503
<b>Total</b>	<b>\$1,245,009</b>	<b>\$1,276,979</b>	<b>\$1,415,200</b>	<b>\$1,432,320</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
County Administrator's Office	\$1,245,009	\$1,276,979	\$1,228,637	\$1,255,009
Development Coordination and Customer Service Success	0	0	\$186,563	\$177,311
<b>Total</b>	<b>\$1,245,009</b>	<b>\$1,276,979</b>	<b>\$1,415,200</b>	<b>\$1,432,320</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
010 - County Administration	Development Coordination and Customer Service Success Program Operating Budget	110 - City - General Fund	0	\$9,050	0.00
<b>Total</b>			<b>0</b>	<b>\$9,050</b>	<b>0.00</b>





### **Department Overview:**

The mission of the Public Relations Department is to promote the goals and policies of the Unified Government Board of Commissioners and administration and to benefit the overall community by effectively communicating with citizens, elected leaders, the news media, and the employees of the Unified Government.

The Public Relations Department handles all public information, government relations and marketing activities for the Unified Government. Duties include: Legislative lobbying and government relations in both the State and Federal arenas; media relations and Public Information communications, including *The Citizen Newsletter*, Unified Government ENews Source, Unified Government website, Social Media outlets, and UGTV; marketing and advertising of Unified Government programs and the community at-large; strategic planning and communications on major issues; and situation management.

### **Important Issues:**

- Implement new technologies to continue providing public access to Unified Government issues and meetings despite the restrictions required by the COVID pandemic.
- Continue providing robust Public Information services despite major budget challenges.
- Work to ensure public communications are included in Unified Government issues and strategies.
- Maintain productive partnerships between the Unified Government, Kansas Legislature and Congress which protect local government funding and respects local control.

### **Highlights:**

- Expanded social media platforms and expanded original programming on UGTV and YouTube.
- Won national award for Outstanding Website from the Web Marketing Association. The Sunshine Review, a national group dedicated to government transparency, awarded the UG a grade of A+ for the website information it provides the public for the eighth consecutive year.
- Despite Kansas Legislative session cut short by COVID virus, the UG worked to save STAR Bonds from expiring through a budget proviso, allowing the American Royal project to continue.

### **New Initiatives:**

- Professional, outside review of UG Communications operations to ensure the most effective structure is in place to ensure citizens look at and partake in the buffet of communications options the UG provides them. This may include proposals for additional staff for the Public Relations Department.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0010 - County Administrator's Office

### Division: 313 - Public Relations

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$357,549	\$345,662	\$357,578	\$361,218
52 - Contractual Services	\$185,610	\$251,420	\$251,420	\$330,920
53 - Commodities	\$3,709	\$9,600	\$9,600	\$9,600
<b>Total</b>	<b>\$546,869</b>	<b>\$606,682</b>	<b>\$618,598</b>	<b>\$701,738</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
313 - Public Relations	3.00	3.00	3.00	3.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$485,378	\$498,182	\$505,098	\$491,213
160 - County - General	\$61,491	\$108,500	\$113,500	\$210,525
<b>Total</b>	<b>\$546,869</b>	<b>\$606,682</b>	<b>\$618,598</b>	<b>\$701,738</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Public Relations	\$468,564	\$492,082	\$503,754	\$586,717
UGTV	\$78,304	\$114,600	\$114,844	\$115,021
<b>Total</b>	<b>\$546,869</b>	<b>\$606,682</b>	<b>\$618,598</b>	<b>\$701,738</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
313 - Public Relations	Federal Lobbyist Contract Adjustment	160 - County - General	\$9,500	\$9,500	0.00
<b>Total</b>			<b>\$9,500</b>	<b>\$9,500</b>	<b>0.00</b>



### **Department Overview:**

Our vision is to be a resource to the UG organization turning ideas and plans supporting our community into reality utilizing a fiscally responsible, collaborative, results-oriented approach.

The Finance Department mission is to partner with UG departments in fulfilling their own missions, to optimize UG resources and act as the stewards of UG assets, to provide risk mitigation and act as consultants for strategic decision making, to administer compliance with Federal, State and local regulations, and to safeguard and monitor the Unified Government's financial resources by providing analysis to administration, elected officials and the public.

The Chief Financial Officer provides strategic financial advice to the County Administrator, and oversight and guidance to the Finance Department. The Finance Department is responsible for the collection and distribution of all revenues, payment of all expenses, the processing of payments to all employees, administration of all debt, review of economic development proposals, preparation of the Comprehensive Annual Financial Report, and the development of the annual Operating and Capital Budget. The Department also develops the long-term financial forecast and financial policies. These responsibilities are achieved by the dedicated staff of six divisions, including Budget, Capital and Economic Development Financing Administration, Research, Accounting, Payroll and Treasury, which includes both the Revenue and Property Tax Administration and Motor Vehicle Registration programs.

### **Important Issues:**

- Emphasize the importance of a structurally balanced budget and General Fund reserve policy target by maintaining reserves at 2-months (17%) of operating expenditures.
- Maintain or improve our credit ratings of Standard & Poor's (AA) and Moody's (A1), both with stable outlook.
- Continue long-range financial planning, recognizing the benefits of remaining resilient in the face of expected economic challenges.
- Enhance financial transparency through timely and informative reports of the Government's financial, budgetary and investment performance.
- Build staff capacity and satisfaction through opportunities for professional achievement.
- Ensure the optimum tools and training are provided to UG staff to augment the Finance Department's customer service to our internal customers and residents.

### **Highlights:**

- Presented a General Fund long-term financial forecast for Commission strategic planning.
- Continued implementation of the Priority Based Budgeting (PBB) process to better align operating budgets with Commission strategic goals.

### **New Initiatives:**

- As the COVID-19 emergency negatively impacted financial reserves, work with departments and governing body on accumulating over the next 5 years General Fund reserves to replenish the reserves to the 2-month target.
- Lead the conversion to a new Enterprise Resource Planning (ERP) software system related to accounting, budget, payroll and timekeeping activities.
- Continue commitment to enhance revenues through evaluation of opportunities for adjustments to the Government's various charges for service, focusing on building permits and planning fees, as well as other fees for public safety and park and recreation.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0050 - Finance Department

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$4,039,836	\$4,541,183	\$4,510,743	\$4,571,408
52 - Contractual Services	\$642,239	\$635,484	\$593,452	\$655,384
53 - Commodities	\$158,178	\$95,635	\$89,477	\$95,735
54 - Capital Outlay	\$240	\$500	\$500	\$500
55 - Grants, Claims, Shared Revenue	(\$2,468)	\$4,331	\$1,609	\$4,331
57 - Nonexpense Items	(\$183)	\$1,000	\$250	\$1,000
<b>Total</b>	<b>\$4,837,843</b>	<b>\$5,278,133</b>	<b>\$5,196,031</b>	<b>\$5,328,358</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
003 - Budget	4.25	4.25	5.00	5.00
051 - Finance	6.00	6.00	7.00	7.00
052 - Auditing/Accounting	7.00	7.00	6.00	6.00
055 - Payroll	5.00	5.00	5.00	5.00
058 - Treasurer's Office Program	9.50	9.50	9.50	9.70
059 - Motor Vehicle	28.00	28.00	28.00	27.80
<b>Total</b>	<b>59.75</b>	<b>59.75</b>	<b>60.50</b>	<b>60.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$2,240,763	\$2,241,146	\$2,279,081	\$1,940,617
160 - County - General	\$2,276,094	\$2,737,339	\$2,617,023	\$3,084,699
208 - Treasurer's Technology Fund	\$98,972	\$45,000	\$45,000	\$45,000
560 - Sewer System	\$222,015	\$254,649	\$254,926	\$258,043
<b>Total</b>	<b>\$4,837,843</b>	<b>\$5,278,133</b>	<b>\$5,196,031</b>	<b>\$5,328,358</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
003 - Budget	\$540,661	\$488,634	\$552,181	\$589,056
051 - Finance	\$660,666	\$753,790	\$848,082	\$858,344
052 - Auditing/Accounting	\$818,902	\$844,155	\$727,178	\$744,369
055 - Payroll	\$428,686	\$425,251	\$432,594	\$438,436
058 - Treasurer's Office Program	\$929,272	\$1,002,826	\$948,559	\$1,003,250
059 - Motor Vehicle	\$1,459,656	\$1,763,477	\$1,687,438	\$1,694,902
<b>Total</b>	<b>\$4,837,843</b>	<b>\$5,278,133</b>	<b>\$5,196,031</b>	<b>\$5,328,358</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
003 - Budget	PBB Annual Maintenance	110 - City - General Fund	0	\$14,000	0.00
003 - Budget	PBB Annual Maintenance	160 - County - General	0	\$6,000	0.00
<b>Total</b>			<b>0</b>	<b>\$20,000</b>	<b>0.00</b>



DEPARTMENT: FINANCE

DIVISION: BUDGET

**Division Overview:**

The Budget Office provides financial management and analytical support to Unified Government's elected officials, administrators, management and departments so they can make informed managerial and policy decisions that are aligned with the Commission's strategic goals while ensuring the financial sustainability of all governmental operations. The Budget Office collaborates with Human Resources, Payroll, Finance and all operating departments to conduct detailed analysis of personnel cost inventories, capital outlay requests and revenue forecasting. It also manages budgetary challenges and uncertainties stemming from macroeconomic risks, federal & state budget cuts and mandates.

**Important Issues:**

- Enhance financial transparency of the UG budget for our residents and stakeholders.
- Continue to improve the efficiency of the budget process and document preparation.
- Align operating and capital budgets with Commission strategic goals.
- Enhance budget staff capacity to meet workload of daily budgetary operations to support the continued growth of our community.

**Highlights:**

- Supported the Open Gov initiative allowing residents online visualization tools to view the budget, with ability to filter financial information across multiple data points.
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association for the 2019 Amended/ 2020 Adopted Budget. The award reflects the Government's commitment to meeting the highest principles of governmental budgeting.
- Continued the Priority Based Budgeting (PBB) process enabling a more collaborative process for resource allocation decision-making based on the relative priority of services. PBB provides a new approach for linking budgets to Commission-desired strategic results.
- Continued to improve the Capital Maintenance & Improvement Program (CMIP) process by facilitating more collaboration between departments and enhancing analysis of new capital project requests utilizing agreed upon capital project criteria.
- Budget staff executed new database queries that utilized various information systems to extract operational data for ad-hoc analysis, reporting, budgeting and forecasting.
- Held the 15<sup>th</sup> annual pre-budget public hearing to receive resident input in 2021.
- Implemented office efficiencies that improved budget information requests response times.

**New Initiatives:**

- Continue the Priority Based Budget (PBB) process through continued collaboration with UG department, senior management and Commission throughout the 2021 budget season.
- Adjust budget policy for accumulation of resources for future equipment replacement costs.
- Develop a plan to fund public facility deferred maintenance costs that provides a framework for future policy discussions surrounding identifying new resources to fund maintenance needs.
- Lead the conversion to a new Enterprise Resource Planning (ERP) software system related to budget development activities.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0050 - Finance Department

### Division: 003 - Budget

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$416,451	\$408,261	\$482,108	\$488,683
52 - Contractual Services	\$115,916	\$65,018	\$58,118	\$85,018
53 - Commodities	\$8,294	\$15,355	\$11,955	\$15,355
<b>Total</b>	<b>\$540,661</b>	<b>\$488,634</b>	<b>\$552,181</b>	<b>\$589,056</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
003 - Budget	4.25	4.25	5.00	5.00
<b>Total</b>	<b>4.25</b>	<b>4.25</b>	<b>5.00</b>	<b>5.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$444,582	\$368,123	\$431,513	\$290,105
160 - County - General	0	0	0	\$176,686
560 - Sewer System	\$96,079	\$120,511	\$120,668	\$122,265
<b>Total</b>	<b>\$540,661</b>	<b>\$488,634</b>	<b>\$552,181</b>	<b>\$589,056</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Budget	\$540,661	\$488,634	\$552,181	\$589,056
<b>Total</b>	<b>\$540,661</b>	<b>\$488,634</b>	<b>\$552,181</b>	<b>\$589,056</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
003 - Budget	PBB Annual Maintenance	110 - City - General Fund	0	\$14,000	0.00
003 - Budget	PBB Annual Maintenance	160 - County - General	0	\$6,000	0.00
<b>Total</b>			<b>0</b>	<b>\$20,000</b>	<b>0.00</b>





**DEPARTMENT: FINANCE**

**DIVISION: ECONOMIC DEVELOPMENT ADMINISTRATION & RESEARCH**

**Divisions Overview:**

The Debt / Economic Development Administration and Research Divisions have combined to provide strategic direction and administrative oversight for a myriad of activities. Debt and Economic Development Administration Division coordinates the financing of all capital projects and financial administration for all economic development financing districts, including reviewing all Industrial Revenue Bonds (IRB), Community Improvement District (CID), Transportation Development District (TDD), and Tax Increment Financing (TIF) applications in conjunction with UG Administration and Economic Development Department. It also reviews all development proposals for cost and benefit viability. The Research Division provides technical and analytical support to the Chief Financial Officer (CFO) and the entire Unified Government by utilizing financial and socio-economic data items. Research responds to resident data information needs and requests.

**Important Issues:**

- Monitor, account, and comply with various economic development agreements.
- Review cost and benefits of economic development project proposals.
- Continue our bond investor relations program through our BondLink investor relations website to enhance information access to UG bondholders and potentially reduce borrowing costs on future bond sales by more easily providing information supporting the economic viability of the Government's projects.
- Monitor compliance with all outstanding debt-related continuing disclosure agreements and arbitrage rebate calculations, as required by Securities and Exchange Commission (SEC), Municipal Securities Rulemaking Board (MSRB) and the Internal Revenue Service (IRS).
- Coordinate review of tax-exempt bond compliance for bonded capital projects.

**Highlights:**

- Maintained credit ratings by Standard & Poor's (AA) and Moody's (A1), both with stable outlook; commercial development, strong liquidity and budget flexibility viewed positively.
- Updated the capital financing debt policy and debt forecast to ensure the level of future general obligation debt can be supported within the UG's projected resources.
- Completed 208 unique information requests in 2019 by Research Division for Government departments and outside users while completing several special research projects.
- Successful financing of 20-yr general obligation bonds (\$45.6 million) at rate of 2.13%, 1-yr municipal temporary note financing (\$50.5 million) at a rate of 1.15%
- Successful financing of three 20-yr public building commission bonds which financed the additional juvenile facility funding (\$2.7 million) at a rate of 1.99%, improvements to the courthouse (\$4.4 million) at a rate of 1.98%, and health department facility improvements (\$3.1 million) at a rate of 1.99%.
- Lease-financed \$2.6 million in capital equipment including vehicles for the Fire and Police departments
- Presented an update of the UG's Economic Development Incentives Report which provided information on the performance of our various projects receiving public incentives: CIDs, TIFs, TDDs, NRAs and other economic development districts.

**New Initiatives:**

- Continue to actively be engaged in 2020 US Census programs including Complete Count Committee, defining of revised Census geography (tracts and block groups) and preparation for Unified Government and BPU redistricting based on 2020 Census data.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0050 - Finance Department

### Division: 051 - Finance

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$622,982	\$715,535	\$810,397	\$820,089
52 - Contractual Services	\$35,166	\$31,840	\$31,269	\$31,840
53 - Commodities	\$2,519	\$6,415	\$6,415	\$6,415
<b>Total</b>	<b>\$660,666</b>	<b>\$753,790</b>	<b>\$848,082</b>	<b>\$858,344</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
051 - Finance	6.00	6.00	7.00	7.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$660,666	\$753,451	\$847,743	\$600,846
160 - County - General	0	\$322	\$322	\$257,498
560 - Sewer System	0	\$17	\$17	0
<b>Total</b>	<b>\$660,666</b>	<b>\$753,790</b>	<b>\$848,082</b>	<b>\$858,344</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Finance Administration	\$660,666	\$753,790	\$848,082	\$858,344
<b>Total</b>	<b>\$660,666</b>	<b>\$753,790</b>	<b>\$848,082</b>	<b>\$858,344</b>



DEPARTMENT: FINANCE

DIVISION: ACCOUNTING

**Division Overview:**

The Accounting Division is responsible for maintaining the general ledger of the Unified Government where all financial transactions are recorded. This entails timely, accurate, ethical recording, and tracking of all financial transactions. In turn, these transactions are generated into meaningful reports that are distributed for use by citizen groups, legislative officials, bond raters and investors, and Unified Government departments.

The division also coordinates the annual audit of the Unified Government's financial system and prepares the Comprehensive Annual Financial Report, as well as other requested reports.

**Important Issues:**

- Improve upon the Accounting Division's measurement and communication system to provide economic and social information about the Unified Government that allows citizens and Commission members to make informed judgements and decisions leading to an optimum allocation of resources and the accomplishment of organization's strategic goals.
- Continue to update the comprehensive set of policies to ensure proper internal controls.
- Identify opportunities for improvement by meeting with staff to gain an understanding of how their work can be streamlined and conduct process training resulting from this review.
- Implementation of best practices to potentially streamline workload and improve accuracy, cycle times, response times, data quality and employee satisfaction.

**Highlights:**

- Received Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for our 12/31/18 Comprehensive Annual Financial Report (CAFR).
- Each staff member has attained annual training requirements as established by policy, designed to enhance the abilities and professionalism of the office.
- Assumed UG operating checking account reconciliation duties from the Treasury Division and streamlined process for timelier cashflow reporting.
- Implemented November 2019 and launched the Cayenta Fixed Asset module to solidify tracking and recording of the UG's assets.

**New Initiatives:**

- Evaluate opportunities to diminish retiree health costs through establishing a Other Post-Employment Benefit (OPEB) Trust for the accumulate of resources earning greater investment yields.
- Create a reconciliation & review process for balance sheet accounts to assets & liabilities are properly recorded and cleared in the transaction cycle.
- Working collaboratively with operating departments, explore technology solutions for streamlining the UG's account payable processes.
- Lead the conversion to a new Enterprise Resource Planning (ERP) software system related to accounting, accounts payable and accounts receivable activities.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0050 - Finance Department

### Division: 052 - Auditing/Accounting

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$624,436	\$643,983	\$537,319	\$544,197
52 - Contractual Services	\$186,427	\$194,012	\$183,599	\$193,912
53 - Commodities	\$8,039	\$6,160	\$6,260	\$6,260
<b>Total</b>	<b>\$818,902</b>	<b>\$844,155</b>	<b>\$727,178</b>	<b>\$744,369</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
052 - Auditing/Accounting	7.00	7.00	6.00	6.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>6.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$584,281	\$592,818	\$468,974	\$385,320
160 - County - General	\$108,686	\$117,217	\$123,962	\$223,271
560 - Sewer System	\$125,936	\$134,120	\$134,241	\$135,778
<b>Total</b>	<b>\$818,902</b>	<b>\$844,155</b>	<b>\$727,178</b>	<b>\$744,369</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Auditing/Accounting	\$818,902	\$844,155	\$727,178	\$744,369
<b>Total</b>	<b>\$818,902</b>	<b>\$844,155</b>	<b>\$727,178</b>	<b>\$744,369</b>



DEPARTMENT: FINANCE

DIVISION: PAYROLL

**Division Overview:**

The Payroll Division is responsible for the accurate and timely processing of pay to over 2,300 employees of the Unified Government, with sworn employees being paid one week and civilians paid the opposite week. In addition to confirming/entering timesheets and processing the five individual payrolls, the Division is responsible for individual employee maintenance items, such as deductions, donations, garnishments, tax withholdings, and beneficiaries. The Division handles all employee verifications. The Division quarterly transmits State and Federal payroll tax deductions. The Payroll Division prepares and distributes the annual W-2 forms and prepares the information necessary for the Kansas Employees Public Retirement System (KPERS) to distribute annual statements.

**Important Issues:**

- Continue to improve the Employee Self Service online system whereby employees can access their paystubs, bank balances, rate of pay and position, and change their addresses, W-4's, and other necessary information. Employees are also able to review Human Resources' policies and procedures through this online system. Employees are now able to look up and print out multiple years of their W-2s and pay stubs.
- Continue to add the number of years of W-2s that can be accessed on-line.
- Transfer employee's historical data cards to electronic files.
- Implement new Federal Form W-4
- Improve reporting capabilities within the payroll software system.

**Highlights:**

- Redistribute work flow among the three Civilian Payrolls
- Standardize Processing between said payrolls
- Train new clerk on the WYCO Payroll.
- Processed 613,696 payroll checks with no errors or omissions by the department.
- Processed and distributed 2,513 W-2s ahead of deadline.
- Explore various ways of automatically tracking individual's actual time worked and exceptions with a plethora of available reports that will also upload to the existing payroll software.

**New Initiatives:**

- Involvement in exploring the conversion to a new Enterprise Resource Planning (ERP) software system related to payroll and timekeeping activities.
- Investigate whether the KPERS pension system would allow employees to divert portions of their leave accrual values to their 457 deferred compensation accounts prior to retirement in order to smooth the fiscal impact to the Government of these one-time retirement payout costs.
- Create new payroll codes to address the Federal COVID-19 regulations.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0050 - Finance Department

### Division: 055 - Payroll

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$411,072	\$406,734	\$414,982	\$419,919
52 - Contractual Services	\$11,518	\$13,197	\$12,292	\$13,197
53 - Commodities	\$6,096	\$5,320	\$5,320	\$5,320
<b>Total</b>	<b>\$428,686</b>	<b>\$425,251</b>	<b>\$432,594</b>	<b>\$438,436</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
055 - Payroll	5.00	5.00	5.00	5.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$354,815	\$331,329	\$337,327	\$263,061
160 - County - General	\$73,871	\$93,921	\$95,267	\$175,375
<b>Total</b>	<b>\$428,686</b>	<b>\$425,251</b>	<b>\$432,594</b>	<b>\$438,436</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Payroll	\$429,152	\$425,251	\$432,594	\$438,436
Payroll Program	(\$466)	0	0	0
<b>Total</b>	<b>\$428,686</b>	<b>\$425,251</b>	<b>\$432,594</b>	<b>\$438,436</b>





DEPARTMENT: FINANCE

DIVISION: TREASURY-REVENUE & PROPERTY

**Division Overview:**

The Revenue and Property Tax Administration of the Treasury Division collects all Unified Government revenue, as well as tax revenue related to real estate and personal property for all governments in the County. This includes the process of distributing the taxes to taxing entities multiple times during the year. The Administration manages all banking activities and all investment activities for the Unified Government. The Administration is in two locations, one in the downtown corridor and one in the western portion of the county.

**Important Issues:**

- Provide quality customer service through efficient payment processing, access to online and mobile application payment systems, accurate billing and payment information, timely responses to customer questions, and friendly and knowledgeable staff.
- Continuous review of cashflow needs and investment structure and strategies.
- Maintain proper financial controls to ensure the appropriate handling of monies received and processed by the Treasurer's Office in compliance with internal control procedures.

**Highlights:**

- At December 31, 2019, earned an investment yield-to-maturity of 2.11% on the Government's portfolio, compared to the one-year Treasury benchmark of 1.59%
- Completed the annual local bank investment certification and annual investment offer.
- Implemented enhancements to PayIt application.
- Completed all property tax distributions to other government entities, as required.
- Notified taxpayers of failure to pay their first half property taxes and published list of unpaid real estate and personal property taxes in the legal publication.
- Enhanced the property tax billing statements to better illustrate the existence of delinquent taxes on related property.
- Conducted quarterly funding audits, designed to ensure policy compliance with all funding drawers.

**New Initiatives:**

- Formalize existing policies and develop new policies as needed.
- Continually researching and evaluating business processes to streamline the payment processing to reduce wait times and enhancing the customer experience.
- Conduct the selection process for the Unified Government's banking services.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0050 - Finance Department

### Division: 058 - Treasurer's Office Program

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$534,137	\$635,233	\$607,396	\$635,657
52 - Contractual Services	\$282,090	\$320,107	\$298,507	\$320,107
53 - Commodities	\$112,642	\$43,655	\$40,797	\$43,655
54 - Capital Outlay	\$240	\$500	\$500	\$500
55 - Grants, Claims, Shared Revenue	\$164	\$3,331	\$1,359	\$3,331
<b>Total</b>	<b>\$929,272</b>	<b>\$1,002,826</b>	<b>\$948,559</b>	<b>\$1,003,250</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
058 - Treasurer's Office Program	9.50	9.50	9.50	9.70
<b>Total</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.70</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$157,529	\$138,574	\$136,651	\$401,284
160 - County - General	\$672,772	\$819,252	\$766,908	\$556,966
208 - Treasurer's Technology Fund	\$98,972	\$45,000	\$45,000	\$45,000
<b>Total</b>	<b>\$929,272</b>	<b>\$1,002,826</b>	<b>\$948,559</b>	<b>\$1,003,250</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Treasurer's Office Program	\$929,272	\$1,002,826	\$948,559	\$1,003,250
<b>Total</b>	<b>\$929,272</b>	<b>\$1,002,826</b>	<b>\$948,559</b>	<b>\$1,003,250</b>



DEPARTMENT: FINANCE

DEPARTMENT: TREASURY/MOTOR VEHICLE

**Division Overview:**

The Motor Vehicle Administration issues and administers all vehicle registrations, tags and renewals and processes all vehicle titles for the residents of Wyandotte County. The Administration is in two locations, one in the downtown corridor and one in the western portion of the county.

**Important Issues:**

- Provide quality customer service through efficient payment processing, access to online and mobile application payment systems, accurate billing and payment information, timely responses to customer questions, and friendly and knowledgeable staff.
- Continually evaluate changes being made at the State level and how they affect the customer experience for registering vehicles in our County offices.

**Highlights:**

- Implemented a technology improvement plan consisting of replacing the computers, scanners, printers, signature pads, and kiosks along with adding a speaker system.
- Processed 114,000 renewals and 39,000 new titles during 2019.
- Reduced title approving timeline from a 60-day window to a 30-day window.
- Implemented a new Commercial Motor Vehicle process where those customers have scheduled appointments, eliminating their wait while managing the workflow better.
- Conducted quarterly funding audits, designed to ensure policy compliance with all funding drawers.

**New Initiatives:**

- Implement new merchant card service provider.
- Develop plan to reduce turnover, wait times for service in the lobby.
- Formalize existing policies and develop new policies as needed.
- Continue to enhance electronic renewal options to increase participation, reducing wait times for those who do require in-person service.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0050 - Finance Department

### Division: 059 - Motor Vehicle

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,430,759	\$1,731,437	\$1,658,542	\$1,662,862
52 - Contractual Services	\$11,123	\$11,310	\$9,666	\$11,310
53 - Commodities	\$20,588	\$18,730	\$18,730	\$18,730
55 - Grants, Claims, Shared Revenue	(\$2,632)	\$1,000	\$250	\$1,000
57 - Nonexpense Items	(\$183)	\$1,000	\$250	\$1,000
<b>Total</b>	<b>\$1,459,656</b>	<b>\$1,763,477</b>	<b>\$1,687,438</b>	<b>\$1,694,902</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
059 - Motor Vehicle	28.00	28.00	28.00	27.80
<b>Total</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>27.80</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$38,890	\$56,850	\$56,874	0
160 - County - General	\$1,420,766	\$1,706,627	\$1,630,563	\$1,694,902
<b>Total</b>	<b>\$1,459,656</b>	<b>\$1,763,477</b>	<b>\$1,687,438</b>	<b>\$1,694,902</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Motor Vehicle	\$1,459,656	\$1,763,477	\$1,687,438	\$1,694,902
<b>Total</b>	<b>\$1,459,656</b>	<b>\$1,763,477</b>	<b>\$1,687,438</b>	<b>\$1,694,902</b>

**DEPARTMENT: GENERAL SERVICES****Department Overview:**

The General Services Department is comprised of four divisions: Procurement, Delinquent Revenue Collection (DRE), the Public Safety Business Office (PSBO) and the Process Servers (addressed under District Court). The General Services Director provides executive level direction and coordination over these divisions as well as staff support to the Stabilization, Occupation and Revitalization initiative (SOAR). General Services is tasked with promoting data-driven decision making, continuous improvement of business processes, implementation of programs and policies that increase efficiency, effectiveness and transparency within the divisions and other areas and projects as assigned by the County Administrator and the County Administration Office.

**Important Issues:**

- General Services is working hard to manage the increased volume of parcels being processed through the increased number of Tax Sales in Delinquent Real Estate. Adding the third Tax Sale each year has reduced the period between sales to do the manual work to maintain the Access Database that supports the Tax Sale process. The software is years out of date and no longer supported by Microsoft. This is a large vulnerability.
- General Services will need to pursue greater efficiencies across the board to meet growing demands in all divisions and SOAR. Data driven prioritization and resource allocation will be required in the coming year.

**Highlights:**

- General Services sustained the processes to maintain the annual target of 2,000 “opportunities” through the Tax Sale each year. Continuing to reduce the backlog of Tax Sale Eligible(TSE) parcels in the county.
- General Services staff are highly involved in SOAR, including one staff member who is dedicated to SOAR full-time. SOAR has continued to grow over the last few years and the work now includes the administration and participation of newly created committees, including the Land Asset Management Team, the Illegal Dumping & Littering Elimination Team, and the UG-wide Communications Team, all of which work to improve appearance, safety, and communication in KCK

**New Initiatives:**

- Seeking ongoing funding for a Contract Management package for Purchasing. The outdated manual tracking process is not equal to the volume of contracts the UG generates.
- Seeking ongoing opportunities for the Purchasing team to take advantage of free courses to work towards their Certified Professional Public Buyer Certification.
- SOAR’s participation in the AmeriCorps VISTA program has varied over the years but in 2020 the SOAR program will be supervising 4 VISTA Summer Associates and 2 year-long VISTAs to bring capacity to SOAR. These projects include work on illegal dumping and littering, community engagement, data analysis (particularly as it pertains to the early detection of deteriorating structures) and the new “Stories on Stories” project, which aims to use art to connect communities and make vacant buildings safer.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0280 - General Services

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$2,168,073	\$2,459,730	\$2,427,092	\$2,442,972
52 - Contractual Services	\$362,817	\$476,500	\$451,640	\$477,921
53 - Commodities	\$39,014	\$45,026	\$42,226	\$45,226
57 - Nonexpense Items	\$21,600	0	0	0
<b>Total</b>	<b>\$2,591,503</b>	<b>\$2,981,256</b>	<b>\$2,920,958</b>	<b>\$2,966,119</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
056 - Delinquent Real Estate	8.00	8.00	8.00	8.00
057 - Procurement & Contract Compliance	7.00	7.00	7.00	7.00
128 - Public Safety Business Office	5.00	5.00	5.00	5.00
280 - General Services	2.00	2.00	2.00	2.00
390 - Process Servers	11.00	11.00	11.00	11.00
<b>Total</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$974,448	\$1,109,855	\$1,125,007	\$966,249
113 - Consolidated Parks-General	\$2,888	\$3,064	\$3,064	\$3,064
160 - County - General	\$1,534,756	\$1,782,452	\$1,705,381	\$1,909,301
162 - County - Elections	\$3,406	\$3,613	\$3,613	\$3,613
165 - County - Aging	\$3,260	\$3,457	\$3,457	\$3,457
171 - County-Developmental Disability	\$1,278	\$1,379	\$1,379	\$1,379
172 - County - Health Department	\$9,665	\$8,627	\$10,248	\$10,248
225 - Community Development	\$4,180	\$4,608	\$4,608	\$4,608
262 - Department of Aging Grant Fund	\$1,158	\$1,277	\$1,277	\$1,277
263 - Health Department Grant Fund	(\$85)	\$1,491	\$1,491	\$1,491
266 - Other Special Grants	\$33,120	\$36,512	\$36,512	\$36,512
560 - Sewer System	\$21,610	\$22,917	\$22,917	\$22,917
565 - Sunflower Hills Golf	\$613	\$676	\$676	\$676
570 - Court Trustee	\$1,205	\$1,328	\$1,328	\$1,328
<b>Total</b>	<b>\$2,591,503</b>	<b>\$2,981,256</b>	<b>\$2,920,958</b>	<b>\$2,966,119</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
056 - Delinquent Real Estate	\$608,580	\$736,866	\$682,239	\$700,246
057 - Procurement & Contract Compliance	\$756,764	\$920,655	\$911,599	\$918,601
128 - Public Safety Business Office	\$358,503	\$424,024	\$408,874	\$413,708
280 - General Services	\$183,876	\$207,178	\$225,851	\$237,091
390 - Process Servers	\$616,164	\$692,533	\$692,394	\$696,474
411 - Contract Compliance	\$67,617	0	0	0
<b>Total</b>	<b>\$2,591,503</b>	<b>\$2,981,256</b>	<b>\$2,920,958</b>	<b>\$2,966,119</b>





**Department Overview:**

The Department of Delinquent Revenue Collections is responsible for the oversight and collection of delinquent revenues owed to the Unified Government by way of a Judicial Tax Sale Process.

**Important Issues:**

- Delinquent Revenue will continue to optimize revenue collection in accordance with statutory law while pursuing an equitable balance with the goal of addressing blighted and vacant parcels through the Tax Sale.
- Delinquent Revenue must continue partnering with the Land Bank to move parcels to the Tax Sale with the intended purpose of transferring them to the Land Bank to break the pattern of institutionalize vacancy. The Propertunity Knocks rehab program will make it possible to turn these structures from vacant spaces to vibrant places.
- The division continues to struggle with a need for better mapping intelligence to prioritize the selection of parcels for the Tax Sale. A unified map of Public Works future projects, current Land Bank holdings, Economic Development hold and acquire areas would dramatically improve efficiency of the division.

**Highlights:**

- Through the Delinquent Real Estate division, General Services is working to intervene in tax delinquency issues earlier in the cycle. By disrupting the slide before an owner reaches Tax Sale eligible status it should be possible to cure the delinquency far fast and with less over all expense to the resident.
- Worked with the Stabilization, Occupation and Revitalization (SOAR) team to address the areas of blight and vacancy in the county. Current literature and best practices nationally, indicate that Delinquent Revenue and the Land Bank form the core of most successful strategies to combat long-term blight and vacancy issues.
- In 2020 the division will continue its Tax Sale focus to prioritize houses over vacant lots in prioritizing parcels for the Tax Sale. By moving structures to the front of the line we address the parcels that most impact their neighborhoods first.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0280 - General Services

### Division: 056 - Delinquent Real Estate

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$577,722	\$673,223	\$644,147	\$641,603
52 - Contractual Services	\$15,637	\$48,393	\$25,642	\$46,193
53 - Commodities	\$15,221	\$15,250	\$12,450	\$12,450
<b>Total</b>	<b>\$608,580</b>	<b>\$736,866</b>	<b>\$682,239</b>	<b>\$700,246</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
056 - Delinquent Real Estate	8.00	8.00	8.00	8.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$608,580	\$736,866	\$682,239	\$700,246
<b>Total</b>	<b>\$608,580</b>	<b>\$736,866</b>	<b>\$682,239</b>	<b>\$700,246</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Delinquent Real Estate	\$608,580	\$736,866	\$682,239	\$700,246
<b>Total</b>	<b>\$608,580</b>	<b>\$736,866</b>	<b>\$682,239</b>	<b>\$700,246</b>



**Department Overview:**

The Procurement Department's prime responsibility is to procure all the necessary, goods and services that are the best value from responsible vendors for the daily operation of our government organization. It is the procurement's responsibility to handle all aspects of the procurement process, including identifying and developing sources, assisting departments in developing specifications; soliciting bids, quotations and proposals; negotiating contracts; and interacting with vendors.

**Important Issues:**

- Updating all Requests for Proposals (RFP) and Bid boilerplates with the UG Legal Department.
- Increasing educational opportunities for staff.
- Updating all Standard Operating Procedures to reflect new processes and best practices.
- Green Initiatives to encourage environmentally friendly procurement.
- Effectively monitor and evaluate procurement practices to determine and address areas of needed improvement.
- Provide training to employees on purchasing policies/procedures.
- Supplier Diversity Ordinance and Program.
- Procurement Thresholds.

**Highlights:**

- The Department revised our "How to Do Business pamphlet for vendors.
- The Department developed a Visa Policy and Procedures Manual.
- The Department is implementing Diversity Management Software.
- The Department has increased participation in community outreach events for Local Business Enterprise (LBE), Minority Business Enterprise (MBE) and Woman Business Enterprise (WBE) opportunities.
- The Department will partner with BPU, Kansas School Board, and Piper to initiate vendor shows to showcase their products and services to departments.

**New Initiatives:**

- Developing a purchasing 101 training/purchasing functions for department heads and/or fiscal staff.
- Developing Templates for Bid Specification.
- Analyze challenges and needs, and engage local businesses with a focus on Women Minority Disadvantage Business Enterprise (WMDBE) business on ideas for meaningful solutions
- Provide a better centralized list of contract opportunities
- Using best management practices, continue to be creative and innovative in structuring procurement opportunities for MBE, WBE, LBE vendors for projects/contracts.
- Participate in community outreach events to increase awareness and effectiveness on MBE, WBE, LBE opportunities.
- Revise Procurement Policy
- 2020-2021 Vendor Fair(s)

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0280 - General Services

### Division: 057 - Procurement & Contract Compliance

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$435,947	\$560,154	\$549,477	\$556,479
52 - Contractual Services	\$291,123	\$349,929	\$351,550	\$351,550
53 - Commodities	\$8,094	\$10,572	\$10,572	\$10,572
57 - Nonexpense Items	\$21,600	0	0	0
<b>Total</b>	<b>\$756,764</b>	<b>\$920,655</b>	<b>\$911,599</b>	<b>\$918,601</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
057 - Procurement & Contract Compliance	7.00	7.00	7.00	7.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$506,196	\$639,620	\$628,783	\$588,706
113 - Consolidated Parks-General	\$2,888	\$3,064	\$3,064	\$3,064
160 - County - General	\$168,268	\$192,086	\$192,246	\$239,325
162 - County - Elections	\$3,406	\$3,613	\$3,613	\$3,613
165 - County - Aging	\$3,260	\$3,457	\$3,457	\$3,457
171 - County-Developmental Disability	\$1,278	\$1,379	\$1,379	\$1,379
172 - County - Health Department	\$9,665	\$8,627	\$10,248	\$10,248
225 - Community Development	\$4,180	\$4,608	\$4,608	\$4,608
240 - Adult CCA	0	0	0	0
241 - Juvenile CCA	0	0	0	0
262 - Department of Aging Grant Fund	\$1,158	\$1,277	\$1,277	\$1,277
263 - Health Department Grant Fund	(\$85)	\$1,491	\$1,491	\$1,491
266 - Other Special Grants	\$33,120	\$36,512	\$36,512	\$36,512
560 - Sewer System	\$21,610	\$22,917	\$22,917	\$22,917
565 - Sunflower Hills Golf	\$613	\$676	\$676	\$676
570 - Court Trustee	\$1,205	\$1,328	\$1,328	\$1,328
972 - County Capital Project	0	0	0	0
<b>Total</b>	<b>\$756,764</b>	<b>\$920,655</b>	<b>\$911,599</b>	<b>\$918,601</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Centralized Supplies	\$280,940	\$301,987	\$303,608	\$303,608
Procurement & Contract Compliance	\$475,823	\$618,668	\$607,991	\$614,993
<b>Total</b>	<b>\$756,764</b>	<b>\$920,655</b>	<b>\$911,599</b>	<b>\$918,601</b>



DEPARTMENT: PUBLIC SAFETY BUSINESS OFFICE

**Division Overview:**

The Public Safety Business Office (PSBO) handles fiscal functions for the Community Corrections, Police and Sheriff's Departments. The Public Safety Business Office was created by combining the fiscal and timekeeping staff from the respective departments in 2003. Bill payment, contract management, grant management, and timekeeping are all labor-intensive processes. Timekeeping is particularly time sensitive. The merger created the capacity to cross train staff who had previously worked in isolation. A single absence can no longer bring any department's fiscal functions to a halt. The synergy of the process allows the fiscal and time keeping functions to be carried out more effectively even though the overall staff has been reduced by 40 percent, through attrition.

Because PSBO staff has extensive experience with grants, the Division is often involved in supporting, writing, or managing grants outside of the public safety client area.

In 2016, PSBO became a division of the newly formed General Services Department

**Important Issues:**

- PSBO has provided weekly payroll and timekeeping services for a combined 701 employees in 9 union groups amounting to \$48.9M in salaries in 2019. The process is continually challenged by changing union rules and the lack of assistive automation. This heavily manual process will continue to consume most of the departments attention and effort for the foreseeable future.
- In addition to payroll functions, PSBO provided support to our client departments in 2019 by way of: accounts payable \$9.3M, grants management \$3.6M, reimbursement billing and collections of \$343K, and budget assistance for \$32M.
- These functions amounted to 18% of the City-County General Funds combined budgeted dollars in 2019.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0280 - General Services

### Division: 128 - Public Safety Business Office

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$352,988	\$406,320	\$391,170	\$396,004
52 - Contractual Services	\$1,033	\$8,900	\$8,900	\$8,900
53 - Commodities	\$4,481	\$8,804	\$8,804	\$8,804
<b>Total</b>	<b>\$358,503</b>	<b>\$424,024</b>	<b>\$408,874</b>	<b>\$413,708</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
128 - Public Safety Business Office	5.00	5.00	5.00	5.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$236,258	\$283,057	\$286,643	\$165,452
160 - County - General	\$122,245	\$140,967	\$122,231	\$248,256
<b>Total</b>	<b>\$358,503</b>	<b>\$424,024</b>	<b>\$408,874</b>	<b>\$413,708</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Public Safety Business Office	\$358,503	\$424,024	\$408,874	\$413,708
<b>Total</b>	<b>\$358,503</b>	<b>\$424,024</b>	<b>\$408,874</b>	<b>\$413,708</b>



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0280 - General Services

### Division: 280 - General Services

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$160,569	\$181,998	\$204,401	\$206,911
52 - Contractual Services	\$13,740	\$16,680	\$12,950	\$18,680
53 - Commodities	\$9,566	\$8,500	\$8,500	\$11,500
<b>Total</b>	<b>\$183,876</b>	<b>\$207,178</b>	<b>\$225,851</b>	<b>\$237,091</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
280 - General Services	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$164,377	\$187,178	\$209,581	\$212,091
160 - County - General	\$19,498	\$20,000	\$16,270	\$25,000
<b>Total</b>	<b>\$183,876</b>	<b>\$207,178</b>	<b>\$225,851</b>	<b>\$237,091</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
General Services	\$164,377	\$192,178	\$205,851	\$217,091
SOAR Support	\$19,498	\$15,000	\$20,000	\$20,000
<b>Total</b>	<b>\$183,876</b>	<b>\$207,178</b>	<b>\$225,851</b>	<b>\$237,091</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0280 - General Services

### Division: 390 - Process Servers

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$573,229	\$638,035	\$637,896	\$641,976
52 - Contractual Services	\$41,283	\$52,598	\$52,598	\$52,598
53 - Commodities	\$1,651	\$1,900	\$1,900	\$1,900
<b>Total</b>	<b>\$616,164</b>	<b>\$692,533</b>	<b>\$692,394</b>	<b>\$696,474</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
390 - Process Servers	11.00	11.00	11.00	11.00
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$616,164	\$692,533	\$692,394	\$696,474
<b>Total</b>	<b>\$616,164</b>	<b>\$692,533</b>	<b>\$692,394</b>	<b>\$696,474</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Process Servers	\$616,164	\$692,533	\$692,394	\$696,474
<b>Total</b>	<b>\$616,164</b>	<b>\$692,533</b>	<b>\$692,394</b>	<b>\$696,474</b>



**Department Overview:**

The Human Resources Department supports the recruitment, development and management of the Unified Government's biggest asset – it's people. Human Resources is responsible for maintaining the classification/compensation program, training, recruitment/selection, risk management, workers' compensation, safety initiatives, oversight of the Unified Government's health insurance plan and other provided benefits and the negotiation/grievance administration for bargaining units. Other responsibilities include administering the pre-employment physicals/drug screens, random drug and alcohol testing, post-accident testing, reasonable suspicion testing for all employee groups as required by federal law following established policies and procedures.

**Important Issues:**

- Continue partnerships between UG, Cerner, the UG medical plan provider and the University of Kansas Hospital to promote the wellness center to foster a healthier work environment.
- Review existing Human Resources Guide policies and procedures to promote a safe and healthier work environment, reduce workers' compensation claims, and be in compliance with federal & state law updates.
- Completed contract negotiations with three bargaining unions with contracts expiring in 2023.
- Participated in several vendor demos for options to automate core modules within Human Resources eliminating manual processes for recruiting, hiring, on-boarding, performance reviews and other HR concentrations.

**Highlights:**

- Human Resources tracked 197 workers' compensation claims in 2019 with 173 of those claims logged as compensable. HR staff continue to provide daily case management, investigate claims, provide safety trainings, and promote a safe work environment.
- Road to Wellness Employee Health Center utilization continues to rise as more employees visit the RTWEHC for acute services and pharmacy needs filling 7,466 scripts.
- Defended unemployment claim yielding a 91%w in ratio with total liability avoided or suspended by \$125,123.
- Accepted 5,667 employment applications for positions throughout the U.G.
- Finalized RFP process for Psychological Evaluations for Public Safety positions.
- Hosted first annual Career Expo at Memorial Hall to provide information on pathways for careers at the U.G.

**New Initiatives:**

- Implement a new ERP to automate recruiting, hiring, on-boarding and performance management processes and other HR concentrations to eliminate manual processes in order to compete for top talent for public service careers.
- Develop an RFP for third party administration for workers' compensation.
- Develop an employee survey to measure employee engagement and satisfaction.
- Develop a Diversity and Inclusion Plan to embrace differences within our workforce

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0090 - Human Resources

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,084,099	\$1,095,923	\$1,263,472	\$1,269,097
52 - Contractual Services	\$205,354	\$286,777	\$196,525	\$205,525
53 - Commodities	\$46,784	\$51,296	\$50,421	\$50,421
54 - Capital Outlay	(\$5,582)	0	0	0
57 - Nonexpense Items	\$108,627	0	0	0
<b>Total</b>	<b>\$1,439,282</b>	<b>\$1,433,996</b>	<b>\$1,510,418</b>	<b>\$1,525,043</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
096 - Employee Relations Division	13.00	13.00	14.00	14.00
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,310,252	\$1,294,317	\$1,410,889	\$872,187
113 - Consolidated Parks-General	0	\$3,079	0	0
160 - County - General	\$90,190	\$80,522	\$56,990	\$610,321
162 - County - Elections	0	\$809	0	0
165 - County - Aging	0	\$921	0	0
171 - County-Developmental Disability	0	\$103	0	0
172 - County - Health Department	0	\$1,621	0	0
212 - Dedicated Sales Tax	0	\$2,112	0	0
220 - Special Street & Highway-City	0	\$3,047	0	0
221 - Special Parks and Recreation	0	\$127	0	0
222 - Special Alcohol	0	\$223	0	0
560 - Sewer System	\$38,840	\$43,540	\$42,539	\$42,534
563 - Stormwater Utility	0	\$253	0	0
564 - Emergency Medical Services	0	\$2,774	0	0
565 - Sunflower Hills Golf	0	\$169	0	0
570 - Court Trustee	0	\$379	0	0
<b>Total</b>	<b>\$1,439,282</b>	<b>\$1,433,996</b>	<b>\$1,510,418</b>	<b>\$1,525,043</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Employee Awards & Appreciation	\$16,474	\$16,516	\$16,516	\$16,516
Personnel Program	\$1,268,587	\$1,230,194	\$1,297,322	\$1,311,184
Recruitment	\$89,070	\$96,595	\$95,720	\$95,720
Risk Management Program	\$60,536	\$82,301	\$92,471	\$93,234
Volunteer Center	\$4,616	\$8,389	\$8,389	\$8,389
<b>Total</b>	<b>\$1,439,282</b>	<b>\$1,433,996</b>	<b>\$1,510,418</b>	<b>\$1,525,043</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
096 - Employee Relations Division	Diversity and Inclusion Program	110 - City - General Fund	\$600	\$7,000	0.00
096 - Employee Relations Division	Diversity and Inclusion Program	160 - County - General	\$400	\$3,000	0.00
<b>Total</b>			<b>\$1,000</b>	<b>\$10,000</b>	<b>0.00</b>

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**Mission Statement:**

Support the attainment of the Governing Body priorities by partnering with Unified Government (UG) departments and agencies to develop and implement innovative and effective process and technology solutions that enable the departments and agencies to better serve their customers. Provide high-quality customer service to internal and external customers and be a resource for departments in the expanded use of data to support operations and decision-making.

**Overview:**

The Knowledge Department brings together technology, analytical and customer service capabilities in service of residents, businesses and UG departments. The Knowledge Department works across the UG and brings a cross-functional perspective to projects and initiatives.

**Important Issues:**

- Expanding the use of cloud technologies that offer improvements in service, improved resiliency, better security and lower cost
- Utilizing data and analytic tools to support departments and key initiatives.
- Extended teleworking capabilities to hundreds of UG employees during COVID-19 to allow critical government functions to continue.
- As a result of COVID-19, online services were extended into new areas using existing software and tools.

**Highlights:**

- Worked closely with Parks to implement new Parks reservation and management software.
- Worked with Fire Department on the implementation of Telestaff software
- Worked with Police Department and Public Works to implement new video capabilities
- Extended fiber network to additional UG facilities and community centers.
- Continued with the strategic plan to transition UG software and infrastructure to the cloud as part of a cloud-first strategy that seeks to lower total cost of ownership for IT assets while increasing security and flexibility
- Working with PD on body and vehicle camera implementation
- Working with Public Works, Neighborhood Resource Center, Planning and Zoning and Economic Development on enhancements to Accela permitting and plan review platform.
- Upgrading Geospatial Services core technology platform to enhance future functionality

**New Initiatives:**

- Implementing new video conferencing technologies to allow for expanded use during and after COVID-19.
- Working with Health Department to create and update public webpages and dashboards related to COVID-19
- Continue to provide support to public safety agencies on project management and technology enhancements

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0240 - Knowledge Department

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$3,353,525	\$3,792,972	\$3,985,748	\$3,973,345
52 - Contractual Services	\$2,693,420	\$2,887,686	\$2,945,676	\$3,210,706
53 - Commodities	\$80,802	\$116,042	\$111,052	\$116,692
54 - Capital Outlay	\$584,118	\$1,361,000	\$6,311,641	\$680,000
57 - Nonexpense Items	\$588,963	0	0	\$667,437
<b>Total</b>	<b>\$7,300,828</b>	<b>\$8,157,700</b>	<b>\$13,354,117</b>	<b>\$8,648,180</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
017 - Technology Division	19.00	19.00	19.00	19.00
240 - Innovation	8.00	8.00	9.00	9.00
242 - Geo Spatial Services-Mapping	7.50	7.50	7.50	7.50
412 - 311 Call Center	6.00	6.00	6.00	6.00
<b>Total</b>	<b>40.50</b>	<b>40.50</b>	<b>41.50</b>	<b>41.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$3,890,220	\$4,344,517	\$3,617,528	\$3,754,108
113 - Consolidated Parks-General	0	0	0	\$106,681
160 - County - General	\$3,224,157	\$3,688,182	\$3,657,947	\$3,896,635
162 - County - Elections	0	0	0	\$29,233
165 - County - Aging	0	0	0	\$33,819
171 - County-Developmental Disability	0	0	0	\$3,721
172 - County - Health Department	0	0	0	\$58,238
223 - Tourism & Convention	0	0	0	\$3,037
560 - Sewer System	0	\$75,000	\$90,000	\$387,150
563 - Stormwater Utility	0	\$25,000	\$30,000	\$18,223
564 - Emergency Medical Services	0	\$25,000	0	0
570 - Court Trustee	0	0	0	\$27,335
971 - City Capital Project	\$186,450	0	\$17,000	0
990 - Internal Improvement	0	0	\$5,941,641	\$330,000
<b>Total</b>	<b>\$7,300,828</b>	<b>\$8,157,700</b>	<b>\$13,354,117</b>	<b>\$8,648,180</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
017 - Technology Division	\$4,205,403	\$4,266,808	\$4,291,276	\$4,521,144
240 - Innovation	\$895,058	\$1,086,880	\$1,217,718	\$1,120,709
242 - Geo Spatial Services-Mapping	\$868,347	\$1,099,226	\$1,061,960	\$961,127
245 - Enterprise Systems Support	\$839,018	\$1,158,052	\$6,276,693	\$1,499,159
412 - 311 Call Center	\$493,002	\$546,733	\$506,470	\$546,041
<b>Total</b>	<b>\$7,300,828</b>	<b>\$8,157,700</b>	<b>\$13,354,117</b>	<b>\$8,648,180</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
017 - Technology Division	Microsoft EA Agreement	160 - County - General	\$200,000	\$200,000	0.00
245 - Enterprise Systems Support	Enterprise Systems Contract Adjustments	110 - City - General Fund	0	\$108,670	0.00
<b>Total</b>			\$200,000	\$308,670	0.00

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## DIVISION: TECHNOLOGY

### **Mission Statement:**

To create, foster, and maintain an open, inclusive environment; providing first-class customer service and technology to Unified Government departments.

### **Overview:**

The Department of Technical Services (DOTS) provides technical architecture and support services across the Unified Government. DOTS manages the core technology infrastructure for the UG, including the UG network, phone service, UG datacenter, desktop applications, and provides support for department's major business systems. DOTS supports organizational initiatives to leverage open data and innovation to support data driven decision-making. DOTS Desktop support division provide on-call support for departments and maintains a high-level of customer service and satisfaction. DOTS creates and maintains an environment that is conducive to innovative and continuous process improvement, through technology and collaboration.

### **Important Issues:**

- Provision, secure, monitor, and route Internet traffic through new high-speed fiber network
- Connecting additional UG facilities to fiber network, including Community Centers
- Deploying new Microsoft Teams collaboration capabilities across the organization
- Modernizing the technical architecture of UG data storage and software systems.
- Completed storage assessments and deploying cloud storage where beneficial.
- Completing cloud PBX pilots and develop next-generation telephony implementation plan utilizing hybrid Microsoft Phone System (formerly Skype for Business).
- Creating the foundation of our Cloud infrastructure in Microsoft Government Cloud.
- Upgrading all telephone handsets to support high-speed throughput and next-gen VOIP/Telephony systems.

### **Highlights:**

- Rapidly migrated hundreds of UG users to the remote access as part of COVID response
- Successfully completed City Hall Firewall upgrades for increased performance and security.
- Completed the migration of all UG email and Office application of Office 365 cloud.
- Stood up Accela software system in Microsoft Government Cloud
- Replaced many aging network switches in various locations to provide performance increase.
- Deployed VPN ( Virtual Private Network) to allow additional remote capabilities for staff.

### **New Initiatives:**

- Provide remote support options for users working from home
- Deploy cloud based learning management system in Office 365
- Migrate Intranet to SharePoint online (Office 365)
- Begin migration of file shares to the cloud reducing on-premises storage investments
- Increase Cybersecurity assessments and more robust real-time monitoring tools

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0240 - Knowledge Department

### Division: 017 - Technology Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,842,442	\$1,761,028	\$1,826,836	\$1,851,364
52 - Contractual Services	\$1,811,373	\$1,811,947	\$1,911,947	\$2,011,947
53 - Commodities	\$72,577	\$102,833	\$100,493	\$102,833
54 - Capital Outlay	\$232,720	\$591,000	\$452,000	\$555,000
57 - Nonexpense Items	\$246,291	0	0	0
<b>Total</b>	<b>\$4,205,403</b>	<b>\$4,266,808</b>	<b>\$4,291,276</b>	<b>\$4,521,144</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
017 - Technology Division	19.00	19.00	19.00	19.00
<b>Total</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$2,623,930	\$2,704,196	\$2,261,715	\$1,983,112
160 - County - General	\$1,581,472	\$1,562,612	\$1,580,561	\$2,208,032
990 - Internal Improvement	0	0	\$449,000	\$330,000
<b>Total</b>	<b>\$4,205,403</b>	<b>\$4,266,808</b>	<b>\$4,291,276</b>	<b>\$4,521,144</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Data Processing	\$1,267,443	\$1,324,598	\$1,363,705	\$1,378,156
Geo Spatial Services	\$68,880	0	0	0
Telecommunications	\$2,869,079	\$2,942,210	\$2,927,571	\$3,142,988
<b>Total</b>	<b>\$4,205,403</b>	<b>\$4,266,808</b>	<b>\$4,291,276</b>	<b>\$4,521,144</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
017 - Technology Division	Microsoft EA Agreement	160 - County - General	\$200,000	\$200,000	0.00
<b>Total</b>			<b>\$200,000</b>	<b>\$200,000</b>	<b>0.00</b>





DEPARTMENT: KNOWLEDGE

DIVISION: PERFORMANCE AND INNOVATION

**Mission Statement:**

Support the attainment of the Governing Body priorities by partnering with Unified Government (UG) departments and agencies to develop and implement innovative and continuous business process and systems improvement, using proven methodologies to enable the departments and agencies to best serve their internal and external customers.

**Overview:**

The Performance and Innovation Division, a part of the Knowledge Department, increases the UG's capacity in performance management, project management, data-driven decision support and innovation. The team is comprised of resources versed in business process improvement, data analysis, requirements definition, software selection, software implementation, change management, risk management, research, training and project management to support UG departments and agencies in increasing their performance and service capabilities. The team operates cross-functionally with internal and external resources to deliver organizational initiatives with goals of innovation, collaboration, and continuous improvement. The team remains up-to-date on new and innovative ideas through industry publications, industry groups, and active involvement in the strong entrepreneurial and technology incubators and organizations within the Kansas City Metropolitan area.

**Important Issues:**

- Working on enhancements to public safety systems such as: fiber network; body worn cameras, and Phase I of the eCitation project to automate and streamline the electronic ticketing process across the UG.
- Working with cross-functional departments to upgrade the current online permitting software solution to the newest version.
- Accelerated move to online services as a result of COVID-19. Worked with multiple departments to quickly deploy online payment services and online web services such as the COVID-19 main webpage, and the symptom self-reporting tool.

**Highlights:**

- In 2019, the Performance and Innovation Division led a total of 31 projects and innovation initiatives.
- Working with Parks and Recreation to implement a Recreation Management Software solution that will provide self-service functionality to the residents for reserving UG facilities and scheduling classes and events.
- Partnering with the KCK Municipal Court Administrator to modernize the court processes and integrate systems to increase efficiencies and reduce redundant processes.

**New Initiatives:**

- Working with the Clerk's Office Records Center to implement a solution that will improve the ability to identify, track, recall, and manage physical and electronic records.
- Working with cross-functional departments to implement Electronic Plan Review Software solution to streamline digital plan review process.
- Working with cross-functional departments to digitize forms and services that improve customer service and increase employee productivity.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0240 - Knowledge Department

### Division: 240 - Innovation

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$292,067	\$800,880	\$966,718	\$914,709
52 - Contractual Services	\$200,518	\$203,500	\$197,850	\$202,850
53 - Commodities	\$2,993	\$2,500	\$3,150	\$3,150
54 - Capital Outlay	\$186,450	\$80,000	\$50,000	0
57 - Nonexpense Items	\$40,000	0	0	0
<b>Total</b>	<b>\$722,028</b>	<b>\$1,086,880</b>	<b>\$1,217,718</b>	<b>\$1,120,709</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
240 - Innovation	8.00	8.00	9.00	9.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$357,181	\$696,869	\$750,682	\$784,416
160 - County - General	\$178,397	\$390,010	\$417,036	\$336,293
971 - City Capital Project	\$186,450	0	0	0
990 - Internal Improvement	0	0	\$50,000	0
<b>Total</b>	<b>\$722,028</b>	<b>\$1,086,880</b>	<b>\$1,217,718</b>	<b>\$1,120,709</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Knowledge Dept Admin	\$3,639	\$217,832	\$229,677	\$231,506
Performance & Innovation	\$718,389	\$869,047	\$988,041	\$889,202
<b>Total</b>	<b>\$722,028</b>	<b>\$1,086,880</b>	<b>\$1,217,718</b>	<b>\$1,120,709</b>



DEPARTMENT: KNOWLEDGE

DIVISION: GEOSPATIAL SERVICES

**Mission Statement:**

To provide first-class geospatial data and technology, along with high-quality customer service, to the Unified Government, residents, businesses, and regional organizations.

**Overview:**

GeoSpatial Services (GSS) develops and maintains mapping and Geographic Information Systems (GIS) databases and applications, provides technical and operational support for GIS-related hardware and software, and offer GIS training for UG staff. GSS provides key mapping products and services to the residents and businesses of Wyandotte County. Data maintained by GSS includes land parcel information, street networks, political boundaries, emergency response facilities, recreational facilities, and other associated data pertaining to UG operations. GSS also provides analytical capabilities, helping UG departments tackling complex challenges by visualizing data in ways that enhance decision-making.

**Important Issues:**

- GIS is an essential tool for Public Safety. GIS supports optimum and efficient call taking, dispatch and routing as well as operational awareness and improved decision making.
- Geographic analysis is integral to the SOAR initiative and is being utilized to analyze and develop approaches to address property maintenance issues in the community.
- Demand for computer-based mapping is growing and is being met by the current Enterprise Agreement with the UG's mapping software provider, Esri.
- GSS is the lead department in the execution and maintenance of the UG's open data portal
- Continued process improvement for land records and parcel mapping.

**Highlights:**

- Geospatial Services played a key role in the COVID response, developing and supporting the COVID dashboard and hubs used to provide information to the public. Through the dedication of staff and investments in technology, GSS was able to rapidly respond to emerging needs of the Health Department during COVID-19.
- Deployed a new system architecture on Azure Government cloud to support the GIS environment and accommodate the newer versions of the Esri GIS software.
- Support of Fire Department for tasks such as station planning, burn permits, accreditation and hydrant inspections.
- Support for Sheriff's Department offender registration.
- Acquired new aerial photography with a flight date of spring 2020.

**New Initiatives:**

- Improve workflows to ensure parcel and structure data is current and accurate.
- Complete migration to a new system architecture.
- Upgrade UGMAPS and DOTMAPS to newer versions of software that will work better in today's computing environment.
- Enhance GIS support analysis for Planning and NRC.
- Data quality improvement initiatives that will support economic development and operations: corner monumentation (surveying); moving to location (SITUS) based addresses vs mailing-based addresses
- Move parcel mapping to modern data model and enterprise GIS tools.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0240 - Knowledge Department

### Division: 242 - Geo Spatial Services-Mapping

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$624,543	\$756,802	\$744,196	\$753,703
52 - Contractual Services	\$43,632	\$96,074	\$82,914	\$96,074
53 - Commodities	\$3,020	\$6,350	\$4,850	\$6,350
54 - Capital Outlay	\$164,948	\$240,000	\$230,000	\$105,000
57 - Nonexpense Items	\$32,204	0	0	0
<b>Total</b>	<b>\$868,347</b>	<b>\$1,099,226</b>	<b>\$1,061,960</b>	<b>\$961,127</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
242 - Geo Spatial Services-Mapping	7.50	7.50	7.50	7.50
<b>Total</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$10,000	\$30,000	\$30,000	\$30,000
160 - County - General	\$858,347	\$1,069,226	\$1,031,960	\$931,127
972 - County Capital Project	0	0	0	0
<b>Total</b>	<b>\$868,347</b>	<b>\$1,099,226</b>	<b>\$1,061,960</b>	<b>\$961,127</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Geo Spatial Services	\$868,347	\$1,099,226	\$1,061,960	\$961,127
<b>Total</b>	<b>\$868,347</b>	<b>\$1,099,226</b>	<b>\$1,061,960</b>	<b>\$961,127</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0240 - Knowledge Department

### Division: 245 - Enterprise Systems Support

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$597,364	\$708,052	\$697,052	\$831,722
53 - Commodities	0	0	0	0
54 - Capital Outlay	0	\$450,000	\$5,579,641	0
57 - Nonexpense Items	\$241,653	0	0	\$667,437
<b>Total</b>	<b>\$839,018</b>	<b>\$1,158,052</b>	<b>\$6,276,693</b>	<b>\$1,499,159</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$726,079	\$913,452	\$577,452	\$641,002
113 - Consolidated Parks-General	0	0	0	\$106,681
160 - County - General	\$112,939	\$119,600	\$119,600	\$190,720
162 - County - Elections	0	0	0	\$29,233
165 - County - Aging	0	0	0	\$33,819
171 - County-Developmental Disability	0	0	0	\$3,721
172 - County - Health Department	0	0	0	\$58,238
223 - Tourism & Convention	0	0	0	\$3,037
560 - Sewer System	0	\$75,000	\$90,000	\$387,150
563 - Stormwater Utility	0	\$25,000	\$30,000	\$18,223
564 - Emergency Medical Services	0	\$25,000	0	0
570 - Court Trustee	0	0	0	\$27,335
971 - City Capital Project	0	0	\$17,000	0
990 - Internal Improvement	0	0	\$5,442,641	0
<b>Total</b>	<b>\$839,018</b>	<b>\$1,158,052</b>	<b>\$6,276,693</b>	<b>\$1,499,159</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Enterprise Systems	\$839,018	\$1,158,052	\$6,276,693	\$1,499,159
<b>Total</b>	<b>\$839,018</b>	<b>\$1,158,052</b>	<b>\$6,276,693</b>	<b>\$1,499,159</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
245 - Enterprise Systems Support	Enterprise Systems Contract Adjustments	110 - City - General Fund	0	\$108,670	0.00
<b>Total</b>			<b>0</b>	<b>\$108,670</b>	<b>0.00</b>

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DEPARTMENT: KNOWLEDGE DEPARTMENT

DIVISION: 3-1-1 OPERATIONS

**Mission Statement:** Supporting the Commission Goal of Improving Customer Service and Communication through a 3-1-1 Contact Center that provides exceptional customer service to residents and timely information to UG departments.

**Division Overview:** The 3-1-1 Contact Center provides residents with a single point of contact via the telephone, web, email, or mobile app. 3-1-1 diverts non-emergency calls from the 9-1-1 emergency call center, improves the UG's customer service capabilities, and provides data for supporting and improving operations across the organization. 3-1-1 employees provide a wide range of information and services, helping residents navigate local government, find quick answers to common questions, and connect to community resources.

**Important Issues:**

- A 'closed-loop' system was configured that allows 3-1-1 to pass resident requests and work orders directly to Public Works. This configuration will also serve for configuring the closed-loop communications with the Neighborhood Resource Center's Accela system. These efforts will improve resident satisfaction by increasing communications and allow for the tracking of requests from submission to completion. This work is scheduled to begin 4<sup>th</sup> Qtr. 2020 and continue thru 2021.
- As a result of recent technology upgrades, 3-1-1 was able to quickly transition to taking calls remotely during COVID-19. 3-1-1 staff were able to take calls, and access the customer relationship management software, from their homes. By ensuring 3-1-1 could continue operations uninterrupted, the UG was able to utilize 3-1-1 as a key conduit for information and questions from the public during COVID-19.

**Highlights:**

- In 2019, the 3-1-1 Contact Center received 127,465 calls from residents with an additional 17,561 being received through March 15, 2020.
- In November 2019, new Contact Center Software was activated for use at the 3-1-1 Call Center. This has allowed for a more robust reporting tool and greater call tracking capabilities.
- 3-1-1's Mobile App allows residents to submit & track requests using a mobile device with 24/7/365 availability. In 2019, 2,847 requests were submitted through our Citizens Web Portal and the 3-1-1 Mobile App. As of March 15, 2020, there have been 702 requests submitted through the mobil app/portal.
- In July 2019, 3-1-1 management was given access to the [info@wycokck.org](mailto:info@wycokck.org) website and now manages the account on behalf of the Unified Government.
- 3-1-1's cloud-based business system allows for easier integration with other systems, and, allows 3-1-1 to move staffing & operations to an alternate location during an emergency.

**New Initiatives:**

- Continuous upgrades to enhance customer experience, mapping, and constituent profiles is continuing in 2020 and beyond.
- Integration with other disparate systems will allow 3-1-1 to serve as a central data repository to analyze trends in service requests, timeliness, and effectiveness of service delivery.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0240 - Knowledge Department

### Division: 412 - 311 Call Center

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$421,443	\$474,261	\$447,998	\$453,569
52 - Contractual Services	\$40,532	\$68,113	\$55,913	\$68,113
53 - Commodities	\$2,212	\$4,359	\$2,559	\$4,359
54 - Capital Outlay	0	0	0	\$20,000
57 - Nonexpense Items	\$28,815	0	0	0
<b>Total</b>	<b>\$493,002</b>	<b>\$546,733</b>	<b>\$506,470</b>	<b>\$546,041</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
412 - 311 Call Center	6.00	6.00	6.00	6.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	0	(\$2,321)	\$315,579
160 - County - General	\$493,002	\$546,733	\$508,791	\$230,463
972 - County Capital Project	0	0	0	0
<b>Total</b>	<b>\$493,002</b>	<b>\$546,733</b>	<b>\$506,470</b>	<b>\$546,041</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
311 Call Center	\$493,002	\$546,733	\$506,470	\$546,041
<b>Total</b>	<b>\$493,002</b>	<b>\$546,733</b>	<b>\$506,470</b>	<b>\$546,041</b>

**DEPARTMENT: LEGAL****Department Overview:**

The mission of the Legal Department is to provide quality and cost effective legal and related services for the Unified Government, both in its role as a city and as a county, the Board of Public Utilities, and other Boards and Commissions of the Unified Government. The department provides legal opinions for elected officials, the County Administrator, and UG and BPU staff; is responsible for all litigation filed against or on behalf of any of those entities; reviews and prepares contracts; drafts and reviews policies, ordinances and resolutions; provides representation in lawsuits and claims; conducts delinquent tax sales; acquires property through the eminent domain process; and prosecutes all violations of city ordinances in Municipal Court.

**Important Issues:**

- Providing legal services to the SOAR initiatives aimed at eliminating blight.
- Reviewing transaction documents and providing legal opinions for Eco-Devo projects.
- Responding to initiatives from elected officials.
- Assisting staff with the legal aspects of their positions.
- Research and assist administration and departments in responding to all issues related to COVID-19.

**Highlights:**

- Responded promptly and swiftly to the Governor and the County Health Officer's Orders during national pandemic providing legal guidance, opinion and documentation as it related to our governing body, the Unified Government departments and our community.
- Negotiations with EPA regarding the consent decree.
- Administered 3 successful tax sales in 2019 which generated \$3,155,750.82, the 3<sup>rd</sup> sale of the year was the third highest ever, collecting \$1,321,208.06 in tax revenue.
- Attorneys have reviewed and assisted with approximately 150 contracts.
- UG attorneys have assisted with approximately 785 KORA requests.
- UG attorneys have conducted 64 training hours to KCKPD and have provided 23 training hours to the Sheriff's Office in the first quarter of 2020. PD training includes new recruit legal training and the advanced officer legal update for the year. Sheriff's Office training includes advanced officer legal update and front line supervisor training for the in-house leadership academy initiative.
- Assisting the Appraiser with the 2017 and 2018 tax appeals for Ruffin Woodlands, LLC.
- Awarded full value requested of \$2.9 million for 2019 by the Board of Tax Appeals for the former Best Buy property.
- Worked with public works to develop a contract with Kansas City, Missouri to cost share for the new biosolids project.

**New Initiatives:**

- Diversify litigation teams for all cases to provide more efficient trial work.
- Providing a proactive role in labor negotiations.
- Development of the internship program for the Legal Department

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0013 - Unified Legal

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$2,037,174	\$2,126,879	\$2,306,705	\$2,331,599
52 - Contractual Services	\$530,881	\$754,485	\$749,067	\$756,757
53 - Commodities	\$14,948	\$11,606	\$12,715	\$13,106
55 - Grants, Claims, Shared Revenue	\$25,261	\$563,350	\$556,515	\$556,515
57 - Nonexpense Items	0	\$5,848	\$5,848	\$5,848
<b>Total</b>	<b>\$2,608,265</b>	<b>\$3,462,168</b>	<b>\$3,630,850</b>	<b>\$3,663,825</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
013 - County Attorney Office	21.00	21.00	23.00	23.00
<b>Total</b>	<b>21.00</b>	<b>21.00</b>	<b>23.00</b>	<b>23.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$2,088,468	\$2,482,266	\$2,626,431	\$2,189,304
160 - County - General	\$288,125	\$741,309	\$756,664	\$1,224,064
165 - County - Aging	0	\$100	\$100	\$100
266 - Other Special Grants	\$68,207	\$78,374	\$72,735	\$73,720
560 - Sewer System	\$163,465	\$160,118	\$174,920	\$176,637
<b>Total</b>	<b>\$2,608,265</b>	<b>\$3,462,168</b>	<b>\$3,630,850</b>	<b>\$3,663,825</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
013 - County Attorney Office	\$2,093,090	\$2,187,535	\$2,370,552	\$2,403,527
343 - Special Judgment & Liab-City	\$412,591	\$747,073	\$735,238	\$735,238
675 - Special Judgment & Liab-County	\$102,584	\$527,560	\$525,060	\$525,060
<b>Total</b>	<b>\$2,608,265</b>	<b>\$3,462,168</b>	<b>\$3,630,850</b>	<b>\$3,663,825</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0013 - Unified Legal

### Division: 013 - County Attorney Office

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$2,037,174	\$2,126,879	\$2,306,705	\$2,331,599
52 - Contractual Services	\$41,178	\$43,722	\$45,804	\$53,494
53 - Commodities	\$14,738	\$11,086	\$12,195	\$12,586
57 - Nonexpense Items	0	\$5,848	\$5,848	\$5,848
<b>Total</b>	<b>\$2,093,090</b>	<b>\$2,187,535</b>	<b>\$2,370,552</b>	<b>\$2,403,527</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
013 - County Attorney Office	21.00	21.00	23.00	23.00
<b>Total</b>	<b>21.00</b>	<b>21.00</b>	<b>23.00</b>	<b>23.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,675,876	\$1,735,293	\$1,891,293	\$1,454,166
160 - County - General	\$185,541	\$213,749	\$231,604	\$699,004
266 - Other Special Grants	\$68,207	\$78,374	\$72,735	\$73,720
560 - Sewer System	\$163,465	\$160,118	\$174,920	\$176,637
<b>Total</b>	<b>\$2,093,090</b>	<b>\$2,187,535</b>	<b>\$2,370,552</b>	<b>\$2,403,527</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
County Attorney Administration	\$1,911,018	\$2,001,290	\$2,195,016	\$2,225,916
Diversion/Victim Assistance	\$57,835	0	0	0
Land Management/Disposition	\$20,045	0	0	0
Municipal Court Prosecutors	\$104,191	\$186,246	\$175,536	\$177,611
<b>Total</b>	<b>\$2,093,090</b>	<b>\$2,187,535</b>	<b>\$2,370,552</b>	<b>\$2,403,527</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0013 - Unified Legal

### Division: 343 - Special Judgment & Liab-City

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$400,083	\$383,203	\$381,703	\$381,703
53 - Commodities	\$210	\$520	\$520	\$520
55 - Grants, Claims, Shared Revenue	\$12,298	\$363,350	\$353,015	\$353,015
<b>Total</b>	<b>\$412,591</b>	<b>\$747,073</b>	<b>\$735,238</b>	<b>\$735,238</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$412,591	\$746,973	\$735,138	\$735,138
165 - County - Aging	0	\$100	\$100	\$100
<b>Total</b>	<b>\$412,591</b>	<b>\$747,073</b>	<b>\$735,238</b>	<b>\$735,238</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Special Judgment & Liab-City	\$412,591	\$747,073	\$735,238	\$735,238
<b>Total</b>	<b>\$412,591</b>	<b>\$747,073</b>	<b>\$735,238</b>	<b>\$735,238</b>



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0013 - Unified Legal

### Division: 675 - Special Judgment & Liab-County

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$89,621	\$327,560	\$321,560	\$321,560
55 - Grants, Claims, Shared Revenue	\$12,963	\$200,000	\$203,500	\$203,500
<b>Total</b>	<b>\$102,584</b>	<b>\$527,560</b>	<b>\$525,060</b>	<b>\$525,060</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$102,584	\$527,560	\$525,060	\$525,060
<b>Total</b>	<b>\$102,584</b>	<b>\$527,560</b>	<b>\$525,060</b>	<b>\$525,060</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Special Judgment & Liab-County	\$102,584	\$527,560	\$525,060	\$525,060
<b>Total</b>	<b>\$102,584</b>	<b>\$527,560</b>	<b>\$525,060</b>	<b>\$525,060</b>

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**Department Overview:**

The Office of the Legislative Auditor was established in the Charter of the Unified Government. The Legislative Auditor conducts independent reviews of the operations of the Unified Government through performance and financial audits. The Unified Government Ethics Program promotes public trust through an independent Ethics Commission. The Ethics Administrator provides Ethics training for all Unified Government Employees and Board Members and conducts investigations. The Law Enforcement Legislative Auditor is responsible for auditing the Police and Sheriff's Departments.

**Important Issues:**

- Compliance with Government Auditing Standards requires a peer review every three years of the Legislative Auditor's Office. The next peer review is scheduled in 2021.
- Conduct performance audits to help protect Unified Government assets, increase productivity, and correct inefficient practices.
- Conduct follow-up audits to measure progress of initial recommendations.
- Oversees the Unified Government Ethics Program.
- Provides oversight of the Unified Government Cash Management Committee.
- Oversight role in the Unified Government RFP process.

**Highlights:**

- Legislative Auditor's office assists the external auditors with the Uniform Grant Guidance Single Audit each year. Our assistance provides an overall cost reduction in the outside audit annual engagement.
- The Legislative Auditor's Office is required by Government Auditing Standards to have 80 hours of Certified Professional Training for each employee every two years. The start of this two-year period began in 2019.
- In 2018, a Peer review was conducted by the Association of Local Governmental Auditors of the Unified Government Legislative Auditor's Office which is required by Government Auditing Standards. The peer review team provides a review of the Legislative Auditor internal quality control system to determine if the system was designed and is operating to provide reasonable assurance of compliance with Government Auditing Standards. The next peer review is scheduled in 2021.
- Ethics Administrator provides Ethics training for all employees, UG Boards, and elected officials.

**New Initiatives:**

- **2020 & 2021 Budget:** Compliance with the Government Auditing Standards regarding minimum training hours for all staff.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0140 - Legislative Auditor

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$655,115	\$642,831	\$650,020	\$655,407
52 - Contractual Services	\$74,697	\$76,663	\$77,705	\$79,163
53 - Commodities	\$2,439	\$2,680	\$2,680	\$2,680
<b>Total</b>	<b>\$732,251</b>	<b>\$722,174</b>	<b>\$730,405</b>	<b>\$737,250</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
140 - Legislative Auditor	7.00	7.00	7.00	7.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$732,251	\$722,174	\$730,405	\$737,250
<b>Total</b>	<b>\$732,251</b>	<b>\$722,174</b>	<b>\$730,405</b>	<b>\$737,250</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Ethics Administration	\$63,752	\$63,852	\$63,852	\$63,852
Law Enforcement	\$99,633	\$98,416	\$103,979	\$104,764
Legislative Auditor	\$568,866	\$559,907	\$562,574	\$568,634
<b>Total</b>	<b>\$732,251</b>	<b>\$722,174</b>	<b>\$730,405</b>	<b>\$737,250</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
140 - Legislative Auditor	Legislative Auditor - Peer Review	160 - County - General	\$1,042	\$2,500	0.00
<b>Total</b>			<b>\$1,042</b>	<b>\$2,500</b>	<b>0.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0009 - Operations Business Office

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$143,007	\$146,358	\$135,718	\$137,249
53 - Commodities	\$361	\$720	\$720	\$720
<b>Total</b>	\$143,368	\$147,078	\$136,438	\$137,969

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
009 - Operation Services Division	2.00	2.00	2.00	2.00
<b>Total</b>	2.00	2.00	2.00	2.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$59,438	\$60,651	\$62,052	\$21,092
160 - County - General	0	0	0	\$41,663
560 - Sewer System	\$83,930	\$86,427	\$74,386	\$75,214
<b>Total</b>	\$143,368	\$147,078	\$136,438	\$137,969

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
009 - Operation Services Division	\$143,368	\$147,078	\$136,438	\$137,969
<b>Total</b>	\$143,368	\$147,078	\$136,438	\$137,969

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



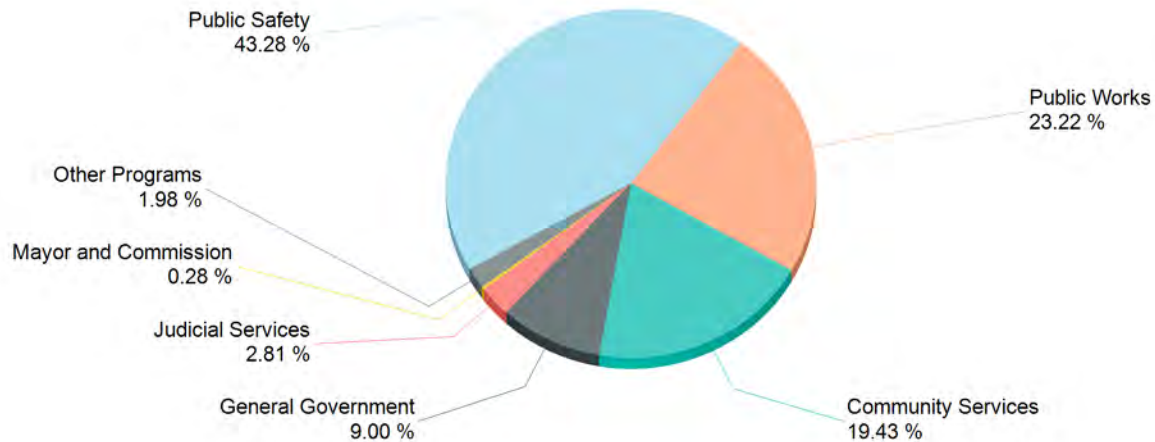
# **PUBLIC SAFETY**







### Section: Public Safety



0006 - Emergency Management	\$1,074,301
0020 - Police Department	\$59,802,177
0030 - Fire Department	\$61,915,733
0130 - Community Corrections	\$6,222,149
0200 - Sheriff	\$31,601,895
0416 - WyCo Radio Communications	\$760,102



### Departments / Divisions

#### **0006 - Emergency Management**

006 - Emergency Management Division

#### **0020 - Police Department**

021 - Administration

023 - Investigations Bureau

024 - Operations Bureau

025 - Services Bureau

#### **0030 - Fire Department**

031 - Fire Administrative Division

032 - Fire Prevention Division

033 - Fire Communications Division

034 - Fire Vehicle Replace/Repr Div

035 - Fire Equipment/Supplies Div

036 - Fire Training Division

037 - Fire Suppression Division

038 - Fire Special Operations Div

039 - Division of Emergency Med Serv

#### **0130 - Community Corrections**

127 - Pre-Trial Services

130 - Community Corrections

132 - Juvenile Justice Grants

134 - Alcohol/Drug Treatment

#### **0200 - Sheriff**

129 - Jail Commissary Division

198 - Public Safety Interlocal

199 - Jail-Inmate Housing Division

200 - Sheriff Administration

215 - Jail

216 - Medical Contract Division

220 - Juvenile Detention Center

#### **0416 - WyCo Radio Communications**

416 - WyCo Radio Communications



## DEPARTMENT: COMMUNITY CORRECTIONS

**Department Overview:**

The Department of Community Corrections is responsible for the intervention, supervision and monitoring of adult and youthful offenders on probation, conditional release from State Correctional Facilities, bond supervision, house arrest/electronic monitoring, system case expeditor services and Specialty Drug/Alcohol and Behavioral Health Courts. The department is composed of four divisions: Adult Services, Youth Services, Pre-Trial/House Arrest Services and Criminal Justice Program Services.

**Important Issues:**

- The State of Kansas's policy and budget decisions are adversely impacting the citizens of Wyandotte County due to budget reductions in social services statewide; in mental health, foster care, child welfare, education, drug and alcohol treatment and corrections. These factors combine to create an environment where individuals in our local criminal justice system do not have access to services and programs that would improve their chances of successfully completing supervision.
- The adult division continues to receive less dollars from the state each year for the last 5 years.

**Highlights:**

- The youth house arrest new cases decreased by 4.2% in 2019 to 91 cases compared to 96 cases in 2018. In 2017 the number admitted was 67.
- The adult division ended FY19 with a success rate of 68.8% (an increase of 1.8% from FY18) and a new offense rate of 11.3% for those revoked (a decrease of 1.7% from FY18). Of the big three counties (JO, SG, WY) we had the highest success rate and the lowest new offense rate.
- The total number of youths placed at the state correctional facility has declined from 67 youth in 2011 to 20 in 2019 (up by 3 youth from 2018).

**New Initiatives:**

- **Youth and Family Therapist on Staff-** Through a contract with Paces, Inc a therapist is housed in the department to liaison with the local youth justice system. This mental health professional provides direct services to youth, their families as well as drive the system to move towards becoming a trauma Informed system.
- **Youth Family Engagement Project-** A coordinator and a line officer position to actively engage youth and their families is now in place. The overarching goal is to engage with the families and get services started even prior to their sentencing. This will help speed up the court process and reduce the amount of time the youth is detained.
- **Identification of Adult Offenders that have a History of Domestic Abuse-** In a project with the KDOC the agency will be working to identify probationers who although they do not have a criminal record for domestic abuse nevertheless have a history of abuse. The goal is to develop programing to reduce the level of domestic violence in our community.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0130 - Community Corrections

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$3,111,342	\$3,479,912	\$4,675,167	\$4,749,594
52 - Contractual Services	\$704,028	\$1,217,667	\$1,368,882	\$819,625
53 - Commodities	\$81,063	\$172,729	\$168,088	\$99,747
54 - Capital Outlay	\$36,254	0	0	0
55 - Grants, Claims, Shared Revenue	\$462,572	\$10,000	\$10,000	\$5,000
57 - Nonexpense Items	\$631,445	\$12	\$12	\$6
<b>Total</b>	<b>\$5,026,704</b>	<b>\$4,880,320</b>	<b>\$6,222,149</b>	<b>\$5,673,972</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
127 - Pre-Trial Services	10.00	10.00	10.00	10.00
130 - Community Corrections	30.05	30.05	30.05	30.05
132 - Juvenile Justice Grants	24.95	24.95	23.45	23.45
134 - Alcohol/Drug Treatment	4.50	4.50	4.50	4.50
<b>Total</b>	<b>69.50</b>	<b>69.50</b>	<b>68.00</b>	<b>68.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$783,581	\$901,404	\$900,879	\$916,918
222 - Special Alcohol	\$429,550	\$455,934	\$614,876	\$620,229
240 - Adult CCA	\$1,513,570	\$2,394,628	\$2,317,050	\$2,132,272
241 - Juvenile CCA	\$1,771,007	\$449,129	\$1,638,692	\$1,490,940
242 - JJ KDOC Reimburse Grants	\$11,334	\$72,259	\$70,500	\$35,250
243 - JJ Youth Advocate Programs YAP	\$75,256	\$52,298	\$52,298	\$26,149
244 - JJ Reinvestment Grant	\$442,405	\$538,798	\$627,854	\$452,215
266 - Other Special Grants	0	\$15,871	0	0
<b>Total</b>	<b>\$5,026,704</b>	<b>\$4,880,320</b>	<b>\$6,222,149</b>	<b>\$5,673,972</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
127 - Pre-Trial Services	\$626,543	\$745,175	\$744,702	\$757,757
130 - Community Corrections	\$1,756,237	\$2,639,152	\$2,561,738	\$2,381,630
132 - Juvenile Justice Grants	\$2,300,002	\$1,128,354	\$2,389,344	\$2,004,553
134 - Alcohol/Drug Treatment	\$343,921	\$367,639	\$526,365	\$530,032
<b>Total</b>	<b>\$5,026,704</b>	<b>\$4,880,320</b>	<b>\$6,222,149</b>	<b>\$5,673,972</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
127 - Pre-Trial Services	Pre-Trial Computer Replacement	160 - County - General	0	\$3,600	0.00
<b>Total</b>			<b>0</b>	<b>\$3,600</b>	<b>0.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0130 - Community Corrections

### Division: 127 - Pre-Trial Services

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$563,439	\$680,965	\$683,367	\$689,947
52 - Contractual Services	\$48,097	\$51,680	\$50,505	\$51,680
53 - Commodities	\$14,996	\$12,530	\$10,830	\$16,130
54 - Capital Outlay	0	0	0	0
57 - Nonexpense Items	\$10	0	0	0
<b>Total</b>	<b>\$626,543</b>	<b>\$745,175</b>	<b>\$744,702</b>	<b>\$757,757</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
127 - Pre-Trial Services	10.00	10.00	10.00	10.00
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$626,543	\$745,175	\$744,702	\$757,757
<b>Total</b>	<b>\$626,543</b>	<b>\$745,175</b>	<b>\$744,702</b>	<b>\$757,757</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Pre-Trial Services	\$626,533	\$745,175	\$744,702	\$757,757
UA/House Arrest	\$10	0	0	0
<b>Total</b>	<b>\$626,543</b>	<b>\$745,175</b>	<b>\$744,702</b>	<b>\$757,757</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
127 - Pre-Trial Services	Pre-Trial Computer Replacement	160 - County - General	0	\$3,600	0.00
<b>Total</b>			<b>0</b>	<b>\$3,600</b>	<b>0.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0130 - Community Corrections

### Division: 130 - Community Corrections

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,328,099	\$2,201,273	\$2,124,410	\$2,162,106
52 - Contractual Services	\$249,711	\$396,114	\$395,614	\$198,109
53 - Commodities	\$23,482	\$41,761	\$41,710	\$21,413
54 - Capital Outlay	\$18,127	0	0	0
57 - Nonexpense Items	\$136,818	\$4	\$4	\$2
<b>Total</b>	<b>\$1,756,237</b>	<b>\$2,639,152</b>	<b>\$2,561,738</b>	<b>\$2,381,630</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
130 - Community Corrections	30.05	30.05	30.05	30.05
<b>Total</b>	<b>30.05</b>	<b>30.05</b>	<b>30.05</b>	<b>30.05</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$157,039	\$156,229	\$156,176	\$159,161
222 - Special Alcohol	\$85,628	\$88,295	\$88,511	\$90,197
240 - Adult CCA	\$1,513,570	\$2,394,628	\$2,317,050	\$2,132,272
264 - Community Corrections Grant Fd	0	0	0	0
<b>Total</b>	<b>\$1,756,237</b>	<b>\$2,639,152</b>	<b>\$2,561,738</b>	<b>\$2,381,630</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Behavioral Health	\$165,004	\$290,149	\$295,709	\$189,383
CC Adult Administration	\$107,498	\$68,643	\$68,664	\$69,481
CC Adult Services	\$1,326,696	\$2,124,131	\$2,041,188	\$1,963,605
CC Diversion Program	\$157,039	\$156,229	\$156,176	\$159,161
<b>Total</b>	<b>\$1,756,237</b>	<b>\$2,639,152</b>	<b>\$2,561,738</b>	<b>\$2,381,630</b>



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0130 - Community Corrections

### Division: 132 - Juvenile Justice Grants

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$982,614	\$303,629	\$1,564,619	\$1,591,103
52 - Contractual Services	\$305,365	\$708,029	\$708,029	\$355,102
53 - Commodities	\$36,708	\$106,688	\$106,688	\$53,344
54 - Capital Outlay	\$18,127	0	0	0
55 - Grants, Claims, Shared Revenue	\$462,572	\$10,000	\$10,000	\$5,000
57 - Nonexpense Items	\$494,617	\$8	\$8	\$4
<b>Total</b>	<b>\$2,300,002</b>	<b>\$1,128,354</b>	<b>\$2,389,344</b>	<b>\$2,004,553</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
132 - Juvenile Justice Grants	24.95	24.95	23.45	23.45
<b>Total</b>	<b>24.95</b>	<b>24.95</b>	<b>23.45</b>	<b>23.45</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
241 - Juvenile CCA	\$1,771,007	\$449,129	\$1,638,692	\$1,490,940
242 - JJ KDOC Reimburse Grants	\$11,334	\$72,259	\$70,500	\$35,250
243 - JJ Youth Advocate Programs YAP	\$75,256	\$52,298	\$52,298	\$26,149
244 - JJ Reinvestment Grant	\$442,405	\$538,798	\$627,854	\$452,215
266 - Other Special Grants	0	\$15,871	0	0
<b>Total</b>	<b>\$2,300,002</b>	<b>\$1,128,354</b>	<b>\$2,389,344</b>	<b>\$2,004,553</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
CC Juvenile Admin	\$159,064	(\$160,559)	\$214,090	\$216,396
CC Juvenile Services	\$1,534,778	\$535,648	\$1,350,562	\$1,237,524
JJ KDOC Regional Collaboration	\$498	\$60,500	\$60,500	\$30,250
JJ Reinvestment	\$442,405	\$540,556	\$627,854	\$452,215
JJ Youth Advocate Programs YAP	\$75,256	\$52,298	\$52,298	\$26,149
JJA 180 Degrees	\$77,165	\$74,040	\$74,040	\$37,020
JJA Block Grant Administration	0	\$15,871	0	0
KDOC-Comm Intergration Prog 367	\$10,836	\$10,000	\$10,000	\$5,000
<b>Total</b>	<b>\$2,300,002</b>	<b>\$1,128,354</b>	<b>\$2,389,344</b>	<b>\$2,004,553</b>



**Department: 0130 - Community Corrections**

**Division: 134 - Alcohol/Drug Treatment**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$237,189	\$294,045	\$302,771	\$306,438
52 - Contractual Services	\$100,855	\$61,844	\$214,734	\$214,734
53 - Commodities	\$5,877	\$11,750	\$8,860	\$8,860
<b>Total</b>	<b>\$343,921</b>	<b>\$367,639</b>	<b>\$526,365</b>	<b>\$530,032</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
134 - Alcohol/Drug Treatment	4.50	4.50	4.50	4.50
<b>Total</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
222 - Special Alcohol	\$343,921	\$367,639	\$526,365	\$530,032
<b>Total</b>	<b>\$343,921</b>	<b>\$367,639</b>	<b>\$526,365</b>	<b>\$530,032</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Adult Drug Diversion Services	\$179,089	\$206,707	\$308,148	\$310,341
Drug Court	\$103,480	\$109,628	\$160,688	\$161,140
Youth & Family Behavioral Health	\$61,352	\$51,304	\$57,530	\$58,551
<b>Total</b>	<b>\$343,921</b>	<b>\$367,639</b>	<b>\$526,365</b>	<b>\$530,032</b>

**DEPARTMENT: EMERGENCY MANAGEMENT****Department Overview:**

The mission of the Emergency Management Department is to mitigate, prepare for, respond to and recover from all possible hazards that would create a state of emergency within Wyandotte County. It also coordinates activities between Wyandotte County and other governmental agencies including city, state, and federal agencies. The department is responsible for developing, updating, and exercising an all-hazards County Emergency Operations Plan, a Hazard Mitigation Plan and many other plans such as a Debris Management Plan. Major responsibilities include: managing the county-wide Outdoor Warning System (79 sirens), maintaining and operating the Mobile Command Center and the coordination of other resources for first responder public safety agencies, including mutual aid requests. The department also manages the day to day operations of the County Wide Radio System including user issues, equipment acquisition, programming and interoperability agreements.

**Important Issues:**

- The legacy radios that were put back on the new public safety radio system are now out of service. In four years only 345 of the almost 700 radios that need replaced have been due to budget cuts. All remaining legacy radios are now unserviceable. If they fail or are damaged they cannot be repaired.
- Focus on maintaining good communications with the public via various modes and methods such as neighborhood meetings, social media, mass media (TV, Radio and Print)
- Maintaining a notification system for reliable communications during emergency situations.
- A rewrite of the County Emergency Operations Plan is in progress and operational documents are now developed based on the new plan. New planning standards required by the State is requiring a significant update.
- Several critical UG buildings do not have backup power to maintain operations. Attempting to address this issue with a plan to develop mobile generators to supply back up power. This project has been put on hold due to funding.
- Reviews of all Radio Users has begun for the need to change their programming configuration and then a schedule will be determined for all radios to be reprogrammed including the addition of the new encryption software.

**Highlights:**

- During the Pandemic response this office provided resource management for Personal Protective Equipment for all medical service providers within the county i.e. Hospitals, Clinics, Long Term Care Centers, Rehabilitation Centers, Dentists. We also sourced and provided PPE for various essential agencies such as County offices, food service providers, etc.

**New Initiatives:**

- A new departmental organization structure that will address elements, some that are statutorily required, that weren't being addressed before.
- Support the implementation of a County Wide Fiber Network.
- Rewrite all existing policies and procedures that have been impacted by changes in the County Emergency Operations Plan.
- Support the reestablishment of a rainfall tracking system to provide awareness of storm water runoff and flooding issues.
- Rewrite all plans to address the new planning standards dictated by the State.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0006 - Emergency Management

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$258,318	\$467,104	\$474,976	\$482,413
52 - Contractual Services	\$139,355	\$161,212	\$156,607	\$212,312
53 - Commodities	\$103,715	\$74,018	\$66,718	\$74,018
54 - Capital Outlay	\$104,617	\$486,000	\$376,000	\$496,000
<b>Total</b>	<b>\$606,005</b>	<b>\$1,188,334</b>	<b>\$1,074,301</b>	<b>\$1,264,743</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
006 - Emergency Management Division	5.25	5.25	5.25	5.25
<b>Total</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	\$96,000	\$96,000	\$96,000
160 - County - General	\$527,402	\$998,033	\$883,501	\$1,072,258
266 - Other Special Grants	\$78,603	\$94,301	\$94,800	\$96,485
<b>Total</b>	<b>\$606,005</b>	<b>\$1,188,334</b>	<b>\$1,074,301</b>	<b>\$1,264,743</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
006 - Emergency Management Division	\$606,005	\$1,188,334	\$1,074,301	\$1,264,743
<b>Total</b>	<b>\$606,005</b>	<b>\$1,188,334</b>	<b>\$1,074,301</b>	<b>\$1,264,743</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
006 - Emergency Management Division	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$36,300	0.00
<b>Total</b>			<b>0</b>	<b>\$36,300</b>	<b>0.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0006 - Emergency Management

### Division: 006 - Emergency Management Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$258,318	\$467,104	\$474,976	\$482,413
52 - Contractual Services	\$139,355	\$161,212	\$156,607	\$212,312
53 - Commodities	\$103,715	\$74,018	\$66,718	\$74,018
54 - Capital Outlay	\$104,617	\$486,000	\$376,000	\$496,000
<b>Total</b>	<b>\$606,005</b>	<b>\$1,188,334</b>	<b>\$1,074,301</b>	<b>\$1,264,743</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
006 - Emergency Management Division	5.25	5.25	5.25	5.25
<b>Total</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	\$96,000	\$96,000	\$96,000
160 - County - General	\$527,402	\$998,033	\$883,501	\$1,072,258
266 - Other Special Grants	\$78,603	\$94,301	\$94,800	\$96,485
<b>Total</b>	<b>\$606,005</b>	<b>\$1,188,334</b>	<b>\$1,074,301</b>	<b>\$1,264,743</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Emergency Management	\$527,402	\$1,094,033	\$979,501	\$1,168,258
Fire Communications	0	0	0	0
Homeland Security Grant	\$78,603	\$94,301	\$94,800	\$96,485
Port Security Grant Program	0	0	0	0
<b>Total</b>	<b>\$606,005</b>	<b>\$1,188,334</b>	<b>\$1,074,301</b>	<b>\$1,264,743</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
006 - Emergency Management Division	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$36,300	0.00
<b>Total</b>			<b>0</b>	<b>\$36,300</b>	<b>0.00</b>



**Department: 0416 - WyCo Radio Communications**

**Division: 416 - WyCo Radio Communications**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$758,526	\$732,700	\$752,700	\$752,700
53 - Commodities	\$6,574	\$7,402	\$7,402	\$7,402
<b>Total</b>	<b>\$765,100</b>	<b>\$740,102</b>	<b>\$760,102</b>	<b>\$760,102</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$765,100	\$740,102	\$760,102	\$760,102
<b>Total</b>	<b>\$765,100</b>	<b>\$740,102</b>	<b>\$760,102</b>	<b>\$760,102</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
WyCo Radio Communications-Adm	\$765,100	\$740,102	\$760,102	\$760,102
<b>Total</b>	<b>\$765,100</b>	<b>\$740,102</b>	<b>\$760,102</b>	<b>\$760,102</b>





**Department Overview:**

The Kansas City Kansas Fire Department (KCKFD) is committed to service and excellence in providing Fire Prevention, Fire Suppression, Emergency Medical Services, Hazardous Materials Mitigation, Special Operations Rescue, Public Education and All-Hazards Response to the community. The KCKFD is committed to providing these services in a professional and prompt manner. The Department is prepared to respond to any type of emergency, at any time.

**Important Issues:**

- Actively pursue, engage and recruit those groups that have not traditionally seen the Fire Department as a career path
- Maintain adequate staffing for the safety of the public and firefighters
- Comply with NFPA and NIOSH guidelines as well as OSHA regulations
- Rebuild, remodel or rehab current facilities and stations to bring them in compliance with existing standards
- Employ Fire Service industry standard apparatus and ambulance replacement program

**Highlights:**

- Responded to 32,267 emergency incidents
- Continued to seek out new funding opportunities, including grants and legislative initiatives, to accelerate departmental improvement enterprises
- Moved forward with a much needed shop facility rehab
- Vetted and implemented new software to improve the operational efficacy of the Department
- Reorganized the KCKFD Command Staff
- Developed and published an updated Code of Professional Conduct
- Implemented an Auto-Aid Agreement with Leavenworth County
- Implemented an apparatus leasing program to ensure cyclical replacement of apparatus to align with NFPA recommendations

**New Initiatives:**

- Establish location and begin land acquisition for new Turner Fire Station consolidating Stations 16 & 17
- Develop strategy for Station rebuild, remodel and rehab through 2036
- Continue to develop and revise departmental General Orders and Standard Operating Guidelines
- Continue to formulate and initiate leadership development and succession planning
- Develop a climate of inclusivity by encouraging and developing leaders who will engage with the Department and the community on all levels

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$50,227,687	\$50,411,522	\$51,445,135	\$52,790,174
52 - Contractual Services	\$1,717,463	\$1,685,492	\$1,754,629	\$1,833,729
53 - Commodities	\$2,833,782	\$3,021,330	\$2,875,251	\$2,907,306
54 - Capital Outlay	\$3,171,746	\$3,158,525	\$2,987,500	\$1,927,000
55 - Grants, Claims, Shared Revenue	\$411,609	\$472,000	\$597,218	\$597,218
57 - Nonexpense Items	(\$1,267,763)	\$2,256,000	\$2,256,000	\$2,256,000
<b>Total</b>	\$57,094,524	\$61,004,869	\$61,915,733	\$62,311,427

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
031 - Fire Administrative Division	9.00	9.00	9.00	9.00
032 - Fire Prevention Division	6.00	6.00	5.00	5.00
033 - Fire Communications Division	16.00	16.00	16.00	16.00
034 - Fire Vehicle Replace/Repr Div	3.00	3.00	3.00	3.00
035 - Fire Equipment/Supplies Div	1.00	1.00	1.00	1.00
036 - Fire Training Division	14.00	14.00	14.00	14.00
037 - Fire Suppression Division	322.00	322.00	324.00	342.00
039 - Division of Emergency Med Serv	85.00	85.00	85.00	85.00
<b>Total</b>	456.00	456.00	457.00	475.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$43,334,710	\$43,553,537	\$45,283,055	\$45,134,407
160 - County - General	\$1,203,967	\$1,265,709	\$1,249,089	\$1,269,273
212 - Dedicated Sales Tax	\$3,866,677	\$3,600,007	\$3,273,147	\$3,405,668
266 - Other Special Grants	\$128,005	\$119,050	\$119,050	\$1,269,592
564 - Emergency Medical Services	\$8,397,099	\$12,466,566	\$11,106,692	\$11,232,488
971 - City Capital Project	\$164,065	0	\$9,700	0
990 - Internal Improvement	0	0	\$875,000	0
<b>Total</b>	\$57,094,524	\$61,004,869	\$61,915,733	\$62,311,427

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
031 - Fire Administrative Division	\$3,014,311	\$2,984,158	\$2,930,640	\$2,953,719
032 - Fire Prevention Division	\$676,801	\$867,021	\$717,768	\$621,514
033 - Fire Communications Division	\$1,203,967	\$1,265,709	\$1,249,089	\$1,269,273
034 - Fire Vehicle Replace/Repr Div	\$1,102,945	\$1,211,623	\$1,148,485	\$1,205,072
035 - Fire Equipment/Supplies Div	\$1,295,819	\$1,354,782	\$1,364,272	\$1,364,490
036 - Fire Training Division	\$1,021,363	\$1,369,003	\$1,447,225	\$1,471,690
037 - Fire Suppression Division	\$37,708,063	\$38,037,964	\$37,541,819	\$39,376,303
038 - Fire Special Operations Div	\$47,024	\$31,693	\$31,693	\$31,693
039 - Division of Emergency Med Serv	\$11,024,230	\$13,882,915	\$15,484,742	\$14,017,674
<b>Total</b>	\$57,094,524	\$61,004,869	\$61,915,733	\$62,311,427

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
039 - Division of Emergency Med Serv	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	564 - Emergency Medical Services	0	\$79,100	0.00
039 - Division of Emergency Med Serv	Personnel Shfit from EMS Fund to City General Fund	110 - City - General Fund	\$1,629,790	\$845,303	8.00
039 - Division of Emergency Med Serv	Personnel Shfit from EMS Fund to City General Fund	564 - Emergency Medical Services	(\$785,934)	(\$802,006)	(8.00)
<b>Total</b>			\$843,856	\$122,397	0.00



**DEPARTMENT: FIRE**

**DIVISION: ADMINISTRATION**

**Division Overview:**

Fire Administration is the central administrative office of the Fire Department. This Division provides day-to-day operational direction for all other Divisions within the department. Fire Administration is responsible for all Fire Department operations and personnel as well as the various support services for these operations, including all strategic planning, timekeeping, payroll, fiscal administration, budget development, capital project planning, and personnel record keeping. Administration ensures that the Department complies with all applicable National Fire Protection Administration standards to the best of its ability.

**Important Issues:**

- Move towards compliance with NFPA and OSHA standards
- Ensure that residents are receiving the standard of excellence that they deserve through the monitoring of surveys and community interaction.
- Focus on staffing, equipment and training so that our capabilities and resources allow the Fire Department to continue to protect the public while keeping firefighters safe.
- Continue to provide for and improve the Department's Wellness/Fitness Program.
- Need to maintain the necessary staffing for qualified Command Officers and Training Officers for the purpose of safety and accountability.
- Process all administrative items, including budgetary, payroll, and timekeeping.
- Coordinate and support delivery of services with a continued emphasis on customer service
- Continue recruitment efforts focused on underrepresented populations.

**Highlights:**

- Fire Department responded to 37,493 calls for service.
- KCKFD is working towards 2020 ISO's Public Protection Classification survey
- Maintained high level of fire protection services and the delivery of Emergency Medical Services.
- Continued to improved customer service through the Quality Assurance/Quality Insurance Position (feedback loop) resulting in better patient care, customer service, and increased collection (Medicare/Medicaid reimbursement).

**New Initiatives:**

- Continue to implement Carcinogen Prevention Initiatives to safeguard the health and safety of firefighters
- Solving deficiencies associated with the 2019 ISO report
- Initiating land survey for the next fire station in the strategic plan
- Evaluation of staffing and station placement for Kansas City, Kansas
- Evaluation of software to assist in the operations of the KCKFD
- Revising General Orders, Standard Operating Procedures to ensure professional standards and safety are met for KCKFD and for the citizens of Wyandotte County
- Evaluation of firefighter wellness program to determine if meeting national standards
- Update and replace computer hardware and peripherals as necessary across the Department
- Continue to seek SAFER grant funding

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 031 - Fire Administrative Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,146,813	\$1,073,654	\$1,169,803	\$1,185,982
52 - Contractual Services	\$407,777	\$464,829	\$534,466	\$534,466
53 - Commodities	\$63,384	\$48,271	\$48,271	\$48,271
54 - Capital Outlay	\$1,396,338	\$1,397,404	\$1,178,100	\$1,185,000
<b>Total</b>	<b>\$3,014,311</b>	<b>\$2,984,158</b>	<b>\$2,930,640</b>	<b>\$2,953,719</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
031 - Fire Administrative Division	9.00	9.00	9.00	9.00
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$2,586,935	\$2,457,621	\$2,592,103	\$2,511,182
212 - Dedicated Sales Tax	\$425,437	\$519,511	\$331,511	\$435,511
266 - Other Special Grants	\$1,939	\$7,026	\$7,026	\$7,026
564 - Emergency Medical Services	0	0	0	0
<b>Total</b>	<b>\$3,014,311</b>	<b>\$2,984,158</b>	<b>\$2,930,640</b>	<b>\$2,953,719</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Fire Administration	\$2,868,606	\$2,823,533	\$2,770,015	\$2,793,094
Fire Physical Fitness Program	\$49,590	\$59,664	\$59,664	\$59,664
Medical Control Board Program	\$94,176	\$95,000	\$95,000	\$95,000
Private Donations	\$1,939	\$5,961	\$5,961	\$5,961
<b>Total</b>	<b>\$3,014,311</b>	<b>\$2,984,158</b>	<b>\$2,930,640</b>	<b>\$2,953,719</b>





**DEPARTMENT: FIRE**

**DIVISION: PREVENTION**

**Division Overview:**

The Division of Fire Prevention is supervised by the Office of the Fire Marshal. The division has three functions: Fire Prevention, Fire Investigation, and Community Safety/Public Education. The Inspections Unit is responsible for enforcing state and local ordinances regarding fire codes, the storage of explosive and flammable materials, the installation and maintenance of fire protection systems, and the means and adequacy of exits in all places of business and assembly. The Inspections Unit is responsible for the review of new construction plans to ensure compliance with applicable codes, and inspections of schools, multi-family, commercial, industrial, and institutional occupancies. The Fire Investigations Unit is responsible for conducting fire investigations and determining the origin and cause of a fire. If a fire is determined to be intentionally set, investigators will work with local and state law enforcement and the District Attorney's office to ensure those responsible are held accountable for their actions.

**Important issues:**

- Inspection of all schools, day care centers, high rises, detention facilities, places of assembly, and businesses that store/utilize hazardous materials.
- Public education programs including vulnerable populations, schools and community groups.
- Conduct fire extinguisher training and home smoke detector installations.
- Approve, inspect, and monitor the sales and storage of consumer fireworks.
- Track repeat offenders of illegal burning ordinances using the Public Safety RMS system.

**Highlights:**

- Investigated 423 fire incidents including 5 civilian fatalities, 36 civilian injuries, and 8 firefighter injuries investigations.
- Attended 196 public events throughout the year with an estimated 107,000 participants.
- Implemented Streamline inspection software in June for firework stand inspections. Initiated full use for annual inspections for last half of 2019.
- Initiated modernization of Youth Firesetter program to current NFPA accepted standards.

**New Initiatives:**

- Working to complete an online application portal for residential open burn permitting.
- Develop a safety inspection for rental properties prior to obtaining or renewing a rental license.
- Enhanced enforcement of hydrant, fire lane and public safety access ordinances.
- Acquire Computer Voice Stress Analyzer and training/certification of personnel for use in hiring process and investigations.
- Adopt the 2018 International Fire Code and Life Safety Code to comply with current and national inspection and code standards.
- Reduce re-inspection rate by 10% using inspection software to efficiently apply fire codes and issue summons for uncorrected violations.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 032 - Fire Prevention Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$547,325	\$738,916	\$597,043	\$605,933
52 - Contractual Services	\$10,652	\$2,730	\$2,230	\$2,230
53 - Commodities	\$118,824	\$125,375	\$118,495	\$13,351
<b>Total</b>	<b>\$676,801</b>	<b>\$867,021</b>	<b>\$717,768</b>	<b>\$621,514</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
032 - Fire Prevention Division	6.00	6.00	5.00	5.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$565,734	\$754,997	\$605,744	\$621,514
266 - Other Special Grants	\$111,066	\$112,024	\$112,024	0
<b>Total</b>	<b>\$676,801</b>	<b>\$867,021</b>	<b>\$717,768</b>	<b>\$621,514</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Fire Prevent & Safety Grant	\$111,066	\$117,625	\$117,625	\$5,601
Fire Prevention Program	\$565,734	\$749,396	\$600,143	\$615,913
<b>Total</b>	<b>\$676,801</b>	<b>\$867,021</b>	<b>\$717,768</b>	<b>\$621,514</b>



DEPARTMENT: FIRE

DIVISION: COMMUNICATIONS

**Division Overview:**

The KCKFD Communications Division operates out of the Unified Government's Public Safety Dispatch Center and provides the dispatching of calls for service for the Fire/EMS Departments of Kansas City, Kansas, Edwardsville, and Bonner Springs. The Fire Communications Division is also responsible for managing the effective utilization of resources for the Fire Department and maintaining adequate emergency response coverage for the citizens of Wyandotte County.

**Important Issues:**

- Filled vacancies for Fire/EMS Dispatchers to alleviate staffing issues and develop proactive plan to manage future vacancies.
- Staff Communications Supervisor positions to ensure oversight and guidance to all shifts.
- Continue to improve total processing time for calls for service.
- Conduct continuous training to maintain protocol competencies and customer service excellence.
- Expand continuing education opportunities to improve job performance and customer service.
- Acquire Emergency Medical Dispatching software to ensure compliance with dispatching protocols and achieve positive patient outcomes.

**Highlights:**

- KCKFD Fire Communications Division handled over 55,000 calls in 2019, an increase of over 14% from the previous year.
- Effectively dispatched all Fire and Emergency Medical Services (EMS) calls for agencies within Wyandotte County with emphasis on customer service, standards of cover, and patient care.
- All dispatchers are International Academy of Emergency Dispatch Emergency Medical Dispatcher (EMD), American Heart Association Cardio-Pulmonary Resuscitation (CPR), and NCIC certified.
- Relocated Communications Division operations to backup location to facilitate Communications Center Phase 1 remodel.
- Constructed new office within Communications Center, providing expanded work space for Communications Division administration personnel.
- Successfully implemented TeleStaff software into existing operations for improved scheduling and administrative functions.

**New Initiatives:**

- Continually evaluate, revise, and implement communication protocols to maintain operational effectiveness.
- Acquire and implement Emergency Medical Dispatching software (ProQA) while phasing out antiquated card system.
- Implement Quality Assurance initiatives to ensure proper and consistent management of emergency calls for service, using NFPA standards and International Academy of Emergency Dispatch guidelines as guides for continuous improvement.
- Facilitate Phase 2 of Communications Center renovations in coordination with KCK Police Department.
- Transition operations to Johnson County Emergency Communications Center during renovation activities.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 033 - Fire Communications Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,183,762	\$1,244,901	\$1,228,281	\$1,248,465
52 - Contractual Services	\$5,726	\$6,638	\$6,638	\$6,638
53 - Commodities	\$14,479	\$14,170	\$14,170	\$14,170
<b>Total</b>	<b>\$1,203,967</b>	<b>\$1,265,709</b>	<b>\$1,249,089</b>	<b>\$1,269,273</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
033 - Fire Communications Division	16.00	16.00	16.00	16.00
<b>Total</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$1,203,967	\$1,265,709	\$1,249,089	\$1,269,273
<b>Total</b>	<b>\$1,203,967</b>	<b>\$1,265,709</b>	<b>\$1,249,089</b>	<b>\$1,269,273</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Fire Communications	\$1,203,967	\$1,265,709	\$1,249,089	\$1,269,273
<b>Total</b>	<b>\$1,203,967</b>	<b>\$1,265,709</b>	<b>\$1,249,089</b>	<b>\$1,269,273</b>



**DEPARTMENT: FIRE**

**DIVISION: VEHICLES REPLACEMENT/REPAIR**

**Division Overview:**

The Fire Vehicle Replacement/Repair Division is responsible for maintaining all Fire Department vehicles, heavy machinery, small tools, appliances, and Self-Contained Breathing Apparatus (SCBA). Currently, the Fire Department has over 90 vehicles including pumpers, quints, aerials, ambulances, brush trucks, rescues, self-contained breathing apparatus (SCBA) mobile cascade vehicles, HazMat response vehicles, command vehicles and special operation equipment including rescue tools, rescue boats and specialized rescue vehicles.

A large portion of the Division's time and effort is spent on preventive maintenance in order to reduce the dollars spent on repairs. All Fire Department vehicles are inspected and serviced at least three times a year. Planned inspection and preventative maintenance of Fire Department vehicles assist in preventing excessive repair and/or replacement costs.

**Important Issues:**

- The age of the fleet increased the need for recurrent maintenance and repair of vehicles.
- Target is to maintain the ten-year cyclical replacement program for all fire apparatus.
- It has become increasingly difficult to keep aging specialty vehicles operational, with limited options with reserve units that are adequate to fulfill those needs.
- The need exists for an electronic maintenance record keeping system for the entire fleet.

**Highlights:**

- Initial phase of the renovated maintenance facility has been initiated and scheduled to be completed this year.
- Dedicated vehicles were initiated for a Fire Chaplin and the Metro Area's first live find K9.
- We are adding a second rescue unit in order to better serve the community.
- Added new integrated thermal imaging cameras to all first out SCBA's.
- Apparatus pump testing has been completed per NFPA standards.

**New Initiatives:**

- Designing of new property and equipment storage area for the renovated maintenance facility has begun.
- We are in the process of retaining reserve apparatus that are well maintained in order to allow even more vigorous preventable maintenance of our front-line apparatuses.
- Will be providing necessary equipment on our reserve apparatuses and storing them inside our fire department shop in order to improve our ISO ratings.
- Begin upgrading our gas powered fans to battery operated fans.
- Working on a strategic plan for our maintenance facility that will be used to help increase the life of our apparatuses through repairs.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 034 - Fire Vehicle Replace/Repr Div

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$334,156	\$330,965	\$320,917	\$324,914
52 - Contractual Services	\$275,997	\$210,657	\$210,157	\$210,157
53 - Commodities	\$487,408	\$670,001	\$617,411	\$670,001
57 - Nonexpense Items	\$5,384	0	0	0
<b>Total</b>	<b>\$1,102,945</b>	<b>\$1,211,623</b>	<b>\$1,148,485</b>	<b>\$1,205,072</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
034 - Fire Vehicle Replace/Repr Div	3.00	3.00	3.00	3.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,102,945	\$1,211,623	\$1,148,485	\$1,205,072
<b>Total</b>	<b>\$1,102,945</b>	<b>\$1,211,623</b>	<b>\$1,148,485</b>	<b>\$1,205,072</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Fire Vehicle Repl/Repair Progr	\$1,102,945	\$1,211,623	\$1,148,485	\$1,205,072
<b>Total</b>	<b>\$1,102,945</b>	<b>\$1,211,623</b>	<b>\$1,148,485</b>	<b>\$1,205,072</b>



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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 035 - Fire Equipment/Supplies Div

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$43,236	\$83,158	\$93,148	\$93,366
52 - Contractual Services	\$110,429	\$115,386	\$114,886	\$114,886
53 - Commodities	\$1,142,155	\$1,156,238	\$1,156,238	\$1,156,238
<b>Total</b>	<b>\$1,295,819</b>	<b>\$1,354,782</b>	<b>\$1,364,272</b>	<b>\$1,364,490</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
035 - Fire Equipment/Supplies Div	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,195,766	\$1,229,782	\$1,239,272	\$1,239,490
212 - Dedicated Sales Tax	\$100,054	\$125,000	\$125,000	\$125,000
<b>Total</b>	<b>\$1,295,819</b>	<b>\$1,354,782</b>	<b>\$1,364,272</b>	<b>\$1,364,490</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Fire Equipment/Supplies Prog	\$1,148,316	\$1,182,988	\$1,192,478	\$1,192,696
Fire Medical Program	\$10,413	\$11,670	\$11,670	\$11,670
Fire Telecommunications Prog	\$137,090	\$160,124	\$160,124	\$160,124
<b>Total</b>	<b>\$1,295,819</b>	<b>\$1,354,782</b>	<b>\$1,364,272</b>	<b>\$1,364,490</b>

**DEPARTMENT: FIRE****DIVISION: TRAINING****Division Overview:**

The Fire Training Division is charged with the responsibility of maintaining and improving the capabilities of Fire Department personnel through professionally oriented and comprehensive training programs. The environment that crews are exposed to on a daily basis are ever changing. Newly developed materials used in today's building construction can create highly toxic atmospheres and increased potential for sudden structure failure resulting in death and injury. The Training Division is charged with the responsibility of ensuring that firefighters are properly prepared to safely mitigate all emergency scenes they are called to within Kansas City, Kansas. There are three programs within this Division: Fire Training, EMS Training, and the Pre-Apprentice Firefighter Trainee Program.

**Important Issues:**

- Assist in providing a culture of safety for all Fire Department Operations
- Increase safety awareness and procedures for Driver/Operator and fire ground activities
- Increase overall delivery of hands-on Fire Suppression training activities
- Coordinate the delivery of EMS Training to all Fire Department personnel
- Continued growth of the Pre-Apprentice Firefighter Trainee Program
- Successful transition from Firefighter Trainees to Recruit Firefighter
- Continued development and support of professional development
- Increase number of experienced and certified training personnel in order to meet national standards

**Highlights:**

- Appointment of Battalion Chief of Training
- Delivered thousands of hours of training to Fire Department employees
- 258 employees recertified with the Kansas Board of EMS in 2019
- Facilitated and coordinated preplanning tours of new and existing structures
- Firefighter I and Firefighter II certification for all new recruits
- Successful integration of Emergency Vehicle Operations Course for recruits
- Strengthen the utilization and accountability of the online training program Target Solutions
- Successfully completed in-service training
- Supervise, oversee and carry out recruit firefighter training academies
- Supervise and oversee Pre-Apprentice Firefighter Trainee Program

**New Initiatives:**

- Continue to build a working relationship with Automatic Aid and Mutual Aid Fire Departments through training
- Establish program to incorporate the Fire Service Instructor Certification into the Acting Company Officer Requirements
- Captains Academy for newly promoted Company Officers
- Battalion Chief Academy for newly promoted Command Officers
- Cancer reduction training and education
- PEER Support initiative strengthened and supported
- Review current deliveries to ensure compliance to national standards
- Incorporate media relations into Command Officer training
- Professional development to the crew level department member
- Instructor development and mentoring

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 036 - Fire Training Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$928,392	\$1,272,101	\$1,350,823	\$1,375,288
52 - Contractual Services	\$26,465	\$34,582	\$36,082	\$36,082
53 - Commodities	\$66,505	\$62,320	\$60,320	\$60,320
<b>Total</b>	<b>\$1,021,363</b>	<b>\$1,369,003</b>	<b>\$1,447,225</b>	<b>\$1,471,690</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
036 - Fire Training Division	14.00	14.00	14.00	14.00
<b>Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,021,363	\$1,369,003	\$1,447,225	\$1,471,690
<b>Total</b>	<b>\$1,021,363</b>	<b>\$1,369,003</b>	<b>\$1,447,225</b>	<b>\$1,471,690</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Fire Training Program	\$850,960	\$894,903	\$1,059,212	\$1,074,034
Fire Training/Cadet Program	\$165,226	\$466,060	\$377,973	\$387,616
Fire Training-Medical Program	\$5,177	\$8,040	\$10,040	\$10,040
<b>Total</b>	<b>\$1,021,363</b>	<b>\$1,369,003</b>	<b>\$1,447,225</b>	<b>\$1,471,690</b>



## DEPARTMENT: FIRE

## DIVISION: SUPPRESSION

**Division Overview:**

The Fire Suppression Division is responsible for the preservation of life, health, and property. Personnel are responsible for the protection of life and property from fire. In addition, public safety personnel respond to all hazardous materials and other special operations incidents within the community. This division operates out of 18 fire stations, staffing 22 primary pieces of apparatus seven days a week, 24 hours a day. Personnel from the division respond to all structure fires, emergency medical calls, heavy rescue calls, water rescue, trench rescue, rope rescue, and all other specialized calls for service.

**Important Issues:**

- Continue efforts to improve firefighter and emergency scene safety through moving toward increased compliance with NFPA 1710 (best practices).
- Continue commitment to deliver prompt and efficient response times for all emergencies.
- Continue to research new technology in an effort to improve the level of service provided to the residents of Kansas City, Kansas and improvements in Firefighter safety.
- Continue to address the issues of the carcinogenic effects of contaminants from firefighting gear as it relates to occupational cancer in the fire service.
- Continue participation in community activities, including Community Fire Safety House training of the District 500 First Responder Initiative; and other fire safety and HeartSafe presentations to schools and community groups.
- Purchase and distribute Personal Protective Equipment (PPE) and sanitizer to all stations due to the COVID 19 pandemic.

**Highlights:**

- Conducted tests of all fire hydrants to ensure proper functioning
- Updated plans for “high hazard response” through risk analysis.
- Continued progress with Health and Wellness initiative.
- Added ten gear extractors to combat carcinogens.
- Used evidence-based research to update equipment in order to increase firefighter safety.
- Introduced new training concepts, strategy and tactics based on new data and better understanding of current scientific research.
- Responded to 37,943 total calls for service.
- Participated in regional Technical Search and Rescue exercises and training.
- Continued International Fire Service Accreditation Congress (IFSAC) certification training for Technical Search and Rescue Team members.
- Issued a second set of turnout gear for every firefighter.

**New Initiatives:**

- Implement strategic plan through labor/management process.
- Coordinate regional response activities with regard to metropolitan area response.
- Continue to update thermal imaging cameras and install on all SCBAs.
- Upgrade fleet of apparatus to improve safety and status-readiness of equipment.
- Open and properly staff Station 12.
- Monitor and respond to the COVID19 pandemic by providing training and PPE to all firefighters

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 037 - Fire Suppression Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$36,948,202	\$37,325,937	\$37,127,892	\$39,014,776
52 - Contractual Services	\$358,896	\$294,737	\$294,237	\$294,237
53 - Commodities	\$61,901	\$67,290	\$67,290	\$67,290
54 - Capital Outlay	\$339,065	\$350,000	\$52,400	0
<b>Total</b>	<b>\$37,708,063</b>	<b>\$38,037,964</b>	<b>\$37,541,819</b>	<b>\$39,376,303</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
037 - Fire Suppression Division	322.00	322.00	324.00	342.00
<b>Total</b>	<b>322.00</b>	<b>322.00</b>	<b>324.00</b>	<b>342.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$34,690,900	\$35,109,644	\$34,916,808	\$35,501,667
212 - Dedicated Sales Tax	\$2,764,425	\$2,728,320	\$2,415,311	\$2,412,070
266 - Other Special Grants	0	0	0	\$1,262,566
564 - Emergency Medical Services	\$163,673	\$200,000	\$200,000	\$200,000
971 - City Capital Project	\$89,065	0	\$9,700	0
<b>Total</b>	<b>\$37,708,063</b>	<b>\$38,037,964</b>	<b>\$37,541,819</b>	<b>\$39,376,303</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Fire Station Maintenance	\$713,796	\$589,227	\$366,627	\$314,227
Fire Suppression	\$36,994,267	\$37,448,737	\$37,175,192	\$39,062,076
<b>Total</b>	<b>\$37,708,063</b>	<b>\$38,037,964</b>	<b>\$37,541,819</b>	<b>\$39,376,303</b>





**DEPARTMENT: FIRE**

**DIVISION: SPECIAL OPERATIONS**

**Division Overview:**

The Fire Special Operations Division provides the citizens and businesses of Kansas City Kansas, Wyandotte County, the Kansas City Metropolitan Region, and the State of Kansas with specialized emergency response teams. The specialty teams are: Technical Rescue, (which includes but is not limited to; Rope Rescue, Confined Space Rescue, Swiftwater, Trench Rescue, Structural Collapse Rescue, and Elevator Rescue), and Hazardous Materials Response.

**Important Issues:**

- Maintain NFPA and OSHA recommended training requirements for the Technical Rescuer and the Hazardous Materials Technician.
- Reduction in Federal and State Homeland Security Funds has made sustaining Special Operations capabilities challenging.
- Continue to update and replace equipment as it reaches end-of-life.
- Continue to expand the capabilities of personnel from Stations 6 and 18 in all disciplines of Technical Rescue.

**Highlights:**

- Established a Special Operations Chief position.
- Relocating Technical Rescue personnel and equipment to Station 6 for a better allocation of resources.
- Purchased a new Rescue unit to replace and upgrade the current Rescue 1.
- Haz-Mat and Rescue units responded to approximately 400 incidents in 2019.
- Approximately 20 Haz-Mat personnel completed an 80 hour Hazardous Materials Technician course and approximately 30 Rescue personnel completed Rescue Technician level courses.
- Haz-Mat personnel have trained with and instructed courses at the Awareness and Operations level to Mutual Aid and Auto Aid partners in Leavenworth County.
- Haz-Mat personnel have been working in close cooperation with the MARC LEPC, WYCOEM, and local industry partners to ensure an efficient and effective response to local emergencies.
- Rescue personnel participated in deployments through KSAR (Kansas Search and Rescue) to Elwood, MO for Missouri River flooding and to Florida and North Carolina for Hurricane Dorian.
- Canine Search Team received their FEMA Type 2 certification.

**New Initiatives:**

- Developing and revising response guidelines for the Technical Rescue disciplines.
- Continue to develop and expand role of KCKFD within KSAR.
- Canine Search Team will continue to train for their FEMA Type 1 certification.
- Expand training requirements to be more uniform within the Division.
- Haz-Mat and Rescue personnel will continue to train with regional Fire Departments for large scale events and continue to work within the Unified Government structure to strengthen our ability to respond to hazardous materials and technical rescue emergencies.
- Continue to incorporate new techniques and technology in preparing for, equipping, and responding to specialized rescue incidents.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 038 - Fire Special Operations Div

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$10,623	\$7,600	\$7,600	\$7,600
53 - Commodities	\$36,401	\$24,093	\$24,093	\$24,093
<b>Total</b>	<b>\$47,024</b>	<b>\$31,693</b>	<b>\$31,693</b>	<b>\$31,693</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$32,024	\$31,693	\$31,693	\$31,693
266 - Other Special Grants	\$15,000	0	0	0
<b>Total</b>	<b>\$47,024</b>	<b>\$31,693</b>	<b>\$31,693</b>	<b>\$31,693</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Fire Special Operations Prog	\$47,024	\$31,693	\$31,693	\$31,693
<b>Total</b>	<b>\$47,024</b>	<b>\$31,693</b>	<b>\$31,693</b>	<b>\$31,693</b>

**DEPARTMENT: FIRE****DIVISION: EMERGENCY MEDICAL SERVICES (EMS)****Division Overview:**

The Fire Department is responsible for providing emergency medical services (EMS) to the residents and visitors of Kansas City, Kansas. The department's delivery of EMS includes Advanced Life Support (ALS) and Basic Life Support (BLS) first responder service along with ALS ambulance transport. Fire Department first responder units are deployed throughout the City in strategic locations in order to meet a response time of 4:00 minutes or less 90% of the time. Fire Department ambulances are deployed in order to meet a response time of 9:59 minutes or less, 91% of the time. KCKFD faces the challenge of longer response times in areas with stations that serve large geographic areas. Firefighter/Paramedics and Firefighter/EMTs are certified by the State of Kansas and operate under the direction of the Department's Medical Director.

**Priorities:**

- Maintain a reliable fleet of ambulances by following the scheduled replacement program for ambulances. Two remounted ambulances were purchased in 2019 saving \$200,000.
- Establish a Community Paramedic Program by partnering with a hospital or Health Department to provide home visits in a non-911 setting for improved community health outcomes at a lower cost than emergent calls.
- Advocate for increased Medicaid reimbursement through Ground Emergency Medical Transport (GEMT). KCKFD transports approximately 3,200 Medicaid patients annually, so this would be a significant financial benefit to our citizens. The most recent GEMT legislation died in committee in the legislature as it was tied to the Medicare expansion bill.
- Increase collection of ambulance use fees by utilizing an industry expert to evaluate our billing processes and procedures and advise on potential improvements. We will also explore potential efficiencies and cost savings which would result from a collaboration between the ambulance billing group and that of the Health Department.

**Highlights:**

- Transported 18,326 patients and responded to 23,464 EMS incidents in 2019 – an increase of over a thousand calls.
- Participated in a health data exchange program through ESO Solutions wherein patient reports are submitted electronically to the receiving hospitals. In turn, crews are able to see outcomes for the patients they transport. Collection rates are improved as well due to the availability of additional patient contact information in some cases. Researching this billing information was previously a manual process.
- Purchased Handtevy software and Certidose products to assist field providers with proper medication dosages for increased patient safety and mitigation of liability.

**New Initiatives:**

- Improve compliance with federal regulations using an electronic narcotic tracking system.
- Move and update the EMS supply depot to better organize and streamline receiving and deployment of EMS equipment and supplies. The new space affords us a viable storage area to store supplies related to large-scale events.
- Replace 21 Zoll cardiac monitors as they reach obsolescence over a 5-year period.
- Evaluate new equipment and policies for coronavirus and similar communicable diseases.
- Conducted field trials of power cots for the ambulances to evaluate usability, including reduction of crew and patient injuries.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0030 - Fire Department

### Division: 039 - Division of Emergency Med Serv

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$9,095,803	\$8,341,889	\$9,557,228	\$8,941,451
52 - Contractual Services	\$510,897	\$548,333	\$548,333	\$627,433
53 - Commodities	\$842,726	\$853,572	\$768,963	\$853,572
54 - Capital Outlay	\$1,436,343	\$1,411,121	\$1,757,000	\$742,000
55 - Grants, Claims, Shared Revenue	\$411,609	\$472,000	\$597,218	\$597,218
57 - Nonexpense Items	(\$1,273,147)	\$2,256,000	\$2,256,000	\$2,256,000
<b>Total</b>	<b>\$11,024,230</b>	<b>\$13,882,915</b>	<b>\$15,484,742</b>	<b>\$14,017,674</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
039 - Division of Emergency Med Serv	85.00	85.00	85.00	85.00
<b>Total</b>	<b>85.00</b>	<b>85.00</b>	<b>85.00</b>	<b>85.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$2,139,043	\$1,389,174	\$3,301,725	\$2,552,100
212 - Dedicated Sales Tax	\$576,762	\$227,176	\$401,324	\$433,086
564 - Emergency Medical Services	\$8,233,426	\$12,266,566	\$10,906,692	\$11,032,488
971 - City Capital Project	\$75,000	0	0	0
990 - Internal Improvement	0	0	\$875,000	0
<b>Total</b>	<b>\$11,024,230</b>	<b>\$13,882,915</b>	<b>\$15,484,742</b>	<b>\$14,017,674</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Emergency Medical Services	\$11,024,230	\$13,882,915	\$15,484,742	\$14,017,674
<b>Total</b>	<b>\$11,024,230</b>	<b>\$13,882,915</b>	<b>\$15,484,742</b>	<b>\$14,017,674</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
039 - Division of Emergency Med Serv	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	564 - Emergency Medical Services	0	\$79,100	0.00
039 - Division of Emergency Med Serv	Personnel Shift from EMS Fund to City General Fund	110 - City - General Fund	\$1,629,790	\$845,303	8.00
039 - Division of Emergency Med Serv	Personnel Shift from EMS Fund to City General Fund	564 - Emergency Medical Services	(\$785,934)	(\$802,006)	(8.00)
<b>Total</b>			<b>\$843,856</b>	<b>\$122,397</b>	<b>0.00</b>



DEPARTMENT: POLICE

DIVISION: CHIEF'S OFFICE

**Department Overview:**

The mission of the Kansas City, Kansas Police Department is enhancement of the quality of life for residents and visitors through effective crime reduction, preservation of the peace, and responsiveness to social changes in the community, which is accomplished through a police-community partnership focusing on proactive policing and crime prevention.

**Important Issues:**

- Address violent crime, specifically drive-by shootings within our community.
- Juvenile engagement programs that will continue to address community relationships as long-term crime reduction strategies.
- Managing police vehicles, storage within vehicles, and vehicle repairs.
- Continued evaluations of police operations to ensure we are using our limited resources as efficiently and effectively as possible.
- Expand officers' mental health programs and awareness, specifically through critical incident wellness exams and training opportunities to engage the officers at every opportunity.
- Creating a building project plan for the West Patrol Station, East Patrol Station, and a plan for the flooding issue at the KCKPD Firing Range.

**Highlights:**

- Property Crimes decreased by 8.7 percent and Total Target Crimes were down by 6.8 percent in 2019.
- The Department received a \$700,000 grant from the Department of Justice (DOJ) to compensate for overtime in our ICON zones. The federal government wants to see how the KCKPD reduces violent crime over the next three (3) years with the funding.
- The Summer Cadet program was again a success last year with three (3) of the Cadets receiving jobs, one (1) with the Unified Government and two (2) with KDMI Manufacturing in Fairfax. This program will continue to be developed with the ultimate goal being to improve citizenship, job placement, and development of future public servants.

**New Initiatives:**

- The Body Worn Camera project is ongoing and will be implemented this year. The Department has filled a new personnel position to support the program. Once the project is established, this position will be labor intensive when it comes to Kansas Open Records Act (KORA), criminal cases, and litigation requests for videos.
- The Department is attempting to fill new personnel positions to expand its criminal intelligence unit. With the Community Connect Camera project, the Ring program, and other technology programs that are moving forward, we will need this staffing to manage, review, and glean intelligence information for criminal cases.
- The Department recognized that messages presented to the media have become essential to impression management and public relations and requested a new personnel position: Media Relations Specialist. This position has been filled, and early results are very promising.
- The Department has a strong commitment to officer resiliency and will implement an Officer Wellness position. It will consist of a fulltime position managing the overall program. A strong officer wellness program will assist in the recruitment of quality candidates and improve productivity, retention, career path advancement, and job satisfaction. It will positively affect the culture and health of the organization as well as the employees.



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0020 - Police Department

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$49,036,688	\$54,608,253	\$52,094,394	\$52,625,488
52 - Contractual Services	\$4,275,146	\$3,986,732	\$3,957,449	\$3,944,918
53 - Commodities	\$1,120,753	\$1,304,453	\$1,240,168	\$1,027,986
54 - Capital Outlay	\$2,631,112	\$2,062,435	\$2,222,277	\$2,273,667
55 - Grants, Claims, Shared Revenue	\$37,272	\$1,855	\$1,855	\$1,855
57 - Nonexpense Items	\$216,151	\$303,663	\$303,663	\$303,663
58 - Reserves	0	\$25,000	\$25,000	\$25,000
<b>Total</b>	<b>\$57,317,122</b>	<b>\$62,292,391</b>	<b>\$59,844,806</b>	<b>\$60,202,577</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
021 - Administration	28.50	28.50	29.50	29.50
023 - Investigations Bureau	69.50	69.50	68.50	68.50
024 - Operations Bureau	285.00	285.00	262.00	262.00
025 - Services Bureau	116.00	119.00	108.00	110.00
<b>Total</b>	<b>499.00</b>	<b>502.00</b>	<b>468.00</b>	<b>470.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$46,991,071	\$51,786,914	\$47,998,030	\$48,124,361
160 - County - General	\$4,239,026	\$4,553,884	\$4,723,437	\$5,022,417
209 - Wyandotte County 911 Fund	\$782,700	\$897,500	\$1,052,500	\$797,500
212 - Dedicated Sales Tax	\$3,679,056	\$3,600,093	\$3,217,888	\$3,407,258
224 - Special Law Enforcement Fund	\$37,050	0	0	0
266 - Other Special Grants	\$906,215	\$1,055,700	\$1,153,652	\$839,242
274 - SLETF - Federal Forfeitures	\$97,637	\$135,000	\$135,000	\$148,500
275 - SLETF - State Forfeitures	\$185,529	\$163,300	\$163,300	\$163,300
276 - SLETF - Drug Tax	\$187,097	\$100,000	\$100,000	\$100,000
971 - City Capital Project	\$210,400	0	\$15,000	\$360,000
972 - County Capital Project	\$1,340	0	0	0
990 - Internal Improvement	0	0	\$1,286,000	\$1,240,000
<b>Total</b>	<b>\$57,317,122</b>	<b>\$62,292,391</b>	<b>\$59,844,806</b>	<b>\$60,202,577</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
021 - Administration	\$6,481,365	\$6,702,985	\$6,394,367	\$6,412,288
023 - Investigations Bureau	\$8,462,558	\$8,664,935	\$8,735,504	\$9,121,570
024 - Operations Bureau	\$30,206,479	\$34,107,956	\$31,633,008	\$31,403,833
025 - Services Bureau	\$12,166,719	\$12,816,515	\$13,081,927	\$13,264,885
<b>Total</b>	<b>\$57,317,122</b>	<b>\$62,292,391</b>	<b>\$59,844,806</b>	<b>\$60,202,577</b>



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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
021 - Administration	Unfund Vacant Police Patrol Officers - 24 FTE	110 - City - General Fund	(\$39,833)	(\$83,933)	(1.00)
023 - Investigations Bureau	Unfund Vacant Police Patrol Officers - 24 FTE	110 - City - General Fund	(\$39,833)	(\$83,933)	(1.00)
024 - Operations Bureau	Unfund Vacant Police Patrol Officers - 24 FTE	110 - City - General Fund	(\$1,054,562)	(\$2,224,431)	(22.00)
025 - Services Bureau	Animal Services Unit - Vet Services Contractual Increases	110 - City - General Fund	\$30,000	\$30,000	0.00
025 - Services Bureau	PD Camera Program Positions - 2 FTE Mid 2021	110 - City - General Fund	0	\$86,760	2.00
025 - Services Bureau	Unfunded Crime Intel Unit Civilian Staffing - 3 FTE	110 - City - General Fund	(\$263,995)	(\$269,050)	(3.00)
			(\$1,368,222)	(\$2,544,587)	(25.00)

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0020 - Police Department

### Division: 021 - Administration

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$3,459,005	\$4,082,822	\$3,991,829	\$3,886,550
52 - Contractual Services	\$2,240,822	\$1,912,990	\$1,844,889	\$1,867,489
53 - Commodities	\$495,472	\$537,865	\$541,941	\$556,941
54 - Capital Outlay	\$213,082	\$168,000	\$14,400	\$100,000
55 - Grants, Claims, Shared Revenue	0	\$1,308	\$1,308	\$1,308
57 - Nonexpense Items	\$72,983	0	0	0
<b>Total</b>	<b>\$6,481,365</b>	<b>\$6,702,985</b>	<b>\$6,394,367</b>	<b>\$6,412,288</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
021 - Administration	28.50	28.50	29.50	29.50
<b>Total</b>	<b>28.50</b>	<b>28.50</b>	<b>29.50</b>	<b>29.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$5,800,280	\$6,038,404	\$5,763,660	\$5,557,026
212 - Dedicated Sales Tax	\$501,445	\$586,343	\$588,280	\$732,218
266 - Other Special Grants	\$179,640	\$78,238	\$42,427	\$23,044
990 - Internal Improvement	0	0	0	\$100,000
<b>Total</b>	<b>\$6,481,365</b>	<b>\$6,702,985</b>	<b>\$6,394,367</b>	<b>\$6,412,288</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Cadet Program	\$37,650	\$71,041	\$223,571	\$232,252
Chief's Office	\$2,182,936	\$2,290,345	\$2,230,895	\$2,161,887
Chief's Office Donations	\$5,550	\$500	\$500	\$500
CIT Co-Responder	\$53,830	\$72,000	\$72,000	\$72,000
COPS Stimulus	0	0	\$39,690	0
Detention Finance Program	\$1,389,922	\$1,140,000	\$1,140,000	\$1,140,000
Firing Range Program	\$237,866	\$325,741	\$206,526	\$212,960
Health and Fitness Program	\$7,455	\$7,500	\$7,500	\$7,500
Internal Affairs	\$639,213	\$822,059	\$824,039	\$864,325
Justice Assistance Grant (JAG)	\$84,220	\$53,505	\$17,694	0
PD Hosted Training	\$10,531	\$2,500	\$2,500	\$2,500
Planning & Research	\$223,675	\$176,059	\$176,888	\$183,127
Police Athletic League	0	\$66,199	\$66,199	\$66,199
Police Facility Maintenance	\$326,880	\$151,034	\$37,834	\$83,034
Supplemental Hiring Program	\$93,101	\$99,728	\$97,811	\$97,811
TIPS Hotline	\$25,000	\$25,000	\$25,000	\$25,000
Training Academy Program	\$1,222,515	\$1,399,775	\$1,225,720	\$1,263,193
<b>Total</b>	<b>\$6,481,365</b>	<b>\$6,702,985</b>	<b>\$6,394,367</b>	<b>\$6,412,288</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
021 - Administration	Unfund Vacant Police Patrol Officers - 24 FTE	110 - City - General Fund	(\$39,833)	(\$83,933)	(1.00)
<b>Total</b>			(\$39,833)	(\$83,933)	(1.00)



**DEPARTMENT: POLICE**

**DIVISION: CRIMINAL INVESTIGATIONS BUREAU**

**Bureau Overview:**

The Criminal Investigations Bureau (CIB) mission is to provide the highest level of professional responsive service to the citizens of Kansas City, Kansas. The Bureau consists of the following units: Criminal Investigations, which is tasked with investigations of felony crimes that occur within the jurisdiction; Crime Scene Investigations, which is responsible for identifying, collecting, preserving, and packaging physical evidence at the scene of a crime; Property/Evidence Logistics and Storage, which is responsible for maintaining Police Department property, including executing and documenting all evidence for property release, destruction, and storage for evidence preservation for court proceedings; Victim Services, which provides assistance and support services directly to victims of crimes; Police and Fire Chaplin Services, which provides help for community members, families of police officers, law enforcement personnel, and victims by offering counselling or providing other services, such as referrals to local clergy or mental health professionals; Administrative Services, which consists of a small staff of office assistants who transcribe statements and manage case files for Detectives; Animal Services Unit, whose responsibilities include capturing and impounding dangerous or stray animals, investigating cases of animal cruelty, enforcing licensing laws and other laws relating to animal control program, and providing humane care to animals under their supervision.

**Important Issues:**

- Increase the operating budget for dog and cat food at the animal shelter.
- Increase the operating budget for veterinarian services in the Animal Services Unit.
- Creating adoption center that allows for an expanded adoption program.
- Creating a supervisor position within the Animal Services Unit.
- Staff existing vacancies within the Detective Bureau.
- Investigations' solvability rate and prosecutorial support.
- Ensure with staffing, statements are transcribed in a timely manner.
- Property room locker project.
- Specialized training for task specific unit personnel.
- New tow lot project continues, CSI space for evidence processing.
- Citizen awareness how to access Protection From Abuse orders.

**Highlights:**

- Property logistic area updated with new Cam-Dex cameras for better monitoring.
- Aging fleet of detective's vehicles being replaced with newly purchased Ford Escapes.
- Have increased rescue group partnership network for the Animal Services Unit.
- Animal Shelter renovations to the main building are 90% completed.
- Increased in shelter adoptions.
- FARO crime scene scanner fully functional.
- Replaced outdated and aging crime scene cameras.

**New Initiatives:**

- Reconfigure evidence locker room at Police Headquarters.
- Equipment needs for new CSI location being established.
- Work on lighting for property storage areas.
- Purchases shelving for homicide files and evidence at the dead storage facility.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0020 - Police Department

### Division: 023 - Investigations Bureau

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$8,252,064	\$8,360,739	\$8,471,308	\$8,817,430
52 - Contractual Services	\$63,267	\$160,575	\$161,982	\$161,926
53 - Commodities	\$112,694	\$143,621	\$102,214	\$142,214
54 - Capital Outlay	0	0	0	0
55 - Grants, Claims, Shared Revenue	\$267	0	0	0
57 - Nonexpense Items	\$34,267	0	0	0
<b>Total</b>	<b>\$8,462,558</b>	<b>\$8,664,935</b>	<b>\$8,735,504</b>	<b>\$9,121,570</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
023 - Investigations Bureau	69.50	69.50	68.50	68.50
<b>Total</b>	<b>69.50</b>	<b>69.50</b>	<b>68.50</b>	<b>68.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$7,971,233	\$8,087,023	\$8,124,130	\$8,458,793
212 - Dedicated Sales Tax	\$194,851	\$307,306	\$249,995	\$288,502
266 - Other Special Grants	\$296,475	\$270,606	\$361,378	\$374,276
<b>Total</b>	<b>\$8,462,558</b>	<b>\$8,664,935</b>	<b>\$8,735,504</b>	<b>\$9,121,570</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Crimes Against Persons/Proprrty	\$6,557,987	\$6,511,193	\$6,604,806	\$6,915,046
Logistics	\$345,804	\$516,639	\$478,206	\$529,996
Police Identification	\$1,244,596	\$1,289,439	\$1,211,937	\$1,222,636
Victim Assistance Grant	\$255,811	\$276,545	\$367,317	\$380,215
VSU-VSCAA	\$58,360	\$71,119	\$73,238	\$73,679
<b>Total</b>	<b>\$8,462,558</b>	<b>\$8,664,935</b>	<b>\$8,735,504</b>	<b>\$9,121,570</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
023 - Investigations Bureau	Unfund Vacant Police Patrol Officers - 24 FTE	110 - City - General Fund	(\$39,833)	(\$83,933)	(1.00)
<b>Total</b>			<b>(\$39,833)</b>	<b>(\$83,933)</b>	<b>(1.00)</b>



**DEPARTMENT: POLICE****DIVISION: OPERATIONS BUREAU****Bureau Overview:**

The Bureau of Operations strives to provide the citizens and guests of Kansas City, Kansas with a safe community in which they can live, work, and play. Although the Bureau of Operations is mainly associated with field operations, it also has many assets available to combat crime, increase quality of life, and engage the community. Among these assets are the Uniform Patrol Divisions, Community Policing, School Resource Officers, Narcotics Unit, Special Operations Unit, Federal Task Force Officers, Intelligence Unit, K-9 Unit, Traffic Unit, Crisis Intervention Team, the Explosive Ordinance Device Unit, and the Crisis Negotiator Team.

**Important Issues:**

- Illegal Narcotics/Gang Activity Violent Crime, the reduction of Drive-by shootings.
- Community Partnership and Engagement/Addressing Dumping & Graffiti.
- Professionalism, courtesy and responsiveness.
- Community Connect Camera Initiative.
- Implementation of the Body Worn Camera Initiative.

**Highlights:**

- In 2018, overall crime was reduced by 14%. That trend continued in 2019 with an overall decrease in crime of 5.4%. Violent crime increased slightly in 2019 by 2.6% while property crime decreased by 7.8%.
- The Operations Bureau of the Police Department continues to use the crime fighting model classified as Data-Driven Approaches to Crime and Traffic Safety (DDACTS), locally known as Project Addressing Crime Together (ACT), along the Central Avenue corridor.
- Operation Impacting Crime in our Neighborhoods (ICON) continues to be utilized simultaneously in both East and West Patrol Divisions. Our resources are utilized to combat crime in these specific neighborhoods. Progress in the zones is conveyed via social media to our citizens. The award of a Bureau of Justice Assistance/Project Safe Neighborhoods (BJA/PSN) Grant has enabled ICON to be manned by dedicated officers on overtime, increasing the effectiveness of the already successful program. Grant implementation began in July with Officers working overtime within the stations focused on zones within the City identified via data analysis as the areas with the most crime.
- Through the Technology in Policing grant we have ordered 20 License Plate Reader (LPR) enabled cameras to be installed in intersections identified via data analysis. We are also working cooperatively with KCMOPD on an agreement to share LPR and video data to enhance our overall Community Connect Program. We have entered into an MOU with the Ring Camera network enabling us to share and use video captured throughout our community, through the Ring doorbell cameras. Additionally, we are in the hiring process for three Intel Analysts to support this initiative.

**New Initiatives**

- We were selected as a designated Operation Relentless Pursuit (ORP) program by the DOJ and were named a co-recipient of the Relentless Pursuit Grant Program. Phase one of ORP was conducted from January to March of 2020 and included support from the USMS. The Operation yielded 19 weapons, 43 arrests, and 150 warrants were cleared.
- We have purchased multiple cameras for deployment in areas where dumping and graffiti continues to be a problem. This initiative has led to several successful prosecutions of illegal dumping. We are collaborating with the SOAR initiative to combat illegal dumping on private property.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0020 - Police Department

### Division: 024 - Operations Bureau

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$29,261,937	\$32,464,384	\$30,639,179	\$30,800,561
52 - Contractual Services	\$228,439	\$239,938	\$272,349	\$148,974
53 - Commodities	\$313,230	\$345,434	\$418,480	\$151,298
54 - Capital Outlay	\$356,988	\$755,200	0	0
55 - Grants, Claims, Shared Revenue	\$37,050	0	0	0
57 - Nonexpense Items	\$8,835	\$303,000	\$303,000	\$303,000
<b>Total</b>	<b>\$30,206,479</b>	<b>\$34,107,956</b>	<b>\$31,633,008</b>	<b>\$31,403,833</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
024 - Operations Bureau	285.00	285.00	262.00	262.00
<b>Total</b>	<b>285.00</b>	<b>285.00</b>	<b>262.00</b>	<b>262.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$27,774,728	\$31,591,016	\$28,914,426	\$29,216,597
212 - Dedicated Sales Tax	\$1,494,337	\$1,426,784	\$1,585,436	\$1,688,514
224 - Special Law Enforcement Fund	\$37,050	0	0	0
266 - Other Special Grants	\$430,100	\$691,856	\$734,847	\$86,922
274 - SLETF - Federal Forfeitures	\$97,637	\$135,000	\$135,000	\$148,500
275 - SLETF - State Forfeitures	\$185,529	\$163,300	\$163,300	\$163,300
276 - SLETF - Drug Tax	\$187,097	\$100,000	\$100,000	\$100,000
<b>Total</b>	<b>\$30,206,479</b>	<b>\$34,107,956</b>	<b>\$31,633,008</b>	<b>\$31,403,833</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Canine Unit Program	\$80	\$13,459	\$13,459	\$26,959
COPPS Ahead Program	\$2,696,710	\$2,467,518	\$2,649,786	\$2,780,268
COPPS Donations	\$7,963	\$10,000	\$10,000	\$10,000
Department of Justice (DOJ) - ICON	\$331,118	\$294,831	\$238,768	0
EOD Explosive Ordinance Dispos	\$5,011	\$5,731	\$5,731	\$5,731
HIDTA Grant Program	\$40,291	\$40,645	\$60,422	\$57,422
JAG-ActiveShooterPrepared Prog	\$16,911	\$346,380	\$425,657	\$19,500
Narcotics Unit Program	\$4,114,610	\$3,540,860	\$3,613,913	\$3,765,548
Operations Bureau	\$755,251	\$1,344,697	\$739,307	\$771,477
Patrol Activities	\$18,915,269	\$22,802,607	\$20,550,857	\$20,528,794
SCORE Unit Program	\$1,625,939	\$1,659,807	\$1,825,016	\$1,918,894
Traffic Support Unit	\$1,697,324	\$1,581,421	\$1,500,091	\$1,519,241
Vice Unit Program	0	0	0	0
<b>Total</b>	<b>\$30,206,479</b>	<b>\$34,107,956</b>	<b>\$31,633,008</b>	<b>\$31,403,833</b>

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
024 - Operations Bureau	Unfund Vacant Police Patrol Officers - 24 FTE	110 - City - General Fund	(\$1,054,562)	(\$2,224,431)	(22.00)
<b>Total</b>			(\$1,054,562)	(\$2,224,431)	(22.00)



## DEPARTMENT: POLICE

## DIVISION: BUREAU OF SERVICES

**Bureau Overview:**

The Bureau of Services mission is to provide the highest level of support to the Kansas City, Kansas Police Department (KCKPD) personnel and the citizens of Kansas City, Kansas. The Bureau consists of the following units: Alarms, which processes alarm permits for both commercial and private alarms within Kansas City, Kansas; Staff Support Services Division, which encompasses the Wyandotte County Communications Center where emergency and non-emergency calls are received on a daily basis requesting service from both Police and Fire; Records and Administration Unit, which processes all police reports completed by department personnel, handles input and removal of critical information into federal databases like NCIC, and any Kansas Open Records Requests; Information and Technology Unit, which supports technology employed by the KCKPD and Communications Center to combat crime; Teleserve Unit, where citizens within Kansas City, Kansas can phone-in crime reports, thus freeing up Operations personnel to handle higher priority calls for service; Crime Analysis Unit, where information gathered through police reports is used to produce information for Operations, such as frequent crime locations and hotspot maps that indicate on-going issues within Kansas City, Kansas; Asset Protection Division, which encompasses the Dignitary Protection Unit, which provides physical protection to Unified Government officials and investigative tools for possible threats to the Unified Government, as well as Security Staff, who provide a safe environment for Unified Government employees to work and citizens to conduct business.

**Important Issues:**

- Staffing and Full Employment
- Communications Center Dispatch Infrastructure Improvements
- CAD-RMS New World Systems Optimization
- Administrative Service-Record Management Unit Enhancement and Service Improvements
- Alarm Services Systems Enhancements and Optimization

**Highlights (2019):**

- Physical Infrastructure Improvements to Administration
- Telephone Enhancements to Divisions and Network Fiber Optic Integration to Facilities
- Asset Protection Division Assimilation Systems Integration, and Enhancements
- Improvements to the Wyandotte County Communications Center, total remodel
- Continued Specialized Training for Management Personnel

**New Initiatives:**

- CAD-RMS New World Systems Optimization and Heating A/C Upgrades for Server Rooms
- E-Ticketing and Citizen Online Report Retrieval Implementation
- Body Worn Camera Implementation
- Filling personnel vacancies
- Asset Protection Division Enhancements
- Enhancing and Improving Alarm Coordinator Systems
- E-Ticketing
- Street Smart initiative to provide real-time information to the street level officers.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0020 - Police Department

### Division: 025 - Services Bureau

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$8,063,681	\$9,700,308	\$8,992,078	\$9,120,946
52 - Contractual Services	\$1,742,617	\$1,673,229	\$1,678,229	\$1,766,529
53 - Commodities	\$199,357	\$277,533	\$177,533	\$177,533
54 - Capital Outlay	\$2,061,041	\$1,139,235	\$2,207,877	\$2,173,667
55 - Grants, Claims, Shared Revenue	(\$45)	\$547	\$547	\$547
57 - Nonexpense Items	\$100,067	\$663	\$663	\$663
58 - Reserves	0	\$25,000	\$25,000	\$25,000
<b>Total</b>	\$12,166,719	\$12,816,515	\$13,081,927	\$13,264,885

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
025 - Services Bureau	116.00	119.00	108.00	110.00
<b>Total</b>	116.00	119.00	108.00	110.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$5,444,830	\$6,070,471	\$5,195,813	\$4,891,945
160 - County - General	\$4,239,026	\$4,553,884	\$4,723,437	\$5,022,417
209 - Wyandotte County 911 Fund	\$782,700	\$897,500	\$1,052,500	\$797,500
212 - Dedicated Sales Tax	\$1,488,423	\$1,279,660	\$794,177	\$698,024
266 - Other Special Grants	0	\$15,000	\$15,000	\$355,000
971 - City Capital Project	\$210,400	0	\$15,000	\$360,000
972 - County Capital Project	\$1,340	0	0	0
990 - Internal Improvement	0	0	\$1,286,000	\$1,140,000
<b>Total</b>	\$12,166,719	\$12,816,515	\$13,081,927	\$13,264,885

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Animal Services Unit	\$1,036,137	\$1,089,393	\$1,063,249	\$1,042,389
Building Security	\$1,795,295	\$1,937,807	\$1,584,057	\$1,405,440
CAD/RMS	\$204,961	\$208,372	\$208,372	\$208,372
Court Buildings Security	\$818	0	0	0
Criminal Intel Unit	0	\$267,573	0	0
Dignitary Protection Program	\$259,849	\$242,623	\$345,774	\$363,435
Police Communications	\$3,825,087	\$4,161,371	\$4,349,255	\$4,486,600
Police Telecommunications	\$326,563	\$336,872	\$336,872	\$436,872
Police Teleserve Program	\$229,708	\$389,863	\$410,421	\$417,519
Police Vehicle Maintenance	\$77,016	\$77,566	\$77,566	\$77,566
Services Administration/Data	\$3,479,078	\$2,889,927	\$3,501,300	\$3,088,938
Vehicle and Body Camera	\$149,507	\$317,647	\$152,561	\$940,253
Wyandotte County 911	\$782,700	\$897,500	\$1,052,500	\$797,500
<b>Total</b>	\$12,166,719	\$12,816,515	\$13,081,927	\$13,264,885



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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
025 - Services Bureau	Animal Services Unit - Vet Services Contractual Increases	110 - City - General Fund	\$30,000	\$30,000	0.00
025 - Services Bureau	PD Camera Program Positions - 2 FTE Mid 2021	110 - City - General Fund	0	\$86,760	2.00
025 - Services Bureau	Unfunded Crime Intel Unit Civilian Staffing - 3 FTE	110 - City - General Fund	(\$263,995)	(\$269,050)	(3.00)
<b>Total</b>			(\$233,995)	(\$152,290)	(1.00)



DEPARTMENT: WYANDOTTE COUNTY SHERIFF'S OFFICE

**Department Overview:**

Kansas Sheriffs maintain a number of explicit statutory duties, including the following general duties: (K.S.A. 19-811): *the Sheriff has charge and custody of the jail; K.S.A. 19-812: the Sheriff shall serve and execute...all process, writs, etc. ...and shall attend (provide security) upon the several courts of record held in his/her county...;*(K.S.A. 19-813): *it is the duty of the Sheriff to keep and preserve the peace in his/her county...The duties of the Sheriff's Office are broad.* Sheriff's Administration oversees the daily functions of the Sheriff's Office mission. The Department's mission is to serve the citizens of Wyandotte County demonstrating integrity and professionalism in our operations, while promoting a healthy and productive work environment, and maintaining efficiency and effectiveness in support of the criminal justice system.

**Important Issues:**

- The new Juvenile Justice Center including Juvenile Detention is on schedule to open in the third quarter. Staff training will begin this Summer. Jail renovation continues with upgrading the security camera system, D- Pod repurposing and renovation of all facility showers.
- Overtime costs remain excessive in the Operations Division due to inadequate staffing. Judicial Services required 4,641 hours of overtime and Patrol Services required 4,328 hours of overtime in 2019. Additional two (2) Full Time Employees (FTEs) in each function will result in greater fiscal efficiency and operational effectiveness.
- Aging vehicle fleet (average age 9+ years/average miles 140,000+) and aging computer infrastructure remain our greatest equipment needs and challenges.
- Hiring and retention of qualified personnel, especially Detention Deputies, remains our biggest challenge as well as threat to our mission completion. We currently have 25 vacancies.
- The new Courthouse Security Program is underway and looking to expand to cover the new Juvenile Justice Center when it comes online as well as the Security Control Room. Five new FTEs will be needed to accomplish this.

**Highlights and New Initiatives:**

- Expand and strengthen recruitment efforts to identify, hire, and train new Detention personnel.
- Development of recommendations from the Court Security and Transport Task Force will require approval for additional personnel in order to provide adequate safety and security for visitors and staff in the Courts Buildings as well as Inmate Transport personnel.
- Additional funding needed for 2021 for adequate staffing to provide 24-hour, 7-days per week entry screening.
- In response to recommendations suggested in the Matrix Police and Sheriff Operations Study, we will be looking to implement increased Record Clerk staffing if support is gained from the CAO and Commission.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0200 - Sheriff

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$21,185,840	\$24,214,974	\$23,715,341	\$24,901,349
52 - Contractual Services	\$6,085,443	\$6,054,593	\$6,431,241	\$6,991,113
53 - Commodities	\$657,457	\$875,099	\$901,099	\$795,074
54 - Capital Outlay	\$639,428	\$395,200	\$467,020	\$454,820
55 - Grants, Claims, Shared Revenue	0	\$2,892	\$2,892	\$2,892
57 - Nonexpense Items	\$64,893	\$4,622	\$4,622	\$4,622
<b>Total</b>	<b>\$28,633,060</b>	<b>\$31,547,380</b>	<b>\$31,522,215</b>	<b>\$33,149,870</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
200 - Sheriff Administration	98.75	98.75	97.75	106.75
215 - Jail	143.00	143.00	143.00	143.00
220 - Juvenile Detention Center	43.00	43.00	42.00	42.00
<b>Total</b>	<b>284.75</b>	<b>284.75</b>	<b>282.75</b>	<b>291.75</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$27,888,940	\$30,603,623	\$30,544,815	\$32,266,144
181 - County - Jail Commissary Fund	\$2,363	\$100,000	\$100,000	\$100,000
222 - Special Alcohol	0	0	\$7,562	\$18,562
241 - Juvenile CCA	\$542,301	\$607,203	\$633,285	\$634,635
266 - Other Special Grants	\$161,476	\$227,455	\$227,455	\$121,430
274 - SLETF - Federal Forfeitures	\$37,980	\$9,099	\$9,099	\$9,099
<b>Total</b>	<b>\$28,633,060</b>	<b>\$31,547,380</b>	<b>\$31,522,215</b>	<b>\$33,149,870</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
129 - Jail Commissary Division	\$2,363	\$100,000	\$100,000	\$100,000
198 - Public Safety Interlocal	\$28,026	\$27,330	\$27,330	\$27,330
199 - Jail-Inmate Housing Division	\$1,891,456	\$1,512,093	\$1,771,593	\$1,721,593
200 - Sheriff Administration	\$8,930,855	\$10,328,569	\$10,350,726	\$11,065,789
215 - Jail	\$11,660,260	\$12,042,261	\$11,874,757	\$12,368,706
216 - Medical Contract Division	\$3,473,296	\$3,939,880	\$3,939,880	\$4,356,852
220 - Juvenile Detention Center	\$2,646,805	\$3,597,247	\$3,457,929	\$3,509,600
<b>Total</b>	<b>\$28,633,060</b>	<b>\$31,547,380</b>	<b>\$31,522,215</b>	<b>\$33,149,870</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
199 - Jail-Inmate Housing Division	Inmate Housing	160 - County - General	\$275,000	\$225,000	0.00
200 - Sheriff Administration	Courthouse Armed Security Officer	160 - County - General	\$143,677	\$352,669	4.75

# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



200 - Sheriff Administration	Courthouse Armed Security Officer	222 - Special Alcohol	\$7,562	\$18,562	0.25
200 - Sheriff Administration	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$192,900	0.00
216 - Medical Contract Division	Inmate Medical	160 - County - General	0	\$416,972	0.00
<b>Total</b>			<b>\$426,239</b>	<b>\$1,206,102</b>	<b>5.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0200 - Sheriff

### Division: 129 - Jail Commissary Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	0	0	\$500	\$500
53 - Commodities	\$2,363	\$100,000	\$99,500	\$99,500
<b>Total</b>	\$2,363	\$100,000	\$100,000	\$100,000

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
181 - County - Jail Commissary Fund	\$2,363	\$100,000	\$100,000	\$100,000
<b>Total</b>	\$2,363	\$100,000	\$100,000	\$100,000

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Jail Cmmissary Program	\$2,363	0	0	0
Jail Commissary Program	0	\$100,000	\$100,000	\$100,000
<b>Total</b>	\$2,363	\$100,000	\$100,000	\$100,000



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



**Department: 0200 - Sheriff**

**Division: 198 - Public Safety Interlocal**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$28,026	\$27,330	\$27,330	\$27,330
<b>Total</b>	\$28,026	\$27,330	\$27,330	\$27,330

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$28,026	\$27,330	\$27,330	\$27,330
<b>Total</b>	\$28,026	\$27,330	\$27,330	\$27,330

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Public Safety Interlocal Prog	\$28,026	\$27,330	\$27,330	\$27,330
<b>Total</b>	\$28,026	\$27,330	\$27,330	\$27,330

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



**Department: 0200 - Sheriff**

**Division: 199 - Jail-Inmate Housing Division**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$1,891,456	\$1,512,093	\$1,771,593	\$1,721,593
<b>Total</b>	\$1,891,456	\$1,512,093	\$1,771,593	\$1,721,593

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$1,891,456	\$1,512,093	\$1,771,593	\$1,721,593
<b>Total</b>	\$1,891,456	\$1,512,093	\$1,771,593	\$1,721,593

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Jail-Inmate Housing Program	\$1,891,456	\$1,512,093	\$1,771,593	\$1,721,593
<b>Total</b>	\$1,891,456	\$1,512,093	\$1,771,593	\$1,721,593

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
199 - Jail-Inmate Housing Division	Inmate Housing	160 - County - General	\$275,000	\$225,000	0.00
<b>Total</b>			\$275,000	\$225,000	0.00



DEPARTMENT: WYANDOTTE COUNTY SHERIFF'S OFFICE

DIVISION: OPERATIONS

**Division Overview:**

The Operations Division of the Sheriff's Office provides services to the citizens of the cities of Kansas City, Kansas, Bonner Springs, Edwardsville, and Lake Quivira, as well as the unincorporated areas of the County. The Operations Division also provides service for the three court systems of the Unified Government; Wyandotte County District Court, Wyandotte County Juvenile Court and Kansas City, Kansas Municipal Court.

**Important Issues:**

The Operations Division:

- Serve civil process for the Wyandotte County District Court.
- Serve the courts, comprised of 18 Divisions, by transporting housed inmates to court for first appearances, status hearings, preliminary hearings and trials.
- Execute court orders pertaining to Probate, Evictions, Tax Sales, Mortgage Foreclosures, Replevin Orders, Protection from Abuse orders, civil court hearings, child custody issues etc.
- Enforce state statutes, city and county ordinances, investigates crimes, prepares cases for review by the District Attorney, and executes search and arrest warrants.
- Responsible for transporting all prisoners to and from penal institutions for district court extraditions and all court appearances.
- Responsible for transporting all district court inmates to the appropriate penal institutions after sentencing for incarceration.
- Responsible for patrolling, answering calls for service, and investigating crimes in 53 parks and 13 cemeteries in Wyandotte County.
- Attempt to recover lost revenue to the Unified Government by assigning a deputy to collect bad checks, etc.

**Highlights and New Initiatives**

- In 2020, we'll be implementing a new software system called IA-Pro, which will enable supervisors to track disciplinary issues with employees. This system will allow supervisors to maintain historical data and chart patterns of employee misconduct.
- 2020 will be the first year in many that an employee evaluation system will be in place. Again, this will allow supervisors to work with employees to make them the most productive.
- 2019 overtime hours were again very high, this is due to the critically low level of staffing we're currently suffering through. 4,328 hours of overtime was required in Patrol Services, and 4,641 hours of overtime was required in Judicial Services, for a total of 8,969 hours. Two deputies were scheduled to attend the Kansas Law Enforcement Training Center in March 2020, but due to the Corona Virus Pandemic, their class was cancelled until an as yet unknown date.
- Another issue is our aging vehicle fleet. The average age of our vehicles is 9+ years, with an average mileage of 140,000+ miles.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0200 - Sheriff

### Division: 200 - Sheriff Administration

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$7,844,891	\$9,429,212	\$9,251,901	\$9,862,289
52 - Contractual Services	\$336,871	\$208,137	\$321,985	\$514,885
53 - Commodities	\$249,943	\$371,256	\$385,056	\$279,031
54 - Capital Outlay	\$434,258	\$315,200	\$387,020	\$404,820
55 - Grants, Claims, Shared Revenue	0	\$260	\$260	\$260
57 - Nonexpense Items	\$64,893	\$4,504	\$4,504	\$4,504
<b>Total</b>	<b>\$8,930,855</b>	<b>\$10,328,569</b>	<b>\$10,350,726</b>	<b>\$11,065,789</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
200 - Sheriff Administration	98.75	98.75	97.75	106.75
<b>Total</b>	<b>98.75</b>	<b>98.75</b>	<b>97.75</b>	<b>106.75</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$8,189,098	\$9,486,312	\$9,474,826	\$10,283,564
222 - Special Alcohol	0	0	\$7,562	\$18,562
241 - Juvenile CCA	\$542,301	\$607,203	\$633,285	\$634,635
266 - Other Special Grants	\$161,476	\$225,955	\$225,955	\$119,930
274 - SLETF - Federal Forfeitures	\$37,980	\$9,099	\$9,099	\$9,099
<b>Total</b>	<b>\$8,930,855</b>	<b>\$10,328,569</b>	<b>\$10,350,726</b>	<b>\$11,065,789</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Coronavirus Emrg Spplmnt Fund	0	\$106,025	\$106,025	0
Courthouse Security	\$456,653	\$1,150,440	\$1,264,021	\$1,587,410
Criminal Alien Assistance	\$36,520	\$5,000	\$5,000	\$5,000
JAG Edward Byrne Memorial	0	\$15,496	\$15,496	\$15,496
JJ Juv Intake & Assessment	\$550,935	\$590,385	\$616,467	\$619,147
Sheriff Administration	\$7,886,298	\$8,456,593	\$8,339,088	\$8,834,106
Sheriff Concealed Carry	\$450	\$4,630	\$4,630	\$4,630
SHF Hosted Training	0	0	0	0
<b>Total</b>	<b>\$8,930,855</b>	<b>\$10,328,569</b>	<b>\$10,350,726</b>	<b>\$11,065,789</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
200 - Sheriff Administration	Courthouse Armed Security Officer	160 - County - General	\$143,677	\$352,669	4.75
200 - Sheriff Administration	Courthouse Armed Security Officer	222 - Special Alcohol	\$7,562	\$18,562	0.25

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# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



200 - Sheriff Administration	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$192,900	0.00
<b>Total</b>			\$151,239	\$564,130	5.00





DEPARTMENT: SHERIFF

DIVISION: DETENTION

**Division Overview:**

The Wyandotte County Detention Division provides a safe, secure, and humane environment for staff and persons, both adult and juvenile, lawfully incarcerated by the criminal justice system.

The Juvenile Detention Center (JDC) provides short-term care and secure custody to juveniles who are awaiting placement or release to parents/guardians. We provide the basic needs for juvenile detainees such as shelter, food, clothing, medical care, mental health and basic hygienic needs. Our duty is to prevent the abridgement of juvenile detainees' legal rights during detainment. We detain each juvenile in a safe and humane environment, while maintaining the level of security necessary to prevent escape. We ensure that juvenile detainees are free from fear, assault, or any type of intimidation by staff and other juveniles.

The Adult Detention Center (ADC) and Juvenile Detention Center shall:

- Adhere to regulations of the Department of Family Services (DFS) and the Kansas Department of Corrections (KDOC) regarding juvenile residents.
- Adhere to performance standards required by Detention Center policies, state statutes, Supreme Court and Circuit Court case law.
- Continue to hire qualified applicants to fill vacancies developed by attrition in order to maintain DFS and KDOC mandatory staffing guidelines regarding Juvenile Detention Officers.
- Develop and promote exceptionally qualified supervisory and command personnel in order to ensure the effective and efficient operation of the JDC and ADC.

**Important Issues:**

- Renegotiated Letter of Understanding with FOP 40 to increase mandatory overtime to increase staffing levels within the ADC.
- Continue to prepare for the grand opening of the new Wyandotte County Juvenile Justice Center (WYCOJJC) in late fall of 2020. Coordinate with architect and superintendent.
- Prepare for the inmate shower resurface project in late fall with the opening of WYCOJJC. Project will resurface 60 inmate showers in the ADC and JDC.
- The Adult Detention Center will conduct an RFP for Inmate Telephone services IAW UG policy with a contract date of mid-summer.
- With critical employee shortages, ADC/JDC continue to focus on staffing plans to manage the populations within the facility and more importantly pay attention to staff morale/attrition and retention.
- The Adult Detention Center is continually working to improve the facility security systems as cameras age-out and new surveillance technology enters the market.

**Highlights and New Initiatives:**

- Deployed inmate work crews to sanitize and maintain ADC common areas, inmate cells, hallways, elevators, etc., in response to the COVID-19 crisis.
- The Wyandotte County Sheriff's Office and Detention Center continues seeking alternative methods of housing detainees to include double bunking and farm outs to offset rising housing costs. Plan to return all farm-outs with the opening of WYCOJJC.
- The ADC has contracted with private security companies to off-set staffing shortages with inmate hospital duties.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0200 - Sheriff

### Division: 215 - Jail

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$10,811,842	\$11,295,440	\$11,112,436	\$11,636,385
52 - Contractual Services	\$308,750	\$306,703	\$309,503	\$309,503
53 - Commodities	\$368,398	\$357,368	\$370,068	\$370,068
54 - Capital Outlay	\$171,270	\$80,000	\$80,000	\$50,000
55 - Grants, Claims, Shared Revenue	0	\$2,632	\$2,632	\$2,632
57 - Nonexpense Items	0	\$118	\$118	\$118
<b>Total</b>	\$11,660,260	\$12,042,261	\$11,874,757	\$12,368,706

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
215 - Jail	143.00	143.00	143.00	143.00
<b>Total</b>	143.00	143.00	143.00	143.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$11,660,260	\$12,042,261	\$11,874,757	\$12,368,706
<b>Total</b>	\$11,660,260	\$12,042,261	\$11,874,757	\$12,368,706

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Jail Authority	\$11,295,783	\$11,740,028	\$11,567,941	\$12,052,718
Jail Training	\$281,198	\$218,954	\$223,537	\$232,709
SERT	0	\$1,000	\$1,000	\$1,000
SORT	\$1,000	0	0	0
Wyandotte Ctr Mental Health	\$82,279	\$82,279	\$82,279	\$82,279
<b>Total</b>	\$11,660,260	\$12,042,261	\$11,874,757	\$12,368,706

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0200 - Sheriff

### Division: 216 - Medical Contract Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$3,467,346	\$3,939,880	\$3,939,880	\$4,356,852
54 - Capital Outlay	\$5,950	0	0	0
<b>Total</b>	\$3,473,296	\$3,939,880	\$3,939,880	\$4,356,852

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$3,473,296	\$3,939,880	\$3,939,880	\$4,356,852
<b>Total</b>	\$3,473,296	\$3,939,880	\$3,939,880	\$4,356,852

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Medical Contract Program	\$3,473,296	\$3,939,880	\$3,939,880	\$4,356,852
<b>Total</b>	\$3,473,296	\$3,939,880	\$3,939,880	\$4,356,852

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
216 - Medical Contract Division	Inmate Medical	160 - County - General	0	\$416,972	0.00
<b>Total</b>			0	\$416,972	0.00

**DEPARTMENT: SHERIFF****DIVISION: COMMUNITY AND SUPPORT SERVICES****Division Overview:**

The Community and Support Services Division of the Wyandotte County Sheriff's Office includes Operational Units for Training; Records; Offender Registration/Concealed Carry Permit; Juvenile Intake and Assessment Center (JIAC); Reserve Deputies, Courthouse Security, School Resource Officer, and US Marshal Task Force Officer. Community and Support Services personnel are also responsible for all Information Technology issues. The Division provides support services to the Operations Division, Adult Detention Center, Juvenile Detention Center, and outside agencies as needed.

**Important Issues:**

- Maintain the proper level of staffing in Records and the Juvenile Intake and Assessment Center to provide customer service on a 24-hour, 7-day per week basis.
- Train all newly hired detention deputies and maintain all appropriate records; schedule and report annual in-service training as required by Kansas Statute, for all sworn law enforcement certified deputies; maintain firearms qualification certification and corresponding records; and assist in recruiting.
- Register violent, drug, and sex offenders, as mandated by Kansas statute; verify offenders' addresses, places of employment, school attendance, etc.; process all concealed carry handgun permits; and complete all required paperwork for the Kansas Attorney General.
- Process and assess the needs of over 1,100 children through the Juvenile Intake and Assessment Center, with the goal of mitigating further involvement in the juvenile justice system.

**Highlights and New Initiatives:****OFFENDER REGISTRATION/CONCEALED CARRY HANDGUN PERMITS**

Wyandotte County currently has over 1,500 registered drug, sex, and violent offenders who either live, work, or attend school in the county. Of this number, over 750 are registered for various sex offenses. In 2019, 129 concealed carry permits were processed, which is a decrease of 30% from 2018, and 1,040 people were fingerprinted for various reasons, which is an increase of 70% from 2018.

**TRAINING UNIT**

Three basic training academies for detention deputies were completed in 2019. In 2020, we are hopeful to conduct a total of 3 basic training academies. In 2019, Training staff provided over 7,500 man-hours of training. Training also conducted 40-hour Advanced Officer Training for each of our 64 sworn law enforcement officers, per Kansas Statute.

**COURTHOUSE SECURITY**

In 2019, 12 courthouse security officer positions and 1 Supervisor position were authorized. These positions allowed us to offer enhanced security measures at our buildings for which we are responsible. We anticipated being authorized an additional allotment of Full Time Employees (FTE's) in the 2020 approved budget but that did not happen to the extent we expected. In the 2020 budget we were authorized an additional 4 positions which will allow us to add security at the Juvenile Justice Complex, and on a limited basis staff the newly created Control room. In order to fully implement the security that our buildings need will require another 5 FTE's.

**SCHOOL RESOURCE OFFICER**

The School Resource Officer was removed from the Bonner Springs School District in March 2020, when the COVID-19 Pandemic struck. The position is being placed on hold due to the critically low level of staffing currently within the Sheriff's Office.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0200 - Sheriff

### Division: 220 - Juvenile Detention Center

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$2,529,107	\$3,490,322	\$3,351,004	\$3,402,675
52 - Contractual Services	\$52,994	\$60,450	\$60,450	\$60,450
53 - Commodities	\$36,754	\$46,475	\$46,475	\$46,475
54 - Capital Outlay	\$27,950	0	0	0
<b>Total</b>	<b>\$2,646,805</b>	<b>\$3,597,247</b>	<b>\$3,457,929</b>	<b>\$3,509,600</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
220 - Juvenile Detention Center	43.00	43.00	42.00	42.00
<b>Total</b>	<b>43.00</b>	<b>43.00</b>	<b>42.00</b>	<b>42.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$2,646,805	\$3,595,747	\$3,456,429	\$3,508,100
266 - Other Special Grants	0	\$1,500	\$1,500	\$1,500
<b>Total</b>	<b>\$2,646,805</b>	<b>\$3,597,247</b>	<b>\$3,457,929</b>	<b>\$3,509,600</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Juvenile Detention Administrat	\$2,646,805	\$3,595,747	\$3,456,429	\$3,508,100
Juvenile Detention Facility Gt	0	\$1,500	\$1,500	\$1,500
<b>Total</b>	<b>\$2,646,805</b>	<b>\$3,597,247</b>	<b>\$3,457,929</b>	<b>\$3,509,600</b>



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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**

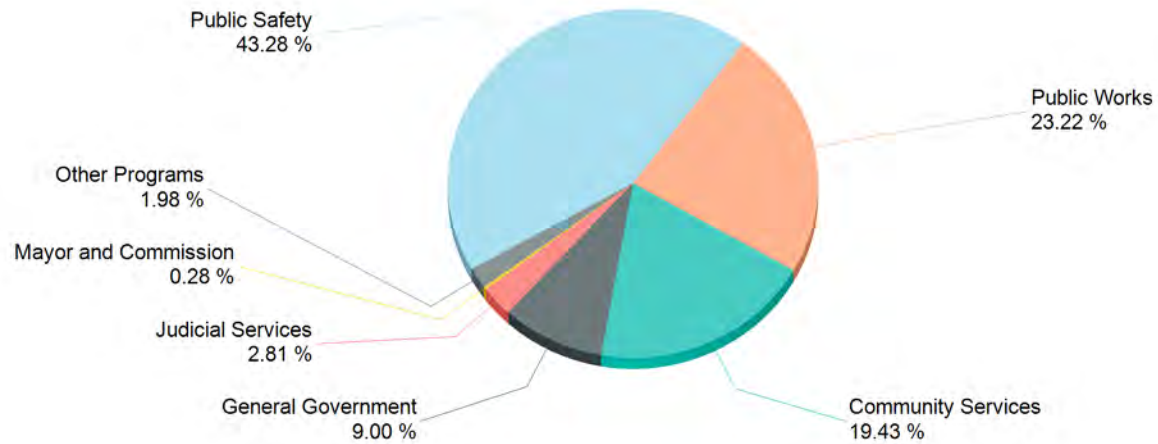


# JUDICIAL SERVICES





### Section: Judicial Services



0004 - Municipal Court	\$1,661,451
0120 - District Courts	\$2,111,250
0180 - District Attorney	\$6,111,753
0325 - Court Trustees	\$582,992
0384 - Law Library	\$27,000

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Departments / Divisions

### 0004 - Municipal Court

004 - Municipal Court Division

### 0120 - District Courts

121 - District Court Services

122 - Domestic Court Services

124 - District Court Divisions

125 - State Cases

126 - Court Administrator

191 - Sex Predator Defense

### 0180 - District Attorney

180 - District Attorney Admin

181 - Medical Exams-Sex Offenders

185 - Conviction Integrity Unit

194 - Stop Violence Against Women Gr

195 - Special Prosecutor's Fund

### 0325 - Court Trustees

325 - Court Trustees

### 0384 - Law Library

384 - Law Library

**DEPARTMENT: COURT TRUSTEE****Department Overview:**

The Court Trustee is a department created by K.S.A. 2019 Supp. [20-375](#) et seq., and amendments thereto, to enforce duties of support and restitution imposed by any court order, decree or judgment, whether interlocutory or final, whether incidental to a proceeding for divorce, separate maintenance or otherwise. The Court Trustee Department's expenses are paid from fees collected when child support or spousal support/maintenance passes through the central unit for collection and disbursements of support payments pursuant to K.S.A. 2019 Supp. [39-7,135](#), and amendments thereto. Heretofore, the Court Trustee Department, including reference to the Department as a whole or individual staff members, is referred to collectively as, Court Trustee.

- The Court Trustee may pursue any civil action that would be available to the obligor or obligee in establishing and enforcing payment of support or restitution.
- The Court Trustee may file any pleadings establishing and enforcing payment of support or restitution, including establishing a child's paternity and enforcing appropriate orders for support of said child.
- The Court Trustee may prepare motions and orders to withhold income of obligors and monitors and amends income withholding orders, when necessary.
- The Court Trustee maintains all records of actions taken to enforce the District Court's orders regarding child support, spousal support/maintenance, and restitution.
- The District Court established a program of supervised visitation and supervised exchanges for children in high-conflict domestic cases and in situations where domestic violence is an aspect of family separation. The Court Trustee assists by collecting fees from parents, who have been ordered to participate in this program.
- The Court Trustee works in cooperation with multiple non-profit organization whose purpose is to assist individuals with employment training, placement and coaching. The training and guidance offered by these organizations provide a great opportunity for individuals who have support orders subject to enforcement by the Court Trustee or are in contempt status for failure to pay support.
- The Court Trustee has assumed the duties of pursuing the collection of funds from forfeited bonds, when criminal or traffic defendants fail to appear for their scheduled hearings. The Court Trustee prepares all pleadings for bond forfeiture cases and appears at the associated hearings. A portion of the funds collected are retained by the Court Trustee to cover expenses incurred in the collection of forfeited bonds.

**Important Issues:**

The Court Trustee continues to keep up with technological advances, to streamline the processes for parents involved in support and restitution cases. A continuing influx of non-English speaking families presents its own challenges to the District Court, as well as, the Court Trustee. The Court Trustee has prioritized hiring bilingual staff to serve the needs of Spanish speaking families who utilize the services of the department.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0325 - Court Trustees

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$363,051	\$442,589	\$441,920	\$450,169
52 - Contractual Services	\$69,960	\$97,880	\$97,880	\$97,880
53 - Commodities	\$14,555	\$7,792	\$7,792	\$7,792
58 - Reserves	0	\$35,400	\$35,400	\$35,400
<b>Total</b>	<b>\$447,567</b>	<b>\$583,661</b>	<b>\$582,992</b>	<b>\$591,241</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
325 - Court Trustees	9.00	9.00	9.00	9.00
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
570 - Court Trustee	\$447,567	\$583,661	\$582,992	\$591,241
<b>Total</b>	<b>\$447,567</b>	<b>\$583,661</b>	<b>\$582,992</b>	<b>\$591,241</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
325 - Court Trustees	\$447,567	\$583,661	\$582,992	\$591,241
<b>Total</b>	<b>\$447,567</b>	<b>\$583,661</b>	<b>\$582,992</b>	<b>\$591,241</b>





### Department Overview:

The Mission of the Office of the District Attorney (DA) is to ensure the fair and just administration of justice throughout Wyandotte County. The office is guided by ever changing law and appellate decisions. The Office of the District Attorney is a statutorily created state office that is only found in the six most populated judicial districts in Kansas. The DA is the Chief Law Enforcement Official for the 29<sup>th</sup> Judicial District of Kansas.

The DA is an elected official and serves as an executive officer in a given judicial district.

The chief duties of the District Attorney are to file and prosecute adult and juvenile criminal cases that occur within the judicial district. Other duties include protecting of children through Children in Need of Care (CINC) cases, consumer protection matters, involuntary commitments involving persons that may harm others or themselves, truancy, and preparing search warrants and other orders for law enforcement agencies. The DA defends convictions before the appellate courts of Kansas.

The DA or one of his assistants is available to respond 24/7 to every homicide and major case that occurs within the county. There is a support staff of investigators, victim advocates, a data analyst, a diversion coordinator, a public information officer and administrative support personnel.

### Highlights:

- B.O.L.D.D.(Brilliant Outstanding Leaders Determined to be the Difference). This program was created by District Attorney Dupree to ensure the first encounter students in this community have with the justice system is a positive one. The program is a student lead initiative that holds students themselves and their classmates accountable to each other, their school, and to their community.
- *Conviction Integrity Unit-(CIU) the focus for the Conviction Integrity Unit is to insure post-conviction justice. The CIU examines post-conviction claims of innocence where credible and verifiable evidence of innocence or manifest injustice exists, or new technologies exist to test or retest remaining evidence.*
- *Digitizing & Archiving Old Cases.* As a long-term solution to the hazards and inefficiencies of the case file/storage problem, the DA is digitizing old case files. The project consists of moving, indexing, and scanning over 60 years of case files.

### New Initiatives:

- Annual Community Report – Provides the community with a snapshot of office activities over the past year. It also informs the community about challenges and upcoming initiatives.

<https://www.wycokck.org/.../Docume.../19-DA-Community-Report.pdf>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0180 - District Attorney

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$5,328,430	\$5,394,755	\$5,444,754	\$5,638,576
52 - Contractual Services	\$496,836	\$686,299	\$671,906	\$714,929
53 - Commodities	\$44,384	\$46,879	\$43,093	\$48,093
54 - Capital Outlay	\$12,378	0	0	\$24,960
<b>Total</b>	<b>\$5,882,028</b>	<b>\$6,127,933</b>	<b>\$6,159,753</b>	<b>\$6,426,558</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
180 - District Attorney Admin	61.00	61.00	61.00	61.00
185 - Conviction Integrity Unit	2.00	2.00	1.50	1.50
186 - Community Integrity Unit	0.00	0.00	2.00	2.00
194 - Stop Violence Against Women Gr	2.00	2.00	2.00	2.00
<b>Total</b>	<b>65.00</b>	<b>65.00</b>	<b>66.50</b>	<b>66.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$5,732,686	\$5,904,832	\$5,960,818	\$6,224,917
266 - Other Special Grants	\$133,295	\$158,074	\$133,908	\$136,614
277 - DA Federal Forfeitures	0	\$64,984	\$64,984	\$64,984
278 - DA State Forfeitures	0	\$43	\$43	\$43
972 - County Capital Project	\$16,047	0	0	0
<b>Total</b>	<b>\$5,882,028</b>	<b>\$6,127,933</b>	<b>\$6,159,753</b>	<b>\$6,426,558</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
180 - District Attorney Admin	\$5,545,661	\$5,565,531	\$5,522,133	\$5,667,576
181 - Medical Exams-Sex Offenders	\$118,192	\$135,500	\$135,500	\$135,500
185 - Conviction Integrity Unit	\$44,953	\$191,041	\$180,511	\$160,479
186 - Community Integrity Unit	0	0	\$55,208	\$193,833
194 - Stop Violence Against Women Gr	\$173,222	\$170,834	\$201,374	\$204,142
195 - Special Prosecutor's Fund	0	\$65,027	\$65,027	\$65,027
<b>Total</b>	<b>\$5,882,028</b>	<b>\$6,127,933</b>	<b>\$6,159,753</b>	<b>\$6,426,558</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
180 - District Attorney Admin	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$13,600	0.00
<b>Total</b>			<b>0</b>	<b>\$13,600</b>	<b>0.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0180 - District Attorney

### Division: 180 - District Attorney Admin

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$5,139,506	\$5,065,336	\$5,050,304	\$5,122,764
52 - Contractual Services	\$362,360	\$453,659	\$430,293	\$473,316
53 - Commodities	\$31,417	\$46,536	\$41,536	\$46,536
54 - Capital Outlay	\$12,378	0	0	\$24,960
<b>Total</b>	<b>\$5,545,661</b>	<b>\$5,565,531</b>	<b>\$5,522,133</b>	<b>\$5,667,576</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
180 - District Attorney Admin	61.00	61.00	61.00	61.00
<b>Total</b>	<b>61.00</b>	<b>61.00</b>	<b>61.00</b>	<b>61.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$5,533,176	\$5,565,485	\$5,522,087	\$5,667,518
266 - Other Special Grants	0	\$46	\$46	\$58
972 - County Capital Project	\$12,485	0	0	0
<b>Total</b>	<b>\$5,545,661</b>	<b>\$5,565,531</b>	<b>\$5,522,133</b>	<b>\$5,667,576</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
DA Diversion Program	\$256,831	\$304,256	\$303,170	\$307,877
District Attorney Admin	\$5,288,830	\$5,261,274	\$5,218,964	\$5,359,699
<b>Total</b>	<b>\$5,545,661</b>	<b>\$5,565,531</b>	<b>\$5,522,133</b>	<b>\$5,667,576</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
180 - District Attorney Admin	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$13,600	0.00
<b>Total</b>			<b>0</b>	<b>\$13,600</b>	<b>0.00</b>



**Department: 0180 - District Attorney**

**Division: 181 - Medical Exams-Sex Offenders**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$118,192	\$135,500	\$135,500	\$135,500
<b>Total</b>	\$118,192	\$135,500	\$135,500	\$135,500

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$118,192	\$135,500	\$135,500	\$135,500
<b>Total</b>	\$118,192	\$135,500	\$135,500	\$135,500

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Medical Exams-Sex Offenders	\$118,192	\$135,500	\$135,500	\$135,500
<b>Total</b>	\$118,192	\$135,500	\$135,500	\$135,500

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0180 - District Attorney

### Division: 185 - Conviction Integrity Unit

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$31,471	\$171,391	\$160,861	\$140,829
52 - Contractual Services	\$3,670	\$19,350	\$19,350	\$19,350
53 - Commodities	\$9,813	\$300	\$300	\$300
<b>Total</b>	<b>\$44,953</b>	<b>\$191,041</b>	<b>\$180,511</b>	<b>\$160,479</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
185 - Conviction Integrity Unit	2.00	2.00	1.50	1.50
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>1.50</b>	<b>1.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$41,391	\$191,041	\$180,511	\$160,479
972 - County Capital Project	\$3,562	0	0	0
<b>Total</b>	<b>\$44,953</b>	<b>\$191,041</b>	<b>\$180,511</b>	<b>\$160,479</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Conviction Integrity Unit	\$44,953	\$191,041	\$180,511	\$160,479
<b>Total</b>	<b>\$44,953</b>	<b>\$191,041</b>	<b>\$180,511</b>	<b>\$160,479</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0180 - District Attorney

### Division: 186 - Community Integrity Unit

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	0	0	\$55,208	\$193,833
<b>Total</b>	0	0	\$55,208	\$193,833

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
186 - Community Integrity Unit	0.00	0.00	2.00	2.00
<b>Total</b>	0.00	0.00	2.00	2.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	0	0	\$55,208	\$193,833
<b>Total</b>	0	0	\$55,208	\$193,833

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Community Integrity Unit	0	0	\$55,208	\$193,833
<b>Total</b>	0	0	\$55,208	\$193,833



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0180 - District Attorney

### Division: 194 - Stop Violence Against Women Gr

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$157,454	\$158,028	\$178,381	\$181,149
52 - Contractual Services	\$12,614	\$12,806	\$21,779	\$21,779
53 - Commodities	\$3,154	0	\$1,214	\$1,214
<b>Total</b>	\$173,222	\$170,834	\$201,374	\$204,142

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
194 - Stop Violence Against Women Gr	2.00	2.00	2.00	2.00
<b>Total</b>	2.00	2.00	2.00	2.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$39,927	\$12,806	\$67,511	\$67,586
266 - Other Special Grants	\$133,295	\$158,028	\$133,862	\$136,556
<b>Total</b>	\$173,222	\$170,834	\$201,374	\$204,142

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Stop Violence Against Women Gr	\$173,222	\$170,834	\$201,374	\$204,142
<b>Total</b>	\$173,222	\$170,834	\$201,374	\$204,142



**Department: 0180 - District Attorney**

**Division: 195 - Special Prosecutor's Fund**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	0	\$64,984	\$64,984	\$64,984
53 - Commodities	0	\$43	\$43	\$43
<b>Total</b>	0	\$65,027	\$65,027	\$65,027

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
277 - DA Federal Forfeitures	0	\$64,984	\$64,984	\$64,984
278 - DA State Forfeitures	0	\$43	\$43	\$43
<b>Total</b>	0	\$65,027	\$65,027	\$65,027

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Special Prosecutor's Fund	0	\$65,027	\$65,027	\$65,027
<b>Total</b>	0	\$65,027	\$65,027	\$65,027



**Department Overview:**

The District Court has sixteen District Judges, under the supervision and direction of the Chief Judge. The District Judges handle approximately forty thousand cases that are filed annually in Wyandotte County. The cases are handled in a timely and efficient manner to provide the public with judiciary services at a minimum of cost to the taxpayers. District Court is comprised of the following areas:

- District Court Services is responsible for coordinating jurors, recording and transcribing all court proceedings, and programming services for all divisions, judges, and staff.
- Domestic Court Services provides court-ordered services in child custody and visitation disputes. The Division does home study investigations, case management dispute resolutions, supervised visitations, and divorce education programs.
- Civil Court is responsible for the filing, issuing, recording, scheduling and maintenance of civil and child support enforcement records. Probate, adoption, mental illness, marriage, and license records are a part of this Division. Juveniles, child abuse cases, and adult probationers are processed within this Division.
- Criminal Court is responsible for the filing, recording, and maintenance of all criminal cases and Municipal Court appeals filed with the District Court.
- Juvenile Court handles all court-related functions dealing with juvenile offenders and children in need of care. It utilizes the philosophy of a “balanced approach,” recognizing the importance and needs of the community as a whole, as well as the families, victims, and systems involved with the juvenile offender.
- Adult Court Services processes referred cases, prepares pre-sentence investigations, supervises probationers, and screens applicants for diversion.
- Court Administrator’s Office supervises and coordinates the administrative functions and operations of the District Court. The office supervises and directs the activities of non-judicial personnel and handles all payroll, employment and personnel matters, purchasing/accounting and budget matters.

**Important Issues:**

- The influx of non-English speaking persons continues to require additional translation expenses.
- We have added Veteran’s Court to our list of increases in cases. Mental illness and alcoholism case expenses have increased, due to the State’s reduced funding for mental health facilities.
- There has been an increase in Sexual Predator Cases being filed causing an increase in costs for these cases of approximately 300%.
- There has also been an increase in the cost of our Contract Attorneys.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0120 - District Courts

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$88,973	\$344,220	\$293,817	\$296,874
52 - Contractual Services	\$1,303,995	\$1,711,145	\$1,506,145	\$1,711,145
53 - Commodities	\$180,584	\$331,288	\$311,288	\$331,288
54 - Capital Outlay	\$43,394	\$25,000	0	\$25,000
<b>Total</b>	<b>\$1,616,946</b>	<b>\$2,411,653</b>	<b>\$2,111,250</b>	<b>\$2,364,307</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
121 - District Court Services	23.35	23.35	22.55	22.55
<b>Total</b>	<b>23.35</b>	<b>23.35</b>	<b>22.55</b>	<b>22.55</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$1,623,971	\$2,341,653	\$2,041,250	\$2,294,307
266 - Other Special Grants	(\$7,025)	\$70,000	\$70,000	\$70,000
<b>Total</b>	<b>\$1,616,946</b>	<b>\$2,411,653</b>	<b>\$2,111,250</b>	<b>\$2,364,307</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
121 - District Court Services	\$630,466	\$1,144,610	\$857,207	\$1,095,264
122 - Domestic Court Services	\$29,596	\$120,229	\$120,229	\$120,229
124 - District Court Divisions	\$855,831	\$931,586	\$931,586	\$931,586
125 - State Cases	\$16,450	\$60,000	\$45,000	\$60,000
126 - Court Administrator	\$45,281	\$48,729	\$50,729	\$50,729
191 - Sex Predator Defense	\$39,322	\$106,499	\$106,499	\$106,499
<b>Total</b>	<b>\$1,616,946</b>	<b>\$2,411,653</b>	<b>\$2,111,250</b>	<b>\$2,364,307</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0120 - District Courts

### Division: 121 - District Court Services

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$88,973	\$344,220	\$293,817	\$296,874
52 - Contractual Services	\$376,159	\$547,790	\$355,790	\$545,790
53 - Commodities	\$121,940	\$227,600	\$207,600	\$227,600
54 - Capital Outlay	\$43,394	\$25,000	0	\$25,000
<b>Total</b>	<b>\$630,466</b>	<b>\$1,144,610</b>	<b>\$857,207</b>	<b>\$1,095,264</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
121 - District Court Services	23.35	23.35	22.55	22.55
<b>Total</b>	<b>23.35</b>	<b>23.35</b>	<b>22.55</b>	<b>22.55</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$630,466	\$1,144,610	\$857,207	\$1,095,264
<b>Total</b>	<b>\$630,466</b>	<b>\$1,144,610</b>	<b>\$857,207</b>	<b>\$1,095,264</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Behavioral Health Court	0	\$19,850	\$19,850	\$19,850
Behavioral Health Court	\$18,000	0	0	0
Computer Reimbursement	0	\$1,000	\$1,000	\$1,000
Court Data Services	\$791	\$1,650	\$2,650	\$2,650
Court Reporter	\$37,921	\$41,600	\$41,600	\$41,600
Judges	\$454,399	\$822,710	\$675,307	\$783,364
Jury	\$119,354	\$244,300	\$103,300	\$233,300
Transcription	0	\$13,500	\$13,500	\$13,500
<b>Total</b>	<b>\$630,466</b>	<b>\$1,144,610</b>	<b>\$857,207</b>	<b>\$1,095,264</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0120 - District Courts

### Division: 122 - Domestic Court Services

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$23,996	\$106,529	\$106,529	\$106,529
53 - Commodities	\$5,600	\$13,700	\$13,700	\$13,700
<b>Total</b>	\$29,596	\$120,229	\$120,229	\$120,229

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$36,621	\$50,229	\$50,229	\$50,229
266 - Other Special Grants	(\$7,025)	\$70,000	\$70,000	\$70,000
<b>Total</b>	\$29,596	\$120,229	\$120,229	\$120,229

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Domestic Court Services	\$29,596	\$120,229	\$120,229	\$120,229
<b>Total</b>	\$29,596	\$120,229	\$120,229	\$120,229



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0120 - District Courts

### Division: 124 - District Court Divisions

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$803,738	\$842,948	\$842,948	\$842,948
53 - Commodities	\$52,093	\$88,638	\$88,638	\$88,638
<b>Total</b>	<b>\$855,831</b>	<b>\$931,586</b>	<b>\$931,586</b>	<b>\$931,586</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$855,831	\$931,586	\$931,586	\$931,586
<b>Total</b>	<b>\$855,831</b>	<b>\$931,586</b>	<b>\$931,586</b>	<b>\$931,586</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Adult Court Services	\$38,203	\$48,150	\$48,150	\$48,150
Civil	\$9,619	\$14,388	\$14,388	\$14,388
Criminal	\$3,739	\$4,925	\$4,925	\$4,925
Juvenile	\$733,057	\$773,498	\$773,498	\$773,498
Limited Actions	\$4,752	\$7,400	\$7,400	\$7,400
Mental/Alcoholism Cases	\$64,120	\$80,000	\$80,000	\$80,000
Probate	\$2,341	\$3,225	\$3,225	\$3,225
<b>Total</b>	<b>\$855,831</b>	<b>\$931,586</b>	<b>\$931,586</b>	<b>\$931,586</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0120 - District Courts

### Division: 125 - State Cases

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$16,450	\$60,000	\$45,000	\$60,000
<b>Total</b>	\$16,450	\$60,000	\$45,000	\$60,000

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$16,450	\$60,000	\$45,000	\$60,000
<b>Total</b>	\$16,450	\$60,000	\$45,000	\$60,000

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
State Cases	\$16,450	\$60,000	\$45,000	\$60,000
<b>Total</b>	\$16,450	\$60,000	\$45,000	\$60,000

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0120 - District Courts

### Division: 126 - Court Administrator

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$44,330	\$47,379	\$49,379	\$49,379
53 - Commodities	\$951	\$1,350	\$1,350	\$1,350
<b>Total</b>	\$45,281	\$48,729	\$50,729	\$50,729

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$45,281	\$48,729	\$50,729	\$50,729
<b>Total</b>	\$45,281	\$48,729	\$50,729	\$50,729

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Court Administrator's Office	\$45,281	\$48,729	\$50,729	\$50,729
<b>Total</b>	\$45,281	\$48,729	\$50,729	\$50,729

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0120 - District Courts

### Division: 191 - Sex Predator Defense

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$39,322	\$106,499	\$106,499	\$106,499
<b>Total</b>	\$39,322	\$106,499	\$106,499	\$106,499

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$39,322	\$106,499	\$106,499	\$106,499
<b>Total</b>	\$39,322	\$106,499	\$106,499	\$106,499

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Sex Predator Defense	\$39,322	\$106,499	\$106,499	\$106,499
<b>Total</b>	\$39,322	\$106,499	\$106,499	\$106,499

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0384 - Law Library

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
55 - Grants, Claims, Shared Revenue	\$27,000	\$27,000	\$27,000	\$27,000
<b>Total</b>	\$27,000	\$27,000	\$27,000	\$27,000

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$27,000	\$27,000	\$27,000	\$27,000
<b>Total</b>	\$27,000	\$27,000	\$27,000	\$27,000

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Law Library	\$27,000	\$27,000	\$27,000	\$27,000
<b>Total</b>	\$27,000	\$27,000	\$27,000	\$27,000





**DEPARTMENT: MUNICIPAL COURT**

**TO SERVE WITH FAIRNESS, HONESTY AND INTEGRITY**

**Department Overview:**

The Municipal Court was established, and operates, pursuant to K.S.A. 12-4501 et seq. and chapter 23 of the Code of City Ordinances. The Court processes traffic and misdemeanor tickets for Kansas City, Kansas and is responsible for the collection of payments from violators. The Court is also required to report convictions to the State of Kansas. Law enforcement agencies issuing tickets are the KCK Police Department, Wyandotte County Sheriff's Department, University of Kansas (KU) Police Department, KCKCC, USD500 and Railroad Security. Other departments issuing tickets include Parking Control, Animal Services, Code Enforcement, License, Building Inspection and Fire Marshall. Probation monitors those on direct orders of the court.

**Important Issues:**

- The full scope of the impact that the COVID-19 pandemic will have on the court & defendants continues to be unknown. We anticipate minimally, the court will experience a decrease in cases filed and of citizens' ability to comply with fine payment. The court is also aware that the evolving solutions have the potential to improve customer services in ways not imagined.
- The Court continues to work closely with the Sheriff to improve all factors in the detention of municipal inmates. The COVID-19 pandemic has paused implementation of a key transition critical to reducing inefficiencies between the two departments.
- The Municipal Court continues to anticipate an electronic citation solution to eliminate paper tickets. Work continues with the issuing agencies and the Knowledge Office to secure solution.

**Highlights:**

- The Court continues to evolve processing parking violations. The Parking Control Department began filing violation images allowing the court to provide notice to the registered owner increasing transparency and compliance.
- The Court continues to enhance online services. New this year, the ability for citizens to request a continuance for a court date or apply for traffic diversion without a trip to the office.
- A major addition was the integration with PayIT. This doubled the percentage of online payment.
- The Court completed installation of real time docket display boards in the lobby improving access to the court scheduled for those attending.
- With the assistance of DOTS, a revised phone queue was launched in November dramatically improving the caller experience. This transferred the bulk of court calls to the court clerk and improved first contact resolution.

**New initiatives:**

- The unexpected court suspension provided an opportunity to create a special driving while suspended docket to move citizens closer to becoming a valid driver. While we have much work to do, we are sure that this will minimally require the assistance of legal counsel for the citizen.
- We will be adding even more online services including e-filing and petition for expungement.
- The Court will continue to work with community partners, like UMKC, to explore scalable options to increase access to the expungement.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0004 - Municipal Court

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,485,254	\$1,593,842	\$1,504,633	\$1,522,953
52 - Contractual Services	\$221,219	\$212,436	\$209,936	\$209,936
53 - Commodities	\$23,228	\$19,940	\$22,440	\$22,440
54 - Capital Outlay	0	\$21,000	0	\$21,000
55 - Grants, Claims, Shared Revenue	\$627	\$2,340	\$2,340	\$2,340
57 - Nonexpense Items	\$1,685	\$1,782	\$1,782	\$1,782
<b>Total</b>	<b>\$1,732,014</b>	<b>\$1,851,340</b>	<b>\$1,741,131</b>	<b>\$1,780,451</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
004 - Municipal Court Division	25.00	25.00	25.00	25.00
<b>Total</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,732,014	\$1,851,340	\$1,741,131	\$1,759,451
990 - Internal Improvement	0	0	0	\$21,000
<b>Total</b>	<b>\$1,732,014</b>	<b>\$1,851,340</b>	<b>\$1,741,131</b>	<b>\$1,780,451</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Municipal Court Administration	\$1,732,014	\$1,851,340	\$1,741,131	\$1,780,451
<b>Total</b>	<b>\$1,732,014</b>	<b>\$1,851,340</b>	<b>\$1,741,131</b>	<b>\$1,780,451</b>

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# COMMUNITY SERVICES

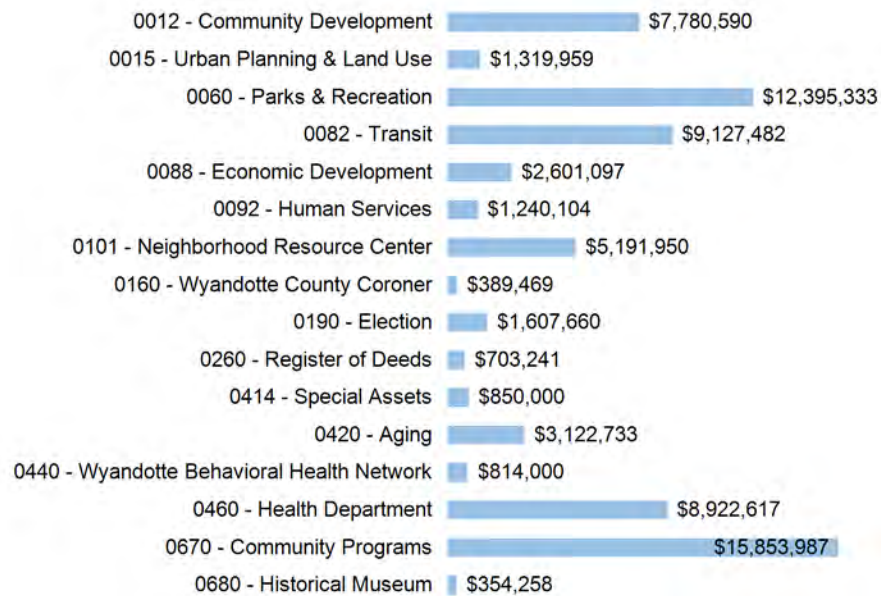
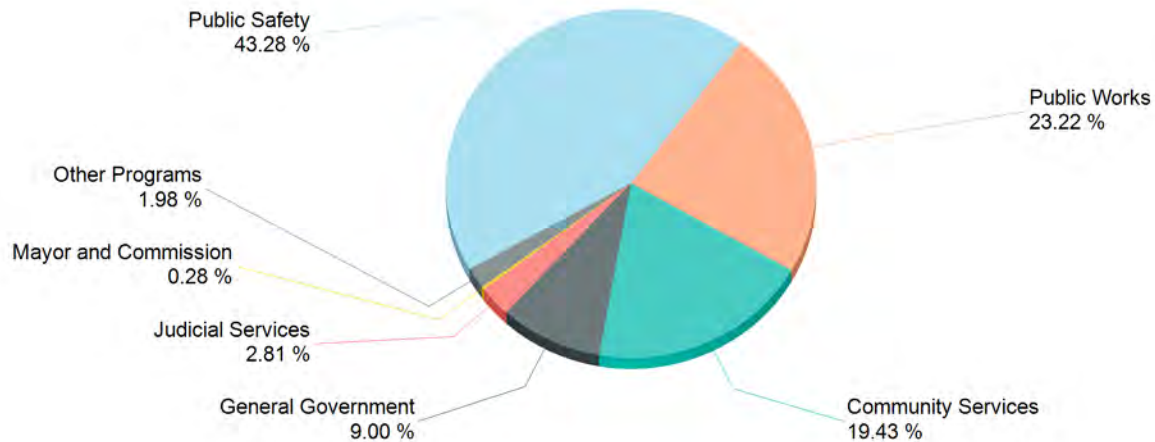


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### Section: Community Services







### Departments / Divisions

#### **0101 - Neighborhood Resource Center**

- 050 - NRC Administration
- 053 - Business License Enforcement
- 101 - Code Enforcement
- 108 - Rental Licensing Division
- 111 - Inspection Services Division
- 113 - Livable Neighborhoods
- 115 - Property Maintenance Enforcement Division
- 116 - Administrative Division
- 117 - Building Inspection Division

#### **0060 - Parks & Recreation**

- 061 - Park Administration
- 062 - Park Rangers
- 063 - Parks
- 064 - Recreation
- 066 - Park Maintenance
- 067 - Sunflower Hills Golf Course
- 068 - Park Recreation Division

#### **0082 - Transit**

- 082 - Transit

#### **0088 - Economic Development**

- 088 - Economic Development
- 089 - Land Bank

#### **0092 - Human Services**

- 092 - Human Relations/Human Serv Div
- 095 - Dispute Resolution Division
- 435 - CDDO Division

#### **0015 - Urban Planning & Land Use**

- 103 - Planning & Zoning

#### **0012 - Community Development**

- 104 - Economic Development Grants
- 105 - Community Development Division
- 108 - CARES ACT
- 114 - CD Rehabilitation Programs
- 115 - CD Public Service Division
- 116 - CD Public Facility Improvement
- 119 - CD Emergency Shelter Grants
- 234 - Lead Hazard Ctrl/Healthy Homes
- 235 - Healthy Homes

# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



255 - CD Home Ownership Division

### **0160 - Wyandotte County Coroner**

160 - Wyandotte County Coroner Office

### **0190 - Election**

190 - Election Division

### **0420 - Aging**

192 - Service Program Elderly

422 - Area Plan Administration

424 - Supportive Services

426 - Congregate Meals

427 - Senior Care Act

428 - Home Delivery Meals

431 - Disease Prevention

433 - Grant Amendments

436 - Senior Health Insurance Couns

437 - Family Caregiver Grant

439 - Aging Special Projects

441 - Aging & Disability ResourceCtr

### **0260 - Register of Deeds**

260 - Register of Deeds

### **0414 - Special Assets**

414 - Special Assets

### **0440 - Wyandotte Behavioral Health Network**

440 - Wyandotte Behavioral Health Network

### **0460 - Health Department**

461 - Health Department Program

462 - Health Department Prog Grants

463 - Lead Based Paint Grant Program

### **0670 - Community Programs**

672 - Community Programs

### **0680 - Historical Museum**

680 - Historical Museum



DEPARTMENT: WYANDOTTE/LEAVENWORTH AREA AGENCY ON AGING AND  
DISABILITY RESOURCE CENTER

**Department Overview:**

The mission of the Wyandotte/Leavenworth Area Agency on Aging and Disability Resource Center is to act as the single point-of-entry, where older adults, persons with disabilities and their caregivers can navigate through a network and become linked with information that allows them to make informed choices about services and supports, with a primary focus of maintaining independence in their own homes and communities.

The Area Agency on Aging (AAA) is responsible for planning, implementing, and administering services to seniors and the disabled at the local level. The focal point centers on services that allow consumers to remain independently in their own homes.

**Important Issues:**

- Navigation of services during the COVID-19 pandemic to the senior customers of the Nutrition programs (Meals on Wheels and congregate meals sites) has been an important issue for Aging. Eight congregate meal sites had to be shut down affecting approximately 150 customers. While these are more mobile clients, providing social opportunities for seniors to both have a nutritious meal, and interact with peers, is an essential component to the quality of life and health for the senior community member. Congregate customers have been offered the opportunity to receive non-perishable food items that have been pre-ordered for them, as well a pick-up time scheduled for them at Target and Walmart at the Legends location. Home delivered clients have not had interruptions to their delivery of either a frozen five meal package, or a chilled 10 meal package delivery. All 450 customers of Home Delivered meals, and 150 Congregate meal sites participants will receive two 7 meal boxes of shelf stables, which equals a 14-day meal supply in the case they or their caregivers are quarantined.

**Highlights:**

- GIVING THE BASICS is a program which offers personal hygiene supplies, such as incontinence briefs to older adults who lack available resources to provide these items. Oftentimes, because government insurances and health benefit plans do not cover these items, older adults go without medicine or food in order to purchase needed incontinence briefs. Fearing possible nursing home placement or severe skin ulcers, older adults prioritize these items to remain independent in the community. GIVING THE BASICS partners with numerous community agencies and local businesses to provide incontinence briefs free of charge, allowing older adults to live safe and with dignity.

**New Initiatives:**

- In January 2020, the State Association of Area Agencies on Aging began a contract for *Administrative Case Management (ACM)*. The program allows Aging case managers to work with KanCare functionally eligible clients from the Frail Elderly (FE), Physically Disabled (PD) Brain Injury (BI) and PACE eligible customers. The ACMs will provide support and assistance to expedite the completion of their Medicaid application. History has proven that assistance is needed with what can be a very complicated and cumbersome process.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0420 - Aging

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$840,690	\$1,090,412	\$868,800	\$880,844
52 - Contractual Services	\$1,136,966	\$2,317,766	\$1,414,216	\$1,415,866
53 - Commodities	\$730,638	\$882,017	\$805,217	\$808,167
54 - Capital Outlay	0	0	\$24,500	0
55 - Grants, Claims, Shared Revenue	\$580	0	0	0
58 - Reserves	0	\$10,000	\$10,000	\$10,000
<b>Total</b>	<b>\$2,708,874</b>	<b>\$4,300,195</b>	<b>\$3,122,733</b>	<b>\$3,114,877</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
192 - Service Program Elderly	2.05	2.05	1.70	1.70
422 - Area Plan Administration	1.35	1.35	1.05	1.05
424 - Supportive Services	2.30	2.30	1.55	1.55
426 - Congregate Meals	1.40	1.40	1.35	1.35
427 - Senior Care Act	0.95	0.95	0.70	0.70
428 - Home Delivery Meals	1.40	1.40	1.20	1.20
436 - Senior Health Insurance Couns	0.10	0.10	.10	.10
437 - Family Cargiver Grant	0.10	0.10	.10	.10
441 - Aging & Disability ResourceCtr	5.05	5.05	4.25	4.25
<b>Total</b>	<b>14.70</b>	<b>14.70</b>	<b>12.00</b>	<b>12.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$49,758	\$50,000	\$50,000	\$50,000
165 - County - Aging	\$371,504	\$460,898	\$432,488	\$440,580
262 - Department of Aging Grant Fund	\$2,287,612	\$3,789,297	\$2,640,245	\$2,624,297
<b>Total</b>	<b>\$2,708,874</b>	<b>\$4,300,195</b>	<b>\$3,122,733</b>	<b>\$3,114,877</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
192 - Service Program Elderly	\$371,504	\$460,898	\$432,488	\$440,580
422 - Area Plan Administration	\$145,247	\$123,229	\$98,485	\$99,744
424 - Supportive Services	\$229,402	\$356,527	\$274,904	\$275,917
425 - Adult Protective Services (APS)	\$7,869	\$10,000	0	0
426 - Congregate Meals	\$341,820	\$898,211	\$396,299	\$397,297
427 - Senior Care Act	\$467,218	\$1,094,592	\$539,736	\$540,751
428 - Home Delivery Meals	\$660,670	\$688,690	\$728,005	\$702,750
431 - Disease Prevention	\$20,620	\$19,000	\$26,000	\$26,000
433 - Grant Amendments	\$14,466	\$6,000	\$34,000	\$34,000
436 - Senior Health Insurance Couns	\$5,767	\$5,758	\$5,758	\$5,833
437 - Family Cargiver Grant	\$82,454	\$127,613	\$127,613	\$127,692
439 - Aging Special Projects	\$2,513	\$7,800	\$7,800	\$7,700
441 - Aging & Disability ResourceCtr	\$359,324	\$501,879	\$451,646	\$456,614
<b>Total</b>	<b>\$2,708,874</b>	<b>\$4,300,195</b>	<b>\$3,122,733</b>	<b>\$3,114,877</b>

**DEPARTMENT: COMMUNITY DEVELOPMENT****Department Overview:**

The Community Development Department is responsible for the promotion of housing development services to spur neighborhood revitalization in the urban core areas of the city. The Department is supported through the Community Development Block Grant (CDBG) Program from the U.S. Department of Housing and Urban Development (HUD). The entitlement grant includes CDBG, Home Investment Partnership Program, and Emergency Solutions Grant (ESG) funds. According to HUD regulations, 70% of the CDBG funds expended must benefit low- and moderate-income persons and respond to at least one of three national objectives: benefit low- and moderate-income persons; prevent or eliminate slum and blight; and meet other urgent needs of the community, such as a natural disaster. Eligible CDBG programs include housing rehabilitation, infrastructure investments, economic development, public services, and program administration. HOME funds may be used to carry out multi-year housing strategies through acquisition, rehab and new construction of housing. A minimum of 15% of the annual HOME allocation must be set aside for Community Housing Development Organizations (CHDO's). Current CHDO activities include new construction and rehabilitation of vacant housing. HOME funds may be spent on other housing activities including the Community Housing Investment Partnership (CHIP) down payment assistance program for eligible homebuyers. The ESG Program is designed to increase the number and quality of emergency shelters and transitional housing facilities for homeless individuals and families, to provide for the operation of these facilities, to rapidly re-house homeless individuals and families, to provide essential social services, and to prevent homelessness.

**Important Issues:**

- The funding for FY2020 increased for CDBG (approximately 2%), HOME (approximately 7%), and ESG (approximately 7%) Programs.

**Highlights:**

- The 2017 application for a Neighborhood Revitalization Strategy (NRSA) for the Park Drive Neighborhood was approved by HUD in January 2018. The NRSA offers enhanced flexibility to promote innovative programs, while undertaking economic and housing developments in addition to public service activities to be undertaken from 2017-2021. The funding for the 2021 budget will implement the 4th year of the NRSA.
- The 2020 revised budget includes re-appropriations in the amount of \$680,000 in CDBG funding for park improvements in the NRSA. Activities will include improvements at City Park, including replacement of restrooms, ADA ramps and street overlays. The 2020 budget also includes \$700,000 for improvements at Clifton Park which includes a walking trail to City Park.

**New Initiatives:**

The U.S. Department of Housing and Urban Development awarded the Unified Government an allocation of \$1,355,838 in Community Development Block Grant funds and \$683,879 in Emergency Solutions Grant funds under the Coronavirus Aid, Relief, and Economic Security (CARES Act). Under the CDBG Grant, the use of funds is to prevent, prepare for and respond to the coronavirus. Under the Emergency Solutions Grant funds, the use of funds is to prevent, prepare for, and respond to the coronavirus among individuals and families who are homeless or receiving homeless assistance and homelessness prevention activities.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$809,540	\$1,011,242	\$1,014,015	\$1,026,084
52 - Contractual Services	\$93,016	\$1,523,651	\$1,537,806	\$1,511,654
53 - Commodities	\$8,297	\$22,389	\$28,155	\$16,121
54 - Capital Outlay	0	0	\$65,211	0
55 - Grants, Claims, Shared Revenue	\$1,946,471	\$1,819,757	\$5,135,403	\$4,794,661
<b>Total</b>	<b>\$2,857,325</b>	<b>\$4,377,039</b>	<b>\$7,780,590</b>	<b>\$7,348,519</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
105 - Community Development Division	4.15	4.15	4.50	4.50
114 - CD Rehabilitation Programs	6.00	6.00	6.00	6.00
119 - CD Emergency Shelter Grants	0.15	0.15		
234 - Lead Hazard Ctrl/Healthy Homes	1.20	1.20	1.00	1.00
255 - CD Home Ownership Division	0.50	0.50	0.50	0.50
<b>Total</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
225 - Community Development	\$1,555,741	\$2,954,745	\$5,674,605	\$5,467,668
229 - Supportive Housing Grant Progr	0	0	0	\$472,532
234 - Lead Hazard Ctrl/Healthy Homes	\$432,706	\$607,694	\$543,677	\$573,268
290 - HOME Program	\$868,878	\$814,600	\$1,562,307	\$829,859
814 - Ks Neighborhood Stabilization	0	0	0	\$5,192
<b>Total</b>	<b>\$2,857,325</b>	<b>\$4,377,039</b>	<b>\$7,780,590</b>	<b>\$7,348,519</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
105 - Community Development Division	\$313,543	\$451,416	\$487,907	\$459,637
108 - CARES ACT	0	\$1,355,838	\$1,355,838	\$1,355,838
114 - CD Rehabilitation Programs	\$1,030,805	\$937,669	\$997,950	\$1,033,073
115 - CD Public Service Division	\$20,000	\$20,000	\$20,000	\$42,492
116 - CD Public Facility Improvement	0	0	\$65,211	0
117 - Neighborhood Stabilization	0	0	0	\$5,192
119 - CD Emergency Shelter Grants	\$191,393	\$189,822	\$2,747,699	\$2,576,628
234 - Lead Hazard Ctrl/Healthy Homes	\$387,307	\$557,694	\$499,677	\$523,268
235 - Healthy Homes	\$45,399	\$50,000	\$44,000	\$50,000
255 - CD Home Ownership Division	\$868,878	\$814,600	\$1,562,307	\$829,859
295 - Supportive Housing Grant Prog	0	0	0	\$472,532
<b>Total</b>	<b>\$2,857,325</b>	<b>\$4,377,039</b>	<b>\$7,780,590</b>	<b>\$7,348,519</b>



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 105 - Community Development Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$297,980	\$380,985	\$400,782	\$404,406
52 - Contractual Services	\$10,288	\$50,008	\$62,866	\$37,815
53 - Commodities	\$5,274	\$10,378	\$14,214	\$7,416
55 - Grants, Claims, Shared Revenue	0	\$10,045	\$10,045	\$10,000
<b>Total</b>	<b>\$313,543</b>	<b>\$451,416</b>	<b>\$487,907</b>	<b>\$459,637</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
105 - Community Development Division	4.15	4.15	4.50	4.50
<b>Total</b>	<b>4.15</b>	<b>4.15</b>	<b>4.50</b>	<b>4.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
225 - Community Development	\$313,543	\$451,416	\$487,907	\$459,637
<b>Total</b>	<b>\$313,543</b>	<b>\$451,416</b>	<b>\$487,907</b>	<b>\$459,637</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
CD Administration Program	\$313,543	\$451,416	\$487,907	\$459,637
<b>Total</b>	<b>\$313,543</b>	<b>\$451,416</b>	<b>\$487,907</b>	<b>\$459,637</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 108 - CARES ACT

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	0	\$1,355,838	\$1,355,838	\$1,355,838
<b>Total</b>	0	\$1,355,838	\$1,355,838	\$1,355,838

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
225 - Community Development	0	\$1,355,838	\$1,355,838	\$1,355,838
<b>Total</b>	0	\$1,355,838	\$1,355,838	\$1,355,838

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Comm Dev for COVID-19	0	\$1,355,838	\$1,355,838	\$1,355,838
<b>Total</b>	0	\$1,355,838	\$1,355,838	\$1,355,838

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 114 - CD Rehabilitation Programs

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$404,144	\$498,484	\$508,324	\$515,791
52 - Contractual Services	\$3,080	\$16,515	\$15,378	\$13,974
53 - Commodities	\$2,883	\$11,304	\$11,173	\$3,308
55 - Grants, Claims, Shared Revenue	\$620,698	\$411,366	\$463,075	\$500,000
<b>Total</b>	<b>\$1,030,805</b>	<b>\$937,669</b>	<b>\$997,950</b>	<b>\$1,033,073</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
114 - CD Rehabilitation Programs	6.00	6.00	6.00	6.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
225 - Community Development	\$1,030,805	\$937,669	\$997,950	\$1,033,073
<b>Total</b>	<b>\$1,030,805</b>	<b>\$937,669</b>	<b>\$997,950</b>	<b>\$1,033,073</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
CD Emergency Grant Program	\$472,012	\$411,366	\$438,340	\$500,000
CD Housing Rehabilitation	\$410,107	\$526,303	\$534,875	\$533,073
CD Low/Mod Project	0	0	\$24,735	0
Mt. Carmel	\$148,686	0	0	0
<b>Total</b>	<b>\$1,030,805</b>	<b>\$937,669</b>	<b>\$997,950</b>	<b>\$1,033,073</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 115 - CD Public Service Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$20,000	\$20,000	\$20,000	\$42,492
<b>Total</b>	\$20,000	\$20,000	\$20,000	\$42,492

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
225 - Community Development	\$20,000	\$20,000	\$20,000	\$42,492
<b>Total</b>	\$20,000	\$20,000	\$20,000	\$42,492

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
CD Community Programs	0	0	0	0
CD Livable Neigh Task Force	\$20,000	\$20,000	\$20,000	\$20,000
CD Public Service Admin	0	0	0	\$22,492
<b>Total</b>	\$20,000	\$20,000	\$20,000	\$42,492



**Department: 0012 - Community Development**

**Division: 116 - CD Public Facility Improvement**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
54 - Capital Outlay	0	0	\$65,211	0
<b>Total</b>	0	0	\$65,211	0

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
225 - Community Development	0	0	\$65,211	0
<b>Total</b>	0	0	\$65,211	0

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
CD Public Facility Improvement	0	0	\$65,211	0
<b>Total</b>	0	0	\$65,211	0

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 117 - Neighborhood Stabilization

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	0	0	0	\$5,192
<b>Total</b>	0	0	0	\$5,192

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
814 - Ks Neighborhood Stabilization	0	0	0	\$5,192
<b>Total</b>	0	0	0	\$5,192

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Redevelopment Stimulus	0	0	0	\$5,192
<b>Total</b>	0	0	0	\$5,192



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 119 - CD Emergency Shelter Grants

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$15,394	\$9,332	0	0
52 - Contractual Services	\$5,078	\$4,290	\$5,135	\$1,600
55 - Grants, Claims, Shared Revenue	\$170,921	\$176,200	\$2,742,564	\$2,575,028
<b>Total</b>	<b>\$191,393</b>	<b>\$189,822</b>	<b>\$2,747,699</b>	<b>\$2,576,628</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
119 - CD Emergency Shelter Grants	0.15	0.15	0.00	0.00
<b>Total</b>	<b>0.15</b>	<b>0.15</b>	<b>0.00</b>	<b>0.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
225 - Community Development	\$191,393	\$189,822	\$2,747,699	\$2,576,628
<b>Total</b>	<b>\$191,393</b>	<b>\$189,822</b>	<b>\$2,747,699</b>	<b>\$2,576,628</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
CD Emergency Shelter Grants	\$191,393	\$189,822	\$2,747,699	\$2,576,628
<b>Total</b>	<b>\$191,393</b>	<b>\$189,822</b>	<b>\$2,747,699</b>	<b>\$2,576,628</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 234 - Lead Hazard Ctrl/Healthy Homes

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$67,202	\$81,511	\$64,510	\$64,653
52 - Contractual Services	\$51,603	\$77,000	\$78,589	\$54,743
53 - Commodities	\$140	\$707	\$2,768	\$5,397
55 - Grants, Claims, Shared Revenue	\$268,362	\$398,475	\$353,810	\$398,475
<b>Total</b>	<b>\$387,307</b>	<b>\$557,694</b>	<b>\$499,677</b>	<b>\$523,268</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
234 - Lead Hazard Ctrl/Healthy Homes	1.20	1.20	1.00	1.00
<b>Total</b>	<b>1.20</b>	<b>1.20</b>	<b>1.00</b>	<b>1.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
234 - Lead Hazard Ctrl/Healthy Homes	\$387,307	\$557,694	\$499,677	\$523,268
<b>Total</b>	<b>\$387,307</b>	<b>\$557,694</b>	<b>\$499,677</b>	<b>\$523,268</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Lead Hazard Ctrl/Healthy Homes	\$12,388	\$36,719	\$20,796	\$22,918
Rehabilitations	\$374,919	\$520,974	\$478,881	\$500,351
<b>Total</b>	<b>\$387,307</b>	<b>\$557,694</b>	<b>\$499,677</b>	<b>\$523,268</b>



**Department: 0012 - Community Development**

**Division: 235 - Healthy Homes**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
55 - Grants, Claims, Shared Revenue	\$45,399	\$50,000	\$44,000	\$50,000
<b>Total</b>	\$45,399	\$50,000	\$44,000	\$50,000

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
234 - Lead Hazard Cntl/Healthy Homes	\$45,399	\$50,000	\$44,000	\$50,000
<b>Total</b>	\$45,399	\$50,000	\$44,000	\$50,000

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Healthy Home Grant Program	\$45,399	\$50,000	\$44,000	\$50,000
<b>Total</b>	\$45,399	\$50,000	\$44,000	\$50,000

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 255 - CD Home Ownership Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$24,819	\$40,929	\$40,398	\$41,233
52 - Contractual Services	\$2,967	0	0	0
55 - Grants, Claims, Shared Revenue	\$841,091	\$773,671	\$1,521,909	\$788,626
<b>Total</b>	<b>\$868,878</b>	<b>\$814,600</b>	<b>\$1,562,307</b>	<b>\$829,859</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
255 - CD Home Ownership Division	0.50	0.50	0.50	0.50
<b>Total</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
290 - HOME Program	\$868,878	\$814,600	\$1,562,307	\$829,859
<b>Total</b>	<b>\$868,878</b>	<b>\$814,600</b>	<b>\$1,562,307</b>	<b>\$829,859</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
HOME-Administration Program	\$27,787	\$40,929	\$40,398	\$41,233
HOME-Community Housing Invest	\$818,986	\$393,671	\$794,758	\$388,626
HOME-Substantial Rehab Prog	\$22,105	\$380,000	\$727,151	\$400,000
<b>Total</b>	<b>\$868,878</b>	<b>\$814,600</b>	<b>\$1,562,307</b>	<b>\$829,859</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0012 - Community Development

### Division: 295 - Supportive Housing Grant Prog

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
55 - Grants, Claims, Shared Revenue	0	0	0	\$472,532
<b>Total</b>	0	0	0	\$472,532

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
229 - Supportive Housing Grant Progr	0	0	0	\$472,532
<b>Total</b>	0	0	0	\$472,532

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Transitional Housing	0	0	0	\$472,532
<b>Total</b>	0	0	0	\$472,532

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0670 - Community Programs

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$47,766	\$96,838	\$96,838	\$96,838
52 - Contractual Services	\$874,724	\$1,446,048	\$1,269,911	\$1,374,911
53 - Commodities	\$6,464	\$12,604	\$54,604	\$54,604
54 - Capital Outlay	0	0	0	0
55 - Grants, Claims, Shared Revenue	\$4,334,826	\$4,214,498	\$4,181,909	\$4,076,909
56 - Debt Service	\$604,468	0	0	0
57 - Nonexpense Items	\$21,352,329	\$4,499,131	\$10,250,725	\$4,325,331
<b>Total</b>	<b>\$27,220,577</b>	<b>\$10,269,119</b>	<b>\$15,853,987</b>	<b>\$9,928,593</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$5,142,885	\$5,387,227	\$4,757,227	\$4,762,227
160 - County - General	\$1,670,388	\$1,959,461	\$5,305,461	\$2,136,461
175 - County - Library	\$834	\$1,650	\$1,650	\$1,650
212 - Dedicated Sales Tax	\$582,400	0	0	0
721 - KCK 501 Minnesota	\$7,674,281	0	0	0
722 - Central Bank of KC	\$95,521	0	0	0
223 - Tourism & Convention Prom	\$547,089	\$750,000	\$1,750,000	\$750,000
225 - Community Development	\$24,632	\$50,000	\$50,000	\$50,000
410 - Bond and Interest	\$8,642	\$30,000	\$30,000	\$30,000
429 - Midtown Redevelopment TIF	\$9,420,805	0	0	0
460 - County Bond and Interest Fund	\$5,108	\$6,000	\$6,000	\$6,000
560 - Sewer System	0	0	\$6,000	\$6,000
563 - Stormwater Utility	\$2,047,993	\$2,084,781	\$2,077,649	\$2,185,455
566 - Stadium	0	0	\$1,170,000	0
701 - Environment Trust	0	0	\$500,000	0
<b>Total</b>	<b>\$27,220,577</b>	<b>\$10,269,119</b>	<b>\$15,853,987</b>	<b>\$9,928,593</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Annex Office Leases CMIP#9226	\$139,200	\$136,440	\$136,440	\$136,440
Central Bank of KC	\$95,521	0	0	0
Community Programs	\$19,126,844	\$9,796,919	\$15,338,924	\$9,482,730
Google	0	\$21,137	0	0
KCK 501 Minnesota	\$7,674,281	0	0	0
Mayor/Commission Coningency	\$25,000	\$105,000	0	\$105,000
Programs	\$500	\$2,199	\$2,199	\$2,199
Rescare	0	\$9,000	\$3,000	\$3,000
State/National Conferences	\$11,619	\$25,000	0	\$25,000
Willa Gill Center	\$147,612	\$173,424	\$173,424	\$173,424
<b>Total</b>	<b>\$27,220,577</b>	<b>\$10,269,119</b>	<b>\$15,853,987</b>	<b>\$9,928,593</b>



**Department Overview:**

The County Coroner's office is established by the State of Kansas (K.S.A. 22a-226). The County Coroner takes charge of dead bodies, makes inquiries regarding the cause of death, and provides a cause of death report to the Clerk of the District Court in the county in which the death occurred. The County Coroner designates a qualified pathologist to conduct autopsies as necessary.

**Highlights:**

- The cost associated with unclaimed bodies has been increasing. It is becoming all too common for next of kin to choose not to take care of the disposition of their family member in a timely manner. Unclaimed or abandoned bodies become costly as paperwork for families and due diligence to find family members can take days and weeks. There are storage fees charged to the Coroner for maintaining any unclaimed or abandoned body past the statutory requirements.
- Per (K.S.A. 22a-226) The Board of Commission will need to appoint and/or reappoint the District Coroner in FY2019.
- The Coroner's Office needs to resolve the issue of cases where families do not claim the bodies or cannot fund funeral arrangements since the County no longer has a fund to bury unclaimed bodies or bodies where families cannot pay for funeral arrangements.

**New Initiatives:**

- The District Coroner will explore opportunities for a different provider and location for provision of Forensic Services.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0160 - Wyandotte County Coroner

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$130,536	\$144,801	\$124,439	\$128,322
52 - Contractual Services	\$291,631	\$264,000	\$264,000	\$264,000
53 - Commodities	0	\$1,030	\$1,030	\$1,030
<b>Total</b>	<b>\$422,167</b>	<b>\$409,831</b>	<b>\$389,469</b>	<b>\$393,352</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - Wyandotte County Coroner Offic	2.25	2.25	2.25	2.25
<b>Total</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$422,167	\$409,831	\$389,469	\$393,352
<b>Total</b>	<b>\$422,167</b>	<b>\$409,831</b>	<b>\$389,469</b>	<b>\$393,352</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - Wyandotte County Coroner Offic	\$422,167	\$409,831	\$389,469	\$393,352
<b>Total</b>	<b>\$422,167</b>	<b>\$409,831</b>	<b>\$389,469</b>	<b>\$393,352</b>



## DEPARTMENT: ECONOMIC DEVELOPMENT

### Department Overview:

The Economic Development Department plays an important role in helping our community grow the economic base, raise household income, add quality job opportunities, and bring desired amenities. The development staff diligently pursues a diverse array of new development projects, supports small business growth and attraction, improves neighborhoods through Land Bank initiatives, and supports building cross-functional strategies that create a strong and resilient community. By working closely with the Wyandotte County Economic Development Council (WYEDC), and other agencies, we strive to produce better conditions for economic growth, workforce development and employment generation, and high quality of life neighborhoods.

### Goals:

- Developing comprehensive strategies that support growth of neighborhoods and commercial corridors with a focus on infill properties.
- Making KCK a leading “small business friendly” community.
- Adapt to changing retail environment realities to maintain KCK as a leading retail destination.
- Identifying the next generation of distribution and light manufacturing areas.

### Highlights:

- Groundbreaking of the downtown grocery store. The 14,000 square feet full-service grocery store, owned by the Unified Government but operated by the Merc Co+Op, will open the Summer of 2020 to provide fresh and healthy food options downtown.
- Continued downtown revitalization: The University of Kansas Health Systems Strawberry Hill Campus establishment; a \$5.5 million renovation of the Hilton Garden Inn; construction of new housing options (Boulevard Lofts and the Y Lofts), and initiated a plan for a Reardon Center redevelopment project.
- Local business, Scavuzzo’s, will develop a \$100 million distribution center and office headquarters called KC Foodie Park, in addition to new restaurants and retail along State Avenue to benefit the surrounding neighborhood at the former Indian Springs Mall site.
- Turner Diagonal highway interchange project broke ground, which unlocks development land to build distribution space and bring thousands of jobs to the Turner Logistics Center.
- Created an online prospectus and mapping tool to encourage prospective investors to build projects in one of Wyandotte County’s six census tracts designated as Opportunity Zones.
- Launched WyCo Loves Local, a local small business advocacy initiative.
- Amended the Small Business Grant Fund into a more highly effective program.
- Awarded a \$1.4 million bi-state Brownfield grant to continue to assess properties, such as the historic Quindaro Township site, to identify need for environmental remediation.
- Received approval of a new, pro-development Land Bank Policy that prioritizes the productive reuse of vacant parcels.
- Celebrated three years of the Land Bank’s Rehab program with the completion of 55 rehabbed homes and an overall increase in appraised value of over \$3 million since the program began.

### New Initiatives:

- Partner with AltCap and local banks to establish the COVID-19 Small Business Relief Loan Program to help small businesses in Wyandotte County through the current challenges.
- Creation of a riverfront development master plan in coordination with the levee raise project.
- Improve public communication of development projects through a revamped website with interactive mapping and project tracking tools.
- Develop preapproved narrow lot home designs and streamline the infill housing process to encourage new construction on vacant lots.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0088 - Economic Development

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$514,020	\$684,481	\$577,062	\$619,779
52 - Contractual Services	\$433,530	\$227,041	\$169,035	\$227,041
53 - Commodities	\$6,432	\$9,687	\$5,000	\$9,687
54 - Capital Outlay	\$594,263	\$90,000	0	0
55 - Grants, Claims, Shared Revenue	\$62,970	\$50,000	\$50,000	\$50,000
56 - Debt Service	\$82,849	0	0	0
57 - Nonexpense Items	\$5,814,181	0	0	0
<b>Total</b>	<b>\$7,508,245</b>	<b>\$1,061,209</b>	<b>\$801,097</b>	<b>\$906,507</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
088 - Economic Development	6.00	6.00	5.00	5.00
089 - Land Bank	1.00	1.00	1.00	1.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>6.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$577,223	\$877,698	\$666,072	\$722,794
160 - County - General	\$116,101	\$183,511	\$135,025	\$183,713
223 - Tourism & Convention	0	0	0	0
251 - Economic Development RLF	\$40,352	0	0	0
266 - Other Special Grants	\$317,548	0	0	0
990 - Internal Improvement	\$6,457,021	0	0	0
<b>Total</b>	<b>\$7,508,245</b>	<b>\$1,061,209</b>	<b>\$801,097</b>	<b>\$906,507</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
088 - Economic Development	\$935,123	\$787,698	\$666,072	\$722,794
089 - Land Bank	\$116,101	\$273,511	\$135,025	\$183,713
978 - Special Initiatives	\$6,457,021	0	0	0
<b>Total</b>	<b>\$7,508,245</b>	<b>\$1,061,209</b>	<b>\$801,097</b>	<b>\$906,507</b>



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0088 - Economic Development

### Division: 088 - Economic Development

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$434,835	\$604,217	\$496,839	\$539,313
52 - Contractual Services	\$396,706	\$124,981	\$114,233	\$124,981
53 - Commodities	\$6,340	\$8,500	\$5,000	\$8,500
54 - Capital Outlay	\$34,271	0	0	0
55 - Grants, Claims, Shared Revenue	\$62,970	\$50,000	\$50,000	\$50,000
<b>Total</b>	<b>\$935,123</b>	<b>\$787,698</b>	<b>\$666,072</b>	<b>\$722,794</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
088 - Economic Development	6.00	6.00	5.00	5.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$577,223	\$787,698	\$666,072	\$722,794
160 - County - General	0	0	0	0
223 - Tourism & Convention	0	0	0	0
251 - Economic Development RLF	\$40,352	0	0	0
266 - Other Special Grants	\$317,548	0	0	0
<b>Total</b>	<b>\$935,123</b>	<b>\$787,698</b>	<b>\$666,072</b>	<b>\$722,794</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Brownfields Petroleum Grant	\$31,769	0	0	0
Economic Development Program	\$771,303	\$686,267	\$564,555	\$619,723
Land Bank	0	0	0	0
Property Management/Marketing	\$91,699	\$101,431	\$101,517	\$103,071
Revolving Loan Fund	\$40,352	0	0	0
<b>Total</b>	<b>\$935,123</b>	<b>\$787,698</b>	<b>\$666,072</b>	<b>\$722,794</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0088 - Economic Development

### Division: 089 - Land Bank

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$79,184	\$80,264	\$80,223	\$80,466
52 - Contractual Services	\$36,824	\$102,060	\$54,802	\$102,060
53 - Commodities	\$92	\$1,187	0	\$1,187
54 - Capital Outlay	0	\$90,000	0	0
<b>Total</b>	\$116,101	\$273,511	\$135,025	\$183,713

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
089 - Land Bank	1.00	1.00	1.00	1.00
<b>Total</b>	1.00	1.00	1.00	1.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	\$90,000	0	0
160 - County - General	\$116,101	\$183,511	\$135,025	\$183,713
<b>Total</b>	\$116,101	\$273,511	\$135,025	\$183,713

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Land Bank Program	\$92,109	\$187,719	\$89,233	\$97,921
Redevelopment Program	\$23,992	\$85,792	\$45,792	\$85,792
<b>Total</b>	\$116,101	\$273,511	\$135,025	\$183,713



**Mission Statement:**

The Wyandotte County Election Office conducts fair and honest elections. The integrity of elections is assured by accurately registering voters, providing the correct ballot to every voter, thorough training of election workers, voter education, and accurately counting every vote cast.

**Important Goals:**

- Conduct a primary and general election annually. Special elections may also be requested, with not less than 90 days advance notice, by school districts and municipalities. Special elections are “question-only” elections for taxation, bond approval or other issues.
- Encourage more voters to choose to vote early and by mail. The 2020 Presidential Election is expected to have very high voter participation. High turnout has the potential of creating longer waiting time and long lines. Early voting and advance by-mail ballots are counted first.
- Encourage election day voting at the correct polling place. Voted ballots are counted by precinct. It is critical that voters go to their assigned polling place to receive the correct precinct ballot.
- Recruit and train election workers. Federal and state law drives the complexity of and need for comprehensive training of election workers.
- Working towards maximizing our office area for needed training and early in-person voting. Looking to improve voter access through parking lot repair and upgrades.
- New voting machines were first used for the 2017 elections. The new machines have improved the voter experience. Voters using touch screens print a verifiable paper ballot for every vote cast.

**Highlights:**

- Early voting includes evening and Saturday hours. We will continue to provide satellite early voting opportunities for voters at the Election Office and two satellite vote centers.
- Elections are designated as critical infrastructure by the U.S. Department of Homeland Security. This designation is focused on both the physical and cyber security for election systems.

**New Initiatives:**

- Encourage greater voter participation in all elections.
- Cyber security measures to improve protection of election systems.
- Comprehensive contingency planning with emphasis on medical emergencies.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0190 - Election

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$797,403	\$879,890	\$939,786	\$909,786
52 - Contractual Services	\$427,501	\$488,474	\$488,474	\$488,474
53 - Commodities	\$74,522	\$109,400	\$109,400	\$109,400
58 - Reserves	0	\$70,000	\$70,000	\$20,000
<b>Total</b>	<b>\$1,299,426</b>	<b>\$1,547,764</b>	<b>\$1,607,660</b>	<b>\$1,527,660</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
190 - Election Division	19.25	19.25	19.25	19.25
<b>Total</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
162 - County - Elections	\$1,299,426	\$1,547,764	\$1,607,660	\$1,527,660
<b>Total</b>	<b>\$1,299,426</b>	<b>\$1,547,764</b>	<b>\$1,607,660</b>	<b>\$1,527,660</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Direct Election	\$283,564	\$334,500	\$334,500	\$334,500
Election Program	\$1,015,862	\$1,213,264	\$1,273,160	\$1,193,160
<b>Total</b>	<b>\$1,299,426</b>	<b>\$1,547,764</b>	<b>\$1,607,660</b>	<b>\$1,527,660</b>



## DEPARTMENT: PUBLIC HEALTH

**Department Overview:** The Public Health Department's (PHD) mission is to prevent disease, promote wellness, and protect and improve the health and environment in Wyandotte County, with the vision of healthy Wyandotte County residents living in a safe and clean environment.

### Important Issues:

- On Thursday July 25, 2019, the PHD officially hit the submission button sending all the required data and documentation collected to meet the Public Health Accreditation Board (PHAB) requirements to attain National Public Health Accreditation. The first review of the submitted materials resulted in 28 measures out of over 200 being reopened for additional documentation. This additional documentation was then resubmitted on February 28, 2020 and our official site visit date was set for March 18 and 19, 2020. Now our site visit date has been postponed indefinitely due to the 2019 Coronavirus Pandemic.

### Highlights:

- The PHD received a grant from the National Association of City County Health Officials (NACCHO) to implement the Screening Brief Intervention to Treatment (SBIRT) tool with women of childbearing age that seek services from our Sexually Transmitted Infections (STI) clinic. This screening is completed to provide effective interventions to decrease the risk of a pregnancy resulting in an infant with Neonatal Abstinence Syndrome. This tool screens clients for drug and alcohol addiction and their readiness to change. Clients that screen positive are referred to an assessment counselor with Heartland Regional Alcohol & Drug Assessment Center (RADAC) that now has co-located a counselor within our Health Department. We have also received additional grant funds to expand this screening to our male clients within the Sexually Transmitted Infections (STI) clinic.

### New Initiatives:

- The PHD received grant funding from the Health Forward Foundation for a full-time coordinator to lead the UG and community partners in the implementation of the current 2018–2023 Community Health Improvement Plan (CHIP) and future CHIP initiatives as determined through Community Health Assessments conducted every five years. This position will provide the critical administrative and organizational support needed for this work to be successful. The current CHIP initiatives are jobs/education, violence prevention, safe and affordable housing, and health access.
- The PHD has entered into an Agreement with The University of Kansas School of Medicine Department of Population Health to become an Academic Health Department. The objective of this endeavor is to enhance the practice of Public Health in Wyandotte County by providing academic expertise to inform said practice.
- The PHD will take an active role in developing and implementing a Health in All Policies framework that will systematically incorporate health considerations into all decision-making within the Unified Government. To accomplish a Health in All Policies framework within the UG it will require providing education and technical support to the UG Administration, Senior Managers and elected officials on what Health in All Policies is and strategies to accomplish it.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0460 - Health Department

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$5,453,217	\$6,387,443	\$6,398,126	\$6,493,638
52 - Contractual Services	\$1,059,333	\$1,491,172	\$1,593,561	\$1,200,115
53 - Commodities	\$241,052	\$608,230	\$630,930	\$386,005
54 - Capital Outlay	\$244,627	0	0	\$40,000
55 - Grants, Claims, Shared Revenue	\$200,000	\$200,000	\$200,000	\$200,000
57 - Nonexpense Items	\$125	0	0	0
58 - Reserves	0	\$70,000	\$100,000	\$100,000
<b>Total</b>	<b>\$7,198,355</b>	<b>\$8,756,845</b>	<b>\$8,922,617</b>	<b>\$8,419,758</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
461 - Health Department Program	38.35	38.35	38.35	38.35
462 - Health Department Prog Grants	49.15	49.15	49.15	49.15
463 - Lead Based Paint Grant Program	1.00	1.00	1.00	1.00
<b>Total</b>	<b>88.50</b>	<b>88.50</b>	<b>88.50</b>	<b>88.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$53,442	\$65,000	\$65,000	\$65,000
172 - County - Health Department	\$3,238,950	\$3,524,292	\$3,583,795	\$3,648,007
234 - Lead Hazard Cntl/Healthy Homes	\$47,570	\$92,024	\$96,270	\$95,118
263 - Health Department Grant Fund	\$3,858,393	\$5,075,528	\$5,177,552	\$4,611,633
<b>Total</b>	<b>\$7,198,355</b>	<b>\$8,756,845</b>	<b>\$8,922,617</b>	<b>\$8,419,758</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
461 - Health Department Program	\$3,292,392	\$3,589,340	\$3,648,843	\$3,713,036
462 - Health Department Prog Grants	\$3,857,818	\$5,075,528	\$5,177,552	\$4,611,633
463 - Lead Based Paint Grant Program	\$48,145	\$91,976	\$96,222	\$95,089
<b>Total</b>	<b>\$7,198,355</b>	<b>\$8,756,845</b>	<b>\$8,922,617</b>	<b>\$8,419,758</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
461 - Health Department Program	Computer Replacement	172 - County - Health Department	\$20,000	0	0.00
461 - Health Department Program	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	172 - County - Health Department	0	\$7,700	0.00
<b>Total</b>			<b>\$20,000</b>	<b>\$7,700</b>	<b>0.00</b>



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0460 - Health Department

### Division: 461 - Health Department Program

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$2,476,565	\$2,781,087	\$2,784,590	\$2,827,083
52 - Contractual Services	\$292,181	\$417,344	\$423,344	\$425,044
53 - Commodities	\$78,893	\$120,909	\$140,909	\$120,909
54 - Capital Outlay	\$244,627	0	0	\$40,000
55 - Grants, Claims, Shared Revenue	\$200,000	\$200,000	\$200,000	\$200,000
57 - Nonexpense Items	\$125	0	0	0
58 - Reserves	0	\$70,000	\$100,000	\$100,000
<b>Total</b>	<b>\$3,292,392</b>	<b>\$3,589,340</b>	<b>\$3,648,843</b>	<b>\$3,713,036</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
461 - Health Department Program	38.35	38.35	38.35	38.35
<b>Total</b>	<b>38.35</b>	<b>38.35</b>	<b>38.35</b>	<b>38.35</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	0	0	0
160 - County - General	\$53,442	\$65,000	\$65,000	\$65,000
172 - County - Health Department	\$3,238,950	\$3,524,292	\$3,583,795	\$3,648,007
234 - Lead Hazard Cntl/Healthy Homes	0	\$48	\$48	\$29
<b>Total</b>	<b>\$3,292,392</b>	<b>\$3,589,340</b>	<b>\$3,648,843</b>	<b>\$3,713,036</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Air Pollution Match	\$67,589	\$98,415	\$105,333	\$106,139
Child Care	\$140,990	\$175,414	\$180,707	\$183,629
Environmental	\$150,050	\$233,584	\$248,009	\$252,902
Epidemiology	\$328,307	\$336,564	\$337,563	\$381,938
Family Planning Fees	\$216,794	\$213,614	\$218,468	\$221,374
General Clinic	\$46,277	\$58,561	\$61,348	\$61,775
Health Department Administration	\$1,444,595	\$1,264,684	\$1,278,944	\$1,269,845
Health Education	\$130,466	\$135,150	\$135,813	\$137,013
Lab	\$103,343	\$167,556	\$169,611	\$171,682
Maternal & Child Health Fees	\$164,776	\$192,993	\$195,991	\$198,813
Medical Records	\$196,858	\$266,113	\$256,791	\$261,336
Personal Health Services	\$272,567	\$259,228	\$257,015	\$259,729
Personal Responsibility Education	\$29,780	\$187,463	\$203,250	\$206,861
<b>Total</b>	<b>\$3,292,392</b>	<b>\$3,589,340</b>	<b>\$3,648,843</b>	<b>\$3,713,036</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
461 - Health Department Program	Computer Replacement	172 - County - Health Department	\$20,000	0	0.00
461 - Health Department Program	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	172 - County - Health Department	0	\$7,700	0.00
<b>Total</b>			\$20,000	\$7,700	0.00

# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



### Division: 462 - Health Department Prog Grants

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$2,928,812	\$3,522,279	\$3,529,014	\$3,580,516
52 - Contractual Services	\$766,847	\$1,067,628	\$1,160,417	\$767,771
53 - Commodities	\$162,159	\$485,621	\$488,121	\$263,346
<b>Total</b>	<b>\$3,857,818</b>	<b>\$5,075,528</b>	<b>\$5,177,552</b>	<b>\$4,611,633</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
462 - Health Department Prog Grants	49.15	49.15	49.15	49.15
<b>Total</b>	<b>49.15</b>	<b>49.15</b>	<b>49.15</b>	<b>49.15</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
234 - Lead Hazard Cntl/Healthy Homes	(\$575)	0	0	0
263 - Health Department Grant Fund	\$3,858,393	\$5,075,528	\$5,177,552	\$4,611,633
<b>Total</b>	<b>\$3,857,818</b>	<b>\$5,075,528</b>	<b>\$5,177,552</b>	<b>\$4,611,633</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Air Quality-State	\$170,691	\$187,039	\$180,869	\$182,104
Child Care Licensing	\$98,748	\$106,236	\$114,244	\$110,384
Chronic Disease Risk Reduction	\$147,387	\$212,512	\$206,294	\$160,083
Community Health Improvement Plan (CHIP)	0	0	\$174,289	\$174,289
EDW - Early Detection Works	\$50,633	\$63,381	\$62,674	\$57,089
Family Planning #5 LARC	\$346,787	\$450,981	\$453,831	\$368,732
Federal Air Pollution	\$226,710	\$366,823	\$361,575	\$290,320
GKCHF 20/20/20 Campaign	\$17,071	\$25,816	\$22,614	\$22,614
HCF Smoke Free Housing	\$7,007	\$8,176	\$7,764	\$7,914
Healthy Communities Wyandotte	\$88,513	\$37,400	\$37,400	\$18,700
Immunization Action Plan	\$21,372	\$2,500	\$2,500	\$1,250
Local Public Health Preparedness #3	\$104,488	\$108,310	\$116,272	\$117,156
Maternal & Child Health	\$562,228	\$1,078,609	\$1,040,658	\$987,700
MDRC-MIHOPE Maternal, Infant and Early Childhood Home Visiting	\$2,104	\$6,500	\$6,500	0
MIECHV (Healthy Families) Developmental	\$315,530	\$347,723	\$353,418	\$336,787
Outreach, Prevention, & Early	\$149,081	\$241,502	\$241,918	\$158,168
Pub Hlth Emerg Resp PH III	0	\$38,178	\$38,178	\$38,178
SBIRT High-Risk Substance Use	\$47,023	0	0	0
Section 103 Monitoring	\$42,326	\$72,271	\$68,359	\$59,077
State Formula	\$110,162	\$152,750	\$151,200	\$127,705
Susan G. Komen Breast Cancer	\$148	\$5,500	\$5,500	0
TB Control Nurse	\$23,750	\$29,094	\$29,116	\$29,464
TB Indigent	\$6,522	\$110,050	\$109,800	\$12,400
Teen Pregnancy Target Case Mgt	\$69,015	\$73,713	\$73,905	\$73,053
WIC (12 month) Breastfeeding Program	\$1,044,779	\$1,167,725	\$1,135,623	\$1,111,878
Worker's Compensation Contrib	\$32,175	\$2,366	\$2,366	\$1,444
Wyandotte Health Foundation	\$120,427	\$136,622	\$136,676	\$125,775

# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



WYCO Safe Communities Project	\$53,144	\$43,750	\$44,010	\$39,369
<b>Total</b>	\$3,857,818	\$5,075,528	\$5,177,552	\$4,611,633

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0460 - Health Department

### Division: 463 - Lead Based Paint Grant Program

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$47,839	\$84,076	\$84,522	\$86,039
52 - Contractual Services	\$306	\$6,200	\$9,800	\$7,300
53 - Commodities	0	\$1,700	\$1,900	\$1,750
<b>Total</b>	\$48,145	\$91,976	\$96,222	\$95,089

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
463 - Lead Based Paint Grant Program	1.00	1.00	1.00	1.00
<b>Total</b>	1.00	1.00	1.00	1.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
234 - Lead Hazard Cntl/Healthy Homes	\$48,145	\$91,976	\$96,222	\$95,089
<b>Total</b>	\$48,145	\$91,976	\$96,222	\$95,089

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Lead-Based Paint Health Direct Cost	\$31,777	\$60,681	\$61,043	\$62,100
Lead-Based Paint Health/Administration	\$16,367	\$31,295	\$35,179	\$32,988
<b>Total</b>	\$48,145	\$91,976	\$96,222	\$95,089





## DEPARTMENT: HUMAN SERVICES

### Department Overview:

#### Mission Statement:

The Human Service Department works in concert with interrelated departments, community partners, stakeholders, individual and families to provide access, education and empowerment to promote self-sufficiency to a diverse service population while maintaining a commitment to ensuring a quality delivery of services within the community.

### Highlights:

- Developing a Landlord/Tenant Frequently Asked Questions list to be posted on various websites.
- Provide technical assistance and information regarding landlords and tenants rental rights and responsibilities.
- Collaboration with KCK school district to educate students, teachers and parents about Intellectual Developmental Disability (I/DD) access to services. Mailed out over 100 packets to school personnel requesting an invitation to speak at school sponsored events to promote education regarding Intellectual and Developmental Disability (I/DD) services.
- The continued participation and support of the Annual Wyandotte County Ethnic Festival event.
- Host two County wide health/provider fairs to provide education about community services and supports in our County.
- Participation in the Core4 Career Expo to educate students in the Metro about jobs in Human Services.
- Web Based application, brochures and information for ease in accessing information regarding services available through Human Services.
- Human Service webpage now has a Contact Us section for the community to email directly questions or concerns they have regarding community issues, services and support.
- Created a calendar of events section on webpage.
- Continuing education training for onsite Dispute/Mediation staff.
- Advisory Commission on Human Relation and Disability Issues linking with Community to provide ongoing education and awareness of Fair Housing, Public Accommodation and recently passed Non-Discrimination Ordinance.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0092 - Human Services

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$587,151	\$645,999	\$629,365	\$647,943
52 - Contractual Services	\$401,876	\$426,843	\$426,843	\$355,622
53 - Commodities	\$14,325	\$31,896	\$31,896	\$29,113
58 - Reserves	0	\$162,000	\$152,000	\$85,000
<b>Total</b>	<b>\$1,003,352</b>	<b>\$1,266,738</b>	<b>\$1,240,104</b>	<b>\$1,117,678</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
095 - Dispute Resolution Division	1.00	1.00	1.00	1.00
435 - CDDO Division	6.65	6.65	7.00	7.00
<b>Total</b>	<b>7.65</b>	<b>7.65</b>	<b>8.00</b>	<b>8.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$73,086	\$79,949	\$79,034	\$80,520
171 - County-Developmental Disability	\$436,679	\$617,152	\$612,669	\$567,039
267 - Spc Develop Disabilities Grant	\$493,588	\$569,637	\$548,401	\$470,119
<b>Total</b>	<b>\$1,003,352</b>	<b>\$1,266,738</b>	<b>\$1,240,104</b>	<b>\$1,117,678</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
092 - Human Relations/Human Serv Div	\$2,298	\$6,577	\$6,577	\$6,577
095 - Dispute Resolution Division	\$69,855	\$73,372	\$72,457	\$73,943
435 - CDDO Division	\$931,199	\$1,186,790	\$1,161,071	\$1,037,158
<b>Total</b>	<b>\$1,003,352</b>	<b>\$1,266,738</b>	<b>\$1,240,104</b>	<b>\$1,117,678</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
435 - CDDO Division	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	171 - County-Developmental Disability	0	\$8,800	0.00
<b>Total</b>			<b>0</b>	<b>\$8,800</b>	<b>0.00</b>



**Division Overview:**

The Advisory Commission on Human Relations & Disability Issues mission is to provide, foster, encourage and stimulate mutual understanding, respect and harmonious relations among all racial, religious, ethnic and minority groups (including people with disabilities), to discourage and prevent prejudice, intolerance, bigotry, disorder and discriminating practices against any group based on race, religion, color, gender identity, sexual orientation, physical handicap, national origin or ancestry and other grounds prohibited by law or ordinance.

**Highlights:**

- Wyandotte County, Kansas City, Kansas was the 4<sup>th</sup> municipality in the state of Kansas to pass the Non-Discrimination Ordinance to include sexual orientation and gender identity for the protection of the LGBTQ community.
- Provide continued technical assistance and information regarding landlords and tenants rental rights and responsibilities.
- The Human Relations Commission continues to participate and support the Wyandotte County Ethnic Festival at the Kansas City Community College.
- Advisory Commission on Human Relations and Disability Issues (ACHRDI) hosted the 2019 annual Metro Area Human Relations Summit
- In order to better assist the community, various speakers are invited to monthly inform ACHRDI about the resources within the Wyandotte County region.
  - **Initiatives Undertaken:**
    - Nondiscrimination Ordinance
    - Municipal ID
    - Metropolitan Equity Index (MEI) score improvement
    - Review of Resource Allocation Equity and Disability Statistics

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0092 - Human Services

### Division: 092 - Human Relations/Human Serv Div

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$1,417	\$3,947	\$3,947	\$3,947
53 - Commodities	\$881	\$2,630	\$2,630	\$2,630
<b>Total</b>	<b>\$2,298</b>	<b>\$6,577</b>	<b>\$6,577</b>	<b>\$6,577</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$2,298	\$6,577	\$6,577	\$6,577
<b>Total</b>	<b>\$2,298</b>	<b>\$6,577</b>	<b>\$6,577</b>	<b>\$6,577</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Human Relations Program	\$2,298	\$6,577	\$6,577	\$6,577
<b>Total</b>	<b>\$2,298</b>	<b>\$6,577</b>	<b>\$6,577</b>	<b>\$6,577</b>



DEPARTMENT: DISPUTE RESOLUTION

**Division Overview:**

The Dispute Resolutions Office (DRO) is instrumental in resolving hundreds of petty offenses. Misdemeanor cases handled by DRO include the following: assault, battery petty theft, criminal damage of \$1500.00 or less, phone harassment. Landlord/Tenant issues as well as excessive barking dog complaints. Most referrals come from the Police Department, Animal Services, Code Enforcement, and/or other Unified Government sources in addition to citizen complaints.

**Important Issues:**

- Dispute Resolution engages community partners and outside agencies by educating the public regarding the most efficient method(s) for navigating the DRO process when a complaint has been filed.
- The Division is studying the potential of assessing a fee to individuals referred by Municipal Court.

**Highlights:**

- Approximately 80% of cases referred are resolved without additional court involvement.
- The DRO electronically and manually files approximately 200 police reports monthly.
- The Dispute Resolution mediator is a State approved Mediator.
- DRO participates in the Annual Ethnic Festival providing information and education regarding the role of Dispute Resolution and the impact to the community.
- Participant in the monthly Livable Neighborhood providing information and access to the public.
- Annual and semi-annual training in Landlord/Tenant rights and education and continued training in Mediation coursework.
- Attending Fair Housing Policy Training to provide continued education to the public.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0092 - Human Services

### Division: 095 - Dispute Resolution Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$69,577	\$71,795	\$70,880	\$72,366
52 - Contractual Services	\$268	\$1,155	\$1,155	\$1,155
53 - Commodities	\$10	\$422	\$422	\$422
<b>Total</b>	\$69,855	\$73,372	\$72,457	\$73,943

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
095 - Dispute Resolution Division	1.00	1.00	1.00	1.00
<b>Total</b>	1.00	1.00	1.00	1.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$69,855	\$73,372	\$72,457	\$73,943
<b>Total</b>	\$69,855	\$73,372	\$72,457	\$73,943

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Dispute Resolution Program	\$69,855	\$73,372	\$72,457	\$73,943
<b>Total</b>	\$69,855	\$73,372	\$72,457	\$73,943





## DEPARTMENT: COMMUNITY DEVELOPMENTAL DISABILITIES ORGANIZATION

**Division Overview:**

The Wyandotte County Developmental Disabilities Organization (WCDDO) is charged with the responsibility of arranging services for the Intellectual and/or Developmental Disabilities (I/DD) population in Wyandotte County. WCDDO contracts with local providers to provide I/DD services and the Division provides the quality over site of those Agency's and services in the county. WCDDO also determines eligibility for services, funding and administers the functional assessment for new and current persons served in the States database. This division is funded by a combination of state, local and mill levy funds.

**Important Issues:**

- There are over 700 individuals who have been identified that meet the criteria for I/DD in Wyandotte County. Over 150 individuals are waiting for I/DD services due to lack of appropriated funding from the State.
- The average wait on this list is 7-9 years.
- Over 30 individuals continue to be funded by local funds despite current and anticipated funding cuts.
- Continue partnerships with the school districts and other community organizations to identify and assist students with accessing services and supports through the intake and eligibility process.

**Highlights:**

- In FY2019, 13 individuals were provided crisis funding for services.
- 68 individuals received needed medical, dental, program services, equipment and other emergent needs through State and local funds.
- Approximately 23 more individuals were found eligible for services and added to the statewide waiting list.
- CDDO held an I/DD Fair that was made up of local I/DD providers and managed care organizations. The goal was to provide families with information about services and provide opportunity for families to meet and greet our local service providers.
- CDDO participates in job fairs and trade shows to distribute information for awareness of Intellectual / Developmental Disabilities.
- Host of 5<sup>th</sup> annual county wide picnic for upwards of 300 participants.
- Host a formal Red Carpet Gala for Individuals with Intellectual and Developmental Disabilities.

**New Initiatives:**

- Work in collaboration with the Wyandotte Comprehensive Special Education Cooperative, UMKC, Vocational Rehabilitation and local business owners in the Pilot of a Life Skill III class that will focus on gaining on the job training.
- Develop a plan in collaboration with Council of Community members and affiliates to address capacity issues if wait list funds become available and/or emergency situations.

CDDO continue to work with their volunteer committee to address concerns in the areas of health care, civil rights, housing, education, support availability, employment, family support, and social security.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0092 - Human Services

### Division: 435 - CDDO Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$517,574	\$574,205	\$558,486	\$575,577
52 - Contractual Services	\$400,191	\$421,741	\$421,741	\$350,520
53 - Commodities	\$13,435	\$28,844	\$28,844	\$26,061
58 - Reserves	0	\$162,000	\$152,000	\$85,000
<b>Total</b>	<b>\$931,199</b>	<b>\$1,186,790</b>	<b>\$1,161,071</b>	<b>\$1,037,158</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
435 - CDDO Division	6.65	6.65	7.00	7.00
<b>Total</b>	<b>6.65</b>	<b>6.65</b>	<b>7.00</b>	<b>7.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$933	0	0	0
171 - County-Developmental Disability	\$436,679	\$617,152	\$612,669	\$567,039
267 - Spc Develop Disabilities Grant	\$493,588	\$569,637	\$548,401	\$470,119
<b>Total</b>	<b>\$931,199</b>	<b>\$1,186,790</b>	<b>\$1,161,071</b>	<b>\$1,037,158</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
CDDO - Reimbursement	\$3,004	0	0	0
CDDO Administration	\$772,424	0	0	0
CDDO- Individuals in Crisis	\$155,772	0	0	0
Community Developmental Disabilities Organization (CDDO) - Reimbursement	0	\$12,685	\$12,685	\$12,685
Community Developmental Disabilities Organization (CDDO) Administration	0	\$1,014,063	\$988,344	\$944,452
Community Developmental Disabilities Organization (CDDO) - Individuals in Crisis	0	\$160,042	\$160,042	\$80,021
<b>Total</b>	<b>\$931,199</b>	<b>\$1,186,790</b>	<b>\$1,161,071</b>	<b>\$1,037,158</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
435 - CDDO Division	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	171 - County-Developmental Disability	0	\$8,800	0.00
<b>Total</b>			<b>0</b>	<b>\$8,800</b>	<b>0.00</b>

**DEPARTMENT: NEIGHBORHOOD RESOURCE CENTER****Department Overview:**

The Neighborhood Resource Center (NRC) assists with coordinating resources to address and confront issues facing the community's neighborhoods and businesses. The NRC divisions along with assistance from Community Policing, Planning, Fire Dept., Public Works, Parks and Rec., Livable Neighborhoods, Health Department, Legal Department, and Community Development form a single resource center. The NRC works with many Unified Government departments to both address issues and to assist neighborhoods and business groups in overcoming identified issues. The NRC also supports development efforts through assigning staff and hosting the Developmental Review Committee (DRC).

**Important Issues:**

- Following nearly a year of planning in 2019, the NRC began implementation of a re-organization plan at the beginning of 2020. The efforts reduced the number of divisions from 6 down to 4.
- The software program MAUWI/Accela used by the NRC and other UG departments is outdated. Upgrading of this software, with numerous enhancements, is underway and scheduled to go live later in 2020.
- Ability to continue training and education for staff to ensure professional and accurate enforcement of codes and standards.
- Blight continues to be a major issue for our community. The NRC will continue to embrace and support the SOAR initiatives to effectively address blight and crime in our community.
- Safety of staff.

**New Initiatives/Goals:**

- Continue to participate and support SOAR groups initiatives and processes.
- Emphasize professional certification in 2020 and 2021 for inspection and plan review staff.
- Partner and contribute to the UG's efforts in curbing illegal dumping and littering.
- Provide customer service training, developed in partnership with MARC, to all NRC staff and DRC participants.
- Further improve the Wyandotte County survey results associated with the duties and responsibilities of our department.
- Begin moving some business processes including payments fully online, with the implementation of new Accela software and programming.
- Continue to build upon the efforts of the vacant property registry program to help manage and address concerns with vacant property in our community. Plan on moving the Private Vacant Property Registration (VPR) internally into the new Accela project. We would leave the Mortgage Foreclosure and Default VPR with our third-party vendor Prochamps.
- Continue to implement the re-organization plan and make recommendations for minor adjustments if needed. This includes the formation of the Problem Property Team, back-up and redundancy in administrative tasks, and hiring of a Data Analyst to assist the NRC in strategically addressing concerns in our community.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$4,052,427	\$4,242,035	\$4,121,191	\$4,240,520
52 - Contractual Services	\$945,048	\$1,195,833	\$892,457	\$1,263,333
53 - Commodities	\$84,757	\$127,148	\$127,148	\$127,148
54 - Capital Outlay	\$27,955	\$72,000	0	\$72,000
55 - Grants, Claims, Shared Revenue	\$34,577	\$36,604	\$51,104	\$51,104
57 - Nonexpense Items	\$788	\$50	\$50	\$50
<b>Total</b>	<b>\$5,145,552</b>	<b>\$5,673,670</b>	<b>\$5,191,950</b>	<b>\$5,754,155</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
050 - NRC Administration	2.00	2.00	2.00	2.00
053 - Business License Enforcement	6.00	6.00	0.00	0.00
101 - Code Enforcement	25.00	25.00	0.00	0.00
108 - Rental Licensing Division	8.00	8.00	0.00	0.00
111 - Inspection Services Division	10.00	10.00	0.00	0.00
113 - Livable Neighborhoods	2.00	2.00	2.00	2.00
114 - Clearance and Demolition	3.00	3.00	0.00	0.00
115 - Property Maintenance Enforcement Division	0.00	0.00	22.00	22.00
116 - Administrative Division	0.00	0.00	18.00	18.00
117 - Building Inspection Division	0.00	0.00	11.00	11.00
<b>Total</b>	<b>56.00</b>	<b>56.00</b>	<b>55.00</b>	<b>55.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$5,111,352	\$5,603,670	\$5,107,450	\$5,597,655
225 - Community Development	0	\$20,000	\$20,000	\$20,000
266 - Other Special Grants	\$34,200	\$50,000	\$64,500	\$64,500
990 - Internal Improvement	0	0	0	\$72,000
<b>Total</b>	<b>\$5,145,552</b>	<b>\$5,673,670</b>	<b>\$5,191,950</b>	<b>\$5,754,155</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
050 - NRC Administration	\$614,609	\$508,395	\$478,990	\$605,876
053 - Business License Enforcement	\$400,823	\$475,826	0	0
101 - Code Enforcement	\$1,686,907	\$1,770,282	\$3,773	\$3,773
108 - Rental Licensing Division	\$607,663	\$670,690	0	0
111 - Inspection Services Division	\$1,507,581	\$879,982	0	0
112 - Neighborhood Business and Revitalization (NBR)	\$220,000	0	0	0
113 - Livable Neighborhoods	\$107,969	\$534,329	\$504,184	\$552,071
114 - Clearance and Demolition	0	\$834,167	0	0
115 - Property Maintenance Enforcement Division	0	0	\$1,922,332	\$2,223,830
116 - Administrative Division	0	0	\$1,316,513	\$1,361,303
117 - Building Inspection Division	0	0	\$966,159	\$1,007,302
<b>Total</b>	<b>\$5,145,552</b>	<b>\$5,673,670</b>	<b>\$5,191,950</b>	<b>\$5,754,155</b>

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
050 - NRC Administration	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$67,500	0.00
Total			0	\$67,500	0.00





DEPARTMENT: NEIGHBORHOOD RESOURCE CENTER

DIVISION: ADMINISTRATION

**Division Overview:**

The Administrative Division is responsible for ensuring good customer service for both the external and internal customers of the Neighborhood Resource Center including all clerical functions needed for each division/program. The Administrative Division also includes the licensing portion of the Residential Rental License and Inspection program as well as Business License/Occupation Tax. Business License/Occupation Tax is responsible for the enforcement of numerous Unified Government taxation and regulated licensing ordinances.

**Important Issues:**

- The current License Administrator is retiring June 30, 2020. We have now started the process to get a replacement hired to help with a smooth transition and transfer of knowledge.
- While most occ tax revenue is collected in the first three months of the year, additional activities and events (fireworks, displays, festivals, etc.) are expected to be adversely affected by COVID-19 and we expect to see comparative revenue to last year, will be down. Those amounts are an aside to general business activities (contractors, retail, manufacturing).
- The rental license renewal notices have been delayed by approximately 2 weeks due to COVID-19 and remote working.

**Highlights:**

- Accela upgrade to be completed in 2020, including integrated online payment ability. Many staff at the NRC are assisting in the processes for the upgrade.
- Building Inspection has 3 clerical staff supporting them again, after much of 2019 being understaffed due to a retirement and transfer within the UG.

**New Initiatives:**

- All NRC staff will complete customer service training developed by and presented by MARC.
- SOAR goal – Bring the private side of the vacant property registration in house to be managed completely by UG staff.
- Working to cross train staff in order to better assist all customers of the NRC.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 050 - NRC Administration

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$442,047	\$329,621	\$301,589	\$360,975
52 - Contractual Services	\$138,694	\$147,014	\$146,641	\$214,141
53 - Commodities	\$25,372	\$31,760	\$30,760	\$30,760
54 - Capital Outlay	\$8,496	0	0	0
<b>Total</b>	<b>\$614,609</b>	<b>\$508,395</b>	<b>\$478,990</b>	<b>\$605,876</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
050 - NRC Administration	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$614,609	\$508,395	\$478,990	\$605,876
<b>Total</b>	<b>\$614,609</b>	<b>\$508,395</b>	<b>\$478,990</b>	<b>\$605,876</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
NRC Administration	\$614,609	\$508,395	\$478,990	\$605,876
<b>Total</b>	<b>\$614,609</b>	<b>\$508,395</b>	<b>\$478,990</b>	<b>\$605,876</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
050 - NRC Administration	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$67,500	0.00
<b>Total</b>			<b>0</b>	<b>\$67,500</b>	<b>0.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 053 - Business License Enforcement

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$393,628	\$464,351	0	0
52 - Contractual Services	\$1,063	\$3,190	0	0
53 - Commodities	\$5,493	\$7,764	0	0
55 - Grants, Claims, Shared Revenue	\$151	\$521	0	0
57 - Nonexpense Items	\$488	0	0	0
<b>Total</b>	<b>\$400,823</b>	<b>\$475,826</b>	<b>0</b>	<b>0</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
053 - Business License Enforcement	6.00	6.00	0.00	0.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>0.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$400,823	\$475,826	0	0
<b>Total</b>	<b>\$400,823</b>	<b>\$475,826</b>	<b>0</b>	<b>0</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Business License Enforcement	\$400,823	\$475,826	0	0
<b>Total</b>	<b>\$400,823</b>	<b>\$475,826</b>	<b>0</b>	<b>0</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 101 - Code Enforcement

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,592,486	\$1,648,000	\$3,773	\$3,773
52 - Contractual Services	\$36,658	\$44,414	0	0
53 - Commodities	\$38,304	\$53,868	0	0
54 - Capital Outlay	\$19,459	\$24,000	0	0
<b>Total</b>	<b>\$1,686,907</b>	<b>\$1,770,282</b>	<b>\$3,773</b>	<b>\$3,773</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
101 - Code Enforcement	25.00	25.00	0.00	0.00
<b>Total</b>	<b>25.00</b>	<b>25.00</b>	<b>0.00</b>	<b>0.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,686,907	\$1,770,282	\$3,773	\$3,773
<b>Total</b>	<b>\$1,686,907</b>	<b>\$1,770,282</b>	<b>\$3,773</b>	<b>\$3,773</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Code Enforcement	\$1,686,907	\$1,770,282	\$3,773	\$3,773
Rental License Program	0	0	0	0
<b>Total</b>	<b>\$1,686,907</b>	<b>\$1,770,282</b>	<b>\$3,773</b>	<b>\$3,773</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 108 - Rental Licensing Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$598,726	\$630,529	0	0
52 - Contractual Services	\$3,364	\$7,141	0	0
53 - Commodities	\$5,273	\$9,020	0	0
54 - Capital Outlay	0	\$24,000	0	0
57 - Nonexpense Items	\$300	0	0	0
<b>Total</b>	<b>\$607,663</b>	<b>\$670,690</b>	<b>0</b>	<b>0</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
108 - Rental Licensing Division	8.00	8.00	0.00	0.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$607,663	\$670,690	0	0
<b>Total</b>	<b>\$607,663</b>	<b>\$670,690</b>	<b>0</b>	<b>0</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Rental License Program	\$607,663	\$670,690	0	0
<b>Total</b>	<b>\$607,663</b>	<b>\$670,690</b>	<b>0</b>	<b>0</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 111 - Inspection Services Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,025,540	\$805,361	0	0
52 - Contractual Services	\$471,726	\$27,475	0	0
53 - Commodities	\$10,315	\$22,791	0	0
54 - Capital Outlay	0	\$24,000	0	0
55 - Grants, Claims, Shared Revenue	0	\$305	0	0
57 - Nonexpense Items	0	\$50	0	0
<b>Total</b>	<b>\$1,507,581</b>	<b>\$879,982</b>	<b>0</b>	<b>0</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
111 - Inspection Services Division	10.00	10.00	0.00	0.00
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,507,581	\$879,982	0	0
<b>Total</b>	<b>\$1,507,581</b>	<b>\$879,982</b>	<b>0</b>	<b>0</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Building Inspection	\$921,185	\$868,724	0	0
Clearance and Demolition	\$586,396	\$11,258	0	0
<b>Total</b>	<b>\$1,507,581</b>	<b>\$879,982</b>	<b>0</b>	<b>0</b>



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**Department: 0101 - Neighborhood Resource Center**

**Division: 112 - Neighborhood Business and Revitalization (NBR)**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$220,000	0	0	0
<b>Total</b>	\$220,000	0	0	0

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$220,000	0	0	0
<b>Total</b>	\$220,000	0	0	0

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Neighborhood Business and Revitalization (NBR) Program	\$220,000	0	0	0
<b>Total</b>	\$220,000	0	0	0



DEPARTMENT: NEIGHBORHOOD RESOURCE CENTER

DIVISION: LIVABLE NEIGHBORHOODS

**Division Overview:**

The mission of Livable Neighborhoods is to provide information, trainings, resources and a regularly scheduled open forum to share ideas and programs to improve the quality of life in our neighborhoods. To advocate for policies and ordinances that will enhance the livability of our community and to support efforts that will promote the benefits of having organized neighborhood groups.

The Livable Neighborhoods office coordinates the Unified Government neighborhood assistance grants, provides services to assist volunteer neighborhood groups, coordinates training for the community, manages eight Neighborhood Business Revitalization (NBR) contracts, manages the Livable Neighborhoods Taskforce, serve as liaison between neighborhood leaders and Unified Government staff, provides home repair services, provides information on community resources and helps share important information on citywide programs/initiatives.

**Important Issues:**

- Continue funding the annual Unified Government Neighborhood Group Assistance Grants.
- Continue to provide Community Block Grant funding for Livable Neighborhoods operating expenses.
- Working through the process of filling the vacant Professional Program Assistant (Neighborhood Liaison).

**Highlights:**

- Publishes a monthly newsletter (5,000 a month circulation), a weekly e-newsletter (527circulation) and a Facebook page (576 followers) for neighborhood groups.
- Provides neighborhoods approximately 65,000 copies a year of newsletters and flyers.
- Hosts a public meeting every month (50-70 in attendance) with city updates and presentations on programs and initiatives going on throughout the city.
- Provides 10 Good Neighbor trainings on various Unified Government Department's departments and their processes.

**New Initiatives:**

- This year we began working within a new relationship management system that will allow us to better track our neighborhood projects, home repair and provide asset mapping for our neighborhood groups.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 113 - Livable Neighborhoods

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	0	\$150,158	\$151,513	\$153,400
52 - Contractual Services	\$73,543	\$348,393	\$302,393	\$348,393
55 - Grants, Claims, Shared Revenue	\$34,426	\$35,778	\$50,278	\$50,278
<b>Total</b>	\$107,969	\$534,329	\$504,184	\$552,071

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
113 - Livable Neighborhoods	2.00	2.00	2.00	2.00
<b>Total</b>	2.00	2.00	2.00	2.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$73,769	\$464,329	\$419,684	\$467,571
225 - Community Development	0	\$20,000	\$20,000	\$20,000
266 - Other Special Grants	\$34,200	\$50,000	\$64,500	\$64,500
<b>Total</b>	\$107,969	\$534,329	\$504,184	\$552,071

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Grant and Award Program	\$12,200	\$105,778	\$120,278	\$178,671
Livable Neighborhoods Admin	\$95,769	\$208,551	\$163,906	\$153,400
Neighborhood Business and Revitalization (NBR) Program	0	\$220,000	\$220,000	\$220,000
<b>Total</b>	\$107,969	\$534,329	\$504,184	\$552,071

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 114 - Clearance and Demolition

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	0	\$214,016	0	0
52 - Contractual Services	0	\$618,206	0	0
53 - Commodities	0	\$1,945	0	0
<b>Total</b>	0	\$834,167	0	0

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
114 - Clearance and Demolition	3.00	3.00	0.00	0.00
<b>Total</b>	3.00	3.00	0.00	0.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	\$834,167	0	0
<b>Total</b>	0	\$834,167	0	0

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Clearance and Demolition	0	\$834,167	0	0
<b>Total</b>	0	\$834,167	0	0





DEPARTMENT: NEIGHBORHOOD RESOURCE CENTER

DIVISION: PROPERTY MAINTENANCE COMPLIANCE

**Division Overview:**

The Property Maintenance Compliance Division (formerly Code Enforcement) is charged with the enforcement and education of the public regarding the minimum housing standards, property maintenance standards, regulations for various zoning uses and the demolition of structures which are dangerous, blighted and structurally unsound. To educate and enforce these ordinances, Property Maintenance Compliance often partners with other inspection and enforcement divisions within the Unified Government to ensure that the citizens of Kansas City, Kansas live in a safe and healthy environment. Property Maintenance Compliance also partners with various neighborhood groups and neighborhood business revitalization organizations to help develop priorities for the community, resolve neighborhood issues by abating blight and educate the public about the available resources and services provided by the Unified Government.

**Important Issues:**

- As of 2020, Property Maintenance Compliance has incorporated the once separate Demolition and Abatement Division into one Division.
- As of June 2020, the newly formed Problem Property Team (PPT) should be fully staffed. This group of specialized Inspectors will address many of the Unfit properties and other problem properties which have, in the past, taken away the time and energies required for the rest of staff to address basic property standards.
- Through SOAR, our Division is working with other Divisions throughout the Unified Government to address Graffiti, Illegal Dumping and litter as well as maintaining a thorough enforcement of minimum property standards throughout the City.

**New Initiatives/Goals:**

- By the end of 2020, we will create standard operating procedures (complete with screenshots) of all Code Enforcement Processes in accordance with the new Accela upgrade.
- Emphasize professional certification in 2020 and 2021 for inspection staff.
- With the help of community partners, we will develop a recommendation and present to the Standing Committee for the adoption of the 2018 International Property Maintenance Codes.
- The entire Property Maintenance Compliance Division will participate in a follow-up Blitz of the Park Drive Neighborhood and assess whether the Property Maintenance communications offered throughout 2018 and blitz in 2019 have made visible improvements in property maintenance in Park Drive.



**Department: 0101 - Neighborhood Resource Center**

**Division: 115 - Property Maintenance Enforcement Division**

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	0	0	\$1,458,312	\$1,483,434
52 - Contractual Services	0	0	\$409,897	\$662,273
53 - Commodities	0	0	\$54,123	\$54,123
54 - Capital Outlay	0	0	0	\$24,000
<b>Total</b>	0	0	\$1,922,332	\$2,223,830

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
115 - Property Maintenance Enforcement Division	0.00	0.00	22.00	22.00
<b>Total</b>	0.00	0.00	22.00	22.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	0	\$1,922,332	\$2,199,830
990 - Internal Improvement	0	0	0	\$24,000
<b>Total</b>	0	0	\$1,922,332	\$2,223,830

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Clearance and Demolition	0	0	\$471,095	\$717,989
Property Maintenance Enforcement	0	0	\$1,451,236	\$1,505,842
<b>Total</b>	0	0	\$1,922,332	\$2,223,830

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 116 - Administrative Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	0	0	\$1,281,361	\$1,302,151
52 - Contractual Services	0	0	\$18,043	\$18,043
53 - Commodities	0	0	\$16,588	\$16,588
54 - Capital Outlay	0	0	0	\$24,000
55 - Grants, Claims, Shared Revenue	0	0	\$521	\$521
<b>Total</b>	0	0	\$1,316,513	\$1,361,303

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
116 - Administrative Division	0.00	0.00	18.00	18.00
<b>Total</b>	0.00	0.00	18.00	18.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	0	\$1,316,513	\$1,337,303
990 - Internal Improvement	0	0	0	\$24,000
<b>Total</b>	0	0	\$1,316,513	\$1,361,303

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Business Licensing( Occupational Tax)	0	0	\$338,812	\$342,978
Rental Licensing	0	0	\$977,700	\$1,018,326
<b>Total</b>	0	0	\$1,316,513	\$1,361,303



DEPARTMENT: NEIGHBORHOOD RESOURCE CENTER

DIVISION: BUILDING INSPECTION

**Division Overview:**

The Building Inspection program is meant to ensure the public's safety by verifying that structures are built to a minimum standard and to promote a quality of life through the encouragement of sound building practices. The staff is responsible for approving plans, issuing all construction permits and enforcing mechanical, plumbing, electrical, residential, energy and building safety codes as adopted. This division enforces ordinances regarding property maintenance and building codes for residential rental property within the city. The program is in place to improve the quality of residential rental property and to assist in addressing neighborhood issues that arise around these properties. The staff serves as a general resource to the community on building code requirements as well as construction practices and methods.

**Important Issues:**

- Continue providing services for the rehabilitation of vacant structures. This requires inspections from staff to restore the utilities to the vacant homes and review and inspect new construction and renovations.
- Continue to struggle with meeting expected timelines with residential and commercial plan reviews.
- The integration of the Rental Licensing program into the Building Inspection Division. This includes cross training of inspection staff to assist with renovations and new construction, while using all inspection staff to maintain the level of service to landlords and tenants.

**New Initiatives/Goals:**

- Staff members are working in preparation of recommending code adoption to the 2018 set of model codes to the governing body later this year.
- Certification of all Building Inspectors also being pursued in 2020 and 2021.
- Complete the core Accela upgrade in 2020.
- Work to provide updated tablets/field devices to all building inspectors.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0101 - Neighborhood Resource Center

### Division: 117 - Building Inspection Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	0	0	\$924,644	\$936,787
52 - Contractual Services	0	0	\$15,483	\$20,483
53 - Commodities	0	0	\$25,677	\$25,677
54 - Capital Outlay	0	0	0	\$24,000
55 - Grants, Claims, Shared Revenue	0	0	\$305	\$305
57 - Nonexpense Items	0	0	\$50	\$50
<b>Total</b>	0	0	\$966,159	\$1,007,302

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
117 - Building Inspection Division	0.00	0.00	11.00	11.00
<b>Total</b>	0.00	0.00	11.00	11.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	0	0	\$966,159	\$983,302
990 - Internal Improvement	0	0	0	\$24,000
<b>Total</b>	0	0	\$966,159	\$1,007,302

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Building Inspection	0	0	\$966,159	\$1,007,302
Rental Inspection	0	0	0	0
<b>Total</b>	0	0	\$966,159	\$1,007,302



**DEPARTMENT: PARKS AND RECREATION****Department Overview:**

The Parks and Recreation Department manages a 2,600-acre park system with the goal to meet the majority of the leisure needs of our community. The Department is divided into three divisions: Recreation Management, Park Maintenance and Golf Course Management. The Recreation Management Division is responsible for all recreation programming that includes youth and adult sports, recreation programs, and seasonal special events. These programs are conducted at the Department's seven community centers, numerous athletic fields, swimming pool and parks. The Golf Course management division oversees the management of an eighteen-hole championship course with a full-service club house and a six-hole junior golf course. The Park Maintenance Division oversees the daily maintenance, repair, and development of 3 regional parks, 4 community parks, 47 neighborhood parks, 7 recreation/community center buildings, 3 community center buildings, 3 spray parks and one pool.

**Important Issues:**

- Continue our ongoing strategy to address our aging park system and equipment replacement while operating within budget guidelines.
- Implement a revised Capital Maintenance Improvement Program (CMIP) to address the growing needs for repair of essential components of the Department's parks, buildings and other facilities.
- Continue addressing the major repair and replacement needs such as roofs and the Heating, Ventilation, and Air-conditioning (HVAC) systems for facilities.
- Staffing levels throughout the department are inadequate.
- Fulfilling the suggestions of the adopted 2017 Parks and Recreation Master Plan.

**Highlights:**

- Water line replacement at Wyandotte County Lake Phase II completed, beginning Phase III.
- Received \$150,000 grant through Major League Baseball.
- Replacement of the small pavilion at City Park, & installation of St. Margaret's fitness court.
- Restroom replacement at Klamm Park, and renovations to Mac Park basketball court.
- Installation of new playground equipment at Wyandotte Lake main playground.
- Obtained Code Footprints for Beatrice L. Lee, Eisenhower, and Patricia Diane Kane Community Centers.
- Three new abatement team members and new equipment to help meet the 14-day abatement requirement.

**New Initiatives:**

- Replacement of bunkers at Sunflower Hills Golf Course
- Implementation of CivicRec recreation management software system allowing citizens to register/reserve online, anticipated launch summer 2020.
- Installation of internet/intranet in four community centers Beatrice L. Lee, Joe E. Amayo, Bethany, and Kensington.
- Replacement of West Shop at Wyandotte County Lake
- CDBG projects at City Park & Clifton Park renovations.  
Parking lot overlay at Providence Amphitheater

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0060 - Parks & Recreation

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$5,358,037	\$6,130,841	\$6,149,162	\$6,276,555
52 - Contractual Services	\$2,125,533	\$2,333,466	\$2,129,319	\$2,806,019
53 - Commodities	\$729,852	\$711,835	\$733,372	\$740,272
54 - Capital Outlay	\$1,009,824	\$2,732,600	\$3,233,170	\$1,499,235
55 - Grants, Claims, Shared Revenue	0	\$9,200	\$9,200	\$9,200
57 - Nonexpense Items	0	\$1,110	\$31,110	\$57,810
58 - Reserves	0	\$85,000	\$110,000	\$120,000
<b>Total</b>	<b>\$9,223,245</b>	<b>\$12,004,052</b>	<b>\$12,395,333</b>	<b>\$11,509,091</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
061 - Park Administration	13.00	16.00	16.00	16.00
062 - Park Rangers	1.00	1.00	1.00	1.00
063 - Parks	44.50	44.50	45.50	45.50
064 - Recreation	26.50	26.50	27.00	27.00
067 - Sunflower Hills Golf Course	4.00	4.00	4.00	4.00
<b>Total</b>	<b>89.00</b>	<b>92.00</b>	<b>93.50</b>	<b>93.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$928,620	\$1,844,308	\$1,441,774	\$1,468,639
113 - Consolidated Parks-General	\$6,584,035	\$6,451,464	\$6,060,032	\$6,771,370
160 - County - General	\$117,241	\$350,271	\$345,901	\$405,140
212 - Dedicated Sales Tax	\$85,692	\$100,000	0	\$100,000
221 - Special Parks and Recreation	\$461,780	\$702,275	\$561,346	\$677,778
223 - Tourism & Convention	\$127,580	\$1,130,000	\$1,295,000	\$325,000
225 - Community Development	\$100,000	\$700,000	\$1,430,000	\$650,000
266 - Other Special Grants	\$51,481	0	\$10,108	\$10,108
560 - Sewer System	\$33,450	\$31,600	\$31,600	\$31,600
562 - Public Levee	\$1,318	\$10,000	\$28,680	\$10,000
565 - Sunflower Hills Golf	\$657,050	\$684,134	\$668,891	\$779,457
971 - City Capital Project	\$75,000	0	0	0
972 - County Capital Project	0	0	\$302,000	\$280,000
990 - Internal Improvement	0	0	\$220,000	0
<b>Total</b>	<b>\$9,223,245</b>	<b>\$12,004,052</b>	<b>\$12,395,333</b>	<b>\$11,509,091</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
061 - Park Administration	\$1,862,794	\$2,782,068	\$2,704,491	\$2,557,107
062 - Park Rangers	\$58,019	\$81,215	\$81,268	\$85,278
063 - Parks	\$5,234,099	\$6,404,559	\$7,028,878	\$6,168,593
064 - Recreation	\$1,411,283	\$1,872,076	\$1,731,804	\$1,918,657
067 - Sunflower Hills Golf Course	\$657,050	\$864,134	\$848,891	\$779,457
<b>Total</b>	<b>\$9,223,245</b>	<b>\$12,004,052</b>	<b>\$12,395,333</b>	<b>\$11,509,091</b>

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0060 - Parks & Recreation

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
061 - Park Administration	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$14,800	0.00
063 - Parks	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	113 - Consolidated Parks- General	0	\$446,000	0.00
064 - Recreation	Aquatics Pool Manager & Assist Manager Positions	113 - Consolidated Parks- General	\$16,249	\$16,249	0.50
067 - Sunflower Hills Golf Course	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	565 - Sunflower Hills Golf	0	\$26,700	0.00
<b>Total</b>			<b>\$16,249</b>	<b>\$503,749</b>	<b>0.50</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0060 - Parks & Recreation

### Division: 061 - Park Administration

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$829,850	\$1,308,529	\$1,273,520	\$1,315,636
52 - Contractual Services	\$868,615	\$881,950	\$883,332	\$898,132
53 - Commodities	\$122,329	\$146,279	\$145,329	\$145,329
54 - Capital Outlay	\$42,000	\$370,000	\$282,000	\$51,000
55 - Grants, Claims, Shared Revenue	0	\$9,200	\$9,200	\$9,200
57 - Nonexpense Items	0	\$1,110	\$31,110	\$57,810
58 - Reserves	0	\$65,000	\$80,000	\$80,000
<b>Total</b>	<b>\$1,862,794</b>	<b>\$2,782,068</b>	<b>\$2,704,491</b>	<b>\$2,557,107</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
061 - Park Administration	13.00	16.00	16.00	16.00
<b>Total</b>	<b>13.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$911,480	\$1,796,439	\$1,394,843	\$1,421,708
113 - Consolidated Parks-General	\$814,742	\$642,714	\$674,513	\$725,530
160 - County - General	\$66,343	\$258,815	\$254,592	\$309,821
221 - Special Parks and Recreation	\$32,780	\$52,500	\$66,943	\$68,447
266 - Other Special Grants	\$4,000	0	0	0
560 - Sewer System	\$33,450	\$31,600	\$31,600	\$31,600
972 - County Capital Project	0	0	\$62,000	0
990 - Internal Improvement	0	0	\$220,000	0
<b>Total</b>	<b>\$1,862,794</b>	<b>\$2,782,068</b>	<b>\$2,704,491</b>	<b>\$2,557,107</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Community Partnerships	0	0	0	0
Healthy Community 50	\$4,000	0	0	0
Parks & Recreation Admin	\$554,909	\$699,371	\$807,612	\$802,300
Property Maintenance	\$1,303,886	\$2,082,696	\$1,896,879	\$1,754,806
<b>Total</b>	<b>\$1,862,794</b>	<b>\$2,782,068</b>	<b>\$2,704,491</b>	<b>\$2,557,107</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
061 - Park Administration	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$14,800	0.00
<b>Total</b>			<b>0</b>	<b>\$14,800</b>	<b>0.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0060 - Parks & Recreation

### Division: 062 - Park Rangers

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$58,019	\$81,215	\$81,268	\$85,278
<b>Total</b>	\$58,019	\$81,215	\$81,268	\$85,278

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
062 - Park Rangers	1.00	1.00	1.00	1.00
<b>Total</b>	1.00	1.00	1.00	1.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$58,019	\$81,215	\$81,268	\$85,278
<b>Total</b>	\$58,019	\$81,215	\$81,268	\$85,278

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Park Safety	\$58,019	\$81,215	\$81,268	\$85,278
<b>Total</b>	\$58,019	\$81,215	\$81,268	\$85,278



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0060 - Parks & Recreation

### Division: 063 - Parks

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$3,181,926	\$3,132,726	\$3,174,744	\$3,225,394
52 - Contractual Services	\$797,112	\$842,864	\$821,303	\$1,267,203
53 - Commodities	\$290,951	\$262,369	\$261,661	\$249,761
54 - Capital Outlay	\$964,110	\$2,166,600	\$2,771,170	\$1,426,235
55 - Grants, Claims, Shared Revenue	0	0	0	0
<b>Total</b>	<b>\$5,234,099</b>	<b>\$6,404,559</b>	<b>\$7,028,878</b>	<b>\$6,168,593</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
063 - Parks	44.50	44.50	45.50	45.50
<b>Total</b>	<b>44.50</b>	<b>44.50</b>	<b>45.50</b>	<b>45.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$17,140	\$47,869	\$46,931	\$46,931
113 - Consolidated Parks-General	\$4,557,046	\$4,293,149	\$3,902,379	\$4,454,028
160 - County - General	(\$7,122)	\$10,241	\$10,041	\$10,041
212 - Dedicated Sales Tax	\$39,080	0	0	0
221 - Special Parks and Recreation	\$280,137	\$453,300	\$305,740	\$442,485
223 - Tourism & Convention	\$125,000	\$890,000	\$1,055,000	\$265,000
225 - Community Development	\$100,000	\$700,000	\$1,430,000	\$650,000
266 - Other Special Grants	\$46,500	0	\$10,108	\$10,108
562 - Public Levee	\$1,318	\$10,000	\$28,680	\$10,000
971 - City Capital Project	\$75,000	0	0	0
972 - County Capital Project	0	0	\$240,000	\$280,000
<b>Total</b>	<b>\$5,234,099</b>	<b>\$6,404,559</b>	<b>\$7,028,878</b>	<b>\$6,168,593</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Banquet Halls	0	\$353,217	\$380,344	\$385,569
Cemetaries	\$123,340	\$86,300	\$125,000	\$125,000
Forestry	\$16,525	\$33,440	\$30,677	\$31,144
Medians & Right of Way	\$123,577	\$82,859	\$134,208	\$134,675
Park Improvements	\$495,910	\$1,090,000	\$1,871,170	\$1,015,000
Parks Administration	\$2,166,565	0	0	0
Parks General	0	\$954,225	\$942,711	\$1,657,089
Parks Maintenance	\$1,709,880	\$3,452,118	\$3,411,791	\$2,679,499
Parks Noxious Weeds	\$135,786	\$140,359	\$23,964	\$31,604
Parks Rental Property	0	0	\$1,600	\$1,600
Recreation Maintenance	\$223,029	\$212,042	\$91,304	\$91,304
Shelters	0	0	\$6,000	\$6,000
Shelters and Halls	\$239,487	0	0	0
Turner Boat Ramp	0	0	\$10,108	\$10,108
<b>Total</b>	<b>\$5,234,099</b>	<b>\$6,404,559</b>	<b>\$7,028,878</b>	<b>\$6,168,593</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



**Department: 0060 - Parks & Recreation**

**Division: 063 - Parks**

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
063 - Parks	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	113 - Consolidated Parks- General	0	\$446,000	0.00
<b>Total</b>			0	\$446,000	0.00

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0060 - Parks & Recreation

### Division: 064 - Recreation

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$972,526	\$1,281,387	\$1,301,888	\$1,320,641
52 - Contractual Services	\$246,434	\$416,802	\$232,834	\$382,134
53 - Commodities	\$192,322	\$173,887	\$197,082	\$215,882
<b>Total</b>	<b>\$1,411,283</b>	<b>\$1,872,076</b>	<b>\$1,731,804</b>	<b>\$1,918,657</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
064 - Recreation	26.50	26.50	27.00	27.00
<b>Total</b>	<b>26.50</b>	<b>26.50</b>	<b>27.00</b>	<b>27.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
113 - Consolidated Parks-General	\$1,212,247	\$1,515,602	\$1,483,141	\$1,591,811
212 - Dedicated Sales Tax	\$46,612	\$100,000	0	\$100,000
221 - Special Parks and Recreation	\$148,863	\$196,474	\$188,664	\$166,846
223 - Tourism & Convention	\$2,580	\$60,000	\$60,000	\$60,000
266 - Other Special Grants	\$981	0	0	0
<b>Total</b>	<b>\$1,411,283</b>	<b>\$1,872,076</b>	<b>\$1,731,804</b>	<b>\$1,918,657</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Adult Athletics	\$75,216	\$110,149	\$94,392	\$110,947
Aquatics	\$88,296	\$141,460	\$127,849	\$171,149
Community / Event Support	\$42,415	\$44,383	\$92,673	\$94,627
Community Centers	\$511,243	\$879,892	\$766,129	\$870,734
Fishing & Boating	\$95,735	\$87,140	\$96,500	\$96,500
Public Outreach	\$43,196	\$69,094	\$74,223	\$74,977
Recreation Administration	\$362,386	0	0	0
Recreation General	0	\$109,023	\$136,260	\$137,074
Recreation Programs	\$98,696	\$160,919	\$149,087	\$151,231
Recreation Special Events	0	\$40,000	0	0
Special Populations	\$1,565	\$102,895	\$94,832	\$96,504
Summer Program	\$1,143	\$10,000	\$4,200	\$6,000
Youth Athletics	\$91,392	\$117,119	\$95,659	\$108,915
<b>Total</b>	<b>\$1,411,283</b>	<b>\$1,872,076</b>	<b>\$1,731,804</b>	<b>\$1,918,657</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
064 - Recreation	Aquatics Pool Manager & Assist Manager Positions	113 - Consolidated Parks-General	\$16,249	\$16,249	2.00
<b>Total</b>			<b>\$16,249</b>	<b>\$16,249</b>	<b>2.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0060 - Parks & Recreation

### Division: 067 - Sunflower Hills Golf Course

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$315,716	\$326,984	\$317,741	\$329,607
52 - Contractual Services	\$213,371	\$191,850	\$191,850	\$228,550
53 - Commodities	\$124,250	\$129,300	\$129,300	\$129,300
54 - Capital Outlay	\$3,713	\$196,000	\$180,000	\$22,000
57 - Nonexpense Items	0	0	0	0
58 - Reserves	0	\$20,000	\$30,000	\$40,000
<b>Total</b>	<b>\$657,050</b>	<b>\$864,134</b>	<b>\$848,891</b>	<b>\$749,457</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
067 - Sunflower Hills Golf Course	4.00	4.00	4.00	4.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
223 - Tourism & Convention	0	\$180,000	\$180,000	0
565 - Sunflower Hills Golf	\$657,050	\$684,134	\$668,891	\$749,457
<b>Total</b>	<b>\$657,050</b>	<b>\$864,134</b>	<b>\$848,891</b>	<b>\$749,457</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Sunflower Hills Golf Course	\$657,050	\$864,134	\$848,891	\$749,457
<b>Total</b>	<b>\$657,050</b>	<b>\$864,134</b>	<b>\$848,891</b>	<b>\$749,457</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
067 - Sunflower Hills Golf Course	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	565 - Sunflower Hills Golf	0	\$26,700	0.00
<b>Total</b>			<b>0</b>	<b>\$26,700</b>	<b>0.00</b>



## DEPARTMENT: REGISTER OF DEEDS

### Department Overview:

The Register of Deeds serves as custodian and maintains a perpetual, comprehensive set of public records dating back to the late 1850's (K.S.A. 19-1204). These include legal documents such as deeds, mortgages, powers of attorney, subdivision plats, etc.

### Important Issues:

- The Register of Deeds greatest challenge is to preserve millions of documents recorded in various formats. Future access to records cannot be guaranteed unless they can be preserved for as long as needed.
- Plan for the use of the Register of Deeds technology resources by developing and scheduling record preservation and record reformatting projects.
- Promote sound preservation practices that address ease of use and archival priorities.
- Implement statutory changes, system upgrades, program and procedure evaluation, and staff development to assure a high level of customer service for our citizens.

### Highlights:

- Continuation of the records preservation process. Developing and implementing management policies for access and storage of the digital files. These projects are funded under the Register of Deeds technology fund.

### New Initiatives:

- Register of Deeds Forms have been added to the web site for the public.
- Memorandum of Understanding has been added to the website for businesses interested in e-filing.
- 68% of documents filed are through e-file.
- Free Property Fraud Alert offered.
- Promote a customer-friendly environment within the office.
- Convert over 2 million documents from Paper Vision into Laredo. First step will be to add missing information and images from Papervision into what already exist in Laredo. The next step will be to add new information into Laredo from Papervision starting with the year 1974 and going backwards. This will be done in 5 or 10 year increments.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0260 - Register of Deeds

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$518,124	\$556,710	\$553,427	\$562,020
52 - Contractual Services	\$134,666	\$145,994	\$145,094	\$360,994
53 - Commodities	\$11,197	\$4,720	\$4,720	\$4,720
<b>Total</b>	\$663,988	\$707,424	\$703,241	\$927,734

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
260 - Register of Deeds	7.00	7.00	7.00	7.00
<b>Total</b>	7.00	7.00	7.00	7.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$537,765	\$577,254	\$573,071	\$582,564
206 - Register of Deeds Tech Fund	\$126,222	\$130,170	\$130,170	\$345,170
<b>Total</b>	\$663,988	\$707,424	\$703,241	\$927,734

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Register of Deeds	\$663,988	\$707,424	\$703,241	\$927,734
<b>Total</b>	\$663,988	\$707,424	\$703,241	\$927,734



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## Department: 0414 - Special Assets

The Special Asset Department was established to record revenues and expenditures associated with the sale or acquisition of significant government assets, including land and buildings. Operating cost related to debt payments, operating expenditures, or future acquisition expenditures may be budgeted within the department.

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	0	\$250,000	\$250,000	\$250,000
57 - Nonexpense Items	0	\$600,000	\$600,000	\$800,000
<b>Total</b>	0	\$850,000	\$850,000	\$1,050,000

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
226 - Special Assets	0	\$850,000	\$850,000	\$1,050,000
<b>Total</b>	0	\$850,000	\$850,000	\$1,050,000

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
414 - Special Assets	0	\$850,000	\$850,000	\$1,050,000
<b>Total</b>	0	\$850,000	\$850,000	\$1,050,000

**DEPARTMENT: TRANSPORTATION****Department Overview:**

To deliver professional, efficient, reliable, safe and equitable public transportation to all residents and patrons of Wyandotte County, while supporting the regional public transit system. The Transportation Department operates local fixed route service along major travel corridors, complementary Americans with Disabilities Act (ADA) paratransit service for persons with disabilities; as well as Senior Transportation and Meals on Wheels for senior citizens throughout Wyandotte County. In addition to these services, Unified Government Transportation contracts annually with the Kansas City Area Transportation Authority to provide additional fixed route bus service and complementary ADA paratransit service outside of our normal service parameters.

**Important Issues:**

- Identifying sustainable funding.
- Adequately funding services and programs.
- Timely replacement of vehicles as they meet their useful life.
- Appropriately maintaining existing fleet.
- Managing staffing levels to meet service demands.
- Reducing indirect costs associated with service agreement.
- Navigating potential zero passenger fare KC initiative.

**Highlights:**

- Began operation of the 118 18<sup>th</sup> Street Transit route.
- Welcomed Donnelly College as a RideKC University Pass partner.
- Published a public-facing performance dashboard to highlight key performance indicators.
- Began delivering incontinence products to eligible older adults through the Giving the Basics programs.
- Applied for and began the credentialing process to become a non-emergency medical transportation provider under the Kansas Medical Assistance Program.
- Welcomed Village Initiative as a RideKC Opportunity Pass partner.
- Became a Safe Place partner.
- Designed & secured approval to operate MicroTransit in the service area vacated by the 115 route.

**New and Ongoing Initiatives:**

- Launched Wi-Fi and real-time bus location on select buses.
- Installing smart kiosks at three locations along transit routes.
- Enhancing public-facing performance dashboard to include additional key performance indicators.
- Exploring electric buses and charging infrastructure.
- Continuing the advance towards becoming a Kansas Medical Assistance Program non-emergency medical transportation provider.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0082 - Transit

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$3,179,896	\$3,347,736	\$2,962,276	\$3,029,255
52 - Contractual Services	\$4,614,036	\$4,749,719	\$4,576,524	\$5,081,687
53 - Commodities	\$197,024	\$255,282	\$326,282	\$313,127
54 - Capital Outlay	\$384,945	\$269,400	\$1,262,400	\$1,508,400
<b>Total</b>	<b>\$8,375,901</b>	<b>\$8,622,136</b>	<b>\$9,127,482</b>	<b>\$9,932,468</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
082 - Transit	44.50	44.50	44.50	44.50
<b>Total</b>	<b>44.50</b>	<b>44.50</b>	<b>44.50</b>	<b>44.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$5,552,228	\$5,701,610	\$3,919,117	\$4,723,575
165 - County - Aging	\$1,507,054	\$1,628,893	\$1,554,276	\$1,568,935
266 - Other Special Grants	\$1,316,619	\$1,291,633	\$3,654,088	\$3,639,957
<b>Total</b>	<b>\$8,375,901</b>	<b>\$8,622,136</b>	<b>\$9,127,482</b>	<b>\$9,932,468</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Aging-SPE Transportation	\$1,534,757	\$1,661,253	\$1,556,936	\$1,601,295
ATA Contract Administration	\$3,648,497	\$4,651,633	\$3,838,438	\$4,190,001
Dial-A-Ride	\$578,060	\$498,719	\$396,383	\$456,800
FTA CARES Act	0	0	\$2,262,974	\$2,085,953
Transit Property Management	0	0	\$136,000	\$136,000
Transportation	\$2,614,588	\$1,810,532	\$936,751	\$1,462,418
<b>Total</b>	<b>\$8,375,901</b>	<b>\$8,622,136</b>	<b>\$9,127,482</b>	<b>\$9,932,468</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
082 - Transit	Federal Transit Administration (FTA) - Coronavirus Aid, Relief, and Economic Security (CARES) Act	110 - City - General Fund	(\$692,132)	(\$441,846)	(6.32)
082 - Transit	Federal Transit Administration (FTA) - Coronavirus Aid, Relief, and Economic Security (CARES) Act	266 - Other Special Grants	\$2,334,132	\$2,082,846	6.32
082 - Transit	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$102,800	0.00
082 - Transit	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	165 - County - Aging	0	\$50,800	0.00
<b>Total</b>			<b>\$1,642,000</b>	<b>\$1,794,600</b>	<b>0.00</b>

**DEPARTMENT: URBAN PLANNING & LAND USE****Department Overview:**

The Department of Urban Planning and Land Use (“Planning”) promotes the long-term value and livability of the community by: administering and enforcing land use and development ordinances; advising the public, development community, other Unified Government (“UG”) Departments, and decision-makers on planning and urban design issues; coordinating the development review process with over 20+ UG Departments and Agencies; and providing technical assistance to neighborhoods and other stakeholders. Planning is the technical staff for such issues to the Board of Commissioners, City Planning Commission, Board of Zoning Appeals, and Kansas City, Kansas (“KCK”) Landmarks Commission. In addition, Planning staff helps to prepare and implement the City’s Master Plan, Major Street Plan, and the many other Area, Corridor, and Neighborhood Plans.

**Important Issues:**

- Continue to coordinate UG resources to implement the City Master Plan and Area Plans through development review, policy updates, and various implementation actions.
- Continue to facilitate multiple long-range planning projects annually. This will primarily utilize existing budget resources and leverage Planning and other UG staff’s local expertise, as well as build internal capacity.
- The Zoning Code update’s community planning process and Final Draft is expected to be completed, reviewed, and then adopted by the end of 2020. A transitional, overlapping implementation period is expected to last through the first quarter of 2021. Planning will schedule a code review about 18 months after implementation to allow for any amendments we discover are necessary.
- Reassessing workflow processes, procedures, and materials to accommodate the eventual Zoning Code update and other best practices in order to allow Planning staff to provide the highest level of customer service.
- The planning profession is at a critical juncture where new technologies are emerging, and new issues are always evolving. As such, it is imperative for Planning staff to increase our internal capacity through various trainings, certifications, and certification maintenance program opportunities.

**Achievements (to be completed by the end of 2020):**

- Implemented an internal Urban Design Review process with all Planning staff to develop a more integrated and interdisciplinary review process.
- Adopted the new Zoning Code update and Central Area Master Plan.
- Updated application materials and checklists, as well as Planning staff reports to comply with the update to the Zoning Code, including translating all applications into Spanish, and developing an entitlement process flow chart to provide clear information of requirements and a level of certainty for applicants.
- Launched the development of the Armourdale Area Master Plan update process.
- Executed the Mid-America Regional Council (MARC) grant to implement a Bikeshare program between Downtown and the Rosedale neighborhood.
- Continued work on many SOAR and Neighborhoods Up goals and initiatives.
- Continued work with various regional bodies and agencies, specially the MARC technical forecast committee.

**New Initiatives:**

- Update to the City Master Plan.
- Development of a Countywide Mobility Plan in collaboration with the Public Works Department.
- Coordinate a Open Call for pre-approved housing designs in collaboration with the Land Bank.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0015 - Urban Planning & Land Use

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$855,375	\$995,496	\$1,047,319	\$1,061,506
52 - Contractual Services	\$115,697	\$409,140	\$227,140	\$413,240
53 - Commodities	\$14,016	\$20,750	\$10,500	\$20,750
54 - Capital Outlay	\$152,533	0	0	0
55 - Grants, Claims, Shared Revenue	0	\$35,000	\$35,000	0
<b>Total</b>	<b>\$1,137,620</b>	<b>\$1,460,386</b>	<b>\$1,319,959</b>	<b>\$1,495,496</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
103 - Planning & Zoning	11.50	11.50	11.50	11.50
<b>Total</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,137,620	\$1,430,386	\$1,289,959	\$1,465,496
223 - Tourism & Convention	0	\$30,000	\$30,000	\$30,000
<b>Total</b>	<b>\$1,137,620</b>	<b>\$1,460,386</b>	<b>\$1,319,959</b>	<b>\$1,495,496</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Master Planning	0	\$284,750	\$92,500	\$284,750
Planning & Zoning	\$1,137,620	\$1,175,636	\$1,227,459	\$1,210,746
<b>Total</b>	<b>\$1,137,620</b>	<b>\$1,460,386</b>	<b>\$1,319,959</b>	<b>\$1,495,496</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
103 - Planning & Zoning	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$4,100	0.00
<b>Total</b>			<b>0</b>	<b>\$4,100</b>	<b>0.00</b>



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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0440 - Wyandot Behavioral Health Network

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
55 - Grants, Claims, Shared Revenue	\$809,000	\$814,000	\$814,000	\$814,000
<b>Total</b>	\$809,000	\$814,000	\$814,000	\$814,000

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$150,000	\$150,000	\$150,000	\$150,000
170 - Wyandotte Behavioral Health Network	\$659,000	\$664,000	\$664,000	\$664,000
<b>Total</b>	\$809,000	\$814,000	\$814,000	\$814,000

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
440 - Wyandotte Behavioral Health Network	\$809,000	\$814,000	\$814,000	\$814,000
<b>Total</b>	\$809,000	\$814,000	\$814,000	\$814,000



## DEPARTMENT: WYANDOTTE COUNTY MUSEUM

### Department Overview:

The mission of the Wyandotte County Museum is to identify, collect, preserve, interpret and disseminate material and information pertaining to Wyandotte County history in order to assist the public in understanding, appreciating, and assisting in the preservation of the heritage of this county.

### Important Issues:

- The museum is striving to increase community engagement and impact by creating relevant and relatable historical content to promote the county's unique history.
- The museum staff and volunteers have been working to organize and digitalize museum records to gain greater control of the museum holdings to better serve the community.
- The museum serves the public through assisting with research, providing historical information to numerous community organizations, and presenting historical content to the public through a variety of methods.

### Highlights:

- The museum has expanded its hours to include regular extended Saturday hours. The museum is now open to the public Monday-Saturday 9:00-4:00 pm.
- Visitation to the museum continues to grow thanks to new temporary exhibits, programming, and extended hours.
- The museum continues to reach more of the community through expanded social media reach, community presentations, and temporary displays inside local library branches.
- Now that the archives have been reorganized and records are being entered into a new database, the archives have been re-opened to the public for research by appointment.
- The museum has added a number of new finding aids to their webpage to assist researchers with cemetery, genealogy, and other research needs.

### New Initiatives:

- The museum is now featuring several temporary exhibits each year to highlight more of the county's unique history.
- The museum is in the process of piloting new education programs and recently received a grant from Freedom's Frontier to create two new travelling education trunks to expand the museum's reach throughout the community.
- The museum staff is working on new outreach efforts including community presentations and tours.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0680 - Historical Museum

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$132,222	\$234,462	\$312,462	\$354,690
52 - Contractual Services	\$6,896	\$21,869	\$16,981	\$16,981
53 - Commodities	\$22,695	\$25,074	\$24,815	\$24,815
54 - Capital Outlay	0	0	0	\$410,000
<b>Total</b>	\$161,813	\$281,405	\$354,258	\$806,486

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
680 - Historical Museum	2.00	2.00	3.00	3.00
<b>Total</b>	2.00	2.00	3.00	3.00

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$155,977	\$267,538	\$350,758	\$392,986
223 - Tourism & Convention	0	0	0	\$410,000
266 - Other Special Grants	\$5,836	\$13,867	\$3,500	\$3,500
<b>Total</b>	\$161,813	\$281,405	\$354,258	\$806,486

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
680 - Historical Museum	\$161,813	\$281,405	\$354,258	\$806,486
<b>Total</b>	\$161,813	\$281,405	\$354,258	\$806,486

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



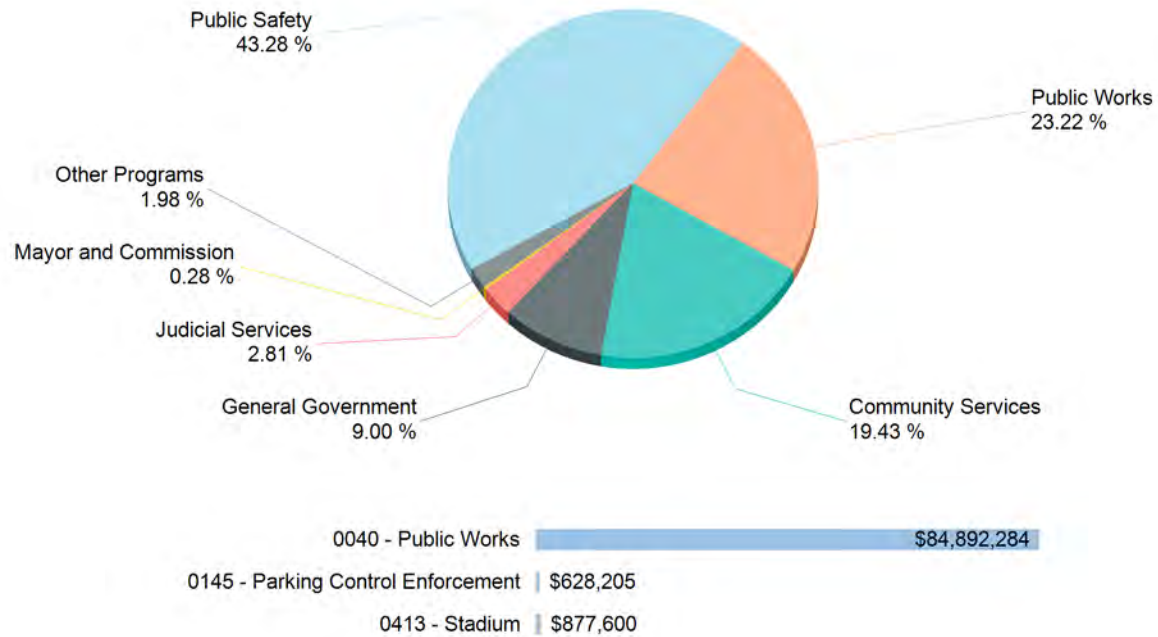
# **PUBLIC WORKS**







### Section: Public Works



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Departments / Divisions

### 0040 - Public Works

- 041 - Public Services Operations
- 042 - CMIP Engineering/Design Svcs
- 046 - Street Maintenance Division
- 048 - Traffic Engineering
- 049 - Water Pollution Control Div
- 071 - Building Administration Div.
- 072 -Reardon Civic Center
- 073 - Memorial Hall
- 074 - Parking Lot Maintenance
- 076 - Buildings\_Maintenance
- 082 - Transportation
- 084 - Public Levee
- 482 - Fleet Services
- 483 - Secondary Roads
- 484 - Solid Waste Management
- 485 - Vehicle Equipment Replacement Program (VERP)

### 0145 - Parking Control Enforcement

- 145 - Parking Control Enforcement

### 0413 - Stadium

- 413 - Stadium T-Bones



**Department Overview:**

The Public Works Department is responsible for the management, maintenance, and replacement of public infrastructure, including public buildings. The Department consists of the divisions of Buildings & Logistics, Streets, Solid Waste & Recycling, Fleet Maintenance, Engineering, and Water Pollution Control (wastewater and stormwater) as well as Public Works Administration.

**Important Issues:**

- Increase leadership skills training at multiple levels and operator technical training.
- Making smartest investments in infrastructure possible; coordinating those investments with other jurisdictions to minimize disruptions and improve delivery in neighborhoods.
- Increase commitment to Facilities and Street Network.
- Evaluate the use of the special street & highway tax fund for personnel and equipment.
- Provide essential services, at a higher level, with even more limited resources.
- Continue to work with partner to improve solid waste/recycling pickup.

**Highlights:**

- Developed a new CMIP Selection Process to provide transparency in project selection while complementing Priority Based Budgeting (PBB).
- Fleet management; developing a new internal service fund for Fleet Services to be more business like, maximize the investments in fleet, increase accountability and ownership amongst departments, and continue to improve customer service. This fund includes a new vehicle and equipment replacement program. It also includes determining best methods for vehicle and equipment procurement.
- Similar to Fleet above, Facilities management is evolving into a more centralized management program to increase oversight and smart investments.
- WPC finalized the Consent Decree with the EPA & DOJ. The plan outlines the UG's approach to minimize the impact to water quality and maintain a viable system.

**New Initiatives:**

- Upcoming projects include rebranding Water Pollution Control and creating internal work efficiencies throughout the department leveraging division expertise to work cohesively.
- Working with BPU on billing process and other related processes to improve the customer experience.
- APWA's Accreditation process to stimulate standards, improve Public Works performance and provision of services.
- Evaluating, with others like Finance and Budget, structural challenges in the budget to improve sustainability and buffer against volatility in the economy.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$24,420,188	\$27,388,469	\$26,039,897	\$26,930,706
52 - Contractual Services	\$14,182,487	\$16,026,795	\$16,113,800	\$19,071,138
53 - Commodities	\$7,025,257	\$8,241,697	\$8,060,930	\$11,280,118
54 - Capital Outlay	\$23,476,006	\$23,539,800	\$20,711,584	\$24,693,650
55 - Grants, Claims, Shared Revenue	\$5,648,163	\$6,551,573	\$6,063,944	\$6,363,971
56 - Debt Service	0	\$1,478,808	\$1,478,808	\$1,478,808
57 - Nonexpense Items	\$6,026,963	\$6,433,701	\$6,490,005	\$7,160,000
58 - Reserves	0	\$60,000	\$260,000	\$250,000
<b>Total</b>	<b>\$80,792,998</b>	<b>\$89,720,843</b>	<b>\$85,218,968</b>	<b>\$97,228,591</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
041 - Public Services Operations	4.75	4.75	9.75	9.75
042 - CMIP Engineering/Design Svcs	15.25	15.25	12.25	12.25
046 - Street Maintenance Division	70.50	70.50	62.25	62.25
048 - Traffic Engineering	10.00	10.00	10.00	10.00
049 - Water Pollution Control Div	122.50	122.50	121.50	126.50
071 - Building Administration Div.	5.00	5.00	6.00	6.00
073 - Memorial Hall	2.00	2.00	2.00	2.00
076 - Buildings_Maintenance	41.00	41.00	45.00	45.00
482 - Fleet Services	29.00	29.00	29.00	29.00
484 - Solid Waste Management	4.00	4.00	4.00	4.00
<b>Total</b>	<b>304.00</b>	<b>308.00</b>	<b>301.75</b>	<b>301.75</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$18,096,019	\$19,335,220	\$18,020,306	\$17,344,520
160 - County - General	\$2,959,885	\$3,642,401	\$3,064,372	\$4,267,568
186 - Economic Development Sales Tax	0	\$1,483,808	\$1,483,808	\$1,483,808
212 - Dedicated Sales Tax	\$2,331,566	\$3,550,000	\$3,058,000	\$2,900,000
220 - Special Street & Highway-City	\$7,460,051	\$8,333,929	\$8,207,128	\$6,993,052
223 - Tourism & Convention	\$91,691	\$383,778	\$522,011	\$459,986
225 - Community Development	\$331,116	0	0	0
266 - Other Special Grants	\$1,433,833	\$2,000	\$2,000	\$2,000
560 - Sewer System	\$41,728,261	\$49,181,036	\$45,841,871	\$49,360,660
561 - State Revolving Loan Fund	\$1,638,446	0	0	0
562 - Public Levee	\$322,676	\$378,040	\$383,640	\$384,140
563 - Stormwater Utility	\$2,251,953	\$2,268,831	\$2,262,033	\$2,920,033
631 - Employees Hospitalization	\$15,523	\$39,000	\$39,000	\$39,000
635 - Fleet Maintenance & Vehicle Replacement	0	0	\$146,000	\$6,263,524
701 - Environment Trust	\$996,809	\$1,048,800	\$1,348,800	\$1,248,800
971 - City Capital Project	\$1,106,106	\$74,000	\$530,000	\$396,000
990 - Internal Improvement	0	0	\$310,000	\$3,185,500
<b>Total</b>	<b>\$80,792,998</b>	<b>\$89,720,843</b>	<b>\$85,218,968</b>	<b>\$97,228,591</b>

# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
041 - Public Services Operations	\$2,182,876	\$2,648,410	\$1,402,889	\$1,463,873
042 - CMIP Engineering/Design Svcs	\$7,612,626	\$8,059,242	\$6,859,923	\$7,576,777
046 - Street Maintenance Division	\$8,071,273	\$8,194,464	\$8,413,393	\$9,250,584
048 - Traffic Engineering	\$754,798	\$990,886	\$981,406	\$995,385
049 - Water Pollution Control Div	\$42,785,416	\$48,299,503	\$45,504,623	\$49,022,141
071 - Building Administration Div.	\$495,828	\$597,323	\$651,657	\$814,950
072 -Reardon Civic Center	\$80,474	\$1,777,808	\$1,777,808	\$1,777,808
073 - Memorial Hall	\$156,467	\$199,945	\$264,493	\$203,790
074 - Parking Lot Maintenance	\$6,646	0	0	0
076 - Buildings_Maintenance	\$6,288,565	\$6,478,397	\$5,551,328	\$8,579,411
084 - Public Levee	\$322,676	\$378,040	\$383,640	\$384,140
482 - Fleet Services	\$4,394,543	\$4,108,627	\$4,009,379	\$7,596,724
483 - Secondary Roads	\$109,370	\$108,802	\$108,802	\$108,802
484 - Solid Waste Management	\$7,531,440	\$7,879,396	\$9,063,627	\$9,208,205
485 - Vehicle Equipment Replacement Program (VERP)	0	0	\$246,000	\$246,000
<b>Total</b>	<b>\$80,792,998</b>	<b>\$89,720,843</b>	<b>\$85,218,968</b>	<b>\$97,228,591</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
041 - Public Services Operations	Employee Training & Travel Exp	110 - City - General Fund	(\$21,262)	(\$21,262)	0.00
042 - CMIP Engineering/Design Svcs	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$1,900	0.00
046 - Street Maintenance Division	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	220 - Special Street & Highway-City	0	\$966,500	0.00
046 - Street Maintenance Division	Street Salt	220 - Special Street & Highway-City	\$225,000	\$300,000	0.00
049 - Water Pollution Control Div	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	560 - Sewer System	0	\$370,400	0.00
049 - Water Pollution Control Div	Kaw Point Off-Shift Supervisor - Oper Gen Super (1)	560 - Sewer System	0	\$45,013	1.00
049 - Water Pollution Control Div	Preventative Maint Supervisor - Oper Gen Super (1)	560 - Sewer System	0	\$45,013	1.00
049 - Water Pollution Control Div	Wolcott Operations General Superintendent (1)	560 - Sewer System	0	\$45,013	1.00
049 - Water Pollution Control Div	Wolcott -Wasterwater Treatment Plant Operator III (1)	560 - Sewer System	0	\$47,570	1.00
049 - Water Pollution Control Div	Wolcott/Plant 20 Electrician (1)	560 - Sewer System	0	\$47,484	1.00
049 - Water Pollution Control Div	WPC - Wolcott Treatment Plant Operating	560 - Sewer System	0	\$678,000	0.00
071 - Building Administration Div.	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$30,800	0.00
071 - Building Administration Div.	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$71,900	0.00

# Unified Government of Wyandotte County/Kansas City Kansas

## 2020 Amended - 2021 Budget



084 - Public Levee	Rent/Lease contractual increase	562 - Public Levee	\$5,600	\$5,600	0.00
482 - Fleet Services	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$1,479,200	0.00
484 - Solid Waste Management	Solid Waste Management Increase	110 - City - General Fund	0	\$242,000	0.00
484 - Solid Waste Management	Waste Management Legal Costs	701 - Environment Trust	\$250,000	\$150,000	0.00
<b>Total</b>			<b>\$459,338</b>	<b>\$4,505,130</b>	<b>5.00</b>





## DIVISION: BUSINESS OFFICE

### **Division Overview:**

The Business Office of Public Works is responsible for providing support in a variety of ways to the Department; training and guidance, performance management, strategic planning, asset management program, internal and external customer service, budget reviews and analyses, community engagement, and assists with the department's daily operations. It is also responsible for implementing policies and procedures, processing accounts payable, permitting, personnel related issues, and administrative operations.

### **Important Issues:**

- Continue to work with administrative staff to work cohesively and develop consistent and efficient processes.
- Team development, leadership development at all levels and organizational culture.
- Customer experience and public education, awareness and messaging.
- Written protocols for various business processes.

### **Highlights:**

- Coordinated Public Works' first annual RoundTable for supervisors. Various topics were discussed such as our "why", leadership skills, performance reviews and customer service.
- Establishing a new internal service fund for Fleet Services.
- Developing a new CMIP ranking and evaluation process.

### **New Initiatives:**

- Developing processes and standard practices for the day to day operations.
- Developed a performance appraisal handbook for supervisors.
- Implementing an onboarding process for all new Department employees: includes meeting the Public Works director and providing a new hire packet.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 041 - Public Services Operations

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$939,876	\$1,247,243	\$1,021,784	\$1,032,768
52 - Contractual Services	\$1,238,286	\$1,347,476	\$377,414	\$377,414
53 - Commodities	\$4,714	\$3,691	\$3,691	\$3,691
54 - Capital Outlay	0	\$50,000	0	\$50,000
<b>Total</b>	<b>\$2,182,876</b>	<b>\$2,648,410</b>	<b>\$1,402,889</b>	<b>\$1,463,873</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
041 - Public Services Operations	4.75	4.75	9.75	9.75
<b>Total</b>	<b>4.75</b>	<b>4.75</b>	<b>9.75</b>	<b>9.75</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$625,372	\$866,903	\$1,050,654	\$988,396
160 - County - General	0	0	0	\$71,015
220 - Special Street & Highway-City	\$184,075	\$131,449	\$132,352	\$133,408
223 - Tourism & Convention	0	\$3,695	\$3,695	\$3,841
560 - Sewer System	\$408,136	\$697,563	\$216,187	\$217,213
701 - Environment Trust	\$965,293	\$948,800	0	0
990 - Internal Improvement	0	0	0	\$50,000
<b>Total</b>	<b>\$2,182,876</b>	<b>\$2,648,410</b>	<b>\$1,402,889</b>	<b>\$1,463,873</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Asset Management	0	\$237,411	\$237,411	\$239,696
Public Works Operations	\$2,182,876	\$2,410,999	\$1,165,478	\$1,224,177
<b>Total</b>	<b>\$2,182,876</b>	<b>\$2,648,410</b>	<b>\$1,402,889</b>	<b>\$1,463,873</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
041 - Public Services Operations	Employee Training & Travel Exp	110 - City - General Fund	(\$21,262)	(\$21,262)	0.00
<b>Total</b>			<b>(\$21,262)</b>	<b>(\$21,262)</b>	<b>0.00</b>



DEPARTMENT: PUBLIC WORKS

DIVISION: ENGINEERING

**Division Overview:**

The Engineering Division is responsible for the design, construction supervision, and the inspection of streets, bridges, traffic signals, storm sewers, and sanitary sewer infrastructure projects for the City. It is also responsible for establishing systems for high performing projects and supporting other departments within the Unified Government.

**Important Issues:**

- Customer service and improved public involvement measures continue to be a high priority. The division has continued to increase the use of software (Lucity) for tracking customer concerns.
- Leveraging external funding (federal, state, and private grants, etc.), as appropriate, to assist in funding the increasing infrastructure maintenance needs of the Unified Government.

**Highlights:**

- Leavenworth Road Modernization, 63<sup>rd</sup> Street to 78<sup>th</sup> Street: This project is supported by local investment and \$7.5M in Federal grants administrated by the Kansas Department of Transportation (KDOT). Design will be finalized, and the project will be bid in the fall of 2020.
- Kansas Levee Betterment: This project is being headed by the Corp of Engineers and increase flood protection for multiple areas of Wyandotte County by making improvements to the surrounding river levees. This project is supported by local investment as well as over \$450M of Federal contributions. This project is currently underway and is anticipated to be ongoing for the next few years.
- 7<sup>th</sup> and Central Intersection Improvements: This project is supported by local investment and \$1M in grants administrated by KDOT. Design will be finalized, and the project will be bid in 2021.
- Street Preservation: Increased focus on maintaining the Unified Governments' existing infrastructure. The pavement preservation program now encompasses concrete curb & gutter repairs, alley repairs, various surface treatments as well as the traditional mill and overlay.
- Safe Routes to School, Northwest Middle School and Caruthers Elementary School Sidewalk Project: This project is supported by local investment and over \$1.7M in grants administrated by KDOT. Design will be finalized, and the project will be bid in 2021.

**New Initiatives:**

- Staff will be investigating and developing strategies to address deferred maintenance for various assets (pavement, storm sewer, sanitary sewer, traffic signals, signing, striping, bridges, etc.).
- Staff will be developing processes and standard practices for the day to day operations of the department.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 042 - CMIP Engineering/Design Svcs

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$1,408,079	\$1,794,694	\$1,500,375	\$1,530,329
52 - Contractual Services	\$266,958	\$440,698	\$370,555	\$372,455
53 - Commodities	\$4,793	\$4,550	\$4,693	\$4,693
54 - Capital Outlay	\$5,932,515	\$5,819,000	\$4,984,000	\$5,669,000
55 - Grants, Claims, Shared Revenue	0	\$300	\$300	\$300
57 - Nonexpense Items	\$281	0	0	0
<b>Total</b>	<b>\$7,612,626</b>	<b>\$8,059,242</b>	<b>\$6,859,923</b>	<b>\$7,576,777</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
042 - CMIP Engineering/Design Svcs	15.25	15.25	12.25	12.25
<b>Total</b>	<b>15.25</b>	<b>15.25</b>	<b>12.25</b>	<b>12.25</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,321,068	\$1,588,611	\$844,999	\$869,481
212 - Dedicated Sales Tax	\$2,137,981	\$3,450,000	\$2,958,000	\$2,800,000
220 - Special Street & Highway-City	\$2,941	\$490,000	\$170,000	\$220,000
225 - Community Development	\$231,116	0	0	0
266 - Other Special Grants	\$1,433,833	0	0	0
560 - Sewer System	\$593,427	\$776,631	\$756,924	\$764,295
563 - Stormwater Utility	\$1,892,261	\$1,754,000	\$1,754,000	\$2,404,000
971 - City Capital Project	0	0	\$376,000	\$396,000
990 - Internal Improvement	0	0	0	\$123,000
<b>Total</b>	<b>\$7,612,626</b>	<b>\$8,059,242</b>	<b>\$6,859,923</b>	<b>\$7,576,777</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
CMIP Engineering/Design Svcs	\$5,394,693	\$7,805,242	\$6,605,923	\$7,299,777
CMIP Engineering/Design Svcs Capital	\$2,217,933	\$254,000	\$254,000	\$277,000
<b>Total</b>	<b>\$7,612,626</b>	<b>\$8,059,242</b>	<b>\$6,859,923</b>	<b>\$7,576,777</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
042 - CMIP Engineering/Design Svcs	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$1,900	0.00
<b>Total</b>			<b>0</b>	<b>\$1,900</b>	<b>0.00</b>



## DEPARTMENT: PUBLIC WORKS

## DIVISION: STREETS

**Division Overview:**

The primary goal of the Street Maintenance Division is to provide a safe, clean pavement surface on the City streets that is as visually attractive and free of trash and debris as possible. In order to accomplish this goal, the Street Division provides pavement maintenance, marking and repair, mowing of UG owned properties, traffic sign maintenance and installation, traffic control, snow removal, street sweeping and ROW management for over 2,400 lane miles of improved roadway and many additional miles of alleys.

A staff of over 60 employees performs these duties as well as interacting with the residents and businesses on a daily basis in order to provide great customer service. The Division is one of the first responders to emergencies and is the primary resource for storm and debris clean-up. The Division also provides support for special events such as neighborhood clean-ups, parades, and other UG activities.

**Important issues:**

- Street Preservation, improving the street Pavement Condition Index Score from 56 to 65.
- Supporting the Career Development Plan with higher level training.
- Constraints of the Special Street & Highway Fund on regular operations.

**Highlights:**

- **The Street Division in 2019 accomplished the following:**
  - Restructured the division to increase focus of resources, and create more efficiency, to the core responsibilities of street maintenance.
  - Repaired 16,336 potholes using more than 2,400 tons of asphalt, a 33% increase from 2018.
  - Removed over 12,700 cubic yards of debris via street sweeping increased from 9,300 cubic yards in 2018.
  - Repaired or installed over 1,000 traffic signs.
  - Cleaned and restored over 921 graffiti locations.
  - Responded and treated 13 winter storm events.
  - Continued integrating the Lucity Asset Management System into the division to provide a tracking system to be used for all street work activities.
  - Increased messaging to the public on street division activities, including snow updates, with the use of such social media outlets as Facebook and Next Door.
  - First year communicating directly with school districts during winter weather events.
  - Held the first internal Snowplow Rodeo and participated in the regional APWA Equipment Rodeo.
  - In conjunction with USD 500 & M.E. Pearson Elementary School, the Street Division loaned a snowplow to be painted by students. A great community engagement and educational project.

**New Initiatives:****Key Changes for 2020**

- The division will implement a Street Sweeping Pilot Program designed to mitigate flooding risks and keep the community's waterways clear of pollutants. This will require optimization of street parking in the area.
- Improvements to the Winter Weather Program including the addition of salt brine, which will enable more efficient and effective pretreat ahead of winter weather storms.
- Together with Water Pollution Control, the two divisions will hold the first internal Equipment Rodeo.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 046 - Street Maintenance Division

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$5,335,460	\$5,918,031	\$5,491,960	\$5,304,905
52 - Contractual Services	\$205,870	\$144,900	\$164,900	\$1,173,646
53 - Commodities	\$933,741	\$1,025,533	\$1,250,533	\$1,325,533
54 - Capital Outlay	\$1,596,203	\$1,096,000	\$1,296,000	\$1,246,500
58 - Reserves	0	\$10,000	\$210,000	\$200,000
<b>Total</b>	<b>\$8,071,273</b>	<b>\$8,194,464</b>	<b>\$8,413,393</b>	<b>\$9,250,584</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
046 - Street Maintenance Division	70.50	70.50	62.25	62.25
<b>Total</b>	<b>70.50</b>	<b>70.50</b>	<b>62.25</b>	<b>62.25</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$1,953,953	\$2,042,802	\$1,851,054	\$2,455,647
212 - Dedicated Sales Tax	\$193,525	0	0	0
220 - Special Street & Highway-City	\$5,823,796	\$6,127,492	\$6,228,170	\$6,497,395
225 - Community Development	\$100,000	0	0	0
266 - Other Special Grants	0	\$2,000	\$2,000	\$2,000
563 - Stormwater Utility	0	\$22,169	\$22,169	\$23,043
990 - Internal Improvement	0	0	\$310,000	\$272,500
<b>Total</b>	<b>\$8,071,273</b>	<b>\$8,194,464</b>	<b>\$8,413,393</b>	<b>\$9,250,584</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Concrete Crew	\$29,536	\$30,000	\$30,000	\$30,000
Street Cleaning Program	\$792,824	\$940,205	\$912,985	\$928,539
Street General Management	\$4,069,352	\$3,219,905	\$3,325,475	\$4,042,516
Street Maintenance	\$2,221,768	\$2,443,190	\$2,374,638	\$2,412,192
Street Right-Of-Way Maint	\$496,389	\$614,387	\$629,351	\$640,526
Street Snow Removal	\$461,404	\$888,642	\$1,112,167	\$1,196,811
Street Traffic Control	0	\$58,136	\$28,776	0
<b>Total</b>	<b>\$8,071,273</b>	<b>\$8,194,464</b>	<b>\$8,413,393</b>	<b>\$9,250,584</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
046 - Street Maintenance Division	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	220 - Special Street & Highway-City	0	\$966,500	0.00
046 - Street Maintenance Division	Street Salt	220 - Special Street & Highway-City	\$225,000	\$300,000	0.00
<b>Total</b>			<b>\$225,000</b>	<b>\$1,266,500</b>	<b>0.00</b>



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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 048 - Traffic Engineering

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$754,738	\$890,886	\$881,406	\$895,385
52 - Contractual Services	\$60	\$100,000	\$100,000	\$100,000
<b>Total</b>	<b>\$754,798</b>	<b>\$990,886</b>	<b>\$981,406</b>	<b>\$995,385</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
048 - Traffic Engineering	10.00	10.00	10.00	10.00
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$297,894	\$319,683	\$317,596	\$853,135
212 - Dedicated Sales Tax	\$60	\$100,000	\$100,000	\$100,000
220 - Special Street & Highway-City	\$456,843	\$571,203	\$563,811	\$42,250
<b>Total</b>	<b>\$754,798</b>	<b>\$990,886</b>	<b>\$981,406</b>	<b>\$995,385</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Traffic General Management	\$297,954	\$419,683	\$417,596	\$421,524
Traffic Sign Install/Maint	\$456,843	\$571,203	\$563,811	\$573,861
<b>Total</b>	<b>\$754,798</b>	<b>\$990,886</b>	<b>\$981,406</b>	<b>\$995,385</b>



DEPARTMENT: PUBLIC WORKS

DIVISION: WATER POLLUTION CONTROL

**Division Overview:**

The Water Pollution Control Division (WPCD) is funded through two enterprise sources, the Sanitary Sewer Fee and the Storm Water Utility Fee. The WPCD is primarily responsible for providing sewer service, protecting water quality and providing storm water management. The Division accomplishes this through the work of 119 trained professionals and facilities including:

- Sanitary Sewer Service -850 miles of sanitary/combined sewer lines and 76 sanitary pump stations.
- Protecting water quality - 5 wastewater treatment facilities.
- Storm water Management - 300 miles of storm pipes and 9 Flood Pump Stations.

**Important issues:**

- The WPCD is overseeing a program as outlined in a “Partial Consent Decree” (PCD) between the Unified Government and Environmental Protection Agency (EPA) enacted in 2013. The Integrated Operation Control Plan (IOCP) outlines the UG’s approach to minimize the impact to water quality while maintaining a viable sanitary/combined/storm sewer system within our community. Implementation of the IOCP will guide WPCD’s activities and projects for the next 25 years with federal oversight to ensure compliance.
- Asset Management- WPCD is continuing to develop a viable program to manage risk and cost by prioritizing activities to provide required levels of service at lowest costs.
- Storm/Flooding- A maturing asset management program will assist with strategic maintenance and renewal, but expanded flood control facilities and an aging stormwater system continues to require additional funding to avoid costly system failures.

**Highlights:**

- New treatment facility- The new Wolcott treatment facility design has been completed and construction is ongoing. Preliminary field work started the 1<sup>st</sup> quarter 2020, with more significant construction activities to commence in early fall 2020. Targeted completion for the project is fall of 2021.
- Kaw Point WWTP Biosolids- The UG staff has been working with its design build partner for this project and this project is moving forward to be completed in late 2022.
- Levees Project- This project is also moving forward quickly. Staff have been working with the federal project team to identify and include betterments to improve system capacities and reliability while realizing cost savings when done with the bigger project.
- Sewer Maintenance Relocation- WPCD was able to secure a site for construction of a new facility to improve operational efficiencies and better serve our community.

**New Initiatives:**

The WPCD continues to review and implement new technologies, systems and procedures in its daily operations. Opportunities and enhancements underway include new “real-time” instrumentation and control systems at facilities, expanded division-wide safety program, technical training for staff and development of a comprehensive asset management program.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 049 - Water Pollution Control Div

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$9,195,657	\$10,427,532	\$10,082,077	\$10,777,750
52 - Contractual Services	\$3,446,714	\$4,579,330	\$4,306,630	\$4,989,530
53 - Commodities	\$4,044,534	\$5,490,780	\$5,155,380	\$5,760,480
54 - Capital Outlay	\$14,667,228	\$15,227,800	\$13,817,800	\$14,382,150
55 - Grants, Claims, Shared Revenue	\$5,648,163	\$6,548,400	\$6,060,771	\$6,360,771
57 - Nonexpense Items	\$5,769,186	\$6,025,661	\$6,081,965	\$6,751,460
<b>Total</b>	<b>\$42,785,416</b>	<b>\$48,299,503</b>	<b>\$45,504,623</b>	<b>\$49,022,141</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
049 - Water Pollution Control Div	122.50	122.50	121.50	126.50
<b>Total</b>	<b>122.50</b>	<b>122.50</b>	<b>121.50</b>	<b>126.50</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
560 - Sewer System	\$40,726,698	\$47,706,842	\$44,868,759	\$48,379,151
561 - State Revolving Loan Fund	\$1,638,446	0	0	0
563 - Stormwater Utility	\$374,821	\$492,662	\$485,864	\$492,990
701 - Environment Trust	\$31,515	\$100,000	\$150,000	\$150,000
990 - Internal Improvement	0	0	0	0
<b>Total</b>	<b>\$42,758,416</b>	<b>\$48,299,503</b>	<b>\$45,504,623</b>	<b>\$49,022,141</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Kaw Point Maintenance	\$403,021	\$873,127	\$645,341	\$672,881
Pump Station Program	0	0	0	\$366,013
Solid Waste Management Program	0	\$1,025,000	\$1,025,000	\$925,000
Water Pollution Control Div Capital	\$2,718,446	0	0	0
Water Pollution Administration	0	0	0	0
Wolcott Plant	0	0	0	\$818,066
WPC Administration	\$24,714,897	\$25,336,835	\$22,995,332	\$24,568,600
WPC Environmental Control	\$662,210	\$873,797	\$868,781	\$858,126
WPC Kaw Point	\$7,254,762	\$7,949,893	\$8,102,912	\$8,049,709
WPC Plant 20	0	\$2,037,395	\$1,824,396	\$1,737,199
WPC Plant 20/Pump Station Prog	\$1,442,990	0	0	0
WPC Sewer Maintenance	\$4,460,483	\$8,971,802	\$8,853,202	\$9,794,073
WPC Storm Sewers	\$3,847,053	\$1,231,653	\$1,214,659	\$1,232,474
<b>Total</b>	<b>\$42,785,416</b>	<b>\$48,299,503</b>	<b>\$45,504,623</b>	<b>\$49,022,141</b>

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
049 - Water Pollution Control Div	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	560 - Sewer System	0	\$370,400	0.00
049 - Water Pollution Control Div	Kaw Point Off-Shift Supervisor - Oper Gen Super (1)	560 - Sewer System	0	\$45,013	1.00
049 - Water Pollution Control Div	Preventative Maint Supervisor - Oper Gen Super (1)	560 - Sewer System	0	\$45,013	1.00
049 - Water Pollution Control Div	Pump Stations Program	560 - Sewer System	0	\$366,000	0.00
049 - Water Pollution Control Div	Wolcott Operations General Superintendent (1)	560 - Sewer System	0	\$45,013	1.00
049 - Water Pollution Control Div	Wolcott -Wasterwater Treatment Plant Operator III (1)	560 - Sewer System	0	\$47,570	1.00
049 - Water Pollution Control Div	Wolcott/Plant 20 Electrician (1)	560 - Sewer System	0	\$47,484	1.00
049 - Water Pollution Control Div	WPC - Wolcott Treatment Plant Operating	560 - Sewer System	0	\$678,000	0.00
<b>Total</b>			0	\$2,030,492	5.00





## DIVISION: BUILDING AND LOGISTICS

### Division Overview:

The Buildings and Logistics mission is to provide a safe, functional, and comfortable working environment for Unified Government Employees and the Public we serve. This Division oversees and performs maintenance and repair for all UG owned and operated facilities and grounds. Our primary focus centers around a dozen major downtown buildings and satellite structures and ten large parking lot structures and areas throughout the county. Custodial is employed by this division in major/minor structures covering approximately 800,000sq.ft. of office space, public areas, and bathrooms.

### Important Issues:

- Ameresco, a Buildings Solutions Group hired to assess U.G. Properties has finished their work and submitted their findings. These results have provided the U.G. with Building Lifecycle Assessments, and a projected **Budget Expenditure Strategy** towards the goal of improving and maintaining a high level of facility integrity in an economical way.
- 911 Dispatch Center Improvements: Phase I of updating the dispatch floor of equipment and finishes is complete. Phase II which includes updating MEP Equipment to the facility started in the 1<sup>st</sup> Qtr. Of 2020 and is scheduled for completion in the 4<sup>th</sup> Qtr. of 2020.
- Jail shower renovation project is scheduled to begin in the 3<sup>rd</sup> Qtr. of 2020 and to be completed in the 4<sup>th</sup> Qtr. of 2020.
- Court House: Design of the new roof system is complete, bid process underway and scheduled for release in the 2<sup>nd</sup> Qtr. of 2020. Design of the new HVAC System is nearing completion. Construction is expected to begin for both projects beginning in the 3<sup>rd</sup> Qtr. 2020.
- Health Department: Design for the new roof system is nearing completion, construction expected to begin in the 3<sup>rd</sup> Qtr. of 2020.
- Health Department Elevators: Design is complete. Construction to begin in the 2<sup>nd</sup> Qtr. of 2020.
- City Hall Plaza & Ground Floor Stabilization Repair – Ph. I Stabilization complete. Ph II 2021 Construction Bid Documents under development. Construction slated to commence – 2<sup>nd</sup> Qtr. 2021.

### Highlights:

- The New Juvenile Justice Center is scheduled for operation in 3<sup>rd</sup> Qtr. of 2020.
- The New Piper Fire Station No. 12, located at Hutton and Leavenworth Rd. is scheduled for completion early June of 2020.
- The New Merc Coop Grocery Store located at 5<sup>th</sup> & Minnesota Ave. is scheduled for completion early June of 2020.
- Memorial Hall Window Replacement Project is complete.
- The new parking lot equipment has been installed in all U.G. parking lots in the downtown area.
- Site has been determined and the procurement process started for the New Mid-Town Tow Lot and WPC Maintenance Facility.

### New & Continuing Initiatives:

- HVAC Air Sanitizing Equipment is being investigated for possible installation in various UG Buildings.
- Energy conserving initiatives continue with the completion of LED Lighting Upgrades to Parking Lots: C, Lot E-Reserve and VIP. Initiative will continue in remaining U.G. Parking Lots as well as some U.G. Facilities.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 071 - Building Administration Div.

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$438,461	\$530,423	\$584,757	\$645,350
52 - Contractual Services	\$54,240	\$59,700	\$59,700	\$162,400
53 - Commodities	\$3,128	\$7,200	\$7,200	\$7,200
<b>Total</b>	<b>\$495,828</b>	<b>\$597,323</b>	<b>\$651,657</b>	<b>\$814,950</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
071 - Building Administration Div.	5.00	5.00	6.00	6.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$495,828	\$592,323	\$646,657	\$242,985
160 - County - General	0	0	0	\$566,965
186 - Economic Development Sales Tax	0	\$5,000	\$5,000	\$5,000
<b>Total</b>	<b>\$495,828</b>	<b>\$597,323</b>	<b>\$651,657</b>	<b>\$814,950</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Building Administration	\$495,828	\$597,323	\$651,657	\$814,950
<b>Total</b>	<b>\$495,828</b>	<b>\$597,323</b>	<b>\$651,657</b>	<b>\$814,950</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
071 - Building Administration Div.	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$30,800	0.00
071 - Building Administration Div.	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	160 - County - General	0	\$71,900	0.00
<b>Total</b>			<b>0</b>	<b>\$102,700</b>	<b>0.00</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 072 -Reardon Civic Center

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$72,118	\$66,150	\$166,150	\$166,150
53 - Commodities	\$8,356	\$32,850	\$32,850	\$32,850
54 - Capital Outlay	0	\$100,000	0	0
56 - Debt Service	0	\$1,478,808	\$1,478,808	\$1,478,808
57 - Nonexpense Items	0	\$100,000	\$100,000	\$100,000
<b>Total</b>	<b>\$80,474</b>	<b>\$1,777,808</b>	<b>\$1,777,808</b>	<b>\$1,777,808</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
186 - Economic Development Sales Tax	0	\$1,478,808	\$1,478,808	\$1,478,808
223 - Tourism & Convention	\$80,474	\$299,000	\$299,000	\$299,000
<b>Total</b>	<b>\$80,474</b>	<b>\$1,777,808</b>	<b>\$1,777,808</b>	<b>\$1,777,808</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Reardon Civic Center	\$80,474	\$299,000	\$299,000	\$299,000
Tourism District	0	\$1,478,808	\$1,478,808	\$1,478,808
<b>Total</b>	<b>\$80,474</b>	<b>\$1,777,808</b>	<b>\$1,777,808</b>	<b>\$1,777,808</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 073 - Memorial Hall

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$70,416	\$127,960	\$128,724	\$131,805
52 - Contractual Services	\$39,974	\$16,813	\$16,813	\$16,813
53 - Commodities	\$34,860	\$30,172	\$30,172	\$30,172
54 - Capital Outlay	\$11,217	\$25,000	\$88,784	\$25,000
<b>Total</b>	<b>\$156,467</b>	<b>\$199,945</b>	<b>\$264,493</b>	<b>\$203,790</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
073 - Memorial Hall	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$145,250	\$118,862	\$120,177	\$121,645
223 - Tourism & Convention	\$11,217	\$81,083	\$144,316	\$82,145
<b>Total</b>	<b>\$156,467</b>	<b>\$199,945</b>	<b>\$264,493</b>	<b>\$203,790</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Memorial Hall	\$156,467	\$199,945	\$264,493	\$203,790
<b>Total</b>	<b>\$156,467</b>	<b>\$199,945</b>	<b>\$264,493</b>	<b>\$203,790</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 076 - Buildings\_Maintenance

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$3,567,441	\$3,461,575	\$3,402,506	\$3,634,589
52 - Contractual Services	\$1,180,115	\$1,317,531	\$1,392,531	\$1,392,531
53 - Commodities	\$505,231	\$452,291	\$452,291	\$452,291
54 - Capital Outlay	\$1,035,778	\$1,197,000	\$254,000	\$3,050,000
57 - Nonexpense Items	0	\$50,000	\$50,000	\$50,000
<b>Total</b>	<b>\$6,288,565</b>	<b>\$6,478,397</b>	<b>\$5,551,328</b>	<b>\$8,579,411</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
076 - Buildings_Maintenance	41.00	45.00	45.00	45.00
<b>Total</b>	<b>41.00</b>	<b>45.00</b>	<b>45.00</b>	<b>45.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$2,858,987	\$3,180,385	\$2,674,388	\$2,204,625
160 - County - General	\$2,516,888	\$3,185,012	\$2,608,940	\$3,520,786
223 - Tourism & Convention	0	0	\$75,000	\$75,000
631 - Employees Hospitalization	\$15,523	\$39,000	\$39,000	\$39,000
971 - City Capital Project	\$897,167	\$74,000	\$154,000	0
990 - Internal Improvement	0	0	0	\$2,740,000
<b>Total</b>	<b>\$6,288,565</b>	<b>\$6,478,397</b>	<b>\$5,551,328</b>	<b>\$8,579,411</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Annex	\$143,956	\$617,861	\$154,052	\$606,049
Court Services Building	\$80,445	\$74,340	\$74,340	\$74,340
Courthouse	\$1,201,356	\$1,133,870	\$1,127,345	\$1,169,242
Criminal Justice Complex	\$797,436	\$725,435	\$721,286	\$728,416
Election Office Building	\$14,069	\$20,000	\$20,000	\$20,000
General Facility	\$19,047	\$250,000	\$100,000	\$200,000
Health Department Bldg.	\$229,107	\$205,815	\$205,411	\$209,319
Indian Springs-Transit Center	\$7,639	\$9,000	\$9,000	\$9,000
Juvenile Court Building	0	0	\$115,506	\$237,485
Maint Facility Kansas Avenue	\$897,647	\$1,000	\$1,000	\$1,000
Medical Clinic	\$15,523	\$39,000	\$39,000	\$39,000
Municipal Office Bldg. Custod.	\$1,483,807	\$1,682,938	\$1,544,326	\$3,654,549
Municipal Office Bldg. Mainten	\$1,018,296	\$1,239,218	\$1,161,359	\$1,150,423
Neighborhood Res. Center Maint	\$8,715	\$209,800	\$9,800	\$209,800
Police Headquarters	\$315,609	\$226,918	\$225,704	\$227,588
Public Parking Lot Maintenance	\$55,913	\$43,200	\$43,200	\$43,200
<b>Total</b>	<b>\$6,288,565</b>	<b>\$6,478,397</b>	<b>\$5,551,328</b>	<b>\$8,579,411</b>

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 084 - Public Levee

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$65,236	\$70,000	\$75,600	\$75,600
57 - Nonexpense Items	\$257,440	\$258,040	\$258,040	\$258,540
58 - Reserves	0	\$50,000	\$50,000	\$50,000
<b>Total</b>	\$322,676	\$378,040	\$383,640	\$384,140

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
562 - Public Levee	\$322,676	\$378,040	\$383,640	\$384,140
<b>Total</b>	\$322,676	\$378,040	\$383,640	\$384,140

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Public Levee	\$322,676	\$378,040	\$383,640	\$384,140
<b>Total</b>	\$322,676	\$378,040	\$383,640	\$384,140

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
084 - Public Levee	Rent/Lease contractual increase	562 - Public Levee	\$5,600	\$5,600	0.00
<b>Total</b>			\$5,600	\$5,600	0.00





**DEPARTMENT: PUBLIC WORKS**

**DIVISION: CENTRALIZED FLEET MAINTENANCE**

**Division Overview:**

Fleet Services is responsible for the maintenance, procurement and disposal of all Unified Government vehicles, including all Police units, EMS units (ambulances), but excluding fire apparatus. This unit is a complete service provider that also maintains a record of vehicle repairs, fuel usage, and parts inventory. Fleet Services also maintains an inventory of all Unified Government equipment, excluding fire apparatus.

**Important Issues:**

- Fleet Manager change – Nov 2019
- Age of fleet
- Fleet Software – M5 Assetworks
- Computers outdated
- Carwash & KDHE violations
- Needed infrastructure repairs/updates at Fleet Campus

**Highlights:**

- For FY 2019 Fleet Services:
  - completed 5,634 work orders (108 week/21.6 per day)
  - dispensed over 698,953 gallons of diesel and unleaded
  - dispensed over 13,897 gallons of propane
  - supplied over 15,537 carwashes.
  - The fleet traveled 10,577,143 miles

**New Initiatives:**

- Reorganization from 3 shift to 1 shift to better serve our customers
  - NEW LED lighting – Installed Jan – 2020
  - Fleet Campus Stormwater Pollution Prevention Plan (SWPPP)
  - Fleet Campus Spill Prevention Control and Countermeasures (SPCC) Plan
  - Fleet Campus cleaning & reorganizing of equipment
  - Safety/Security Camera installation
  - Updated software at all fueling stations
  - Redesigning carwash to a multi-use truck & equipment wash with salt neutralizing function for post winter cleaning of equipment/vehicles
  - Fleet Campus NEW Training Center – for use of all departments for employee safety and technical training
  - Evaluate equipment/vehicle liquidation procedures to maximize our return on investments
  - Enterprise Lease Program
  - Evaluate Procurement equipment/vehicle procedures
  - Work closely with BPU and KCKFD to maximize discounts on commodities, equipment, etc.
  - Internal Service Fund & Vehicle Equipment Replacement Program (VERP)
- Phasing out propane from Transit and beginning steps of electric buses

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 482 - Fleet Services

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$2,432,241	\$2,679,734	\$2,650,486	\$2,679,424
52 - Contractual Services	\$248,213	\$216,208	\$216,208	\$1,235,500
53 - Commodities	\$1,481,023	\$1,184,812	\$1,114,812	\$3,653,900
54 - Capital Outlay	\$233,065	\$25,000	\$25,000	\$25,000
55 - Grants, Claims, Shared Revenue	0	\$2,873	\$2,873	\$2,900
<b>Total</b>	<b>\$4,394,543</b>	<b>\$4,108,627</b>	<b>\$4,009,379</b>	<b>\$7,596,724</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
482 - Fleet Services	29.00	29.00	29.00	29.00
<b>Total</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$2,862,011	\$2,746,255	\$2,649,954	\$1,479,200
160 - County - General	\$331,196	\$348,587	\$346,630	0
212 - Dedicated Sales Tax	0	0	0	0
220 - Special Street & Highway-City	\$992,397	\$1,013,784	\$1,012,795	0
635 - Fleet Maintenance & Vehicle Replacement	0	0	0	\$6,117,524
971 - City Capital Project	\$208,939	0	0	0
<b>Total</b>	<b>\$4,394,543</b>	<b>\$4,108,627</b>	<b>\$4,009,379</b>	<b>\$7,596,724</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Centralized Fuel	0	0	0	\$2,485,000
Centralized Garage Program	\$4,394,543	\$4,108,627	\$4,009,379	\$3,632,524
Police Fleet Services	0	0	0	\$1,479,200
<b>Total</b>	<b>\$4,394,543</b>	<b>\$4,108,627</b>	<b>\$4,009,379</b>	<b>\$7,596,724</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
482 - Fleet Services	Fleet Internal Service Fund Setup - Vehicle Maintenance Allocations	110 - City - General Fund	0	\$1,479,200	0.00
<b>Total</b>			<b>0</b>	<b>\$1,479,200</b>	<b>0.00</b>

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 483 - Secondary Roads

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$109,370	\$108,802	\$108,802	\$108,802
<b>Total</b>	\$109,370	\$108,802	\$108,802	\$108,802

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$109,370	\$108,802	\$108,802	\$108,802
<b>Total</b>	\$109,370	\$108,802	\$108,802	\$108,802

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Interlocal Agreements Program	\$109,370	\$108,802	\$108,802	\$108,802
<b>Total</b>	\$109,370	\$108,802	\$108,802	\$108,802



DEPARTMENT: PUBLIC WORKS

DIVISION: SOLID WASTE

**Division Overview:**

The Solid Waste Division manages and administers all programs related to solid waste including contracted weekly trash disposal, weekly curbside recycling, residential household hazardous waste collection, and disposal. Additionally, the Division works to develop green activities and clean-ups, such as Earth Day, and e-waste collection events. The Division assists with graffiti removal and neighborhood clean-up events. All of the activities in this regard are performed under the guidance of regulatory agencies such as the Environmental Protection Agency (EPA) and Kansas Department of Health & Environment (KDHE).

**Important issues:**

- The residential solid waste and recycling service contract through Waste Management is under negotiation.
- The contract also provides solid waste service to all City owned buildings and facilities.
- Continued response to KDHE regarding the monitoring of the John Garland Park Landfill.
- The collection and disposal of illegally dumped tires continues to be an issue that is addressed.

**Highlights:**

- In 2019, the Unified Government continued accepting recyclables along with yard waste at our drop-off center located at 3241 Park Drive.
- In 2019, the Yard Waste Drop-Off Center collected 497 tons of yard waste/tree limbs an increase of 107 tons from 2018.
- In 2019, Household Hazardous Waste Collection was utilized by 1,345 people disposing a totaled 44.4 tons, 2.2 tons less than 2018.
- In 2019, 2 electronics recycling events collected 11.9 tons of electronics from 175 participants.
- Assisted with residents, business, and community organizations with graffiti removal and neighborhood clean-ups

**New Initiatives:**

- Worked cooperatively to implement an Adopt-A-Street Program to address illegal dumping issues and improve beautification throughout the county.
- In 2020 the 5-year update to the Wyandotte County Solid Waste Plan will be conducted.

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 484 - Solid Waste Management

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$271,230	\$310,391	\$295,822	\$298,400
52 - Contractual Services	\$7,255,334	\$7,559,187	\$8,758,497	\$8,900,497
53 - Commodities	\$4,876	\$9,818	\$9,308	\$9,308
<b>Total</b>	<b>\$7,531,440</b>	<b>\$7,879,396</b>	<b>\$9,063,627</b>	<b>\$9,208,205</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
484 - Solid Waste Management	4.00	4.00	4.00	4.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$7,531,440	\$7,879,396	\$7,864,827	\$8,109,405
701 - Environment Trust	0	0	\$1,198,800	\$1,098,800
<b>Total</b>	<b>\$7,531,440</b>	<b>\$7,879,396</b>	<b>\$9,063,627</b>	<b>\$9,208,205</b>

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Solid Waste Management	\$7,531,440	\$7,879,396	\$9,063,627	\$9,208,205
<b>Total</b>	<b>\$7,531,440</b>	<b>\$7,879,396</b>	<b>\$9,063,627</b>	<b>\$9,208,205</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
484 - Solid Waste Management	Solid Waste Management Increase	110 - City - General Fund	0	\$242,000	0.00
484 - Solid Waste Management	Waste Management Legal Costs	701 - Environment Trust	\$250,000	\$150,000	0.00
<b>Total</b>			<b>\$250,000</b>	<b>\$392,000</b>	<b>0.00</b>



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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0040 - Public Works

### Division: 485 - Vehicle Equipment Replacement Program (VERP)

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
54 - Capital Outlay	0	0	\$246,000	\$246,000
<b>Total</b>	0	0	\$246,000	\$246,000

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
220 - Special Street & Highway-City	0	0	\$100,000	\$100,000
635 - Fleet Maintenance & Vehicle Replacement	0	0	\$146,000	\$146,000
<b>Total</b>	0	0	\$246,000	\$246,000

Expenditure By Program				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
Public Works Fleet Replacement	0	0	\$246,000	\$246,000
<b>Total</b>	0	0	\$246,000	\$246,000



DEPARTMENT: PUBLIC WORKS

DIVISION: PARKING CONTROL

**Division Overview**

The Parking Control Division is committed to providing a positive parking experience while maintaining the parking system and providing safe crossings at established school locations. We are innovative, inspired servants focused on delivering high quality and efficient service to the community, students, and employees.

The Parking Control Division is responsible for the enforcement of Municipal Parking Ordinances, the sale and assignment of monthly parking spaces to Unified Government employees and area businesses, as well as oversees the school crossing guard program. Parking Control Officers patrol designated areas within the Unified Government of Wyandotte County/Kansas City, Kansas, which includes UG parking facilities, parking meters, and on-street parking in highly dense and populated areas of the city.

**Important Issues**

- Provide parking enforcement during business hours.
- Respond to complaints and inquiries in a timely and efficient manner.
- Supervise and maintain the school crossing guard program according to Kansas State Guidelines.
- Handle new requests for parking in a fair, orderly, and timely manner.
- Provide great customer service to both internal and external customers.

**Highlights**

- March – The Boot Program resumed with Parking Control “Booting” 4 vehicles. Resulting in Municipal Court collecting \$4015.00 in unpaid parking tickets and boot fees from a list of defendants with 10 or more outstanding parking tickets.
- June – Parking Lot 1 opened providing monthly parking for employees and area businesses.
- June - Parking Lot 2 opened with a new parking system that provides customers the ability to use cash, credit or debit cards when exiting the parking lot.
- September thru November 2019 - In collaboration with Building & Logistics, Parking Garage C and Parking Lot E was upgraded with new parking lot equipment which included: cash registers, gates, ticket spitters, and automated cash machines with the capability to accept cash, debit, and credit cards. The upgrade included new software and equipment for the Parking Control Dept.
- Parking Control Department assisted in the Mayor’s Christmas Tree Lighting by patrolling, blocking off the street, and directing traffic.

**New Initiatives**

- Modernize downtown parking meter system.
- Upgrade School Crossing Guards equipment. (reflective safety vest, reflective stop signs, reflective safety gloves, reflective safety caps/hats)

# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0145 - Parking Control Enforcement

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$501,753	\$644,551	\$612,974	\$632,932
52 - Contractual Services	\$9,983	\$11,721	\$10,307	\$10,307
53 - Commodities	\$4,677	\$4,905	\$4,905	\$4,905
54 - Capital Outlay	\$38,818	0	0	0
55 - Grants, Claims, Shared Revenue	0	\$19	\$19	\$19
<b>Total</b>	\$555,231	\$661,196	\$628,205	\$648,163

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
145 - Parking Control Enforcement	11.25	11.25	10.25	10.25
<b>Total</b>	11.25	11.25	10.25	10.25

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$555,231	\$660,151	\$627,160	\$647,118
160 - County - General	0	\$1,045	\$1,045	\$1,045
<b>Total</b>	\$555,231	\$661,196	\$628,205	\$648,163

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
145 - Parking Control Enforcement	\$555,231	\$661,196	\$628,205	\$648,163
<b>Total</b>	\$555,231	\$661,196	\$628,205	\$648,163

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0413 - Stadium

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
52 - Contractual Services	\$274,524	\$193,600	\$227,600	\$227,600
53 - Commodities	\$234,483	\$300,000	\$300,000	\$300,000
54 - Capital Outlay	\$96,944	\$300,000	\$300,000	0
57 - Nonexpense Items	(\$471,955)	0	0	0
58 - Reserves	0	\$50,000	\$50,000	\$50,000
<b>Total</b>	\$133,996	\$843,600	\$877,600	\$577,600

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
566 - Stadium	\$133,996	\$843,600	\$877,600	\$577,600
<b>Total</b>	\$133,996	\$843,600	\$877,600	\$577,600

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
413 - Stadium T-Bones	\$133,996	\$843,600	\$877,600	\$577,600
<b>Total</b>	\$133,996	\$843,600	\$877,600	\$577,600



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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**

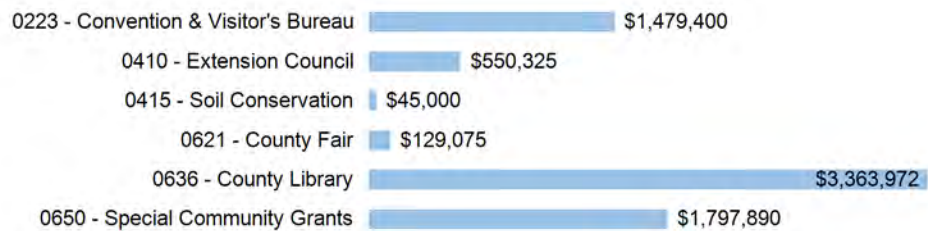
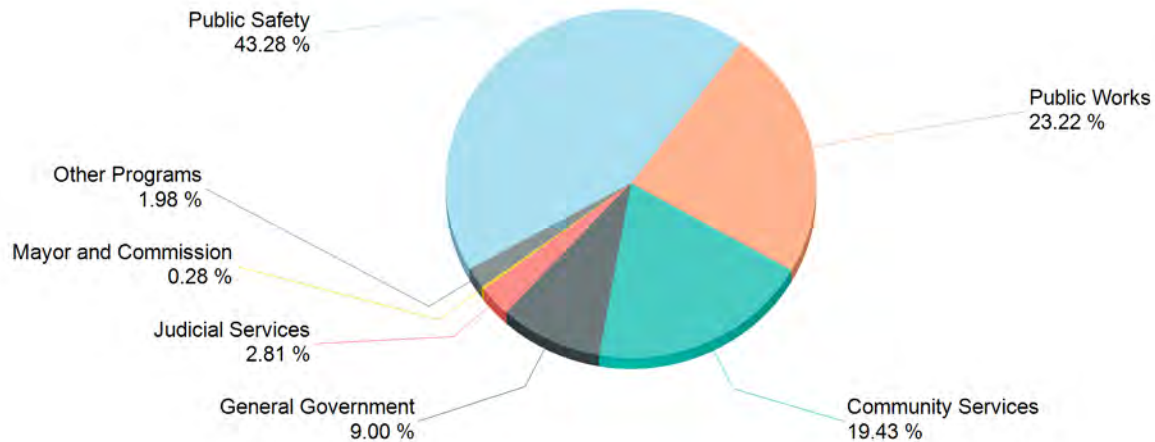


# OTHER PROGRAMS





### Section: Other Programs



# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Departments / Divisions

### **0650 - Special Community Grants**

104 - Economic Development Grants

651 - Special Community Grants

660 - Special Alcohol Funds

### **0223 - Convention & Visitor's Bureau**

223 - Convention & Visitor's Bureau

### **0410 - Extension Council**

410 - Extension Council

### **0415 - Soil Conservation**

415 - Soil Conservation

### **0621 - County Fair**

621 - County Fair

### **0636 - County Library**

636 - Library

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0223 - Convention & Visitor's Bureau

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
55 - Grants, Claims, Shared Revenue	\$1,070,171	\$1,479,400	\$1,479,400	\$1,479,400
<b>Total</b>	\$1,070,171	\$1,479,400	\$1,479,400	\$1,479,400

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
223 - Tourism & Convention	\$1,070,171	\$1,479,400	\$1,479,400	\$1,479,400
<b>Total</b>	\$1,070,171	\$1,479,400	\$1,479,400	\$1,479,400

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
223 - Convention & Visitor's Bureau	\$1,070,171	\$1,479,400	\$1,479,400	\$1,479,400
<b>Total</b>	\$1,070,171	\$1,479,400	\$1,479,400	\$1,479,400



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Department: 0621 - County Fair

The Wyandotte County Fair has grown into the largest county fair in the states of Kansas and Missouri, and has been around since 1863! The inaugural fair was located near first and Nebraska on the levy and cost 25 cents to attend. For the next 80 or so years the fair was held in a variety of places. The new Fair Grounds at 13700 Polfer Road was deeded to the County Fair Foundation for development in 2009. The New Wyandotte County Fair Grounds was a great deal for the Kansas City Community, which includes an indoor 40,000 sq. ft. exhibition space; conference and meeting rooms; 100 stall horse barn, enclosed show area; livestock show and sale facility; a state of the art shotgun shooting park with traps, skeet, and 5-stand fields open to the public; an RV Park; walking trails; and sporting fields and courts for youth football, soccer and basketball to make the new Wyandotte Fair Grounds a year round activity center.

The Wyandotte County Fairgrounds are known as some of the best fairgrounds in the state of Kansas. Concessions, petting zoos, 4-H exhibits with food, clothing, arts & crafts, livestock, crops and more have always been mainstays of the county fair. In more recent times the thrills of bucking bulls, smashing cars and wild carnival rides have become popular attractions. Musical entertainment is an integral part of the fair experience too.

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
55 - Grants, Claims, Shared Revenue	\$128,005	\$129,075	\$129,075	\$129,075
<b>Total</b>	\$128,005	\$129,075	\$129,075	\$129,075

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$128,005	\$129,075	\$129,075	\$129,075
<b>Total</b>	\$128,005	\$129,075	\$129,075	\$129,075

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
621 - County Fair	\$128,005	\$129,075	\$129,075	\$129,075
<b>Total</b>	\$128,005	\$129,075	\$129,075	\$129,075

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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0636 - County Library

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
57 - Nonexpense Items	\$2,923,704	\$3,069,889	\$3,069,889	\$3,315,480
58 - Reserves	0	\$294,083	\$294,083	\$317,742
<b>Total</b>	\$2,923,704	\$3,363,972	\$3,363,972	\$3,633,222

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
175 - County - Library	\$2,923,704	\$3,363,972	\$3,363,972	\$3,633,222
<b>Total</b>	\$2,923,704	\$3,363,972	\$3,363,972	\$3,633,222

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
636 - Library	\$2,923,704	\$3,363,972	\$3,363,972	\$3,633,222
<b>Total</b>	\$2,923,704	\$3,363,972	\$3,363,972	\$3,633,222

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**Department: 0410 - Extension Council**

Wyandotte County Extension is a unique partnership among Wyandotte County, Kansas State University and the United States Department of Agriculture. Extension programs present research-based information related to agriculture, family and consumer sciences, youth development, family life, business and economics, healthy living, and much more. We take programs to schools, gardens, community centers, and other places. Their philosophy is to help people help themselves by taking university knowledge to where people live, work, play, develop and lead. We work at being responsive to the needs of the people by focusing our resources on providing quality information, education and problem-solving programs for real concerns.

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
55 - Grants, Claims, Shared Revenue	\$539,325	\$550,325	\$550,325	\$550,325
<b>Total</b>	\$539,325	\$550,325	\$550,325	\$550,325

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
160 - County - General	\$539,325	\$550,325	\$550,325	\$550,325
<b>Total</b>	\$539,325	\$550,325	\$550,325	\$550,325

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
410 - Extension Council	\$539,325	\$550,325	\$550,325	\$550,325
<b>Total</b>	\$539,325	\$550,325	\$550,325	\$550,325



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# Unified Government of Wyandotte County/Kansas City Kansas

2020 Amended - 2021 Budget



## Department: 0650 - Special Community Grants

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
51 - Personnel Costs	\$146,496	\$114,265	\$112,486	\$112,486
52 - Contractual Services	\$256,000	\$275,028	\$275,028	\$275,028
53 - Commodities	\$550	\$1,672	\$5,002	\$1,672
55 - Grants, Claims, Shared Revenue	\$1,461,450	\$1,555,374	\$1,405,374	\$1,405,374
<b>Total</b>	<b>\$1,864,495</b>	<b>\$1,946,339</b>	<b>\$1,797,890</b>	<b>\$1,794,560</b>

Full Time Equivalent Positions				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
651 - Special Community Grants	7.00	7.00	7.00	7.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
110 - City - General Fund	\$420,513	\$411,675	\$413,226	\$409,896
160 - County - General	\$184,332	\$186,164	\$186,164	\$186,164
222 - Special Alcohol	0	\$150,500	\$500	\$500
225 - Community Development	\$109,650	\$98,000	\$98,000	\$98,000
266 - Other Special Grants	\$1,150,000	\$1,100,000	\$1,100,000	\$1,100,000
<b>Total</b>	<b>\$1,864,495</b>	<b>\$1,946,339</b>	<b>\$1,797,890</b>	<b>\$1,794,560</b>

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
104 - Economic Development Grants	\$256,000	\$275,000	\$275,000	\$275,000
651 - Special Community Grants	\$1,608,495	\$1,520,839	\$1,522,390	\$1,519,060
660 - Special Alcohol Funds	0	\$150,500	\$500	\$500
<b>Total</b>	<b>\$1,864,495</b>	<b>\$1,946,339</b>	<b>\$1,797,890</b>	<b>\$1,794,560</b>

Budget Changes					
Division	Description	Fund	2020 Expenditure Change	2021 Expenditure Change	FTE Change
651 - Special Community Grants	School Crossing Guard Equipment	110 - City - General Fund	\$3,330	0	0.00
<b>Total</b>			<b>\$3,330</b>	<b>0</b>	<b>0.00</b>

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## Department: 0415 - Soil Conservation

The Wyandotte County Conservation District was created, at the request of county citizens, on April 23, 1953. There are 105 Conservation Districts across the state of Kansas, one in each county. Historically, the Districts have focused on the agriculture community; however, Districts are increasing the focus on the urban communities. A volunteer Board of Supervisors governs each Conservation District. Board members are elected at the District's Annual meeting, held at the beginning of the year. The District offer a number of services focused on conservation. It offers financial assistance, via two cost-share programs, and education programs to area schools and organizations. The Water Resource Cost-Share Program (WRCSP) enables landowners to apply for cost-share funds for approved conservation practices to prevent soil and water erosion. Some of the practices eligible include permanent vegetative cover (grasses and trees), grassed waterways or outlets, diversions, water and sediment basins, tree windbreaks and buffer zones, underground tile outlet, terraces, streambank stabilization, wetland development and enhancement, riparian work. The Non-Point Source (NPS) Cost Share Program enables landowners to apply for cost-share funds for Non-Point Pollution Control practices. Currently, the District funds septic system upgrades, nutrient management (soil testing), and abandoned water-well plugging.

The District offers education programs for schools, neighborhood associations, community groups, and any other organization interested in learning about conservation. Each program is tailored to the needs of the requesting group. Examples of educational program topics include water quality monitoring, soil erosion, non-point source pollution, stormwater management, and biomonitoring. The District also participates in long-term projects involving local schools, such as streambank stabilization projects and storm drain stenciling.

Department Expenditure Summary				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
55 - Grants, Claims, Shared Revenue	\$45,000	\$45,000	\$45,000	\$45,000
<b>Total</b>	\$45,000	\$45,000	\$45,000	\$45,000

Expenditure By Fund				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
563 - Stormwater Utility	\$45,000	\$45,000	\$45,000	\$45,000
<b>Total</b>	\$45,000	\$45,000	\$45,000	\$45,000

Expenditure By Division				
	2019 Actual	2020 Original	2020 Amended	2021 Budget
415 - Soil Conservation	\$45,000	\$45,000	\$45,000	\$45,000
<b>Total</b>	\$45,000	\$45,000	\$45,000	\$45,000

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# **CAPITAL MAINTENANCE IMPROVEMENT PROGRAM (CMIP)**





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# Capital Maintenance Improvement Program Process and Policy Summary

The Capital Maintenance Improvement Program (CMIP) is a 5-year planning tool intended to assist management in financial forecasting that allows for prioritization, financing, coordination, and technical design of all capital assets. Each year the document is updated and presented to Commission for approval. Changes may include the addition of new projects or equipment, as well as the reprioritization or removal of other capital. More detailed information on the Capital Maintenance and Improvement Program may be found in the Appendices Section, Financial Policies, ***Capital Asset and Equipment Investment and Management Policy***.

*Project Improvements* can include construction, reconstruction, rehabilitation, or maintenance of a capital asset.

*Equipment Needs* can include replacement, upgrade, or purchase of new equipment. Capital assets are usually defined as having a cost estimate greater than \$50,000 and may require engineering support or consulting services to evaluate, design, and prepare documents. The capital program may include maintenance projects that result in new fixed assets.

Process for including an item in the CMIP:

- CMIP requests are submitted to the Finance Department by the following:
  - Department request in response to need
  - Public request identified at a public hearing or from direct contact with the Department
  - Commission request for an improvement need within a district
- Administrative Review – Administration and the assigned department will review all projects/equipment submitted.
- Planning Commission Review – The CMIP is presented to a designated Planning Commission meeting for project review and comment.
- Unified Government Mayor & Commission Review – Project and equipment committee meetings are held for Commissioners to review and comment on items that have been submitted.

Once finalized the CMIP Project and Equipment lists are submitted to the entire Commission for approval during the budget process.

This CMIP is directly linked to the budget process, land-use planning, facility plan implementation, coordination with the state, county and other local municipalities, and the ongoing direction of the Unified Government leaders. The operating budget includes capital projects and equipment that are generally of a reoccurring nature and are appropriated for one year only. Changes from year to year for annual or reoccurring projects represent incremental variances in the cost of doing business.

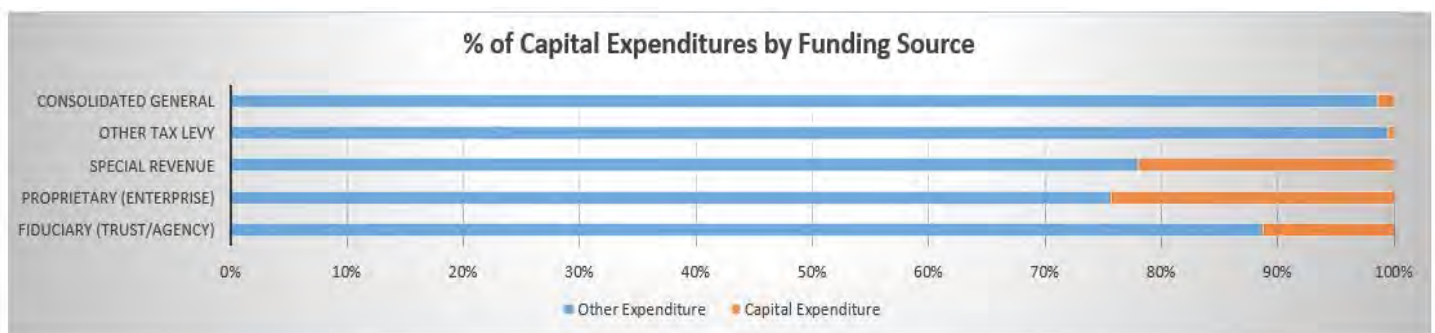
Projects that result in procurement or construction of major physical assets for the Unified Government are aligned with the organization's financial forecast. Resources for the capital plan can come from the same resources as the operating budget, but the costlier projects are funded by bond financing. Expenditures in the CMIP must equal the estimated resources available for capital spending and weigh the full costs of proposed projects in relation to funding sources.

Periodic status reports will be presented to the Unified Government Mayor, Commissioners, and staff to share project progress and identify significant issues associated with a project. Upon completion of a capital project, any remaining appropriated funds for the project will revert to the fund balance of the funding source.

## 2021 Capital Maintenance Improvement Program Overview

The Unified Government of Wyandotte County / KCK (UG) 2021 Budget has allocated \$86.1M across the organization for our 2021 Capital Maintenance Improvement Program. Of this amount \$26.3M is contained within our certified funds with the remaining \$59.8M originating from our Debt and Grant budgets. The \$26.3M constitutes 6.88% of the Unified Government total certified budget, which breaks down to the following percentages for each of our funding sources' 2021 expenditure budgets:

Funding Source	% Capital	% Other Expenditures
Consolidated General	1.35%	98.65%
Other Tax Levy	0.55%	99.45%
Special Revenue	21.95%	78.05%
Proprietary (Enterprise)	24.28%	75.72%
Fiduciary (Trust/Agency)	11.28%	88.72%

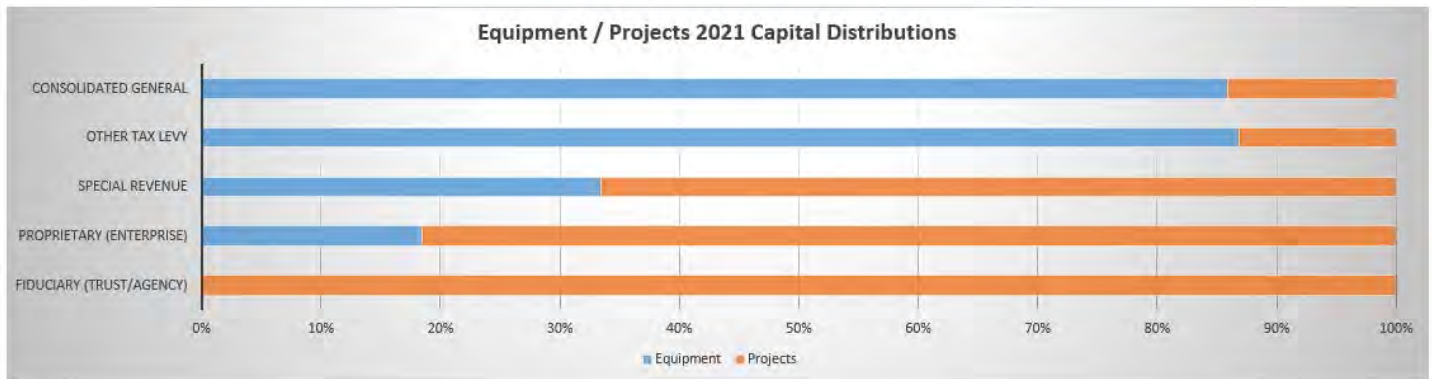


Capital spending tends to be heavier in the Special Revenue and Proprietary (Enterprise) Funds categories. The Dedicated Sales Tax, Special Parks and Recreation and Special Street & Highway funds are significant contributors towards capital expenditures in the Special Revenue funds. Within the Enterprise funds the Sewer, Storm, and Stadium funds have larger capital budgets due to the purpose of the funds and the expenditures required to maintain our infrastructure.

The capital budgets are further distributed between capital equipment and capital projects. Capital equipment tends to be allocated towards fleet, innovation and productivity expenditures with capital projects budgets being focused primarily on facilities and infrastructure needs. Below you can see how the capital funding is distributed across our funding sources between equipment and project expenditures.

Funding Source	Equipment	Projects
Consolidated General	85.87%	14.13%
Other Tax Levy	86.86%	13.14%
Special Revenue	33.47%	66.53%
Proprietary (Enterprise)	18.49%	81.51%
Fiduciary (Trust/Agency)	0.00%	100.00%

The Consolidated General Funds and Other Tax Levy Funds account for day-to-day governmental operations. The capital expenditures within these funds are focused towards meeting the needs of our fleet operations and innovation and productivity funding. These funds are also the primary source of funding that is utilized to maintain or improve our facilities across the Unified Government.



The Special Revenue, Proprietary (Enterprise), and Fiduciary funds are dedicated use funds to meet specific needs in the community. Some examples of these would be the Special Street and Highway Fund (Special Revenue) that is received for streets infrastructure and the Sewer Fund (Proprietary) that is a self-supporting fund designated to convey untreated sewage via a distribution system and operate treatment facilities for the health and safety of the community. A detailed list of these projects is provided in following pages. The Capital expenditures within these funds are allocated primarily towards meeting our infrastructure needs across the community with lesser percentages allocated towards Fleet or Facilities as directed by the statutory purpose of the fund and the needs within those operations.

A significant challenge that we have as an organization is continuing to work towards allocating additional funding to meet our underfunded capital needs. Our infrastructure, facilities, parks and fleet have functioned with slim capital budgets. Given the current level of funding, the UG is not able to maintain or improve our Pavement Condition Index (PCI) score in future years. In addition, funding is insufficient to implement changes to the parks system recommended by the Parks Master Plan or to add additional funding to maintain our aging facilities. The UG will need to identify funding sources for specific facilities projects that are currently budgeted in the out years of the CMIP. We are working on identifying ways to address these issues through the start of the Priority Based Budgeting (PBB) process for allocating our budget to best meet the priorities and needs of the community. The UG will also be seeking to reduce our current debt service level to balance the demands on the city mill rate dedicated to city debt service that will allow for more flexibility in our operating and capital expenditures in the future.

Technology and Productivity improvements have received increased focus in recent years. A renewed emphasis has been put on maintaining our operating systems and upgrading them to keep from falling behind the pace of changing technologies in our operating environments and improve our customer service. As the UG continues to improve our operating systems and work towards building productivity and efficiency across our organization through improved work platforms, we seek to shift our human capital to better address the needs of the community and the organization. This funding will also allow us to increase our online presence and help us achieve higher levels of community interaction and customer service than previously possible.

## 2021-25 Capital Maintenance Improvement Program Highlights

*The funding amounts provided below are indicative of annual costs associated with the overall production of an initiative and therefore may not equate to respective costs shown in the capital equipment or project schedules.*

When the COVID-19 pandemic first emerged in Kansas, the Unified Government began working non-stop to reduce the major fiscal impacts caused by the virus. The Unified Government has seen noticeable and expected losses across its supporting revenues as a result of the economic shutdown. The largest changes have been seen in sales tax, transient guest tax and fuel tax revenues. The downturn in spending created significant decreases within Unified Government funds not relying primarily on property tax revenue. The most significant reductions in revenue were felt in the City General Fund, Emergency Medical Services Fund, Dedicated Sales Tax and Special Street and Highway Tax Funds. The shortfalls created a \$35 million deficit in 2020, and a projected \$22 million shortfall in 2021 across the Unified Government.

Although significant portions of the budget were prepared prior to the COVID-19 outbreak, fiscal impacts will remain in 2021 and beyond. In order to address the budgetary imbalance, the Unified Government has adjusted much of the budget by shifting cash to debt, making capital reductions, or pushing purchases to future years. A large portion of the funding moving to debt is required for critical infrastructure needs and public safety programs – thus it needed to be funded. In addition to shifting cash to debt, major capital reductions were made. In 2020, \$2.4 million in capital spending was removed, including \$1.1 million from the City General Fund and \$1 million from the Dedicated Sales Tax Fund. In 2021, \$5 million in capital adjustments were also added. Other projects that were not eliminated have been moved to outer years in the capital schedule. The following table summarizes funding changes in the CMIP program:

CMIP CASH SHIFTED TO DEBT	2020	2021
<b>CMIP Cash Projects &amp; Equipment</b>	<b>\$3.3 Million</b>	<b>\$2.5 Million</b>
➤ City General Fund	\$1,850,000	\$2,100,000
➤ Dedicated Sales Tax Fund	\$306,000	\$60,000
➤ Emergency Medical Services Fund	\$875,000	0
➤ Special Street & Highway Fund	\$310,000	\$372,000
CAPITAL REDUCTIONS	2020	2021
<b>Capital Projects &amp; Equipment</b>	<b>\$2.4 Million</b>	<b>\$2.6 Million</b>
➤ City General Fund	\$1,104,000	\$701,000
➤ Dedicated Sales Tax Fund	\$1,026,000	\$1,259,000
➤ Emergency Medical Services Fund	\$54,000	\$405,000
➤ Other Funds	\$235,000	\$237,000

The Unified Government has continued to dedicate a large portion of the annual budget to capital projects and equipment. Sufficient resources are needed in this area to maintain infrastructure and facilities and to preserve existing programs and services. These capital investments are funded with cash or a combination of cash and debt financing. The table below highlights some of the major investments made in 2021. Additional details regarding these items and others will be discussed later in this section.

Projects and Equipment	2021
Street Preservation/Repair*	\$7.5M
Hutton Road Intersection Project (3-yr)	\$7.0M
Fire Station	\$6.9M
Sanitary Sewer Infrastructure Maintenance*	\$11.0M
Parks Improvement (Museum, Davis Hall, Restrooms, Community Center AC Units)*	\$750k
Street Equipment (Pretreatment, Plows, Sweepers, Flushers, Wheel Loaders)	\$1.2M
Public Safety Vehicles (Police & Fire)	\$2.2M
Police Body Camera Program*	\$700k
Sheriff Vehicles & Security Updates*	\$450k
Parks Abatement Team Equipment	\$220k
Technology (Enterprise Resource System-2020)	\$6.7M

## Community Initiatives

Throughout the remainder of 2020 and into 2021, the Unified Government will pursue many new community initiatives designed to improve the quality of life for citizens of Wyandotte County and Kansas City, Kansas. A key project set to begin in 2021 is the Wyandotte County Waterline Study and Repair Project. This project will include the replacement of the existing UG owned water line around Wyandotte County Lake Park. The Unified Government will also be improving their biking and pedestrian trail system by implementing the Trail Network Development Program. The Program will connect existing trails and sidewalks as well as build new ones to create a more robust trail network.

Other 2020 and 2021 highlights include the purchase of abatement team and street equipment. The former will support the Commission's strategic goal of reducing blight within Wyandotte County through the removal of overgrown grass, weeds, and visible litter. The latter will assist in the maintenance and improvement of street infrastructure which continues to be scored as a top priority on the citizen community survey.

<u>Initiative</u>	<u>2020 Funding</u>	<u>2021 Funding</u>
<b>Abatement Team Equipment</b>	<b>\$220,000</b>	
Clifton Park Improvements (NRSA 2020)	730,000	\$650,000
<i>*2021 funding area has not been identified</i>		
Mowing/Maintenance Equipment	\$140,000	140,000
<b>Street Equipment</b>		<b>\$1,200,000</b>
<b>Trail Network Development Program</b>		<b>100,000</b>
<b>WYCO Lake Waterline Study and Repair</b>		<b>\$400,000</b>



## Facilities

Renovations to Davis Hall and the County Museum will be a focus in 2020 and 2021. Davis Hall is one of the Unified Government's most popular facilities to rent and is booked primarily for weddings, formal events, and meetings. The facility not only generates revenue for the UG, but also attracts community members to beautiful Wyandotte County Lake. The building will be receiving a new roof, patio doors, and kitchen and fire alarm upgrades. In 2021, the County Museum will also be allocated funding for much needed improvements. The replacement of the museum roof will assist in protecting the museum's artifacts as well as preventing further interior damage. Other upgrades to the museum include a new HVAC system, and an auditorium AV and remodel.

<u>Initiative</u>	<u>2020 Funding</u>	<u>2021 Funding</u>
<b>Davis Hall Renovations</b>	<b>\$50,000</b>	<b>\$125,000</b>
Negative Pressure Rooms		\$40,000
<b>Museum Renovations</b>		<b>\$410,000</b>

## Infrastructure

The Unified Government will address various infrastructure initiatives throughout the remainder of 2020 and in 2021. In 2021, the Unified Government will devote significant resources to the Pavement Preservation Program and the Street Preservation & Repair Program. Priority is placed on high traffic locations where streets, sidewalks, and curbs are in deprived conditions. The continued goal of these programs is to maintain and stabilize the Pavement Condition Index (PCI) which continues to be a top priority of the community survey. A highlighted infrastructure project is the Safe Routes to Schools initiative. This project would construct new sidewalks between Northwest Middle School and Berthram Caruthers Elementary School. The plan would fill in missing gaps between existing sidewalks in the area and provide walking access to major roadways and transit routes. Closely associated with the Safe Routes to School initiative is the installation of ADA Pedestrian Handicapped Ramps. This project entails the removal and replacement of curbs, sidewalks, and ramps that do not comply with Americans With Disabilities Act (ADA) standards.

<u>Initiative</u>	<u>2020 Funding</u>	<u>2021 Funding</u>
<b>Annual Pavement Preservation Program</b>		<b>\$5,500,000</b>
<b>Street Preservation and Repair</b>		<b>\$7,500,000</b>
Wolcott Expansion/Connor Creek	\$4,500,000	\$10,250,000
<b>Sanitary Sewer Infrastructure Maintenance</b>		<b>\$11,000,000</b>
<b>Safe Routes to Schools – NW Middle &amp; Caruthers Elem.</b>		<b>\$2,138,000</b>
<b>Parks Restrooms (Inclusive Playground &amp; Quindaro)</b>	<b>\$115,000</b>	<b>\$115,000</b>
<b>Hutton Road Intersection Project</b>		<b>\$7,000,000</b>
NRSA Improvements (City park, Clifton, Reagan)	\$730,000	650,000
<b>Neighborhood ADA Pedestrian Handicapped Ramps</b>		<b>\$400,000</b>
Annual Pump Station & Treatment Plant Repairs		\$6,555,000

## Public Safety

The Unified Government has multiple projects slated during the remainder of 2020 and in 2021 to address the Commission's goal of Increasing Safety and Perception of Safety. Most notably is the addition of a new fire station in the Turner District which will act as a replacement for two of the older stations in the area. In 2021, significant resources will be allocated towards replacing Fire, Police, and Sheriff's vehicles. These high mileage vehicles are prone to overuse, major service issues and expenses, and can be dangerous to both the driver and the general public if not properly maintained. Fleet replacement is necessary to ensure Departments can respond in a safe, efficient, and timely manner. To increase safety and the perception of safety, the Unified Government Police Department will be replacing existing body cameras and associated equipment to better maintain data quality and effectiveness. Other safety improvements include security updates at Unified Government buildings. The Kansas City, Kansas Police Department and Sheriff recently restructured the Unified Government security program and various changes will occur to better protect residents of Wyandotte County & Kansas City, Kansas when they visit public property.

<u>Initiative</u>	<u>2020 Funding</u>	<u>2021 Funding</u>
Dispatch Intercom System	\$280,000	
Courthouse Security X-Ray Machines	\$84,120	42,120
<b>Fire Station</b>		<b>\$6,900,000</b>
<b>Public Safety Vehicles (Police &amp; Fire)</b>		<b>2,200,000</b>
<b>Police Body Camera Program</b>		<b>700,000</b>
<b>Sheriff Vehicles and Security Updates</b>		<b>\$450,000</b>

## Innovation & Productivity

The Unified Government will implement a variety of initiatives associated with innovation and productivity to improve customer service. The newly initiated Enterprise Resource Planning System (ERP) will give Unified Government staff the ability to more efficiently manage all human capital, payroll, and financial functions. Some of the benefits of this system include more efficient applicant tracking, onboarding, budget planning, and procurement. The updates to both Accela (i.e. the Online Permitting and Planning System), and appraisal software (i.e. Appraiser Online Portal), will allow customers to easily file permits online without having to physically come to the associated Unified Government office and efficiently evaluate appeals and access appraisal data, respectively.

<u>Initiative</u>	<u>2020 Funding</u>	<u>2021 Funding</u>
<b>Enterprise Resource Planning System</b>	<b>\$5,234,641</b>	
Clerk Records Management Inventory System	\$70,000	
<b>Appraiser Online Portal</b>		<b>\$50,000</b>
GIS LANDWEB Portal Application Replacement	\$40,000	\$180,000
<b>Online Permitting and Planning System</b>	<b>270,000</b>	

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# CAPITAL EQUIPMENT



## Five Year Capital Equipment: by Fund Category

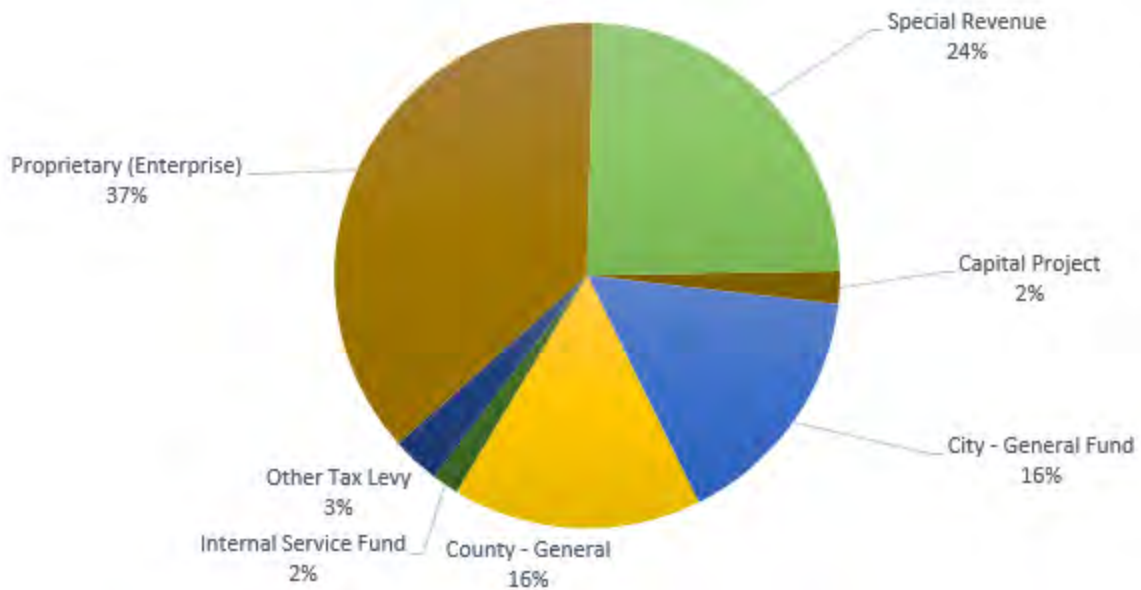
Investment in capital equipment is a crucial part of not only the day-to-day operations, but also the long-term viability of the U.G. Items that are viewed as capital equipment include major systems, fleet, and any other type of equipment over \$50,000 that will be utilized to support the organization's ability to provide higher levels of welfare and customer service to the residents of Wyandotte County and Kansas City, Kansas.

The cumulative five-year capital equipment appropriated funds for the U.G. total \$55.6 million, with nearly \$8.6 million to be appropriated in 2021 budget. These dollar amounts come from a variety of fund categories, including the Consolidated General Fund, Other Tax Levy Funds, Special Revenue Funds, Enterprise Funds, and Capital Project Funds. The following table and charts provide further detail.

Fund Category	2020 Amended	2021	2022	2023	2024	2025
<b>Consolidated General Fund</b>						
110 - City - General	\$ 1,399,767	\$ 1,366,667	\$ 3,924,897	\$ 3,589,366	\$ 3,029,736	\$ 3,278,526
160 - County - General	\$ 982,320	\$ 1,368,080	\$ 1,452,500	\$ 1,020,040	\$ 973,600	\$ 935,000
<b>Consolidated General Fund Total</b>	<b>\$ 2,382,087</b>	<b>\$ 2,734,747</b>	<b>\$ 5,377,397</b>	<b>\$ 4,609,406</b>	<b>\$ 4,003,336</b>	<b>\$ 4,213,526</b>
<b>Other Tax Levy</b>						
165 - County - Aging	\$ 126,400	\$ 59,400	\$ 162,436	\$ 162,436	\$ 144,554	\$ 144,554
460 - County Bond and Interest Fund	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000
<b>Fiduciary (Trust/Agency)</b>	<b>\$ 331,400</b>	<b>\$ 264,400</b>	<b>\$ 367,436</b>	<b>\$ 367,436</b>	<b>\$ 349,554</b>	<b>\$ 349,554</b>
<b>Special Revenue Funds</b>						
206 - Register of Deeds Tech Fund	\$ -	\$ 215,000	\$ -	\$ -	\$ -	\$ -
207 - Clerk's Technology Fund	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -
208 - Treasurer's Technology Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
212 - Dedicated Sales Tax	\$ 562,000	\$ 406,000	\$ 1,461,600	\$ 1,278,600	\$ 1,271,800	\$ 1,162,350
220 - Special Street & Highway - City	\$ 1,086,000	\$ 1,074,000	\$ 1,237,500	\$ 1,092,500	\$ 1,046,500	\$ 976,500
221 - Special Parks & Recreation	\$ -	\$ 146,235	\$ 388,172	\$ 395,317	\$ 402,677	\$ 410,257
222 - Special Alcohol	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
262 - Department of Aging Grant Fund	\$ 24,500	\$ -	\$ -	\$ -	\$ -	\$ -
266 - Other Special Grants	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
<b>Special Revenue Funds Total</b>	<b>\$ 1,742,500</b>	<b>\$ 2,091,235</b>	<b>\$ 3,362,272</b>	<b>\$ 3,016,417</b>	<b>\$ 2,970,977</b>	<b>\$ 2,924,107</b>
<b>Enterprise Funds</b>						
560 - Sewer System	\$ 1,659,800	\$ 2,411,400	\$ 1,994,800	\$ 2,055,000	\$ 1,947,800	\$ 2,178,000
564 - Emergency Medical Services	\$ 882,000	\$ 742,000	\$ 1,590,000	\$ 1,380,000	\$ 1,620,000	\$ 1,620,000
565 - Sunflower Hills Golf	\$ -	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
<b>Enterprise Funds Total</b>	<b>\$ 2,541,800</b>	<b>\$ 3,175,400</b>	<b>\$ 3,606,800</b>	<b>\$ 3,457,000</b>	<b>\$ 3,589,800</b>	<b>\$ 3,820,000</b>
<b>Capital Project Funds</b>						
971 - City Capital Project	\$ 39,000	\$ -	\$ -	\$ -	\$ -	\$ -
972 - County Capital Project	\$ 202,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -
<b>Capital Project Funds Total</b>	<b>\$ 241,000</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Internal Service Fund</b>						
635 - Fleet Maintenance & Vehicle Replacement	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000
<b>Internal Service Fund Total</b>	<b>\$ 146,000</b>	<b>\$ 146,000</b>	<b>\$ 146,000</b>	<b>\$ 146,000</b>	<b>\$ 146,000</b>	<b>\$ 146,000</b>
<b>GRAND TOTAL</b>	<b>\$ 7,384,787</b>	<b>\$ 8,591,782</b>	<b>\$ 12,859,905</b>	<b>\$ 11,596,259</b>	<b>\$ 11,059,667</b>	<b>\$ 11,453,187</b>

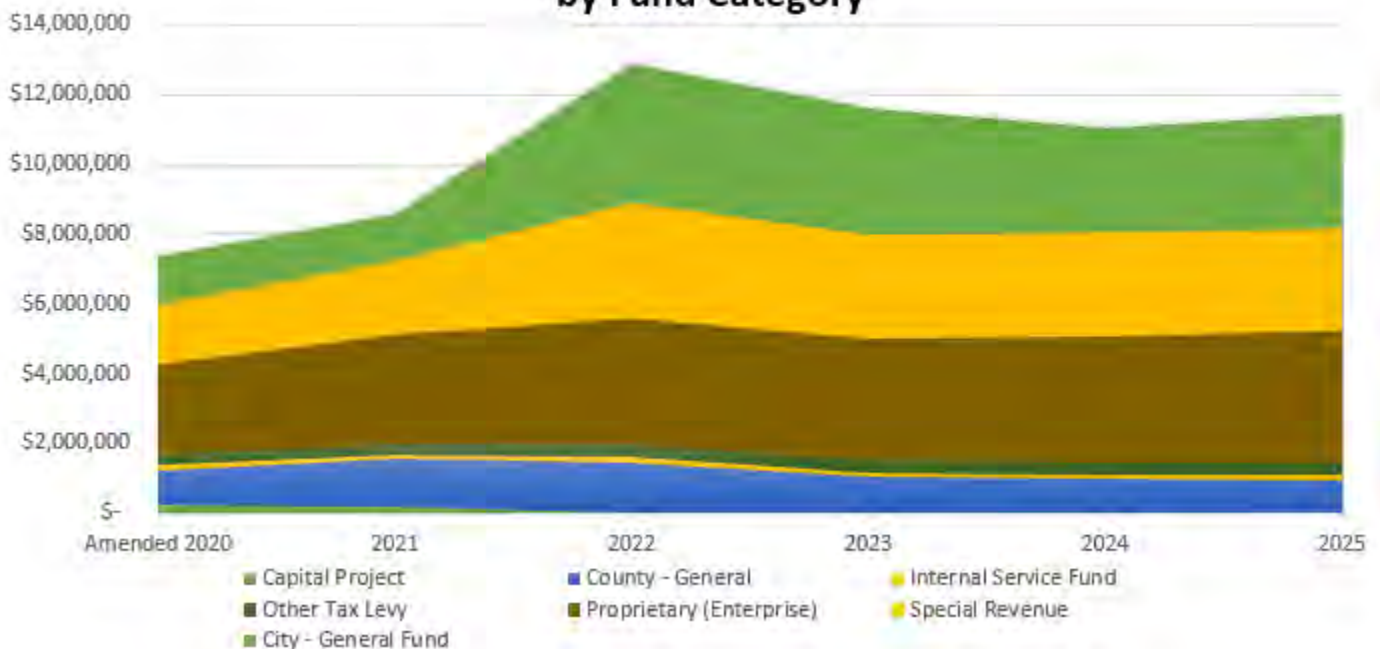


### 2021 Capital Equipment: by Fund Category \$8.6M



The amount allocated toward capital equipment initiatives in the 2021 budget is \$8.6 million. The chart above displays that over 35% of the funding for capital equipment in 2021 will come from the Proprietary (Enterprise) Fund.

### Five Year Capital Equipment: by Fund Category



Funding allocated within the CMIP for capital expenditures is projected to remain at the current level of spending with only slight increases in future years, spread across the various funds of the U.G. budget.



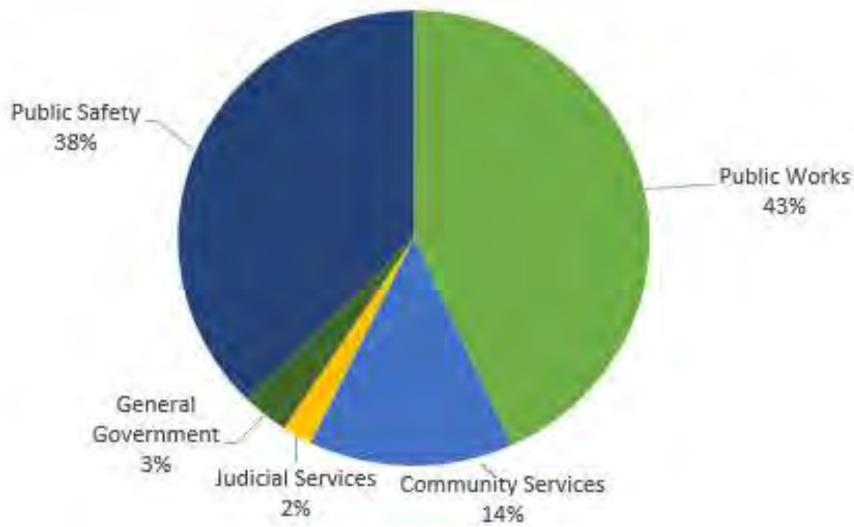
## Five Year Capital Equipment: by Functional Area

In an effort to provide an organized, accessible budget document to residents of Wyandotte County and Kansas City, Kansas, the U.G. groups its departments by their functional area. Said areas consist of General Government, Community Services, Judicial Services, Public Safety, and Public Works. Public Safety and Public Works are scheduled to receive the greatest amount of appropriated funding for capital equipment purchases throughout the next five years.

Public Works and Public Safety tend to make up the majority of the budgets for the capital program due to the nature of their operations with Fire, Public Works and Police making up the largest three departments within the CMIP.

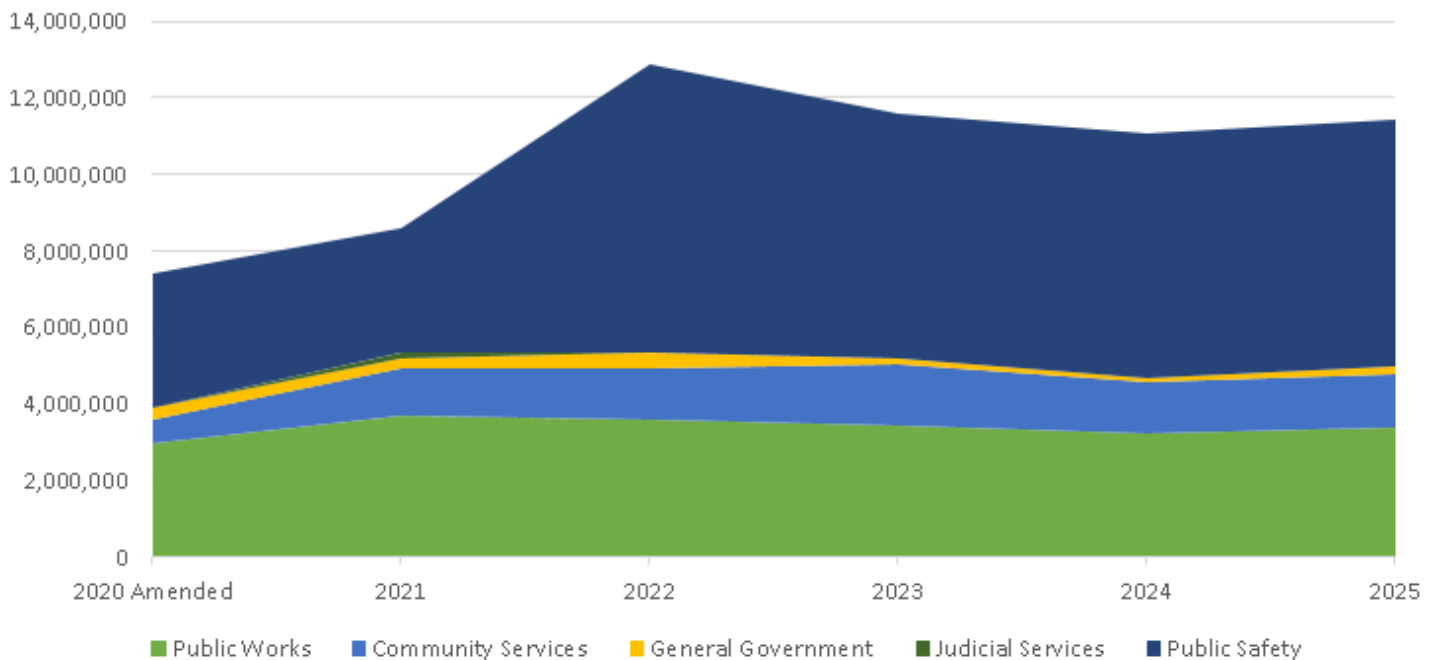
Functional Area	2020 Amended	2021	2022	2023	2024	2025
<b>General Government</b>						
0050 - Finance Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
0054 - Unified Clerk	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -
0240 - Knowledge Department	\$ 233,000	\$ 200,000	\$ 374,125	\$ 149,125	\$ 105,000	\$ 85,000
0470 - Appraiser	\$ 50,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
<b>General Government Total</b>	<b>\$ 353,000</b>	<b>\$ 275,000</b>	<b>\$ 374,125</b>	<b>\$ 149,125</b>	<b>\$ 105,000</b>	<b>\$ 210,000</b>
<b>Community Services</b>						
0060 - Parks & Recreation	\$ 202,000	\$ 399,235	\$ 531,172	\$ 538,317	\$ 540,677	\$ 551,257
0082 - Transit	\$ 195,400	\$ 442,400	\$ 595,954	\$ 785,750	\$ 527,590	\$ 527,590
0088 - Economic Development	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
0101 - Neighborhood Resource Center	\$ -	\$ -	\$ -	\$ 51,840	\$ -	\$ 51,840
0190 - Election	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
0260 - Register of Deeds	\$ -	\$ 215,000	\$ -	\$ -	\$ -	\$ -
0420 - Aging	\$ 24,500	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Community Services Total</b>	<b>\$ 571,900</b>	<b>\$ 1,206,635</b>	<b>\$ 1,367,126</b>	<b>\$ 1,615,907</b>	<b>\$ 1,308,267</b>	<b>\$ 1,370,687</b>
<b>Judicial Services</b>						
0180 - District Attorney	\$ -	\$ 174,960	\$ -	\$ 25,920	\$ -	\$ -
<b>Judicial Services Total</b>	<b>\$ -</b>	<b>\$ 174,960</b>	<b>\$ -</b>	<b>\$ 25,920</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Public Safety</b>						
0006 - Emergency Management	\$ 376,000	\$ 496,000	\$ 501,000	\$ 400,000	\$ 400,000	\$ 400,000
0020 - Police Department	\$ 608,667	\$ 333,667	\$ 2,564,854	\$ 2,005,687	\$ 2,191,500	\$ 2,436,000
0030 - Fire Department	\$ 2,060,100	\$ 1,927,000	\$ 3,561,000	\$ 3,524,000	\$ 3,371,000	\$ 3,211,000
0130 - Community Corrections	\$ -	\$ -	\$ 27,500	\$ -	\$ 28,600	\$ -
0200 - Sheriff	\$ 419,320	\$ 467,120	\$ 875,000	\$ 452,120	\$ 410,000	\$ 420,000
<b>Public Safety Total</b>	<b>\$ 3,464,087</b>	<b>\$ 3,223,787</b>	<b>\$ 7,529,354</b>	<b>\$ 6,381,807</b>	<b>\$ 6,401,100</b>	<b>\$ 6,467,000</b>
<b>Public Works</b>						
0040 - Public Works	\$ 2,995,800	\$ 3,711,400	\$ 3,567,300	\$ 3,423,500	\$ 3,245,300	\$ 3,405,500
0145 - Parking Control Enforcement	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -
<b>Public Works Total</b>	<b>\$ 2,995,800</b>	<b>\$ 3,711,400</b>	<b>\$ 3,589,300</b>	<b>\$ 3,423,500</b>	<b>\$ 3,245,300</b>	<b>\$ 3,405,500</b>
<b>GRAND TOTAL</b>	<b>\$ 7,384,787</b>	<b>\$ 8,591,782</b>	<b>\$ 12,859,905</b>	<b>\$ 11,596,259</b>	<b>\$ 11,059,667</b>	<b>\$ 11,453,187</b>

## 2021 Capital Equipment: by Functional Area \$8.6M



In 2021, 43% of the nearly \$8.6 million designated for capital equipment will support Public Works. Other functional areas consume the remainder, including Public Safety (38%), Community Services (14%), General Government (3%), and Judicial Services (2%).

## Five Year Capital Equipment: by Functional Area



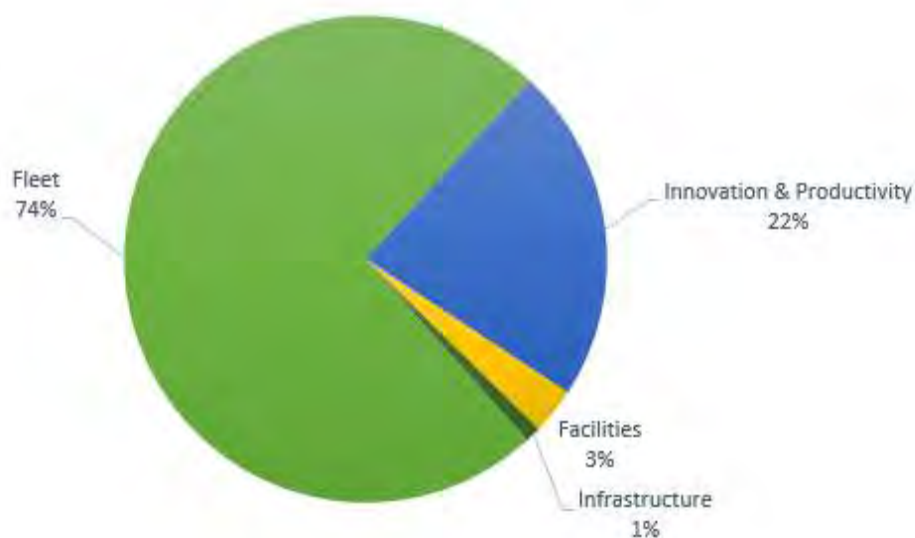
The U.G. plans to invest heavily in capital equipment throughout the next five years. Of specific note is the great amount that will be appropriated toward Public Safety in future years, which typically represents nearly half of the total proposed appropriated funds.

## Five Year Capital Equipment: by Capital Type

In effort to categorize funding for a broad range of capital equipment, major physical assets are umbrellaed under the respective titles of Facilities, Fleet, Infrastructure, Innovation & Productivity, and Other. Throughout the next five (5) years the UG will invest heavily in capital equipment associated with Fleet and Innovation & Productivity. The following table and charts highlight this and other commitments.

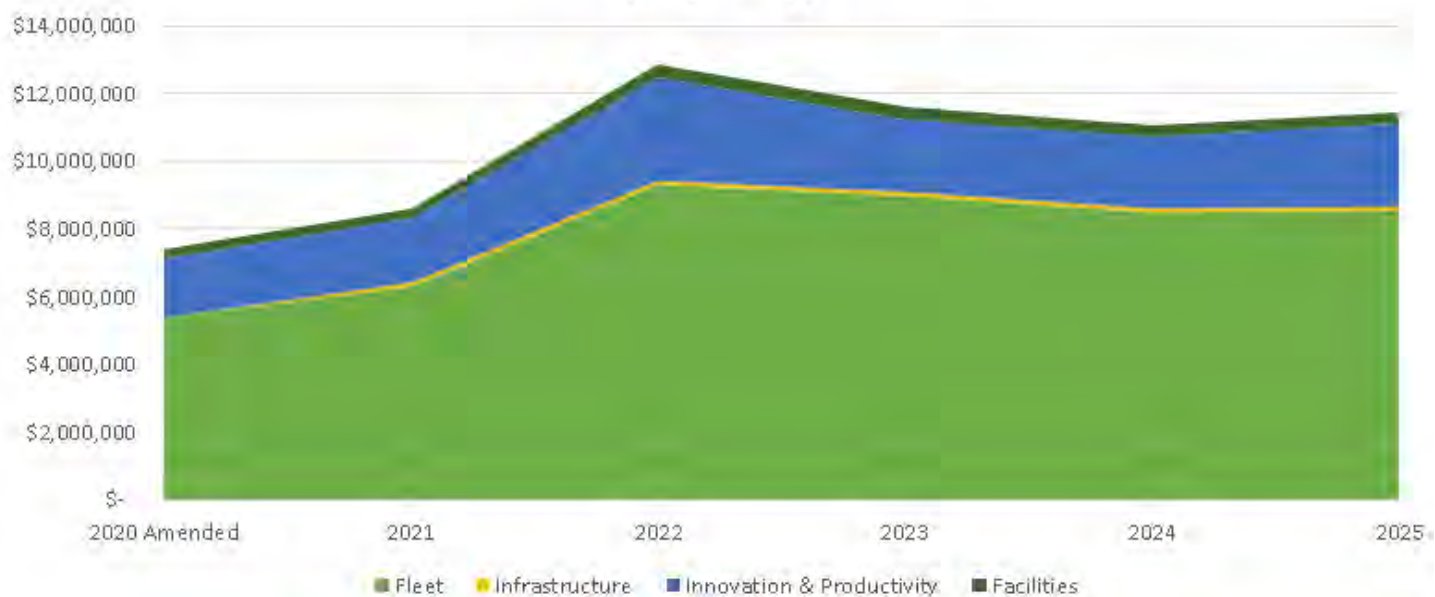
Capital Type	2020 Amended	2021	2022	2023	2024	2025
<b>Facilities</b>						
<i>Capital Project</i>	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Consolidated General Fund</i>	\$ 184,120	\$ 207,120	\$ 310,000	\$ 337,120	\$ 270,000	\$ 270,000
<i>Other Tax Levy Funds</i>	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
<b>Facilities Total</b>	<b>\$ 254,120</b>	<b>\$ 262,120</b>	<b>\$ 365,000</b>	<b>\$ 392,120</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>
<b>Fleet</b>						
<i>Consolidated General Fund</i>	\$ 1,366,767	\$ 1,514,627	\$ 3,087,585	\$ 3,013,474	\$ 2,552,836	\$ 2,611,526
<i>Other Tax Levy Funds</i>	\$ 126,400	\$ 59,400	\$ 162,436	\$ 162,436	\$ 144,554	\$ 144,554
<i>Special Revenue Funds</i>	\$ 1,672,500	\$ 1,876,235	\$ 2,957,272	\$ 2,791,417	\$ 2,595,977	\$ 2,544,107
<i>Enterprise Funds</i>	\$ 1,895,800	\$ 2,543,400	\$ 2,955,800	\$ 2,878,000	\$ 3,054,000	\$ 3,097,000
<i>Capital Project Funds</i>	\$ 164,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -
<i>Internal Service Funds</i>	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000
<b>Fleet Total</b>	<b>\$ 5,371,467</b>	<b>\$ 6,319,662</b>	<b>\$ 9,309,093</b>	<b>\$ 8,991,327</b>	<b>\$ 8,493,367</b>	<b>\$ 8,543,187</b>
<b>Infrastructure</b>						
<i>Consolidated General Fund</i>	\$ -	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
<b>Infrastructure Total</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>
<b>Innovation &amp; Productivity</b>						
<i>Capital Project Funds</i>	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Consolidated General Fund</i>	\$ 831,200	\$ 923,000	\$ 1,889,812	\$ 1,168,812	\$ 1,090,500	\$ 1,242,000
<i>Other Tax Levy Funds</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<i>Special Revenue Funds</i>	\$ 70,000	\$ 215,000	\$ 405,000	\$ 225,000	\$ 375,000	\$ 380,000
<i>Enterprise Funds</i>	\$ 646,000	\$ 632,000	\$ 651,000	\$ 579,000	\$ 535,800	\$ 723,000
<b>Innovation &amp; Productivity Total</b>	<b>\$ 1,759,200</b>	<b>\$ 1,920,000</b>	<b>\$ 3,095,812</b>	<b>\$ 2,122,812</b>	<b>\$ 2,151,300</b>	<b>\$ 2,495,000</b>
<b>GRAND TOTAL</b>	<b>\$ 7,384,787</b>	<b>\$ 8,591,782</b>	<b>\$ 12,859,905</b>	<b>\$ 11,596,259</b>	<b>\$ 11,059,667</b>	<b>\$ 11,453,187</b>

## 2021 Capital Equipment: by Capital Type \$8.6M



Fleet investment will consume 74% proposed capital equipment monies in 2021, followed by Innovation & Productivity (22%), Facilities (3%), and Infrastructure (1%).

## Five Year Capital Equipment: by Capital Type



A majority of the U.G.'s capital equipment investments in the next five years will be seen in Fleet. Innovation & Productivity will also be a top priority. The majority of Infrastructure and Facilities projects are funded out of the Capital Projects budget.

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**2020 - 2021**

**UNIFIED GOVERNMENT**

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# CAPITAL EQUIPMENT SCHEDULE





**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Equipment Summary 06/25/2020 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>110 - City - General Fund</b>														
<b>Economic Development</b>														
		<input checked="" type="checkbox"/>	3	9		08895001 - Right of Way & Tax Delinquent UG Owned Prop	90,000	-	-	90,000	90,000	90,000	90,000	360,000
<b>Economic Development Total</b>							<b>90,000</b>	<b>-</b>	<b>-</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>360,000</b>
<b>Emergency Management</b>														
			1	4	<input checked="" type="checkbox"/>	006LF70002 - Radio Encryption (2020-2022 LF)	96,000	96,000	96,000	96,000	-	-	-	288,000
<b>Emergency Management Total</b>							<b>96,000</b>	<b>96,000</b>	<b>96,000</b>	<b>96,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>288,000</b>
<b>Fire Department</b>														
			1	6		03025001 - Prevention Truck	-	-	-	75,000	-	-	-	75,000
			3	6	<input checked="" type="checkbox"/>	03032003 - Support Vehicle(s)	-	-	-	50,000	60,000	-	-	110,000
			1	f		03051005 - AED Replacement/Autopulse Program	50,000	-	-	50,000	50,000	50,000	50,000	200,000
			1	7		03070002 - Total Mgmt System Software/Technology (moved to operating)	67,000	-	-	-	-	-	-	-
			1	12		03070004 - Fire Records Mgmt	-	-	-	150,000	200,000	-	-	350,000
			5	7		03070005 - Fire Data Project	30,000	-	-	30,000	-	-	-	30,000
			1	9		030LF01003 - Aerial 2013 (2014-2023 LF)	110,000	110,000	110,000	110,000	110,000	-	-	440,000
			1	9		030LF02004 - 2019 - Aerials (2) (2019-2028 LF)	104,465	244,000	244,000	244,000	244,000	244,000	244,000	1,464,000
			2	9		030LF02005 - 2011 Aerial/Quint (2019-2028 LF) (combined with 030LF02004)	104,465	-	-	-	-	-	-	-
			5	9		030LF02006 - Aerial/Quint (2023-2033 LF)	-	-	-	-	130,000	130,000	130,000	390,000
			1	9		030LF03001 - Air/lights/Rehab/MCI Truck 2016 (2019-2028 LF)	67,000	67,000	67,000	67,000	67,000	67,000	67,000	402,000
			3	9		030LF05001 - Haz Mat OP Unit (2021-2030 LF)	-	-	-	66,000	66,000	66,000	66,000	264,000
			4	9		030LF05002 - Haz Mat Support Unit (2022-2031 LF)	-	-	-	66,000	66,000	66,000	66,000	264,000
			2	9		030LF06001 - 1 Heavy Rescue Units (2020-2029 LF)	65,000	65,000	65,000	65,000	65,000	65,000	65,000	390,000
			2	9		030LF06003 - 1 Heavy Rescue Unit (2022-2031 LF)	-	-	-	65,000	65,000	65,000	65,000	260,000
			1	9		030LF10002 - Pumper 2009 (2011-2020 LF)	47,100	47,100	-	-	-	-	-	47,100
			1	9		030LF10003 - 3456 - Pumpers 2015 (2017-2026 LF)	75,000	75,000	75,000	75,000	75,000	75,000	75,000	450,000
			1	9		030LF10004 - 3464a - Pumper 2015 (2017-2026 LF)	75,000	75,000	75,000	75,000	75,000	75,000	75,000	450,000
			1	9	<input checked="" type="checkbox"/>	030LF10006 - 2019 - Pumpers (4) (2019-2026 LF)	67,374	68,000	68,000	68,000	68,000	68,000	68,000	408,000
			1	9		030LF12001 - Pumper Tanker 2015 (2017-2026 LF)	75,000	75,000	75,000	75,000	75,000	75,000	75,000	450,000
			1	7		030LF51006 - Monitor/Defibrillator Repl/Autopulse (2021-2025 LF)	-	50,000	-	100,000	100,000	100,000	100,000	450,000
<b>Fire Department Total</b>							<b>937,404</b>	<b>876,100</b>	<b>779,000</b>	<b>1,431,000</b>	<b>1,516,000</b>	<b>1,146,000</b>	<b>1,146,000</b>	<b>6,894,100</b>
<b>Knowledge Department</b>														
			3	8		24072003 - Network Upgrade	75,000	-	-	-	-	-	-	-
			1	8		24072004 - Replace obsolete network switches	50,000	-	-	-	-	-	-	-
			3	7		24072013 - Infrastructure Migration	75,000	-	-	-	-	-	-	-
			1	13		24073003 - Wireless access points	50,000	-	-	50,000	-	-	-	50,000
			1	7		24074002 - Upgrade Phones	105,000	-	-	-	-	-	-	-

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Equipment Summary 06/25/2020 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
			1	8		24074003 - Skype for Business Phone Architecture	25,000	-	-	25,000	25,000	-	-	50,000
			2	7		24078009 - Document Management Solution	-	-	-	50,000	-	-	-	50,000
			1	8		24078013 - New World Enhancements	-	-	-	19,125	19,125	-	-	38,250
			2	4		24078016 - UG Timekeeping implementation	-	-	-	50,000	-	-	-	50,000
			2	10	<input checked="" type="checkbox"/>	24078006 - Online Permitting & Electronic Plan Review	325,000	-	-	-	-	-	-	-
			1	15		240LF78001 - Upgrade Land Management System	88,000	-	-	-	-	-	-	-
<b>Knowledge Department Total</b>							<b>793,000</b>	<b>-</b>	<b>-</b>	<b>194,125</b>	<b>44,125</b>	<b>-</b>	<b>-</b>	<b>238,250</b>
<b>Municipal Court</b>														
			2	7		00450001 - Card Reader Install	21,000	-	-	-	-	-	-	-
<b>Municipal Court Total</b>							<b>21,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Neighborhood Resource Center</b>														
			1	11		10101001 - Code Enforcement Replacement Vehicle	24,000	-	-	-	25,920	-	25,920	51,840
			3	17		10101003 - Rental Licensing New Vehicle	24,000	-	-	-	-	-	-	-
			3	17		10101004 - Inspection Services Replacement Vehicle	24,000	-	-	-	25,920	-	25,920	51,840
<b>Neighborhood Resource Center Total</b>							<b>72,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>51,840</b>	<b>-</b>	<b>51,840</b>	<b>103,680</b>
<b>Parking Control Enforcement</b>														
			5	8		14501004 - Vehicle - 1	-	-	-	22,000	-	-	-	22,000
<b>Parking Control Enforcement Total</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>22,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,000</b>
<b>Parks &amp; Recreation</b>														
			1	21		06045004 - Abatement Team Equipment	300,000	-	-	-	-	-	-	-
			1	21		06045005 - Abatement Equipment Replacement	-	-	-	81,000	84,000	86,000	89,000	340,000
			3	17		06045002 - Abatement Team Skid Loader	70,000	-	-	-	-	-	-	-
<b>Parks &amp; Recreation Total</b>							<b>370,000</b>	<b>-</b>	<b>-</b>	<b>81,000</b>	<b>84,000</b>	<b>86,000</b>	<b>89,000</b>	<b>340,000</b>
<b>Police Department</b>														
			3	13		02025002 - Range Vehicles	-	-	-	-	-	-	72,000	72,000
			1	25	<input checked="" type="checkbox"/>	02005004 - Patrol Vehicles (20), 2020	685,500	-	-	-	-	-	-	-
			1	25	<input checked="" type="checkbox"/>	02005005 - Patrol Vehicles (20), 2021	-	-	-	996,900	-	-	-	996,900
			1	25	<input checked="" type="checkbox"/>	02005006 - Patrol Vehicles (30)	-	-	-	-	724,400	969,200	919,650	2,613,250
			2	14		02020003 - SOU BearCat	-	-	-	-	241,000	-	-	241,000
			2	21	<input checked="" type="checkbox"/>	02072001 - Mobile Data Computers	-	-	-	75,000	75,000	75,000	75,000	300,000
			1	14	<input checked="" type="checkbox"/>	02078002 - Network Equipment (Network Switches)	-	-	-	82,687	82,687	90,000	90,000	345,374
			3	24	<input checked="" type="checkbox"/>	02078003 - Upgrade Internet Equipment (Firewall)	-	-	-	-	70,000	70,000	-	140,000
			1	17		02078006 - UPS Batteries (4-5 year cycle)	15,000	-	-	-	-	15,000	-	15,000
	<input checked="" type="checkbox"/>		2	18		02078007 - Server Infrastructure	-	-	-	-	-	-	100,000	100,000
	<input checked="" type="checkbox"/>		3	14		02082003 - Alarms Web Enhancements	-	-	-	40,000	-	-	-	40,000
	<input checked="" type="checkbox"/>		2	19		02082004 - Traffic/LPR Camera Project	-	-	-	40,000	20,000	20,000	320,000	400,000
			1	25		020LF05004 - Police Vehicles (30) 2019 (LF 2019-2021)	266,667	266,667	266,667	266,667	-	-	-	800,001
			2	18		020LF54001 - Taser Mandatory Carry (2019-2021 Direct LF)	67,000	67,000	67,000	67,000	67,000	67,000	67,000	402,000
	<input checked="" type="checkbox"/>		1	20	<input checked="" type="checkbox"/>	02068002 - UG Security Updates	75,000	-	-	75,000	75,000	75,000	75,000	300,000
	<input checked="" type="checkbox"/>		2	13		02068011 - UG Security - ID Cards/Card Readers	-	-	-	-	-	143,500	-	143,500
<b>Police Department Total</b>							<b>1,109,167</b>	<b>333,667</b>	<b>333,667</b>	<b>1,643,254</b>	<b>1,355,087</b>	<b>1,524,700</b>	<b>1,718,650</b>	<b>6,909,025</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Equipment Summary 06/25/2020 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Public Works</b>														
			3	0		04001001 - Fleet Vehicle	50,000	-	-	50,000	50,000	50,000	50,000	200,000
			3	2		04001002 - Engineering Vehicles Replacement 1/yr	23,000	-	-	23,000	-	-	-	23,000
			2	7		040LF50002 - Backup Emergency Generator 2018 (2019-2023 LF)	25,000	25,000	25,000	25,000	25,000	-	-	100,000
			2	4		04008002 - Work Truck with Plow	-	-	-	36,000	-	-	-	36,000
<b>Public Works Total</b>							<b>98,000</b>	<b>25,000</b>	<b>25,000</b>	<b>134,000</b>	<b>75,000</b>	<b>50,000</b>	<b>50,000</b>	<b>359,000</b>
<b>Sheriff</b>														
	<input checked="" type="checkbox"/>		2	10	<input checked="" type="checkbox"/>	AUTO - 2363 - Jail Management System (JMS)	-	-	-	50,000	-	-	-	50,000
<b>Sheriff Total</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
<b>Transit</b>														
			1	18		08205002 - Bus 2023 - 1	-	-	-	-	103,796	-	-	103,796
	<input checked="" type="checkbox"/>		1	15		08215003 - Ford Transit Vans	-	-	-	-	75,000	-	-	75,000
			2	7		08245001 - RideKC Vinyl Vehicle Wraps	10,000	-	-	9,000	20,000	10,000	10,000	49,000
			1	16		08290001 - Grant Match Bus Route Improvements	40,000	-	40,000	40,000	40,000	40,000	40,000	200,000
			2	17		082LF10001 - Light Duty Cutaway Buses - 2 2018 (2019-2023 LF)	46,000	46,000	46,000	46,000	46,000	-	-	184,000
			1	17		082LF10003 - Light Duty Cutaway Buses - 1 2018 (2019-2023 LF)	23,000	23,000	23,000	23,000	23,000	-	-	92,000
			1	17		082LF10005 - Light Duty Cutaway Bus - 2 (2021-2025 LF)	-	-	-	41,518	41,518	41,518	41,518	166,072
	<input checked="" type="checkbox"/>		3	18		082LF10006 - Light Duty Cutaway Buses - 4 (2022-2026 LF)	-	-	-	83,036	83,036	83,036	83,036	332,144
			3	18		082LF10008 - Light Duty Cutaway Buses - 2 (2024-2028 LF)	-	-	-	-	-	41,518	41,518	83,036
			1	15		082LF15002 - Transit Van - 1 (2020-2022 LF)	24,000	-	24,000	24,000	24,000	-	-	72,000
<b>Transit Total</b>							<b>143,000</b>	<b>69,000</b>	<b>133,000</b>	<b>266,554</b>	<b>456,350</b>	<b>216,072</b>	<b>216,072</b>	<b>1,357,048</b>
<b>110 - City - General Fund Total</b>							<b>3,729,571</b>	<b>1,399,767</b>	<b>1,366,667</b>	<b>4,007,933</b>	<b>3,672,402</b>	<b>3,112,772</b>	<b>3,361,562</b>	<b>16,921,103</b>
<b>113 - Consolidated Parks-General</b>														
<b>Parks &amp; Recreation</b>														
			3	18	<input checked="" type="checkbox"/>	06005001 - Vehicles	154,500	-	-	-	-	-	-	-
			3	21	<input checked="" type="checkbox"/>	06020001 - Tractors	72,100	-	-	-	-	-	-	-
<b>Parks &amp; Recreation Total</b>							<b>226,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>113 - Consolidated Parks-General Total</b>							<b>226,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>160 - County - General</b>														
<b>Appraiser</b>														
			3	9		47060002 - Software/Mobile Units	-	-	75,000	-	-	-	-	75,000
			3	11		47080002 - Web On-Line Processes	50,000	50,000	-	-	-	-	-	50,000
<b>Appraiser Total</b>							<b>50,000</b>	<b>50,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000</b>
<b>Community Corrections</b>														
			1	9		130010001 - Pre-Trial- 2 Replacement Vehicles	-	-	-	27,500	-	28,600	-	56,100
<b>Community Corrections Total</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>27,500</b>	<b>-</b>	<b>28,600</b>	<b>-</b>	<b>56,100</b>
<b>District Attorney</b>														
			2	13		18001001 - District Attorney Replacement Vehicle	-	-	24,960	-	25,920	-	-	50,880
			2	8		18070006 - District Attny Software Upgrades and Integrations	150,000	-	150,000	-	-	-	-	150,000
<b>District Attorney Total</b>							<b>150,000</b>	<b>-</b>	<b>174,960</b>	<b>-</b>	<b>25,920</b>	<b>-</b>	<b>-</b>	<b>200,880</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Equipment Summary 06/25/2020 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Emergency Management</b>														
			3	4		00650001 - Radio System Maintenance	65,000	65,000	70,000	75,000	80,000	80,000	80,000	450,000
			1	6		00650002 - Outdoor Warning Systems	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000
			3	4		00650006 - Legacy Radio Replacement	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
			1	4		00650007 - Radio System Spare Parts	50,000	50,000	50,000	50,000	50,000	50,000	50,000	300,000
			2	4		00650008 - Emergency Power Generators, Mobile & Fixed	60,000	-	65,000	65,000	120,000	120,000	120,000	490,000
			1	4	<input checked="" type="checkbox"/>	006LF70002 - Radio Encryption (2020-2022 LF)	65,000	65,000	65,000	65,000	-	-	-	195,000
<b>Emergency Management Total</b>							<b>390,000</b>	<b>280,000</b>	<b>400,000</b>	<b>405,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>2,285,000</b>
<b>Knowledge Department</b>														
			1	7		24072011 - 1761 - Replace UPS batteries	3,000	3,000	75,000	75,000	-	-	-	153,000
			2	12		24078012 - Land records public inquiry web application	35,000	35,000	-	-	-	-	-	35,000
			1	3		24085002 - Large Format Printer	-	-	20,000	-	-	-	-	20,000
			2	10		24086001 - GIS Parcel Mapping Upgrade and Pilot	120,000	120,000	-	-	-	-	-	120,000
			1	9		24086004 - 1749 - GIS Digital Orthophotography	20,000	20,000	-	20,000	20,000	20,000	-	80,000
			1	9		24086005 - 1767 - GIS Oblique Photography	55,000	55,000	55,000	55,000	55,000	55,000	55,000	330,000
			4	10		24086006 - GPS Data Project Section Corner Monumentation	30,000	-	30,000	30,000	30,000	30,000	30,000	150,000
			1	18		24080004 - Future Integrations of Dyn 365 with Dept business	-	-	20,000	-	-	-	-	20,000
<b>Knowledge Department Total</b>							<b>263,000</b>	<b>233,000</b>	<b>200,000</b>	<b>180,000</b>	<b>105,000</b>	<b>105,000</b>	<b>85,000</b>	<b>908,000</b>
<b>Parks &amp; Recreation</b>														
			1	22		06045006 - Delq Tax/Land Bank Mowing Equip Repl	-	-	51,000	40,000	37,000	30,000	30,000	188,000
<b>Parks &amp; Recreation Total</b>							<b>-</b>	<b>-</b>	<b>51,000</b>	<b>40,000</b>	<b>37,000</b>	<b>30,000</b>	<b>30,000</b>	<b>188,000</b>
<b>Sheriff</b>														
			1	8		20001003 - Equipment for Vehicles	50,000	50,000	50,000	50,000	50,000	50,000	60,000	310,000
			1	8		20001005 - 8 Replacement Vehicles per Year	125,000	125,000	250,000	250,000	250,000	250,000	250,000	1,375,000
	<input checked="" type="checkbox"/>		1	9		200500003 - Courthouse Security X-Ray Machines	-	84,120	42,120	-	42,120	-	-	168,360
			1	10		20050006 - Courthouse Security/UG Security Updates	75,000	75,000	75,000	75,000	75,000	75,000	75,000	450,000
			1	6		20070004 - New Computers for Windows 10 Update	35,200	35,200	-	-	-	-	-	35,200
			2	5		20070006 - Sheriff Department Replacement Vehicle Camera	-	-	-	150,000	-	-	-	150,000
			1	7		200LF01002 - Vehicles 2017 - 3 (2018-2020 LF)	30,000	30,000	-	-	-	-	-	30,000
			1	7		20070003 - Security Electronics	20,000	20,000	50,000	30,000	35,000	35,000	35,000	205,000
	<input checked="" type="checkbox"/>		2	7		AUTO - 2362 - Walk In Freezer for Jail Kitchen	-	-	-	70,000	-	-	-	70,000
	<input checked="" type="checkbox"/>		2	10	<input checked="" type="checkbox"/>	AUTO - 2363 - Jail Management System (JMS)	-	-	-	175,000	-	-	-	175,000
<b>Sheriff Total</b>							<b>335,200</b>	<b>419,320</b>	<b>467,120</b>	<b>800,000</b>	<b>452,120</b>	<b>410,000</b>	<b>420,000</b>	<b>2,968,560</b>
<b>160 - County - General Total</b>							<b>1,188,200</b>	<b>982,320</b>	<b>1,368,080</b>	<b>1,452,500</b>	<b>1,020,040</b>	<b>973,600</b>	<b>935,000</b>	<b>6,731,540</b>
<b>165 - County - Aging</b>														
<b>Transit</b>														
			2	18		082LF05001 - Bus 2015 - 1 (2016-2020 LF)	17,000	17,000	-	-	-	-	-	17,000
			2	18		082LF05002 - Bus 2016 - 2 (2016-2020 LF)	32,000	32,000	-	-	-	-	-	32,000
			2	18		082LF05003 - Bus 2017 - 1 2018 2018 (2019-2023 LF)	22,000	22,000	22,000	22,000	22,000	-	-	88,000
			2	16		082LF10002 - Light Duty Cutaway Bus - 1 2018 (2019 - 2023 LF)	23,000	23,000	23,000	23,000	23,000	-	-	92,000
			1	17		082LF10004 - Light Duty Cutaway Buses - 2 (2021-2025 LF)	-	-	-	41,518	41,518	41,518	41,518	166,072

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			3	18		082LF10004X - Light Duty Cutaway Buses - 2 (2021-2025)	-	-	-	41,518	41,518	41,518	41,518	166,072
			3	18		082LF10009 - Light Duty Cutaway Buses - 2 (2024-2028 LF)	-	-	-	-	-	41,518	41,518	83,036
			1	15		082LF15001 - Transit Van - 1 (2019 - 2023 LF)	14,400	14,400	14,400	14,400	14,400	-	-	57,600
			2	12		082LF20001 - Minivans 2015 - 4 (2016-2020 LF)	18,000	18,000	-	-	-	-	-	18,000
			1	12		082LF20002 - Minivans 2021 - 4 (2021-2025 LF)	-	-	-	20,000	20,000	20,000	20,000	80,000
<b>Transit Total</b>							<b>126,400</b>	<b>126,400</b>	<b>59,400</b>	<b>162,436</b>	<b>162,436</b>	<b>144,554</b>	<b>144,554</b>	<b>799,780</b>
<b>165 - County - Aging Total</b>							<b>126,400</b>	<b>126,400</b>	<b>59,400</b>	<b>162,436</b>	<b>162,436</b>	<b>144,554</b>	<b>144,554</b>	<b>799,780</b>
<b>206 - Register of Deeds Tech Fund</b>														
<b>Register of Deeds</b>														
	<input checked="" type="checkbox"/>		3	5		2608001 - Data Migration	-	-	215,000	-	-	-	-	215,000
<b>Register of Deeds Total</b>							<b>-</b>	<b>-</b>	<b>215,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>215,000</b>
<b>206 - Register of Deeds Tech Fund Total</b>							<b>-</b>	<b>-</b>	<b>215,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>215,000</b>
<b>207 - Clerk's Technology Fund</b>														
<b>Unified Clerk</b>														
			1	6		05470002 - Records Management Inventory Software	-	70,000	-	-	-	-	-	70,000
<b>Unified Clerk Total</b>							<b>-</b>	<b>70,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,000</b>
<b>207 - Clerk's Technology Fund Total</b>							<b>-</b>	<b>70,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,000</b>
<b>208 - Treasurer's Technology Fund</b>														
<b>Finance Department</b>														
			3	26		AUTO - 2350 - Treasury Technology Upgrade	-	-	-	-	-	-	125,000	125,000
<b>Finance Department Total</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000</b>	<b>125,000</b>
<b>208 - Treasurer's Technology Fund Total</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000</b>	<b>125,000</b>
<b>212 - Dedicated Sales Tax</b>														
<b>Fire Department</b>														
			2	9		03021001 - Brush Truck 1 each year	-	-	-	77,000	79,000	85,000	-	241,000
			3	6		03032002 - 2016 Support Vehicle	60,000	-	-	-	-	-	-	-
			3	6	<input checked="" type="checkbox"/>	03032003 - Support Vehicle(s)	60,000	-	-	39,000	39,000	39,000	39,000	156,000
			3	4		03035001 - Property Van	36,000	-	-	-	-	-	-	-
			3	6		03036001 - Training vehicle 1 each year	-	-	-	29,000	29,000	-	-	58,000
			1	6		03051004 - Thermal Imaging Cameras	-	-	-	75,000	75,000	75,000	-	225,000
			1	9		030LF01002 - Aerials 2010 - 1 (2012-2021 LF)	91,000	91,000	91,000	-	-	-	-	182,000
			1			030LF01004 - Aerial 2021 (2021 - 2030 LF)	-	-	104,000	104,000	104,000	104,000	104,000	520,000
			2	9		030LF10007 - Pumper (2020-2029 LF)	81,000	65,000	65,000	65,000	65,000	65,000	65,000	390,000
			4	9		030LF10011 - Pumper (2023-2032 LF)	-	-	-	-	86,000	86,000	86,000	258,000
			4	9		030LF10012 - Pumper (2022-2031 LF)	-	-	-	86,000	86,000	86,000	86,000	344,000
			2	9		030LF10014 - Pumper (2020-2029 LF)	81,000	65,000	65,000	65,000	65,000	65,000	65,000	390,000
			1	9		030LF15002 - Quint 2010 (2012-2021 LF)	81,000	81,000	81,000	-	-	-	-	162,000
<b>Fire Department Total</b>							<b>490,000</b>	<b>302,000</b>	<b>406,000</b>	<b>540,000</b>	<b>628,000</b>	<b>605,000</b>	<b>445,000</b>	<b>2,926,000</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Equipment Summary 06/25/2020 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Police Department</b>														
			2	21		02015005 - ASU Vehicles/Carriers	-	-	-	103,500	-	-	-	103,500
			1	25	<input checked="" type="checkbox"/>	02005004 - Patrol Vehicles (20), 2020	69,700	-	-	-	-	-	-	-
			1	25	<input checked="" type="checkbox"/>	02005005 - Patrol Vehicles (20), 2021	-	-	-	303,100	-	-	-	303,100
			1	25	<input checked="" type="checkbox"/>	02005006 - Patrol Vehicles (30)	-	-	-	-	550,600	356,800	460,350	1,367,750
			1	24		02015002 - Police Motorcycles	-	-	-	110,000	-	-	52,000	162,000
			2	21		02015003 - CSI Vans	-	-	-	80,000	-	-	-	80,000
	<input checked="" type="checkbox"/>		2	17		02015006 - Technical Services Vehicles	-	-	-	28,000	-	15,000	-	43,000
			2	21	<input checked="" type="checkbox"/>	02072001 - Mobile Data Computers	75,000	-	-	-	-	-	-	-
			3	17		02072003 - Computer Equipment Replacement	80,000	-	-	80,000	80,000	80,000	100,000	340,000
			2	21		02076001 - Key Fobs (3 yr cycle)	-	-	-	35,000	-	-	35,000	70,000
			1	14	<input checked="" type="checkbox"/>	02078002 - Network Equipment (Network Switches)	82,687	-	-	-	-	-	-	-
			3	24	<input checked="" type="checkbox"/>	02078003 - Upgrade Internet Equipment (Firewall)	57,881	-	-	-	-	-	-	-
			1	16		02078004 - In-Car Network Infrastructure	10,000	-	-	20,000	20,000	20,000	20,000	80,000
			3	24		02078005 - Storage Area Network	-	-	-	120,000	-	150,000	-	270,000
			1	25		020LF05001 - Police Vehicles 2017 (20) (2018-2020 LF)	260,000	260,000	-	-	-	-	-	260,000
	<input checked="" type="checkbox"/>		3	14		02020004 - K9 Tahoe Replacement	-	-	-	42,000	-	45,000	-	87,000
	<input checked="" type="checkbox"/>		2	17		02088003 - SOU ICOR Robot	-	-	-	-	-	-	50,000	50,000
<b>Police Department Total</b>							<b>635,268</b>	<b>260,000</b>	<b>-</b>	<b>921,600</b>	<b>650,600</b>	<b>666,800</b>	<b>717,350</b>	<b>3,216,350</b>
<b>212 - Dedicated Sales Tax Total</b>							<b>1,125,268</b>	<b>562,000</b>	<b>406,000</b>	<b>1,461,600</b>	<b>1,278,600</b>	<b>1,271,800</b>	<b>1,162,350</b>	<b>6,142,350</b>
<b>220 - Special Street &amp; Highway-City</b>														
<b>Public Works</b>														
			3	7		04070005 - Computer Equipment	-	-	-	50,000	50,000	50,000	50,000	200,000
			3	6		040LF03002 - Pickup Trucks F-1500 (LF 2022-2028)	-	-	-	120,000	120,000	120,000	120,000	480,000
			2	11		040LF06002 - Sign Truck (1) 2017 (2018-2020LF)	17,000	17,000	-	-	-	-	-	17,000
			3	5		040LF09001 - Backhoes (4) 2017 (2018-2022 LF)	52,000	52,000	52,000	52,000	-	-	-	156,000
			3	6		040LF10003 - Dump Trucks (10) 2017 (2019-2025LF)	170,000	170,000	170,000	170,000	170,000	170,000	170,000	1,020,000
			3	6		040LF10004 - Dump Trucks (10) 2018 (2019-2025 LF)	171,000	171,000	171,000	171,000	171,000	171,000	171,000	1,026,000
			3	3		040LF11001 - Motor Graders (2) 2017 (2018-2027 LF)	48,000	48,000	48,000	48,000	48,000	48,000	48,000	288,000
			3	6		040LF12001 - Pothole Patcher (1) (2018 (2019-2025 LF)	35,000	35,000	35,000	35,000	35,000	35,000	35,000	210,000
			3	9		040LF14001 - Skid Steer and Trailer (LF 2019-2023)	20,000	20,000	20,000	20,000	20,000	-	-	80,000
			3	5		040LF15002 - Salt Spreaders 2014 (2015-2021 LF)	19,000	19,000	19,000	-	-	-	-	38,000
			2	9		040LF15003 - Salt Spreaders 2021 (2021-2027 LF)	-	-	25,000	25,000	25,000	25,000	25,000	125,000
			2	7		040LF16002 - Snowplows 2014 (2015-2021 LF)	22,000	22,000	22,000	-	-	-	-	44,000
			3	7		040LF16003 - Snowplows 2021 (2021-2027 LF)	-	-	18,000	18,000	18,000	18,000	18,000	90,000
			3	4		040LF17001 - Street Flusher (2021-2027 LF)	-	-	32,000	32,000	32,000	32,000	32,000	160,000
			3	6		040LF18001 - Street Striper 2018 (2019-2028 LF)	40,000	40,000	40,000	40,000	40,000	40,000	40,000	240,000
			2	4		040LF19001 - Tractors and Mowers 2013 (2014-2020 LF)	65,000	65,000	-	-	-	-	-	65,000
			3	2		040LF19002 - Large Tractor w/ Boom Mower 2014 (2015-2021 LF)	28,000	28,000	28,000	-	-	-	-	56,000
			2	6		040LF20001 - Sweepers 2015 (2) (2016-2020 LF)	80,000	80,000	-	-	-	-	-	80,000



**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Equipment Summary 06/25/2020 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
			2	4		040LF20002 - Sweepers (2) 2017 (2018-2022 LF)	93,000	93,000	93,000	93,000	-	-	-	279,000
			3	4		040LF20003 - Sweepers (2) 2018 (2019-2023 LF)	96,000	96,000	96,000	96,000	96,000	-	-	384,000
			3	4		040LF20004 - Street Sweeper 2021 (2021-2027 LF)	-	-	70,000	70,000	70,000	70,000	70,000	350,000
			3	4		040LF21002 - 3.5 yd Wheel Loader 2015 (2016-2020 LF)	30,000	30,000	-	-	-	-	-	30,000
			3	2		040LF21003 - Wheel Loader w/bucket (LF 2021-2027)	-	-	35,000	35,000	35,000	35,000	35,000	175,000
			3	5		AUTO - 2384 - Mini X(1)	-	-	-	-	-	70,000	-	70,000
			3	6		AUTO - 2386 - Spray Patcher (1) LF 2023-2026	-	-	-	62,500	62,500	62,500	62,500	250,000
			2			04040001 - Vehicle Equity Lease Reserves	-	100,000	100,000	100,000	100,000	100,000	100,000	600,000
<b>Public Works Total</b>							<b>986,000</b>	<b>1,086,000</b>	<b>1,074,000</b>	<b>1,237,500</b>	<b>1,092,500</b>	<b>1,046,500</b>	<b>976,500</b>	<b>6,513,000</b>
<b>220 - Special Street &amp; Highway-City Total</b>							<b>986,000</b>	<b>1,086,000</b>	<b>1,074,000</b>	<b>1,237,500</b>	<b>1,092,500</b>	<b>1,046,500</b>	<b>976,500</b>	<b>6,513,000</b>
<b>221 - Special Parks and Recreation</b>														
<b>Parks &amp; Recreation</b>														
			3	18	<input checked="" type="checkbox"/>	06005001 - Vehicles	-	-	74,135	163,909	168,826	173,891	179,108	759,869
		<input checked="" type="checkbox"/>	3	14	<input checked="" type="checkbox"/>	06010001 - Mowing/Maintenance Equipment	140,000	-	-	150,000	150,000	150,000	150,000	600,000
			3	21	<input checked="" type="checkbox"/>	06020001 - Tractors	-	-	72,100	74,263	76,491	78,786	81,149	382,789
<b>Parks &amp; Recreation Total</b>							<b>140,000</b>	<b>-</b>	<b>146,235</b>	<b>388,172</b>	<b>395,317</b>	<b>402,677</b>	<b>410,257</b>	<b>1,742,658</b>
<b>221 - Special Parks and Recreation Total</b>							<b>140,000</b>	<b>-</b>	<b>146,235</b>	<b>388,172</b>	<b>395,317</b>	<b>402,677</b>	<b>410,257</b>	<b>1,742,658</b>
<b>222 - Special Alcohol</b>														
<b>Sheriff</b>														
	<input checked="" type="checkbox"/>		2	10	<input checked="" type="checkbox"/>	AUTO - 2363 - Jail Management System (JMS)	-	-	-	25,000	-	-	-	25,000
<b>Sheriff Total</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>222 - Special Alcohol Total</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>262 - Department of Aging Grant Fund</b>														
<b>Aging</b>														
	<input checked="" type="checkbox"/>		1			42000001 - Aging Title III C2 Vehicle Replacement	-	24,500	-	-	-	-	-	24,500
<b>Aging Total</b>							<b>-</b>	<b>24,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,500</b>
<b>262 - Department of Aging Grant Fund Total</b>							<b>-</b>	<b>24,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,500</b>
<b>266 - Other Special Grants</b>														
<b>Transit</b>														
			3	17		08299001 - Transit Grant Funding	-	-	250,000	250,000	250,000	250,000	250,000	1,250,000
<b>Transit Total</b>							<b>-</b>	<b>-</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,250,000</b>
<b>266 - Other Special Grants Total</b>							<b>-</b>	<b>-</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,250,000</b>
<b>460 - County Bond and Interest Fund</b>														
<b>Election</b>														
			1	9		710-0003 - Voting Equipment 2017 (2018-2027 LF)	150,000	150,000	150,000	150,000	150,000	150,000	150,000	900,000
<b>Election Total</b>							<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>900,000</b>
<b>Public Works</b>														
			3			710-0004 - Energy Building Upgrades (2011-2025 LF)	55,000	55,000	55,000	55,000	55,000	55,000	55,000	330,000
<b>Public Works Total</b>							<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>330,000</b>
<b>460 - County Bond and Interest Fund Total</b>							<b>205,000</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>	<b>1,230,000</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Equipment Summary 06/25/2020 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>560 - Sewer System</b>														
<b>Knowledge Department</b>														
			2	10	<input checked="" type="checkbox"/>	24078006 - Online Permitting & Electronic Plan Review	75,000	-	-	-	-	-	-	-
<b>Knowledge Department Total</b>							<b>75,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Public Works</b>														
		<input checked="" type="checkbox"/>	2	7		04001005 - WPC Fleet Vehicles	241,200	241,200	416,400	295,800	291,000	291,000	300,000	1,835,400
		<input checked="" type="checkbox"/>	2	6		04001006 - WPC Special Vehicles	669,600	669,600	1,250,000	925,000	950,000	975,000	1,000,000	5,769,600
			2	4		04050006 - Lab Equipment	170,000	210,000	180,000	180,000	190,000	27,300	198,000	985,300
		<input checked="" type="checkbox"/>	2	4		04050008 - WPC Equipment and Accessories	203,000	203,000	213,000	223,000	235,000	246,000	255,000	1,375,000
		<input checked="" type="checkbox"/>	1	8		04070006 - WPC Computer Equipment	173,250	173,250	182,000	191,000	200,500	210,500	215,000	1,172,250
		<input checked="" type="checkbox"/>	1	7		04070007 - WPC Computer Software	162,750	162,750	170,000	180,000	188,500	198,000	210,000	1,109,250
<b>Public Works Total</b>							<b>1,619,800</b>	<b>1,659,800</b>	<b>2,411,400</b>	<b>1,994,800</b>	<b>2,055,000</b>	<b>1,947,800</b>	<b>2,178,000</b>	<b>12,246,800</b>
<b>560 - Sewer System Total</b>							<b>1,694,800</b>	<b>1,659,800</b>	<b>2,411,400</b>	<b>1,994,800</b>	<b>2,055,000</b>	<b>1,947,800</b>	<b>2,178,000</b>	<b>12,246,800</b>
<b>563 - Stormwater Utility</b>														
<b>Knowledge Department</b>														
			2	10	<input checked="" type="checkbox"/>	24078006 - Online Permitting & Electronic Plan Review	25,000	-	-	-	-	-	-	-
<b>Knowledge Department Total</b>							<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>563 - Stormwater Utility Total</b>							<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>564 - Emergency Medical Services</b>														
<b>Fire Department</b>														
			1	9	<input checked="" type="checkbox"/>	030LF10006 - 2019 - Pumpers (4) (2019-2026 LF)	-	228,000	228,000	228,000	228,000	228,000	228,000	1,368,000
			2	9		03004002 - Ambulance Repl 2-3 per year	500,000	-	-	610,000	620,000	630,000	630,000	2,490,000
			1	6		03032007 - EMS Support vehicles (1 each year)	55,000	-	-	-	-	-	-	-
			3	6		03032008 - Support Vehicle(s)	-	-	-	120,000	-	-	-	120,000
			1	8		03051007 - X-Series Monitor Upgrade Repl Program (2018-2022 Direct LF) (2024-2028)	100,000	100,000	100,000	100,000	-	100,000	100,000	500,000
			3	9		030LF02008 - 2021 Aerial/Quint (2022-2032 LF)	-	-	-	118,000	118,000	118,000	118,000	472,000
			4	9		030LF02009 - 2022 Aerial/Quint (2024-2034 LF)	-	-	-	-	-	130,000	130,000	260,000
			1	9		030LF04007 - Ambulance Repl (2) 2017 (2018-2020 LF)	140,000	140,000	-	-	-	-	-	140,000
			1	9		030LF10005 - Pumpers - 1 2016 (2017-2026 LF)	66,000	66,000	66,000	66,000	66,000	66,000	66,000	396,000
			1	9		030LF10008 - Pumper (2019-2028 LF) (combined with 030LF1006)	67,374	-	-	-	-	-	-	-
			1	9		030LF13001 - 2013 Pumpers-Quints 2 (2018-2027 LF) (combined with 030LF1006)	134,747	-	-	-	-	-	-	-
			1	9		030LF22001 - Fire Truck Aerial 2017 (2018-2027 LF)	104,000	104,000	104,000	104,000	104,000	104,000	104,000	624,000
			1	9		030LF23001 - Fire Truck Pumper 2017 (2018-2027 LF)	73,000	73,000	73,000	73,000	73,000	73,000	73,000	438,000
			1	9		030LF23002 - Fire Truck Pumper 2017 (2018-2027 LF)	73,000	73,000	73,000	73,000	73,000	73,000	73,000	438,000
			1	9		030LF24001 - Fire Truck Quint 2017 (2018-2027 LF)	98,000	98,000	98,000	98,000	98,000	98,000	98,000	588,000
<b>Fire Department Total</b>							<b>1,411,121</b>	<b>882,000</b>	<b>742,000</b>	<b>1,590,000</b>	<b>1,380,000</b>	<b>1,620,000</b>	<b>1,620,000</b>	<b>7,834,000</b>
<b>Knowledge Department</b>														
			2	10	<input checked="" type="checkbox"/>	24078006 - Online Permitting & Electronic Plan Review	25,000	-	-	-	-	-	-	-
<b>Knowledge Department Total</b>							<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>564 - Emergency Medical Services Total</b>							<b>1,436,121</b>	<b>882,000</b>	<b>742,000</b>	<b>1,590,000</b>	<b>1,380,000</b>	<b>1,620,000</b>	<b>1,620,000</b>	<b>7,834,000</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Equipment Summary 06/25/2020 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>565 - Sunflower Hills Golf</b>														
<b>Parks &amp; Recreation</b>														
			3	17		060LF40008 - 2020 Greens Mowers (2021-2025 LF)	12,000	-	18,000	18,000	18,000	18,000	18,000	90,000
			2	16		060LF40009 - 2020 Large Utility Cart (2020-2024 LF)	4,000	-	4,000	4,000	4,000	4,000	4,000	20,000
<b>Parks &amp; Recreation Total</b>							<b>16,000</b>	<b>-</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>110,000</b>
<b>565 - Sunflower Hills Golf Total</b>							<b>16,000</b>	<b>-</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>110,000</b>
<b>635 - Fleet Maintenance &amp; Vehicle Replacement</b>														
<b>Public Works</b>														
			1	11		04003006 - Street Trucks	-	146,000	146,000	146,000	146,000	146,000	146,000	876,000
<b>Public Works Total</b>							<b>-</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>	<b>876,000</b>
<b>635 - Fleet Maintenance &amp; Vehicle Replacement Total</b>							<b>-</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>	<b>876,000</b>
<b>971 - City Capital Project</b>														
<b>Police Department</b>														
			1	20	<input checked="" type="checkbox"/>	02068002 - UG Security Updates	-	15,000	-	-	-	-	-	15,000
<b>Police Department Total</b>							<b>-</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
<b>Public Works</b>														
			2	5		04002002 - Cargo Van	24,000	24,000	-	-	-	-	-	24,000
<b>Public Works Total</b>							<b>24,000</b>	<b>24,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,000</b>
<b>971 - City Capital Project Total</b>							<b>24,000</b>	<b>39,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,000</b>
<b>972 - County Capital Project</b>														
<b>Parks &amp; Recreation</b>														
			3	18	<input checked="" type="checkbox"/>	06005001 - Vehicles	-	-	40,000	-	-	-	-	40,000
		<input checked="" type="checkbox"/>	3	14	<input checked="" type="checkbox"/>	06010001 - Mowing/Maintenance Equipment	-	140,000	140,000	-	-	-	-	280,000
			2	8		24078014 - Parks and Rec software	-	62,000	-	-	-	-	-	62,000
<b>Parks &amp; Recreation Total</b>							<b>-</b>	<b>202,000</b>	<b>180,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>382,000</b>
<b>972 - County Capital Project Total</b>							<b>-</b>	<b>202,000</b>	<b>180,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>382,000</b>
<b>Capital Equipment Summary Total</b>							<b>10,922,960</b>	<b>7,384,787</b>	<b>8,591,782</b>	<b>12,942,941</b>	<b>11,679,295</b>	<b>11,142,703</b>	<b>11,536,223</b>	<b>63,277,731</b>

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# CAPITAL PROJECTS



# Capital Maintenance Improvement Program Projects Summary

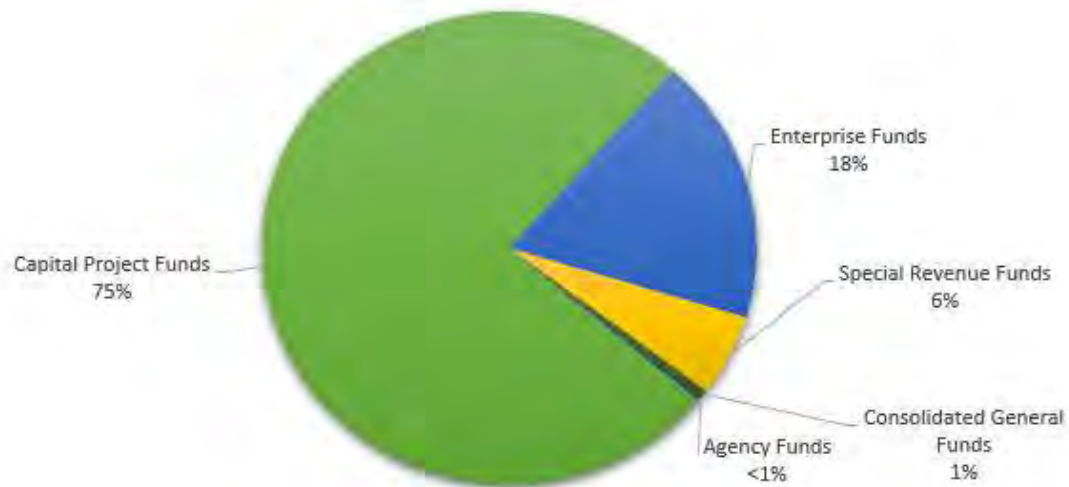
The Capital Projects budget is the primary source of funding for Infrastructure and Facilities projects within the UG. Below is a summary of the overall CMIP Project budgets, which are allocated by funding source and functions.

Fund Category	2020 Amended	2021	2022	2023	2024	2025
<b>Consolidated General Fund</b>						
110 - City - General	\$ 14,400	\$ 80,000	\$ 1,812,000	\$ 1,477,000	\$ 1,622,000	\$ 1,001,000
113 - Consolidated Parks-General	\$ -	\$ 115,000	\$ 500,000	\$ 215,000	\$ 215,000	\$ 215,000
160 - County - General	\$ 160,000	\$ 255,000	\$ 485,000	\$ 305,000	\$ 305,000	\$ 505,000
<b>Consolidated General Fund Total</b>	<b>\$ 174,400</b>	<b>\$ 450,000</b>	<b>\$ 2,797,000</b>	<b>\$ 1,997,000</b>	<b>\$ 2,142,000</b>	<b>\$ 1,721,000</b>
<b>Fiduciary (Trust/Agency)</b>						
701 - Environmental Trust	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<b>Fiduciary (Trust/Agency)</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
<b>Special Revenue Funds</b>						
172 - County Health Department	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
209 - Wyandotte County 911 Fund	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -
212 - Dedicated Sales Tax	\$ 3,033,910	\$ 2,800,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000
220 - Special Street & Highway - City	\$ 150,000	\$ 200,000	\$ 500,000	\$ 450,000	\$ 450,000	\$ 450,000
221 - Special Parks & Recreation	\$ 57,490	\$ -	\$ 85,000	\$ 20,000	\$ 20,000	\$ 20,000
222 - Special Alcohol	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
223 - Tourism & Convention	\$ 1,283,784	\$ 660,000	\$ 125,000	\$ 125,000	\$ 475,000	\$ 125,000
225 - Community Development	\$ 1,430,000	\$ 650,000	\$ 600,000	\$ -	\$ -	\$ -
266 - Other Special Grants	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Special Revenue Funds Total</b>	<b>\$ 6,575,184</b>	<b>\$ 4,350,000</b>	<b>\$ 5,010,000</b>	<b>\$ 4,295,000</b>	<b>\$ 4,645,000</b>	<b>\$ 4,295,000</b>
<b>Enterprise Funds</b>						
560 - Sewer System	\$ 12,098,000	\$ 11,820,750	\$ 12,399,000	\$ 13,057,500	\$ 13,657,000	\$ 14,230,000
652 - Public Levee	\$ 28,680	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
563 - Stormwater Utility	\$ 1,530,000	\$ 2,150,000	\$ 3,000,000	\$ 3,500,000	\$ 4,000,000	\$ 4,000,000
564 - Emergency Medical Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
565 - Sunflower Hills Golf	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
566 - Stadium	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Enterprise Funds Total</b>	<b>\$ 13,956,680</b>	<b>\$ 14,000,750</b>	<b>\$ 15,429,000</b>	<b>\$ 16,587,500</b>	<b>\$ 17,687,000</b>	<b>\$ 18,260,000</b>
<b>Capital Project Funds</b>						
971 - City Capital Project	\$ 732,700	\$ 596,000	\$ -	\$ -	\$ -	\$ -
972 - County Capital Project	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
990 - Internal Improvement	\$ 101,682,641	\$ 54,498,500	\$ 51,700,000	\$ 43,125,000	\$ 39,500,000	\$ 36,430,000
991 - Non-Debt Internal Improvement	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
999 - Outside Funding Source	\$ -	\$ 2,710,000	\$ -	\$ 4,300,000	\$ -	\$ -
<b>Capital Project Funds Total</b>	<b>\$ 102,645,341</b>	<b>\$ 58,034,500</b>	<b>\$ 51,830,000</b>	<b>\$ 47,555,000</b>	<b>\$ 39,630,000</b>	<b>\$ 36,560,000</b>
<b>GRAND TOTAL</b>	<b>\$ 123,501,605</b>	<b>\$ 76,985,250</b>	<b>\$ 75,216,000</b>	<b>\$ 70,584,500</b>	<b>\$ 64,254,000</b>	<b>\$ 60,986,000</b>

Functional Area	2020 Amended	2021	2022	2023	2024	2025
<b>General Government</b>						
0240 - Knowledge Department	\$ 6,078,641	\$ 330,000	\$ 270,000	\$ -	\$ -	\$ -
0470 - Appraiser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>General Government Total</b>	<b>\$ 6,078,641</b>	<b>\$ 330,000</b>	<b>\$ 270,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Community Services</b>						
0015 - Urban Planning & Land Use	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -
0060 - Parks & Recreation	\$ 3,381,170	\$ 1,520,000	\$ 1,865,000	\$ 365,000	\$ 715,000	\$ 365,000
0101 - Neighborhood Resource Center	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -
0460 - Health Department	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
0680 - Historical Museum	\$ -	\$ 410,000	\$ -	\$ -	\$ -	\$ -
<b>Community Services Total</b>	<b>\$ 4,681,170</b>	<b>\$ 2,042,000</b>	<b>\$ 1,865,000</b>	<b>\$ 365,000</b>	<b>\$ 715,000</b>	<b>\$ 365,000</b>
<b>Judicial Services</b>						
0004 - Municipal Court	\$ -	\$ 21,000	\$ -	\$ -	\$ -	\$ -
0120 - District Courts	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
0180 - District Attorney	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
<b>Judicial Services Total</b>	<b>\$ -</b>	<b>\$ 46,000</b>	<b>\$ 125,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Public Safety</b>						
0020 - Police Department	\$ 1,768,610	\$ 460,000	\$ 3,021,000	\$ 9,251,000	\$ 4,401,000	\$ 221,000
0030 - Fire Department	\$ 1,312,400	\$ 7,880,000	\$ 920,000	\$ 6,075,000	\$ 420,000	\$ 1,275,000
0200 - Sheriff	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Public Safety Total</b>	<b>\$ 3,141,010</b>	<b>\$ 8,340,000</b>	<b>\$ 3,941,000</b>	<b>\$ 15,326,000</b>	<b>\$ 4,821,000</b>	<b>\$ 1,496,000</b>
<b>Public Works</b>						
0040 - Public Works	\$ 109,300,784	\$ 66,227,250	\$ 69,015,000	\$ 54,868,500	\$ 58,693,000	\$ 58,900,000
0413 - Stadium	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Public Works Total</b>	<b>\$ 109,600,784</b>	<b>\$ 66,227,250</b>	<b>\$ 69,015,000</b>	<b>\$ 54,868,500</b>	<b>\$ 58,693,000</b>	<b>\$ 58,900,000</b>
<b>GRAND TOTAL</b>	<b>\$ 123,501,605</b>	<b>\$ 76,985,250</b>	<b>\$ 75,216,000</b>	<b>\$ 70,584,500</b>	<b>\$ 64,254,000</b>	<b>\$ 60,986,000</b>

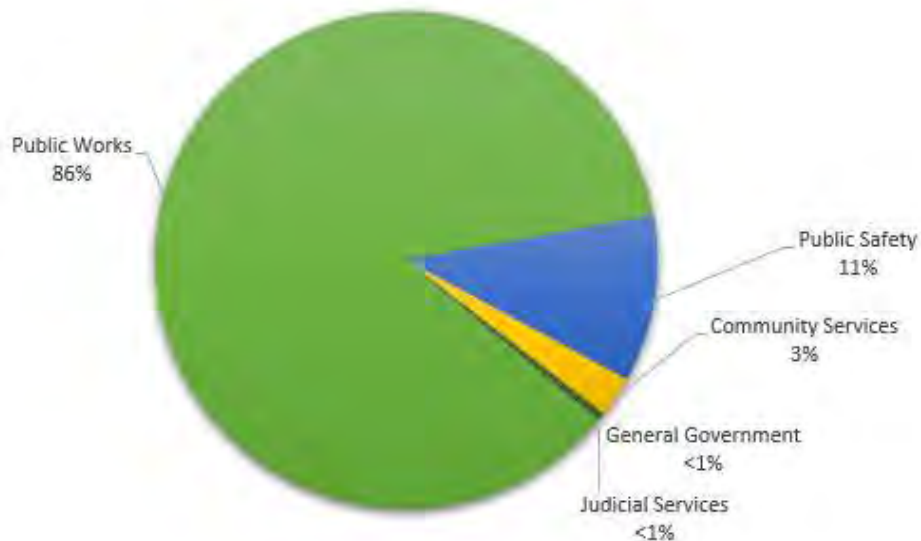


**2021 Capital Projects:  
by Fund Category  
\$76.9M**



In 2021, 75% of designated capital funding allocated toward projects will come from various Capital Project funds. Proprietary (Enterprise) funds will also support new and recurring projects (18%), followed by Special Revenue funds (6%), the Consolidated General Fund (1%), and Agency Funds (<1%).

**2021 Capital Projects:  
by Functional Area  
\$76.9M**



Capital projects in support of Public Works will receive 86 % of the total funding. Other capital projects are housed under Public Safety (11%), Community Services (3%), General Government (<1%), and Judicial Services (<1%).



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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# CASH PROJECTS



# Capital Maintenance Improvement Program Cash Projects Summary

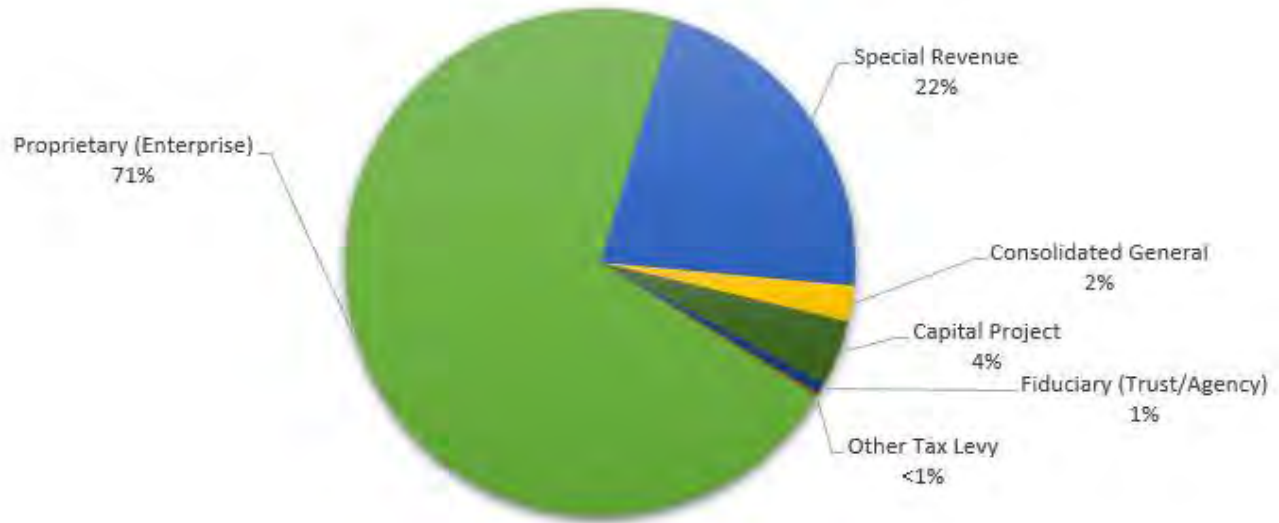
## Five Year Capital Cash Projects: by Fund Category

Throughout the next five (5) years over \$137 million in cash will be annually utilized to support the rehabilitation and new construction of capital projects for the residents of Wyandotte County and Kansas City, Kansas. This is illustrated in the following table and charts.

Fund Category	2020 Amended	2021	2022	2023	2024	2025
<b>Consolidated General Fund</b>						
110 - City - General	\$ 14,400	\$ 80,000	\$ 1,812,000	\$ 1,477,000	\$ 1,622,000	\$ 1,001,000
113 - Consolidated Parks-General	\$ -	\$ 115,000	\$ 500,000	\$ 213,000	\$ 215,000	\$ 215,000
160 - County - General	\$ 160,000	\$ 255,000	\$ 485,000	\$ 305,000	\$ 305,000	\$ 505,000
<b>Consolidated General Fund Total</b>	<b>\$ 174,400</b>	<b>\$ 450,000</b>	<b>\$ 2,797,000</b>	<b>\$ 1,997,000</b>	<b>\$ 2,142,000</b>	<b>\$ 1,721,000</b>
<b>Fiduciary (Trust/Agency)</b>						
701 - Environmental Trust	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<b>Fiduciary (Trust/Agency)</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
<b>Special Revenue Funds</b>						
272 - County Health Department	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
209 - Wyandotte County 911 Fund	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -
212 - Dedicated Sales Tax	\$ 3,033,910	\$ 2,800,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000
210 - Special Street & Highway - City	\$ 150,000	\$ 200,000	\$ 500,000	\$ 450,000	\$ 450,000	\$ 450,000
221 - Special Parks & Recreation	\$ 97,490	\$ -	\$ 85,000	\$ 20,000	\$ 20,000	\$ 20,000
222 - Special Alcohol	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
224 - Tourism & Convention	\$ 1,283,784	\$ 680,000	\$ 125,000	\$ 125,000	\$ 475,000	\$ 125,000
225 - Community Development	\$ 1,430,000	\$ 650,000	\$ 600,000	\$ -	\$ -	\$ -
256 - Other Special Grants	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Special Revenue Funds Total</b>	<b>\$ 6,575,184</b>	<b>\$ 4,350,000</b>	<b>\$ 5,010,000</b>	<b>\$ 4,295,000</b>	<b>\$ 4,645,000</b>	<b>\$ 4,295,000</b>
<b>Enterprise Funds</b>						
580 - Sewer System	\$ 12,098,000	\$ 11,800,750	\$ 12,368,000	\$ 13,057,500	\$ 13,857,000	\$ 14,250,000
652 - Public Levee	\$ 28,680	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
563 - Stormwater Utility	\$ 1,530,000	\$ 2,150,000	\$ 3,000,000	\$ 3,500,000	\$ 4,000,000	\$ 4,000,000
564 - Emergency Medical Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
565 - Sunflower Hills Golf	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
566 - Stadium	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Enterprise Funds Total</b>	<b>\$ 13,956,680</b>	<b>\$ 14,000,750</b>	<b>\$ 15,429,000</b>	<b>\$ 16,587,500</b>	<b>\$ 17,887,000</b>	<b>\$ 18,260,000</b>
<b>Capital Project Funds</b>						
971 - City Capital Project	\$ 732,700	\$ 596,000	\$ -	\$ -	\$ -	\$ -
972 - County Capital Project	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
991 - Non-Debt Internal Improvement	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
<b>Capital Project Funds Total</b>	<b>\$ 962,700</b>	<b>\$ 826,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>
<b>GRAND TOTAL</b>	<b>\$ 21,818,964</b>	<b>\$ 19,776,750</b>	<b>\$ 23,516,000</b>	<b>\$ 23,159,500</b>	<b>\$ 24,754,000</b>	<b>\$ 24,556,000</b>

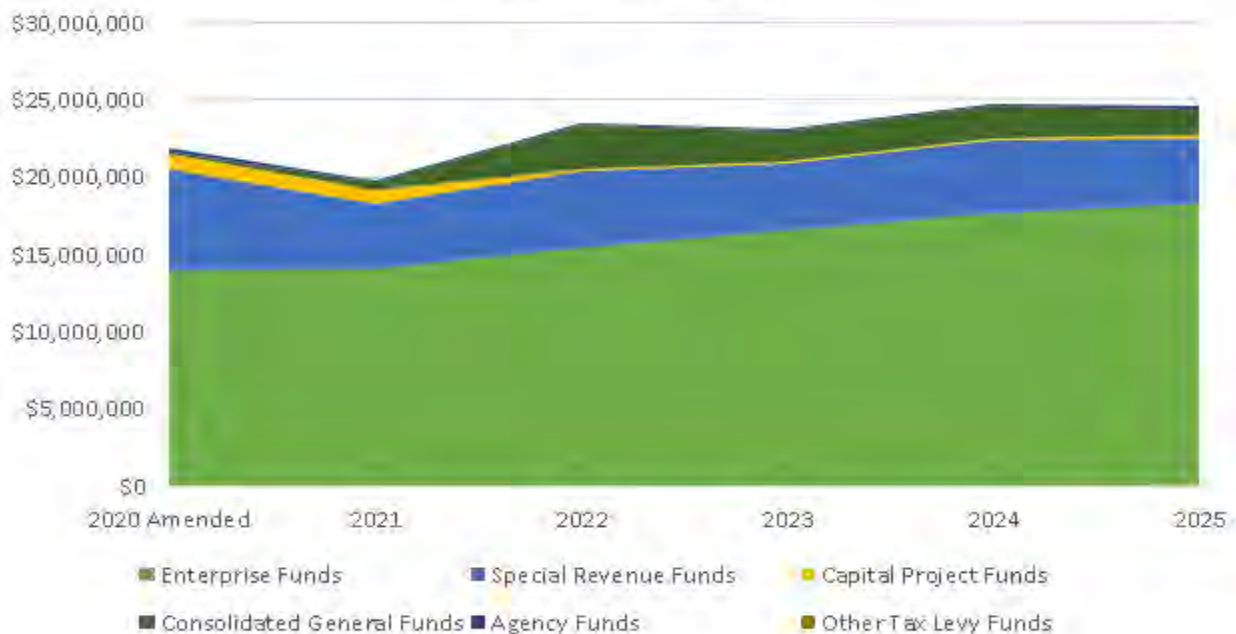
The two most significant sources of capital cash projects are the Enterprise and Special Revenue funds followed by the Consolidated General Fund. The Sewer System, Stormwater Utility, and Dedicated Sales Tax funds are the most significant sources of capital projects, each a dedicated funding source that is restricted in the use of the funds for the definitions of their respective funds.

## 2021 Capital Cash Projects: by Fund Category \$19.7M



In 2021, most of the cash allocated for capital projects will originate from various Enterprise funds (71%). Other funds that will support cash-funded capital projects include Special Revenue funds (22%), the Capital Projects Fund (4%), the Consolidated General Fund (2%), and Agency Funds (1%), and Other Tax Levy Funds (<1%).

## Five Year Capital Cash Projects: by Fund Category



Cash allocated from various Enterprise and Special Revenue funds will contribute greatly to the maintenance and improvement of capital projects throughout the UG in the next five (5) years.

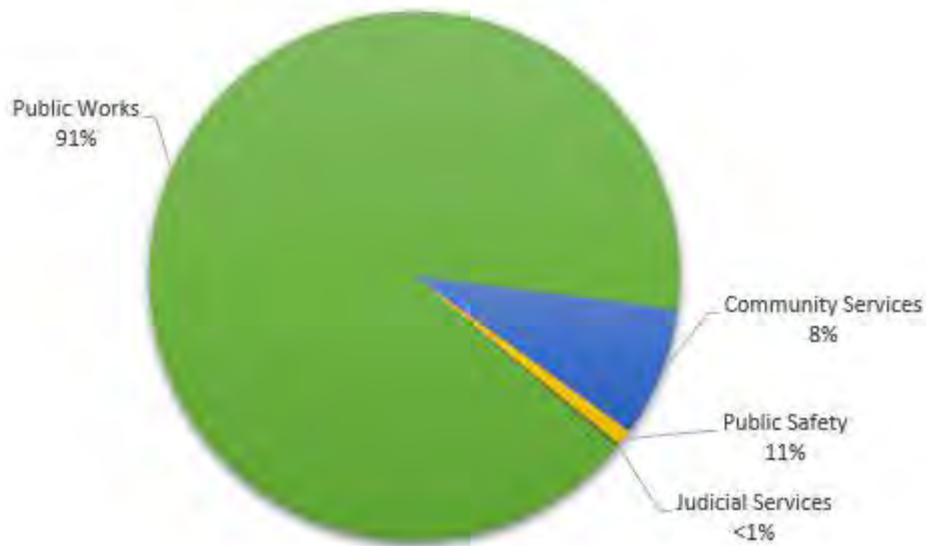


## Five Year Capital Cash Projects: by Functional Area

Of the \$19.7 million in cash to be allocated toward projects in 2021, Public Works will receive over \$17.9 million. The UG's investment in Public Works-related capital projects throughout the next (5) five years is seen in the following table and charts

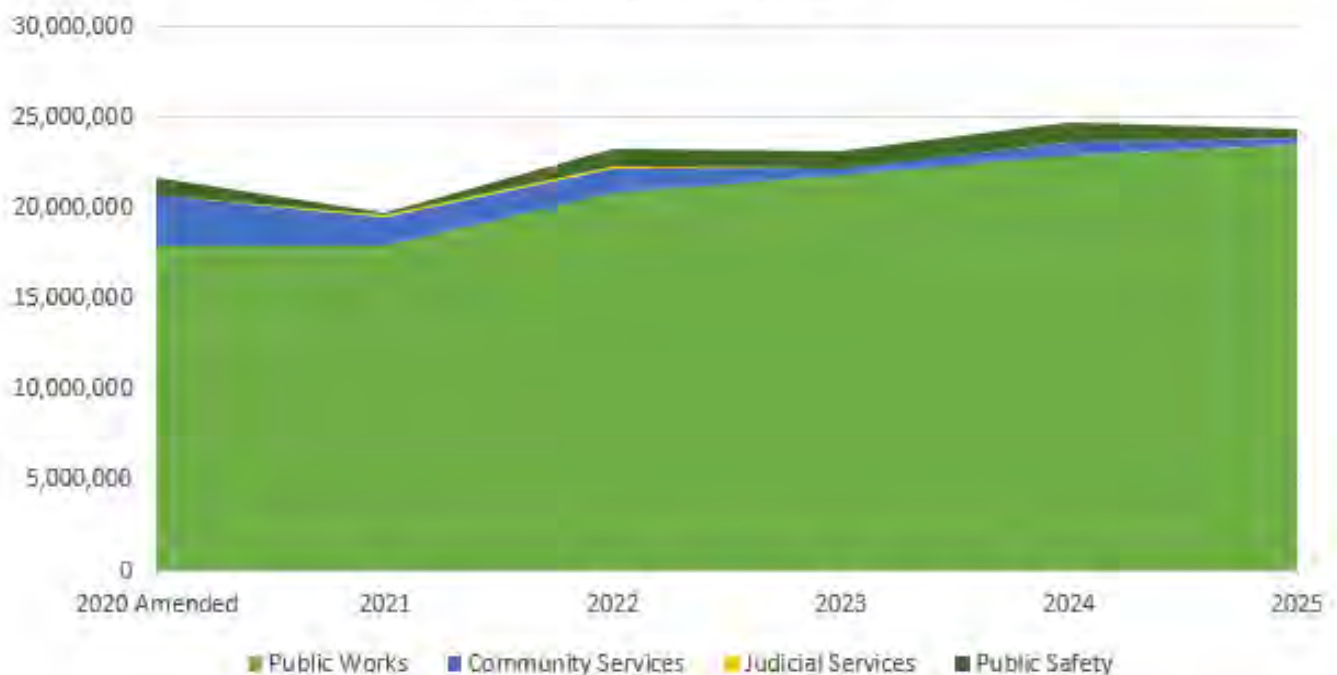
Functional Area	2020 Amended	2021	2022	2023	2024	2025
<b>General Government</b>						
0240 - Knowledge Department	\$ 137,000		\$ 270,000	\$ -	\$ -	\$ -
0470 - Appraiser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>General Government Total</b>	<b>\$ 137,000</b>		<b>\$ 270,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Community Services</b>						
0060 - Parks & Recreation	\$ 2,811,170	\$ 1,120,000	\$ 1,315,000	\$ 365,000	\$ 715,000	\$ 365,000
0460 - Health Department	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
0680 - Historical Museum	\$ -	\$ 410,000	\$ -	\$ -	\$ -	\$ -
<b>Community Services Total</b>	<b>\$ 2,811,170</b>	<b>\$ 1,570,000</b>	<b>\$ 1,315,000</b>	<b>\$ 365,000</b>	<b>\$ 715,000</b>	<b>\$ 365,000</b>
<b>Judicial Services</b>						
0120 - District Courts	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
0180 - District Attorney	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
<b>Judicial Services Total</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Public Safety</b>						
0020 - Police Department	\$ 587,610	\$ 200,000	\$ 521,000	\$ 651,000	\$ 651,000	\$ 221,000
0030 - Fire Department	\$ 332,400	\$ -	\$ 420,000	\$ 275,000	\$ 420,000	\$ 275,000
0200 - Sheriff	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Public Safety Total</b>	<b>\$ 980,010</b>	<b>\$ 200,000</b>	<b>\$ 941,000</b>	<b>\$ 926,000</b>	<b>\$ 1,071,000</b>	<b>\$ 496,000</b>
<b>Public Works</b>						
0040 - Public Works	\$ 17,590,784	\$ 17,981,750	\$ 20,865,000	\$ 21,843,500	\$ 22,943,000	\$ 23,470,000
0413 - Stadium	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Public Works Total</b>	<b>\$ 17,890,784</b>	<b>\$ 17,981,750</b>	<b>\$ 20,865,000</b>	<b>\$ 21,843,500</b>	<b>\$ 22,943,000</b>	<b>\$ 23,470,000</b>
<b>GRAND TOTAL</b>	<b>\$ 21,818,964</b>	<b>\$ 19,776,750</b>	<b>\$ 23,516,000</b>	<b>\$ 23,159,500</b>	<b>\$ 24,754,000</b>	<b>\$ 24,556,000</b>

### 2021 Capital Cash Projects: by Functional Area \$19.7M



In 2021, Public Works will utilize 91% of the \$19.7 million of cash available for capital projects, followed by Public Safety (11%), Community Services (8%), and Judicial Services (<1%).

### Five Year Capital Cash Projects: by Functional Area



Public Works includes divisions that include Storm and Sewer Utilities, Buildings and Logistics, Street Maintenance, and CMIP Engineering and Design. These functions make up a majority of the infrastructure spending across the UG and we continue to work towards improving the condition of the infrastructure in the community through a commitment to these projects.

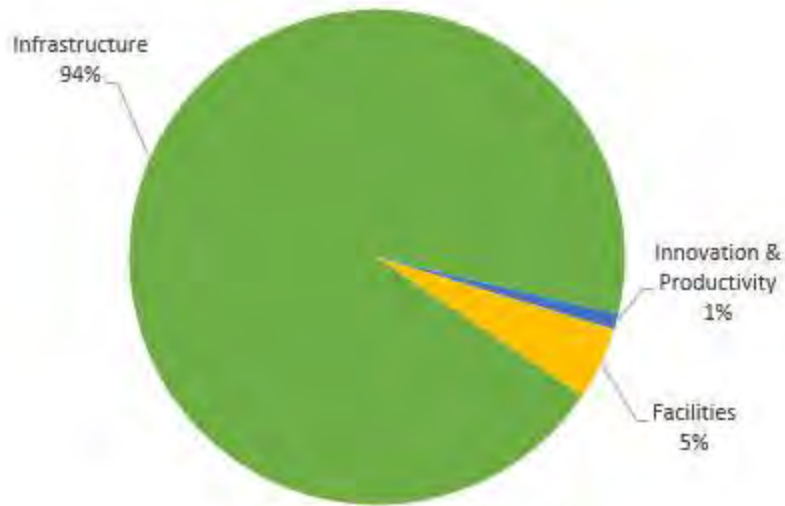


## Five Year Capital Cash Projects: by Capital Type

Throughout the next five (5) years the UG plans to invest cash in capital projects that will improve both the Facilities and Infrastructure in Wyandotte County and Kansas City, Kansas. The following table and charts illustrate this commitment.

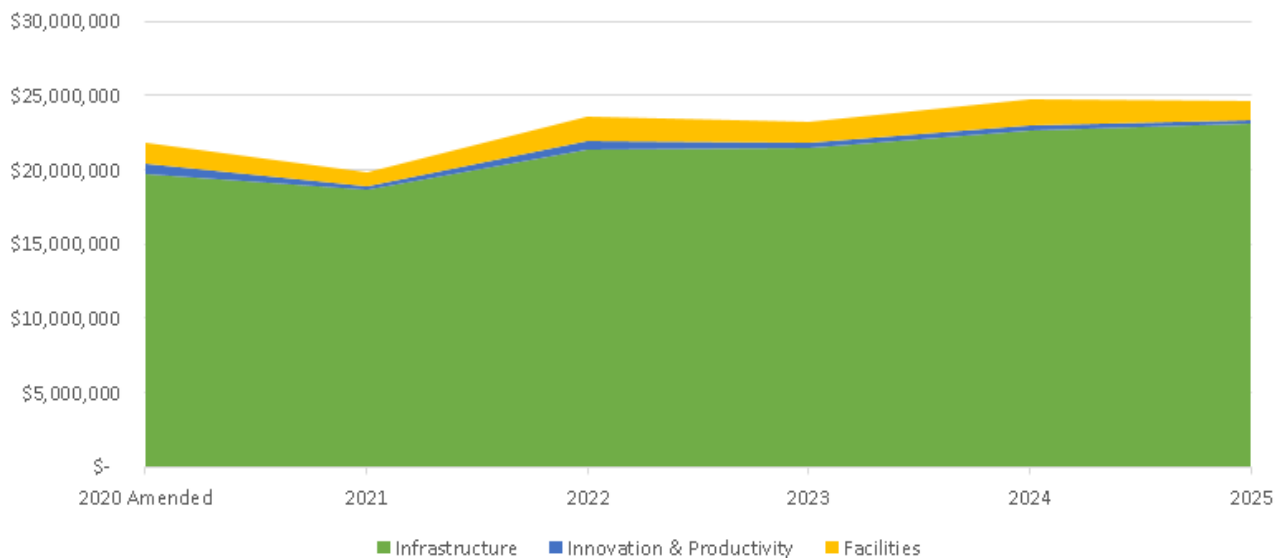
Five Year Capital Cash Projects: by Capital Type						
Category	2020 Amended	2021	2022	2023	2024	2025
<b>Facilities</b>						
<i>Consolidated General</i>	\$ 174,400	\$ 335,000	\$ 1,231,000	\$ 986,000	\$ 1,131,000	\$ 906,000
<i>Other Tax Levy</i>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
<i>Special Revenue</i>	\$ 732,184	\$ 560,000	\$ 320,000	\$ 320,000	\$ 670,000	\$ 320,000
<i>Proprietary (Enterprise)</i>	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Capital Project Funds</i>	\$ 239,700	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Facilities Total</b>	<b>\$ 1,446,284</b>	<b>\$ 935,000</b>	<b>\$ 1,551,000</b>	<b>\$ 1,306,000</b>	<b>\$ 1,801,000</b>	<b>\$ 1,226,000</b>
<b>Infrastructure</b>						
<i>Consolidated General</i>	\$ -	\$ 115,000	\$ 946,000	\$ 661,000	\$ 661,000	\$ 615,000
<i>Special Revenue</i>	\$ 5,503,000	\$ 3,750,000	\$ 4,690,000	\$ 3,975,000	\$ 3,975,000	\$ 3,975,000
<i>Proprietary (Enterprise)</i>	\$ 13,536,680	\$ 14,000,750	\$ 15,429,000	\$ 16,587,500	\$ 17,687,000	\$ 18,260,000
<i>Fiduciary (Trust/Agency)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<i>Capital Project Funds</i>	\$ 506,000	\$ 626,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
<b>Infrastructure Total</b>	<b>\$ 19,695,680</b>	<b>\$ 18,641,750</b>	<b>\$ 21,345,000</b>	<b>\$ 21,503,500</b>	<b>\$ 22,603,000</b>	<b>\$ 23,130,000</b>
<b>Innovation &amp; Productivity</b>						
<i>Consolidated General</i>	\$ -	\$ -	\$ 620,000	\$ 350,000	\$ 350,000	\$ 200,000
<i>Special Revenue</i>	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Proprietary (Enterprise)</i>	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Capital Project Funds</i>	\$ 217,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
<b>Innovation &amp; Productivity Total</b>	<b>\$ 677,000</b>	<b>\$ 200,000</b>	<b>\$ 620,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 200,000</b>
<b>GRAND TOTAL</b>	<b>\$ 21,818,964</b>	<b>\$ 19,776,750</b>	<b>\$ 23,516,000</b>	<b>\$ 23,159,500</b>	<b>\$ 24,754,000</b>	<b>\$ 24,556,000</b>

### 2021 Capital Projects: by Capital Type \$19.7M



In 2021, a majority of cash funding set aside for capital projects will be appropriated to Infrastructure (94%). The remaining (6%) will be allocated towards Innovation and Productivity and Facilities improvements.

### Five Year Capital Cash Projects: by Capital Type



The UG will commit a significant amount of cash funding toward Infrastructure improvement throughout the next five (5) years.

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# CASH PROJECTS SCHEDULE



**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Cash Project Summary 06/25/20 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>110 - City - General Fund</b>														
<b>Fire Department</b>														
		<input checked="" type="checkbox"/>	1	4	<input checked="" type="checkbox"/>	8015 - Annual FS Interior Renovation	75,000	-	-	-	-	-	-	-
			3	12		8094 - Future Fire Station Land Acquisition	-	-	-	145,000	-	145,000	-	290,000
<b>Fire Department Total</b>							<b>75,000</b>	<b>-</b>	<b>-</b>	<b>145,000</b>	<b>-</b>	<b>145,000</b>	<b>-</b>	<b>290,000</b>
<b>Knowledge Department</b>														
	<input checked="" type="checkbox"/>		3	11		AUTO - 2376 - E-Citation Phase II	-	-	-	90,000	-	-	-	90,000
	<input checked="" type="checkbox"/>		4	6		AUTO - 2377 - Innovation Fund	-	-	-	100,000	-	-	-	100,000
<b>Knowledge Department Total</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>190,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>190,000</b>
<b>Police Department</b>														
		<input checked="" type="checkbox"/>	2	15		8419 - Police Station Annual Maintenance Program	50,000	9,600	-	50,000	50,000	50,000	50,000	209,600
		<input checked="" type="checkbox"/>	2	15		8420 - Police Station Major Facility Improvements	50,000	-	-	50,000	100,000	100,000	100,000	350,000
			2	12		8436 - Pol Headqtrs Flooring Replacement	17,000	800	-	20,000	20,000	20,000	20,000	80,800
			2	15		8437 - Police HVAC Upgrades	26,000	-	-	26,000	26,000	26,000	26,000	104,000
			2	13		8443 - Police HQ Gutter Replacement	25,000	4,000	-	-	-	-	-	4,000
			2	13		AUTO - 2136 - PDHQ Window Replacement	-	-	-	-	80,000	80,000	-	160,000
			2	14		AUTO - 2145 - PDHQ Brick Refacement	-	-	-	25,000	25,000	25,000	25,000	100,000
			1	23	<input checked="" type="checkbox"/>	7405 - Vehicle and Body-Worn Camera Program	-	-	-	350,000	350,000	350,000	-	1,050,000
<b>Police Department Total</b>							<b>168,000</b>	<b>14,400</b>	<b>-</b>	<b>521,000</b>	<b>651,000</b>	<b>651,000</b>	<b>221,000</b>	<b>2,058,400</b>
<b>Public Works</b>														
			5	15	<input checked="" type="checkbox"/>	1055 - PW Asset Mgmt Sys Integrations	50,000	-	-	-	-	-	-	-
			3	15	<input checked="" type="checkbox"/>	1065 - Village W.Infrastructure Improvements	70,000	-	-	70,000	70,000	70,000	-	210,000
			2	14	<input checked="" type="checkbox"/>	1068 - Concept Studies & Roadways	150,000	-	-	200,000	200,000	200,000	200,000	800,000
			2	24	<input checked="" type="checkbox"/>	1069 - Bridge and RCB Inspections	176,000	-	-	176,000	176,000	176,000	200,000	728,000
			3	9	<input checked="" type="checkbox"/>	7847 - Hardscaping/Landscaping	50,000	-	-	100,000	100,000	100,000	100,000	400,000
			1	17	<input checked="" type="checkbox"/>	8199 - Capital Project Reserves	80,000	-	80,000	80,000	80,000	80,000	80,000	400,000
			3	3		8202 - Facilities Impovements - City	130,000	-	-	130,000	-	-	-	130,000
		<input checked="" type="checkbox"/>	1	12		8513 - Facilities/Parking Annual Maintenance & Repair, 2021	200,000	-	-	200,000	200,000	200,000	200,000	800,000
<b>Public Works Total</b>							<b>906,000</b>	<b>-</b>	<b>80,000</b>	<b>956,000</b>	<b>826,000</b>	<b>826,000</b>	<b>780,000</b>	<b>3,468,000</b>
<b>110 - City - General Fund Total</b>							<b>1,149,000</b>	<b>14,400</b>	<b>80,000</b>	<b>1,812,000</b>	<b>1,477,000</b>	<b>1,622,000</b>	<b>1,001,000</b>	<b>6,006,400</b>
<b>113 - Consolidated Parks-General</b>														
<b>Parks &amp; Recreation</b>														
			3	7	<input checked="" type="checkbox"/>	4022 - Wyco Lake Marina Docks	60,000	-	-	60,000	-	-	-	60,000
		<input checked="" type="checkbox"/>	2	16	<input checked="" type="checkbox"/>	4027 - Parks Restrooms (Casino Designation)	115,000	-	115,000	115,000	115,000	115,000	115,000	575,000
	<input checked="" type="checkbox"/>		2			AUTO - 2418 - WYCO Lake Rock Wall Replacement	-	-	-	200,000	-	-	-	200,000
			3	17		AUTO - 2357 - Leo Alvey Parking Lot Design	-	-	-	25,000	-	-	-	25,000
			3	20	<input checked="" type="checkbox"/>	4255 - Community Center AC units	-	-	-	100,000	100,000	100,000	100,000	400,000
<b>Parks &amp; Recreation Total</b>							<b>175,000</b>	<b>-</b>	<b>115,000</b>	<b>500,000</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>1,260,000</b>
<b>113 - Consolidated Parks-General Total</b>							<b>175,000</b>	<b>-</b>	<b>115,000</b>	<b>500,000</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>1,260,000</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Cash Project Summary 06/25/20 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Appraiser</b>														
			1	8		7302 - Street Level Imagery	-	-	-	-	-	-	200,000	200,000
<b>Appraiser Total</b>							-	-	-	-	-	-	<b>200,000</b>	<b>200,000</b>
<b>District Attorney</b>														
	<input checked="" type="checkbox"/>		3	5		AUTO - 2387 - DA Cubicle Replacement	-	-	-	100,000	-	-	-	100,000
<b>District Attorney Total</b>							-	-	-	<b>100,000</b>	-	-	-	<b>100,000</b>
<b>District Courts</b>														
		<input checked="" type="checkbox"/>	1	11		8637 - District Court Carpet Replacement	25,000	-	25,000	25,000	25,000	25,000	25,000	125,000
<b>District Courts Total</b>							<b>25,000</b>	-	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>
<b>Knowledge Department</b>														
	<input checked="" type="checkbox"/>		2	4	<input checked="" type="checkbox"/>	7307 - Timekeeping Upgrades / Integrations	-	-	-	80,000	-	-	-	80,000
<b>Knowledge Department Total</b>							-	-	-	<b>80,000</b>	-	-	-	<b>80,000</b>
<b>Public Works</b>														
			3	9	<input checked="" type="checkbox"/>	7847 - Hardscaping/Landscaping	100,000	50,000	50,000	100,000	100,000	100,000	100,000	500,000
			1	17	<input checked="" type="checkbox"/>	8199 - Capital Project Reserves	50,000	50,000	80,000	80,000	80,000	80,000	80,000	450,000
		<input checked="" type="checkbox"/>	1	5		8604 - Annex Building	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000
			3	11		8694 - Annex Parking Lot Improvements	413,000	-	-	-	-	-	-	-
		<input checked="" type="checkbox"/>	3	4		8695 - Facilities Improvements-County	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000
<b>Public Works Total</b>							<b>663,000</b>	<b>100,000</b>	<b>230,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>1,450,000</b>
<b>Sheriff</b>														
			2	7		8447 - Convert Former Juvenile Pod- Jail D Pod	60,000	60,000	-	-	-	-	-	60,000
<b>Sheriff Total</b>							<b>60,000</b>	<b>60,000</b>	-	-	-	-	-	<b>60,000</b>
<b>160 - County - General Total</b>							<b>748,000</b>	<b>160,000</b>	<b>255,000</b>	<b>485,000</b>	<b>305,000</b>	<b>305,000</b>	<b>505,000</b>	<b>2,015,000</b>
<b>172 - County - Health Department</b>														
<b>Health Department</b>														
	<input checked="" type="checkbox"/>		2	12		8721 - Negative Pressure Rooms for Infectious Patients	-	-	40,000	-	-	-	-	40,000
<b>Health Department Total</b>							-	-	<b>40,000</b>	-	-	-	-	<b>40,000</b>
<b>172 - County - Health Department Total</b>							-	-	<b>40,000</b>	-	-	-	-	<b>40,000</b>
<b>209 - Wyandotte County 911 Fund</b>														
<b>Fire Department</b>														
	<input checked="" type="checkbox"/>		1	14		8230 - Dispatch Intercom System	-	280,000	-	-	-	-	-	280,000
<b>Fire Department Total</b>							-	<b>280,000</b>	-	-	-	-	-	<b>280,000</b>
<b>209 - Wyandotte County 911 Fund Total</b>							-	<b>280,000</b>	-	-	-	-	-	<b>280,000</b>
<b>212 - Dedicated Sales Tax</b>														
<b>Fire Department</b>														
		<input checked="" type="checkbox"/>	1	4	<input checked="" type="checkbox"/>	8015 - Annual FS Interior Renovation	200,000	42,700	-	200,000	200,000	200,000	200,000	842,700
			1	7		8095 - Fire Stations Generator Project	75,000	-	-	75,000	75,000	75,000	75,000	300,000
<b>Fire Department Total</b>							<b>275,000</b>	<b>42,700</b>	-	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>1,142,700</b>



**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Cash Project Summary 06/25/20 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Police Department</b>														
			1	23	<input checked="" type="checkbox"/>	7405 - Vehicle and Body-Worn Camera Program	150,000	-	-	-	-	-	-	-
			2	17		8446 - Animal Services Facility Improvements	-	33,210	-	-	-	-	-	33,210
<b>Police Department Total</b>							<b>150,000</b>	<b>33,210</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>33,210</b>
<b>Public Works</b>														
		<input checked="" type="checkbox"/>	1	15		1141 - Neighborhood ADA Pedestrian Handicapped Ramps, 2021	200,000	-	-	200,000	200,000	200,000	200,000	800,000
		<input checked="" type="checkbox"/>	3	21		1231 - Sidewalk Gap Program	200,000	-	-	200,000	200,000	200,000	200,000	800,000
		<input checked="" type="checkbox"/>	3	20		1291 - Neigh Curb/Sidewalk Repair	125,000	33,000	-	125,000	125,000	125,000	125,000	533,000
		<input checked="" type="checkbox"/>	4	13		1308 - Neigh Street Lighting Program	100,000	100,000	-	100,000	100,000	100,000	100,000	500,000
			1	18		1333 - Annual Pavement Preservation Program, 2021	2,575,000	2,575,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	15,075,000
		<input checked="" type="checkbox"/>	1	21		1401 - Emergency Street Repairs	250,000	250,000	300,000	300,000	300,000	300,000	300,000	1,750,000
<b>Public Works Total</b>							<b>3,450,000</b>	<b>2,958,000</b>	<b>2,800,000</b>	<b>3,425,000</b>	<b>3,425,000</b>	<b>3,425,000</b>	<b>3,425,000</b>	<b>19,458,000</b>
<b>212 - Dedicated Sales Tax Total</b>							<b>3,875,000</b>	<b>3,033,910</b>	<b>2,800,000</b>	<b>3,700,000</b>	<b>3,700,000</b>	<b>3,700,000</b>	<b>3,700,000</b>	<b>20,633,910</b>
<b>220 - Special Street &amp; Highway-City</b>														
<b>Public Works</b>														
			5	15	<input checked="" type="checkbox"/>	1055 - PW Asset Mgmt Sys Integrations	-	-	50,000	50,000	-	-	-	100,000
		<input checked="" type="checkbox"/>	2	21		1306 - Neighborhood Street Repair, 2021	100,000	-	-	100,000	100,000	100,000	100,000	400,000
			3	14		1335 - Annual Traffic Safety and Operations Program	300,000	150,000	150,000	300,000	300,000	300,000	300,000	1,500,000
		<input checked="" type="checkbox"/>	3	10		3304 - Pavement Marking & Signing Program	50,000	-	-	50,000	50,000	50,000	50,000	200,000
			3	11		8217 - Salt Dome Repairs	60,000	-	-	-	-	-	-	-
<b>Public Works Total</b>							<b>510,000</b>	<b>150,000</b>	<b>200,000</b>	<b>500,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>2,200,000</b>
<b>220 - Special Street &amp; Highway-City Total</b>							<b>510,000</b>	<b>150,000</b>	<b>200,000</b>	<b>500,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>2,200,000</b>
<b>221 - Special Parks and Recreation</b>														
<b>Parks &amp; Recreation</b>														
			3	7	<input checked="" type="checkbox"/>	4022 - Wyco Lake Marina Docks	65,000	-	-	65,000	-	-	-	65,000
					<input checked="" type="checkbox"/>	4033 - Shop Constr - WYCO Lake	-	57,490	-	-	-	-	-	57,490
			3	17		AUTO - 2355 - Septic Replacements WYCO Park	-	-	-	20,000	20,000	20,000	20,000	80,000
<b>Parks &amp; Recreation Total</b>							<b>65,000</b>	<b>57,490</b>	<b>-</b>	<b>85,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>202,490</b>
<b>221 - Special Parks and Recreation Total</b>							<b>65,000</b>	<b>57,490</b>	<b>-</b>	<b>85,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>202,490</b>
<b>223 - Tourism &amp; Convention</b>														
<b>Historical Museum</b>														
	<input checked="" type="checkbox"/>		4	12		8260 - Museum Auditorium AV & Remodel	-	-	10,000	-	-	-	-	10,000
	<input checked="" type="checkbox"/>		4	12		8262 - Museum HVAC	-	-	100,000	-	-	-	-	100,000
	<input checked="" type="checkbox"/>		1	9		8613 - Museum Roof	-	-	300,000	-	-	-	-	300,000
<b>Historical Museum Total</b>							<b>-</b>	<b>-</b>	<b>410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>410,000</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Cash Project Summary 06/25/20 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Parks &amp; Recreation</b>														
		<input checked="" type="checkbox"/>	4	14		1070 - Trail Network Dev Prog	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
		<input checked="" type="checkbox"/>	2	16	<input checked="" type="checkbox"/>	4027 - Parks Restrooms	-	115,000	-	-	-	-	-	115,000
			2	20		4103 - Providence Amphitheater Parking Lot Resurface	750,000	750,000	-	-	-	-	-	750,000
			3	9		8921 - Sunflower Hills Golf Course Bunkers	150,000	150,000	-	-	-	-	-	150,000
			3	10		8943 - Sunflower Hills Golf Course Clubhouse Study	30,000	30,000	-	-	-	-	-	30,000
			3	19		AUTO - 2359 - Davis Hall Renovations	-	50,000	125,000	-	-	350,000	-	525,000
<b>Parks &amp; Recreation Total</b>							<b>1,030,000</b>	<b>1,195,000</b>	<b>225,000</b>	<b>100,000</b>	<b>100,000</b>	<b>450,000</b>	<b>100,000</b>	<b>2,170,000</b>
<b>Public Works</b>														
			2	14		8380 - Reardon Center Facility Improvement	100,000	-	-	-	-	-	-	-
			2	14		8210 - Memorial Hall Facility Improvements	25,000	42,500	25,000	25,000	25,000	25,000	25,000	167,500
				6		8216 - Memorial Hall Ballroom Sound System	-	46,284	-	-	-	-	-	46,284
<b>Public Works Total</b>							<b>125,000</b>	<b>88,784</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>213,784</b>
<b>223 - Tourism &amp; Convention Total</b>							<b>1,155,000</b>	<b>1,283,784</b>	<b>660,000</b>	<b>125,000</b>	<b>125,000</b>	<b>475,000</b>	<b>125,000</b>	<b>2,793,784</b>
<b>225 - Community Development</b>														
<b>Parks &amp; Recreation</b>														
			3	13		4035 - NRSA Improvements (City Park, Clifton, Reagan)	700,000	1,430,000	650,000	600,000	-	-	-	2,680,000
<b>Parks &amp; Recreation Total</b>							<b>700,000</b>	<b>1,430,000</b>	<b>650,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,680,000</b>
<b>225 - Community Development Total</b>							<b>700,000</b>	<b>1,430,000</b>	<b>650,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,680,000</b>
<b>266 - Other Special Grants</b>														
<b>Police Department</b>														
	<input checked="" type="checkbox"/>		1	23	<input checked="" type="checkbox"/>	7405 - Vehicle and Body-Worn Camera Program	-	340,000	-	-	-	-	-	340,000
<b>Police Department Total</b>							<b>-</b>	<b>340,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>340,000</b>
<b>266 - Other Special Grants Total</b>							<b>-</b>	<b>340,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>340,000</b>
<b>Knowledge Department</b>														
	<input checked="" type="checkbox"/>		2	10	<input checked="" type="checkbox"/>	7306 - Online Permitting & Electronic Plan Review Software	-	90,000	-	-	-	-	-	90,000
<b>Knowledge Department Total</b>							<b>-</b>	<b>90,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>90,000</b>
<b>Public Works</b>														
		<input checked="" type="checkbox"/>		4		6001 - System Capacity Upgrades, 2021	200,000	200,000	210,000	220,000	230,000	240,000	250,000	1,350,000
			1	6		6115 - City-Wide CSO Management	1,025,000	1,025,000	925,000	925,000	1,018,000	1,018,000	1,018,000	5,929,000
			1	6		6130 - Overflow Reduction CSO 19	2,000,000	500,000	-	-	-	-	-	500,000
			1	9		6166 - Annl Emergency System Repairs	315,000	315,000	330,750	347,000	364,500	383,000	402,000	2,142,250
			1	6		6301 - Annual Sanitary Sewer Rehab	3,030,000	3,030,000	3,100,000	3,255,000	3,417,000	3,588,000	3,760,000	20,150,000
			1	7		6302 - Annual Treatment Plant Repairs	3,171,000	3,171,000	3,300,000	3,500,000	3,670,000	3,850,000	4,000,000	21,491,000
			1	8		6303 - Annual Pump Station Repairs	3,100,000	3,100,000	3,255,000	3,417,000	3,588,000	3,768,000	3,950,000	21,078,000
			1	5		6320 - Annual Stream Crossing Repairs	667,000	667,000	700,000	735,000	770,000	810,000	850,000	4,532,000
<b>Public Works Total</b>							<b>13,508,000</b>	<b>12,008,000</b>	<b>11,820,750</b>	<b>12,399,000</b>	<b>13,057,500</b>	<b>13,657,000</b>	<b>14,230,000</b>	<b>77,172,250</b>
<b>560 - Sewer System Total</b>							<b>13,508,000</b>	<b>12,098,000</b>	<b>11,820,750</b>	<b>12,399,000</b>	<b>13,057,500</b>	<b>13,657,000</b>	<b>14,230,000</b>	<b>77,262,250</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Cash Project Summary 06/25/20 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>562 - Public Levee</b>														
<b>Parks &amp; Recreation</b>														
		<input checked="" type="checkbox"/>	3	11		4244 - Kaw Point River Front Park	10,000	28,680	10,000	10,000	10,000	10,000	10,000	78,680
<b>Parks &amp; Recreation Total</b>							<b>10,000</b>	<b>28,680</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>78,680</b>
<b>562 - Public Levee Total</b>							<b>10,000</b>	<b>28,680</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>78,680</b>
<b>563 - Stormwater Utility</b>														
<b>Knowledge Department</b>														
	<input checked="" type="checkbox"/>		2	10	<input checked="" type="checkbox"/>	7306 - Online Permitting & Electronic Plan Review Software	-	30,000	-	-	-	-	-	30,000
<b>Knowledge Department Total</b>							<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
<b>Public Works</b>														
			3	10		5082 - Cash Resv Debt Mgmt Major Cap	-	-	200,000	250,000	250,000	250,000	250,000	1,200,000
			1	19		5303 - Storm Sewer Repairs/Replacement	950,000	950,000	1,300,000	2,000,000	2,500,000	3,000,000	3,000,000	12,750,000
			2	10		5305 - Stormwater Environ Compliance	400,000	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000
		<input checked="" type="checkbox"/>	1	15		5306 - Annual Hillside Deterioration Program	-	-	-	100,000	100,000	100,000	100,000	400,000
			3	10		5313 - Stormwater Prelim Eng Studies	-	-	100,000	100,000	100,000	100,000	100,000	500,000
			1	13		5314 - Turkey Ck Flood Control Proj	150,000	150,000	150,000	150,000	150,000	150,000	150,000	900,000
<b>Public Works Total</b>							<b>1,500,000</b>	<b>1,500,000</b>	<b>2,150,000</b>	<b>3,000,000</b>	<b>3,500,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>18,150,000</b>
<b>563 - Stormwater Utility Total</b>							<b>1,500,000</b>	<b>1,530,000</b>	<b>2,150,000</b>	<b>3,000,000</b>	<b>3,500,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>18,180,000</b>
<b>566 - Stadium</b>														
<b>Stadium</b>														
			2	8		9239 - Stadium Facility Improvements (Star Revenues)	300,000	300,000	-	-	-	-	-	300,000
<b>Stadium Total</b>							<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>
<b>566 - Stadium Total</b>							<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>
<b>701 - Environment Trust</b>														
<b>Public Works</b>														
				7		5402 - Annl Maint/Monitor-Garland	100,000	150,000	150,000	150,000	150,000	150,000	150,000	900,000
<b>Public Works Total</b>							<b>100,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>900,000</b>
<b>701 - Environment Trust Total</b>							<b>100,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>900,000</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Capital Cash Project Summary 06/25/20 (Adjusted Final 9/4/20)**

Fund/Department	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>971 - City Capital Project</b>														
<b>Fire Department</b>														
		<input checked="" type="checkbox"/>	1	4	<input checked="" type="checkbox"/>	8015 - Annual FS Interior Renovation	-	9,700	-	-	-	-	-	9,700
<b>Fire Department Total</b>							-	<b>9,700</b>	-	-	-	-	-	<b>9,700</b>
<b>Knowledge Department</b>														
	<input checked="" type="checkbox"/>		2	4	<input checked="" type="checkbox"/>	7307 - Timekeeping Upgrades / Integrations	-	17,000	-	-	-	-	-	17,000
<b>Knowledge Department Total</b>							-	<b>17,000</b>	-	-	-	-	-	<b>17,000</b>
<b>Police Department</b>														
			1	23	<input checked="" type="checkbox"/>	7405 - Vehicle and Body-Worn Camera Program	-	200,000	200,000	-	-	-	-	400,000
<b>Police Department Total</b>							-	<b>200,000</b>	<b>200,000</b>	-	-	-	-	<b>400,000</b>
<b>Public Works</b>														
			5	15	<input checked="" type="checkbox"/>	1055 - PW Asset Mgmt Sys Integrations	-	50,000	-	-	-	-	-	50,000
			3	15	<input checked="" type="checkbox"/>	1065 - Village W.Infrastructure Improvements	-	-	70,000	-	-	-	-	70,000
			2	14	<input checked="" type="checkbox"/>	1068 - Concept Studies & Roadways	-	150,000	150,000	-	-	-	-	300,000
			2	24	<input checked="" type="checkbox"/>	1069 - Bridge and RCB Inspections	-	176,000	176,000	-	-	-	-	352,000
			3	9	<input checked="" type="checkbox"/>	7847 - Hardscaping/Landscaping	50,000	50,000	-	-	-	-	-	50,000
			1	17	<input checked="" type="checkbox"/>	8199 - Capital Project Reserves	-	80,000	-	-	-	-	-	80,000
<b>Public Works Total</b>							<b>50,000</b>	<b>506,000</b>	<b>396,000</b>	-	-	-	-	<b>902,000</b>
<b>971 - City Capital Project Total</b>							<b>50,000</b>	<b>732,700</b>	<b>596,000</b>	-	-	-	-	<b>1,328,700</b>
<b>972 - County Capital Project</b>														
<b>Parks &amp; Recreation</b>														
					<input checked="" type="checkbox"/>	4033 - Shop Constr - WYCO Lake	-	100,000	-	-	-	-	-	100,000
			3	20	<input checked="" type="checkbox"/>	4255 - Community Center AC units	-	-	100,000	-	-	-	-	100,000
<b>Parks &amp; Recreation Total</b>							-	<b>100,000</b>	<b>100,000</b>	-	-	-	-	<b>200,000</b>
<b>972 - County Capital Project Total</b>							-	<b>100,000</b>	<b>100,000</b>	-	-	-	-	<b>200,000</b>
<b>991 - Non-Debt Internal Improvement</b>														
<b>Public Works</b>														
		<input checked="" type="checkbox"/>	3	16		1220 - Fairfax Industrial Area Improvements, 2021	130,000	130,000	130,000	130,000	130,000	130,000	130,000	780,000
<b>Public Works Total</b>							<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>780,000</b>
<b>991 - Non-Debt Internal Improvement Total</b>							<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>780,000</b>
<b>Capital Cash Project Summary Total</b>							<b>23,975,000</b>	<b>21,818,964</b>	<b>19,756,750</b>	<b>23,496,000</b>	<b>23,139,500</b>	<b>24,734,000</b>	<b>24,536,000</b>	<b>137,561,214</b>

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# DEBT PROJECTS





## Capital Debt Policy:

Each year, the Unified Government reviews, prepares and adopts a multi-year capital plan. Capital such as infrastructure, technology, and major equipment are fundamental necessities required to provide water, sewer, transportation, sanitation, and other public services. The community needs often overwhelm the resources to obtain those needs, and a capital plan is essential to strategically allocate those resources. Capital planning involves prioritizing, establishing project scope and cost, identifying revenue sources, and projecting what additional impact the project will have on future operating and maintenance costs.

### Authority

The UG adopts a five (5) year capital plan, referred to as the 5-year Capital Maintenance and Improvement Program (CMIP). The amounts in each fiscal year are approved by the Commission through the budget process and give authority to spend those amounts in those years. An additional authorization is required to issue debt for the projects included in the debt section of the CMIP. This authorization specifies both the total amount of the project and a description limiting the types of expenditures for which the proceeds from debt financing can be used. Most of the projects the UG issues debt for are eligible to be included in tax-exempt financing which reduces the cost to the UG. Tax-exempt issues have lower interest costs than taxable issues but require ongoing oversight to ensure that the proceeds are only being used for allowable expenditures. A good example are public buildings. If a public building is benefited by proceeds for a capital project, such as a remodel, or a roof replacement, then for the duration the bond that financed the project is outstanding, the public building must be monitored for compliance with the tax-exempt restrictions, (i.e. no private use of the building can occur). Also referenced for each project is the State statute that gives the authority to issue debt for capital purposes, as well as a reference to any previous authorizing resolution or ordinance.

SAMPLE 5-YEAR CAPITAL MAINTENANCE AND IMPROVEMENTS PROGRAM							
Project	Prior Year Amended Budget	Year 1 Original Budget	Year 2	Year 3	Year 4	Year 5	TOTAL
Sample 1	\$0	\$100,000	\$300,000	\$0	\$0	\$0	\$400,000
Sample 2	\$100,000	\$250,000	\$500,000	\$0	\$0	\$0	\$750,000
Sample 3	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
Sample 4	\$0	\$200,000	\$300,000	\$400,000	\$500,000	\$600,000	\$2,000,000

#### Sample Project 1

Authorized Amount: \$400,000.00

Prior Authorizing Resolution: NONE.

Statutory Authority: Charter Ordinance CO-03-09

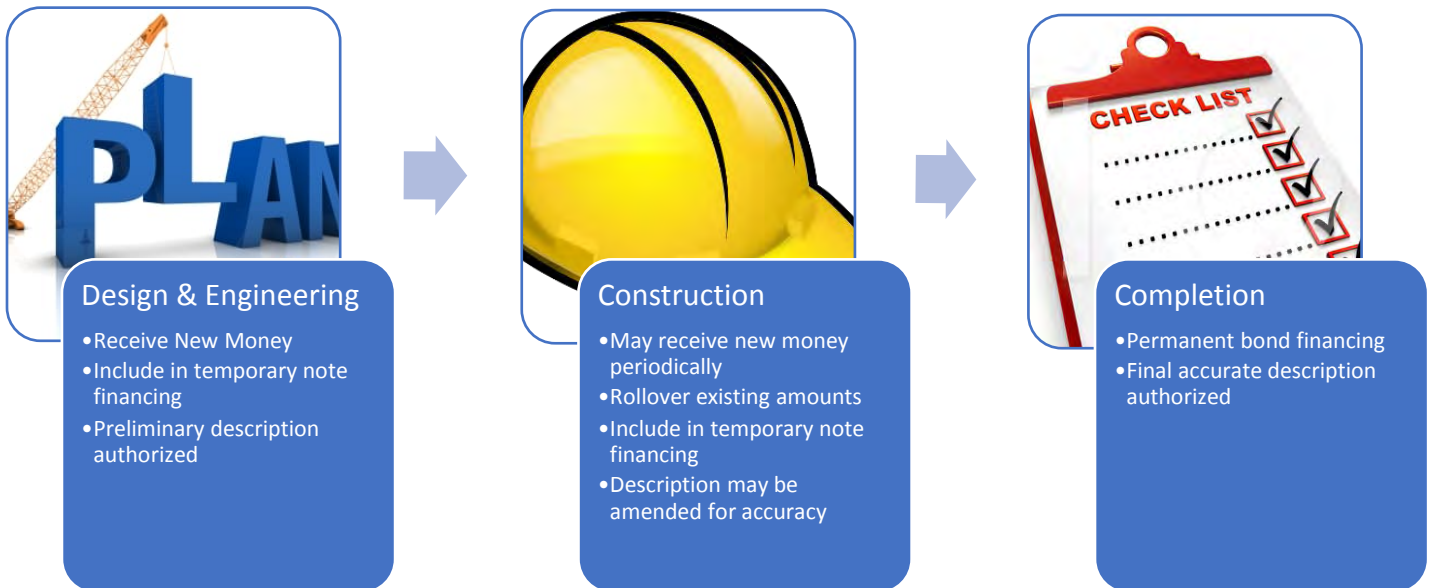
#### Project Description:

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## Project Life-cycle

Typically, a new project will be temporarily financed with a one-year municipal note for the amount that is anticipated to be spent during the year which is obtained from the approved project in the CMIP. Projects receiving budget authority through the CMIP are often phased, where they do not receive the full amount for the project initially. Instead the allocation is scheduled to match the needs over the life of the project, through the design, engineering, and construction phases. If a project is ongoing by the time the initial once-year temporary municipal note comes due, the project, plus any new money approved in the CMIP is rolled into the subsequent temporary note. Once a project is completed, and the final cost of the project is known, the project is included in a permanently financed bond.



There are quite a few common exceptions to the typical debt lifecycle of a project. The ability to roll temporary note proceeds is restricted to four (4) years. If a project has not materialized within that timeframe, any costs incurred must be paid down with cash. Larger projects may have a phase completed and partially bonded, while new money attributable to a subsequent phase is outstanding in a temporary note until its completion. Also, the amount included in a debt financing may differ from the amount approved in the CMIP. The CMIP gives the budget authority to enter into contracts and to bid for services, however, the actual spend-down of these amounts may be drawn out over time. To prevent overissuing for projects, a subsequent review is conducted and only the amounts expected to be spent within the 12-months are included in the debt issuance. Projects do not lose the budgeted amount that was not issued, rather, it can be issued in the next financing. If a project goes over budget during the year, the department may use their operating budget to temporarily cover the project cost and be reimbursed from debt proceeds up-to the amount approved.

## Debt Financing

The Debt Policy of the UG and the type of revenue backing determines the financing instrument and the structure.

**Issuing jurisdiction.** The UG can issue bonds as either the City or County. County bonds must be used for projects that benefit the entire county, where city bonds contain only projects that benefit the city of Kansas City, Kansas.

**General Obligation Bonds.** Typical CMIP projects are permanently financed with general obligation bonds backed by ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the issuing jurisdiction, excluding any unincorporated areas. The full faith, credit and resources of the issuer are irrevocably pledged for the prompt payment of principal and interest on the bonds as they become due. Because of this pledge, general obligation bonds are highly sought after and result in a reduced interest cost.

*Enterprise Funds.* Many of the outstanding general obligation bond issues include projects which have dedicated revenue sources. These projects consist of sanitary sewer, stormwater, golf-course, public levee, tax-increment financing districts, etc. that have their portion of debt service covered by a transfer from the applicable enterprise fund. These projects benefit from a reduced interest rate obtained from being included in a general obligation issue, because the risk of the revenue source being insufficient to meet debt service needs is mitigated by the general obligation pledge.

**Revenue Bonds.** Bonds issued where the security for the bonds is the revenue generated by the projects which are being financed. Types of revenue could include fees assessed for a service, additional taxes or assessments from a special taxing district, or a pledge of incremental revenues generated by the development of an area.

**Structure.** The term of the bond, the debt service pattern, the redemption features, credit enhancement, and whether to capitalize interest are all decisions which affect the structure of the debt.

*Term.* The term of the bond is determined by what projects are included in the issue, each project's estimated useful life, and the average maturity. A capital project is one of such magnitude that its estimated life is often decades. To be fair and equitable it is important that each taxpayer that benefits from the improvement helps to pay for the improvement. It would not make sense to have today's taxpayers be overly burdened by having to pay for the entire asset, from which future generations are going to benefit, nor would it be prudent to shift the burden into the future, past the estimated useful life of the asset.

*Debt Service Pattern.* Debt service can be structured as equal payments throughout the life of the bond, or equal principal amortization, or can be weighted toward the front or rear of the bond.

*Optional redemption features.* Use of optional redemption features give the Unified Government the flexibility to be able to make fiscal decisions that reflect the market conditions and or needs of the government.

*Credit Enhancement.* Credit enhancements can be included, with additional risk and/or additional cost, to help mitigate the perceived risk of an issue. The use of variable rate debt over fixed-rate debt are also factors to consider, all of which are managed by the Unified Government's Debt Policy.

*Capitalized Interest.* For projects that have a dedicated revenue stream pledged to cover the debt service, interest payments during the construction period of the project may be rolled into the bond issue to provide financing during that time.

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## Capital Debt Overview

### Five Year Capital Debt Projects: by Funding Source

Unified Government's Debt is divided into five (5) primary categories - City Debt, Sewer System debt, State Revolving Loan Fund, Storm Water Utility, and Public Building Commission. These debt sections dictate the funding source of the associated debt.

City Debt is primarily funded through dedicated revenues deposited into the City Bond and Interest fund. This debt is further divided into Streets, Bridges, Traffic Engineering, Facilities, Parks & Recreation, and Community Projects. Administratively, the UG has set a \$15M debt level target for the UG to allow for a gradual transition to allow greater funding of cash projects and reduce the reliance on a dedicated mill rate to the City Bond and Interest Fund. The allocation for City Debt is \$50.8M for 2021.

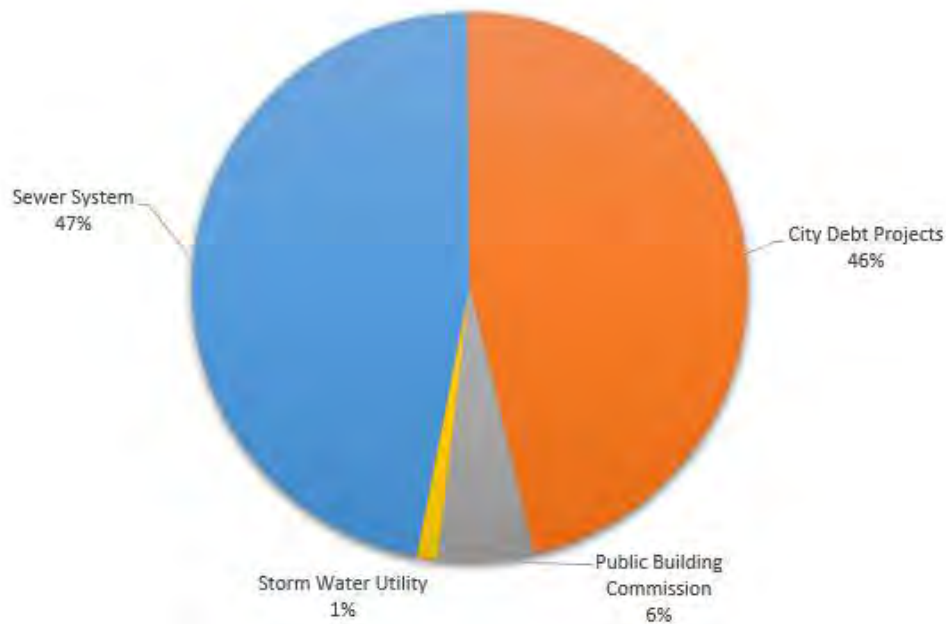
Sewer System debt is funded through debt service within the Sewer Fund that is generated primarily by charges for service as an Enterprise fund. This fund is supporting several large projects in current years including the Connor Creek Interceptor and Kaw Point Biosolids projects that are projected to help the sustainability of the Sewer Fund through generating additional revenue sources and reducing operating expenses. Future year projects will continue to be built into the Sewer System to help address the Combined Sanitary Overflow consent decree from the Environmental Protection Agency (EPA).

The Storm Water Utility is funded through debt service within the Storm Water fund that is generated primarily through a storm water fee assessed on a utility bill to community properties. The current fee is a flat rate.

The Public Building Commission is county debt that is financed through financing off of the value of the improvement that is being completed. This debt is paid off in the County Debt Service Fund.

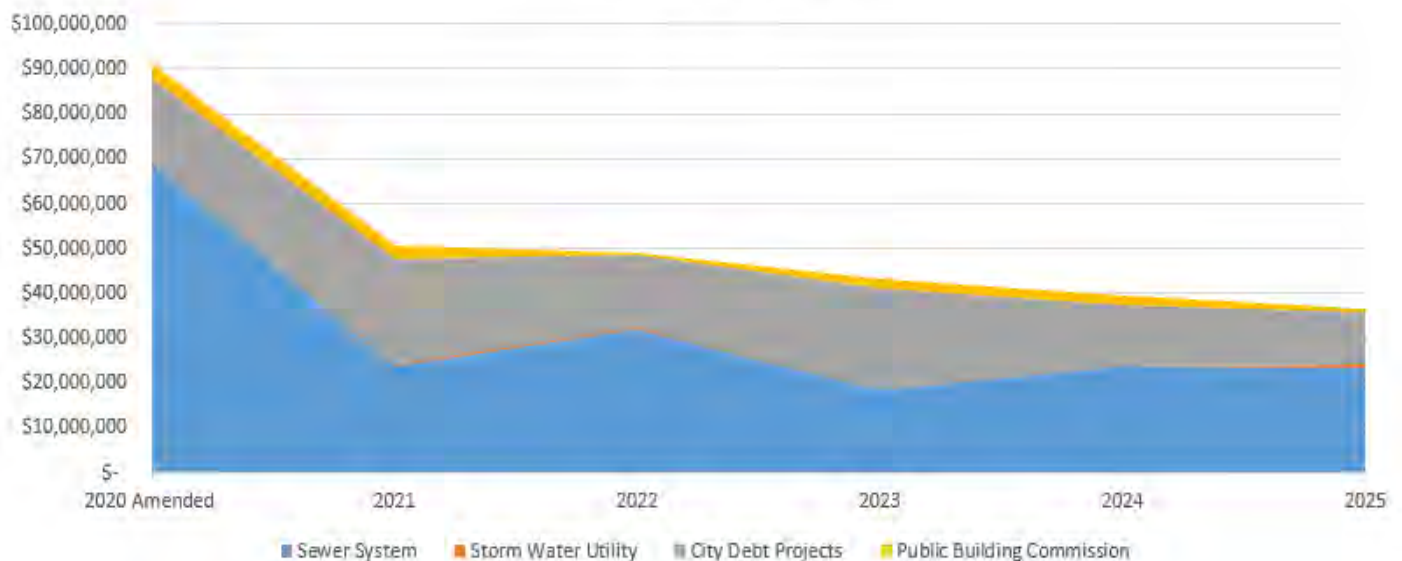
Category	Amended 2020	2021	2022	2023	2024	2025
<b>City Debt Projects</b>						
<i>Streets</i>	\$ 12,200,000	\$ 9,350,000	\$ 11,050,000	\$ 10,100,000	\$ 7,900,000	\$ 7,750,000
<i>Bridges</i>	\$ 800,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
<i>Traffic Engineering</i>	\$ 450,000	\$ 850,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
<i>Facilities</i>	\$ 1,760,000	\$ 11,100,000	\$ 3,800,000	\$ 11,400,000	\$ 4,550,000	\$ 2,300,000
<i>Community Projects</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<i>Equipment &amp; Technology</i>	\$ 3,288,000	\$ 1,858,500	\$ -	\$ -	\$ -	\$ -
<b>Streets Total</b>	<b>\$ 18,598,000</b>	<b>\$ 23,558,500</b>	<b>\$ 16,050,000</b>	<b>\$ 22,700,000</b>	<b>\$ 13,650,000</b>	<b>\$ 11,250,000</b>
<b>Sewer System</b>						
<i>Sewer System</i>	\$ 69,200,000	\$ 23,750,000	\$ 32,000,000	\$ 18,500,000	\$ 23,750,000	\$ 23,200,000
<b>Sewer System Total</b>	<b>\$ 69,200,000</b>	<b>\$ 23,750,000</b>	<b>\$ 32,000,000</b>	<b>\$ 18,500,000</b>	<b>\$ 23,750,000</b>	<b>\$ 23,200,000</b>
<b>Storm Water Utility</b>						
<i>Storm Water Utility</i>	\$ 100,000	\$ 600,000	\$ 600,000	\$ 100,000	\$ 100,000	\$ 1,180,000
<b>Traffic Engineering Total</b>	<b>\$ 100,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 1,180,000</b>
<b>Public Building Commission</b>						
<i>Public Building Commission</i>	\$ 3,500,000	\$ 2,840,000	\$ 550,000	\$ 1,825,000	\$ 2,000,000	\$ 800,000
<b>Public Building Commission</b>	<b>\$ 3,500,000</b>	<b>\$ 2,840,000</b>	<b>\$ 550,000</b>	<b>\$ 1,825,000</b>	<b>\$ 2,000,000</b>	<b>\$ 800,000</b>
<b>GRAND TOTAL</b>	<b>\$ 91,398,000</b>	<b>\$50,748,500</b>	<b>\$49,200,000</b>	<b>\$ 43,125,000</b>	<b>\$39,500,000</b>	<b>\$36,430,000</b>

### 2021 Capital Debt Projects: by Category \$50.7M



In 2021, 47% of debt projects will be funded through Sewer System debt, followed by City (46%), Public Building Commission (6%), and Storm Water Utility (1%).

### Five Year Capital Debt Projects: by Category



Current debt is projected to increase for the City Debt over the span of the CMIP through Facilities projects that have been identified but do not have a current funding source. Sewer and Storm debt will be built out in future years to meet the needs of the Utilities at the funding levels that the respective funding sources can sustain.



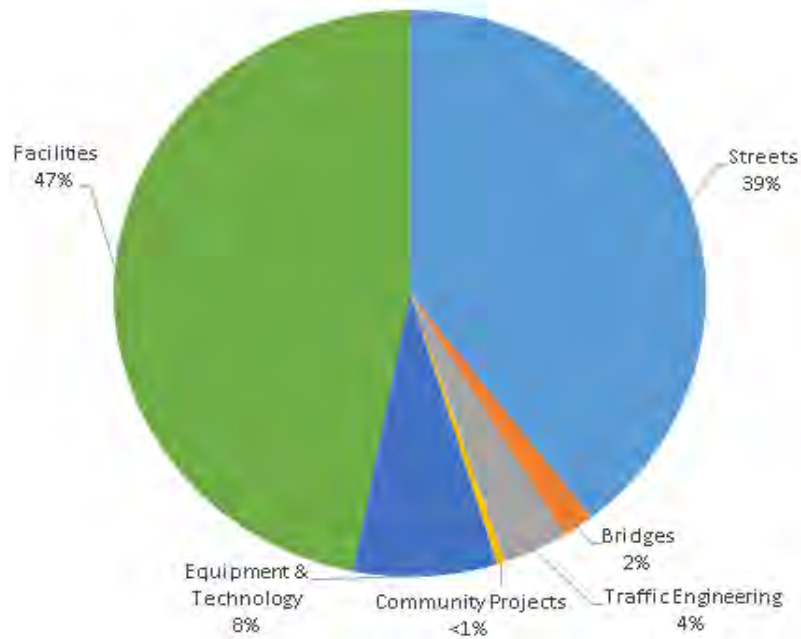
## Five Year City Capital Debt Projects: by Category

City Debt is primarily funded through dedicated revenues deposited into the City Bond and Interest fund. This debt is further divided into Streets, Bridges, Traffic Engineering, Facilities, Parks & Recreation and Community Projects. Administratively the UG has set a \$15M debt level target for the UG to allow for a gradual transition to allow greater funding of cash projects and reduce the reliance on a dedicated mill rate to the City Bond and Interest Fund. The allocation for City Debt is \$23.6M for 2021.

In future years, the Unified Government is seeking to work towards increasing the level of funding that is allocated to Infrastructure in accordance with the Unified Government Citizen Survey. In addition, there are needs identified for Fire, Police, and other UG Facilities that have been deferred and are currently on the CMIP schedule for outer years.

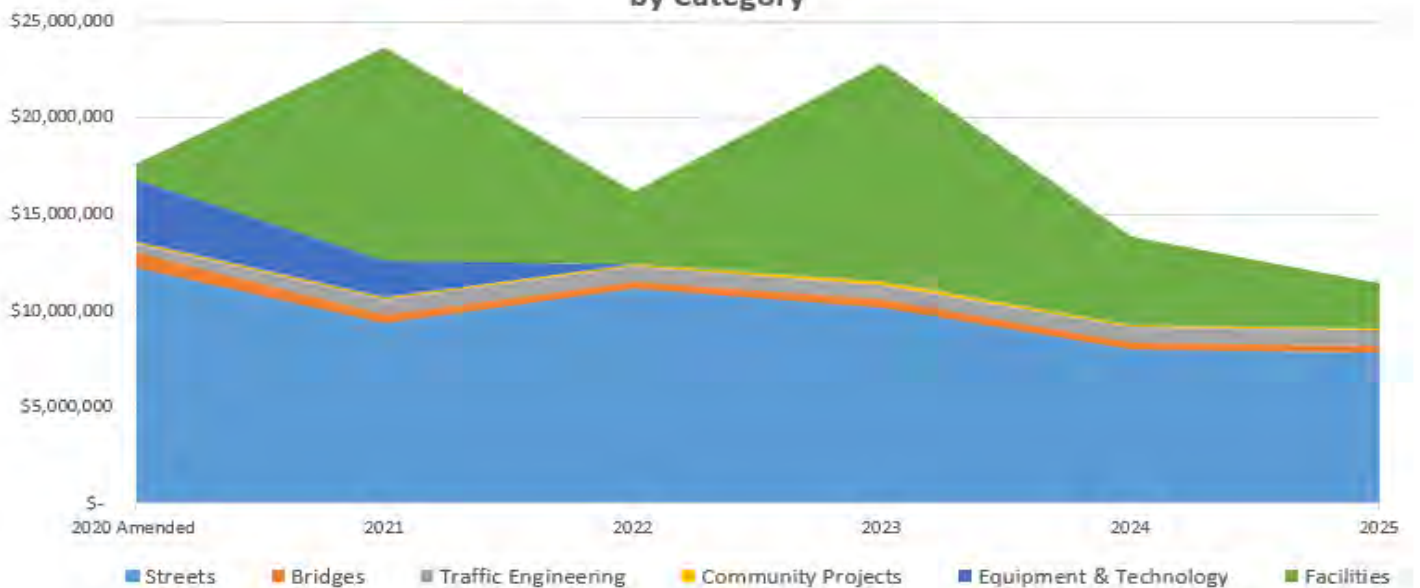
Category	Amended 2020	2021	2022	2023	2024	2025
<b>Streets</b>						
<i>Streets - Maintenance</i>	\$ 5,000,000	\$ 6,572,000	\$ 10,300,000	\$ 10,100,000	\$ 7,900,000	\$ 7,750,000
<i>Streets - Rehab &amp; Reconstruction</i>	\$ 7,200,000	\$ 2,778,000	\$ 750,000	\$ -	\$ -	\$ -
<b>Streets Total</b>	<b>\$ 12,200,000</b>	<b>\$ 9,350,000</b>	<b>\$ 11,050,000</b>	<b>\$ 10,100,000</b>	<b>\$ 7,900,000</b>	<b>\$ 7,750,000</b>
<b>Bridges</b>						
<i>Bridges</i>	\$ 800,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
<b>Bridges Total</b>	<b>\$ 800,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
<b>Traffic Engineering</b>						
<i>Traffic Engineering</i>	\$ 450,000	\$ 850,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
<b>Traffic Engineering Total</b>	<b>\$ 450,000</b>	<b>\$ 850,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>
<b>Facilities</b>						
<i>Facilities - Buildings &amp; Logistics</i>	\$ 1,760,000	\$ 4,100,000	\$ 3,300,000	\$ 1,300,000	\$ 800,000	\$ 1,300,000
<i>Facilities - Fire</i>	\$ -	\$ 6,900,000	\$ 500,000	\$ 5,800,000	\$ -	\$ 1,000,000
<i>Facilities - Police</i>	\$ -	\$ 100,000	\$ -	\$ 4,300,000	\$ 3,750,000	\$ -
<b>Facilities Total</b>	<b>\$ 1,760,000</b>	<b>\$ 11,100,000</b>	<b>\$ 3,800,000</b>	<b>\$ 11,400,000</b>	<b>\$ 4,550,000</b>	<b>\$ 2,300,000</b>
<b>Community Projects</b>						
<i>Community Projects</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>Community Projects Total</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Equipment &amp; Technology</b>						
<i>Equipment &amp; Technology</i>	\$ 3,288,000	\$ 1,858,500	\$ -	\$ -	\$ -	\$ -
<b>Equipment &amp; Technology Total</b>	<b>\$ 3,288,000</b>	<b>\$ 1,858,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 18,598,000</b>	<b>\$23,558,500</b>	<b>\$16,050,000</b>	<b>\$ 22,700,000</b>	<b>\$13,650,000</b>	<b>\$ 11,250,000</b>

### 2021 City Capital Debt Projects: by Category \$23.6M



Finance Staff completed a review of the capacity for debt funding within our current tax structure prior to the 2020 budget cycle. The UG debt service funds are financed primarily through property tax revenues. Due to the relative stability of this funding stream in the current COVID pandemic cash funded projects and equipment were eligible on a one-time basis to debt for 2020 and 2021 to assist with continuity of essential and ongoing operations. These shifts in addition to the Fire Station that is scheduled for 2021 and the commitment to put additional funding towards our aging facilities and infrastructure put our 2021 city debt funding level at \$23.6 million.

### 2021 City Capital Debt Projects: by Category



The UG will commit a significant amount of debt funding to infrastructure improvements throughout the next five (5) years.

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# DEBT PROJECTS SCHEDULE



**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**DEBT FINANCED PROJECTS 06/25/20 (Adjusted Final 9/4/20)**

Project Type	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>City Debt Projects</b>														
<b>Streets</b>														
			3	15		1072 - 6th St. Improvements, Ann Ave. to Central Ave.	650,000	650,000	-	-	-	-	-	650,000
		<input checked="" type="checkbox"/>	1	15	<input checked="" type="checkbox"/>	1141 - Neighborhood ADA Pedestrian Handicapped Ramps, 2021	400,000	400,000	400,000	800,000	800,000	800,000	800,000	4,000,000
			3	15		1234 - 57th Street Resurfacing, Kaw Dr to State Ave	-	-	-	550,000	-	-	-	550,000
		<input checked="" type="checkbox"/>	1	19		1301 - Annual Concrete Repair Program, 2021	1,000,000	1,000,000	1,772,000	1,500,000	2,000,000	2,600,000	2,600,000	11,472,000
		<input checked="" type="checkbox"/>	2	21	<input checked="" type="checkbox"/>	1306 - Neighborhood Street Repair, 2021	-	-	100,000	-	-	-	-	100,000
		<input checked="" type="checkbox"/>	5	20		1307 - Annual R/R Crossing Improvement	150,000	150,000	-	150,000	-	150,000	-	450,000
			1	18	<input checked="" type="checkbox"/>	1333 - Annual Pavement Preservation Program, 2021	2,500,000	2,500,000	3,000,000	3,000,000	5,000,000	4,000,000	4,000,000	21,500,000
		<input checked="" type="checkbox"/>	3	19		1334 - Annual Alley Improvement Program, 2021	300,000	300,000	300,000	300,000	300,000	350,000	350,000	1,900,000
			2	16		1609 - Hutton & Leavenworth Rd Intersection Reconstruction	-	-	1,000,000	4,000,000	2,000,000	-	-	7,000,000
<b>Maintenance Total</b>							<b>5,000,000</b>	<b>5,000,000</b>	<b>6,572,000</b>	<b>10,300,000</b>	<b>10,100,000</b>	<b>7,900,000</b>	<b>7,750,000</b>	<b>47,622,000</b>
			3	12		1054 - Fiber Connectivity Projects	500,000	500,000	500,000	-	-	-	-	1,000,000
			2	15	<input checked="" type="checkbox"/>	1073 - 7th St./US-69 and Central Ave. Reconstruction	500,000	500,000	1,500,000	-	-	-	-	2,000,000
			1	19	<input checked="" type="checkbox"/>	1612 - Leavenworth Road, 78th - 63rd Street	4,000,000	4,000,000	-	-	-	-	-	4,000,000
						1615 - 131st St and Leavenworth Rd Intersection Reconstruction	1,000,000	1,000,000	-	-	-	-	-	1,000,000
			3	16		1618 - Hutton & Donahoo Rd Intersection Improvements	-	-	350,000	-	-	-	-	350,000
			4	17		1619 - Minnesota Ave., from 6th St. to 7th St. Improvements	1,100,000	1,100,000	-	-	-	-	-	1,100,000
			3	17	<input checked="" type="checkbox"/>	3037 - Safe Routes to Schools-Phase G (Northwest Middle and Caruthers Elem.)	100,000	100,000	428,000	-	-	-	-	528,000
			4	19		AUTO - 2032 - 110th St. and Riverview Ave. Intersection Improvements	-	-	-	750,000	-	-	-	750,000
<b>Rehab &amp; Reconstruction Total</b>							<b>7,200,000</b>	<b>7,200,000</b>	<b>2,778,000</b>	<b>750,000</b>	-	-	-	<b>10,728,000</b>
<b>Streets Total</b>							<b>12,200,000</b>	<b>12,200,000</b>	<b>9,350,000</b>	<b>11,050,000</b>	<b>10,100,000</b>	<b>7,900,000</b>	<b>7,750,000</b>	<b>58,350,000</b>
<b>Bridges</b>														
			2	12		2141 - Holiday Drive Bridge Replacements	500,000	500,000	-	-	-	-	-	500,000
		<input checked="" type="checkbox"/>	3	12		2301 - Annual Emergency Bridge Repair, 2021	300,000	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
<b>Bridges Total</b>							<b>800,000</b>	<b>800,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>2,300,000</b>
<b>Traffic Engineering</b>														
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3	10	<input checked="" type="checkbox"/>	3304 - Pavement Marking & Signing Program	-	50,000	50,000	-	-	-	-	100,000
		<input checked="" type="checkbox"/>	3	16		3345 - Priority Traffic Signal Replacements, 2021	400,000	400,000	800,000	800,000	800,000	800,000	800,000	4,400,000
<b>Traffic Engineering Total</b>							<b>400,000</b>	<b>450,000</b>	<b>850,000</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>	<b>4,500,000</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**DEBT FINANCED PROJECTS 06/25/20 (Adjusted Final 9/4/20)**

Project Type	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Facilities</b>														
	<input checked="" type="checkbox"/>		3	9	<input checked="" type="checkbox"/>	7847 - Hardscaping/Landscaping	-	-	100,000	-	-	-	-	100,000
		<input checked="" type="checkbox"/>	1	9		8167 - Annual Elevator Upgrades, 2021	250,000	-	500,000	-	500,000	-	500,000	1,500,000
			1	4		8176 - City Hall Structure Study and Stabilization	-	-	2,500,000	2,500,000	-	-	-	5,000,000
		<input checked="" type="checkbox"/>	1	8		8181 - Annual ADA Modif-UG Facilities, 2021	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
	<input checked="" type="checkbox"/>		3	11	<input checked="" type="checkbox"/>	8217 - Salt Dome Repairs	-	60,000	-	-	-	-	-	60,000
		<input checked="" type="checkbox"/>	1	12	<input checked="" type="checkbox"/>	8513 - Facilities/Parking Annual Maintenance & Repair, 2021	700,000	700,000	900,000	700,000	700,000	700,000	700,000	4,400,000
						9232 - Maintenance Facility Kansas Avenue	-	900,000	-	-	-	-	-	900,000
<b>Buildings &amp; Logistics Total</b>							<b>1,050,000</b>	<b>1,760,000</b>	<b>4,100,000</b>	<b>3,300,000</b>	<b>1,300,000</b>	<b>800,000</b>	<b>1,300,000</b>	<b>12,560,000</b>
			1	12		8096 - Turner Fire Station	-	-	6,900,000	-	-	-	-	6,900,000
			3	12		8085 - Future Fire Station	-	-	-	500,000	5,800,000	-	-	6,300,000
	<input checked="" type="checkbox"/>					AUTO - 2405 - New Fire Station w/Police Department	-	-	-	-	-	-	1,000,000	1,000,000
<b>Fire Total</b>							<b>-</b>	<b>-</b>	<b>6,900,000</b>	<b>500,000</b>	<b>5,800,000</b>	<b>-</b>	<b>1,000,000</b>	<b>14,200,000</b>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	15	<input checked="" type="checkbox"/>	8419 - Police Station Annual Maintenance Program	-	-	50,000	-	-	-	-	50,000
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	15	<input checked="" type="checkbox"/>	8420 - Police Station Major Facility Improvements	-	-	50,000	-	-	-	-	50,000
			3	24	<input checked="" type="checkbox"/>	AUTO - 2059 - New Animal Services Facility	-	-	-	-	4,300,000	-	-	4,300,000
			1	14		AUTO - 2140 - PDHQ Chiller System	-	-	-	-	-	3,750,000	-	3,750,000
			2	23		AUTO - 2187 - KCKPD West Patrol Station	-	-	-	-	-	-	-	-
			2	23		AUTO - 2188 - KCKPD TSU Station	-	-	-	-	-	-	-	-
			2	17		AUTO - 2189 - Indoor Firing Range	-	-	-	-	-	-	-	-
<b>Police Total</b>							<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>4,300,000</b>	<b>3,750,000</b>	<b>-</b>	<b>8,150,000</b>
<b>Facilities Total</b>							<b>1,050,000</b>	<b>1,760,000</b>	<b>11,100,000</b>	<b>3,800,000</b>	<b>11,400,000</b>	<b>4,550,000</b>	<b>2,300,000</b>	<b>34,910,000</b>
<b>Parks &amp; Recreation</b>														
			3	19		4425 - Wyandotte County Lake Waterline Study & Repair	350,000	-	-	-	-	-	-	-
<b>Parks &amp; Recreation Total</b>							<b>350,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Community Projects</b>														
		<input checked="" type="checkbox"/>	3	16	<input checked="" type="checkbox"/>	1220 - Fairfax Industrial Area Improvements, 2021	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
<b>Community Projects Total</b>							<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>600,000</b>
<b>Equipment &amp; Technology</b>														
	<input checked="" type="checkbox"/>					7301 - Technology Projects	-	431,000	486,000	-	-	-	-	917,000
	<input checked="" type="checkbox"/>		1	15		7305 - Upgrade Land Management System	-	374,000	-	-	-	-	-	374,000
	<input checked="" type="checkbox"/>		2	10	<input checked="" type="checkbox"/>	7306 - Online Permitting & Electronic Plan Review Software	-	150,000	-	-	-	-	-	150,000
	<input checked="" type="checkbox"/>		2	4	<input checked="" type="checkbox"/>	7307 - Timekeeping Upgrades / Integrations	-	58,000	-	-	-	-	-	58,000
	<input checked="" type="checkbox"/>		3	7		7308 - Infrastructure Migration	-	-	75,000	-	-	-	-	75,000
	<input checked="" type="checkbox"/>					7404 - Equipment Projects	-	2,275,000	1,297,500	-	-	-	-	3,572,500
<b>Equipment &amp; Technology Total</b>							<b>-</b>	<b>3,288,000</b>	<b>1,858,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,146,500</b>
<b>City Debt Projects</b>							<b>14,900,000</b>	<b>18,598,000</b>	<b>23,558,500</b>	<b>16,050,000</b>	<b>22,700,000</b>	<b>13,650,000</b>	<b>11,250,000</b>	<b>105,806,500</b>



**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**DEBT FINANCED PROJECTS 06/25/20 (Adjusted Final 9/4/20)**

Project Type	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Debt Project Total</b>														
<b>Sewer System</b>														
		<input checked="" type="checkbox"/>		4	<input checked="" type="checkbox"/>	6001 - System Capacity Upgrades, 2021	1,500,000	1,500,000	3,500,000	1,500,000	1,500,000	1,600,000	1,700,000	11,300,000
			2	6		6045 - Kaw Point Biosolids Digestion	40,000,000	40,000,000	10,000,000	10,000,000	-	-	-	60,000,000
			2	13		6046 - Piper Creek Interceptor	-	-	-	-	-	-	-	-
			2	7		6048 - Green Infrastructure Improvements, 2019-2020	1,000,000	1,000,000	-	5,000,000	-	-	-	6,000,000
			2	5		6056 - Wolcott Expansion/Conner Creek	15,500,000	20,000,000	10,250,000	-	-	-	-	30,250,000
			2	11		6131 - Pump Station 18, 5, 4 Upgrade	1,000,000	1,000,000	-	-	-	-	-	1,000,000
			3	11		6213 - Lombardy Dr Sanitary Sewer Improvements	1,700,000	1,700,000	-	-	-	-	-	1,700,000
			3	11		6354 - Pump Stations SCDA	4,000,000	4,000,000	-	2,000,000	2,000,000	2,000,000	2,000,000	12,000,000
			2	15		AUTO - 2043 - Armourdale Sewer Separations - Phase I	-	-	-	-	1,500,000	-	-	1,500,000
						AUTO - 2292 - Amourdale Sewer Separations - Phase II	-	-	-	-	-	2,650,000	-	2,650,000
	<input checked="" type="checkbox"/>		2			AUTO - 2293 - Asset Management System Renewal	-	-	-	10,000,000	10,000,000	11,000,000	12,000,000	43,000,000
			3			AUTO - 2401 - Pump Station Improvements	-	-	-	3,500,000	3,500,000	3,500,000	3,500,000	14,000,000
			3			AUTO - 2404 - Overflow Combined CSO Reduction Program	-	-	-	-	-	3,000,000	4,000,000	7,000,000
<b>Sewer System Total</b>							<b>64,700,000</b>	<b>69,200,000</b>	<b>23,750,000</b>	<b>32,000,000</b>	<b>18,500,000</b>	<b>23,750,000</b>	<b>23,200,000</b>	<b>190,400,000</b>
<b>Storm Water Utility</b>														
		<input checked="" type="checkbox"/>	2	14		5046 - Stream Bank Stabilization Improvements, 2021	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
		<input checked="" type="checkbox"/>	3	13		5317 - Stormwater Enhancements, 2021	-	-	500,000	500,000	-	-	1,080,000	2,080,000
<b>Storm Water Utility Total</b>							<b>100,000</b>	<b>100,000</b>	<b>600,000</b>	<b>600,000</b>	<b>100,000</b>	<b>100,000</b>	<b>1,180,000</b>	<b>2,680,000</b>
<b>Public Building Commission</b>														
			3	19		4425 - Wyandotte County Lake Waterline Study & Repair	-	350,000	400,000	550,000	-	-	-	1,300,000
			1	6		8214 - Courthouse Fire Alarms System Upgrades	3,150,000	3,150,000	-	-	-	-	-	3,150,000
	<input checked="" type="checkbox"/>		1			8218 - West Annex	-	-	190,000	-	-	-	-	190,000
	<input checked="" type="checkbox"/>		2			8219 - Jail - System Ionization Project	-	-	100,000	-	-	-	-	100,000
	<input checked="" type="checkbox"/>		2			8220 - Courthouse	-	-	1,750,000	-	1,825,000	-	800,000	4,375,000
	<input checked="" type="checkbox"/>		3	11	<input checked="" type="checkbox"/>	8694 - Annex Parking Lot Improvements	-	-	400,000	-	-	-	-	400,000
			3			AUTO - 2417 - K-32 Quiet Zone	-	-	-	-	-	2,000,000	-	2,000,000
<b>Public Building Commission Total</b>							<b>3,150,000</b>	<b>3,500,000</b>	<b>2,840,000</b>	<b>550,000</b>	<b>1,825,000</b>	<b>2,000,000</b>	<b>800,000</b>	<b>11,515,000</b>
<b>Debt Project Total</b>							<b>67,950,000</b>	<b>72,800,000</b>	<b>27,190,000</b>	<b>33,150,000</b>	<b>20,425,000</b>	<b>25,850,000</b>	<b>25,180,000</b>	<b>204,595,000</b>
<b>All Debt Projects Total</b>							<b>82,850,000</b>	<b>91,398,000</b>	<b>50,748,500</b>	<b>49,200,000</b>	<b>43,125,000</b>	<b>39,500,000</b>	<b>36,430,000</b>	<b>310,401,500</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**DEBT FINANCED PROJECTS 06/25/20 (Adjusted Final 9/4/20)**

Project Type	New	Annual	Dept Priority	Ranking	MSF	CMIP	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
<b>Special Revenue Projects</b>														
			2	18	<input checked="" type="checkbox"/>	1620 - Interstate 70 and Turner Diagonal Interchange Reconstruction	3,750,000	3,750,000	3,750,000	-	-	-	-	7,500,000
	<input checked="" type="checkbox"/>		1	7	<input checked="" type="checkbox"/>	7304 - Enterprise Resource Planning System (ERP)	-	5,234,641	-	-	-	-	-	5,234,641
			3			9189 - Fairfax Industrial Park	-	1,300,000	-	-	-	-	-	1,300,000
			2	23		AUTO - 2108 - NE Patrol Station (No Funding Source)	-	-	-	2,500,000	-	-	-	2,500,000
<b>Special Revenue Projects Total</b>							<b>3,750,000</b>	<b>10,284,641</b>	<b>3,750,000</b>	<b>2,500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,534,641</b>
<b>Grants</b>														
			2	15	<input checked="" type="checkbox"/>	1073 - 7th St./US-69 and Central Ave. Reconstruction	-	-	1,000,000	-	-	-	-	1,000,000
			3	17	<input checked="" type="checkbox"/>	3037 - Safe Routes to Schools-Phase G (Northwest Middle and Caruthers Elem.)	-	-	1,710,000	-	-	-	-	1,710,000
			3		<input checked="" type="checkbox"/>	5057 - Kansas Levee Betterment	4,000,000	-	-	-	-	-	-	-
			3	24	<input checked="" type="checkbox"/>	AUTO - 2059 - New Animal Services Facility	-	-	-	-	4,300,000	-	-	4,300,000
<b>Grants Total</b>							<b>4,000,000</b>	<b>-</b>	<b>2,710,000</b>	<b>-</b>	<b>4,300,000</b>	<b>-</b>	<b>-</b>	<b>7,010,000</b>

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# **BONDED TECHNOLOGY AND EQUIPMENT**



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**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Equipment and Technology Debt Financed Projects Listing**

**Technology Projects #7301**

Description	Account Code	FTE Impact	2020	2021	2022	2023	2024	2025	FY20-25
24072003 - Network Upgrades	990 1773015416	-	-	75,000	-	-	-	-	75,000
24072004 - Replace obsolete network switches	990 1773015416	-	50,000	50,000	-	-	-	-	100,000
24074002 - Upgrade Phones	990 1773015416	-	-	105,000	-	-	-	-	105,000
24074003 - Skype for Business Phone Architecture	990 1773015416	-	25,000	25,000	-	-	-	-	50,000
24073003 - Wireless access points	990 24073015416	-	50,000	-	-	-	-	-	50,000
02072003 - Computer Equipment Replacement	990 2573015411	-	80,000	60,000	-	-	-	-	140,000
02072001 - Mobile Data Computers	990 2573015416	-	75,000	-	-	-	-	-	75,000
02078002 - Network Equipment (Network Switches)	990 2573015416	-	83,000	-	-	-	-	-	83,000
02078003 - Upgrade Internet Equipment (Firewall)	990 2573015416	-	58,000	-	-	-	-	-	58,000
02078004 - In-car Network Structure	990 2573015416	-	10,000	-	-	-	-	-	10,000
AUTO - 2367 - Server Infrastructure	990 2573015416	-	-	100,000	-	-	-	-	100,000
04070005 - Computer Equipment	990 4673015416	-	-	50,000	-	-	-	-	50,000
00450001 - Security Door Install of Card Readers	990 473015416	-	-	21,000	-	-	-	-	21,000
<b>Total</b>			<b>431,000</b>	<b>486,000</b>	-	-	-	-	<b>917,000</b>

**Equipment Projects #7404**

Description	Account Code	FTE Impact	2020	2021	2022	2023	2024	2025	FY20-25
10101001 - Code Enforcement Replacement Vehicle	990 11574045411	-	-	24,000	-	-	-	-	24,000
10101003 - Rental Licensing New Vehicle	990 11674045411	-	-	24,000	-	-	-	-	24,000
10101004 - Inspection Services Replacement Vehicle	990 11774045411	-	-	24,000	-	-	-	-	24,000
02005004 - Patrol Vehicles (20)	990 2574045411	-	980,000	980,000	-	-	-	-	1,960,000
3040002 - Ambulances (2) and 1 remount	990 3974045411	-	875,000	-	-	-	-	-	875,000
04001001 - Fleet Vehicle	990 4174045411	-	-	50,000	-	-	-	-	50,000
AUTO - 2388 - Right-of-Way Vehicle	990 4274045411	-	-	23,000	-	-	-	-	23,000
04004001 - Flare Truck	990 4674045411	-	-	35,500	-	-	-	-	35,500
04005001 - Service Body Truck	990 4674045411	-	-	52,000	-	-	-	-	52,000
04050009 - Message Boards (6)	990 4674045411	-	-	85,000	-	-	-	-	85,000
AUTO - 2408 - Pretreatment Equipment	990 4674045411	-	200,000	-	-	-	-	-	200,000
06045004 - Abatement Team Equipment	990 6174045411	-	220,000	-	-	-	-	-	220,000
<b>Total</b>			<b>2,275,000</b>	<b>1,297,500</b>	-	-	-	-	<b>3,572,500</b>
			<b>2,706,000</b>	<b>1,783,500</b>					



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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# DEBT AUTHORIZATIONS





## Revenue Detail by Fund

### 131st St and Leavenworth Rd Intersection Reconstruction

CMIP #: 1615

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$1,100,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project to reconstruct the exiting rural four-legged intersection, with north and south stop patterns, to a rural section with a roundabout style intersection. Improvements would include two 12 ft lanes with 2-3 ft shoulders, a 5 ft sidewalk on one side and a 10 ft shared use trail on the other, and "v-ditches" for storm water drainage. The roundabout itself would be constructed out of concrete with mountable curb and gutter to accommodate larger vehicles.

### 51st N of Cleveland RCB Replacement

CMIP #: 5045

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-80-16

**Prior Authorization Amount Approved\*:** \$700,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Replacement of a reinforced concrete box located approximately 150 feet north of the intersection of Cleveland Avenue and N. 51st Street.

### 6th St. Improvements, Ann Ave. to Central Ave.

CMIP #: 1072

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$650,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project that will involve the milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, railroad crossing enhancements, Americans With Disabilities Act compliant street to sidewalk access, including any appurtenances related thereto any necessary land acquisitions, and



## Revenue Detail by Fund

associated engineering, design, inspection, removal, replacement, and construction costs associated with the project location along 6th Street, between Ann Avenue and Central Avenue.

### 7th St./US-69 and Central Ave. Reconstruction

CMIP #: 1073

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$2,000,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

This project will include improvements at US-69/7th St. Trafficway and Central Avenue. Elements of this project will include, but is not limited to, the widening of radii, reconstruction of curb and gutter, pedestrian ramps, new traffic signals, resurfacing, pavement marking and signing at this intersection. Also included in this project are any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs at this location.

### 90th St. Parallel - Brune Elementary

CMIP #: 1071

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18; O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$2,000,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project will include the construction of a new roadway leading to the property acquired by the USD 500 near the intersection of 90th Street and Parallel Parkway for construction of a new school named Brune Elementary. Elements of the project will involve land acquisition, site grading, tree removal, stormwater mitigation, roadway base and surface work, sidewalks, curb and gutter, and all other appurtenances related to the design, construction, and inspection as it pertains to this project.

### Annex Parking Lot Improvements

CMIP #: 8694

*Public Building Commission, New Project*

**Statutory Authority:** K.S.A. 12-1757 et seq., as amended by Charter Ordinance CO-1-98 and Charter Resolution CR-1-98

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE



## Revenue Detail by Fund

**New Authorization Amount\*:** \$400,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

This parking lot will consist of approximately 50 to 100 additional parking spaces. Work may include but may not be limited to: All Labor and Material needed to provide Architectural & Engineering Services, Surveying, Grading, Asphalt Paving, Concrete Surfacing, Curb & Sidewalk, Fencing, Stairs & Railing, Painting, Striping, ADA Access Needs, Lighting and Signage, Security Needs, Parking Control Equipment, all on an as needed basis.

### Annual ADA Modif-UG Facilities, 2019

**CMIP #:** 8181

**Annual CMIP#:** 948-0319

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18 (RR); O-53-9/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$100,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

This project will make ADA (Americans With Disabilities Act) modifications, corrections and new construction to UG facilities. Included in this project will be plumbing, electrical, restroom fixtures, door, building signage and all other components of facilities to comply with local, state and federal regulation as it applies to ADA. The project will also address exterior, parking, drives, sidewalks, curbs, handrails and other items that will require modifications and or additions. Scope of work will include engineering/architectural design needed to execute the improvements and modifications. This project is mandated by the DOJ as part of the signed settlement agreement.

City Hall 701 N 7th Street

Court House 710 N. 7th Street

Justice Complex 725 Ann Ave.

WyCo Museum 631 N. 126th St.

Memorial Hall 600 N 7th Street

Reardon Center 500 Minnesota Ave.

Court Services Bldg. 812 N. 7th Street

West Annex 8200 State Ave.

Election Warehouse 850 State Ave.

Willa Gill Soup Kitchen 645 Nebraska

Police Headquarters 700 Minnesota

Police Station, Division 3 2151 S 24th

Fire Headquarters 801 N 6th

Fire Station No. 8 3131 N 123rd

Fire Station No. 20 7741 Kansas Avenue

Fire Station No. 4 3046 N 81st

Fire Station No. 18 5427 Leavenworth Rd

Fire Station No. 19 1011 N 80th

Fire Station No. 2 6241 State Avenue





## Revenue Detail by Fund

Fire Station No. 3

418 Kansas Avenue

### Annual ADA Modif-UG Facilities, 2020

CMIP #: 8181

*Description Amended*

Annual CMIP#: 948-0320

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19 (RR); R-76-19

**Prior Authorization Amount Approved\*:** \$100,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

This project will make ADA (Americans With Disabilities Act) modifications, corrections and new construction to UG facilities. Included in this project will be plumbing, electrical, restroom fixtures, door, building signage and all other components of facilities to comply with local, state and federal regulation as it applies to ADA. The project will also address exterior, parking, drives, sidewalks, curbs, handrails and other items that will require modifications and or additions. Scope of work will include engineering/architectural design needed to execute the improvements and modifications. This project is mandated by the DOJ as part of the signed settlement agreement.

City Hall 701 N 7th Street

Health Department 619 Ann Avenue

Courthouse 710 N. 7th Street

Court Services Building 812 N. 7th Street

Memorial hall 600 N 7th Street

Criminal Justice Center 738 Ann Avenue

Juvenile Justice Facility 812 N 7<sup>th</sup> Street

West Annex 8200 State Avenue

Parking Lot A Located on North side of State Avenue. Between 7th & 8th Street

Parking Lot C Located on North side of Armstrong. Between 7th & 8th Street

Parking Lot D Located between Ann and Barnett Avenue. Between 7th & 8th Street

Parking Lot E Located on North side of Barnett Avenue Between 6th & 7th Street

Parking Lot 1 Located on north side of Ann Avenue between 7th and 8th Streets

Parking Lot 2 Located on north side of Ann Avenue between 7th and 8th Streets

Parking Lot 3 Located on South side of Barnett Avenue Between 6th & 7th Street

### Annual ADA Modif-UG Facilities, 2021

CMIP #: 8181

*New Project, Reimbursement Resolution*

Annual CMIP#: 948-0321

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$100,000

*\*plus capitalized interest on any temporary financing and costs of issuance*





## Revenue Detail by Fund

### Project Description:

This project will make ADA (Americans With Disabilities Act) modifications, corrections and new construction to UG facilities. Included in this project will be plumbing, electrical, restroom fixtures, door, building signage and all other components of facilities to comply with local, state and federal regulation as it applies to ADA. The project will also address exterior, parking, drives, sidewalks, curbs, handrails and other items that will require modifications and or additions. Scope of work will include engineering/architectural design needed to execute the improvements and modifications. This project is mandated by the DOJ as part of the signed settlement agreement.

### Annual Alley Improvement Program, 2020

CMIP #: 1334

Annual CMIP#: 941-1220

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$300,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Annual project that will involve the milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, Americans With Disabilities Act compliant street to sidewalk access, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs associated with the alleyways within the locations below:

#### AREA #2:

Riverview Avenue, From 24th Street To 23rd Street  
Riverview Avenue, From 25th Street To 24th Street  
Riverview Avenue, From 26th Street To 25th Street  
Riverview Avenue, From Grandview Boulevard To 27th Street  
25th Street, From Park Drive To Riverview Avenue  
26th Street, From Riverview Avenue To Grandview Boulevard  
26th Street, From Park Drive To Riverview Avenue  
27th Street, From Riverview Avenue To North End  
23rd Street, From Riverview Avenue To Grandview Boulevard  
23rd Street, From Park Drive To Riverview Avenue  
24th Street, From Riverview Avenue To Grandview Boulevard  
24th Street, From Park Drive To Riverview Avenue  
25th Street, From Riverview Avenue To Grandview Boulevard  
Grandview Boulevard, From 26th Street To 25th Street  
Grandview Boulevard, From 24th Street To 23rd Street  
Grandview Boulevard, From 25th Street To 24th Street  
27th Street, From Park Drive To Riverview Avenue  
Grandview Boulevard, From Riverview Avenue To 26th Street



## Revenue Detail by Fund

### AREA #3:

Mill Street, From Tenny Avenue To Ohio Avenue  
Northrup Avenue, From 10th Street To 9th Street  
Ohio Avenue, From 8th Street To Coy Street  
Ohio Avenue, From 8th Street To 8th Street  
Ohio Avenue, From Early Street To 8th Street  
Ohio Avenue, From Mill Street To Early Street  
Ohio Avenue, From 9th Street To Mill Street  
Orville Avenue, From 8th Street To 7th Street Trfy  
Orville Avenue, From 8th Street To 8th Street  
Splitlog Avenue, From Coy Street To 7th Street Trfy  
Splitlog Avenue, From 9th Street To 8th Street  
Splitlog Avenue, From 10th Street To 9th Street  
8th Street, From Ohio Avenue To Splitlog Avenue  
9th Street, From Ohio Avenue To Splitlog Avenue  
9th Street, From Ella Avenue To Orville Avenue  
Early Street, From Tenny Avenue To Ohio Avenue  
Ella Avenue, From 9th Street To 8th Street  
Ella Avenue, From 10th Street To 9th Street  
9th Street, From Tenny Avenue To Northrup Avenue  
Ella Avenue, From 8th Street To Eastreet End  
Orville Avenue, From 9th Street To 8th Street  
Coy Street, From Splitlog Avenue To Ne End  
Orville Avenue, From 10th Street To 9th Street  
Splitlog Avenue, From 8th Street To Coy Street

### Annual Alley Improvement Program, 2021

**CMIP #:** 1334

*New Project*

**Annual CMIP#:** 941-1221

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$300,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Annual project that will involve the milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, Americans With Disabilities Act compliant street to sidewalk access, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs associated with the alleyways within the locations below:

### AREA #2:

RIVERVIEW AVENUE, FROM 24TH STREET TO 23RD STREET  
RIVERVIEW AVENUE, FROM 25TH STREET TO 24TH STREET



## Revenue Detail by Fund

RIVERVIEW AVENUE, FROM 26TH STREET TO 25TH STREET  
RIVERVIEW AVENUE, FROM GRANDVIEW BOULEVARD TO 27TH STREET  
25TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
26TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
26TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
27TH STREET, FROM RIVERVIEW AVENUE TO NORTH END  
23RD STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
23RD STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
24TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
24TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
25TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
GRANDVIEW BOULEVARD, FROM 26TH STREET TO 25TH STREET  
GRANDVIEW BOULEVARD, FROM 24TH STREET TO 23RD STREET  
GRANDVIEW BOULEVARD, FROM 25TH STREET TO 24TH STREET  
27TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
GRANDVIEW BOULEVARD, FROM RIVERVIEW AVENUE TO 26TH STREET

### AREA #3:

MILL STREET, FROM TENNY AVENUE TO OHIO AVENUE  
NORTHUP AVENUE, FROM 10TH STREET TO 9TH STREET  
OHIO AVENUE, FROM 8TH STREET TO COY STREET  
OHIO AVENUE, FROM 8TH STREET TO 8TH STREET  
OHIO AVENUE, FROM EARLY STREET TO 8TH STREET  
OHIO AVENUE, FROM MILL STREET TO EARLY STREET  
OHIO AVENUE, FROM 9TH STREET TO MILL STREET  
ORVILLE AVENUE, FROM 8TH STREET TO 7TH STREET TRFY  
ORVILLE AVENUE, FROM 8TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM COY STREET TO 7TH STREET TRFY  
SPLITLOG AVENUE, FROM 9TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM 10TH STREET TO 9TH STREET  
8TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM ELLA AVENUE TO ORVILLE AVENUE  
EARLY STREET, FROM TENNY AVENUE TO OHIO AVENUE  
ELLA AVENUE, FROM 9TH STREET TO 8TH STREET  
ELLA AVENUE, FROM 10TH STREET TO 9TH STREET  
9TH STREET, FROM TENNY AVENUE TO NORTHUP AVENUE  
ELLA AVENUE, FROM 8TH STREET TO EASTREET END  
ORVILLE AVENUE, FROM 9TH STREET TO 8TH STREET  
COY STREET, FROM SPLITLOG AVENUE TO NE END  
ORVILLE AVENUE, FROM 10TH STREET TO 9TH STREET  
SPLITLOG AVENUE, FROM 8TH STREET TO COY STREET

### Annual Concrete Repair Program, 2021

*New Project*

CMIP #: 1301

Annual CMIP#: 941-0321



## Revenue Detail by Fund

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$1,772,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Annual project that will involve, but is not limited to, the removal and replacement of concrete roadway elements such as curb and gutter, sidewalk, curb access ramps, or concrete roadway panels, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs within the following locations:

#### AREA #1:

32ND STREET, FROM STRONG AVENUE TO POWELL AVENUE  
32ND STREET, FROM CONNOR AVENUE TO STRONG AVENUE  
33RD STREET, FROM STRONG AVENUE TO POWELL AVENUE  
33RD STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
POWELL AVENUE, FROM 34TH STREET TO 33RD STREET  
POWELL AVENUE, FROM 35TH STREET TO 34TH STREET  
POWELL AVENUE, FROM 36TH STREET TO 35TH STREET  
POWELL AVENUE, FROM 37TH STREET TO 36TH STREET  
POWELL AVENUE, FROM 38TH STREET TO 37TH STREET  
POWELL AVENUE, FROM 39TH STREET TO 38TH STREET  
STRONG AVENUE, FROM 33RD STREET TO 32ND STREET  
STRONG AVENUE, FROM 34TH STREET TO 33RD STREET  
STRONG AVENUE, FROM 35TH STREET TO 34TH STREET  
34TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END OF PAVEMENT  
34TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
34TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
35TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
35TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
35TH STREET, FROM STRONG AVENUE TO POWELL AVENUE  
35TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
36TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
36TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
36TH STREET, FROM STRONG AVENUE TO POWELL AVENUE  
36TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
37TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
37TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
34TH STREET, FROM SOUTH END OF PAVEMENT TO POWELL AVENUE

#### AREA #3:

MILL STREET, FROM TENNY AVENUE TO OHIO AVENUE  
NORTHUP AVENUE, FROM 10TH STREET TO 9TH STREET  
OHIO AVENUE, FROM 8TH STREET TO COY STREET



## Revenue Detail by Fund

OHIO AVENUE, FROM 8TH STREET TO 8TH STREET  
OHIO AVENUE, FROM EARLY STREET TO 8TH STREET  
OHIO AVENUE, FROM MILL STREET TO EARLY STREET  
OHIO AVENUE, FROM 9TH STREET TO MILL STREET  
ORVILLE AVENUE, FROM 8TH STREET TO 7TH STREET TRFY  
ORVILLE AVENUE, FROM 8TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM COY STREET TO 7TH STREET TRFY  
SPLITLOG AVENUE, FROM 9TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM 10TH STREET TO 9TH STREET  
8TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM ELLA AVENUE TO ORVILLE AVENUE  
EARLY STREET, FROM TENNY AVENUE TO OHIO AVENUE  
ELLA AVENUE, FROM 9TH STREET TO 8TH STREET  
ELLA AVENUE, FROM 10TH STREET TO 9TH STREET  
9TH STREET, FROM TENNY AVENUE TO NORTHRUP AVENUE  
ELLA AVENUE, FROM 8TH STREET TO EASTREET END  
ORVILLE AVENUE, FROM 9TH STREET TO 8TH STREET  
COY STREET, FROM SPLITLOG AVENUE TO NE END  
ORVILLE AVENUE, FROM 10TH STREET TO 9TH STREET  
SPLITLOG AVENUE, FROM 8TH STREET TO COY STREET

### AREA #5:

81ST TERRACE, FROM NEBRASKA AVENUE TO 81STSTREET  
81ST STREET, FROM 81ST TERRACE TO WASHINGTON AVENUE  
EVERETT COURT, FROM 81ST TO EVERETT COURT  
81ST TERRACE, FROM ARCADIA COURT TO ARCADIA COURT  
ARCADIA COURT, FROM 81STTERRACE TO 81STTERRACE  
81STTERRACE, FROM ARCADIA COURT TO NEBRASKA AVENUE  
80TH STREET, FROM ARCADIA COURT TO NEBRASKA AVENUE  
ARCADIA COURT, FROM 81STTERRACE TO 80TH STREET  
EVERETT COURT CDS, FROM EVERETT COURT TO EVERETT COURT  
EVERETT COURT CDS, FROM EVERETT COURT TO EVERETT COURT  
NEBRASKA AVENUE, FROM 81STTERRACE TO 80TH STREET  
81STSTREET, FROM EVERETT COURT TO OAKLAND AVENUE  
81STSTREET, FROM WASHINGTON AVENUE TO EVERETT COURT  
79TH STREET, FROM OAKLAND AVENUE TO CORONA AVENUE  
79TH STREET, FROM SOUTH END OF PAVEMENT TO OAKLAND AVENUE  
OAKLAND AVENUE, FROM 81ST STREET TO 79TH STREET

### Annual Elevator Upgrades, 2021

*New Project, Reimbursement Resolution*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**CMIP #:** 8167

**Annual CMIP#:** 948-0121





## Revenue Detail by Fund

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$500,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

This project will include engineering and design necessary to upgrade and improve elevators at locations to be determined to insure compliance with City, State, and Federal codes and regulations including Americans With Disabilities Act mandates. The scope of work will include but is not limited to the repair and replacements of drives, brakes, hoist cables, sheave brakes, governor, motor controls, and other associated mechanical equipment. The project will upgrade and replace interior lighting, panels, flooring and railings of the cab itself. Elevator will have new operational systems install with new push-button automated operations and controls.

### Annual Emergency Bridge Repair, 2019

**CMIP #:** 2301

**Annual CMIP#:** 942-0119

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18 (RR); O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$300,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Repair, removal and replacement of certain bridges and associated streets within the Unified Government, and any appurtenances related thereto. All work includes necessary traffic control, detour signing, and utility adjustments necessary to accommodate the improvements as well as all necessary engineering, design, inspection, appurtenances, and related construction. Project sites will be Structure #199 on Fairfax Trafficway, south of Quindaro Boulevard and Bridge #311, on Thorn Drive, South of Kansas Avenue.

### Annual Emergency Bridge Repair, 2020

**CMIP #:** 2301

**Annual CMIP#:** 942-0120

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$300,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Repair, removal and replacement of certain bridges and associated streets within the Unified Government, and any appurtenances related thereto. All work includes necessary traffic control, detour signing, and utility adjustments necessary to accommodate work near Structure #223 at 36th Street and Ohio Street.





## Revenue Detail by Fund

### Annual Emergency Bridge Repair, 2021

**CMIP #:** 2301

*New Project, Reimbursement Resolution*

**Annual CMIP#:** 942-0121

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$300,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Repair, removal and replacement of certain bridges and associated streets within the Unified Government, and any appurtenances related thereto. All work includes necessary traffic control, detour signing, and utility adjustments necessary to accommodate the improvements as well as all necessary engineering, design, inspection, appurtenances, and related construction. The specific locations of the bridge improvements are to be determined.

### Annual Pavement Preservation Program, 2021

**CMIP #:** 1333

*New Project*

**Annual CMIP#:** 941-1121

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$3,000,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Annual project that will involve the milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, railroad crossing enhancements, Americans With Disabilities Act compliant street to sidewalk access, and surface treatment applications including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs at the following locations.

#### AREA #1:

32ND STREET, FROM STRONG AVENUE TO POWELL AVENUE  
32ND STREET, FROM CONNOR AVENUE TO STRONG AVENUE  
33RD STREET, FROM STRONG AVENUE TO POWELL AVENUE  
33RD STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
POWELL AVENUE, FROM 34TH STREET TO 33RD STREET  
POWELL AVENUE, FROM 35TH STREET TO 34TH STREET  
POWELL AVENUE, FROM 36TH STREET TO 35TH STREET  
POWELL AVENUE, FROM 37TH STREET TO 36TH STREET  
POWELL AVENUE, FROM 38TH STREET TO 37TH STREET  
POWELL AVENUE, FROM 39TH STREET TO 38TH STREET  
STRONG AVENUE, FROM 33RD STREET TO 32ND STREET



## Revenue Detail by Fund

STRONG AVENUE, FROM 34TH STREET TO 33RD STREET  
STRONG AVENUE, FROM 35TH STREET TO 34TH STREET  
34TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END OF PAVEMENT  
34TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
34TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
35TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
35TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
35TH STREET, FROM STRONG AVENUE TO POWELL AVENUE  
35TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
36TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
36TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
36TH STREET, FROM STRONG AVENUE TO POWELL AVENUE  
36TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
37TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
37TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
34TH STREET, FROM SOUTH END OF PAVEMENT TO POWELL AVENUE

### AREA #2:

RIVERVIEW AVENUE, FROM 24TH STREET TO 23RD STREET  
RIVERVIEW AVENUE, FROM 25TH STREET TO 24TH STREET  
RIVERVIEW AVENUE, FROM 26TH STREET TO 25TH STREET  
RIVERVIEW AVENUE, FROM GRANDVIEW BOULEVARD TO 27TH STREET  
25TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
26TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
26TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
27TH STREET, FROM RIVERVIEW AVENUE TO NORTH END  
23RD STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
23RD STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
24TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
24TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
25TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
GRANDVIEW BOULEVARD, FROM 26TH STREET TO 25TH STREET  
GRANDVIEW BOULEVARD, FROM 24TH STREET TO 23RD STREET  
GRANDVIEW BOULEVARD, FROM 25TH STREET TO 24TH STREET  
27TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
GRANDVIEW BOULEVARD, FROM RIVERVIEW AVENUE TO 26TH STREET

### AREA #3:

MILL STREET, FROM TENNY AVENUE TO OHIO AVENUE  
NORTHUP AVENUE, FROM 10TH STREET TO 9TH STREET  
OHIO AVENUE, FROM 8TH STREET TO COY STREET  
OHIO AVENUE, FROM 8TH STREET TO 8TH STREET  
OHIO AVENUE, FROM EARLY STREET TO 8TH STREET  
OHIO AVENUE, FROM MILL STREET TO EARLY STREET  
OHIO AVENUE, FROM 9TH STREET TO MILL STREET  
ORVILLE AVENUE, FROM 8TH STREET TO 7TH STREET TRFY



## Revenue Detail by Fund

ORVILLE AVENUE, FROM 8TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM COY STREET TO 7TH STREET TRFY  
SPLITLOG AVENUE, FROM 9TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM 10TH STREET TO 9TH STREET  
8TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM ELLA AVENUE TO ORVILLE AVENUE  
EARLY STREET, FROM TENNY AVENUE TO OHIO AVENUE  
ELLA AVENUE, FROM 9TH STREET TO 8TH STREET  
ELLA AVENUE, FROM 10TH STREET TO 9TH STREET  
9TH STREET, FROM TENNY AVENUE TO NORTHRUP AVENUE  
ELLA AVENUE, FROM 8TH STREET TO EASTREET END  
ORVILLE AVENUE, FROM 9TH STREET TO 8TH STREET  
COY STREET, FROM SPLITLOG AVENUE TO NE END  
ORVILLE AVENUE, FROM 10TH STREET TO 9TH STREET  
SPLITLOG AVENUE, FROM 8TH STREET TO COY STREET

### AREA #5:

81ST TERRACE, FROM NEBRASKA AVENUE TO 81STSTREET  
81ST STREET, FROM 81ST TERRACE TO WASHINGTON AVENUE  
EVERETT COURT, FROM 81ST TO EVERETT COURT  
81ST TERRACE, FROM ARCADIA COURT TO ARCADIA COURT  
ARCADIA COURT, FROM 81STTERRACE TO 81STTERRACE  
81STTERRACE, FROM ARCADIA COURT TO NEBRASKA AVENUE  
80TH STREET, FROM ARCADIA COURT TO NEBRASKA AVENUE  
ARCADIA COURT, FROM 81STTERRACE TO 80TH STREET  
EVERETT COURT CDS, FROM EVERETT COURT TO EVERETT COURT  
EVERETT COURT CDS, FROM EVERETT COURT TO EVERETT COURT  
NEBRASKA AVENUE, FROM 81STTERRACE TO 80TH STREET  
81STSTREET, FROM EVERETT COURT TO OAKLAND AVENUE  
81STSTREET, FROM WASHINGTON AVENUE TO EVERETT COURT  
79TH STREET, FROM OAKLAND AVENUE TO CORONA AVENUE  
79TH STREET, FROM SOUTH END OF PAVEMENT TO OAKLAND AVENUE  
OAKLAND AVENUE, FROM 81ST STREET TO 79TH STREET

### AREA #6:

CLEVELAND AVENUE, FROM CLEVELAND AVENUE TO CLEVELAND AVENUE  
GEORGIA AVENUE, FROM 105TH STREET TO I-435 HIGHWAY  
111TH TERRACE, FROM 111TH COURT TO CLEVELAND AVENUE  
111TH TERRACE, FROM HASKELL AVENUE TO 111TH COURT  
NOGARD AVENUE, FROM WEST END OF PAVEMENT TO 111TH COURT  
CLEVELAND AVENUE, FROM 111TH TERRACE TO CLEVELAND AVENUE  
ROWLAND COURT, FROM ROWLAND AVENUE TO ROWLAND AVENUE  
HASKELL AVENUE, FROM WEST END OF PAVEMENT TO 111TH TERRACE  
HASKELL AVENUE, FROM 111TH TERRACE TO HUTTON RD  
109TH TERRACE, FROM GEORGIA AVENUE TO KIMBALL AVENUE



## Revenue Detail by Fund

109TH STREET, FROM KIMBALL AVENUE TO HUTTON RD  
HUTTON RD, FROM 109TH STREET TO KIMBALL AVENUE  
KIMBALL AVENUE, FROM 109TH STREET TO NEW MARKET AVENUE  
HUTTON RD, FROM KIMBALL AVENUE TO WEBSTER TERRACE AVENUE  
KIMBALL AVENUE, FROM WEST END OF PAVEMENT TO 110TH TERRACE  
KIMBALL AVENUE, FROM 110TH TERRACE TO 109TH TERRACE  
GEORGIA AVENUE, FROM 109TH TERRACE TO HUTTON RD  
GEORGIA AVENUE, FROM HUTTON RD TO 107TH TERRACE  
107TH STREET, FROM CLEVELAND AVENUE TO GEORGIA AVENUE  
HUTTON RD, FROM ROWLAND COURT TO GEORGIA AVENUE  
109TH STREET, FROM PARALLEL PARKWAY TO NORTH END OF PAVEMENT  
107TH TERRACE, FROM 107TH TERRACE TO 107TH TERRACE  
GEORGIA AVENUE, FROM 107TH TERRACE TO 107TH STREET

### Annual R/R Crossing Improvement, 2020

CMIP #: 1307

*Reimbursement Resolution*

Annual CMIP#: 941-1020

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19 (RR); R-76-19

**Prior Authorization Amount Approved\*:** \$150,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project that will involve the milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, railroad crossing enhancements, Americans With Disabilities Act compliant street to sidewalk access, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs at locations to be determined.

### Bonded Equipment

CMIP #: 7404

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$3,572,500

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Abatement Team Equipment -skid-steer with grapple with trailer, 3/4 ton 4-door pickup, two zero-turns mowers with trailer, and a 4 wheel drive tractor with mower smaller lot tractor  
Code Enforcement Replacement Vehicle



## Revenue Detail by Fund

Fleet Vehicles (2)  
Inspection Services Replacement Vehicle  
Patrol Vehicles (40)  
Flare Truck  
Message Boards (6)  
Salt Brine Pretreatment Equipment  
Service Body Truck  
Rental Licensing New Vehicle  
Right-of-Way Vehicle  
Ambulances (3)

### Bridge #210 (18th St.) over Turkey Creek

CMIP #: 2170

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$150,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project to include the inspection, evaluation, and removal or replacement of the currently closed Bridge #210 over Turkey Creek. Removal of the bridge would include the complete removal of the super structure, sub-structure, and any other structural bases for the bridge. Removal would also include the cleaning/clearing of the Turkey Creek Channel, and restoration of the embankments on either side of the creek to natural conditions. Replacement would involve the re-design of the bridge location to account for the new raised flood limits from the Army Corp. of Engineers, and allow for suitable right-of-way for the adjacent railroad.

### Bridge #223 (36th and Ohio Ave.) Replacement

CMIP #: 2169

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$700,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project will include the design, construction and inspection for the removal and replacement of the existing single cell 6'x 8'x 68' reinforced concrete box that has significant structural deficiencies. These deficiencies have caused the flow line of the creek feeding this structure to change drastically and cause erosion of the creek bank, and failure of the adjacent roadway. The new structure will be the same height and width dimensions but will be 200ft long and skewed at a different angle to allow for continuous flow of the creek, as to not create any new erosion issues. The additional





## Revenue Detail by Fund

length will also allow us to not require guardrails for the structure, as the ends of the structure will be outside of the required clear zones for vehicle and pedestrian traffic. Other elements of the project will include the removal and replacement of 8 tons of existing road pavement, 400 ft. of new curb and gutter, and 2 new storm drainage inlets to accommodate the water flowing down the roadway.

### CID Dump Station Improvement/Relocation

CMIP #: 6125

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-17-15

**Prior Authorization Amount Approved\*:** \$1,000,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project includes design and construction of a new septage receiving station (also known as “dump station”) facility located at the CID pump station at 300 North James Street. Improvements include new receiving station screening and dewatering station, receiving station masonry building, site improvements, and ancillary improvements.

### City Hall Structure Study and Stabilization

CMIP #: 8176

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$10,355,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Exploratory Study, including both Architectural and Structural to investigate structural integrity of City Hall with possible temporary stabilization and repair in lieu of major structure plan, decking and diaphragm renovation.

### Courthouse

CMIP #: 8220

*Public Building Commission, New Project*

**Statutory Authority:** K.S.A. 12-1757 et seq., as amended by Charter Ordinance CO-1-98 and Charter Resolution CR-1-98

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$4,375,000

*\*plus capitalized interest on any temporary financing and costs of issuance*





## Revenue Detail by Fund

### Project Description:

Court House

Elevator Rehab

- Rehabilitate and Modernize the existing elevators at the Court House. This work will include all items needed for rehabilitation including but not limited to Power Supply, Control System, Traction Components, Pulleys, Bearings, Seals, Interior, Flooring, Doors and other associated equipment needed to meet the scope of design for Elevator Improvement.

Plumbing Improvements – Waste/Distribution/Fixture – To replace or improve all plumbing features including:

- All drainage components from any and all Appliances, Drinking Fountains, Fixtures, Machines, Piping, Fittings, Valves, Automated Control Devices or other Building Components from source to destination.
- All components related to Fresh water distributions from City Water Supply to all fixtures, machines, or other building components from source to destination including Hot Water Heaters, Circulation Pumps, Valves, Fittings Control Devices, Sinks, Toilets, Drinking Fountains, Ice Maker Machines and other associated components needed to meet modern standards of water distribution and control for the general building and public health & safety.
- All components related to the replacement or improvement of all fixtures including Sinks, Faucets, Stools, Appliances, Valves, Fittings, and any Automatic Control Devices needed to finish the scope of design.

Windows

- Remove and replace windows for the purpose of modernizing, sealing and improving energy savings with updated equipment and material. The project shall include any relevant construction, painting, re-covering of walls and/or floors or the alteration of walls or openings relevant to the design and installation of new equipment and/or material. This project is to include any window accessories such as tinting, shading, coverings, screenings, polishing or wrapping needed to fulfill the scope of project design.

Continued Masonry Rehab

- Aid in the restoration of masonry deficiencies to the exterior of the Court House Shell. Work shall include but not be limited to Tuck Pointing, Caulking, Sealing, Mortar Work, Joint Work, Sill Plate Work, Soffit Repair, Scabbard Repair, Brick or Surface Cracking or Spalling, etc.

### Enterprise Resource Planning System (ERP)

CMIP #: 7304

*New Project*

**Statutory Authority:** Article 12, Section 5 of the Constitution of the State of Kansas; K.S.A. 19-101a

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$6,745,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Acquire, design, and implement an ERP system (software; intangible capital asset) comprised of:

1. Human Capital Management/Payroll & Supporting Applications



## Revenue Detail by Fund

- a. Recruiting (Applicant Tracking)
- b. OnBoarding
- c. Performance
- d. Learning Management
- e. Benefits
- f. Reporting
- 2. Finance & Supporting Applications
  - a. Grants
  - b. Project Accounting
  - c. Budget (Planning)
  - d. Procurement
  - e. Reporting

### Facilities/Parking Annual Maintenance & Repair, 2018

CMIP #: 8513

Annual CMIP#: 948-0218

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-66-17; R-52-18

**Prior Authorization Amount Approved\*:** \$550,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

This project will provide for all engineering, design, inspection and construction for one or more of the following Unified Government parking garages and surface lots. Work will include concrete surface and deck repair and replacement. Construction work shall include and provided for new gates, entry control equipment, lighting, signage and security equipment upgrades. Also will be new deck ware surface treatment and new canopy.

Surface Lots: Downtown

Lot # 3 - Located on South side of Barnett Avenue Between 6th & 7th Street

Memorial Hall Lot- Located between Barnett and Tauromee Avenue Between 7th & 8th Street

Reardon Lot - Located on South side of Minnesota Avenue. Between 5th & 6th Street

Parking Garages: Downtown

Parking garage A - Located on North side of State Avenue. Between 7th & 8th Street

Parking garage C- Located on North side of Armstrong. Between 7th & 8th Street

Parking garage D- Located between Ann and Barnett Avenue. Between 7th & 8th Street

Parking garage E- Located on North side of Barnett Avenue Between 6th & 7th Street

E Reserve- Located on between Ann and Barnett Avenue Between 6th & 7th Street

VIP Lot F- Located between Ann and Barnett Avenue Between 6th & 7th Street

### Facilities/Parking Annual Maintenance & Repair, 2020

CMIP #: 8513

*Description Amended*

Annual CMIP#: 948-0220

**Statutory Authority:** Charter Ordinance CO-03-09



## Revenue Detail by Fund

**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$700,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

This project will provide for all engineering, design, inspection and construction for one or more of the following Unified Government parking garages and surface lots. Work will include concrete surface and deck repair and replacement. Construction work shall include and provided for new gates, entry control equipment, lighting, signage and security equipment upgrades. Also will be new deck ware surface treatment and new canopy.

Surface Lots: Downtown

Lot # 3 - Located on South side of Barnett Avenue Between 6th & 7th Street

Memorial Hall Lots 1 & 2- Located between Barnett and Tauomee Avenue Between 7th & 8th Street

Reardon Lot - Located on South side of Minnesota Avenue. Between 5th & 6th Street

Parking Garages: Downtown

Parking garage A - Located on North side of State Avenue. Between 7th & 8th Street

Parking garage C- Located on North side of Armstrong. Between 7th & 8th Street

Parking garage D- Located between Ann and Barnett Avenue. Between 7th & 8th Street

Parking garage E- Located on North side of Barnett Avenue Between 6th & 7th Street

E Reserve- Located on between Ann and Barnett Avenue Between 6th & 7th Street

VIP Lot F- Located between Ann and Barnett Avenue Between 6th & 7th Street

## Facilities/Parking Annual Maintenance & Repair, 2021

**CMIP #:** 8513

*New Project, Amount Amended*

**Annual CMIP#:** 948-0221

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** NONE

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$900,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

This project will provide for all engineering, design, inspection and construction for one or more of the following Unified Government parking garages and surface lots. Work will include concrete surface and deck repair and replacement. Construction work shall include and provided for new gates, entry control equipment, lighting, signage and security equipment upgrades. Also will be new deck ware surface treatment and new canopy.

Surface Lots: Downtown

Parking lots 1 and 2 at Memorial Hall.

Lot # 3 - Located on South side of Barnett Avenue Between 6th & 7th Street

Memorial Hall Lot- Located between Barnett and Tauomee Avenue Between 7th & 8th Street

Reardon Lot - Located on South side of Minnesota Avenue. Between 5th & 6th Street

Parking Garages: Downtown

Parking garage A - Located on North side of State Avenue. Between 7th & 8th Street

Parking garage C- Located on North side of Armstrong. Between 7th & 8th Street



## Revenue Detail by Fund

Parking garage D- Located between Ann and Barnett Avenue. Between 7th & 8th Street  
 Parking garage E- Located on North side of Barnett Avenue Between 6th & 7th Street  
 E Reserve- Located on between Ann and Barnett Avenue Between 6th & 7th Street  
 VIP Lot F- Located between Ann and Barnett Avenue Between 6th & 7th Street

### Fairfax Entry and Informational Signage

CMIP #: 9264

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$1,300,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Design, construct, install, replace or upgrade entry and informational signage, including digital signage, throughout the Fairfax Industrial District. Items include but are not limited to: gateway, tower, digital monument signs generally located throughout the Fairfax Industrial District.

This project includes all associated construction costs and any appurtenances related thereto, any necessary land acquisition, engineering, and design, and landscaping.

### Fairfax Industrial Area Improvements, 2019

CMIP #: 1220

Annual CMIP#: 941-0919

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18 (RR); O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$100,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project to include the milling, concrete pouring, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, Americans With Disabilities Act compliant street to sidewalk access, and removal and replacement of curb, all in the Fairfax industrial area, including any appurtenances related thereto, any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs. Project work will be located along Fairfax Trafficway, South of Quindaro Boulevard approximately 1/2 mile. All work includes necessary traffic control and detour signing and utility adjustments necessary to accommodate the improvements as well as all necessary engineering, design, inspection, appurtenances, and related construction.

### Fairfax Industrial Area Improvements, 2020

CMIP #: 1220

Annual CMIP#: 941-0920



## Revenue Detail by Fund

**Statutory Authority:** Charter Ordinance CO-03-09  
**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19  
**Prior Authorization Amount Approved\*:** \$100,000  
**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Project to include the milling, concrete pouring, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, Americans With Disabilities Act compliant street to sidewalk access, and removal and replacement of curb, all in the Fairfax industrial area, including any appurtenances related thereto, any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs. Project work will be along Brinkerhoff Road, between Kindleberger Road and Sunshine Road. All work includes necessary traffic control and detour signing and utility adjustments necessary to accommodate the improvements as well as all necessary engineering, design, inspection, appurtenances, and related construction.

### Fairfax Industrial Area Improvements, 2021

**CMIP #:** 1220

*New Project, Reimbursement Resolution*

**Annual CMIP#:** 941-0921

**Statutory Authority:** Charter Ordinance CO-03-09  
**Prior Authorization Approved:** NONE  
**Prior Authorization Amount Approved\*:** NONE  
**New Authorization Amount\*:** \$100,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Project to include the milling, concrete pouring, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, Americans With Disabilities Act compliant street to sidewalk access, and removal and replacement of curb, all in the Fairfax industrial area, including any appurtenances related thereto, any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs. All work includes necessary traffic control and detour signing and utility adjustments necessary to accommodate the improvements as well as all necessary engineering, design, inspection, appurtenances, and related construction.

### Fiber Connectivity Projects

**CMIP #:** 1054

**Statutory Authority:** Charter Ordinance CO-03-09 and Article 12, Section 5 of the Constitution of the State of Kansas  
**Prior Authorization Approved:** O-66-17  
**Prior Authorization Amount Approved\*:** \$4,100,000  
**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*





## Revenue Detail by Fund

### Project Description:

Project will include the installation of fiber optic cable, conduit and other elements. All work includes necessary traffic control and detour signing, and utility adjustments, necessary to accommodate the improvements as well as all necessary engineering, design, inspection, and all necessary appurtenances and related construction.

### Future Fire Station 2021

CMIP #: 8096

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$6,900,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Design, engineering, construction, repair, and improvements to a new Fire Department Station that will replace Fire Station 16 & Fire Station 17 in the Turner District. Left over funds from this project will be used to repair and improve existing stations.

### Green Infrastructure Improvements, 2019-2020

CMIP #: 6048

*Amount Amended*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$5,000,000

**New Authorization Amount\*:** \$2,000,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Design and build green infrastructure to reduce stormwater entering the combined sanitary sewer system associated with the new Juvenile Justice Center (JJC) located between 7th and 8th on Armstrong. Green Infrastructure improvements will be located in a new parking lot constructed on the Southeast corner of 8th Street and Barnett Avenue, on site of the JJC, and in the 8th Street Park. Design and build green infrastructure to reduce stormwater entering the combined sanitary sewer system adjacent to the new parking lot constructed on the Southeast corner of 8th Street and Barnett Avenue. Infrastructure items include previous pavement and rain gardens (water detention basins) to reduce the amount of stormwater runoff created by an asphalt parking surface.

### Hardscaping

CMIP #: 7847

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None





## Revenue Detail by Fund

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$50,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

To improve Unified Government facilities with improvements to related hardscape items. This will include preservation, safety, and upgrade improvements.

### Holiday Drive Bridge Replacements

**CMIP #:** 2141

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-66-17

**Prior Authorization Amount Approved\*:** \$1,300,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Project will include the removal and replacement of three (Bridge #s 281, 282, and 283) short span bridge structures located along Holiday Drive between South 73th Street and Quivira Lane and any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs.

All work includes necessary traffic control and detour signing, and utility adjustments, necessary to accommodate the improvements as well as all necessary engineering, design, inspection, and all necessary appurtenances and related construction.

### Hutton & Donahoo Rd Intersection Improvements

**CMIP #:** 1618

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$350,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Design and construction of intersection improvements at Hutton Road and Donahoo Road. Additional scoping will determine if the intersection is appropriate to be a fully signalized intersection or if some other design element will allow for the greatest flow of traffic and cause minimal impact to the surrounding area, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs.



## Revenue Detail by Fund

### Hutton & Leavenworth Rd Intersection Reconstruction

CMIP #: 1609

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-081-12

**Prior Authorization Amount Approved\*:** \$450,000

**New Authorization Amount\*:** \$7,450,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Design and reconstruct the intersection of Hutton Road and Leavenworth Road. Project will include the removal, grading, and replacing of road surface through the intersection, as well as extending east through the intersection of N. 107th St. Also included will be the installation of new storm sewer, and curb and gutter system along the improved sections of road and intersection. Additional scoping will determine if the intersection is appropriate to be a fully signalized intersection or if some other design element will allow for the greatest flow of traffic and cause minimal impact to the surrounding area.

### Infrastructure Migration

CMIP #: 7308

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$75,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project to move DOTS infrastructure to cloud infrastructure

### Interstate 70 and Turner Diagonal Interchange Reconstruction

CMIP #: 1620

*Amount Amended*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$10,000,000

**New Authorization Amount\*:** \$7,500,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

The project will reconfigure and construct the interchange of I-70 and Turner Diagonal to a Diverging Diamond Interchange (DDI). This configuration would eliminate several of the extra ramps needed and would make this interchange more efficient for traffic flow and future development. The project also includes pedestrian



## Revenue Detail by Fund

accommodations, signals installation, and storm drainage concerns.

### Jail - System Ionization Project

CMIP #: 8219

*Public Building Commission, New Project*

**Statutory Authority:** K.S.A. 12-1757 et seq., as amended by Charter Ordinance CO-1-98 and Charter Resolution CR-1-98

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$100,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Installation of System Ionization Equipment for the purpose of sanitizing supply air to the jail facility. Shall include but not limited to Ionizers, Associated Hardware necessary for installation, Electrical Equipment, Sub-Panels, Command and Control Software.

### Kansas Levee Betterment

CMIP #: 5057

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-24-19 (RR); O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$10,200,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project includes Betterments associated with the federally funded Kansas Levee project, a joint effort with the Army Corps of Engineers, KCMO, the Unified Government, and the Kaw Valley Drainage District. The betterments will include property acquisition, relocation, facility betterment, design and construction, public right of way real estate, utility relocations, and permitting necessary for improvements related to the Argentine Levee and the Armourdale and Central Industrial District Levee Projects.

### Kaw Point Biosolids Digestion

CMIP #: 6045

*Amount Amended*

**Statutory Authority:** Charter Ordinance CO-03-09 (for general obligation bonds) and K.S.A. 10-1201 et seq. (for sewer system revenue bonds)

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$70,500,000

**New Authorization Amount\*:** \$80,500,000



## Revenue Detail by Fund

*\*plus capitalized interest on any temporary financing and costs of issuance and any required debt service reserves*

### Project Description:

Design and construct improvements to restore biosolids digestion process at Kaw Point Waste Water Treatment Plant. The non-utilized existing digester tanks will be structurally rehabilitated and new equipment installed so that the Unified Government may stabilize the biosolids produced at Kaw Point to increase disposal options and decrease disposal costs.

### Landscaping

CMIP #: 7846

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$50,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Landscaping of various UG properties. Fixing and beautifying the outside portions of UG city facilities. This will include supplies and materials for maintenance, preservation, safety, and upgrade improvements.

### Leavenworth Road, 78th - 63rd Street

CMIP #: 1612

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-66-17

**Prior Authorization Amount Approved\*:** \$9,000,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Project will include the milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, Americans With Disabilities Act compliant street to sidewalk access, along 1.8 miles of Leavenworth Road, from 63rd Street to 78th Street and any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs. All work includes necessary traffic control and detour signing, and utility adjustments, necessary to accommodate the improvements as well as all necessary engineering, design, inspection, and all necessary appurtenances and related construction.

### Lombardy Dr Sanitary Sewer Improvements

CMIP #: 6213

**Statutory Authority:** Charter Ordinance CO-03-09



## Revenue Detail by Fund

**Prior Authorization Approved:** O-66-17

**Prior Authorization Amount Approved\*:** \$1,700,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Relocation and replacement/rehabilitation of sanitary and combined sewers within the Lombardy Park subdivision off of Lombardy Drive and N 22nd Street. This includes approximately 2,400 LF of sewer line ranging from 10"-27" in diameter. Work includes installation of new sewer pipe (including easements), point repairs on existing sewer, trenchless rehabilitation, service line reinstatement and restoration of existing sites. Work could include sewer separation, stormwater BMPs and possible green infrastructure where feasible.

### Maintenance Facility - Kansas Avenue

**CMIP #:** 9232

*Amended Amount*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-28-09/R-52-18

**Prior Authorization Amount Approved\*:** \$2,100,000

**New Authorization Amount\*:** \$3,000,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Retrofit of an existing building at 5440 Kansas Avenue to accommodate staff and materials for maintenance of UG Vehicles. Improvements to HVAC, structural, plumbing, office spaces, parking lot, equipment lifting elements, and electrical systems will all be a part of this project.

### Metropolitan Bikeway Improvement

**CMIP #:** 1614

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-66-17

**Prior Authorization Amount Approved\*:** \$350,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Project will include the addition of installation of designated bike lanes and "sharrows" along a 2.2 mile portion of Metropolitan Avenue, Strong Avenue and 24th Street and any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs. All work includes necessary traffic control and detour signing, and utility adjustments, necessary to accommodate the improvements as well as all necessary engineering, design, inspection, and all necessary appurtenances and related construction.



## Revenue Detail by Fund

<b>Minnesota Ave., from 6th St. to 7th St. Improvements</b>		<b>CMIP #:</b>	1619
<b>Statutory Authority:</b>	Charter Ordinance CO-03-09		
<b>Prior Authorization Approved:</b>	R-52-18		
<b>Prior Authorization Amount Approved*:</b>	\$1,230,000		
<b>New Authorization Amount*:</b>	N/A		
<i>*plus capitalized interest on any temporary financing and costs of issuance</i>			
<b>Project Description:</b>			
Project will include the improvements to the streetscape of the project area. Elements of the project will be curb and gutter, sidewalk, planting areas, road surface, stormwater concerns, parking issues, and other necessary improvements and related construction.			

<b>Neighborhood ADA Pedestrian Handicapped Ramps, 2020</b>		<b>CMIP #:</b>	1141
<i>Reimbursement Resolution</i>		<b>Annual CMIP#:</b>	941-0820
<b>Statutory Authority:</b>	Charter Ordinance CO-03-09		
<b>Prior Authorization Approved:</b>	O-53-19/R-50-19 (RR); R-76-19		
<b>Prior Authorization Amount Approved*:</b>	\$400,000		
<b>New Authorization Amount*:</b>	N/A		
<i>*plus capitalized interest on any temporary financing and costs of issuance</i>			
<b>Project Description:</b>			
Removal and replacement of curbs and sidewalks with curbs, sidewalks, and ramps to provide street to sidewalk access which complies with the Americans With Disabilities Act, including concrete pouring, resurfacing, utility cover adjustments, and associated construction costs, including all appurtenances related thereto, and necessary land acquisitions, engineering, and design at the intersections falling on and within the areas within the City of Kansas City, Kansas at locations to be determined.			

<b>Neighborhood ADA Pedestrian Handicapped Ramps, 2021</b>		<b>CMIP #:</b>	1141
<i>New Project, Reimbursement Resolution</i>		<b>Annual CMIP#:</b>	941-0821
<b>Statutory Authority:</b>	Charter Ordinance CO-03-09		
<b>Prior Authorization Approved:</b>	None		
<b>Prior Authorization Amount Approved*:</b>	NONE		
<b>New Authorization Amount*:</b>	\$400,000		
<i>*plus capitalized interest on any temporary financing and costs of issuance</i>			
<b>Project Description:</b>			
Removal and replacement of curbs and sidewalks with curbs, sidewalks, and ramps to provide street to sidewalk			





## Revenue Detail by Fund

access which complies with the Americans With Disabilities Act, including concrete pouring, resurfacing, utility cover adjustments, and associated construction costs, including all appurtenances related thereto, and necessary land acquisitions, engineering, and design at the intersections falling on and within the areas within the City of Kansas City, Kansas at locations to be determined.

### Neighborhood Street Repair, 2021

CMIP #: 1306

*New Project, Reimbursement Resolution*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$100,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Full depth repair of selected large areas of failed asphalt pavement.

### North 34th Street Box Culvert

CMIP #: 2142

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-80-16

**Prior Authorization Amount Approved\*:** \$380,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Replace existing structure located approximately 125 feet south of the intersection of N. 34th Street and Georgia, and approximately 175 feet north of the intersection of N. 34th St. and Rowland Avenue. Structure is a small bridge with a 9' span on stone backwalls.

### Online Permitting & Electronic Plan Review Software

CMIP #: 7306

*New Project*

**Statutory Authority:** Article 12, Section 5 of the Constitution of the State of Kansas

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$150,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**



## Revenue Detail by Fund

Upgrade an existing software the UG already owns, Accela, and integrate it into a new Right-of-Way (ROW) management process. This includes links to GIS mapping, street condition, pavement type and age for appropriate cost recovery, and creates an online application process that will increase customer service and staff productivity. Along with Acela this will also include acquiring a new plan review software that will supplement Acela and could be utilized by multiple departments (Planning, Engineering, Fire, WPC, Buildings & Logistics, NRC) to review plans from developers, contractors, engineers, etc. and coordinate efforts to expediate our processes.

### Pavement Marking & Signing Program

CMIP #: 3304

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$100,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Program to inventory, plan, prioritize and implement the replacement of traffic regulations implements, such as pavement markings, signage, posts, and other devices.

### Piper Creek Interceptor

CMIP #: 6046

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$9,500,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Installation and construction of a new sanitary sewer interceptor line along the Piper Creek Sewer-shed that will allow for flow to the new Wolcott Treatment Plant. Project will also include improvements to existing pump stations along this flow route to increase capacity and efficiency for future needs.

### Plant 20 & 3 Equipment and Structural Rehab

CMIP #: 6132

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-66-17/R-52-18

**Prior Authorization Amount Approved\*:** \$3,000,000

**New Authorization Amount\*:** N/A



## Revenue Detail by Fund

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Project will include the engineering, and installation for the replacement of the influent bar screens and bar screen conveyor system at Treatment Plant 20 and Treatment Plant 3. Currently, treatment plant #20 and #3 have aged bar screens that are failing and have deteriorated past the point of repair. The bar screens are necessary to remove the larger debris before entering the treatment facility in order to save wear and tear on the pumps and other equipment within the treatment plant.

### Plant 20 Biosolids Dewatering

CMIP #: 6047

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$5,000,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Rehabilitate and relocate existing equipment from the Kaw Point Wastewater Treatment Plant to Plant 20 to replace equipment that has outlived its useful life.

### Police Station Annual Maintenance Program

CMIP #: 8419

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$50,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

For annual capital maintenance and repairs of all ten (10) police facilities. Specific items for funding include purchasing new furniture and cameras for our new TSU location as well as updating the lighting at PDHQ, completion of the terrazzo flooring project we began in the PDHQ Lobby/Records area, completion of Phases II and III of our Cam-Dex Property Room project which would improve/increase security by adding cameras in the Narcotics Storage Area, Processing Room Area, IT Server Room, Evidence Storage Cage Areas, and Gun Room Areas.

### Police Station Major Facility Improvements

CMIP #: 8420

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09



## Revenue Detail by Fund

**Prior Authorization Approved:** None  
**Prior Authorization Amount Approved\*:** NONE  
**New Authorization Amount\*:** \$50,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

For major facility improvements and repairs of police stations due to the age of the structures. This funding is used for maintenance/building improvements for all ten (10) police facilities. The current plan for this funding source includes the following projects:

West Patrol repairs and new furniture (approximately \$30K), property room lockers for evidence storage that are accessible from both sides (Approximately \$30K), Midtown report desk furniture (\$25K), additional lighting to the property, room area on the 3rd Floor of HQ (\$12K), COPPS cubicles, updated alarm systems, keyless entries and door security to function/operate on the same system.

### Police Tow Lot

**CMIP #:** 8212

**Statutory Authority:** Charter Ordinance CO-03-09  
**Prior Authorization Approved:** R-80-16  
**Prior Authorization Amount Approved\*:** \$5,000,000  
**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

The governing body hereby determines that it is necessary to design, engineer, construct, repair, or improve a Police Tow Lot within the boundaries of Kansas City, Kansas at a location to be determined.

### Priority Traffic Signal Replacement, 2016

**CMIP #:** 3345

**Annual CMIP#:** 943-0116

**Statutory Authority:** Charter Ordinance CO-03-09  
**Prior Authorization Approved:** R-84-15; R-80-16  
**Prior Authorization Amount Approved\*:** \$360,000  
**New Authorization Amount\*:** \$360,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Complete reconstruction of the traffic signal at the intersection of North 24th Street and Parallel Parkway, including new poles, mast arms, controllers, underground conduits and wiring, video and pavement vehicle detectors, associated curbs, sidewalks, pavement repairs, Americans with Disabilities Act accessible ramps, signing, and pavement markings. This project includes all associated construction costs and any appurtenances related thereto, any necessary land acquisition, engineering, and design as well as concept design of adjacent signals and



## Revenue Detail by Fund

coordination.

### Priority Traffic Signal Replacements, 2018

CMIP #: 3345

Annual CMIP#: 943-0118

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-66-17

**Prior Authorization Amount Approved\*:** \$800,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Evaluation and complete removal of existing non-warranted traffic signals that may include: 8th and Armstrong, 8th and Ann, 9th and Quindaro, and 10th at Walker. Design and complete reconstruction of the traffic signal at from the priority list that may include 6th and Ann, 6th and Armstrong, 5th and State Avenue, 13th and Washington, 10th and Kansas Avenue, 10th and Pacific, 10th and State Avenue, 59th and Leavenworth Road pole replacement. Reconstruction includes new poles, mast arms, controllers, underground conduits and wiring, video and pavement vehicle detectors, associated curbs, sidewalks, pavement repairs, Americans With Disabilities Act accessible ramps, signing, and pavement markings. This project includes all associated construction costs and any appurtenances related thereto, any necessary land acquisition, engineering, and design as well as concept design of adjacent signals and coordination. This include equipment upgrades to existing traffic signal to connect to the fiber optic communication network along Parallel Parkway west of College Parkway, State Avenue west of 94th street and other locations along the new fiber optic communication network.

### Priority Traffic Signal Replacements, 2019

CMIP #: 3345

Annual CMIP#: 943-0119

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$800,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

The project will be focused on traffic signal equipment upgrades to improve operation efficiency and connection to the communication network. Scope of work includes but is not limited to upgrades to the communication switches, underground connection to backbone fiber network, and upgrades to traffic signal controller, servers, and software. The scope of work also includes equipment upgrades to signalized intersections along K-7 intersections from Parallel Parkway to Polfer Road. These signalized intersections will be added to the Operation Green Light communication network. The primary locations that would receive upgrades are the signalized intersections along State Avenue, Parallel Parkway, Minnesota Avenue, K-32 and any other adjacent to the new UG/UPN fiber optic network.





## Revenue Detail by Fund

### Priority Traffic Signal Replacements, 2020

**CMIP #:** 3345

**Annual CMIP#:** 943-0120

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$400,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

The project will be focused on traffic signal equipment upgrades to improve operation efficiency and connection to the communication network. Scope of work includes but is not limited to upgrades to the communication switches, underground connection to backbone fiber network, and upgrades to traffic signal controller, servers, and software. Work includes retiming of traffic signals for coordination along corridors. This includes upgrades to traffic signals along major arterial streets controlled by traffic signals. Arterial streets this project includes but are not limited to are Kansas Avenue, 55th Street, State Avenue, Parallel Parkway, Metropolitan Avenue, Shawnee Drive, Downtown area and others as needed. The scope of work also includes equipment upgrades to signalized intersections at K-59 and Kansas Avenue, and preliminary design plans for intersection of Metropolitan and 42nd Street.

### Priority Traffic Signal Replacements, 2021

**CMIP #:** 3345

**Annual CMIP#:** 943-0121

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$800,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Scope of work includes but is not limited to the following: (1) upgrades to the traffic signal detection system at 2nd St and Kansas Ave, 59th St and Kansas Ave, 7th Street and Sunshine, or other intersections detection deficiencies within the network. (2) Relocation of signalized crossing from Holy Name of Jesus Church entrance to Iowa St and Southwest Blvd and traffic/pedestrian signal upgrades at Olathe Blvd at Rainbow Blvd. (3) Transition from local server at BPU workshop to OGL regional server, upgrades or replacement of ATMS operation systems from TACTICS to TRANSUITE from OGL server, and/or traffic signal equipment upgrades to support the intersections in the OGL network. (4) Continue the transition and expansion of the fiber optic communication network along K-32, Rainbow Blvd, Southwest Blvd, 18th Street corridors and other corridors adjacent to the fiber optic backbone network. Work includes but is not limited to extension of fiber optic network, purchasing of equipment, and connection to backbone fiber network.

### Pump Station 18, 5, 4 Upgrade

**CMIP #:** 6131





## Revenue Detail by Fund

**Statutory Authority:** Charter Ordinance CO-03-09  
**Prior Authorization Approved:** O-66-17; R-52-18; O-53-19/R-50-19; R-76-19  
**Prior Authorization Amount Approved\*:** \$4,450,000  
**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Project will require the study, design, construction, inspection, and testing to repair and/or replace the existing force main between pump station #18 and pump station #5, and the force main between pump station #5 and pump station #4 as well as structural upgrades. The aging infrastructure combined with the consequence of failure on these facilities has moved this project up the priority list.

## Pump Stations SCDA

**CMIP #:** 6354

*Amount Amended*

**Statutory Authority:** Charter Ordinance CO-03-09  
**Prior Authorization Approved:** R-80-16; O-53-19/R-50-19; R-76-19  
**Prior Authorization Amount Approved\*:** \$7,000,000  
**New Authorization Amount\*:** \$17,500,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Project will include design and construction to upgrade hardware, software, instrumentation, controls and electrical equipment system wide.

## Relocation of Sewer Maintenance Facilities

**CMIP #:** 6039

**Statutory Authority:** Charter Ordinance CO-03-09  
**Prior Authorization Approved:** R-114-13/R-98-15/R-52-18  
**Prior Authorization Amount Approved\*:** \$11,000,000  
**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

This project involves the building of new facilities to house sewer maintenance offices for staff, equipment, and vehicles. Project includes the land acquisition consisting of several parcels totaling approximately 15 acres near the intersection of Armstrong and N 50th Street. All parcels are addressed off N 49th Street and include numbers 600, 710, 712, 728, 738, 822, 825, and 828. This project includes design and construction of sitework outdoor parking, material storage, operations center and office space for Sewer Maintenance Section including preventative maintenance, construction, asset management and information management work groups. Building facility would include offices as well as garage space for large vehicles and equipment and supplies used in the sewer maintenance



## Revenue Detail by Fund

section including any appurtenances related thereto, and any associated inspection, engineering, design, and construction costs.

### Route 107 Bus Stop & Station Upgrades

CMIP #: 1225

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-114-14

**Prior Authorization Amount Approved\*:** \$760,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Construction of 4 new transit stops at the following intersections: 7th Street & Ann Avenue, 7th Street and Central Avenue, 7th Street and Kansas Avenue, Rainbow Blvd & W. 39th Avenue, as well as the enhancement of existing bus stops at 7th Street & Pacific Avenue, 7th Street and Osage Avenue, 7th Street & Miami Avenue, 7th Street & Stine, Rainbow Blvd & Rainbow Extension, Rainbow Blvd & W. 36th Avenue, and Rainbow Blvd & Olathe Avenue. This work includes concrete sidewalk and curb construction, removal of existing sidewalks, cross walk upgrades, plus all necessary traffic control and detours signing, pavement markings, and utility box adjustments, necessary to accommodate the improvements as well as all necessary engineering, design, inspection, all necessary appurtenances and related construction.

### Safe Routes to School, Group D

CMIP #: 3334

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-115-14/R-80-16

**Prior Authorization Amount Approved\*:** \$570,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Construct new and replacement sidewalks and make other pedestrian walkway improvements within one-half mile of the following existing schools:

Hazel Grove Elementary, at Cleveland Avenue and 67th Street;

Midland Trial Elementary, at 51st Street and Locust Avenue; and

Frank Rushton Elementary, at 43rd Avenue and Fisher Avenue.

Work includes the addition of sidewalks, repair and replacement of curbs, existing sidewalk and driveways, repair and patching of existing pavement, the addition of ADA-compliant curb ramps, select traffic calming measures such as curb bulb-outs or speed humps, storm drainage upgrades including pipe and inlets, and new pavement markings, crosswalks, and signage, as well as associated restoration.

All work includes necessary traffic control and detour signing, and utility adjustments, necessary to accommodate the improvements as well as all necessary engineering, design, inspection, all necessary appurtenances and related



## Revenue Detail by Fund

construction.

### Safe Routes to Schools-Phase G (Northwest Middle and Caruthers Elem.)

CMIP #: 3037

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$528,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Construction of new sidewalks that would provide pedestrian connectivity between two schools, Northwest Middle and Bertram Caruthers Elementary, in the Northeast Historic Neighborhood in Kansas City, KS. The project will emphasis on filling the gaps on sidewalks along two east-west streets (Cleveland Avenue and Waverly Avenue between the boundaries of 18th St and 11th St) and north-south streets between Cleveland Ave and Parallel Pkwy. The project will construct new sidewalk to fill the gaps on sidewalks between the schools, provide access to major arterial roadways, activity centers, and transit routes.

### Salt Dome Repairs

CMIP #: 8217

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$60,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Repair of salt storage facility.

### Stormwater Enhancements, 2021

CMIP #: 5317

*New Project, Reimbursement Resolution*

Annual CMIP#: 945-0321

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$500,000

*\*plus capitalized interest on any temporary financing and costs of issuance*



## Revenue Detail by Fund

### Project Description:

Project includes the repair and replacement of deteriorated or debilitating stormwater infrastructure in areas of critical need. Elements of these enhancements includes inspection and design of infrastructure and right-of-way/easement acquisition in preparation of repairs. Work includes grading, installation of pipes, devices, and structures related to repair and replacement of deteriorated or debilitating stormwater infrastructure. Repair and replacement scope will be traditional and green infrastructure where feasible and cost effective.

### Stream Bank Stabilization Improvements, 2017-2019

CMIP #: 5046

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18 (RR); O-53-19/R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$300,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Design and construction of approximately 850 linear feet of streambank improvements East of N. 86th Street between N. 85th Place and N. 85th Terrace. Design and construction of improvements include grading, storm sewer outlet reconfiguration and protection, sanitary sewer crossing stabilization, channels grading, native plantings, stream stabilization revetment, removal of existing features, storm sewer outfall reconfiguration and protection and other ancillary tasks necessary to complete construction.

### Stream Bank Stabilization Improvements, 2020

CMIP #: 5046

*Reimbursement Resolution*

Annual CMIP#: 945-0220

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19/R-50-19 (RR); R-76-19

**Prior Authorization Amount Approved\*:** \$100,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Design and construction for protection of existing storm sewer structures due to stream bank failures and erosion. These sites are located within the City, and are discovered and prioritized as part of the MS4 requirement for annual storm sewer outfall inspections.

### Stream Bank Stabilization Improvements, 2021

CMIP #: 5046

*New Project, Reimbursement Resolution*

Annual CMIP#: 945-0221

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None



## Revenue Detail by Fund

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$100,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Design and construction for protection of existing storm sewer structures due to stream bank failures and erosion. These sites are located within the City, and are discovered and prioritized as part of the MS4 requirement for annual storm sewer outfall inspections.

### System Capacity Upgrades, 2020

**CMIP #:** 6001

*Name Change*

**Annual CMIP#:** 946-0520

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** O-53-19\R-50-19; R-76-19

**Prior Authorization Amount Approved\*:** \$1,500,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

Construction of sanitary sewer main. Extensions may include gravity system, low pressure, or force main. Elements of the project will include grading, right of way acquisitions, design, inspection, and installation of pipes, pump stations, manholes, and all other appurtenances related to standard construction of this type of project at Pump Station 15 elimination near the intersection of Georgia and Hutton Road, multiple parcels near 10th and Shawnee Drive, and Fairfax Drive in the 1300 block.

### System Capacity Upgrades, 2021

**CMIP #:** 6001

*New Project, Reimbursement Resolution*

**Annual CMIP#:** 946-0521

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$3,500,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

**Project Description:**

This project helps fund city portion of benefit districts, sewer extensions and/or capacity upgrades. This is an annual program to upgrade the sanitary sewer collection system on a priority basis. Reasons for upgrades are to eliminate pump stations, provide service to growth areas, to replace private systems, or to meet/exceed minimum level of service.

### Technology Projects

**CMIP #:** 7301





## Revenue Detail by Fund

### New Project

<b>Statutory Authority:</b>	Charter Ordinance CO-03-09 and Article 12, Section 5 of the Constitution of the State of Kansas
<b>Prior Authorization Approved:</b>	None
<b>Prior Authorization Amount Approved*:</b>	NONE
<b>New Authorization Amount*:</b>	\$917,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Card Reader Install- Upgrade of card stock to create encrypted employee ID cards for UG employees and the replacement of card readers to have encryption-reading capability.

Network Upgrade- Continuation of network equipment refresh which includes new fiber and cabling within city buildings. Replace the internal wiring to 8 wiring closets inside of City Hall to the telecom room in the basement.

Computer Equipment- Computer equipment for the street department which includes maintenance and continued software upgrades.

Replace obsolete network switches- Replacing end of life network switches in city buildings. Replace network switches that are 10 to 15 years of age.

Server Infrastructure- Replacement of and improvements to Cisco UCS Server Infrastructure, Blade Servers, and Network Infrastructure as current UCS infrastructure becomes antiquated.

Skype for Business Phone Architecture- Implementing cloud based phone system to replace existing cisco phone systems. Includes installation of servers and configuration.

Upgrade Phones- Replacing outdated and obsolete phones for upcoming new phone systems and purchasing additional licenses for phones, if necessary.

Wireless access points- Purchase and installation of equipment for high-bandwidth point to point wireless communications.

Mobile Data Computers

Computer Equipment Replacement- Purchase new computers to outfit and upgrade the entire Police Department.

Network Equipment (Network Switches)- Replace Cisco network switches, routers, and other infrastructure including UCS blades, at Police Headquarters and sub-sites

Upgrade Internet Equipment (Firewall)- Upgrade of internet firewalls for Public Safety Communications (PSC) and the Police Academy and patrol stations.

In-Car Network Infrastructure- Acquisition and configuration of In-Car Network Routers

## Timekeeping Upgrades / Integrations

CMIP #: 7307

### New Project

<b>Statutory Authority:</b>	Charter Ordinance CO-03-09 and Article 12, Section 5 of the Constitution of the State of Kansas
<b>Prior Authorization Approved:</b>	None
<b>Prior Authorization Amount Approved*:</b>	NONE
<b>New Authorization Amount*:</b>	\$58,000

*\*plus capitalized interest on any temporary financing and costs of issuance*





## Revenue Detail by Fund

### Project Description:

The Kronos Police / Sheriff Implementation is a phase of a larger UG-wide time accounting & scheduling software implementation. This project includes the design and implementation of the Kronos Workforce Telestaff solution by the KCKPD and the WYCO Sheriff's Department, as well as SaaS fees for Fire (already implemented), Sheriff and KCKPD.

### Upgrade Land Management System

CMIP #: 7305

*New Project*

**Statutory Authority:** Charter Ordinance CO-03-09 and Article 12, Section 5 of the Constitution of the State of Kansas

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$374,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Funding to upgrade Accela Land Management Software to version 19.1.

### West Annex

CMIP #: 8218

*Public Building Commission, New Project*

**Statutory Authority:** K.S.A. 12-1757 et seq., as amended by Charter Ordinance CO-1-98 and Charter Resolution CR-1-98

**Prior Authorization Approved:** None

**Prior Authorization Amount Approved\*:** NONE

**New Authorization Amount\*:** \$190,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

### Project Description:

Exterior Block/Canopy/Tube System

- Repair damage to Walls and Canopy Superstructure to exterior of the building. Repairs include repair or replacement of Ribbed Concrete surrounding the building and the Public Service Canopy on the North Side of the building and to include the rehabilitation or replacement of the Pneumatic Tube System.

Elevator Rehab

- Rehabilitate and Modernize the existing Freight and Passenger Elevators at the Annex. This work will include all items needed for rehabilitation including but not limited to Power Supply, Control System, Traction Components, Pulleys, Bearings, Shafts, Seals, Interior, Flooring, Doors and other associated equipment needed to meet the scope of design for Elevator Improvement.

Plumbing Improvements – Waste/Distribution/Fixture – To replace or improve all plumbing features including:

- All drainage components from any and all Appliances, Drinking Fountains, Fixtures, Machines, Piping, Fittings,



## Revenue Detail by Fund

Valves, Automated Control Devices or other Building Components from source to destination.

- All components related to Fresh water distributions from City Water Supply to all fixtures, machines, or other building components from source to destination including Hot Water Heaters, Circulation Pumps, Valves, Fittings Control Devices, Sinks, Toilets, Drinking Fountains, Ice Maker Machines and other associated components needed to meet modern standards of water distribution and control for the general building and public health & safety.
- All components related to the replacement or improvement of all fixtures including Sinks, Faucets, Stools, Appliances, Valves, Fittings, and any Automatic Control Devices needed to finish the scope of design.

HVAC Controls

- Installation and Modernization of equipment necessary for full DDC (Direct Digital Control) including all hardware and software necessary to have full off-site command and control including any equipment necessary for integration with any other building control such as but not limited to: Fire Systems, Intrusion Alarm Systems or any other aspect of Building Automated Controls.

### Wolcott Expansion/Conner Creek

CMIP #: 6056

*Amount Amended*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-80-16/O-66-17/R-52-18

**Prior Authorization Amount Approved\*:** \$53,942,000

**New Authorization Amount\*:** \$63,692,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Design and construct a new 2.0 million gallon per day (MGD) wastewater treatment plant to replace the existing temporary treatment plant that is now reaching its capacity due to growth. The new treatment plant will serve the Connor Creek, Honey Creek, Island Creek, Piper Creek and Marshall Creek sewer sheds in western Wyandotte County. The new treatment plant will serve areas currently pumped to Treatment Plant 20, thus postponing the expansion of Treatment Plant 20. The plant will be built at 9407 Main Street, adjacent to the existing plant at 9404 Main Street.

### Wyandotte County Lake Waterline Study & Repair

CMIP #: 4425

*Amount Amended*

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-94-12/R-97-15/O-66-17

**Prior Authorization Amount Approved\*:** \$2,645,000

**New Authorization Amount\*:** \$2,895,000

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Project design for the replacement of the existing UG owned water line around Wyandotte County Lake Park that was mostly originally constructed in the 1930's. Project construction will include the clearing of trees, earthwork, line removal and replacement, base stabilization, compaction, removal and replacement of existing lines, and restoration



## Revenue Detail by Fund

of disturbed areas.

### Wyandotte County Park Road Repairs

CMIP #: 4253

**Statutory Authority:** Charter Ordinance CO-03-09

**Prior Authorization Approved:** R-52-18

**Prior Authorization Amount Approved\*:** \$200,000

**New Authorization Amount\*:** N/A

*\*plus capitalized interest on any temporary financing and costs of issuance*

#### Project Description:

Milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, railroad crossing enhancements, Americans With Disabilities Act compliant street to sidewalk access, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs at locations in and around several Wyandotte County Parks.

Possible locations:

Pierson Park

Wyandotte County Lake Park

Alvey Park

City Park

Garland Park

Klamm Park

Highland Park

Westheight Park

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# 2021 PROJECT DESCRIPTIONS





## Project Title (Project #): 7th St./US-69 and Central Ave. Reconstruction (1073)

**Priority Based Budgeting Results:** Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** This project will include improvements at US-69/7th St. Trafficway and Central Avenue. Elements of this project will include, but is not limited to, the widening of radii, reconstruction of curb and gutter, pedestrian ramps, new traffic signals, resurfacing, pavement marking and signing at this intersection. Also included in this project are any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs at this location.

**Justification:** This intersection has been a known concern for several years and due to recent improvement to the Central Avenue corridor, is now the bottleneck for traffic in this area of the city. Also due to US-69 being a part of this intersection, it has been identified as a part of the CCLIP Program through the Kansas Department of Transportation. This program provides funds to cities to address deficiencies or improve a City Connecting Link on the State Highway System. A City Connecting Link is defined as any routing of the State Highway System that is located within the corporate limits of a City. Public Works applied for a grant in the spring of 2018 and received word in early fall of 2018 that we would be awarded up to \$1.0 million in matching funds to help make geometric and signal improvements at this intersection.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	500,000	500,000	1,500,000	-	-	-	-	2,000,000	-
999 - Outside Funding Source	-	-	1,000,000	-	-	-	-	1,000,000	-
<b>Funding Sources Total</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	-	-	-	-	<b>3,000,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	500,000	500,000	2,500,000	-	-	-	-	3,000,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	-	-	-	-	<b>3,000,000</b>	

**Operating Impact:**

## Project Title (Project #): Annex Parking Lot Improvements (8694)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Improve Customer Service and Communication, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** This parking lot will consist of approximately 50 to 100 additional parking spaces. Work may include but may not be limited to: All Labor and Material needed to provide Architectural & Engineering Services, Surveying, Grading, Asphalt Paving, Concrete Surfacing, Curb & Sidewalk, Fencing, Stairs & Railing, Painting, Striping, ADA Access Needs, Lighting and Signage, Security Needs, Parking Control Equipment, all on an as needed basis.

**Justification:** The lack of adequate parking at the Annex facility has been an issue since moving to 8200 State Avenue in 2006. It is believed that this situation is a high priority for not only our office but others that reside at the Annex as well; the CMIP process is our means of stressing its importance.

With three (3) offices housed at the Annex located at 8200 State Avenue (Appraiser's Office, Treasurer's Office, and Adult Court Services), parking for just the staff requires 47 spaces on any given day (33 for Appraiser's Office, 11 for Treasurer's Office, one (1) in Adult Court Services, one (1) building security guard, and one (1) cleaning staff). In addition, 8 parking spaces are reserved for UG vehicles used by the Appraisers in the performance of their duties, which brings the total of parking spaces in use for staff on any given day to 55, significantly reduces the amount of available parking spaces to accommodate visitors to the building, which is a major issue. The Treasurer's Office primary function at this location relies on customers and throughout the year, the Appraiser's Office is regularly visited, particularly during appeal season. Visitors and staff are often forced to park in the grassy area to the west of the northern parking lot or in unidentified parking areas. Over the years, staff has suffered damage to their vehicles due to the cramped parking conditions and it certainly fails to meet reasonable customer service standards. Surveys filled out by customers during appeal season validates that lack of adequate parking is a priority complaint. This improvement will greatly improve customer service and relieve a great deal of staff frustration.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
160 - County - General	413,000	-	-	-	-	-	-	-	-
990 - Internal Improvement	-	-	400,000	-	-	-	-	400,000	-
<b>Funding Sources Total</b>	<b>413,000</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	413,000	-	400,000	-	-	-	-	400,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>413,000</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	

**Operating Impact:**



## Project Title (Project #): Annl ADA Modif-UG Facilities (8181)

### Priority Based Budgeting Results:

Department: 0040 - Public Works

Scheduled Completion Date: Annual

**Description and Scope of Work:** This project will make ADA (Americans With Disabilities Act) modifications, corrections and new construction to UG facilities. Included in this project will be plumbing, electrical, restroom fixtures, door, building signage and all other components of facilities to comply with local, state and federal regulation as it applies to ADA. The project will also address exterior, parking, drives, sidewalks, curbs, handrails and other items that will require modifications and or additions. Scope of work will include engineering/architectural design needed to execute the improvements and modifications. This project is mandated by the DOJ as part of the signed settlement agreement.

**Justification:** To follow ADA compliance.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000	-
<b>Funding Sources Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>600,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>100,000</b>	100,000	100,000	100,000	100,000	100,000	100,000	600,000	

### Operating Impact:

## Project Title (Project #): Annual Alley Improvement Program (1334)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Improve Customer Service and Communication, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Annual project that will involve the milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, Americans With Disabilities Act compliant street to sidewalk access, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs associated with the alleyways within the locations below:

### AREA #2:

RIVERVIEW AVENUE, FROM 24TH STREET TO 23RD STREET  
RIVERVIEW AVENUE, FROM 25TH STREET TO 24TH STREET  
RIVERVIEW AVENUE, FROM 26TH STREET TO 25TH STREET  
RIVERVIEW AVENUE, FROM GRANDVIEW BOULEVARD TO 27TH STREET  
25TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
26TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
26TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
27TH STREET, FROM RIVERVIEW AVENUE TO NORTH END  
23RD STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
23RD STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
24TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
24TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
25TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
GRANDVIEW BOULEVARD, FROM 26TH STREET TO 25TH STREET  
GRANDVIEW BOULEVARD, FROM 24TH STREET TO 23RD STREET  
GRANDVIEW BOULEVARD, FROM 25TH STREET TO 24TH STREET  
27TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
GRANDVIEW BOULEVARD, FROM RIVERVIEW AVENUE TO 26TH STREET

### AREA #3:

MILL STREET, FROM TENNY AVENUE TO OHIO AVENUE  
NORTHUP AVENUE, FROM 10TH STREET TO 9TH STREET  
OHIO AVENUE, FROM 8TH STREET TO COY STREET  
OHIO AVENUE, FROM 8TH STREET TO 8TH STREET  
OHIO AVENUE, FROM EARLY STREET TO 8TH STREET  
OHIO AVENUE, FROM MILL STREET TO EARLY STREET  
OHIO AVENUE, FROM 9TH STREET TO MILL STREET  
ORVILLE AVENUE, FROM 8TH STREET TO 7TH STREET TRFY  
ORVILLE AVENUE, FROM 8TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM COY STREET TO 7TH STREET TRFY  
SPLITLOG AVENUE, FROM 9TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM 10TH STREET TO 9TH STREET  
8TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM ELLA AVENUE TO ORVILLE AVENUE  
EARLY STREET, FROM TENNY AVENUE TO OHIO AVENUE  
ELLA AVENUE, FROM 9TH STREET TO 8TH STREET  
ELLA AVENUE, FROM 10TH STREET TO 9TH STREET  
9TH STREET, FROM TENNY AVENUE TO NORTHUP AVENUE  
ELLA AVENUE, FROM 8TH STREET TO EASTREET END  
ORVILLE AVENUE, FROM 9TH STREET TO 8TH STREET  
COY STREET, FROM SPLITLOG AVENUE TO NE END  
ORVILLE AVENUE, FROM 10TH STREET TO 9TH STREET  
SPLITLOG AVENUE, FROM 8TH STREET TO COY STREET



**Justification:** In an effort to make improvements to our pavement network, this line item is being created to allow Public Works to begin addressing the deficiency in our current alley system with dedicated funds, as oppose to using funds allocated for street maintenance. This line item will improve the ability for our neighborhoods ability to access their alleyways, thus lessening the on street parking and possibility improving the trash collection efforts by our vendor. The average cost for alleys that we have addressed in recent years has been between \$40-60k per block, so this would allow us to do 5 or 6 blocks per year as long as this program continues.

<b>Funding Sources</b>	<b>2020 Original</b>	<b>2020 Amended</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>FY20-25</b>	<b>Future</b>
990 - Internal Improvement	300,000	300,000	300,000	300,000	300,000	350,000	350,000	1,900,000	-
<b>Funding Sources Total</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>350,000</b>	<b>350,000</b>	<b>1,900,000</b>	<b>-</b>
<b>Project Budget Impact</b>	<b>2020 Original</b>	<b>2020 Amended</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>FY20-25</b>	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	300,000	300,000	300,000	300,000	300,000	350,000	350,000	1,900,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>350,000</b>	<b>350,000</b>	<b>1,900,000</b>	

**Operating Impact:**

## Project Title (Project #): Annual Concrete Repair Program (1301)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Annual project that will involve, but is not limited to, the removal and replacement of concrete roadway elements such as curb and gutter, sidewalk, curb access ramps, or concrete roadway panels, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs within the following locations:

### AREA #1:

32ND STREET, FROM STRONG AVENUE TO POWELL AVENUE  
32ND STREET, FROM CONNOR AVENUE TO STRONG AVENUE  
33RD STREET, FROM STRONG AVENUE TO POWELL AVENUE  
33RD STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
POWELL AVENUE, FROM 34TH STREET TO 33RD STREET  
POWELL AVENUE, FROM 35TH STREET TO 34TH STREET  
POWELL AVENUE, FROM 36TH STREET TO 35TH STREET  
POWELL AVENUE, FROM 37TH STREET TO 36TH STREET  
POWELL AVENUE, FROM 38TH STREET TO 37TH STREET  
POWELL AVENUE, FROM 39TH STREET TO 38TH STREET  
STRONG AVENUE, FROM 33RD STREET TO 32ND STREET  
STRONG AVENUE, FROM 34TH STREET TO 33RD STREET  
STRONG AVENUE, FROM 35TH STREET TO 34TH STREET  
34TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END OF PAVEMENT  
34TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
34TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
35TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
35TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
35TH STREET, FROM STRONG AVENUE TO POWELL AVENUE  
35TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
36TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
36TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
36TH STREET, FROM STRONG AVENUE TO POWELL AVENUE  
36TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
37TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
37TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
34TH STREET, FROM SOUTH END OF PAVEMENT TO POWELL AVENUE

### AREA #3:

MILL STREET, FROM TENNY AVENUE TO OHIO AVENUE  
NORTHROP AVENUE, FROM 10TH STREET TO 9TH STREET  
OHIO AVENUE, FROM 8TH STREET TO COY STREET  
OHIO AVENUE, FROM 8TH STREET TO 8TH STREET  
OHIO AVENUE, FROM EARLY STREET TO 8TH STREET  
OHIO AVENUE, FROM MILL STREET TO EARLY STREET  
OHIO AVENUE, FROM 9TH STREET TO MILL STREET  
ORVILLE AVENUE, FROM 8TH STREET TO 7TH STREET TRFY  
ORVILLE AVENUE, FROM 8TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM COY STREET TO 7TH STREET TRFY  
SPLITLOG AVENUE, FROM 9TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM 10TH STREET TO 9TH STREET  
8TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM ELLA AVENUE TO ORVILLE AVENUE  
EARLY STREET, FROM TENNY AVENUE TO OHIO AVENUE  
ELLA AVENUE, FROM 9TH STREET TO 8TH STREET



ELLA AVENUE, FROM 10TH STREET TO 9TH STREET  
 9TH STREET, FROM TENNY AVENUE TO NORTHRUP AVENUE  
 ELLA AVENUE, FROM 8TH STREET TO EASTREET END  
 ORVILLE AVENUE, FROM 9TH STREET TO 8TH STREET  
 COY STREET, FROM SPLITLOG AVENUE TO NE END  
 ORVILLE AVENUE, FROM 10TH STREET TO 9TH STREET  
 SPLITLOG AVENUE, FROM 8TH STREET TO COY STREET

**AREA #5:**

81ST TERRACE, FROM NEBRASKA AVENUE TO 81STSTREET  
 81ST STREET, FROM 81ST TERRACE TO WASHINGTON AVENUE  
 EVERETT COURT, FROM 81ST TO EVERETT COURT  
 81ST TERRACE, FROM ARCADIA COURT TO ARCADIA COURT  
 ARCADIA COURT, FROM 81STTERRACE TO 81STTERRACE  
 81STTERRACE, FROM ARCADIA COURT TO NEBRASKA AVENUE  
 80TH STREET, FROM ARCADIA COURT TO NEBRASKA AVENUE  
 ARCADIA COURT, FROM 81STTERRACE TO 80TH STREET  
 EVERETT COURT CDS, FROM EVERETT COURT TO EVERETT COURT  
 EVERETT COURT CDS, FROM EVERETT COURT TO EVERETT COURT  
 NEBRASKA AVENUE, FROM 81STTERRACE TO 80TH STREET  
 81STSTREET, FROM EVERETT COURT TO OAKLAND AVENUE  
 81STSTREET, FROM WASHINGTON AVENUE TO EVERETT COURT  
 79TH STREET, FROM OAKLAND AVENUE TO CORONA AVENUE  
 79TH STREET, FROM SOUTH END OF PAVEMENT TO OAKLAND AVENUE  
 OAKLAND AVENUE, FROM 81ST STREET TO 79TH STREET

**Justification:** For the past two cycles the Citizen survey has listed that the condition of our streets are the number one priority that we should be spending our money on. In an effort to make improvements to our pavement network, it has been found that a major cause of the accelerated roadway deterioration that we are seeing is due to the amount of storm water that is being allowed to get under the roadway and, through freeze/thaw cycles cause damage. As a way to combat this infiltration, this line item is being created to give Public Works a separate source of money to address these concerns instead of using monies that could be spent more effectively solving other roadway matters.

Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	1,000,000	1,000,000	1,772,000	1,500,000	2,000,000	2,600,000	2,600,000	11,472,000	-
<b>Funding Sources Total</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,772,000</b>	<b>1,500,000</b>	<b>2,000,000</b>	<b>2,600,000</b>	<b>2,600,000</b>	<b>11,472,000</b>	-

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	1,000,000	1,000,000	1,772,000	1,500,000	2,000,000	2,600,000	2,600,000	11,472,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,772,000</b>	<b>1,500,000</b>	<b>2,000,000</b>	<b>2,600,000</b>	<b>2,600,000</b>	<b>11,472,000</b>

**Operating Impact:**

## Project Title (Project #): Annual Elevator Upgrades (8167)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** This project will include engineering and design necessary to upgrade and improve elevators at locations to be determined to insure compliance with City, State, and Federal codes and regulations including Americans With Disabilities Act mandates. The scope of work will include but is not limited to the repair and replacements of drives, brakes, hoist cables, sheave brakes, governor, motor controls, and other associated mechanical equipment. The project will upgrade and replace interior lighting, panels, flooring and railings of the cab itself. Elevator will have new operational systems install with new push-button automated operations and controls.

**Justification:** Annual upgrade of elevators on a gradual schedule throughout all facilities.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	250,000	-	500,000	-	500,000	-	500,000	1,500,000	-
<b>Funding Sources Total</b>	<b>250,000</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>	<b>1,500,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	250,000	-	500,000	-	500,000	-	500,000	1,500,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>250,000</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>	<b>1,500,000</b>	

**Operating Impact:** It would be more operationally effective if we received 500k Bi-annually than receiving 250k annually. A set of elevators costs about 500k. It is extremely inefficient to upgrade 1 elevator at a time.



## Project Title (Project #): Annual Emergency Bridge Repair (2301)

**Priority Based Budgeting Results:** Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** Repair, removal and replacement of certain bridges and associated streets within the Unified Government, and any appurtenances related thereto. All work includes necessary traffic control, detour signing, and utility adjustments necessary to accommodate the improvements as well as all necessary engineering, design, inspection, appurtenances, and related construction. The specific locations of the bridge improvements are to be determined.

**Justification:** The bridge infrastructure in our community is old and rapidly aging. This funding is to help prevent or address bridge failure. If funding is unavailable or depleted bridges that are in critical condition or damaged will be closed and stay closed.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	300,000	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	-
<b>Funding Sources Total</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,800,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	300,000	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>300,000</b>	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	

**Operating Impact:**

## Project Title (Project #): Annl Emergency System Repairs (6166)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Increase Community Health

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Provide a fund for emergency situations in wastewater collection and treatment system. Emergency repairs may include sewer piper collapses, sewer main breaks, treatment plant malfunctions, pumps failure, or backup to name a few. Emergency System Repairs may address all areas of sewer system emergencies.

**Justification:** Multiple emergencies occur every year. This project line is to account for those events.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
560 - Sewer System	315,000	315,000	330,750	347,000	364,500	383,000	402,000	2,142,250	1,825,000
<b>Funding Sources Total</b>	<b>315,000</b>	<b>315,000</b>	<b>330,750</b>	<b>347,000</b>	<b>364,500</b>	<b>383,000</b>	<b>402,000</b>	<b>2,142,250</b>	<b>1,825,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	315,000	315,000	330,750	347,000	364,500	383,000	402,000	2,142,250	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>315,000</b>	315,000	330,750	347,000	364,500	383,000	402,000	2,142,250	

**Operating Impact:** 5% annual increase

## Project Title (Project #): Annl Maint/Monitor-Garland (5402)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Garland Park must be in compliance with Kansas Department of Health & Environment consent decree.

**Justification:** Mandated by the state.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
701 - Environment Trust	100,000	150,000	150,000	150,000	150,000	150,000	150,000	900,000	600,000
<b>Funding Sources Total</b>	<b>100,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>900,000</b>	<b>600,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	100,000	150,000	150,000	150,000	150,000	150,000	150,000	900,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>100,000</b>	150,000	150,000	150,000	150,000	150,000	150,000	900,000	

**Operating Impact:**

## Project Title (Project #): Annual Pavement Preservation Program (1333)

**Priority Based Budgeting Results:** Reduce Blight, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Annual project that will involve the milling, concrete pouring, asphalt overlay, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, railroad crossing enhancements, Americans With Disabilities Act compliant street to sidewalk access, and surface treatment applications including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs at the following locations.

### AREA #1:

32ND STREET, FROM STRONG AVENUE TO POWELL AVENUE  
32ND STREET, FROM CONNOR AVENUE TO STRONG AVENUE  
33RD STREET, FROM STRONG AVENUE TO POWELL AVENUE  
33RD STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
POWELL AVENUE, FROM 34TH STREET TO 33RD STREET  
POWELL AVENUE, FROM 35TH STREET TO 34TH STREET  
POWELL AVENUE, FROM 36TH STREET TO 35TH STREET  
POWELL AVENUE, FROM 37TH STREET TO 36TH STREET  
POWELL AVENUE, FROM 38TH STREET TO 37TH STREET  
POWELL AVENUE, FROM 39TH STREET TO 38TH STREET  
STRONG AVENUE, FROM 33RD STREET TO 32ND STREET  
STRONG AVENUE, FROM 34TH STREET TO 33RD STREET  
STRONG AVENUE, FROM 35TH STREET TO 34TH STREET  
34TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END OF PAVEMENT  
34TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
34TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
35TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
35TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
35TH STREET, FROM STRONG AVENUE TO POWELL AVENUE  
35TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
36TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
36TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
36TH STREET, FROM STRONG AVENUE TO POWELL AVENUE  
36TH STREET, FROM METROPOLITAN AVENUE TO STRONG AVENUE  
37TH STREET, FROM ARGENTINE BOULEVARD TO NORTH END  
37TH STREET, FROM POWELL AVENUE TO ARGENTINE BOULEVARD  
34TH STREET, FROM SOUTH END OF PAVEMENT TO POWELL AVENUE

### AREA #2:

RIVERVIEW AVENUE, FROM 24TH STREET TO 23RD STREET  
RIVERVIEW AVENUE, FROM 25TH STREET TO 24TH STREET  
RIVERVIEW AVENUE, FROM 26TH STREET TO 25TH STREET  
RIVERVIEW AVENUE, FROM GRANDVIEW BOULEVARD TO 27TH STREET  
25TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
26TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
26TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
27TH STREET, FROM RIVERVIEW AVENUE TO NORTH END  
23RD STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
23RD STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
24TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
24TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
25TH STREET, FROM RIVERVIEW AVENUE TO GRANDVIEW BOULEVARD  
GRANDVIEW BOULEVARD, FROM 26TH STREET TO 25TH STREET  
GRANDVIEW BOULEVARD, FROM 24TH STREET TO 23RD STREET  
GRANDVIEW BOULEVARD, FROM 25TH STREET TO 24TH STREET



27TH STREET, FROM PARK DRIVE TO RIVERVIEW AVENUE  
GRANDVIEW BOULEVARD, FROM RIVERVIEW AVENUE TO 26TH STREET

AREA #3:

MILL STREET, FROM TENNY AVENUE TO OHIO AVENUE  
NORTHROP AVENUE, FROM 10TH STREET TO 9TH STREET  
OHIO AVENUE, FROM 8TH STREET TO COY STREET  
OHIO AVENUE, FROM 8TH STREET TO 8TH STREET  
OHIO AVENUE, FROM EARLY STREET TO 8TH STREET  
OHIO AVENUE, FROM MILL STREET TO EARLY STREET  
OHIO AVENUE, FROM 9TH STREET TO MILL STREET  
ORVILLE AVENUE, FROM 8TH STREET TO 7TH STREET TRFY  
ORVILLE AVENUE, FROM 8TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM COY STREET TO 7TH STREET TRFY  
SPLITLOG AVENUE, FROM 9TH STREET TO 8TH STREET  
SPLITLOG AVENUE, FROM 10TH STREET TO 9TH STREET  
8TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM OHIO AVENUE TO SPLITLOG AVENUE  
9TH STREET, FROM ELLA AVENUE TO ORVILLE AVENUE  
EARLY STREET, FROM TENNY AVENUE TO OHIO AVENUE  
ELLA AVENUE, FROM 9TH STREET TO 8TH STREET  
ELLA AVENUE, FROM 10TH STREET TO 9TH STREET  
9TH STREET, FROM TENNY AVENUE TO NORTHROP AVENUE  
ELLA AVENUE, FROM 8TH STREET TO EASTREET END  
ORVILLE AVENUE, FROM 9TH STREET TO 8TH STREET  
COY STREET, FROM SPLITLOG AVENUE TO NE END  
ORVILLE AVENUE, FROM 10TH STREET TO 9TH STREET  
SPLITLOG AVENUE, FROM 8TH STREET TO COY STREET

AREA #5:

81ST TERRACE, FROM NEBRASKA AVENUE TO 81ST STREET  
81ST STREET, FROM 81ST TERRACE TO WASHINGTON AVENUE  
EVERETT COURT, FROM 81ST TO EVERETT COURT  
81ST TERRACE, FROM ARCADIA COURT TO ARCADIA COURT  
ARCADIA COURT, FROM 81ST TERRACE TO 81ST TERRACE  
81ST TERRACE, FROM ARCADIA COURT TO NEBRASKA AVENUE  
80TH STREET, FROM ARCADIA COURT TO NEBRASKA AVENUE  
ARCADIA COURT, FROM 81ST TERRACE TO 80TH STREET  
EVERETT COURT CDS, FROM EVERETT COURT TO EVERETT COURT  
EVERETT COURT CDS, FROM EVERETT COURT TO EVERETT COURT  
NEBRASKA AVENUE, FROM 81ST TERRACE TO 80TH STREET  
81ST STREET, FROM EVERETT COURT TO OAKLAND AVENUE  
81ST STREET, FROM WASHINGTON AVENUE TO EVERETT COURT  
79TH STREET, FROM OAKLAND AVENUE TO CORONA AVENUE  
79TH STREET, FROM SOUTH END OF PAVEMENT TO OAKLAND AVENUE  
OAKLAND AVENUE, FROM 81ST STREET TO 79TH STREET

AREA #6:

CLEVELAND AVENUE, FROM CLEVELAND AVENUE TO CLEVELAND AVENUE  
GEORGIA AVENUE, FROM 105TH STREET TO I-435 HIGHWAY  
111TH TERRACE, FROM 111TH COURT TO CLEVELAND AVENUE  
111TH TERRACE, FROM HASKELL AVENUE TO 111TH COURT  
NOGARD AVENUE, FROM WEST END OF PAVEMENT TO 111TH COURT  
CLEVELAND AVENUE, FROM 111TH TERRACE TO CLEVELAND AVENUE  
ROWLAND COURT, FROM ROWLAND AVENUE TO ROWLAND AVENUE  
HASKELL AVENUE, FROM WEST END OF PAVEMENT TO 111TH TERRACE  
HASKELL AVENUE, FROM 111TH TERRACE TO HUTTON RD  
109TH TERRACE, FROM GEORGIA AVENUE TO KIMBALL AVENUE  
109TH STREET, FROM KIMBALL AVENUE TO HUTTON RD  
HUTTON RD, FROM 109TH STREET TO KIMBALL AVENUE

KIMBALL AVENUE, FROM 109TH STREET TO NEW MARKET AVENUE  
HUTTON RD, FROM KIMBALL AVENUE TO WEBSTER TERRACE AVENUE  
KIMBALL AVENUE, FROM WEST END OF PAVEMENT TO 110TH TERRACE  
KIMBALL AVENUE, FROM 110TH TERRACE TO 109TH TERRACE  
GEORGIA AVENUE, FROM 109TH TERRACE TO HUTTON RD  
GEORGIA AVENUE, FROM HUTTON RD TO 107TH TERRACE  
107TH STREET, FROM CLEVELAND AVENUE TO GEORGIA AVENUE  
HUTTON RD, FROM ROWLAND COURT TO GEORGIA AVENUE  
109TH STREET, FROM PARALLEL PARKWAY TO NORTH END OF PAVEMENT  
107TH TERRACE, FROM 107TH TERRACE TO 107TH TERRACE  
GEORGIA AVENUE, FROM 107TH TERRACE TO 107TH STREET

**Justification:** For the past two cycles the Citizen survey has listed that the condition of our streets are the number one priority that we should be spending our money on. In an effort to make improvements to our pavement network, this line item is being created to allow Public Works to make the most effective and efficient use of our limited funding and make the most impact on our roadways. This line item is a combination of prior line items Neighborhood Street Resurfacing (debt and cash), Neighborhood Street Repair, Annual Industrial District Resurfacing, and Annual Arterial/ Collector Resurfacing. Having all of these line item in the past has sometimes limited the ability of Public Works to use our dollars as efficiently as possible due to naming and bonding constraints. Combining them into one line item will allow for more flexibility for the use of our limited funds.

<b>Funding Sources</b>	<b>2020 Original</b>	<b>2020 Amended</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>FY20-25</b>	<b>Future</b>
212 - Dedicated Sales Tax	2,575,000	2,575,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	15,075,000	-
990 - Internal Improvement	2,500,000	2,500,000	3,000,000	3,000,000	5,000,000	4,000,000	4,000,000	21,500,000	-
<b>Funding Sources Total</b>	<b>5,075,000</b>	<b>5,075,000</b>	<b>5,500,000</b>	<b>5,500,000</b>	<b>7,500,000</b>	<b>6,500,000</b>	<b>6,500,000</b>	<b>36,575,000</b>	<b>-</b>

<b>Project Budget Impact</b>	<b>2020 Original</b>	<b>2020 Amended</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>FY20-25</b>
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	2,575,000	5,075,000	5,500,000	5,500,000	7,500,000	6,500,000	6,500,000	36,575,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>2,575,000</b>	<b>5,075,000</b>	<b>5,500,000</b>	<b>5,500,000</b>	<b>7,500,000</b>	<b>6,500,000</b>	<b>6,500,000</b>	<b>36,575,000</b>

**Operating Impact:**



## Project Title (Project #): Annual Pump Station Repairs (6303)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Regular repair, replacement, and maintenance for over 75 pumps and flood pump stations throughout system.

**Justification:** To maintain the current system. To protect pump stations and ensure routine repairs are being done.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
560 - Sewer System	3,100,000	3,100,000	3,255,000	3,417,000	3,588,000	3,768,000	3,950,000	21,078,000	17,900,000
<b>Funding Sources Total</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,255,000</b>	<b>3,417,000</b>	<b>3,588,000</b>	<b>3,768,000</b>	<b>3,950,000</b>	<b>21,078,000</b>	<b>17,900,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	3,100,000	3,100,000	3,255,000	3,417,000	3,588,000	3,768,000	3,950,000	21,078,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>3,100,000</b>	3,100,000	3,255,000	3,417,000	3,588,000	3,768,000	3,950,000	21,078,000	

**Operating Impact:** 5% annual increase

## Project Title (Project #): Annual Sanitary Sewer Rehab (6301)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Required repairs, rehabilitations, and replacements on existing sanitary sewer system that are beyond in-house capability.

**Justification:** To maintain our existing system. To ensure high standards of the essential service the sanitary sewer system provides to the community.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
560 - Sewer System	3,030,000	3,030,000	3,100,000	3,255,000	3,417,000	3,588,000	3,760,000	20,150,000	17,300,000
<b>Funding Sources Total</b>	<b>3,030,000</b>	<b>3,030,000</b>	<b>3,100,000</b>	<b>3,255,000</b>	<b>3,417,000</b>	<b>3,588,000</b>	<b>3,760,000</b>	<b>20,150,000</b>	<b>17,300,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	3,030,000	3,030,000	3,100,000	3,255,000	3,417,000	3,588,000	3,760,000	20,150,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>3,030,000</b>	3,030,000	3,100,000	3,255,000	3,417,000	3,588,000	3,760,000	20,150,000	

**Operating Impact:**

## Project Title (Project #): Annual Stream Crossing Repairs (6320)

### Priority Based Budgeting Results:

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Sewer structures adjacent to streams or that cross streams have been exposed due to stream bank erosion. Construct repairs needed to protect the structures damage from bank erosion.

**Justification:** Repairs required to maintain current assets.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
560 - Sewer System	667,000	667,000	700,000	735,000	770,000	810,000	850,000	4,532,000	3,907,500
<b>Funding Sources Total</b>	<b>667,000</b>	<b>667,000</b>	<b>700,000</b>	<b>735,000</b>	<b>770,000</b>	<b>810,000</b>	<b>850,000</b>	<b>4,532,000</b>	<b>3,907,500</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	667,000	667,000	700,000	735,000	770,000	810,000	850,000	4,532,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>667,000</b>	667,000	700,000	735,000	770,000	810,000	850,000	4,532,000	

**Operating Impact:** 5% annual increase

## Project Title (Project #): Annual Traffic Safety and Operations Program (1335)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** This project consists of safety evaluation studies, concept plans, and replacement programs which address the needs of our traffic operations systems.

**Justification:** Annual funds are the combination of funds from prior line items Neighborhood Signal Installation and Neighborhood Intersection Safety Program. The prior separation of these fund sources limited the ability for staff to utilize them in the most efficient ways possible. Combining them will allow staff to be more fluid and seamless in addressing the needs of our residents and the needs of our system.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
220 - Special Street & Highway-City	300,000	150,000	150,000	300,000	300,000	300,000	300,000	1,500,000	1,200,000
990 - Internal Improvement	-	-	-	-	-	-	-	-	-
<b>Funding Sources Total</b>	<b>300,000</b>	<b>150,000</b>	<b>150,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,500,000</b>	<b>1,200,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	300,000	150,000	150,000	300,000	300,000	300,000	300,000	1,500,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>300,000</b>	<b>150,000</b>	<b>150,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,500,000</b>	

**Operating Impact:**

## Project Title (Project #): Annual Treatment Plant Repairs (6302)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Regular repairs and maintenance for all UG waste treatment plants. Repairs may range from general facility needs to entire treatment system rebuilds.

**Justification:** Treatment plants are a vital aspect to the waste disposal process. Theses funds will help to properly maintain treatment plants.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
560 - Sewer System	3,171,000	3,171,000	3,300,000	3,500,000	3,670,000	3,850,000	4,000,000	21,491,000	17,625,000
<b>Funding Sources Total</b>	<b>3,171,000</b>	<b>3,171,000</b>	<b>3,300,000</b>	<b>3,500,000</b>	<b>3,670,000</b>	<b>3,850,000</b>	<b>4,000,000</b>	<b>21,491,000</b>	<b>17,625,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	3,171,000	3,171,000	3,300,000	3,500,000	3,670,000	3,850,000	4,000,000	21,491,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>3,171,000</b>	<b>3,171,000</b>	<b>3,300,000</b>	<b>3,500,000</b>	<b>3,670,000</b>	<b>3,850,000</b>	<b>4,000,000</b>	<b>21,491,000</b>	

**Operating Impact:** 5% annual increase



## Project Title (Project #): Bonded Technology PProjects (7301)

### Priority Based Budgeting Results:

Department: 0050 - Finance Department

Scheduled Completion Date:

**Description and Scope of Work:** Card Reader Install- Upgrade of card stock to create encrypted employee ID cards for UG employees and the replacement of card readers to have encryption-reading capability.  
 Network Upgrade- Continuation of network equipment refresh which includes new fiber and cabling within city buildings. Replace the internal wiring to 8 wiring closets inside of City Hall to the telecom room in the basement.  
 Computer Equipment- Computer equipment for the street department which includes maintenance and continued software upgrades.  
 Replace obsolete network switches- Replacing end of life network switches in city buildings. Replace network switches that are 10 to 15 years of age.  
 Server Infrastructure- Replacement of and improvements to Cisco UCS Server Infrastructure, Blade Servers, and Network Infrastructure as current UCS infrastructure becomes antiquated.  
 Skype for Business Phone Architecture- Implementing cloud based phone system to replace existing cisco phone systems. Includes installation of servers and configuration.  
 Upgrade Phones- Replacing outdated and obsolete phones for upcoming new phone systems and purchasing additional licenses for phones, if necessary.  
 Wireless access points- Purchase and installation of equipment for high-bandwidth point to point wireless communications.  
 Mobile Data Computers  
 Computer Equipment Replacement- Purchase new computers to outfit and upgrade the entire Police Department.  
 Network Equipment (Network Switches)- Replace Cisco network switches, routers, and other infrastructure including UCS blades, at Police Headquarters and sub-sites  
 Upgrade Internet Equipment (Firewall)- Upgrade of internet firewalls for Public Safety Communications (PSC) and the Police Academy and patrol stations.  
 In-Car Network Infrastructure- Acquisition and configuration of In-Car Network Routers



### Justification:

Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	421,000	486,000	-	-	-	-	907,000	-
<b>Funding Sources Total</b>	-	<b>421,000</b>	<b>486,000</b>	-	-	-	-	<b>907,000</b>	-

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	-	421,000	486,000	-	-	-	-	907,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	-	421,000	486,000	-	-	-	-	907,000

### Operating Impact:



## Project Title (Project #): Bridge and RCB Inspections (1069)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Community Health, Increase Economic Prosperity for All Citizens, Improve Customer Service and Communication, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** UG bridges often develop major maintenance problems or experience significant deterioration that must be repaired to maintain structural integrity of bridge. Also all structures must have formal inspections every 2 years and be reported to KDOT.

**Justification:** Inspections done to satisfy KDOT requirements. Inspections also performed to allow for planning of bridge repairs and emergency prevention.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	176,000	-	-	176,000	176,000	176,000	200,000	728,000	800,000
971 - City Capital Project	-	176,000	176,000	-	-	-	-	352,000	-
<b>Funding Sources Total</b>	<b>176,000</b>	<b>176,000</b>	<b>176,000</b>	<b>176,000</b>	<b>176,000</b>	<b>176,000</b>	<b>200,000</b>	<b>1,080,000</b>	<b>800,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	176,000	176,000	176,000	176,000	176,000	176,000	200,000	1,080,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>176,000</b>	176,000	176,000	176,000	176,000	176,000	200,000	1,080,000	

**Operating Impact:**

## Project Title (Project #): Capital Project Reserves (8199)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Community Health, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** To address Buildings & Logistics emergency related repairs and other associated unforeseen failures in facilities during the current year. The use of these funds will cover work that is not defined in the CMIP budget but critical to insure safe and continued operations in all facilities and plants.

**Justification:** Funds needed for emergency repairs. Funds are used so ensure standard operations in UG facilities are possible.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	80,000	-	80,000	80,000	80,000	80,000	80,000	400,000	-
160 - County - General	50,000	50,000	80,000	80,000	80,000	80,000	80,000	450,000	-
971 - City Capital Project	-	80,000	-	-	-	-	-	80,000	-
<b>Funding Sources Total</b>	<b>130,000</b>	<b>130,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>930,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	80,000	130,000	160,000	160,000	160,000	160,000	160,000	930,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>80,000</b>	130,000	160,000	160,000	160,000	160,000	160,000	930,000	

**Operating Impact:**

## Project Title (Project #): Cash Resv Debt Mgmt Major Cap (5082)

**Priority Based Budgeting Results:** Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** To address unforeseen funding increases in storm water utility during current year. This may account for costs such as emergency repairs, increased cost of projects, special fees, contractors fees and many other unexpected StormWater costs.

**Justification:** Unplanned costs occur, sometimes construction cost exceeds quotes.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
563 - Stormwater Utility	-	-	200,000	250,000	250,000	250,000	250,000	1,200,000	1,000,000
<b>Funding Sources Total</b>	-	-	<b>200,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,200,000</b>	<b>1,000,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	200,000	250,000	250,000	250,000	250,000	1,200,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	200,000	250,000	250,000	250,000	250,000	1,200,000	

**Operating Impact:** 6.12.20 to balance the fund, reducing year 2021 by 50K. jh

## Project Title (Project #): City Hall Structure Study and Stabilization (8176)

### Priority Based Budgeting Results:

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Exploratory Study, including both Architectural and Structural to investigate structural integrity of City Hall with possible temporary stabilization and repair in lieu of major structure plan, decking and diaphragm renovation.

**Justification:** Due to water infiltration, deterioration has begun on some of the structure support members of City Hall. Study must be done to analyze the extent of the damage, and appropriate actions must be taken to stop any further issues.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	2,500,000	2,500,000	-	-	-	5,000,000	-
<b>Funding Sources Total</b>	-	-	<b>2,500,000</b>	<b>2,500,000</b>	-	-	-	<b>5,000,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	2,500,000	2,500,000	-	-	-	5,000,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	2,500,000	2,500,000	-	-	-	5,000,000	

### Operating Impact:

## Project Title (Project #): Communtiy Center AC units (4255)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Increase Community Health, Increase Economic Prosperity for All Citizens, Improve Customer Service and Communication, Increase Community Cohesion, Infrastructure

**Department:** 0060 - Parks & Recreation

**Scheduled Completion Date:** Dec 31, 2019

**Description and Scope of Work:** Installation of AC units in recreation centers currently without air conditioning. Process includes a structural engineer to design a compatible system with the facility.

**Justification:** To equip recreation centers with air conditioning to maximize facility usage, increase programming, and better serve the community.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
113 - Consolidated Parks-General	-	-	-	100,000	100,000	100,000	100,000	400,000	-
972 - County Capital Project	-	-	100,000	-	-	-	-	100,000	-
<b>Funding Sources Total</b>	-	-	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	100,000	100,000	100,000	100,000	100,000	500,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	100,000	100,000	100,000	100,000	100,000	500,000	

**Operating Impact:** Ongoing maintenance.

## Project Title (Project #): Concept Studies & Roadways (1068)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** To conduct timely studies of roadway issues, including alignment and cost studies for proposed roads, bridges and signal improvements. Work is intended for concept studies that precede formal engineering. Some work would support public improvements in developing areas.

**Justification:** Funding focused on identifying roadway issues and solving them. It is important not to use construction or maintenance funds on concept studies.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	150,000	-	-	200,000	200,000	200,000	200,000	800,000	800,000
971 - City Capital Project	-	150,000	150,000	-	-	-	-	300,000	-
<b>Funding Sources Total</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,100,000</b>	<b>800,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	150,000	150,000	150,000	200,000	200,000	200,000	200,000	1,100,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>150,000</b>	150,000	150,000	200,000	200,000	200,000	200,000	1,100,000	

**Operating Impact:**



## Project Title (Project #): Davis Hall Renovations (AUTO - 2359)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Increase Community Health, Increase Economic Prosperity for All Citizens, Improve Customer Service and Communication, Infrastructure

**Department:** 0060 - Parks & Recreation

**Scheduled Completion Date:**

**Description and Scope of Work:** Davis Hall is in need of renovations due to an aging facility. The roof and 12 patio doors are in need of replacing and the kitchen will be renovated to meet standards. The anticipated schedule of completion would be to complete the roof in 2020, the kitchen and fire alarm system in 2021, and the driveway and parking lot and retaining walls are due for work in 2024.

**Justification:** The Davis Hall is the department's most rented facility and is rented mainly for weddings and formal events. To meet the needs of the community and bring the facility up to date, renovations are needed.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
223 - Tourism & Convention	-	50,000	125,000	-	-	350,000	-	525,000	-
<b>Funding Sources Total</b>	-	<b>50,000</b>	<b>125,000</b>	-	-	<b>350,000</b>	-	<b>525,000</b>	-

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	-	50,000	125,000	-	-	350,000	-	525,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	-	50,000	125,000	-	-	350,000	-	525,000

**Operating Impact:** Maintenance.

## Project Title (Project #): District Court Carpet Replacement (8637)

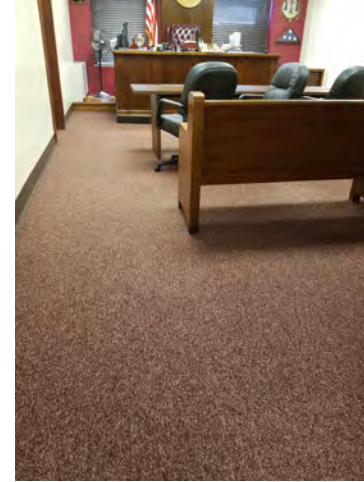
**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Improve Customer Service and Communication

**Department:** 0120 - District Courts

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** To replace carpet in some of the District Court divisions which have never been replaced.

**Justification:** Currently have very worn carpet in various departments and divisions. Having worn carpet can ultimately lead to employees' incidents due to falls and damages. Help safety of employees and public.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
160 - County - General	25,000	-	25,000	25,000	25,000	25,000	25,000	125,000	-
<b>Funding Sources Total</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>-</b>

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	25,000	-	25,000	25,000	25,000	25,000	25,000	125,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>

**Operating Impact:**

## Project Title (Project #): Emergency Street Repairs (1401)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** Constant deteriorating and aging of roadways require attention to keep them safe and open to the public.

**Justification:** Unexpected or unbudgeted street repairs that occur and must be fixed.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
212 - Dedicated Sales Tax	250,000	250,000	300,000	300,000	300,000	300,000	300,000	1,750,000	-
<b>Funding Sources Total</b>	<b>250,000</b>	<b>250,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,750,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	250,000	250,000	300,000	300,000	300,000	300,000	300,000	1,750,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>250,000</b>	250,000	300,000	300,000	300,000	300,000	300,000	1,750,000	

**Operating Impact:**

## Project Title (Project #): Fac/Parking Annual Maint/Rep (8513)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** This project will provide for all engineering, design, inspection and construction for one or more of the following Unified Government parking garages and surface lots. Work will include concrete surface and deck repair and replacement. Construction work shall include and provided for new gates, entry control equipment, lighting, signage and security equipment upgrades. Also will be new deck ware surface treatment and new canopy.

Surface Lots: Downtown

Parking lots 1 and 2 at Memorial Hall.

Lot # 3 - Located on South side of Barnett Avenue Between 6th & 7th Street

Memorial Hall Lot- Located between Barnett and Tauromee Avenue Between 7th & 8th Street

Reardon Lot - Located on South side of Minnesota Avenue. Between 5th & 6th Street

Parking Garages: Downtown

Parking garage A - Located on North side of State Avenue. Between 7th & 8th Street

Parking garage C- Located on North side of Armstrong. Between 7th & 8th Street

Parking garage D- Located between Ann and Barnett Avenue. Between 7th & 8th Street

Parking garage E- Located on North side of Barnett Avenue Between 6th & 7th Street

E Reserve- Located on between Ann and Barnett Avenue Between 6th & 7th Street

VIP Lot F- Located between Ann and Barnett Avenue Between 6th & 7th Street



**Justification:** UG property needs to be well maintained and kept in good condition.

Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	200,000	-	-	200,000	200,000	200,000	200,000	800,000	-
990 - Internal Improvement	700,000	700,000	900,000	700,000	700,000	700,000	700,000	4,400,000	-
<b>Funding Sources Total</b>	<b>900,000</b>	<b>700,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>5,200,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	200,000	700,000	900,000	900,000	900,000	900,000	900,000	5,200,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>200,000</b>	<b>700,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>5,200,000</b>	

**Operating Impact:**

## Project Title (Project #): Facilities Improvements-County (8695)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** Improvements to County facilities. Treasury Office remodel 50K: Install security glass partitions on the clerk stations at the Annex. Install badge access entry to the doors in Treasury in the downtown office. Install new carpet in the back office area of the downtown office.

**Justification:** With conceal and carry exemptions expiring, staff is concerned for their safety. The business that is being transacted in the facility is not the most pleasant to begin with and emotions often run high. The security guard is stationed in the lobby and can not hear what is going on inside the office. Access to the back office of the downtown Treasury office is through 2 doors with no security. We propose a badge access scanner on the main door and propose keeping the second door locked which would allow only outgoing access. Because the Treasury office is a high traffic department, the carpet in the back office areas is in poor shape. As the continuation of our recent remodel, we would like to replace that carpet.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
160 - County - General	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000	-
<b>Funding Sources Total</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>	

**Operating Impact:**

## Project Title (Project #): Fairfax Industrial Area Improvements (1220)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** Project to include the milling, concrete pouring, resurfacing, utility cover adjustments, pavement marking, traffic control modifications, Americans With Disabilities Act compliant street to sidewalk access, and removal and replacement of curb, all in the Fairfax industrial area, including any appurtenances related thereto, any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs. All work includes necessary traffic control and detour signing and utility adjustments necessary to accommodate the improvements as well as all necessary engineering, design, inspection, appurtenances, and related construction.

**Justification:** This program accounts for a key industrial area of the community. The UG has made a commitment to support this vital section of the community.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000	-
991 - Non-Debt Internal Improvement	130,000	130,000	130,000	130,000	130,000	130,000	130,000	780,000	-
<b>Funding Sources Total</b>	<b>230,000</b>	<b>230,000</b>	<b>230,000</b>	<b>230,000</b>	<b>230,000</b>	<b>230,000</b>	<b>230,000</b>	<b>1,380,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	130,000	230,000	230,000	230,000	230,000	230,000	230,000	1,380,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>130,000</b>	230,000	230,000	230,000	230,000	230,000	230,000	1,380,000	

**Operating Impact:**



## Project Title (Project #): Fiber Connectivity Projects (1054)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Increase Economic Prosperity for All Citizens, Improve Customer Service and Communication

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Project will include the installation of fiber optic cable, conduit and other elements. All work includes necessary traffic control and detour signing, and utility adjustments, necessary to accommodate the improvements as well as all necessary engineering, design, inspection, and all necessary appurtenances and related construction.

**Justification:** Needed to complete segments of the government fiber network for Public Safety, Public Works, and Government needs and any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	500,000	500,000	500,000	-	-	-	-	1,000,000	-
<b>Funding Sources Total</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	-	-	-	-	<b>1,000,000</b>	-

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	500,000	500,000	500,000	-	-	-	-	1,000,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>500,000</b>	500,000	500,000	-	-	-	-	1,000,000

**Operating Impact:**

## Project Title (Project #): Future Fire Station 2021 (8096)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Increase Community Health, Increase Community Cohesion

**Department:** 0030 - Fire Department

**Scheduled Completion Date:**

**Description and Scope of Work:** Design, engineering, construction, repair, and improvements to a new Fire Department Station that will replace Fire Station 16 & Fire Station 17 in the Turner District. Left over funds from this project will be used to repair and improve existing stations.

**Justification:** The ideal location has been identified and is owned by the Unified Government, therefore the funds for land acquisition is not needed. We plan to ground break in 2021 for this station.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	6,900,000	-	-	-	-	6,900,000	-
<b>Funding Sources Total</b>	-	-	<b>6,900,000</b>	-	-	-	-	<b>6,900,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	6,900,000	-	-	-	-	6,900,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	6,900,000	-	-	-	-	6,900,000	

**Operating Impact:**

## Project Title (Project #): Hardscaping/Landscaping (7847)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** To improve Unified Government facilities with improvements to related hardscape items. This will include preservation, safety, and upgrade improvements.

**Justification:** To reduce blight and beautify the community.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	50,000	-	-	100,000	100,000	100,000	100,000	400,000	450,000
160 - County - General	100,000	50,000	50,000	100,000	100,000	100,000	100,000	500,000	450,000
971 - City Capital Project	50,000	50,000	-	-	-	-	-	50,000	-
990 - Internal Improvement	-	-	100,000	-	-	-	-	100,000	-
<b>Funding Sources Total</b>	<b>200,000</b>	<b>100,000</b>	<b>150,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,050,000</b>	<b>900,000</b>

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	50,000	100,000	150,000	200,000	200,000	200,000	200,000	1,050,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>50,000</b>	100,000	150,000	200,000	200,000	200,000	200,000	1,050,000

**Operating Impact:**

## Project Title (Project #): Hutton & Leavenworth Rd Intersection Reconstruction (1609)

**Priority Based Budgeting Results:** Reduce Blight, Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Dec 31, 2022

**Description and Scope of Work:** Design and reconstruct the intersection of Hutton Road and Leavenworth Road. Project will include the removal, grading, and replacing of road surface through the intersection, as well as extending east through the intersection of N. 107th St. Also included will be the installation of new storm sewer, and curb and gutter system along the improved sections of road and intersection. Additional scoping will determine if the intersection is appropriate to be a fully signalized intersection or if some other design element will allow for the greatest flow of traffic and cause minimal impact to the surrounding area.

**Justification:** Currently the intersection of Leavenworth Road and Hutton Road is a four way signalized intersection with span wires and hanging signals. Given the level of service this intersection sees, we need to address potential queing and safety concerns at this intersection. To better improve the intersection will also require the regrading of the hill the limits sight distance to the east. This process will require the removal of some 20ft+ of elevation in order to make for a more smooth transition from the highway interchange at I-435 to the east.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	1,000,000	4,000,000	2,000,000	-	-	7,000,000	-
<b>Funding Sources Total</b>	-	-	<b>1,000,000</b>	<b>4,000,000</b>	<b>2,000,000</b>	-	-	<b>7,000,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	1,000,000	4,000,000	2,000,000	-	-	7,000,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	1,000,000	4,000,000	2,000,000	-	-	7,000,000	

**Operating Impact:** Project should have only minimal operating expense impact as we are currently maintaining this area as a functioning intersection.

## Project Title (Project #): Hutton Rd. and Donahoo Rd. Intersection Improvements (1618)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Design and construction of intersection improvements at Hutton Road and Donahoo Road. Additional scoping will determine if the intersection is appropriate to be a fully signalized intersection or if some other design element will allow for the greatest flow of traffic and cause minimal impact to the surrounding area, including any appurtenances related thereto any necessary land acquisitions, and associated engineering, design, inspection, removal, replacement, and construction costs.

**Justification:** Residential population and traffic are growing in the area.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	350,000	-	-	-	-	350,000	-
<b>Funding Sources Total</b>	-	-	<b>350,000</b>	-	-	-	-	<b>350,000</b>	-

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	-	-	350,000	-	-	-	-	350,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	-	-	350,000	-	-	-	-	350,000

**Operating Impact:**

Project Title (Project #): Infrastructure Migration (7308)	
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**Priority Based Budgeting Results:** Improve Customer Service and Communication, Infrastructure

**Department:** 0240 - Knowledge Department

<b>Department:</b> 0240 - Knowledge Department	<b>Scheduled Completion Date:</b>
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**Description and Scope of Work:** Project to move DOTS infrastructure to cloud infrastructure

**Justification:** Looking to move infrastructure components to the cloud to reduce future hardware cost and create high availability



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	75,000	-	-	-	-	75,000	-
<b>Funding Sources Total</b>	-	-	<b>75,000</b>	-	-	-	-	<b>75,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	75,000	-	-	-	-	75,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	75,000	-	-	-	-	75,000	

**Operating Impact:** Consulting services costs - will also have impact on Operating costs



## Project Title (Project #): Integrated Overflow Control Program Management (6115)

### Priority Based Budgeting Results:

Department: 0040 - Public Works

Scheduled Completion Date:

**Description and Scope of Work:** Program management to implement long-term control plan.

**Justification:** To comply with permit and environmental law.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
560 - Sewer System	1,025,000	1,025,000	925,000	925,000	1,018,000	1,018,000	1,018,000	5,929,000	4,100,000
<b>Funding Sources Total</b>	<b>1,025,000</b>	<b>1,025,000</b>	<b>925,000</b>	<b>925,000</b>	<b>1,018,000</b>	<b>1,018,000</b>	<b>1,018,000</b>	<b>5,929,000</b>	<b>4,100,000</b>

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	1,025,000	1,025,000	925,000	925,000	1,018,000	1,018,000	1,018,000	5,929,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>1,025,000</b>	<b>1,025,000</b>	<b>925,000</b>	<b>925,000</b>	<b>1,018,000</b>	<b>1,018,000</b>	<b>1,018,000</b>	<b>5,929,000</b>

### Operating Impact:

## Project Title (Project #): Interstate 70 and Turner Diag. Interchange Reconstruction (1620)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Increase Economic Prosperity for All Citizens, Increase Community Cohesion, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Dec 31, 2023

**Description and Scope of Work:** The project will reconfigure and construct the interchange of I-70 and Turner Diagonal to a Diverging Diamond Interchange (DDI). This configuration would eliminate several of the extra ramps needed and would make this interchange more efficient for traffic flow and future development. The project also includes pedestrian accommodations, signals installation, and storm drainage concerns.

**Justification:** This project is located on a highly traveled and desirable corridor of I-70. Changing the ease of accesses would greatly increase the development possibilities long this section of Turner Diagonal.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	3,750,000	3,750,000	3,750,000	-	-	-	-	7,500,000	-
<b>Funding Sources Total</b>	<b>3,750,000</b>	<b>3,750,000</b>	<b>3,750,000</b>	-	-	-	-	<b>7,500,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	3,750,000	3,750,000	3,750,000	-	-	-	-	7,500,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>3,750,000</b>	<b>3,750,000</b>	<b>3,750,000</b>	-	-	-	-	<b>7,500,000</b>	

**Operating Impact:**

## Project Title (Project #): Kaw Point Bio Solids Digestion (6045)

### Priority Based Budgeting Results:

Department: 0040 - Public Works

Scheduled Completion Date:

**Description and Scope of Work:** Design and construct improvements to restore biosolids digestion process at Kaw Point Waste Water Treatment Plant. The non-utilized existing digester tanks will be structurally rehabilitated and new equipment installed so that the Unified Government may stabilize the biosolids produced at Kaw Point to increase disposal options and decrease disposal costs.

**Justification:** In 2016, the UG ceased operations of the Kaw Point WWTP biosolids incinerator due to Federal air emissions standards. The new process dewateres the raw sludge and produces a product that must be disposed of by landfilling. The only local landfill is subject to a special use permit issued by others and the UG has experienced increased dumping costs, reduced hours of acceptance, and requirements to utilize expensive deodorizers. This project will allow the UG to produce a biosolids product that can be land-applied which will reduce disposal costs and increase operational flexibility. This will help to reduce costs for our rate payers and provide beneficial reuse of biosolids.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	40,000,000	40,000,000	10,000,000	10,000,000	-	-	-	60,000,000	-
<b>Funding Sources Total</b>	<b>40,000,000</b>	<b>40,000,000</b>	<b>10,000,000</b>	<b>10,000,000</b>	-	-	-	<b>60,000,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	40,000,000	40,000,000	10,000,000	10,000,000	-	-	-	60,000,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>40,000,000</b>	40,000,000	10,000,000	10,000,000	-	-	-	60,000,000	

### Operating Impact:

## Project Title (Project #): Kaw Point River Front Park (4244)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Community Health, Increase Economic Prosperity for All Citizens, Increase Community Cohesion

**Department:** 0060 - Parks & Recreation

**Scheduled Completion Date:**

**Description and Scope of Work:** Improvements to out building siding, road stabilization repair.

**Justification:** Due to vandalism the siding was damaged beyond repair. The road leading to the boat ramp is deteriorating and in need of repair for safety compliance.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
562 - Public Levee	10,000	28,680	10,000	10,000	10,000	10,000	10,000	78,680	-
<b>Funding Sources Total</b>	<b>10,000</b>	<b>28,680</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>78,680</b>	<b>-</b>

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	10,000	28,680	10,000	10,000	10,000	10,000	10,000	78,680
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>10,000</b>	<b>28,680</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>78,680</b>

**Operating Impact:** \$10,000 for park improvements listed above.

## Project Title (Project #): Kronos Police/Sheriff Implementation (7307)

### Priority Based Budgeting Results:

**Department:** 0240 - Knowledge Department

**Scheduled Completion Date:**

**Description and Scope of Work:** The Kronos Police / Sheriff Implementation is a phase of a larger UG-wide time accounting & scheduling software implementation. This project includes the design and implementation of the Kronos Workforce Telestaff solution by the KCKPD and the WYCO Sheriff's Department, as well as SaaS fees for Fire (already implemented), Sheriff and KCKPD.

**Justification:** This is Phase II of the larger UG-wide time accounting & scheduling software implementation. The project will be to design and implement the Kronos Workforce Telestaff solution by the KCKPD and the WYCO Sheriff's Department. The budget request also includes the SaaS fees for on-going support for Fire (already implemented), Sheriff and KCKPD. It is anticipated that KCKPD will be implemented in 2021 and the Sheriff's Department in 2022.

The project benefits include centralized schedules (updated real-time), reduced manual processes, simplified leave requests, and streamlined timekeeping records into payroll.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	-	-	15,000	15,000	15,000	15,000	15,000	75,000	-
160 - County - General	-	-	-	80,000	19,231	19,231	19,231	137,693	-
971 - City Capital Project	-	17,000	-	-	-	-	-	17,000	-
990 - Internal Improvement	-	58,000	-	-	-	-	-	58,000	-
<b>Funding Sources Total</b>	-	<b>75,000</b>	<b>15,000</b>	<b>95,000</b>	<b>34,231</b>	<b>34,231</b>	<b>34,231</b>	<b>287,693</b>	-

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	-	75,000	-	80,000	-	-	-	155,000
<b>Total Facility &amp; Department Operating</b>	-	-	15,000	15,000	34,231	34,231	34,231	132,693
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	-	75,000	15,000	95,000	34,231	34,231	34,231	287,693

**Operating Impact:** KCKPD will incur one-time implementation services fees in 2021 and the Sheriff will incur on-time implementation service fees in 2022. The SaaS fees for Fire from 2021-2025. Annual ongoing SaaS fees for all three departments will be \$80K for 2023-2025.

## Project Title (Project #): Memorial Hall Facility Improvements (8210)

**Priority Based Budgeting Results:** Reduce Blight, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** For much needed repairs to Memorial Hall facility.

**Justification:** Memorial Hall is one of the UG's most valuable public facing facilities. It represents the UG and needs to adequate facility improvement funding.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
223 - Tourism & Convention	25,000	42,500	25,000	25,000	25,000	25,000	25,000	167,500	-
<b>Funding Sources Total</b>	<b>25,000</b>	<b>42,500</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>167,500</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	25,000	42,500	25,000	25,000	25,000	25,000	25,000	167,500	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>25,000</b>	<b>42,500</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>167,500</b>	

**Operating Impact:**



## Project Title (Project #): Museum Auditorium AV and Remodel (8260)

**Priority Based Budgeting Results:** Improve Customer Service and Communication, Increase Community Cohesion, Infrastructure

**Department:** 0680 - Historical Museum

**Scheduled Completion Date:**

**Description and Scope of Work:** The museum's auditorium is used for community programs, exhibits, and group rentals. It is in need of current audio visual technology and upgraded lighting and ceiling tiles to make the space more functional and inviting.

**Justification:** This multi-purpose space need current audio visual equipment to attract community group rentals and to provide quality museum programming. The new lights will also be less damaging to museum artifacts on display in this space.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
223 - Tourism & Convention	-	-	10,000	-	-	-	-	10,000	-
<b>Funding Sources Total</b>	-	-	<b>10,000</b>	-	-	-	-	<b>10,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	10,000	-	-	-	-	10,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	10,000	-	-	-	-	10,000	

**Operating Impact:** This request could increase our revenue by making the space more desirable for rentals.

## Project Title (Project #): Museum HVAC (8262)

**Priority Based Budgeting Results:** Increase Community Cohesion, Infrastructure

**Department:** 0680 - Historical Museum

**Scheduled Completion Date:**

**Description and Scope of Work:** Update aging heating and air conditioning systems to ensure quality environmental controls for the museum's collection and the public.

**Justification:** The museum has nine hvac systems at varying ages. It is important to plan to replace the aging units to protect the museum's collections.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
223 - Tourism & Convention	-	-	100,000	-	-	-	-	100,000	-
<b>Funding Sources Total</b>	-	-	<b>100,000</b>	-	-	-	-	<b>100,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	100,000	-	-	-	-	100,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	100,000	-	-	-	-	100,000	

**Operating Impact:** This will not impact the operating budget of the museum.

## Project Title (Project #): Museum Roof (8613)

**Priority Based Budgeting Results:** Increase Community Cohesion, Infrastructure

**Department:** 0680 - Historical Museum

**Scheduled Completion Date:**

**Description and Scope of Work:** The museum has a flat roof, which has been repaired several times. Each time the roof leaks there is potential for water to drip onto the museum's artifacts.

**Justification:** This roof needed to be replaced to protect the museum's collections and to prevent further interior building damage.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
223 - Tourism & Convention	-	-	300,000	-	-	-	-	300,000	-
<b>Funding Sources Total</b>	-	-	<b>300,000</b>	-	-	-	-	<b>300,000</b>	-

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	-	-	300,000	-	-	-	-	300,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	-	-	300,000	-	-	-	-	300,000

**Operating Impact:** This request does not impact our operation budget.

## Project Title (Project #): Negative Pressure Rooms for Infectious Patients (8721)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Increase Community Health, Improve Customer Service and Communication

**Department:** 0460 - Health Department

**Scheduled Completion Date:**

**Description and Scope of Work:** This request is to update the current negative pressure room equipment in the health department. Negative pressure rooms are used to contain airborne contaminants within the room. It includes a ventilation that generates negative pressure, preventing contaminated air from escaping the room. This technique is used to isolate patients with airborne contagious diseases such as tuberculosis or measles at the health department. Currently the Health Department has two negative pressure rooms on the second floor that both need to be updated with newer equipment.

**Justification:** The current negative pressure equipment in the Health Department is over 20 years old and will eventually need to be replaced with newer equipment. As our equipment becomes more outdated, it has become more difficult for the company to maintain and find necessary parts and equipment for. Negative pressure rooms require annual certification by a third party to assure they are functioning properly, however recertification on such old equipment poses a challenge. It is essential that the Health Department have functioning negative pressure rooms for the safety of both staff and the general public.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
172 - County - Health Department	-	-	40,000	-	-	-	-	40,000	-
<b>Funding Sources Total</b>	-	-	<b>40,000</b>	-	-	-	-	<b>40,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	40,000	-	-	-	-	40,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	40,000	-	-	-	-	40,000	

**Operating Impact:**

## Project Title (Project #): Neigh ADA Pedestrian Handicd Ramps (1141)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** Removal and replacement of curbs and sidewalks with curbs, sidewalks, and ramps to provide street to sidewalk access which complies with the Americans With Disabilities Act, including concrete pouring, resurfacing, utility cover adjustments, and associated construction costs, including all appurtenances related thereto, and necessary land acquisitions, engineering, and design at the intersections falling on and within the areas within the City of Kansas City, Kansas at locations to be determined.

**Justification:** Mandated - The ADA mandates that sidewalks, curbs, and ramps to sidewalks be built or removed and rebuilt according to specifications that will properly serve all members of the community.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
212 - Dedicated Sales Tax	200,000	-	-	200,000	200,000	200,000	200,000	800,000	-
990 - Internal Improvement	400,000	400,000	400,000	800,000	800,000	800,000	800,000	4,000,000	-
<b>Funding Sources Total</b>	<b>600,000</b>	<b>400,000</b>	<b>400,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>4,800,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	200,000	400,000	400,000	1,000,000	1,000,000	1,000,000	1,000,000	4,800,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>200,000</b>	<b>400,000</b>	<b>400,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>4,800,000</b>	

**Operating Impact:**

## Project Title (Project #): Neigh Street Repair (1306)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Economic Prosperity for All Citizens, Improve Customer Service and Communication, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** Full depth repair of selected large areas of failed asphalt pavement. This project targets neighborhood areas that may have been overlooked previously or areas that are not trafficked highly enough to receive grants or other forms of funding. Areas will be determined on a yearly basis by greatest need, consolidated work area efficiencies, budgetary impacts, and many other factors.

**Justification:** Improve the community infrastructure by addressing needs in neighborhood areas.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
220 - Special Street & Highway-City	100,000	-	-	100,000	100,000	100,000	100,000	400,000	-
990 - Internal Improvement	-	-	100,000	-	-	-	-	100,000	-
<b>Funding Sources Total</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	100,000	-	100,000	100,000	100,000	100,000	100,000	500,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>	

**Operating Impact:**



## Project Title (Project #): NRSA Improvements (City Park) (4035)

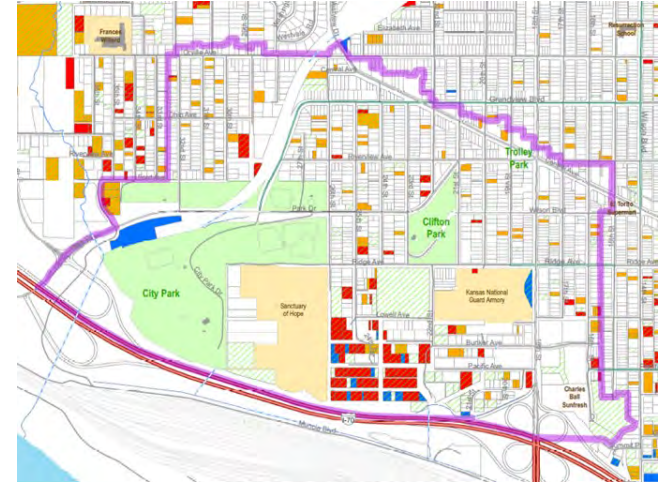
**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Community Health, Increase Economic Prosperity for All Citizens, Increase Community Cohesion

**Department:** 0060 - Parks & Recreation

**Scheduled Completion Date:**

**Description and Scope of Work:** ADA sidewalk around the perimeter of Clifton Park, installation of a dog park at Clifton along with replacement of playground equipment and shelter repair. Possible walking trail inside Clifton Park pending funds.

**Justification:** CDBG funding dedicated to park improvements in this area.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
225 - Community Development	700,000	1,430,000	650,000	600,000	-	-	-	2,680,000	-
<b>Funding Sources Total</b>	<b>700,000</b>	<b>1,430,000</b>	<b>650,000</b>	<b>600,000</b>	-	-	-	<b>2,680,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	700,000	1,430,000	650,000	600,000	-	-	-	2,680,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>700,000</b>	<b>1,430,000</b>	<b>650,000</b>	<b>600,000</b>	-	-	-	<b>2,680,000</b>	

**Operating Impact:** Ongoing maintenance.

## Project Title (Project #): Parks Restrooms (4027)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Community Health, Increase Economic Prosperity for All Citizens, Increase Community Cohesion

**Department:** 0060 - Parks & Recreation

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** 2017 Parks Master Plan recommendation, repave 1 restroom in 2018 and replace 2 restrooms annually starting in 2019. Restrooms are pre-fab, estimated at \$115,000 per unit.

**Justification:** Commission driven. Replacing old restrooms will enhance the appearance of the parks and would be in ADA compliance. Better lighting and an updated unit would increase the perception of safety and cleanliness for patrons.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
113 - Consolidated Parks-General	115,000	-	115,000	115,000	115,000	115,000	115,000	575,000	-
223 - Tourism & Convention	-	115,000	-	-	-	-	-	115,000	-
<b>Funding Sources Total</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>690,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	115,000	115,000	115,000	115,000	115,000	115,000	115,000	690,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>115,000</b>	115,000	115,000	115,000	115,000	115,000	115,000	690,000	

**Operating Impact:** Daily maintenance and service of restrooms will be reduced

## Project Title (Project #): Pavement Marking & Signing Program (3304)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** Program to inventory, plan, prioritize and implement the replacement of traffic regulations implements, such as pavement markings, signage, posts, and other devices.

**Justification:** As some of the highest impacts of traffic safety, the data collection, and programed maintenance of our traffic regulation implements are vital to the continued safety of our citizens



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
220 - Special Street & Highway-City	50,000	-	-	50,000	50,000	50,000	50,000	200,000	-
990 - Internal Improvement	-	50,000	50,000	-	-	-	-	100,000	-
<b>Funding Sources Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>300,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	50,000	50,000	50,000	50,000	50,000	50,000	50,000	300,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>50,000</b>	50,000	50,000	50,000	50,000	50,000	50,000	300,000	

**Operating Impact:**

## Project Title (Project #): PBC Courthouse (8220)

### Priority Based Budgeting Results:

Department: 0040 - Public Works

Scheduled Completion Date:

#### Description and Scope of Work: Court House

##### Elevator Rehab

• Rehabilitate and Modernize the existing elevators at the Court House. This work will include all items needed for rehabilitation including but not limited to Power Supply, Control System, Traction Components, Pulleys, Bearings, Seals, Interior, Flooring, Doors and other associated equipment needed to meet the scope of design for Elevator Improvement.

##### Plumbing Improvements – Waste/Distribution/Fixture – To replace or improve all plumbing features including:

- All drainage components from any and all Appliances, Drinking Fountains, Fixtures, Machines, Piping, Fittings, Valves, Automated Control Devices or other Building Components from source to destination.
- All components related to Fresh water distributions from City Water Supply to all fixtures, machines, or other building components from source to destination including Hot Water Heaters, Circulation Pumps, Valves, Fittings Control Devices, Sinks, Toilets, Drinking Fountains, Ice Maker Machines and other associated components needed to meet modern standards of water distribution and control for the general building and public health & safety.
- All components related to the replacement or improvement of all fixtures including Sinks, Faucets, Stools, Appliances, Valves, Fittings, and any Automatic Control Devices needed to finish the scope of design.

##### Windows

• Remove and replace windows for the purpose of modernizing, sealing and improving energy savings with updated equipment and material. The project shall include any relevant construction, painting, re-covering of walls and/or floors or the alteration of walls or openings relevant to the design and installation of new equipment and/or material. This project is to include any window accessories such as tinting, shading, coverings, screenings, polishing or wrapping needed to fulfill the scope of project design.

##### Continued Masonry Rehab

• Aid in the restoration of masonry deficiencies to the exterior of the Court House Shell. Work shall include but not be limited to Tuck Pointing, Caulking, Sealing, Mortar Work, Joint Work, Sill Plate Work, Soffit Repair, Scabbard Repair, Brick or Surface Cracking or Spalling, etc.



### Justification:

Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	1,750,000	-	1,825,000	-	800,000	4,375,000	-
<b>Funding Sources Total</b>	-	-	<b>1,750,000</b>	-	<b>1,825,000</b>	-	<b>800,000</b>	<b>4,375,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	1,750,000	-	1,825,000	-	800,000	4,375,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	1,750,000	-	1,825,000	-	800,000	4,375,000	

### Operating Impact:

## Project Title (Project #): PBC Jail (8219)

### Priority Based Budgeting Results:

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Installation of System Ionization Equipment for the purpose of sanitizing supply air to the jail facility. Shall include but not limited to Ionizers, Associated Hardware necessary for installation, Electrical Equipment, Sub-Panels, Command and Control Software.

**Justification:**



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	100,000	-	-	-	-	100,000	-
<b>Funding Sources Total</b>	-	-	<b>100,000</b>	-	-	-	-	<b>100,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	100,000	-	-	-	-	100,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	100,000	-	-	-	-	100,000	

**Operating Impact:**



## Project Title (Project #): PBC West Annex (8218)

### Priority Based Budgeting Results:

Department: 0040 - Public Works

Scheduled Completion Date:

#### Description and Scope of Work: Exterior Block/Canopy/Tube System

- Repair damage to Walls and Canopy Superstructure to exterior of the building. Repairs include repair or replacement of Ribbed Concrete surrounding the building and the Public Service Canopy on the North Side of the building and to include the rehabilitation or replacement of the Pneumatic Tube System.

#### Elevator Rehab

- Rehabilitate and Modernize the existing Freight and Passenger Elevators at the Annex. This work will include all items needed for rehabilitation including but not limited to Power Supply, Control System, Traction Components, Pulleys, Bearings, Shafts, Seals, Interior, Flooring, Doors and other associated equipment needed to meet the scope of design for Elevator Improvement.

#### Plumbing Improvements – Waste/Distribution/Fixture – To replace or improve all plumbing features including:

- All drainage components from any and all Appliances, Drinking Fountains, Fixtures, Machines, Piping, Fittings, Valves, Automated Control Devices or other Building Components from source to destination.
- All components related to Fresh water distributions from City Water Supply to all fixtures, machines, or other building components from source to destination including Hot Water Heaters, Circulation Pumps, Valves, Fittings Control Devices, Sinks, Toilets, Drinking Fountains, Ice Maker Machines and other associated components needed to meet modern standards of water distribution and control for the general building and public health & safety.
- All components related to the replacement or improvement of all fixtures including Sinks, Faucets, Stools, Appliances, Valves, Fittings, and any Automatic Control Devices needed to finish the scope of design.

#### HVAC Controls

- Installation and Modernization of equipment necessary for full DDC (Direct Digital Control) including all hardware and software necessary to have full off-site command and control including any equipment necessary for integration with any other building control such as but not limited to: Fire Systems, Intrusion Alarm Systems or any other aspect of Building Automated Controls.



### Justification:

Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	190,000	-	-	-	-	190,000	-
<b>Funding Sources Total</b>	-	-	<b>190,000</b>	-	-	-	-	<b>190,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	190,000	-	-	-	-	190,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	190,000	-	-	-	-	190,000	

### Operating Impact:



## Project Title (Project #): Pol Stn Major Facility Improvements (8420)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Improve Customer Service and Communication, Infrastructure

**Department:** 0020 - Police Department

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** For major facility improvements and repairs of police stations due to the age of the structures. This funding is used for maintenance/building improvements for all ten (10) police facilities. The current plan for this funding source includes the following projects:  
West Patrol repairs and new furniture (approximately \$30K), property room lockers for evidence storage that are accessible from both sides (Approximately \$30K), Midtown report desk furniture (\$25K), additional lighting to the property, room area on the 3rd Floor of HQ (\$12K), COPPS cubicles, updated alarm systems, keyless entries and door security to function/operate on the same system.

**Justification:** To accommodate for both scheduled and unforeseen costs associated with the upkeep of all police facilities to maintain proper and efficient functionality and to increase safety and security.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	50,000	-	-	50,000	100,000	100,000	100,000	350,000	-
990 - Internal Improvement	-	-	50,000	-	-	-	-	50,000	-
<b>Funding Sources Total</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>400,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	50,000	-	50,000	50,000	100,000	100,000	100,000	400,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>400,000</b>	

**Operating Impact:**

## Project Title (Project #): Police Station Annl Maint Prog (8419)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Improve Customer Service and Communication, Infrastructure

**Department:** 0020 - Police Department

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** For annual capital maintenance and repairs of all ten (10) police facilities. Specific items for funding include purchasing new furniture and cameras for our new TSU location as well as updating the lighting at PDHQ, completion of the terrazzo flooring project we began in the PDHQ Lobby/Records area, completion of Phases II and III of our Cam-Dex Property Room project which would improve/increase security by adding cameras in the Narcotics Storage Area, Processing Room Area, IT Server Room, Evidence Storage Cage Areas, and Gun Room Areas.

**Justification:** This funding is requested for significant repair/improvement/maintenance items necessary to keep all of our facilities functioning at an optimal level. The specific projects mentioned above are necessary for safety and security reasons.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	50,000	9,600	-	50,000	50,000	50,000	50,000	209,600	-
990 - Internal Improvement	-	-	50,000	-	-	-	-	50,000	-
<b>Funding Sources Total</b>	<b>50,000</b>	<b>9,600</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>259,600</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	50,000	9,600	50,000	50,000	50,000	50,000	50,000	259,600	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>50,000</b>	<b>9,600</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>259,600</b>	

**Operating Impact:**

## Project Title (Project #): PriorityTraffic Signal Replace (3345)

**Priority Based Budgeting Results:** Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:** Annual

**Description and Scope of Work:** Scope of work includes but is not limited to the following: (1) upgrades to the traffic signal detection system at 2nd St and Kansas Ave, 59th St and Kansas Ave, 7th Street and Sunshine, or other intersections detection deficiencies within the network. (2) Relocation of signalized crossing from Holy Name of Jesus Church entrance to Iowa St and Southwest Blvd and traffic/pedestrian signal upgrades at Olathe Blvd at Rainbow Blvd. (3) Transition from local server at BPU workshop to OGL regional server, upgrades or replacement of ATMS operation systems from TACTICS to TRANSUITE from OGL server, and/or traffic signal equipment upgrades to support the intersections in the OGL network. (4) Continue the transition and expansion of the fiber optic communication network along K-32, Rainbow Blvd, Southwest Blvd, 18th Street corridors and other corridors adjacent to the fiber optic backbone network. Work includes but is not limited to extension of fiber optic network, purchasing of equipment, and connection to backbone fiber network.



**Justification:** Will continue on the process to upgrade traffic signal equipment necessary for system operation and communication network. Scope of work includes but is not limited to the following: (1) upgrades to the traffic signal detection system at 2nd St and Kansas Ave, 59th St and Kansas Ave, 7th Street and Sunshine, or other intersections detection deficiencies within the network. (2) Relocation of signalized crossing from Holy Name of Jesus Church entrance to Iowa St and Southwest Blvd and traffic/pedestrian signal upgrades at Olathe Blvd at Rainbow Blvd. (3) Transition from local server at BPU workshop to OGL regional server, upgrades or replacement of ATMS operation systems from TACTICS to TRANSUITE from OGL server, and/or traffic signal equipment upgrades to support the intersections in the OGL network. (4) Continue the transition and expansion of the fiber optic communication network along K-32, Rainbow Blvd, Southwest Blvd, 18th Street corridors and other corridors adjacent to the fiber optic backbone network. Work include but is not limited to extension of fiber optic network, purchasing of equipment, and connection to backbone fiber network.

Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	400,000	400,000	800,000	800,000	800,000	800,000	800,000	4,400,000	-
<b>Funding Sources Total</b>	<b>400,000</b>	<b>400,000</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>	<b>4,400,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	400,000	400,000	800,000	800,000	800,000	800,000	800,000	4,400,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>400,000</b>	400,000	800,000	800,000	800,000	800,000	800,000	4,400,000	

**Operating Impact:**

## Project Title (Project #): PW Asset Mgmt Sys Integrations (1055)

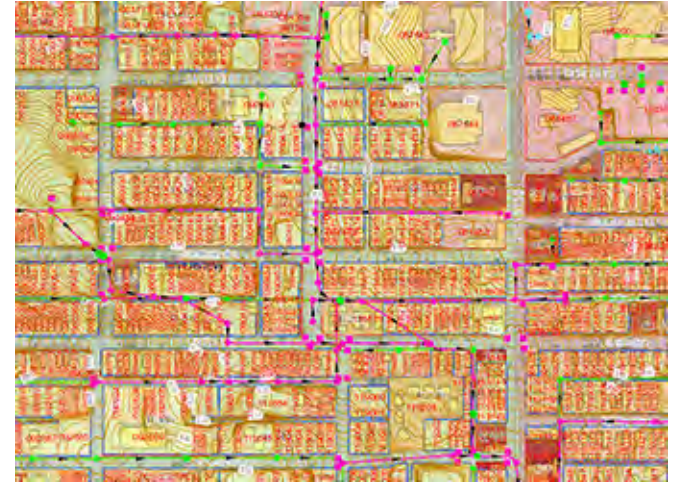
**Priority Based Budgeting Results:** Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Projects developed from these funds will involve the planning, development, and implementation of a new asset and data driven way of thinking. The scopes of these projects could include, but are not limited to software development, training, inventory gathering, process development, and systems integrations to multiple divisions of public works and the UG for a means of more efficient and effective data and asset management.

**Justification:**



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	50,000	-	-	-	-	-	-	-	-
220 - Special Street & Highway-City	-	-	50,000	50,000	-	-	-	100,000	-
971 - City Capital Project	-	50,000	-	-	-	-	-	50,000	-
<b>Funding Sources Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	-	-	-	<b>150,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	50,000	50,000	50,000	50,000	-	-	-	150,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	-	-	-	<b>150,000</b>	

**Operating Impact:**

## Project Title (Project #): Safe Routes to Schools-Phase G (Northwest Middle and Caruthers Elem.) (3037)

**Priority Based Budgeting Results:** Reduce Blight, Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Construction of new sidewalks that would provide pedestrian connectivity between two schools, Northwest Middle and Bertram Caruthers Elementary, in the Northeast Historic Neighborhood in Kansas City, KS. The project will emphasis on filling the gaps on sidewalks along two east-west streets (Cleveland Avenue and Waverly Avenue between the boundaries of 18th St and 11th St) and north-south streets between Cleveland Ave and Parallel Pkwy. The project will construct new sidewalk to fill the gaps on sidewalks between the schools, provide access to major arterial roadways, activity centers, and transit routes.

**Justification:** Construction of approx. 1.6 miles of sidewalks along the following routes: Cleveland Ave, Waverly Ave between 18th St and 11th St and north-south connectors between Cleveland and Parallel Pkwy. Sidewalk construction will include reconstruction of sidewalks in disrepair and building gaps between existing sidewalks. This project is part of the UG SRTS Program that has the objective to provide safe paths for pedestrians, reduce congestion, and rehabilitate neighborhoods. This project will serve a disadvantaged neighborhood with a population of all ages, provide pedestrian access between two schools, transit routes, Jersey Creek Trail, and other activity centers. The sidewalk improvements are being coordinated with the reconstruction of a new middle school building by USD 500, SRTS Outreach & Education Program, and UG SOAR (Stabilization, Occupation, and Revitalization) programs in the Historic Northeast Neighborhood.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	100,000	100,000	428,000	-	-	-	-	528,000	-
999 - Outside Funding Source	-	-	1,710,000	-	-	-	-	1,710,000	-
<b>Funding Sources Total</b>	<b>100,000</b>	<b>100,000</b>	<b>2,138,000</b>	-	-	-	-	<b>2,238,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	100,000	100,000	2,138,000	-	-	-	-	2,238,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>100,000</b>	<b>100,000</b>	<b>2,138,000</b>	-	-	-	-	<b>2,238,000</b>	

**Operating Impact:**



## Project Title (Project #): Salt Dome Repairs (8217)

**Priority Based Budgeting Results:** Improve Customer Service and Communication

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Repair of salt storage facility.

**Justification:** Wind and moisture can deteriorate the quality of stored salt - a danger proper storage buildings prevent. Salt that is stored in a dry, enclosed environment are not vulnerable to run-off or dilution, even during severe storms.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
220 - Special Street & Highway-City	60,000	-	-	-	-	-	-	-	-
990 - Internal Improvement	-	-	60,000	-	-	-	-	60,000	-
<b>Funding Sources Total</b>	<b>60,000</b>	-	<b>60,000</b>	-	-	-	-	<b>60,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	60,000	-	60,000	-	-	-	-	60,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>60,000</b>	-	60,000	-	-	-	-	60,000	

**Operating Impact:**



## Project Title (Project #): Storm Sewer Repairs/Replacement (5303)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Community Health, Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** The renewing and repairs of storm sewers; related to inlet support, emergency repairs, and minor extensions of the drainage system.

**Justification:** The current storm sewer infrastructure is aged and needs to be cared for, it needs to be monitored and supported. To increase the effectiveness and properly maintain the storm sewer system.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
563 - Stormwater Utility	950,000	950,000	1,300,000	2,000,000	2,500,000	3,000,000	3,000,000	12,750,000	-
<b>Funding Sources Total</b>	<b>950,000</b>	<b>950,000</b>	<b>1,300,000</b>	<b>2,000,000</b>	<b>2,500,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>12,750,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	950,000	950,000	1,300,000	2,000,000	2,500,000	3,000,000	3,000,000	12,750,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>950,000</b>	950,000	1,300,000	2,000,000	2,500,000	3,000,000	3,000,000	12,750,000	

**Operating Impact:**

## Project Title (Project #): Stormwater Enhancements (5317)

**Priority Based Budgeting Results:** Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Project includes the repair and replacement of deteriorated or debilitating stormwater infrastructure in areas of critical need. Elements of these enhancements includes inspection and design of infrastructure and right-of-way/easement acquisition in preparation of repairs. Work includes grading, installation of pipes, devices, and structures related to repair and replacement of deteriorated or debilitating stormwater infrastructure. Repair and replacement scope will be traditional and green infrastructure where feasible and cost effective.

**Justification:** Needed to maintain and improve service standards.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	-	-	500,000	500,000	-	-	1,080,000	2,080,000	-
<b>Funding Sources Total</b>	-	-	<b>500,000</b>	<b>500,000</b>	-	-	<b>1,080,000</b>	<b>2,080,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	500,000	500,000	-	-	1,080,000	2,080,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	500,000	500,000	-	-	1,080,000	2,080,000	

**Operating Impact:**

## Project Title (Project #): Stormwater Environ Compliance (5305)

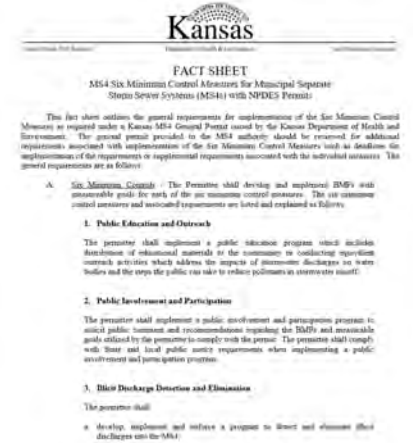
**Priority Based Budgeting Results:** Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** To comply with KDHE municipal stormwater program requirements. To understand the municipalities responsibilities and uphold high standards of service.

**Justification:** Mandated - to stay in good standing with the state in regards to stormwater management.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
563 - Stormwater Utility	400,000	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000	1,600,000
<b>Funding Sources Total</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>2,400,000</b>	<b>1,600,000</b>

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	400,000	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>400,000</b>	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000

**Operating Impact:**

## Project Title (Project #): Stormwater Prelim Eng Studies (5313)

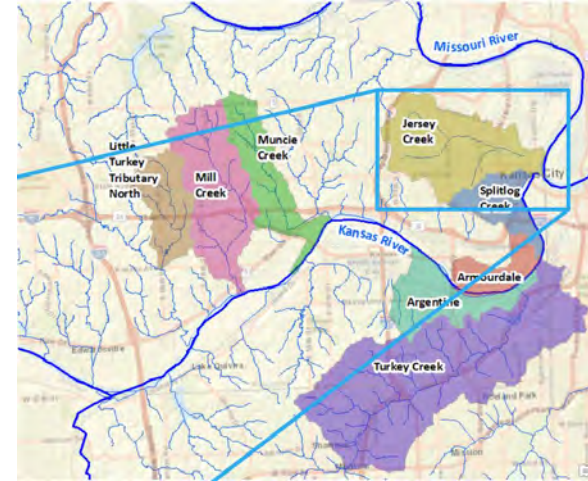
**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** There are locations throughout county that are having storm drainage and erosion issues that are threatening property and current infrastructure. These areas are in desperate need of storm drainage/sewer improvements, including but no limited to: storm sewer infrastructure, erosion protection, and stream bank stabilization.

**Justification:** The effect of stormwater can be seen throughout the infrastructure in our community. If the negative impacts of stormwater in the community are not properly addressed the community will slowly erode.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
563 - Stormwater Utility	-	-	100,000	100,000	100,000	100,000	100,000	500,000	400,000
<b>Funding Sources Total</b>	-	-	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>	<b>400,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	-	-	100,000	100,000	100,000	100,000	100,000	500,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	-	-	100,000	100,000	100,000	100,000	100,000	500,000	

**Operating Impact:**

## Project Title (Project #): Stream Bank Stabilization Improvements (5046)

**Priority Based Budgeting Results:** Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Design and construction for protection of existing storm sewer structures due to stream bank failures and erosion. These sites are located within the City, and are discovered and prioritized as part of the MS4 requirement for annual storm sewer outfall inspections.

**Justification:** MS4 required program, this program protects storm water through proper stream bank management.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000	-
<b>Funding Sources Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>600,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>100,000</b>	100,000	100,000	100,000	100,000	100,000	100,000	600,000	

**Operating Impact:**



## Project Title (Project #): System Capacity Upgrades (6001)

### Priority Based Budgeting Results:

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** This project helps fund city portion of benefit districts, sewer extensions and/or capacity upgrades. This is an annual program to upgrade the sanitary sewer collection system on a priority basis. Reasons for upgrades are to eliminate pump stations, provide service to growth areas, to replace private systems, or to meet/exceed minimum level of service.

**Justification:** Despite an extensive sewer network, there are nearly 10,000 households on septic tanks and there are continuing needs in developing areas as well for sanitary sewer service. This project helps fund city portion of benefit districts and sewer extensions. This is an annual program to expand the sanitary sewer collection system on a priority basis. Reasons for extensions are to eliminate pump stations, provide service to growth areas, and to replace private systems.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
560 - Sewer System	200,000	200,000	210,000	220,000	230,000	240,000	250,000	1,350,000	1,100,000
990 - Internal Improvement	1,500,000	1,500,000	3,500,000	1,500,000	1,500,000	1,600,000	1,700,000	11,300,000	-
<b>Funding Sources Total</b>	<b>1,700,000</b>	<b>1,700,000</b>	<b>3,710,000</b>	<b>1,720,000</b>	<b>1,730,000</b>	<b>1,840,000</b>	<b>1,950,000</b>	<b>12,650,000</b>	<b>1,100,000</b>

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	200,000	1,700,000	3,710,000	1,720,000	1,730,000	1,840,000	1,950,000	12,650,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>200,000</b>	<b>1,700,000</b>	<b>3,710,000</b>	<b>1,720,000</b>	<b>1,730,000</b>	<b>1,840,000</b>	<b>1,950,000</b>	<b>12,650,000</b>

### Operating Impact:



## Project Title (Project #): Trail Network Dev Prog (1070)

**Priority Based Budgeting Results:** Reduce Blight, Increase Community Health, Increase Economic Prosperity for All Citizens, Increase Community Cohesion

**Department:** 0060 - Parks & Recreation

**Scheduled Completion Date:**

**Description and Scope of Work:** Projects related to the development and implementation of a more robust trails network throughout Wyandotte County that will allow for connection points to neighboring communities through the use of sidewalk improvements, on-street trails/bike paths, off-road trails, and other mixed use forms of trails.

**Justification:** One of the takeaways from the community survey was the need for an improved bike/ped trail system. We are working closely with community groups around the city and metro to develop a plan based on the Sidewalk and Trails Master Plan that was done in 2012 that starts addressing those needs. We are currently in the process of establishing 2 sections of levee trails in the Kaw Valley and Fairfax Drainage districts, and the goal is to continue the development of a more expansive trail system, both for recreation and transportation purposes.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
223 - Tourism & Convention	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000	200,000
<b>Funding Sources Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>600,000</b>	<b>200,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>100,000</b>	100,000	100,000	100,000	100,000	100,000	100,000	600,000	

**Operating Impact:**

## Project Title (Project #): Turkey Creek Flood Control Project (5314)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Conduct annual inspections and regular repair of the tunnel, levee/environmental enhancement area, walled channel and other completed phases of the Turkey Creek project.

**Justification:**



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
563 - Stormwater Utility	150,000	150,000	150,000	150,000	150,000	150,000	150,000	900,000	600,000
<b>Funding Sources Total</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>900,000</b>	<b>600,000</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	150,000	150,000	150,000	150,000	150,000	150,000	150,000	900,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>150,000</b>	150,000	150,000	150,000	150,000	150,000	150,000	900,000	

**Operating Impact:**

## Project Title (Project #): Vehicle and Body-Worn Camera Project (7405)

**Priority Based Budgeting Results:** Increase Safety and Perception of Safety, Increase Community Health, Increase Economic Prosperity for All Citizens, Improve Customer Service and Communication, Increase Community Cohesion

**Department:** 0020 - Police Department

**Scheduled Completion Date:**

**Description and Scope of Work:** Purchase and installation of a dedicated fiber network that will connect Police stations and provide the connectivity needed to support video data transmission from the body-worn cameras as well as vehicle cameras. Items include in-car and body-worn camera equipment, infrastructure, services, etc.

**Justification:** The fiber project is almost complete, with the exception of ASU and TSU, which we should complete in 2020. Future funding will be used primarily for in-car and body-worn camera equipment, infrastructure, services, etc. Funding request has been updated for 2020 to reflect current proposals from the two remaining vendors in our BWC/In-car camera RFP.

Funds will be used to purchase and install a dedicated fiber network that will connect Police stations and provide the connectivity needed to support video data transmission from the body-worn cameras as well as vehicle cameras. The fiber project is almost complete, with the exception of ASU and TSU, which we should complete in 2020. Future funding will be used primarily for in-car and body-worn camera equipment, infrastructure, services, etc.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	-	-	173,000	528,190	533,536	539,042	194,713	1,968,480	200,554
212 - Dedicated Sales Tax	150,000	-	-	45,000	45,000	45,000	45,000	180,000	45,000
266 - Other Special Grants	-	-	340,000	-	-	-	-	340,000	-
971 - City Capital Project	-	-	360,000	-	-	-	-	360,000	-
<b>Funding Sources Total</b>	<b>150,000</b>	<b>-</b>	<b>873,000</b>	<b>573,190</b>	<b>578,536</b>	<b>584,042</b>	<b>239,713</b>	<b>2,848,480</b>	<b>245,554</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)	-	-	2.00	2.00	2.00	2.00	2.00	10.00	
<b>Total Project Capital Cost</b>	<b>150,000</b>	<b>-</b>	<b>700,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>-</b>	<b>1,750,000</b>	
<b>Total Facility &amp; Department Operating</b>	<b>-</b>	<b>-</b>	<b>173,000</b>	<b>223,190</b>	<b>228,536</b>	<b>234,042</b>	<b>239,713</b>	<b>1,098,480</b>	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>150,000</b>	<b>-</b>	<b>873,000</b>	<b>573,190</b>	<b>578,536</b>	<b>584,042</b>	<b>239,713</b>	<b>2,848,480</b>	

**Operating Impact:**

## Project Title (Project #): Village W.Infrastructure Improvements (1065)

**Priority Based Budgeting Results:** Reduce Blight, Increase Safety and Perception of Safety, Increase Economic Prosperity for All Citizens, Infrastructure

**Department:** 0040 - Public Works

**Scheduled Completion Date:**

**Description and Scope of Work:** Improve the roadways in the Village West area. Work includes all types of roadway infrastructure improvements.

**Justification:** This is a high traffic area so the roads receive increased wear and tear.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
110 - City - General Fund	70,000	-	-	70,000	70,000	70,000	-	210,000	-
971 - City Capital Project	-	-	70,000	-	-	-	-	70,000	-
<b>Funding Sources Total</b>	<b>70,000</b>	<b>-</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>-</b>	<b>280,000</b>	<b>-</b>
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	70,000	-	70,000	70,000	70,000	70,000	-	280,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>70,000</b>	<b>-</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>-</b>	<b>280,000</b>	

**Operating Impact:**

## Project Title (Project #): Wolcott Expansion/Conner Creek (6056)

### Priority Based Budgeting Results:

Department: 0040 - Public Works

Scheduled Completion Date:

**Description and Scope of Work:** Design and construct a new 2.0 million gallon per day (MGD) wastewater treatment plant to replace the existing temporary treatment plant that is now reaching its capacity due to growth. The new treatment plant will serve the Connor Creek, Honey Creek, Island Creek, Piper Creek and Marshall Creek sewer sheds in western Wyandotte County. The new treatment plant will serve areas currently pumped to Treatment Plant 20, thus postponing the expansion of Treatment Plant 20. The plant will be built at 9407 Main Street, adjacent to the existing plant at 9404 Main Street.

**Justification:** The new plant is needed to support growth and ensure continued compliance with discharge permit requirements. Eliminating PS 50 will reduce operating costs and reduce the loading at Plant 20 so that improvements may be deferred which will help reduce costs for our ratepayers.



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	15,500,000	20,000,000	10,250,000	-	-	-	-	30,250,000	-
<b>Funding Sources Total</b>	<b>15,500,000</b>	<b>20,000,000</b>	<b>10,250,000</b>	-	-	-	-	<b>30,250,000</b>	-

Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25
Additional Positions (FTEs)								
<b>Total Project Capital Cost</b>	15,500,000	20,000,000	10,250,000	-	-	-	-	30,250,000
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-
New Revenue Sources	-	-	-	-	-	-	-	-
<b>Net Project Impact</b>	<b>15,500,000</b>	<b>20,000,000</b>	<b>10,250,000</b>	-	-	-	-	<b>30,250,000</b>

### Operating Impact:

## Project Title (Project #): WyCo Lake Waterline Study & Repair (4425)

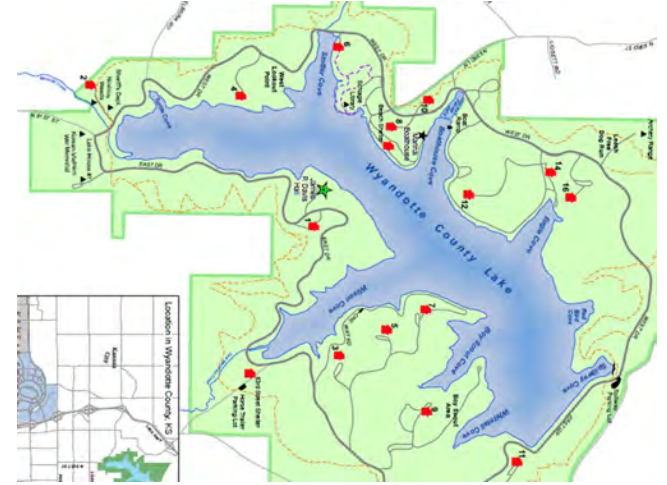
**Priority Based Budgeting Results:** Increase Community Health, Increase Economic Prosperity for All Citizens, Improve Customer Service and Communication, Increase Community Cohesion, Infrastructure

**Department:** 0060 - Parks & Recreation

**Scheduled Completion Date:**

**Description and Scope of Work:** Project design for the replacement of the existing UG owned water line around Wyandotte County Lake Park that was mostly originally constructed in the 1930's. Project construction will include the clearing of trees, earthwork, line removal and replacement, base stabilization, compaction, removal and replacement of existing lines, and restoration of disturbed areas.

**Justification:** The Wyandotte County Lake Park waterline is over 60 years old and continues to break, the location and repairs are very difficult and time consuming because the waterlines are in the woods. The water leaks create a disruption in service to the community, interrupts schedule maintenance of the park system and increases staff cost,



Funding Sources	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	Future
990 - Internal Improvement	350,000	350,000	400,000	550,000	-	-	-	1,300,000	-
<b>Funding Sources Total</b>	<b>350,000</b>	<b>350,000</b>	<b>400,000</b>	<b>550,000</b>	-	-	-	<b>1,300,000</b>	-
Project Budget Impact	2020 Original	2020 Amended	2021	2022	2023	2024	2025	FY20-25	
Additional Positions (FTEs)									
<b>Total Project Capital Cost</b>	350,000	350,000	400,000	550,000	-	-	-	1,300,000	
<b>Total Facility &amp; Department Operating</b>	-	-	-	-	-	-	-	-	
New Revenue Sources	-	-	-	-	-	-	-	-	
<b>Net Project Impact</b>	<b>350,000</b>	350,000	400,000	550,000	-	-	-	1,300,000	

**Operating Impact:**



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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# UNFUNDED PROJECTS



**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Unfunded Cash Project Listing 06/25/20**

Budget Year	Department	Project #	Title	FY20-25
2019	0040 - Public Works	AUTO-1997	Traffic Signal Pre-emption	500,000
2019	0040 - Public Works	1064	118th Street Lighting	500,000
2019	0040 - Public Works	2211	Carwash Improvements	125,000
<b>0040 - Public Works Total</b>				<b>1,125,000</b>
2019	0060 - Parks & Recreation	4030	Wyandotte Co Park Walking Trails	400,000
2019	0060 - Parks & Recreation	4231	Parking Expansion Alvey Park	265,000
2019	0060 - Parks & Recreation	AUTO-1929	New West Wyandotte Park	2,000,000
2019	0060 - Parks & Recreation	AUTO-1935	Replace park entrance signs and improve lighting and landscaping	150,000
2019	0060 - Parks & Recreation	AUTO-1936	Cellular and Wi-Fi service at WYCO Lake Marina	100,000
2019	0060 - Parks & Recreation	AUTO-2048	Piper Soccer Field	1,000,000
2019	0060 - Parks & Recreation	AUTO-2049	St. Margaret's Park	500,000
2019	0060 - Parks & Recreation	AUTO-2050	Beatrice L. Lee Renovations	2,200,000
2019	0060 - Parks & Recreation	AUTO-2051	Kensington Soccer Field Renovations	150,000
2019	0060 - Parks & Recreation	4025	Parks Master Plan Implementation/Playground	1,000,000
2019	0060 - Parks & Recreation	4429	Storage Bldg (WYCO Park)	150,000
2019	0060 - Parks & Recreation	AUTO - 2336	Additional Parks Restroom Replacement	600,000
2019	0060 - Parks & Recreation	AUTO - 2337	Playground Replacements & Improvements	375,000
2019	0060 - Parks & Recreation	AUTO - 2338	WYCO Park Septic Replacements	55,000
2019	0060 - Parks & Recreation	AUTO - 2339	Parks Lighting Maintenance & Improvements	170,000
2019	0060 - Parks & Recreation	AUTO - 2340	Athletic Field Renovations	100,000
2019	0060 - Parks & Recreation	AUTO - 2341	Community Center Maintenance & Improvements	450,000
2019	0060 - Parks & Recreation	AUTO - 2343	Picnic Shelter Renovations	550,000
2019	0060 - Parks & Recreation	AUTO - 2344	Parks Entrance Signing & Landscape Improvements	150,000
2020	0060 - Parks & Recreation	AUTO - 2361	Klamm Park Tennis Courts	84,000
<b>0060 - Parks &amp; Recreation Total</b>				<b>10,449,000</b>
<b>Grand Total</b>				<b>11,574,000</b>

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Unfunded Debt Project Listing 06/25/20**

Budget Year	Department	Project #	Title	FY20-25
2019	0020 - Police Department	5445	Police Department Headquarters Elevator Upgrades	750,000
2019	0020 - Police Department	AUTO-2275	CSI Lab	1,636,569
<b>0020 - Police Department Total</b>				<b>2,386,569</b>
2019	0040 - Public Works	AUTO 2290	Strawberry Hill Complete Street Project	1,000,000
2019	0040 - Public Works	AUTO 2191	Strawberry Hill Revitalization Program	150,000
2019	0040 - Public Works	1221	Streets- Westheight Benefit District	1,200,000
2019	0040 - Public Works	AUTO-1930	Streets- Westvale (TBD)	400,000
2019	0040 - Public Works	5043	Storm Water Utility- White Oaks Capacity 82nd & Haskell	2,670,000
2019	0040 - Public Works	AUTO-2086	Public Building Commission- Roof Repair (Annex)	400,000
2019	0040 - Public Works	AUTO-2087	Public Building Commission- ADA Improvements (Heath Ctr, Court Serv Bldg)	1,000,000
2019	0040 - Public Works	AUTO-2088	Public Building Commission- ADA Improvements (Courthouse)	250,000
2019	0040 - Public Works	AUTO-2089	Public Building Commission- Building HVAC upgrade/Repl (Annex)	350,000
2019	0040 - Public Works	AUTO-2090	Public Building Commission- Court Services Plumbing Update/Restoration	1,000,000
2019	0040 - Public Works	AUTO-2092	Public Building Commission- Courthouse- 4th & 5th Floor Renovations	11,750,000
2019	0040 - Public Works	AUTO-2094	Public Building Commission- Court Services HVAC	1,500,000
2019	0040 - Public Works	AUTO-2096	Public Building Commission- 911 Electrical Systems Communications Ctr	450,000
2019	0040 - Public Works	AUTO-2097	Public Building Commission- 911 HVAC System Communications Ctr	100,000
2019	0040 - Public Works	AUTO - 2318	Street Light Network Upgrades and Modernization	-
2019	0040 - Public Works	AUTO - 2319	11th St./McDowell Ln. Improvements	5,973,000
2019	0040 - Public Works	AUTO - 2320	18th St. and Metropolitan Ave. Reconstruction	1,320,000
2019	0040 - Public Works	AUTO - 2321	18th St./ 21st St. - Metropolitan Ave. to Merriam Ln.	8,401,373
2019	0040 - Public Works	AUTO - 2322	34th St./Woodland Ave. Metropolitan Ave. to Merriam Ln.	12,047,825
2019	0040 - Public Works	AUTO - 2323	67th St. - Parallel Parkway to Leavenworth Rd	4,722,157
2019	0040 - Public Works	AUTO - 2324	At-Grade Intersection at 65th St. and Turner Diagonal	3,945,121
2019	0040 - Public Works	AUTO - 2325	Donahoo Road - Hutton Rd. to 115th St.	4,083,458
2019	0040 - Public Works	AUTO - 2326	Douglas Ave -Key Ln. to 55th St.	2,915,000
2019	0040 - Public Works	AUTO - 2327	Hollingsworth Road improvements, 115th St. to 123rd St.	3,307,427

**UNIFIED GOVERNMENT**  
**2021 - 2025 Proposed Capital Maintenance Improvement Program (CMIP)**  
**Unfunded Debt Project Listing 06/25/20**

Budget Year	Department	Project #	Title	FY20-25
2019	0040 - Public Works	AUTO - 2328	Kansas Ave - 72nd Street to K-32	
2019	0040 - Public Works	AUTO - 2329	Key Lane - Douglas Ave. to Gibbs Rd.	3,111,122
2019	0040 - Public Works	AUTO - 2330	Leavenworth Road - 78th St. to 91st St.	4,943,825
2019	0040 - Public Works	AUTO - 2331	Shawnee Road - 34th St. to 42nd St.	2,206,900
2019	0040 - Public Works	AUTO - 2332	86th Street Improvements - State Ave. to Parallel	4,180,000
2019	0040 - Public Works	AUTO - 2333	W. 36th Ave. Improvements, Rainbow Blvd. to State Line Rd.	1,210,000
2019	0040 - Public Works	AUTO - 2334	Central Ave. and Grandview Blvd. Intersection Improvements	1,100,000
2019	0040 - Public Works	AUTO - 2335	Chrysler Road Reconstruction	-
2020	0040 - Public Works	1233	47th and Orville Resurfacing	550,000
<b>0040 - Public Works Total</b>				<b>86,237,208</b>
<b>Grand Total</b>				<b>88,623,777</b>



**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# GRANT INVENTORY





Unified Government of Wyandotte County/Kansas City, Kansas  
2020 Amended – 2021 Budget



By Dept	Allocations
<b>Area Agency on Aging</b>	
Federal	\$1,814,021.00
Federal & State	\$820,000.00
<b>Area Agency on Aging Total</b>	<b>\$2,634,021.00</b>
<b>Community Development</b>	
Federal	\$3,379,433.00
<b>Community Development Total</b>	<b>\$3,379,433.00</b>
<b>District Attorney</b>	
State	\$135,504.00
<b>District Attorney Total</b>	<b>\$135,504.00</b>
<b>Economic Development</b>	
Federal	\$277,500.00
<b>Economic Development Total</b>	<b>\$277,500.00</b>
<b>Emergency Management</b>	
Federal	\$92,444.00
<b>Emergency Management Total</b>	<b>\$92,444.00</b>
<b>Health Department</b>	
Federal	\$2,068,561.00
Federal & State	\$1,166,328.00
Private	\$269,192.00
Private/Local	\$130,673.00
State	\$762,137.00
<b>Health Department Total</b>	<b>\$4,396,891.00</b>
<b>Human Services/WCDDO</b>	
Federal	\$474,440.00
<b>Human Services/WCDDO Total</b>	<b>\$474,440.00</b>

<b>Legal Department</b>	
State	\$99,580.00
<b>Legal Department Total</b>	<b>\$99,580.00</b>
<b>Livable Neighborhoods</b>	
Federal	\$20,000.00
Local	\$95,000.00
<b>Livable Neighborhoods Total</b>	<b>\$115,000.00</b>
<b>Police Department</b>	
Federal	\$2,978,905.62
State	\$474,011.00
<b>Police Department Total</b>	<b>\$3,452,916.62</b>
<b>Community Corrections Department</b>	
State	\$3,541,689.43
<b>Community Corrections Department Total</b>	<b>\$3,541,689.43</b>
<b>Grand Total</b>	<b>\$18,599,419.05</b>

Unified Government of Wyandotte County/Kansas City, Kansas  
2020 Amended – 2021 Budget



*Unified Government Grant Inventory*

By Type	Allocations
<b>Federal</b>	
Area Agency on Aging	\$1,814,021.00
Community Development	\$3,379,433.00
Economic Development	\$277,500.00
Emergency Management	\$92,444.00
Health Department	\$2,068,561.00
Human Services/WCDDO	\$474,440.00
Livable Neighborhoods	\$20,000.00
Police Department	\$2,978,905.62
<b>Federal Total</b>	<b>\$11,105,304.62</b>
<b>Federal &amp; State</b>	
Area Agency on Aging	\$820,000.00
Health Department	\$1,166,328.00
<b>Federal &amp; State Total</b>	<b>\$1,986,328.00</b>
<b>Local</b>	
Livable Neighborhoods	\$95,000.00
<b>Local Total</b>	<b>\$95,000.00</b>
<b>Private</b>	
Health Department	\$269,192.00
<b>Private Total</b>	<b>\$269,192.00</b>
<b>Private/Local</b>	
Health Department	\$130,673.00
<b>Private/Local Total</b>	<b>\$130,673.00</b>
<b>State</b>	
District Attorney	\$135,504.00
Health Department	\$762,137.00
Legal Department	\$99,580.00
Police Department	\$474,011.00
Community Corrections Department	\$3,541,689.43
<b>State Total</b>	<b>\$5,012,921.43</b>
<b>Grand Total</b>	<b>\$18,599,419.05</b>



*Unified Government Grant Inventory*

By Grant Type	Allocations
<b>Federal</b>	
<b>Area Agency on Aging</b>	
Federal Administration <i>Administration cost assistance.</i>	\$100,000.00
RDADS - Reducing Disability Alzheimer's Disease <i>Assistance for seniors with Alzheimer's</i>	\$40,000.00
Senior Health Insurance Counseling for Kansas (SHICK) <i>Senior Health Insurance Counseling.</i>	\$12,000.00
Title III-B Supportive Services <i>Supportive Services.</i>	\$285,000.00
Title III-C(1) Congregate Meals <i>Operate and administer congregate meal sites.</i>	\$399,753.00
Title III-C(2) Home Delivered Meals <i>Administer home Delivered meals program.</i>	\$832,268.00
Title III-D Disease Prevention/Health Promotion <i>Exercise Health Promotion Program</i>	\$20,000.00
Title III-E Family Caregiver <i>Services for family caregivers and grandparents.</i>	\$125,000.00
<b>Community Development</b>	
Community Development Block Grant (CDBG) <i>To develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate income persons.</i>	\$2,304,857.00
Emergency Solutions Grants (ESG) <i>To assist individuals and families quickly regain stability in permanent housing after experiencing a housing crisis or homelessness.</i>	\$198,325.00
HOME Investment Partnerships (HOME) <i>To support affordable housing initiatives by providing funds for downpayment assistance to low and moderate income buyers, Community Housing Development Organizations and Non profit housing agencies.</i>	\$876,251.00
<b>Economic Development</b>	
One-KC Brownfields Coalition Assessment Grant <i>EPA Grant for Brownfields assessment projects. Coalition members include: KCMO, UG and MARC.</i>	\$117,500.00
One-KC Brownfields Coalition Revolving Loan Funds Grant <i>EPA Grant for Brownfields Revolving Loan Fund projects. Coalition members include: KCMO, UG and MARC.</i>	\$160,000.00
<b>Emergency Management</b>	
Emergency Management Planning Grant (EMPG) <i>Grant funds one full-time position in the Emergency Management Department.</i>	\$92,444.00

**Health Department**

Air Pollution Federal 105

*Improve air quality by compliance and enforcement for Industry, emission inventory, air planning activities for air toxics, regional haze, ozone and particulate matter.*

\$211,202.00

HCW VISTA Corporation for National Community Service CNCS

*Carrying out a anti-poverty Americorps VISTA project. Places 16 VISTA volunteers in 6 UG departments and 3 community organizations*

\$65,000.00

Local Public Health Preparedness

*Improve on health and medical preparedness by expanding the role of existing staff.*

\$100,685.00

Maternal Infant &amp; Early Childhood Home Visitor

*Implement evidence-based home visiting services in Wyandotte County.*

\$329,486.00

NACCHO SBIRT

*Addressing High-Risk Substance Use through STI Clinics: Strengthening Connections to Treatment and Behavioral Health Services*

\$97,891.00

Overdose Data to Action

*Implement local prevention initiatives for opioid misuse, abuse, dependence and fatal/non-fatal overdose*

\$49,999.00

Public Health Emergency Response

*COVID-19 Supplemental Funding*

\$38,178.00

Section 103 Monitoring

*Operate the National Air Monitoring Stations and State/Local Air Monitoring Stations.*

\$40,000.00

TB Control Nurse

*Control the spread of Tuberculosis by coordinating care for persons infected or active.*

\$23,750.00

Women, Infants, and Children (WIC)

*Conduct the Special Supplemental Nutrition Program for Women, Infants, and Children.*

\$1,068,370.00

WYCO Safe Communities Project

*Implement behavioral strategies designed to reduce traffic crashes and injuries.*

\$44,000.00

**Human Services/WCDDO**

## State Aid Grant

*Support the cost of transportation, case management, housing and medical services for I/DD customers in Wyandotte County.*

\$144,607.00

Wyandotte County Developmental Disabilities Organization (WCDDO) Administration

*Provide administrative duties for I/DD programs in the State of Kansas, more specifically in Wyandotte County.*

\$329,833.00

**Livable Neighborhoods**

## Community Development Block Grant

*CDBG grant funds are used for Livable Neighborhoods Task Force's personal accounts to cover their nonprofit costs of supplies (for flyers and neighborhood needs), training/travel, marketing, licensing/certifications, cell phone, equipment and insurance.*

\$20,000.00

**Police Department**

## High Intensity Drug Trafficking Area - Drug Enforcement Agency (HIDTA-DEA)

*Reimbursement of Task Force Officer Overtime Expenses.*

\$49,422.00

## Drug Enforcement Agency (DEA)-Drug TF

*Reimbursement of Task Force Officer Overtime Expenses.*

\$18,648.96

## Organized Crime Drug Enforcement Task Forces (OCDETF)

*Reimbursement of Task Force Officer Overtime Expenses.*

\$26,500.00

## FBI Violent Crimes

*Reimbursement of Task Force Officer Overtime Expenses.*

\$18,648.96

## FBI Gang TF

*Reimbursement of Task Force Officer Overtime Expenses.*

\$74,595.84

## Heart of America-Joint Terrorism Task Force (HOA-JTTF)

*Reimbursement of Task Force Officer Overtime Expenses.*

\$18,648.96

## Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF)

*Reimbursement of Task Force Officer Overtime Expenses.*

\$49,050.00

## US Marshals

*Reimbursement of Task Force Officer Overtime Expenses.*

\$18,809.94

## Heart of America Regional Computer Forensics Laboratory (HARCFL)

*Reimbursement of Task Force Officer Overtime Expenses.*

\$18,648.96

## Special Traffic Enforcement Program (STEP)

*Reimbursement of Task Force Officer Overtime Expenses*

\$43,000.00

## FY17 Body Worn Cameras

*Provide funding for body-worn cameras as a way to produce additional documentation of police-public encounters*

\$684,000.00



FY17 Technology Innovation for Public Safety (TIPS)	
<i>Using TIPS funding, the KCKPD will take a significant step forward in the use of technology, and make better data available to: 1) Officers in the field who are responding to incidents and service calls; 2) Detectives working violent crime cases; and 3) Command staff to support decisions on deployment and tactics, and other law-enforcement agencies.</i>	\$499,402.00
FFY17 Justice Assistance Grant (JAG)	
<i>PD Command Staff Training (SMIP) and IA Pro Software Package. Training will be sought for counter terrorism, cyber-crime, forensic science, hate crimes, law enforcement leadership, law enforcement professionalism, officer safety, and general policing. 2.) Implement IAPro software to better accommodate maintaining/monitoring IA complaints.</i>	\$106,511.00
FFY18 Justice Assistance Grant (JAG)	
<i>Equipment/supplies for Field Force Operations, Special Operations Unit, and Crisis Intervention training</i>	\$104,142.00
FFY18 DOJ - Strategies for Policing Innovation (SPI)	
<i>Project ICON; funding is provided to support increased police presence in micro hot-spots in order to reduce crime. Funding will also be used to purchase officer safety and investigative equipment for those involved in the micro hot-spot policing.</i>	\$700,000.00
FFY19 Justice Assistance Grant (JAG)	
<i>PD Command Staff Training (SMIP), ALPR, EOD &amp; SOU equipment</i>	\$98,777.00
BYA FY20 Solicited - Operation Relentless Pursuit	
<i>Provide funding for technology, equipment, and software to combat violent crime</i>	\$450,100.00
<b>Federal Total</b>	<b>\$11,105,304.62</b>
<b>Federal &amp; State</b>	
<b>Area Agency on Aging</b>	
<i>Aging and Disability Resource Center (ADRC)</i>	
<i>Assessments, information and assistance, and options counseling for individuals with (waivered) Medicaid.</i>	\$350,000.00
<i>Senior Care Act (SCA)</i>	
<i>Administration and in-home and other services for seniors.</i>	\$470,000.00
<b>Health Department</b>	
<i>Child Care Licensing</i>	
<i>Maintain and improve the regulatory program for child care at the local level.</i>	\$95,988.00
<i>Family Planning</i>	
<i>Provide family planning services to 5,282 users including high-risk 675 and low income 4400.</i>	\$372,692.00
<i>Immunization Action Plan</i>	
<i>Achieve and sustain an optimal childhood immunization coverage rate.</i>	\$64,140.00
<b>Maternal and Child Health (MCH)</b>	
<i>Families to receive services that are family-centered, community-based collaborative, comprehensive, flexible, culturally competent and developmentally appropriate.</i>	\$565,895.00
<b>Teen Pregnancy Targeted Case Management</b>	
<i>Provide case management services to pregnant and parenting clients enrolled in Medicaid.</i>	\$67,613.00
<b>Federal &amp; State Total</b>	<b>\$1,986,328.00</b>

<b>Local</b>	
<b>Livable Neighborhoods</b>	
Health Forward Foundation <i>Community Health Improvement Plan: Safe and Affordable Housing</i>	\$50,000.00
UG Helath Department <i>Community Health Improvement Plan: Safe and Affordable Housing</i>	\$14,500.00
United Way <i>Community Health Improvement Plan: Safe and Affordable Housing</i>	\$30,500.00
<b>Local Total</b>	<b>\$95,000.00</b>
<b>Private</b>	
<b>Health Department</b>	
GKCHCF - 20/20/20 Campaign <i>Build 20 miles of bicycle lanes, 20 miles of recreational trails, and 20 miles of new sidewalk by the year 2020</i>	\$2,400.00
Health Communities Wyandotte (HCF) <i>Promoting Health Improvement Strategies in Wyandotte County</i>	\$12,503.00
HHF Special CHIP Initiative <i>Provide support for a 5-year, county-wide effort to implement a Community Health Improvement Plan</i>	\$174,289.00
Wyandotte Health Foundation <i>Radiology collaborative with the safety net clinics.</i>	\$80,000.00
<b>Private Total</b>	<b>\$269,192.00</b>
<b>Private/Local</b>	
<b>Health Department</b>	
HCW VISTA Cost Sharing  <i>VISTA Stipend's funding from several UG departments and community organizations</i>	\$130,673.00
<b>Private/Local Total</b>	<b>\$130,673.00</b>
<b>State</b>	
<b>District Attorney</b>	
Violence Against Women Act (VAWA)  <i>The Violence Against Women Act (VAWA) passed with strong bipartisan support and was enacted into law on September 13, 1994. VAWA changed how our justice system responds to domestic violence, sexual assault, dating violence, and stalking; it enhanced a life-saving national network of services for survivors, and played a major role in significantly reducing domestic violence against adult women.</i>	\$135,504.00
<b>Health Department</b>	
Air Quality State <i>Implement Kansas Air Quality Act and Kansas Air Quality Regulations.</i>	\$281,898.00
Chronic Disease Risk Reduction <i>Increase number of multi unit dwellings with smoke-free policies, improve cessaation referral system with providers and employers</i>	\$146,500.00
Department of Health Care Finance (DHCF) Outreach, Prevention and Early Intervention <i>Provide Healthy Family Services to families in Wyandotte County.</i>	\$152,862.00

EDW - Patient Care Navigator <i>Navigate women from priority populations including low income, uninsured/underinsured into cancer screenings</i>	\$57,126.00
State Formula  <i>Funding for Local Health Departments based on Maintenance of Effort and Population.</i>	\$111,751.00
TB Indigent  <i>Control the spread of Tuberculosis by coordinating care for persons infected or active.</i>	\$12,000.00
<b>Legal Department</b> Violence Against Women Act (VAWA)  <i>Program funds partial salaries for a domestic abuse prosecutor and victim's advocate.</i>	\$99,580.00
<b>Police Department</b> Victims of Crime Act (VOCA) (2020) <i>Provide services to victims of crime and empowering victims by providing them the tools they need to overcome the trauma of their victimization.</i>	\$461,955.00
FY20 Justice Assistance Grant (JAG) <i>Provide funding for undercover narcotics equipment</i>	\$12,056.00
<b>Community Corrections Department</b>  Kansas Department of Corrections - Adult Intensive Supervision Programs (KDOC - AISP) <i>Adult probation personnel and supplies/equipment for the program and services for clients. Half of the salaries for Community Corrections Administration</i>	\$1,239,996.60
Kansas Department of Corrections (KDOC) - Behavioral Health <i>One FTE and supplies/equipment, services</i>	\$134,855.09
Youth Advocate Programs (YAP)(reimbursement)  <i>Youth Advocate Programs: Community-based alternatives to out-of-home placements.</i>	\$27,587.32
Juvenile Justice Authority- Juvenile Intensive Supervision Program/Case Management (JISP/CM) <i>Funds staff and programming for juvenile offenders on Intensive Supervision Probation and Case Management.</i>	\$1,763,747.42
Juvenile Reinvestment Grant <i>Enhanced programming to ensure youth do not go into state custody.</i>	\$375,503.00
<b>State Total</b>	<b>\$5,012,921.43</b>
<b>Grand Total</b>	<b>\$18,599,419.05</b>

Unified Government of Wyandotte County/Kansas City, Kansas  
2020 Amended – 2021 Budget



*Unified Government COVID Relief Grant Inventory*

By Type	Allocations
<b>Federal</b>	<b>\$4,103,849.00</b>
<b>COVID Relief Grant</b>	
Community Development	
Community Development Block Grant (COVID -19)	\$1,355,838.00
Emergency Solutions Grants (COVID-19)	\$2,391,577.00
Health Department	
Public Health Emergency Response	\$38,178.00
Sheriff Dept & Police Dept	
FY20 Coronavirus Emergency Supplemental Funding Program	\$318,256.00
<b>COVID Relief Grant Total</b>	<b>\$4,103,849.00</b>
<b>Federal &amp; State</b>	<b>\$368,152.00</b>
<b>COVID Relief Grant</b>	
Area Agency on Aging	
CARES IIIB (CARES = Coronavirus Aid, Relief and Economic Security)	\$73,126.00
CARES IIIC	\$175,504.00
CARES IIIE	\$36,389.00
FFCRA IIIC (Families First Coronavirus Reponse Act (FFCRA))	\$83,133.00
<b>COVID Relief Grant Total</b>	<b>\$368,152.00</b>
<b>Grand Total</b>	<b>\$4,472,001.00</b>

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**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# PERSONNEL OVERVIEW



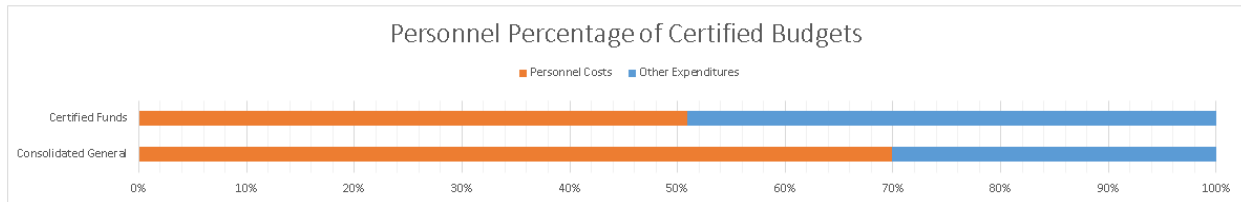


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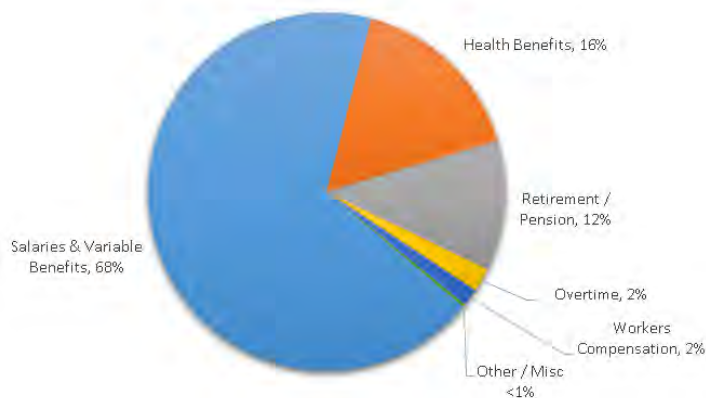


## Personnel Overview

Personnel expenditures are the single biggest expenditure category and largest cost driver across the Unified Government budget. For the 2021 Budget this category comprises 50.9% of the Certified Fund budgets and 60.9% of the Consolidated General Fund.



### Composition of Personnel Budgets



Of this budget 68% is comprised of **Salaries and employer paid variable benefits** tied to the salaries such as unemployment, Medicare & social security costs.

*The 2021 Budget is based on keeping salaries and variable benefits at current rates across the 2020 and 2021 amended budget and only has contractual increases built in for the 2021 budget year that are currently in place.*

The next biggest category of expenditures is **Health Benefits**. The Unified Government is self-insured on its health benefits plans and maintains a Employee Health fund to cover the costs of health coverage across the employee population. This coverage is maintained through contributions from both employees and the Unified Government towards health benefits.

*The Unified Government has budgeted a 7% increase to Health Contributions on both the Employee and Employer share of health plans for the 2021 Budget to maintain pace with increasing health expenditures.*

This is followed by the costs of Employee **Retirement / Pensions** making up 12% of the budget and is based on a defined contribution that is mandated through the Unified Government's participation in the Kansas Public Employees Retirement System (KPERS) plan and Kansas Police and Firemen's (KP&F) Retirement Systems.

*The 2021 Budget has built in a 0.26% increase in the rates for KPERS and an 0.87% increase in the rates for KP&F employees as set by the State of Kansas for 2021.*

The Unified Government is also partially self-insured in its **Workers Compensation** program with the State and is required to maintain funding in a Workers Compensation Internal Fund to cover any anticipated Workers Compensation claims throughout the year.

*Workers Compensation Contributions are staying consistent between 2020 and 2021 to work towards the levels set with the State to adequately fund the Unified Government Workers Compensation program.*

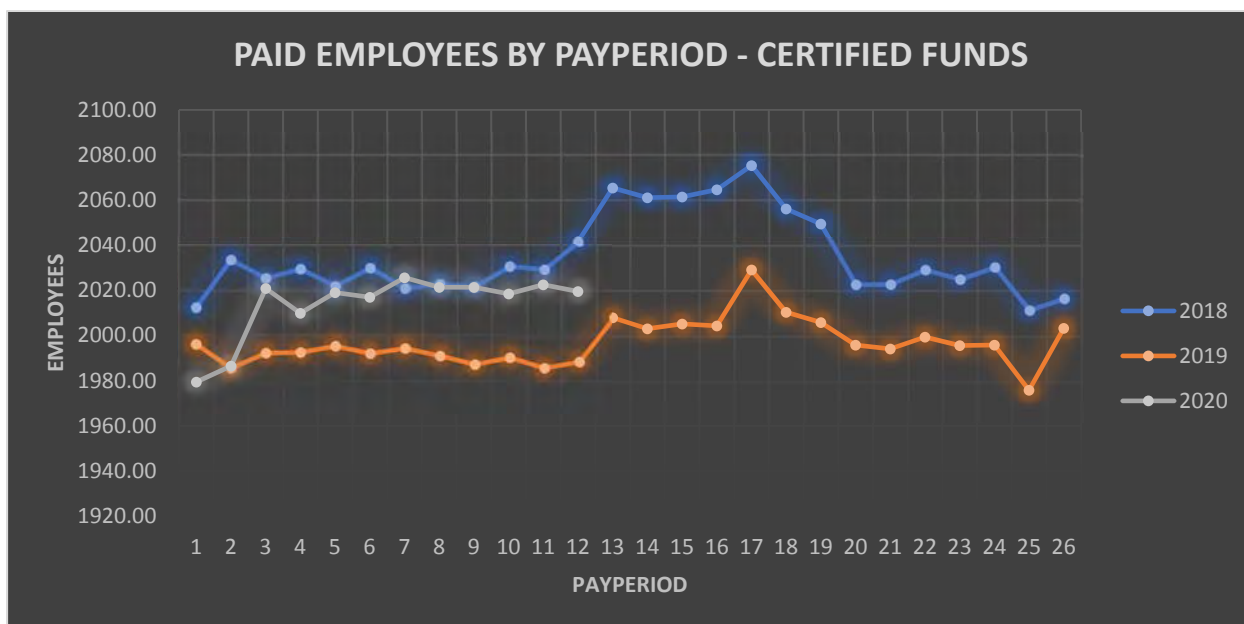
The remaining categories of Overtime and other Miscellaneous costs make up a little over 2% of the total Unified Government Personnel Budget.

## COVID-19 Personnel Impacts

The loss of revenues across the certified funds due to the novel coronavirus pandemic in 2020 has resulted in the necessity to take the following steps in personnel across the certified funds

### Maintaining our Existing Level of Vacancies

To avoid overbudgeting personnel across the various Unified Government certified funds and preventing the ability of making the best use of our limited resources on an annual basis the personnel budget is adjusted using a trend based on the number of filled positions we have working across the Unified Government. The current trend is running at an average of 2,013 of 2,367 budgeted positions (as opposed to Full Time Equivalents) across the certified funds with on average 85% of our positions being filled in 2020 year to date.



In order to stay within the constraints of the revenue losses we have budgeted to maintain or increase our level of vacant positions across 2020 and 2021. In addition to maintaining this rate across our permanent staffing levels, summer and seasonal budgets in most of the funds have been frozen for the 2020 Amended budget.

Some notable impacts

- Cancellation of the 2020 summer Police recruit class and the resulting temporary unfunding of 24 Police Patrol positions across the remainder of the 2020 Amended and 2021 Budgets

- Inability to fill a second Abatement Team in Parks and Recreation to work towards our strategic goal of blight reduction as approved in the 2020 Original budget due to staffing levels being inadequate to fulfil existing obligations.

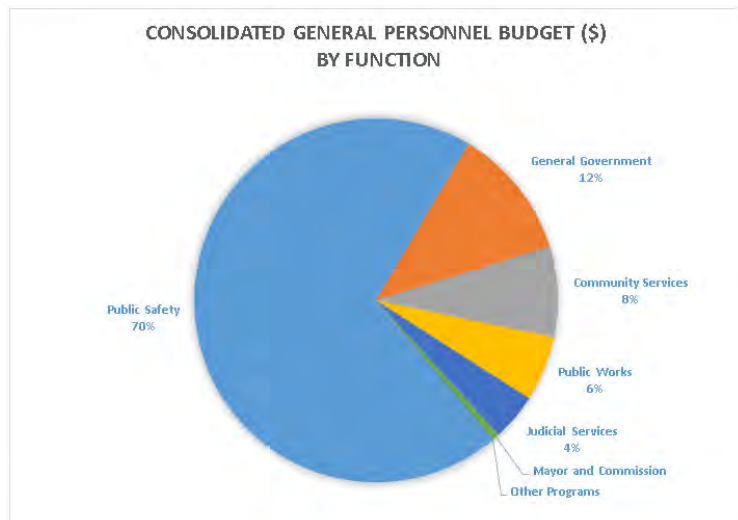
-Reductions in service levels for Street Maintenance and Public Works Right of Way Mowing programs due to operating with 20 vacancies. 9 Vacancies have been built back into the trend in anticipation of needing additional positions in the 4<sup>th</sup> quarter of 2020 for snow operations.

Four of these vacancies in the Special Street and Highway Fund (220) have been unfunded in the current budget cycle as the fund is currently operating at a structural imbalance until revenues return to pre-COVID levels.

### Employee Furloughs

Employees across the Unified Government are being furloughed for 10 days in 2020.

These furloughs are being taken by employees outside of Public Safety sworn operations. As Public Safety makes up 70% of personnel budgets across the Consolidated General Fund we are targeting a savings of \$1.1M across the City General Fund and \$700k across the County General Fund in the 2020 Amended Budget.



### Funding Realignment

Two (2) funds that have been hit the hardest by the COVID revenue losses are the Special Street and Highway Fund (220) with the anticipated losses of gas tax revenue due to reductions in travel and lower gas prices and the Emergency Medical Services Fund (564) due to being reliant on Sales Tax collections as well as a slow down in the utilization of Emergency Medical Services due to the COVID-19 outbreak and resulting reductions in normal EMS call volume. Personnel from both funds had to be shifted to the City General Fund due to shortfalls in anticipated revenue collections.

Personnel Realignment Summary	FTE Count	djustment Dat	2020 Impact	2021 Impact
<b>0040 - Public Works</b>			\$ -	\$ -
<b>Realign Streets Personnel</b>		<b>Jan-2021</b>	\$ -	\$ -
110 - City - General Fund	18.00		\$ -	\$ 1,298,509
220 - Special Street & Highway-City	-18.00	Jan-2021	\$ -	\$ (1,298,509)
<b>0030 - Fire Department</b>			\$ -	\$ -
<b>Realignment EMS to City General Fund</b>		<b>Jan-2020</b>	\$ -	\$ -
110 - City - General Fund	8.00		\$ 1,629,790	\$ 845,303
564 - Emergency Medical Services	-8.00	Jan-2020	\$ (1,629,790)	\$ (845,303)

The Transit Department has received Federal Transportation Administration (FTA) CARES Act funding that is reducing expenditures on the City General Fund through the ability to transfer 6.3 positions and \$445k in Personnel Expenditures over to Federal Funding for both 2020 and 2021 to prevent Transit operations service reductions based on the revenue loss percentage of Transit operations within the City General Fund.

## Additional Strategic Personnel Reductions

Strategic Personnel Reductions need to be identified across the Unified Government and have been budgeted into the Personnel number for the 2020 Amended and 2021 Budget. Staff is working on identifying \$1M of additional expenditure reductions in 2020 for the second half of the year and a target of \$2M for 2021.

Staff is working on identifying these reductions through identifying enhanced or new software, technology or processes that reduce staffing needs, looking at lower scoring Priority Based Budgeting programs and examining where restructuring or overlapping duties can be completed to operate with reduced number of FTEs.

The following have been identified and are displayed on the position inventory and department pages

<u>Staffing</u>	<u>FTE</u>	<u>2020 Impact</u>	<u>2021 Impact</u>
Public Works Dispatchers	2.5	\$75,000	\$155,000

Water Pollution Control has implemented a 3<sup>rd</sup> party automated dispatch system that has been successful to dispatch Water Pollution staffing. This electronic dispatch system will be implemented for Streets and Traffic operations.

<u>Staffing</u>	<u>FTE</u>	<u>2020 Impact</u>	<u>2021 Impact</u>
UG Security Staffing	7.0	\$200,000	\$400,000

Restructuring of shifts and operational redesigns have been reviewed that allow for the reduction of seven (7) Security positions by the Police Department.

## Operational Realignments

### City / County Service Splits Realignment

As a result of the analysis of the funding utilized to support operations across the Unified Government and the allocation discussed in the 'Review of City/County Distribution of Costs Methodology' section of the budget document, positions have been shifted across city & county general funds accordingly. Below are the adjustments that were made in the implementation of that analysis.

Position Split Realignments City / County Operations				
Department	110 - City General		160 - County General	
	Split	Budget Impact	Split	Budget Impact
0002 - Office of the Mayor/CEO	-1.80	\$ (145,373)	1.80	\$ 145,373
0005 - Commissioners	-1.60	\$ (71,524)	1.60	\$ 71,524
0009 - Operations Business Office	-0.66	\$ (40,943)	0.66	\$ 40,943
0010 - County Administrator's Office	-3.20	\$ (429,908)	3.20	\$ 429,908
0013 - Unified Legal	-3.58	\$ (461,034)	3.58	\$ 461,034
0020 - Police Department	-3.00	\$ (155,167)	3.00	\$ 155,167
0040 - Public Works	-10.26	\$ (1,026,796)	10.26	\$ 1,026,796
0050 - Finance Department	-3.80	\$ (465,064)	3.80	\$ 465,064
0054 - Unified Clerk	-1.00	\$ (25,122)	1.00	\$ 25,122
0090 - Human Resources	-6.05	\$ (493,590)	6.05	\$ 493,590
0240 - Knowledge Department	5.00	\$ 325,747	-5.00	\$ (325,747)
0280 - General Services	-1.70	\$ (217,196)	1.70	\$ 217,196
Grand Total	-31.65	\$ (3,205,970)	31.65	\$ 3,205,970

### Fleet Internal Service Fund

The Public Works Fleet Services Division of the Unified Government will be switching their operating model to an Internal Service Fund model beginning in January of 2021. This program will provide efficiency in Fleet Services having a consolidated budget to manage throughout the year, be more transparent in the costing of the Fleet Services as a service allocated to the various Unified Government departments that utilize the services of the centralized garage and help provide accountability to departments as they see the cost of maintaining a desired fleet size and the day to day operations of those vehicles allocated back as part of their department operating budgets as a cost of providing services. This adjustment is FTE neutral but shifts 29 FTE's between funding sources to be reallocated back as part of a Fleet Allocation to Department users.

0040-482 - Public Works - Fleet Services	FTE Adjustment
110 - City - General Fund	(15.00)
160 - County - General	(3.00)
220 - Special Street & Highway-City	(11.00)
635 - Fleet Maintenance & Vehicle Replacement	29.00

### Other Operational Realignments

**Director of Development Coordination and Customer Service Success** – An FTE has been adjusted from Economic Development and Reclassified to a new role with the creation of the Development Coordination and Customer Service Success program in the County Administrator's Office.

**Neighborhood Resource Center / Knowledge Office Staffing Adjustment** – An FTE has shifted from the Neighborhood Resource Center to the Knowledge Office as part of the Land Management and Online Permitting and Plan Review Project implementation. This position will help assist departments across the Unified Government with their components of these and similar enterprise-wide systems as part of the Knowledge Office.

**Human Resources Risk Management Position** – Human Resources has added a position to its FTE count as it assumes the responsibilities for the Risk Management role. This program in Human Resources will take on the additional duties in addition to currently overseeing duties related to Workers Compensation and Workplace Safety; assisting with the Human Resources goal of reviewing existing Human Resources Guide policies and procedures to promote a safe and healthier work environment, reduce workers' compensation claims, and be in compliance with federal & state law updates.

**Parks & Recreation Aquatics Manager & Aquatics Assistant Manager Positions** – Two new Summer Seasonal positions will be added for future seasons for the Parkwood Pool. These positions will help with oversight of the Lifeguard staffing and overseeing pool operations providing needed support that was previously being provided through overtime from a position needed for a different role in Recreation. These new positions are budget neutral through the reduction of this overtime.



## New Positions

### Overview

Across the Unified Government 30 new Full Time Equivalents have been added to the budget during the 2020 Amended and 2021 Proposed Budget process. These positions are necessary to carry out existing operations and continue work on ongoing projects. Of these positions two (2) are in the City General Fund to support the implementation of the Police Vehicle and Body Camera Program, five (5) are across the County General fund and Special Alcohol fund to support Court, Jail and Juvenile Center operations with a new facility coming online in 2020, five (5) are supporting the Public Works Water Pollution Control Enterprise Fund Operations and 18 positions are being added to the Fire Department through grant funding to work towards cost savings through reduction of overtime and working towards meeting NFPA and OSHA recommended staffing levels on existing fire operations. More detail is available for the positions below.

New Position Request Summary	FTE Count	Antic. Start Date	2020 Impact	2021 Impact
<b>0020 - Police Department</b>	<b>2.00</b>		<b>\$ -</b>	<b>\$ 86,760</b>
<b>Camera Program Positions</b>	<b>2.00</b>	<b>Jul-2021</b>	<b>\$ -</b>	<b>\$ 86,760</b>
110 - City - General Fund	2.00		\$ -	\$ 86,760
<b>0030 - Fire Department</b>	<b>18.00</b>		<b>\$ -</b>	<b>\$ 1,262,566</b>
<b>SAFER Firefighters</b>	<b>18.00</b>	<b>Jan-2021</b>	<b>\$ -</b>	<b>\$ 1,262,566</b>
266 - Other Special Grants	18.00		\$ -	\$ 1,262,566
<b>0040 - Public Works</b>	<b>5.00</b>		<b>\$ -</b>	<b>\$ 230,092</b>
<b>Wolcott -Wasterwater Treatment Plant Staffing</b>	<b>3.00</b>	<b>Jul-2021</b>	<b>\$ -</b>	<b>\$ 140,066</b>
560 - Sewer System	3.00		\$ -	\$ 140,066
<b>Kaw Point Off-Shift Supervisor - Oper Gen Super</b>	<b>1.00</b>	<b>Jul-2021</b>	<b>\$ -</b>	<b>\$ 45,013</b>
560 - Sewer System	1.00		\$ -	\$ 45,013
<b>Preventative Maint Supervisor - Oper Gen Super</b>	<b>1.00</b>	<b>Jul-2021</b>	<b>\$ -</b>	<b>\$ 45,013</b>
560 - Sewer System	1.00		\$ -	\$ 45,013
<b>0200 - Sheriff</b>	<b>5.00</b>		<b>\$ 151,239</b>	<b>\$ 371,230</b>
<b>Courthouse Armed Security Officers</b>	<b>5.00</b>	<b>Aug-2020</b>	<b>\$ 151,239</b>	<b>\$ 371,230</b>
160 - County - General	4.75		\$ 143,677	\$ 352,669
222 - Special Alcohol	0.25		\$ 7,562	\$ 18,562
<b>Grand Total</b>	<b>30</b>		<b>\$ 151,239</b>	<b>\$ 1,950,648</b>

### 0020 – Police Department

**Camera Program Positions** – The Police Department has been approved for two additional FTE's as a part of the implementation of the Vehicle and Body Camera Program.

- *Information Systems Analyst, 1 FTE* - The implementation of approximately 100 In-Car Cameras (ICC) and more than 320 Body Worn Cameras (BWC) will require additional support from both the technical and dissemination functions. As we bring this system into production, the number of ICC will increase by more than 80%. Currently the outgoing ICC solution requires exclusive support throughout each day. As these numbers increase, the Technology Unit will be inundated with support calls pertaining to break/fix as well as end user support and training. This support mechanism will also be impacted by the number of BWC's deployed. As with any new technology, there will be a learning curve until this technology resource becomes familiar. This new FTE will handle end user support, installation, break-fix as well as provide backend server support for the dissemination staff.

- *Program Coordinator, 1 FTE* - As we go live, there will be an increase in the number of videos that will be recorded from both ICC and BWC. With the number of videos increasing, there will be a drastic increase in the number of Freedom of Information Act (FOIA) or Kansas Open Records Act (KORA) requests that will have to be handled in a timely manner. Additionally, there will be new functionality with the new solution in terms of redaction and dissemination requiring an additional FTE. To handle the increase in FOIA/KORA requests it is imperative to provide adequate man-power to this function.

The Unified Government has approved funding for these two positions for 6 months of 2021. This funding and the corresponding start dates can be allocated as necessary between the two positions for 2021 by the Police Department as they work through the requirements for implementation of the Vehicle and Body Camera Program.

### 0030 – Fire Department

**SAFER Firefighters** – The Unified Government has applied for a Federal Staffing for Adequate Fire & Emergency Response (SAFER) Grant for 18 new Firefighter FTEs. These positions are being requested to affect the necessary staffing to meet National Fire Protection Association (NFPA) staffing recommendations across the Fire Department.

This position count is required to be above currently funded levels of staffing and is to be maintained for 3 years. Due to COVID-19 match requirements for this grant have been waived to organizations if awarded this grant. The Unified Government would pick up full costs of employment after the third year of employment. It is anticipated that these additional positions will reduce overtime in the Fire Department and will generate savings to help fund these positions on an ongoing basis at the current level of operations.

### 0040 – Public Works

**Wolcott -Wastewater Treatment Plant Staffing** – Three (3) positions added to support the Water Pollution Control operations are for the new Wolcott Wastewater Treatment Plant that is scheduled to come online in 2021. This is a new facility and will require additional staffing for operations

- *Operations General Superintendent, 1 FTE* - Wolcott Wastewater Treatment facility opening in 2021. This is an advanced treatment process, which will need an experienced dedicated supervisor to oversee.
- *Plant Operator III, 1 FTE* - Wolcott Wastewater Treatment facility opening in 2021. This is an advanced treatment process, which will need an experienced operator.
- *Electrician, 1 FTE* - Electricians are critical in keeping WPC's assets running, flood/sanitary pump stations and treatment facilities. Critical infrastructure has been increased with the addition of the Wolcott expansion. Electricians maintenance 5 treatment facilities, 76 pump stations and 9 flood pump stations

**Kaw Point Off-Shift Supervisor** – An Additional Operations General Superintendent has been added to the Water Pollution Control Division to help oversee Kaw Point during off-shift hours. The position will

flex time between evening and night shift allowing for supervision on site for some or all of those shifts for guidance and accountability Kaw Point operations does not currently operate with a supervisor on duty for the off-shifts. This will also lead to reduction in overtime due to the current practice of having an Operator III always on duty to lead operations on each shift.

**Preventative Maintenance Supervisor** – An additional Operations Superintendent has been added to the Water Pollution Control Division to oversee preventative maintenance activities across the WPC system. This position will assist with span of control, managing field staff, the new Wolcott facility and a new asset management process with emphasis on preventative maintenance; Supervising maintenance of 5 Treatment Facilities, 76 Pump Stations and 9 Flood Pump Stations

#### 0200 – Sheriff

**Courthouse Security** – 5 Additional Armed Security Guard positions are being added to assist the Sheriff Office with fully staffing it's assigned areas of responsibility across the Courthouse, Court Services, Jail and Juvenile Center facilities. This staff will assist with additional shifts necessary due to the opening of the new Juvenile Center in 2020 and allow for 24 hour security staffing for the Courthouse.

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# POSITION INVENTORY



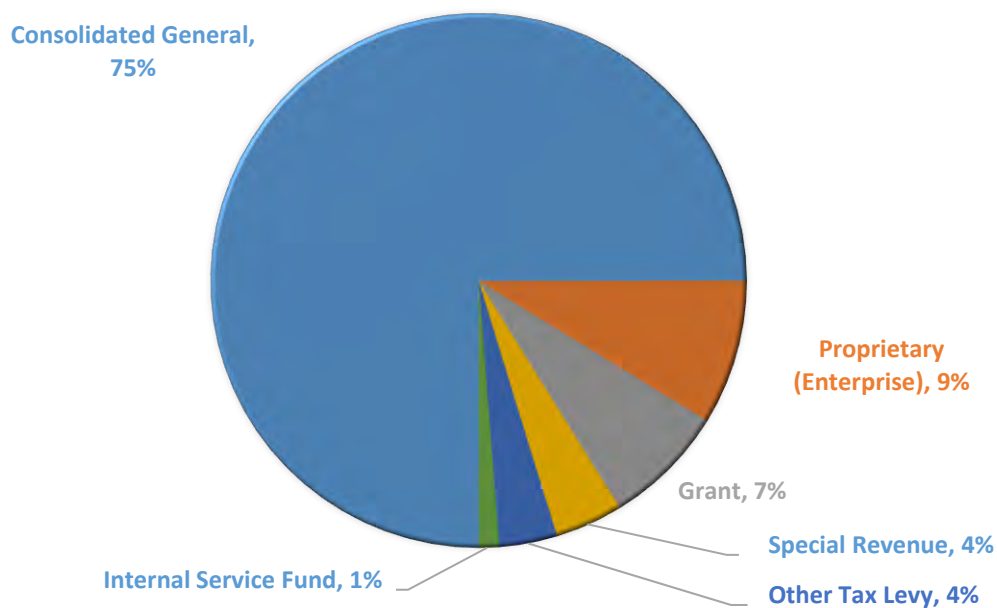
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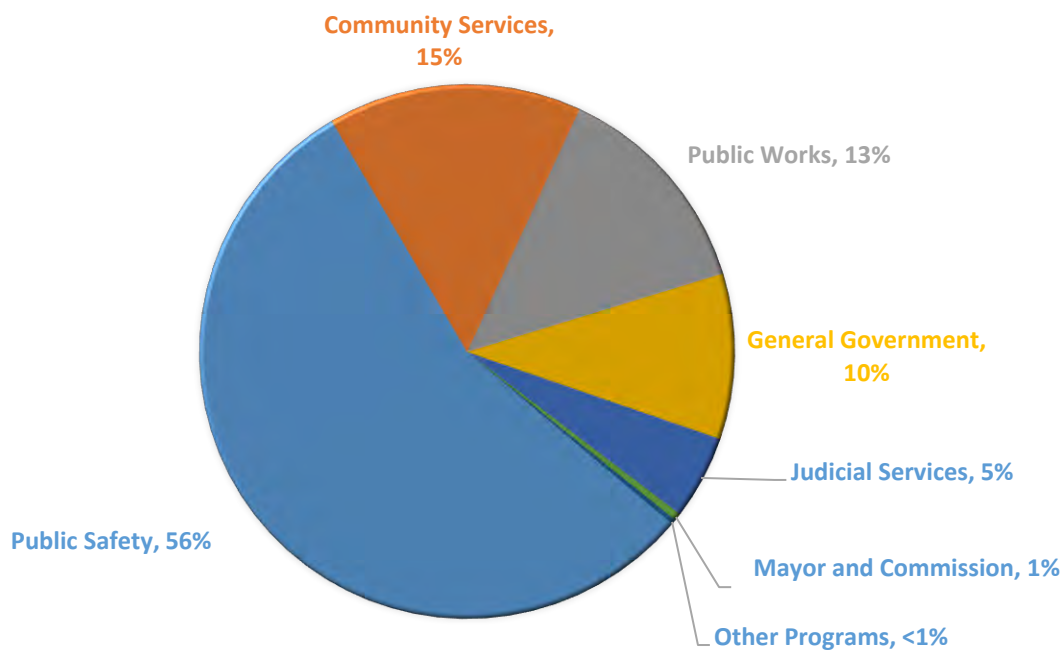


## 2021 Position FTE Summary

### FTE SUMMARY BY FUNDING SOURCE



### FTE SUMMARY BY DEPARTMENT FUNCTIONAL AREA





Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



**Position Inventory by Fund**  
(In Full Time Equivalents)

<b>Fund</b>	<b>2020 Budget</b>	<b>2020 Amended</b>	<b>2021 Budget</b>
<b>Consolidated General</b>			
110 - City - General Fund	1095.02	1066.55	1040.50
113 - Consolidated Parks-General	70.25	71.75	71.75
160 - County - General	625.20	634.15	662.20
<b>Consolidated General Total</b>	<b>1790.47</b>	<b>1772.45</b>	<b>1774.45</b>
<b>Other Tax Levy</b>			
162 - County - Elections	19.25	19.25	19.25
165 - County - Aging	22.27	22.72	22.72
171 - County-Developmental Disability	2.45	2.45	2.45
172 - County - Health Department	38.35	38.35	38.35
<b>Other Tax Levy Total</b>	<b>82.32</b>	<b>82.77</b>	<b>82.77</b>
<b>Special Revenue</b>			
212 - Dedicated Sales Tax	50.25	50.25	50.25
220 - Special Street & Highway-City	73.50	67.25	38.25
221 - Special Parks and Recreation	3.00	3.00	3.00
222 - Special Alcohol	5.50	5.75	5.75
223 - Tourism & Convention	1.00	1.00	1.00
<b>Special Revenue Total</b>	<b>133.25</b>	<b>127.25</b>	<b>98.25</b>
<b>Proprietary (Enterprise)</b>			
560 - Sewer System	127.77	127.77	132.77
563 - Stormwater Utility	6.00	6.00	6.00
564 - Emergency Medical Services	65.00	56.00	56.00
565 - Sunflower Hills Golf	4.00	4.00	4.00
570 - Court Trustee	9.00	9.00	9.00
<b>Proprietary (Enterprise) Total</b>	<b>211.77</b>	<b>202.77</b>	<b>207.77</b>
<b>Certified Funds Total</b>	<b>2217.80</b>	<b>2185.23</b>	<b>2163.23</b>



**Position Inventory by Fund**  
(In Full Time Equivalents)

<b>Fund</b>	<b>2020 Budget</b>	<b>2020 Amended</b>	<b>2021 Budget</b>
<b>Grant</b>			
225 - Community Development	10.30	10.50	10.50
234 - Lead Hazard Cntl/Healthy Homes	2.20	2.00	2.00
240 - Adult CCA	27.05	27.05	27.05
241 - Juvenile CCA	29.20	28.20	28.20
242 - JJ KDOC Reimburse Grants	0.00	0.00	0.00
244 - JJ Reinvestment Grant	3.00	4.00	4.00
262 - Department of Aging Grant Fund	12.95	10.30	10.30
263 - Health Department Grant Fund	49.15	49.15	49.15
266 - Other Special Grants	15.90	20.82	38.82
267 - Spc Develop Disabilities Grant	4.55	4.55	4.55
290 - HOME Program	0.50	0.50	0.50
<b>Grant Total</b>	<b>154.80</b>	<b>157.07</b>	<b>175.07</b>
<b>Internal Service Fund</b>			
635 - Fleet Maintenance & Vehicle Replacement	0.00	0.00	29.00
<b>Internal Service Fund Total</b>	<b>0.00</b>	<b>0.00</b>	<b>29.00</b>
<b>Other Funds Total</b>	<b>154.80</b>	<b>157.07</b>	<b>204.07</b>
<b>Grand Total</b>	<b>2372.60</b>	<b>2342.30</b>	<b>2367.30</b>

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Position Inventory by (In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Aging</b>	<b>ADMIN SUPPORT SPECIALIST</b>	1.00	1.00	1.00
	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>FISCAL OFFICER</b>	1.00	1.00	1.00
	<b>FISCAL SUPPORT SPECIALIST</b>	1.00	1.00	1.00
	<b>PROFESSIONAL PROGRAM ASSISTANT</b>	1.00	0.00	0.00
	<b>PROGRAM AIDE</b>	1.00	0.00	0.00
	<b>PROGRAM COORDINATOR</b>	2.00	2.00	2.00
	<b>PROGRAM SPECIALIST</b>	7.00	6.00	6.00
<b>Aging Total</b>		<b>15.00</b>	<b>12.00</b>	<b>12.00</b>
<b>Appraiser</b>	<b>ADMIN COORDINATOR</b>	4.00	4.00	4.00
	<b>ADMIN SUPPORT ASSISTANT</b>	3.00	3.00	3.00
	<b>ADMIN SUPPORT SPECIALIST</b>	2.50	2.50	2.50
	<b>APPRAISER</b>	9.00	9.00	9.00
	<b>APPRAISER SUPERVISOR</b>	1.00	1.00	1.00
	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>INFORMATION SYSTEMS ANALYST</b>	1.00	1.00	1.00
	<b>MANAGEMENT ANALYST</b>	1.00	0.00	0.00
	<b>MANAGER</b>	1.00	1.00	1.00
	<b>PROFESSIONAL ASSISTANT</b>	1.00	1.00	1.00
	<b>PROFESSIONAL PROGRAM ASSISTANT</b>	1.00	1.00	1.00
	<b>PROGRAM COORDINATOR</b>	0.00	1.00	1.00
	<b>PROGRAM SUPERVISOR</b>	2.00	2.00	2.00
	<b>REAL ESTATE APPRAISER</b>	5.00	5.00	5.00
<b>Appraiser Total</b>		<b>32.50</b>	<b>32.50</b>	<b>32.50</b>
<b>Commissioners</b>	<b>COMMISSIONER</b>	3.00	3.00	3.00
	<b>PROFESSIONAL ASSISTANT</b>	2.00	2.00	2.00
<b>Commissioners Total</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Community Corrections</b>	<b>ADMIN SUPPORT SPECIALIST</b>	3.00	3.00	3.00
	<b>ADMIN SUPPORT SUPERVISOR</b>	1.00	1.00	1.00
	<b>CORONER SECRETARY</b>	0.00	0.00	0.00
	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>INTEN SUPERVISION SUPERVISOR</b>	7.00	7.00	7.00
	<b>INTENSIVE SUPERVISION OFFICER</b>	34.00	34.00	34.00
	<b>INTENSIVE SUPR ADMINISTRATOR</b>	3.00	3.00	3.00
	<b>MANAGER</b>	0.00	1.00	1.00
	<b>PRE TRIAL COORDINATOR</b>	2.00	2.00	2.00
	<b>PROFESSIONAL PROGRAM ASSISTANT</b>	5.00	5.00	5.00
	<b>PROGRAM AIDE</b>	2.00	2.00	2.00

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Position Inventory by (In Full Time Equivalents)

		2020 Budget	2020 Amended	
Community Corrections	PROGRAM COORDINATOR	7.00	5.00	5.00
	PROGRAM DIRECTOR-PVC	1.00	1.00	1.00
	SURVEILLANCE OFFICER	3.00	3.00	3.00
<b>Community Corrections Total</b>		<b>69.00</b>	<b>68.00</b>	<b>68.00</b>
Community Development	DIRECTOR	1.00	1.00	1.00
	PROFESSIONAL FISCAL ASSISTANT	1.00	1.00	1.00
	PROGRAM COORDINATOR	6.00	6.00	6.00
	PROGRAM SUPERVISOR	2.00	2.00	2.00
	PROGRAM TECHNICIAN I (AFSCME)	1.00	1.00	1.00
	PROGRAM TECHNICIAN II	1.00	1.00	1.00
<b>Community Development Total</b>		<b>12.00</b>	<b>12.00</b>	<b>12.00</b>
County Administrator's Office	COUNTY ADMINISTRATOR	1.00	1.00	1.00
	DIRECTOR	2.00	3.00	3.00
	EXECUTIVE COORD TO THE MAYOR	0.00	0.00	0.00
	EXECUTIVE DIRECTOR R19	0.00	1.00	1.00
	EXECUTIVE DIRECTOR R20	3.00	2.00	2.00
	INFORMATION SYSTEMS ANALYST	0.00	0.00	0.00
	INTERN	1.00	1.00	1.00
	MANAGEMENT ANALYST	1.00	0.00	0.00
	MANAGER	1.00	1.00	1.00
	MEDIA RELATIONS SPECIALIST	1.00	1.00	1.00
	PROFESSIONAL ASSISTANT	1.75	1.75	1.75
	PROGRAM SUPERVISOR	0.00	1.00	1.00
<b>County Administrator's Office Total</b>		<b>11.75</b>	<b>12.75</b>	<b>12.75</b>
Court Trustees	ADMIN SUPPORT SPLCST (STATE)	1.00	1.00	1.00
	CHILD SUPPORT ENF OFCR	3.00	0.00	0.00
	CHILD SUPPORT ENF OFFICER	0.00	3.00	3.00
	COURT TRUSTEE	1.00	1.00	1.00
	PARALEGAL	1.00	1.00	1.00
	SECRETARY	1.00	0.00	0.00
	SECRETARY I	0.00	1.00	1.00
	TRIAL COURT CLERK	2.00	2.00	2.00
<b>Court Trustees Total</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
District Attorney	ADMIN COORDINATOR	1.00	0.00	0.00
	ADMIN SUPPORT SPECIALIST	21.50	21.50	21.50
	ADMIN SUPPORT SUPERVISOR	4.00	4.00	4.00
	ASSISTANT DISTRICT ATTORNEY I	9.00	7.00	7.00



**Position Inventory by**  
(In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>District Attorney</b>	<b>ASSISTANT DISTRICT ATTORNEY II</b>	9.00	9.00	9.00
	<b>ASST DA - SPECIAL ASSIGNMENT</b>	3.00	3.00	3.00
	<b>ASST DISTRICT ATTORNEY III</b>	1.00	3.00	3.00
	<b>CHIEF DEPUTY DIST. ATTY</b>	1.00	1.00	1.00
	<b>CHIEF INVESTIGATOR - DIST ATTY</b>	1.00	2.00	2.00
	<b>DEPUTY DISTRICT ATTORNEY</b>	3.00	3.00	3.00
	<b>DISTRICT ATTORNEY</b>	1.00	1.00	1.00
	<b>INFORMATION SYSTEMS ANALYST</b>	1.00	1.00	1.00
	<b>INVESTIGATOR</b>	3.50	4.00	4.00
	<b>MANAGER</b>	0.00	1.00	1.00
	<b>MEDIA RELATIONS SPECIALIST</b>	1.00	1.00	1.00
	<b>PROFESSIONAL PROGRAM ASSISTANT</b>	4.00	4.00	4.00
	<b>SENIOR ASST DISTRICT ATTORNEY</b>	1.00	1.00	1.00
<b>District Attorney Total</b>		<b>65.00</b>	<b>66.50</b>	<b>66.50</b>
<b>District Courts</b>	<b>ADMIN SUPPORT ASSISTANT</b>	1.00	1.00	1.00
	<b>BONDING CLERK</b>	0.25	0.25	0.25
	<b>DISTRICT COURT PRO TEM</b>	1.00	0.00	0.00
	<b>JUDGE PRO TEM</b>	19.80	20.00	20.00
	<b>LAW CLERK</b>	0.75	0.75	0.75
	<b>RECORDS CLERK II</b>	0.25	0.25	0.25
	<b>SMALL CLAIMS COURT JUDGE PRO T</b>	0.30	0.00	0.00
	<b>SMALL CLAIMS COURT-JUDGE PRO T</b>	0.00	0.30	0.30
<b>District Courts Total</b>		<b>23.35</b>	<b>22.55</b>	<b>22.55</b>
<b>Economic Development</b>	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>MANAGEMENT ANALYST</b>	3.00	2.00	2.00
	<b>MANAGER</b>	1.00	1.00	1.00
	<b>PROFESSIONAL PROGRAM ASSISTANT</b>	1.00	1.00	1.00
	<b>PROGRAM COORDINATOR</b>	1.00	1.00	1.00
<b>Economic Development Total</b>		<b>7.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Election</b>	<b>ADMIN SUPPORT SPECIALIST</b>	5.00	5.00	5.00
	<b>DEPUTY ELECTION COMMISSIONER</b>	1.00	1.00	1.00
	<b>ELECTION COMMISSIONER</b>	1.00	1.00	1.00
	<b>ELECTION WORKER</b>	9.25	9.25	9.25
	<b>PROGRAM COORDINATOR</b>	3.00	3.00	3.00
<b>Election Total</b>		<b>19.25</b>	<b>19.25</b>	<b>19.25</b>

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Position Inventory by (In Full Time Equivalents)

		2020 Budget	2020 Amended	
Emergency Management	DIRECTOR	1.00	1.00	1.00
	INFORMATION SYSTEMS COORD	1.00	1.00	1.00
	INTERN	0.25	0.25	0.25
	MANAGEMENT ANALYST	0.00	1.00	1.00
	MANAGER	0.00	1.00	1.00
	PROFESSIONAL ASSISTANT	1.00	1.00	1.00
	PROGRAM COORDINATOR	2.00	0.00	0.00
<b>Emergency Management Total</b>		<b>5.25</b>	<b>5.25</b>	<b>5.25</b>
Finance Department	ADMIN COORDINATOR	2.00	2.00	2.00
	ASSISTANT BUDGET MANAGER	1.00	1.00	1.00
	DIRECTOR	1.00	1.00	1.00
	EXECUTIVE DIRECTOR R21	1.00	1.00	1.00
	FISCAL OFFICER	3.00	5.00	5.00
	FISCAL SUPPORT ASSISTANT	19.50	19.50	19.50
	FISCAL SUPPORT SPECIALIST	7.00	7.00	7.00
	FISCAL SUPPORT SUPERVISOR	4.00	3.00	3.00
	INTERN	0.25	0.00	0.00
	LEAD FISCAL SUPP SPECIALIST	2.00	2.00	2.00
	LEAD FISCAL SUPPORT ASSISTANT	1.00	1.00	1.00
	MANAGEMENT ANALYST	3.00	3.00	3.00
	MANAGER	4.00	4.00	4.00
	PROFESSIONAL FISCAL ASSISTANT	7.00	8.00	8.00
	PROGRAM SUPERVISOR	1.00	1.00	1.00
	PROGRAM TECHNICIAN II	1.00	0.00	0.00
	TREASURER	1.00	1.00	1.00
	TREASURY MANAGER	1.00	1.00	1.00
<b>Finance Department Total</b>		<b>59.75</b>	<b>60.50</b>	<b>60.50</b>
Fire Department	ADMIN COORDINATOR	1.00	0.00	0.00
	ADMIN SUPPORT SPECIALIST	1.00	1.00	1.00
	ASSISTANT FIRE CHIEF	8.00	9.00	9.00
	BATTALION CHIEF	14.00	12.00	12.00
	CERT PLANS REVIEW INSPECTOR	1.00	1.00	1.00
	DEPUTY FIRE CHIEF	2.00	2.00	2.00
	FIRE CAPTAIN	80.00	0.00	0.00
	FIRE CAPTAIN - 8HR	1.00	0.00	0.00
	FIRE CAPTAIN (24)	0.00	79.00	79.00
	FIRE CAPTAIN (40)	0.00	1.00	1.00
	FIRE CHIEF	1.00	1.00	1.00
	FIRE COMM DISPATCHER	13.00	13.00	13.00



# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Position Inventory by (In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Fire Department</b>	<b>FIRE DRIVER</b>	66.00	66.00	66.00
	<b>FIRE INVESTIGATOR BC</b>	0.00	4.00	4.00
	<b>FIRE MECHANIC</b>	2.00	2.00	2.00
	<b>FIRE PREVENTION INSPECTOR</b>	3.00	3.00	3.00
	<b>FIREFIGHTER</b>	148.00	148.00	166.00
	<b>FIREFIGHTER/MICT</b>	91.00	91.00	91.00
	<b>FIRST DEPUTY FIRE CHIEF</b>	1.00	1.00	1.00
	<b>FISCAL OFFICER</b>	0.00	1.00	1.00
	<b>FLEET MAINTENANCE TECH II - H</b>	1.00	1.00	1.00
	<b>INFORMATION SYSTEMS COORD</b>	1.00	1.00	1.00
	<b>LEAD FIRE MECHANIC</b>	0.00	1.00	1.00
	<b>MANAGER</b>	1.00	1.00	1.00
	<b>MEDICAL TRANSPORT SUPERVISOR</b>	3.00	3.00	3.00
	<b>PARAMEDIC TRAINEE</b>	0.00	2.00	2.00
	<b>PROFESSIONAL ASSISTANT</b>	1.00	1.00	1.00
	<b>PROFESSIONAL FISCAL ASSISTANT</b>	1.00	0.00	0.00
	<b>PROGRAM SUPERVISOR</b>	1.00	2.00	2.00
	<b>QUALITY ASSURANCE/INS CAPTAIN</b>	1.00	1.00	1.00
	<b>SKILLED TRADESPERSON</b>	1.00	0.00	0.00
	<b>TRAINEE</b>	8.00	6.00	6.00
	<b>TRAINING INSTRUCTOR</b>	4.00	3.00	3.00
<b>Fire Department Total</b>		<b>456.00</b>	<b>457.00</b>	<b>475.00</b>
<b>General Services</b>	<b>ADMIN SUPPORT SPECIALIST</b>	4.00	4.00	4.00
	<b>BUYER</b>	3.00	3.00	3.00
	<b>COMPLIANCE OFFICER</b>	1.00	1.00	1.00
	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>FISCAL OFFICER</b>	1.00	1.00	1.00
	<b>FISCAL SUPPORT SPECIALIST</b>	3.00	2.00	2.00
	<b>MANAGEMENT ANALYST</b>	0.00	1.00	1.00
	<b>MANAGER</b>	3.00	3.00	3.00
	<b>PROCESS SERVER</b>	9.00	9.00	9.00
	<b>PROFESSIONAL ASSISTANT</b>	2.00	2.00	2.00
	<b>PROGRAM COORDINATOR</b>	2.00	2.00	2.00
	<b>REAL ESTATE ABTRACTOR</b>	4.00	4.00	4.00
<b>General Services Total</b>		<b>33.00</b>	<b>33.00</b>	<b>33.00</b>
<b>Health Department</b>	<b>ADMIN SUPPORT ASSISTANT</b>	7.00	7.00	7.00
	<b>ADMIN SUPPORT SPECIALIST</b>	6.00	6.00	6.00
	<b>ADMIN SUPPORT SUPERVISOR</b>	1.00	1.00	1.00
	<b>DEPUTY DIRECTOR</b>	1.00	1.00	1.00



**Position Inventory by**  
(In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Health Department</b>	<b>DIETITIAN</b>	5.50	5.50	5.50
	<b>DIETITIAN SUPERVISOR</b>	1.00	1.00	1.00
	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>ENGINEER MANAGER</b>	1.00	1.00	1.00
	<b>ENVIRON HEALTH SPECIALIST</b>	5.00	4.00	4.00
	<b>ENVIRONMENTAL SCIENTIST</b>	3.00	3.00	3.00
	<b>FISCAL SUPPORT ASSISTANT</b>	1.00	1.00	1.00
	<b>FISCAL SUPPORT SPECIALIST</b>	2.00	2.00	2.00
	<b>HOME VISITOR</b>	2.00	2.00	2.00
	<b>INFORMATION SYSTEMS ANALYST</b>	1.00	1.00	1.00
	<b>INTERN</b>	0.00	0.00	0.00
	<b>LICENSED PRACTICAL NURSE</b>	3.00	3.00	3.00
	<b>MANAGEMENT ANALYST</b>	1.00	1.00	1.00
	<b>MANAGER</b>	3.00	4.00	4.00
	<b>MANAGER, HEALTH</b>	1.00	0.00	0.00
	<b>MEDICAL LAB SUPERVISOR</b>	1.00	1.00	1.00
	<b>MEDICAL TECHNOLOGIST</b>	1.00	1.00	1.00
	<b>NURSE PRACTITIONER</b>	2.00	2.00	2.00
	<b>PROFESSIONAL ASSISTANT</b>	1.00	1.00	1.00
	<b>PROGRAM AIDE</b>	1.50	1.50	1.50
	<b>PROGRAM COORDINATOR</b>	15.00	15.00	15.00
	<b>PROGRAM SPECIALIST</b>	6.50	6.50	6.50
	<b>PROGRAM SUPERVISOR</b>	6.00	7.00	7.00
	<b>PROJECT ENGINEER</b>	1.00	1.00	1.00
	<b>PUBLIC HEALTH NURSE</b>	5.00	5.00	5.00
	<b>PUBLIC HEALTH NURSE SUPR</b>	2.00	2.00	2.00
	<b>SOCIAL WORKER</b>	1.00	1.00	1.00
<b>Health Department Total</b>		<b>88.50</b>	<b>88.50</b>	<b>88.50</b>
<b>Historical Museum</b>	<b>MANAGER</b>	0.00	1.00	1.00
	<b>MUSEUM CURATOR</b>	1.00	1.00	1.00
	<b>MUSEUM GROUNDS SPECIALIST</b>	0.00	1.00	1.00
	<b>PROGRAM SUPERVISOR</b>	1.00	0.00	0.00
<b>Historical Museum Total</b>		<b>2.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Human Resources</b>	<b>ADMIN SUPPORT SPECIALIST</b>	1.00	1.00	1.00
	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>HUMAN RESOURCES ANALYST</b>	7.00	6.00	6.00
	<b>MANAGEMENT ANALYST</b>	1.00	3.00	3.00
	<b>MANAGER</b>	1.00	1.00	1.00
	<b>PROFESSIONAL ASSISTANT</b>	2.00	2.00	2.00
<b>Human Resources Total</b>		<b>13.00</b>	<b>14.00</b>	<b>14.00</b>

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Position Inventory by (In Full Time Equivalents)

		2020 Budget	2020 Amended	
Human Services	ADMIN SUPPORT SPECIALIST	1.00	1.00	1.00
	DIRECTOR	1.00	1.00	1.00
	DISPUTE RESOLUTIONS COUNSELOR	1.00	1.00	1.00
	FISCAL OFFICER	1.00	1.00	1.00
	PROGRAM COORDINATOR	4.00	4.00	4.00
<b>Human Services Total</b>		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
Knowledge Department	ADMIN COORDINATOR	1.00	1.00	1.00
	ADMIN SUPPORT SPECIALIST	1.00	1.00	1.00
	COMPUTER SUPPORT SPECIALIST	1.00	1.00	1.00
	DIRECTOR	3.00	3.00	3.00
	EXECUTIVE DIRECTOR R21	1.00	1.00	1.00
	INFORMATION SYSTEMS ANALYST	10.25	10.25	10.25
	INFORMATION SYSTEMS COORD	14.00	15.00	15.00
	INFORMATION SYSTEMS MANAGER	3.00	3.00	3.00
	INTERN	0.25	0.25	0.25
	MANAGEMENT ANALYST	1.00	1.00	1.00
	MANAGER	1.00	1.00	1.00
	OFFICE ASSISTANT III	2.00	2.00	2.00
	PROGRAM COORDINATOR	1.00	1.00	1.00
	PROGRAM TECHNICIAN I (AFSCME)	1.00	1.00	1.00
<b>Knowledge Department Total</b>		<b>40.50</b>	<b>41.50</b>	<b>41.50</b>
Legislative Auditor	AUDITOR	3.00	3.00	3.00
	LAW ENFORCEMENT AUDITOR	1.00	1.00	1.00
	LEGISLATIVE AUDITOR	1.00	1.00	1.00
	SENIOR MANAGER	2.00	2.00	2.00
<b>Legislative Auditor Total</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
Municipal Court	COURT CLERK I	10.00	10.00	10.00
	COURT CLERK II	4.00	4.00	4.00
	COURT LIAISON OFFICER	1.00	1.00	1.00
	JUDGE PRO TEM	3.00	3.00	3.00
	MANAGER	1.00	1.00	1.00
	MUNICIPAL COURT JUDGE	2.00	2.00	2.00
	PROBATION OFFICER	2.00	2.00	2.00
	PROFESSIONAL FISCAL ASSISTANT	1.00	1.00	1.00
	PROGRAM COORDINATOR	1.00	1.00	1.00
<b>Municipal Court Total</b>		<b>25.00</b>	<b>25.00</b>	<b>25.00</b>



**Position Inventory by**  
(In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Neighborhood Resource Center</b>	<b>ADMIN COORDINATOR</b>	1.00	1.00	1.00
	<b>ADMIN SUPPORT SPECIALIST</b>	7.00	7.00	7.00
	<b>BLDG INSPECTOR I - CERTIFIED</b>	4.00	3.00	3.00
	<b>BLDG INSPECTOR II - CERTIFIED</b>	0.00	1.00	1.00
	<b>BUILDING INSPECTOR I</b>	6.00	5.00	5.00
	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>ENFORCEMENT SPECIALIST</b>	4.00	4.00	4.00
	<b>FISCAL ASSISTANT I</b>	1.00	1.00	1.00
	<b>FISCAL SUPPORT SPECIALIST</b>	4.00	4.00	4.00
	<b>INFORMATION SYSTEMS ANALYST</b>	0.00	1.00	1.00
	<b>INFORMATION SYSTEMS COORD</b>	1.00	0.00	0.00
	<b>INSPECTIONS SUPERVISOR</b>	4.00	4.00	4.00
	<b>INSPECTOR I</b>	13.00	13.00	13.00
	<b>LICENSE INSPECTOR I</b>	2.00	2.00	2.00
	<b>MANAGER</b>	1.00	4.00	4.00
	<b>OFFICE ASSISTANT III</b>	1.00	1.00	1.00
	<b>PROFESSIONAL PROGRAM ASSISTANT</b>	1.00	1.00	1.00
	<b>PROGRAM COORDINATOR</b>	5.00	2.00	2.00
<b>Neighborhood Resource Center Total</b>		<b>56.00</b>	<b>55.00</b>	<b>55.00</b>
<b>Office of the Mayor/CEO</b>	<b>ASSISTANT TO THE MAYOR</b>	1.50	1.50	1.50
	<b>EXECUTIVE COORD TO THE MAYOR</b>	2.00	2.00	2.00
	<b>INTERN</b>	0.50	0.00	0.00
	<b>MAYOR/CEO</b>	1.00	1.00	1.00
	<b>PROFESSIONAL ASSISTANT</b>	1.00	1.00	1.00
<b>Office of the Mayor/CEO Total</b>		<b>6.00</b>	<b>5.50</b>	<b>5.50</b>
<b>Operations Business Office</b>	<b>PROFESSIONAL ASSISTANT</b>	1.00	1.00	1.00
	<b>PROFESSIONAL FISCAL ASSISTANT</b>	1.00	1.00	1.00
<b>Operations Business Office Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Parking Control Enforcement</b>	<b>ADMIN SUPPORT SPECIALIST</b>	1.00	1.00	1.00
	<b>MANAGER</b>	1.00	1.00	1.00
	<b>OFFICE ASSISTANT III</b>	1.00	0.00	0.00
	<b>PARKING ATTENDANT</b>	4.00	4.00	4.00
	<b>PARKING ATTENDANT SEAS/TEMP</b>	0.25	0.25	0.25
	<b>PARKING CONTROL OFFICER</b>	3.00	3.00	3.00
	<b>PARKING CONTROL OFFICER II</b>	1.00	1.00	1.00
<b>Parking Control Enforcement Total</b>		<b>11.25</b>	<b>10.25</b>	<b>10.25</b>



**Position Inventory by**  
(In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Parks &amp; Recreation</b>	<b>ADMIN SUPPORT SPECIALIST</b>	1.00	1.00	1.00
	<b>ADMIN SUPPORT SUPERVISOR</b>	1.00	1.00	1.00
	<b>AQUATIC ASSISTANT MANAGER</b>	0.00	0.25	0.25
	<b>AQUATIC MANAGER</b>	0.00	0.25	0.25
	<b>BLDG &amp; GROUNDS SPECIALIST</b>	1.00	1.00	1.00
	<b>CARETAKER (AFSCME)</b>	6.00	6.00	6.00
	<b>DEPUTY-KPF</b>	0.00	1.00	1.00
	<b>DETENTION DEPUTY-KPF</b>	1.00	0.00	0.00
	<b>DIRECTOR</b>	1.00	1.00	1.00
	<b>GENERAL LABORER</b>	1.75	1.75	1.75
	<b>GOLF COURSE SUPERINTENDENT</b>	1.00	1.00	1.00
	<b>GOLF COURSE SUPERVISOR</b>	1.00	1.00	1.00
	<b>GROUNDSKEEPER I</b>	9.00	10.00	10.00
	<b>GROUNDSKEEPER II</b>	10.00	10.00	10.00
	<b>GROUNDSKEEPER III</b>	5.00	5.00	5.00
	<b>GROUNDSKEEPER IV</b>	4.00	4.00	4.00
	<b>GROUNDSKEEPER V</b>	2.00	2.00	2.00
	<b>HORTICULTURALIST I</b>	2.00	2.00	2.00
	<b>HORTICULTURALIST II</b>	1.00	1.00	1.00
	<b>HORTICULTURALIST IV</b>	1.00	1.00	1.00
	<b>LABORER SUMMER/SEASONAL</b>	4.25	4.25	4.25
	<b>LIFE GUARD</b>	4.75	4.75	4.75
	<b>MANAGER</b>	2.00	2.00	2.00
	<b>OFFICE ASSISTANT II</b>	1.00	1.00	1.00
	<b>OPERATIONS GENERAL SUPERINTEND</b>	1.00	1.00	1.00
	<b>OPERATIONS SUPERINTENDENT</b>	4.00	4.00	4.00
	<b>OPERATIONS SUPERVISOR</b>	3.00	3.00	3.00
	<b>PARK MAINTENANCE TECH I</b>	3.00	3.00	3.00
	<b>PARK MAINTENANCE TECH II</b>	2.00	2.00	2.00
	<b>PARK MAINTENANCE TECH III</b>	2.00	2.00	2.00
	<b>PROGRAM AIDE</b>	3.00	3.00	3.00
	<b>PROGRAM COORDINATOR</b>	5.00	5.00	5.00
	<b>RECREATION INSTRUCTOR</b>	0.75	0.75	0.75
	<b>RECREATION LEADER</b>	0.75	0.75	0.75
	<b>RECREATION SPECIALIST</b>	6.75	6.75	6.75
<b>Parks &amp; Recreation Total</b>		<b>92.00</b>	<b>93.50</b>	<b>93.50</b>
<b>Police Department</b>	<b>ADMIN COORDINATOR</b>	3.00	3.00	3.00
	<b>ADMIN SUPPORT SPECIALIST</b>	3.00	3.00	3.00
	<b>ADMIN SUPPORT SUPERVISOR</b>	1.00	1.00	1.00
	<b>ANIMAL SERVICES OFFICER</b>	8.00	8.00	8.00



**Position Inventory by**  
(In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Police Department</b>	<b>ASSISTANT CHIEF</b>	1.00	0.00	0.00
	<b>ASST POLICE CHIEF</b>	0.00	1.00	1.00
	<b>CHIEF OF POLICE</b>	1.00	1.00	1.00
	<b>DETECTIVE</b>	52.00	52.00	52.00
	<b>FINGERPRINT/IDENT TECHNICIAN</b>	1.00	1.00	1.00
	<b>FISCAL OFFICER</b>	0.00	1.00	1.00
	<b>INFORMATION SYSTEMS ANALYST</b>	3.00	3.00	4.00
	<b>INFORMATION SYSTEMS COORD</b>	6.00	3.00	3.00
	<b>INFORMATION SYSTEMS MANAGER</b>	1.00	1.00	1.00
	<b>LEAD DISPATCHER</b>	3.00	3.00	3.00
	<b>LT COL/DEPUTY CHIEF</b>	3.00	3.00	3.00
	<b>MANAGER</b>	1.00	1.00	1.00
	<b>MEDIA RELATIONS SPECIALIST</b>	0.00	1.00	1.00
	<b>OFFICE ASSISTANT III</b>	16.00	16.00	16.00
	<b>PATROLMAN</b>	249.00	225.00	225.00
	<b>POLICE CAPTAIN</b>	22.00	22.00	22.00
	<b>POLICE MAJOR</b>	7.00	7.00	7.00
	<b>POLICE OUTREACH CADET</b>	4.50	4.50	4.50
	<b>POLICE SERGEANT</b>	34.00	34.00	34.00
	<b>PROFESSIONAL ASSISTANT</b>	5.00	5.00	5.00
	<b>PROFESSIONAL FISCAL ASSISTANT</b>	1.00	0.00	0.00
	<b>PROFESSIONAL PROGRAM ASSISTANT</b>	2.00	4.00	4.00
	<b>PROGRAM AIDE</b>	0.50	0.50	0.50
	<b>PROGRAM COORDINATOR</b>	2.00	2.00	3.00
	<b>PROGRAM SPECIALIST</b>	2.00	0.00	0.00
	<b>PROGRAM SUPERVISOR</b>	4.00	4.00	4.00
	<b>PROGRAM TECHNICIAN I (AFSCME)</b>	1.00	1.00	1.00
	<b>PROGRAM TECHNICIAN II</b>	1.00	1.00	1.00
	<b>PUBLIC SAFETY DISPATCHER</b>	38.00	37.00	37.00
	<b>SECURITY OFFICER</b>	14.00	0.00	0.00
	<b>SECURITY OFFICER, ARMED</b>	10.00	10.00	10.00
	<b>SECURITY OFFICER, UNARMED</b>	0.00	7.50	7.50
	<b>TRAINEE</b>	2.00	2.00	2.00
<b>Police Department Total</b>		<b>502.00</b>	<b>468.50</b>	<b>470.50</b>
<b>Public Works</b>	<b>ADMIN SUPPORT SPECIALIST</b>	5.00	5.00	5.00
	<b>ARCHITECT</b>	1.00	1.00	1.00
	<b>BUILDING CUSTODIAN/MESSENGER</b>	1.00	1.00	1.00
	<b>BUILDING ENGINEER</b>	2.00	2.00	2.00
	<b>BUILDING MAINTENANCE WORKER</b>	1.00	1.00	1.00
	<b>BUILDING TRADES CARPENTER</b>	2.00	2.00	2.00





**Position Inventory by**  
(In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Public Works</b>	<b>BUILDING TRADES LABORER</b>	2.00	2.00	2.00
	<b>BUILDING TRADES PAINTER</b>	1.00	1.00	1.00
	<b>BUILDING TRADES PLUMBER</b>	2.00	2.00	2.00
	<b>CARETAKER (AFSCME)</b>	17.00	17.00	17.00
	<b>CLERK II</b>	1.00	1.00	1.00
	<b>COMPUTER SPECIALIST I</b>	1.00	1.00	1.00
	<b>CONCRETE SPECIALIST</b>	1.00	1.00	1.00
	<b>CONSTRUCTION INSPECTOR II</b>	3.00	3.00	3.00
	<b>CONSTRUCTION WORKER I</b>	10.00	10.00	10.00
	<b>CONSTRUCTION WORKER II</b>	3.00	3.00	3.00
	<b>CONSTRUCTION WORKER III</b>	5.00	5.00	5.00
	<b>CONSTRUCTION WORKER/WELDER</b>	1.00	1.00	1.00
	<b>COUNTY ENGINEER</b>	1.00	1.00	1.00
	<b>CUSTODIAN</b>	0.75	0.75	0.75
	<b>CUSTODIAN SUPERVISOR</b>	2.00	2.00	2.00
	<b>DEPUTY DIRECTOR</b>	1.00	0.00	0.00
	<b>DIRECTOR</b>	3.00	3.00	3.00
	<b>DISPATCHER I</b>	0.50	0.00	0.00
	<b>DISPATCHER II</b>	2.00	0.00	0.00
	<b>ENGIN SUPPORT SUPERVISOR</b>	3.00	3.00	3.00
	<b>ENGINEER SUPERVISOR</b>	1.00	1.00	1.00
	<b>ENGINEER/PROJECT MANAGER III</b>	2.00	1.00	1.00
	<b>ENGINEER/PROJECT MGR I</b>	2.00	2.00	2.00
	<b>ENGINEER/PROJECT MGR II</b>	2.00	3.00	3.00
	<b>ENGINEERING SPECIALIST</b>	2.00	0.00	0.00
	<b>ENVIRON COMPLIANCE SUPERVISOR</b>	1.00	1.00	1.00
	<b>ENVIRONMENTAL SCIENTIST</b>	1.00	1.00	1.00
	<b>EQUIPMENT OPERATOR I</b>	21.00	19.00	19.00
	<b>EQUIPMENT OPERATOR II</b>	16.00	16.00	16.00
	<b>EQUIPMENT OPERATOR III</b>	10.00	11.00	11.00
	<b>EQUIPMENT OPERATOR IV</b>	4.00	4.00	4.00
	<b>EQUIPMENT OPERATOR V</b>	3.00	3.00	3.00
	<b>EXECUTIVE DIRECTOR R19</b>	1.00	1.00	1.00
	<b>FACILITIES MAINT SPECIALIST</b>	7.00	7.00	7.00
	<b>FACILITIES MAINT TECHNICIAN</b>	3.00	3.00	3.00
	<b>FISCAL OFFICER</b>	1.00	1.00	1.00
	<b>FLARE TECHNICIAN I</b>	1.50	0.50	0.50
	<b>FLARE TECHNICIAN II</b>	2.00	2.00	2.00
	<b>FLEET MAINT TECH II - L</b>	9.00	8.00	8.00
	<b>FLEET MAINTENANCE TECH II - H</b>	4.00	5.00	5.00
	<b>FLEET MAINTENANCE TECHNICIAN I</b>	4.00	4.00	4.00



**Position Inventory by**  
(In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Public Works</b>	<b>FLEET SERVICE WORKER</b>	2.00	2.00	2.00
	<b>FLEET WELDER</b>	1.00	1.00	1.00
	<b>GENERAL LABORER</b>	4.25	2.50	2.50
	<b>GENERAL MAINTENANCE WORKER</b>	12.00	12.00	12.00
	<b>INFORMATION SYSTEMS ANALYST</b>	1.00	4.00	4.00
	<b>INFORMATION SYSTEMS COORD</b>	2.00	1.00	1.00
	<b>INSTRUMENT TECH/ELEC HELPER</b>	2.00	2.00	2.00
	<b>INSTRUMENT TECHNICIAN</b>	1.00	1.00	1.00
	<b>INTERN</b>	0.25	0.25	0.25
	<b>LABORATORY SAMPLE COLLECTOR</b>	1.00	1.00	1.00
	<b>LABORATORY TECHNICIAN</b>	3.00	3.00	3.00
	<b>LABORER SUMMER/SEASONAL</b>	0.25	0.25	0.25
	<b>LEAD CARPENTER</b>	1.00	1.00	1.00
	<b>LEAD ENGINEER/PROJECT MGR</b>	2.00	1.00	1.00
	<b>LEAD FLEET MAINT TECH</b>	3.00	3.00	3.00
	<b>LEAD WASTEWATER ENGINEER</b>	0.00	1.00	1.00
	<b>MAINTENANCE ELECTRICIAN</b>	3.00	3.00	4.00
	<b>MANAGER</b>	7.00	8.00	8.00
	<b>OPER AND MAINT SUPERINTENDENT</b>	2.00	2.00	2.00
	<b>OPERATIONS GENERAL SUPERINTEND</b>	1.00	1.00	4.00
	<b>OPERATIONS SUPERINTENDENT</b>	9.00	9.00	9.00
	<b>OPERATIONS SUPERVISOR</b>	6.50	6.50	6.50
	<b>PARTS CLERK</b>	2.00	2.00	2.00
	<b>PLANT MAINTENANCE WORKER</b>	2.00	2.00	2.00
	<b>PLANT OPERATOR I</b>	2.00	2.00	2.00
	<b>PLANT OPERATOR II</b>	13.00	13.00	13.00
	<b>PLANT OPERATOR III</b>	6.00	6.00	7.00
	<b>PROFESSIONAL ASSISTANT</b>	3.00	3.00	3.00
	<b>PROFESSIONAL PROGRAM ASSISTANT</b>	2.00	1.00	1.00
	<b>PROGRAM COORDINATOR</b>	8.00	8.00	8.00
	<b>PROGRAM SUPERVISOR</b>	4.00	5.00	5.00
	<b>PROJECT ENGINEER</b>	0.00	1.00	1.00
	<b>PUBLIC WORKS ADMINISTRATOR</b>	1.00	1.00	1.00
	<b>SEWER MAINTENANCE WORKER I</b>	12.00	12.00	12.00
	<b>SEWER MAINTENANCE WORKER II</b>	3.00	3.00	3.00
	<b>SKILLED TRADESPERSON</b>	3.00	3.00	3.00
	<b>SR. ENGINEER/PROJECT MGR</b>	1.00	0.00	0.00
	<b>STOREKEEPER</b>	1.00	1.00	1.00
	<b>UTILITY MAINTENANCE MECHANIC</b>	9.00	9.00	9.00
	<b>WASTEWATER/COLLECTIONS SYS MGR</b>	2.00	2.00	2.00
<b>Public Works Total</b>		<b>308.00</b>	<b>301.75</b>	<b>306.75</b>



**Position Inventory by**  
(In Full Time Equivalents)

		2020 Budget	2020 Amended	
<b>Register of Deeds</b>	<b>ADMIN SUPPORT ASSISTANT</b>	1.00	1.00	1.00
	<b>ADMIN SUPPORT SPECIALIST</b>	2.00	2.00	2.00
	<b>ADMIN SUPPORT SUPERVISOR</b>	1.00	1.00	1.00
	<b>DEPUTY REGISTER OF DEEDS</b>	1.00	1.00	1.00
	<b>PROGRAM SPECIALIST</b>	1.00	1.00	1.00
	<b>REGISTER OF DEEDS</b>	1.00	1.00	1.00
<b>Register of Deeds Total</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Sheriff</b>	<b>ADMIN COORDINATOR</b>	2.00	2.00	2.00
	<b>ADMIN SUPPORT SPECIALIST</b>	2.00	2.00	2.00
	<b>ATTORNEY</b>	1.00	0.00	0.00
	<b>CLASSIFICATION TECH</b>	4.00	4.00	4.00
	<b>CLERK</b>	14.00	14.00	14.00
	<b>CORRECTIONAL SPECIALIST</b>	0.00	12.00	12.00
	<b>DEPUTY-KPERS</b>	88.00	83.00	83.00
	<b>DEPUTY-KPF</b>	0.00	58.00	58.00
	<b>DETENTION DEPUTY-KPF</b>	65.00	0.00	0.00
	<b>FACILITIES MAINT SPECIALIST</b>	1.00	1.00	1.00
	<b>INFORMATION SYSTEMS COORD</b>	1.00	1.00	1.00
	<b>JUVENILE CARE COORDINATOR</b>	1.00	1.00	1.00
	<b>JUVENILE CARE WORKER</b>	40.00	0.00	0.00
	<b>JUVENILE CARE WORKER I</b>	0.00	34.00	34.00
	<b>JUVENILE CARE WORKER II</b>	0.00	5.00	5.00
	<b>JUVENILE DET ADMINISTRATOR</b>	1.00	1.00	1.00
	<b>MANAGER</b>	1.00	1.00	1.00
	<b>PROFESSIONAL ASSISTANT</b>	2.00	2.00	2.00
	<b>PROGRAM COORDINATOR</b>	1.00	1.00	1.00
	<b>PROGRAM SPECIALIST</b>	6.75	6.75	6.75
	<b>PROGRAM SUPERVISOR</b>	2.00	2.00	2.00
	<b>PROGRAMS ASSISTANT</b>	2.00	2.00	2.00
	<b>SECURITY OFFICER, ARMED</b>	12.00	21.00	21.00
	<b>SHERIFF</b>	1.00	1.00	1.00
	<b>SHERIFF CAPTAIN</b>	8.00	8.00	8.00
	<b>SHERIFF INVESTIGATOR</b>	4.00	4.00	4.00
	<b>SHERIFF LT. COLONEL</b>	1.00	1.00	1.00
	<b>SHERIFF MAJOR</b>	4.00	4.00	4.00
	<b>SHERIFF SERGEANT</b>	13.00	13.00	13.00

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Position Inventory by (In Full Time Equivalents)

		2020 Budget	2020 Amended	
Sheriff	SHERIFF WARDEN COMMANDER	1.00	1.00	1.00
	SR. JUVENILE INTAKE WORKER	1.00	1.00	1.00
	UNDERSHERIFF	1.00	1.00	1.00
	WARRANT CLERK	4.00	4.00	4.00
<b>Sheriff Total</b>		<b>284.75</b>	<b>291.75</b>	<b>291.75</b>
Special Community Grants	SCHOOL CROSSING GUARD	7.00	7.00	7.00
<b>Special Community Grants Total</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
Transit	DIRECTOR	1.00	1.00	1.00
	DISPATCHER II	3.00	3.00	3.00
	GENERAL LABORER	0.50	0.50	0.50
	LEAD TRANSIT OPERATOR	0.00	2.00	2.00
	OPERATIONS GENERAL SUPERINTEND	1.00	1.00	1.00
	PROGRAM COORDINATOR	2.00	2.00	2.00
	TRANSIT OPERATOR	37.00	35.00	35.00
<b>Transit Total</b>		<b>44.50</b>	<b>44.50</b>	<b>44.50</b>
Unified Clerk	ADMIN COORDINATOR	2.00	1.00	1.00
	ADMIN SUPPORT ASSISTANT	1.00	1.00	1.00
	ADMIN SUPPORT SPECIALIST	3.50	4.50	4.50
	DIRECTOR	1.00	1.00	1.00
	MAIL AND RECORDS CTR CLERK	1.00	1.00	1.00
	MANAGER	2.00	2.00	2.00
<b>Unified Clerk Total</b>		<b>10.50</b>	<b>10.50</b>	<b>10.50</b>
Unified Legal	ADMIN COORDINATOR	1.00	1.00	1.00
	ADMIN SUPPORT SPECIALIST	3.00	3.00	3.00
	ADMIN SUPPORT SUPERVISOR	1.00	1.00	1.00
	ATTORNEY	6.00	6.00	6.00
	ATTORNEY II	2.00	2.00	2.00
	CHIEF DEPUTY COUNSEL	2.00	2.00	2.00
	CHIEF LEGAL COUNSEL	1.00	1.00	1.00
	INTERN	0.00	1.00	1.00
	PROFESSIONAL ASSISTANT	1.00	1.00	1.00
	PROGRAM SPECIALIST	1.00	1.00	1.00
	PROSECUTOR	1.00	2.00	2.00
	SENIOR ATTORNEY	2.00	2.00	2.00
<b>Unified Legal Total</b>		<b>21.00</b>	<b>23.00</b>	<b>23.00</b>

# Unified Government of Wyandotte County/Kansas City, Kansas

2020 Amended – 2021 Budget



## Position Inventory by (In Full Time Equivalents)

		2020 Budget	2020 Amended	
Urban Planning & Land Use	DIRECTOR	1.00	1.00	1.00
	ENFORCEMENT SPECIALIST	1.00	1.00	1.00
	ENGIN SUPPORT SUPERVISOR	1.00	1.00	1.00
	ENGINEER/PROJECT MGR I	2.00	2.00	2.00
	INTERN	0.50	0.50	0.50
	LEAD ENGINEER/PROJECT MGR	1.00	1.00	1.00
	LEAD PLANNER	0.00	1.00	1.00
	PLANNER	4.00	3.00	3.00
	PROFESSIONAL ASSISTANT	1.00	1.00	1.00
Urban Planning & Land Use Total		11.50	11.50	11.50
Wyandotte County Coroner	ADMIN COORDINATOR	0.75	0.75	0.75
	CORONER	0.75	0.75	0.75
	DEPUTY CORONER	0.75	0.75	0.75
Wyandotte County Coroner Total		2.25	2.25	2.25
Grand Total		2372.60	2342.30	2367.30



**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# EMPLOYER PAID BENEFITS ASSUMPTIONS







## Employer Paid Benefit Assumptions

Employer Paid Benefits	2020 Original	2020 Amended	2021 Budget
Health Insurance (Traditional Plan)			
<i>Single Coverage</i>	\$8,823	\$8,823	\$9,441
<i>Family Coverage</i>	\$21,019	\$21,019	\$22,491
Health Insurance (Health Savings Account)			
<i>Single Coverage</i>	\$7,940	\$7,940	\$8,496
<i>Family Coverage</i>	\$18,646	\$18,646	\$19,952
Dental Insurance			
<i>Single Coverage</i>	\$393	\$364	\$390
<i>Family Coverage</i>	\$924	\$856	\$916
Vision Insurance			
<i>Single Coverage</i>	\$56	\$52	\$56
<i>Family Coverage</i>	\$121	\$112	\$143
Standard Life Insurance			
<i>Single Coverage</i>	\$28	\$28	\$28
<i>Family Coverage</i>	\$28	\$28	\$28
Health Insurance Waiver	\$1,800	\$1,800	\$1,800
KPERS Civilian Rates	9.61%	9.61%	9.87%
KPERS Fire & Police Rates	21.93%	21.93%	22.80%
KPERS Sheriff	21.93%	21.93%	22.80%
KPERS Retired From Different Employer	8.89%	8.61%	8.87%
FICA (Social Security)	6.20%	6.20%	6.20%
FICA (Medicare)	1.45%	1.45%	1.45%
Unemployment	0.10%	0.10%	0.10%

**2020 - 2021**

**UNIFIED GOVERNMENT**

**APPROVED BUDGET**



# FINANCIAL POLICIES





## Unified Government of Wyandotte County and Kansas City, Kansas

**Commission Resolution:**

R-35-18

**Adopted:** 07/26/2018

# Operating and Capital Budget Policy

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**I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of the Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Budget Director.

**II. Purpose:**

The Operating and Capital Budget is developed on an annual basis through departmental business plans to achieve operational objectives. Together, these documents and activities provide a comprehensive plan to deliver efficient services to residents and stakeholders of the Unified Government in a manner that aligns resources with the policy, goals, mission, and vision of the Board of Commissioners.

The formulation of the Operating and Capital Budget, including the publication of a comprehensive budget document, is one the most important financial activities that the Unified Government undertakes each year. This budget policy is intended to provide guidelines to assist in the formulation and consideration of broader implications of financial discussions and decisions, which ultimately assist in completing financial planning cycles that deliver the best value to residents.

**III. Applicability and Scope:**

This policy shall apply to all Funds under the budgetary and fiscal control of the Mayor and the Board of Commissioners.

**IV. Policy:****A. Basis of Budgeting**

1. Governmental, Special Revenue and Enterprise Fund Types - Budgets for these Fund types are adopted on the Cash Basis of Accounting.
2. Cash Basis of Accounting includes the following budgetary treatments:
  - a. Changes in the fair value of investments are not treated as adjustments to revenue in the annual operating budget;
  - b. Debt service and capital lease principal payments are treated as expenses in the annual operating budget;
  - c. Depreciation expense is not recognized in the annual operating budget; and

- d. Capital purchases are recognized as expense in the annual operating budget.

**B. Budgetary Control**

1. The Unified Government must comply with the Kansas budget law, K.S.A. 79-2925 et seq., and the Kansas cash basis law, K.S.A. 10-1101 et seq. The budget law requires local governments to adopt a balanced budget and not to raise taxes or spend moneys other than as provided in the budget. State law requires the Unified Government to adopt an annual balanced budget by formal resolution for the General Fund, special revenue funds, debt service funds and enterprise funds in use. The Board of Commissioners is allowed to adopt and operate under a project-length balanced budget for each capital Project Fund. Both the budget law and the cash basis law make it unlawful to create any indebtedness in excess of the amount of money budgeted and appropriated for the purpose during the current budget year. Any contract of the municipality creating indebtedness, in violation of the law is declared void. Accordingly, multi-year contracts must have a provision that allows cancellation of the contract if the funding to pay the obligation is not appropriated for the budget year.
2. The Unified Government's budgeting system is a program-based line item process. Departments prepare operating and capital program budgets at a detailed level. Department management is responsible for administering their respective Programs within the financial constraints described by the budget as adopted.
3. At a minimum, the Legal Level of Control is for each Fund for which a budget is adopted, although for administrative oversight each department director is responsible for managing to their respective department's adopted budget. The level of control is established at the fund level by State statutes, which also permits the transfer of budgeted amounts from one category to another within the same Fund. Budgets cannot be moved between departments without obtaining approval from the County Administrator, or his/her designee. The Unified Government further controls spending by requiring that no expenditures be committed that would exceed the amount appropriated for the spending category (e.g. Personnel, Services, Commodities, Capital) without the department first obtaining approval.
4. Nothing in either the budget or cash basis laws prohibits revisions of budgets from one account within the General Fund to another account in the General Fund, if needed. The following types of budget revisions require approval from both from the department director and County Administrator, or his/her designee:
  - a. An appropriation of contingency budgets,
  - b. An appropriation of reserve budgets,
  - c. Revisions that move budgetary appropriations between operating and capital budgets, and
  - d. Budget revisions within a Fund that equal to or are greater than \$10,000.
5. The following financial transaction processing actions require Budget Director approval before execution:

- a. Pre-Bid Contracts,
  - b. Capital Project Contracts,
  - c. Capital Equipment Contracts, and
  - d. Changing status of an unfunded personnel position to funded or creation of a new personnel position.
- 6. The following budgetary controls will be adhered to by all departments and divisions:
  - a. Reallocating budgets from *personnel (salary and benefits) accounts* require department director, chief financial officer, and County Administrator's Office approvals.
  - b. Budget appropriations may be moved between other accounts with department director approval.
  - c. *Moving budget appropriations are allowed from one division to another division* within the same Fund's cost category. Additionally, *all such budget appropriation revisions* must be approved by the department director and the transferring division manager.
  - d. Commission approval is required for budget amendments at the fund level, in accordance with K.S.A. 79-2929a.
- 7. Special budgetary controls and reporting requirements are in effect for the following four categories of budget expenditures:
  - a. Commission review is necessary for discretionary expenditures that exceed \$50,000 and do not impact operations or present an immediate health and safety concern. *Discretionary expenses include legal settlements (excluding legal fees), new capital projects, property acquisition payments, or other initiatives not previously reviewed by the governing body.*
  - b. The County Administrator is authorized to approve budget revisions that exceed \$50,000 for matters involving health and safety concerns, other emergencies or to sustain on-going operations, subject to approval by the Mayor or the Mayor pro-tem, if the Mayor is absent. These revisions will be reported to the next scheduled meeting of the Economic Development and Finance Standing Committee.
  - c. The County Administrator is authorized to approve budget revisions between \$10,000 to \$50,000 for emergencies, health and safety concerns, new capital projects, legal settlements, property acquisition, or to sustain on-going government operations. These revisions will be reported to the Economic Development and Finance Standing Committee on a quarterly basis.
  - d. Routine day-to-day department expenditure budget revisions, less than \$10,000, are managed by the department directors and are subject to the County Administrator's budget controls set forth in this policy and do not require Commission review.
- 8. The Chief Financial Officer and the Budget Director will provide updates on the Unified Government's financial position of all State certified applicable Funds by quarterly reporting to the Economic Development and Finance Standing Committee, Mayor and the Board of Commissioners the status of actual expenditures, expenses, and revenues compared to the adopted budget, with estimated fund balances/net positions (also refer to the Accounting, Auditing



and Financial Reporting Policy). Further, the Chief Financial Officer and the Budget Director will ensure that department management has access to timely and accurate financial data.

#### **C. Balanced Budget**

1. The Unified Government shall adopt a balanced budget for each Fund in which this policy covers. All Unified Government Tax Levy Funds' budgets are required to balance according to Kansas State Statute (K.S.A 79-2967). A budget resolution is balanced when the sum of estimated revenues and appropriated Fund Balances/Net Position is equal to appropriations.
2. Operating revenues, other financing sources and resources from fund balances/net position must fully cover operating expenditures / expenses, including debt service and other financing uses. Operating expenditures / expenses for the purposes of balancing the annual budget shall include that year's contribution to capital Funds deemed required to maintain existing assets. Further, Operating expenditures / expenses shall include the portion of Funds required to maintain the viability of internal service Funds for the purposes in which they were created.
3. Minimum operating reserves policy levels must be maintained unless reserves are being used in accordance with the purposes permitted by the Unified Government's policy (see Unified Government reserves policies for further guidance).
4. The balancing of Operating Revenues with Operating Expenditures (as defined above) is a goal that should be applied over a period of time which extends beyond current appropriations. Temporary shortages, or operating deficits, can and do occur, but they shall not be tolerated as extended trends. The Unified Government cannot develop a legacy of shortages or a legacy of mixing one-time revenue sources to Fund operational costs and expect to continue the delivery of services.

#### **D. Form of the Budget**

1. Unified Government Vision - The budget shall be constructed around the Board of Commissioners vision for the long-term direction of Unified Government services and the associated desired culture and environment. When appropriate, a needs assessment of stakeholders' priorities, challenges and opportunities shall be integrated into the visioning process to assist with the establishment of both short-term and long-term goals.
2. Financial Plans - The Unified Government's departments shall create plans that describe their operational needs. These plans shall address the appropriate level of Funding required to meet stakeholders needs based upon the Unified Government vision previously established. Such Funding requests will be prepared in a financially sustainable manner. Operational plans should contain the identification of opportunities and challenges associated with implementing the stakeholders' priorities and vision of the Board of Commissioners.
3. Programmatic Budgeting - The budget shall be based on Programs in order to provide insight into the costs of the lines of service that the Unified Government provides. Deliverables and specific actions shall be detailed at



the Programmatic level, which support the goals and vision outlined within the plan and Unified Government vision.

4. Cost Allocation - The budget shall be prepared in a manner that reflects the full cost of providing services. Internal service Funds shall be maintained to account for services provided primarily to departments within the Unified Government.
5. Financial Information - The budget shall display estimated beginning Fund Balances (Budgetary Basis); estimated revenue and receipts; appropriated expenditures or expenses; and the estimated year-end Fund Balances (Budgetary Basis).

**E. Estimates of Revenue, Expenditures, and Expenses**

1. Objective Estimates - The Unified Government shall take an objective and analytical approach to forecasting revenues, expenditures and expenses as accurately as possible. Though the Unified Government will use the best information available to estimate revenues, including millage rates and tax revenues, accurately, absolute certainty is impossible. Should revenues be overestimated, the spending plans and priorities established during the budget process shall be used to propose appropriation and/or spending reductions as required to bring the budget into balance.
2. Regular Monitoring of Projections - The Finance Department shall monitor revenue incomes and expenditure/expense outflows to assess the implications of the annual budget in order to provide timely updates on actual financial performance.
3. Long-Term Forecasts - The Finance Department shall develop and maintain long-term financial forecasts, at least five years into the future, in order to help the Unified Government management and elected officials assess its long-term financial sustainability.

**F. Stakeholder Participation**

The Unified Government shall provide meaningful opportunities for the stakeholders to provide input into the financial planning and budget process, before a budget is adopted.

**G. Create Value for the Stakeholders**

The Unified Government seeks to maximize the value each stakeholder receives through its spending. Accordingly, staff should develop budget tools and methods to measure and maximize value, particularly by critically examining existing spending patterns.

**H. Address Long-Term Liabilities**

The Unified Government shall fully Fund current portions of long-term liabilities in order to maintain the trust of creditors and avoid accumulating excessive liabilities over the long-term.

**I. Responsibilities and Calendar**

The Unified Government's fiscal year runs from January 1 through December 31. The County Administrator shall submit or cause to be submitted annually to the Mayor and

Board of Commissioners, typically in early July, a proposed budget governing expenditures/expenses of all applicable Unified Government Funds, including capital outlay and public works projects, for the following year. The procedures for budget preparation, submission to the Mayor and Board of Commissioners, review by the Mayor and Board of Commissioners, public review, notice, and public hearings are provided in State law as well as in the Unified Government practice. State budget law requires the budget be adopted by the Mayor and Board of Commissioners and submitted to the County Clerk of the Unified Government by August 25<sup>th</sup> of the prior year to which it applies, which budget, when so adopted shall constitute the Mayor and Board of Commissioners' appropriation of all applicable Funds for such year.

**J. Budget Amendments**

Amendments shall be considered and adopted by the Mayor and Board of Commissioners. If unexpected or unfunded expenditures must be made, department directors are expected to manage their available resources and reevaluate priorities before requesting a budget amendment. Budget Amendments require formal approval of the UG Commission as allowed by State Statute for any current fiscal year budget, at the fund level, for the current fiscal year operating budget if sufficient funds are available. A budget amendment may only be made for previously unbudgeted increases in revenue estimates, with the exception of ad valorem property tax revenues. Criteria for amending a fund's budget include: a) emergencies, b) federal and state mandates, and c) other circumstances which could not be anticipated. A budget may not be amended solely due to additional revenues have become available. The Chief Financial Officer submits to the Commission a request to amend the budget. The request contains explanations written by the director(s) of the department(s) requesting additional budget appropriation with a proposal for financing the additional appropriation. To amend the budget, a notice of public hearing to amend the budget must be published in the local newspaper. Ten days after the publication, the public hearing may be held at which time the governing body has the option of approving or denying the request.

**K. Operating Carryover and Surplus**

A fiscal year-end operating surplus may occur when there is a net increase in fund balance or when there is a positive budget variance at the Fund-level. Such a surplus will be reviewed by the Commission for potential use based on the following priorities: a) increase reserves, b) tax or fee reductions, c) paying down liabilities of internal service funds with negative financial positions, d) examine opportunities for pre-payment and accelerated payoff of debt, and e) increase funds for capital facilities.

**L. Priorities for Funding**

The County has many Funding requirements established by the United States Federal Government and the State of Kansas. The Unified Government is directed by a large body of laws, Program mandates, rules, and policies which can dictate its operations. It is the Unified Government's policy to effectively and efficiently manage its operations in conformity with these legal directives.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Budget Director to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

- A. Adopted Budget Resolution - The formal statement approved by the Board of Commissioners which shows budgeted revenues and expenditures/expenses for the upcoming fiscal year by Fund.
- B. Balanced Budget - A budget is balanced when the sum of estimated revenues and appropriated Fund Balances/Net Position is equal to appropriations.
- C. Capital Maintenance and Improvement Budget – The Amended Current Year and Year One of the Capital Improvement Plan shall be appropriated with the annual budget and accounted for within a capital project Fund(s).
- D. Capital Maintenance and Improvement Plan (CMIP) - A plan that describes the capital projects and associated Funding sources the Unified Government intends to undertake in the current year plus five additional future years, including the acquisition or construction of capital facilities, equipment and other capital assets, and the maintenance thereof.
- E. Cash Basis of Accounting / Kansas Cash Basis Law – Cash basis of accounting is the practice of recording revenues when cash is received and recording expenses when the expense is paid. Kansas cash basis law, K.S.A. 10-1101 et seq. is designed to prohibit cities and counties from spending cash the entity does not have or incurring obligations that cannot be met promptly. The law makes it unlawful to create any indebtedness in excess of the amount budgeted and appropriated for the purpose during the current budget year. Any contract of the municipality creating indebtedness, in violation of the law, would be declared void. Accordingly, multi-year contracts must have a provision that allow for the cancellation of contracts if the funding to pay the obligation was not appropriated for the budget year. There are certain exceptions to the cash basis law in the Kansas statutes, specifically pertaining to the issuance of certain types of government debt.
- F. Full Accrual Basis of Accounting - Under this basis of accounting, transactions and events are recognized as revenues and expenses when they occur, regardless of timing of related cash flow.
- G. Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying out specific activities or attaining certain objectives. Funds can be divided into various types, depending on their purpose. These types include Governmental (general Fund, special revenue Funds, capital project Funds, debt service, proprietary Funds (internal service and enterprise Funds) and Fiduciary Funds (trust Funds, agency Funds).
- H. Fund Balance (CAFR) - Fund balance is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in a governmental Fund as reported in the Comprehensive Annual Financial Report (CAFR).

- I. Fund Balance (Budgetary) – Fund Balance for Budgetary Purposes begins with the beginning of the year unencumbered fund balance as reported in the CAFR’s Schedule of Budgetary Accounts, Budget and Actual Budgetary Basis (non-GAAP) for the respective fund, plus all revenues less all expenditures recorded on a cash basis for the respective fiscal year.
- J. Legal Level of Control - The lowest level of budgetary detail at which a local government's management or budget officer may not reassign resources without approval of the governing authority.
- K. Modified Accrual Basis of Accounting - Under this basis of accounting, revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.
- L. Net Position - The residual of all other elements presented in a statement of financial position. It is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources.
- M. Operating Revenue - Revenues from regular taxes, fees, fines, permits, charges for service and similar sources. Operating Revenues exclude proceeds from long-term debt instruments used to finance capital projects and other financial sources.
- N. Operating Expenditures/Expenses - Expenditures/expenses are made to pay for daily operations that provide basic government services such as personnel, supplies, and contracted services. Operating Expenditures exclude capital costs and their financing uses. Expenditures are reported within governmental Fund types; expenses within proprietary Fund types.
- O. Other Financing Sources - The other financing sources category normally is used only for items that authoritative reporting standards have identified as such. Those items are: the issuance of long-term debt; inception of a capital lease; debt service on demand bonds reported as Fund liabilities; sales of capital assets; insurance recoveries; and transfers.
- P. Other Financing Uses - The other financing uses category serves to report the following events and transactions: original issue discount on debt; payments to advance refunding escrow agent; reclassification of demand bonds as Fund liabilities; and transfers.
- Q. Program - A set of activities, operations, or organizational units designed and directed to accomplish a specific service outcomes or objectives for a defined customer.

#### **VIII. Related Documents and References:**

- A. Budget process manuals and budget resolutions
- B. Capital Asset and Equipment Investment and Management Policy
- C. General Fund Operating and Economic Uncertainty/Emergency Reserve Policy
- D. Special Revenue Funds Operating Reserve Policy
- E. Enterprise and Internal Service Funds Operating Reserve Policy
- F. Long-Term Financial Planning Policy
- G. County Administrator policies as applicable



## Unified Government of Wyandotte County and Kansas City, Kansas

**Commission Resolution:**  
R-35-18  
**Adopted:** 07/26/2018

### Revenue and User Fee Policy

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#### **I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Budget Director.

#### **II. Purpose:**

Local governments create value for the public by providing services and creating stable institutions, which contribute to an orderly society. Revenues are central to constituents' perceptions of the value governments create for them for two reasons. First, sufficient and stable revenues are needed to consistently produce the programs and services that constituents prefer. Second, "public value" is not just a function of the services constituents receive, but also what and how they pay for those services – revenue sources that are fair and consistent will be more acceptable to the public.

This Revenue and User Fee Policy establishes standards and guidelines that support efficient and fair revenue streams. The goals are a broad philosophy that supports how the government will manage revenues in terms of diversification and stabilization, equity, relation to economic development, and collections.

#### **III. Applicability and Scope:**

This policy shall apply to all Funds under the budgetary and fiscal control of the Mayor and the Board of Commissioners.

#### **IV. Policy:**

##### **A. Revenues Goals**

1. **Diversification and Stabilization** – The goal of Unified Government is to maintain diverse and stable revenue sources. Three primary revenue sources, including property tax, sales tax, and franchise or payment in-lieu of tax provide a strong revenue base. Nearly 60% of revenue received by the UG is from the three sources stated above. A combination of other charges for services, various fees, fines and other miscellaneous revenues broaden the revenue base.
2. **Equity** – The Unified Government strives to maintain a sound and fair tax appraisal system, consistent with State statutes. The County's diversified tax structure results

in property, sales or franchise tax payments from most residents and businesses. For example, a business receiving a property tax incentive or abatement is still subject to the local utility franchise or PILOT charges (payment-in-lieu of tax).

3. Relation to Economic Development – Tax incentives will be provided to encourage investment in both residential and commercial sectors that stimulate growth and provide future fiscal and economic impact to the community. Tax incentives will be consistent with the government’s tax abatement and economic development policies.
4. Collections - The collection of delinquent taxes is a high priority. Delinquent taxpayer notifications, tax sales, and the Kansas set-off program are important tools used by the government to reduce delinquency and increase governmental revenues

**B. Non-Recurring and Volatile Revenues**

Non-recurring revenues should not be used on a continual basis to balance the budget. Capital investment is a more appropriate use of the funds.

**C. New Revenues and Changes to Revenues**

New revenue sources will be evaluated in terms of their fairness, economic impact and cost.

**D. Revenue Estimates**

Because revenues are sensitive to local and regional economic conditions, the UG takes a conservative forecasting approach in projecting revenues. Forecasting of revenues should consider prior year trends and current economic conditions. Staff will estimate annual revenues by an objective, analytical process utilizing trend, judgmental, and statistical analysis as appropriate. Revenue budget estimates shall be supported with documented variable assumptions (base, rate, etc.). Revenue initiating departments shall provide guidance to the Finance Department in the formulation of revenue estimates. Additionally, revenue forecasts should be monitored on an ongoing basis and adjusted as necessary.

**E. Earmarking**

In order to maximize the flexibility of current and future UG administrations, it is the goal of this policy to limit the use of earmarking specific revenues for specific programmatic expenditures.

**F. User Fees**

For services that benefit specific users, the County Administrator shall establish and collect fees to fully or partially recover the costs of providing those services and determine the appropriate cost recovery level in establishing the fees. Where feasible and desirable, the UG shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.



Utility rates and enterprise funds user fees shall be set at levels sufficient to recover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. The UG shall seek to eliminate all forms of subsidization to utility/enterprise funds from the General Fund.

**G. Property Taxes**

The UG shall endeavor to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees, and economic development. The City shall also strive to minimize the property tax burden on Unified Government citizens.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer and the Budget Director to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

- A. Cash Basis of Accounting / Kansas Cash Basis Law – Cash basis of accounting is the practice of recording revenues when cash is received and recording expenses when the expense is paid. Kansas cash basis law, K.S.A. 10-1101 et seq. is designed to prohibit cities and counties from spending cash the entity does not have or incurring obligations that cannot be met promptly. The law makes it unlawful to create any indebtedness in excess of the amount budgeted and appropriated for the purpose during the current budget year. Any contract of the municipality creating indebtedness, in violation of the law, would be declared void. Accordingly, multi-year contracts must have a provision that allow for the cancellation of contracts if the funding to pay the obligation was not appropriated for the budget year. There are certain exceptions to the cash basis law in the Kansas statutes, specifically pertaining to the issuance of certain types of government debt.
- B. Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying out specific activities or attaining certain objectives. Funds can be divided into various types, depending on their purpose. These types include Governmental (general Fund, special revenue Funds, capital project Funds, debt service, proprietary Funds (internal service and enterprise Funds) and Fiduciary Funds (trust Funds, agency Funds).
- C. Non-Recurring Revenues – Revenues that are one-time in nature causing a spike in revenues. Recurring revenues will show mild fluctuations depending on the economy and other factors that fluctuate within a range such as one to five percent. This type of fluctuation is distinguished from a revenue spike that shows unusually large increases for one or two years (over five percent). Economic booms and recessions can create such revenue spikes. The increased revenues (above the normal fluctuation) will be considered one-time or non-recurring revenues.

- D. Operating Revenue - Revenues from regular taxes, fees, fines, permits, charges for service and similar sources. Operating Revenues exclude proceeds from long-term debt instruments used to finance capital projects and other financial sources.
- E. Other Financing Sources - The other financing sources category normally is used only for items that authoritative reporting standards have identified as such. Those items are: the issuance of long-term debt; inception of a capital lease; debt service on demand bonds reported as Fund liabilities; sales of capital assets; insurance recoveries; and transfers.
- F. Program - A set of activities, operations, or organizational units designed and directed to accomplish a specific service outcomes or objectives for a defined customer.
- G. User Fees – A revenue or charge for services assessed to recover all or a portion of the cost of providing the services rendered.

**VIII. Related Documents and References:**

- A. Budget process manuals and budget resolutions
- B. Operating and Capital Budget Policy
- C. Expenditure Policy
- D. Long-Term Financial Planning Policy
- E. County Administrator policies as applicable



## Unified Government of Wyandotte County and Kansas City, Kansas

**Commission Resolution:**  
R-35-18  
**Adopted:** 07/26/2018

### Expenditure Policy

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**I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Budget Director.

**II. Purpose:**

A fundamental level of integrity, directness, and transparency must characterize how local governments spend the public funds entrusted to their stewardship. Beyond that, however, expenditures must be directed to services that citizens prefer. The Expenditure Policy establishes standards and guidelines that support efficiency in government services delivery.

**III. Applicability and Scope:**

This policy shall apply to all Funds under the budgetary and fiscal control of the Mayor and the Board of Commissioners.

**IV. Policy:**

**A. Funding Operations:** A primary goal of the Unified Government is to provide both equitable and cost-effective services to citizens to ensure the ongoing health, safety, and welfare of residents. The Unified Government recognizes that to provide its services in an era of declining revenues and increased costs, tax levies may be increased. It is the goal of the Board of Commissioners that operating expenditures for all related funds must be supported by the operating revenues generated by the respective fund, and that expenditures will not expand beyond the Government's ability to pay for them with current revenues.

Each year the UG Commission adopts an operating budget and a 5-year Capital Maintenance Improvement Program to fund these services. Maintenance, equipment and other capital improvements, including debt financed projects, are funded at targeted levels for current and future years. Grant funds are also utilized to provide services. When a grant concludes staff will evaluate the program for future continuation.

**B. Personnel Compensation and Authorization:** The UG recognizes that personnel represent our greatest asset to providing excellent customer service and promoting organizational values. This policy directs that the Government: a) maintain

compensation packages that are sufficient to attract and retain quality employees; b) ensure that compensation packages are competitive with other public-sector employees; and c) establish the personnel budgets necessary to provide quality service.

Because the largest expense in the Unified Government is related to employee pay and benefits, the Commission acknowledges that reduction in those areas might be necessary to minimize the tax burden. When those instances arise, employees will be treated in a fair and respectable manner. The Government expects to provide a competitive compensation package that is sufficient in attracting and retaining quality employees in the public sector. Personnel budgets will be maintained to fund Commission authorized positions and salary adjustments. Staff positions should not exceed the authorized level indicated in the funded personnel inventory. New grant funded position requests require both commission and administration approval. Administration will authorize the filling of vacant positions, giving consideration to budget availability.

**C. Funding Non-Current Liabilities:** Maintenance and replacement funding will be prioritized each year to ensure that capital facilities and equipment are sufficiently maintained. Capital improvement budgets will be strategically invested to support the commission and community vision. The UG recognizes that pension/other post-employment benefits (OPEB) costs are a significant future liability. It is important to review policies to minimize future cost impacts.

**D. Efficiency:** The Unified Government will endeavor to achieve service levels that will make efficient use of its limited resources. In such, the staff are committed to:

- a. analyzing systems and procedures to remove unnecessary requirements;
- b. evaluating new technologies and capital investments;
- c. developing skills and abilities of Unified Government employees;
- d. developing methods of recognizing and rewarding exceptional employee performance;
- e. establishing a systematic, ongoing process for periodic final reviews of operations; and
- f. maintaining the right balance between centralization and decentralization in managing the Government's support services functions.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer and the Budget Director to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy. These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

## **VII. Definitions and Acronyms:**

- A. Adopted Budget Resolution - The formal statement approved by the Board of Commissioners which shows budgeted revenues and expenditures/expenses for the upcoming fiscal year by Fund.
- B. Balanced Budget - A budget is balanced when the sum of estimated revenues and appropriated Fund Balances/Net Position is equal to appropriations.
- C. Capital Maintenance and Improvement Plan (CMIP) - A plan that describes the capital projects and associated Funding sources the Unified Government intends to undertake in the current year plus five additional future years, including the acquisition or construction of capital facilities, equipment and other capital assets, and the maintenance thereof.
- D. Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying out specific activities or attaining certain objectives. Funds can be divided into various types, depending on their purpose. These types include Governmental (general Fund, special revenue Funds, capital project Funds, debt service, proprietary Funds (internal service and enterprise Funds) and Fiduciary Funds (trust Funds, agency Funds).
- E. Legal Level of Control - The lowest level of budgetary detail at which a local government's management or budget officer may not reassign resources without approval of the governing authority.
- F. Non-Recurring Expenditures – Expenditures that are one-time in nature causing a spike in costs. Recurring expenditures will show mild fluctuations depending on the economy and other factors that fluctuate within a range such as one to five percent. This type of fluctuation is distinguished from an expenditures spike that shows unusually large increases for one or two years (over five percent). Economic booms and recessions can create such expenditures spikes. The increased expenditure (above the normal fluctuation) will be considered one-time or non-recurring expenditures.
- G. Operating Expenditures - Expenditures from personnel costs, contractual services, commodities and similar uses. Operating expenditures exclude capital outlay, equipment acquisitions, transfers-out, long-term debt payments used to finance capital projects and other financial uses
- H. Other Financing Uses - The other financing uses category normally is used only for items that authoritative reporting standards have identified as such. Those items are: the issuance of long-term debt; inception of a capital lease; debt service on demand bonds reported as Fund liabilities; and transfers.
- I. Program - A set of activities, operations, or organizational units designed and directed to accomplish a specific service outcomes or objectives for a defined customer.

## **VIII. Related Documents and References:**

- A. Budget process manuals and budget resolutions
- B. Operating and Capital Budget Policy
- C. Revenue and User Fee Policy
- D. Long-Term Financial Planning Policy
- E. County Administrator policies as applicable



Unified Government of Wyandotte County  
and Kansas City, Kansas

**Commission Resolution:**  
R-35-18  
**Adopted:** 07/26/2018

## **Capital Asset and Equipment Investment and Management Policy**

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**I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Budget Director.

**II. Purpose:**

Capital assets and equipment have a major impact on the ability of the Unified Government to deliver services, economic vitality and overall quality of life for Wyandotte County and Kansas City, Kansas stakeholders. The purpose of this policy is to provide guidelines to complete a comprehensive process that allocates limited resources in capital investment and improved management decisions.

**III. Applicability and Scope:**

This policy shall apply to all funds under the budgetary and fiscal control of the Mayor and the Board of Commissioners.

**IV. Policy:**

**A. Roles and Process of the CMIP** - The Finance Department is responsible for coordinating the CMIP process and compiling the CMIP document. Other key roles include:

1. CMIP - Each year, Unified Government staff shall develop a five-year long-range CMIP that describes and prioritizes the capital projects the Unified Government intends to undertake.
2. Review of Capital Project Proposals – The Finance Department will coordinate a financial capital project review process within the annual budget calendar.
  - a. Full Consideration of Operating and Maintenance Costs - Adequate resources should be identified to operate and maintain existing assets as well as proposed expanded assets before funding is allocated to any new Capital Project.



3. Stakeholder Participation - The Unified Government shall provide meaningful opportunities for stakeholders to provide input into the CMIP development before the plan is adopted.
4. UG Commission Responsibilities - (link to plans) All projects submitted for consideration of inclusion within the CMIP, with minor and occasional exceptions, should be based, when possible, on investments called for by master plans and/or capital assets needs assessments that have been formally reviewed and adopted by the UG Board of Commissioners. Operating and maintenance cost estimates will be reflected in departmental operating plans.
5. Approval of the CMIP - The Board of Commissioners shall review and approve the CMIP. Amendments to the CMIP shall be considered and adopted by the Board of Commissioners at regular meetings except for specific adjustments when limited authority is delegated to the County Administrator, Chief Financial Officer, and the Budget Director, as prescribed within the Operating and Capital Budget Policy.

**B. CMIP Project Selection** - An objective set of criteria will be used to assess and evaluate project proposals. Although specific criteria may be updated from time to time, the following concepts are core principles to be considered in the development of such criteria:

1. Long-Term Forecasts - Long-term forecasts should be prepared to better understand resources available for capital spending and to assess operational impacts and eventual maintenance replacement costs.
2. Revenue Generation or Economic Development Advantages – Projects should be given priority that demonstrate the potential to have a positive return on investment, either through expected increases in assessed valuation or other economic values that could generate future additional revenues.
3. Impact on Other Projects - Projects should not be considered in isolation. One project's impact on others should be recognized and costs shared between projects where appropriate.
4. Allow for Funding of Preliminary Activities - For some projects it may be wise to fund only preliminary engineering/planning before committing to funding the whole project. However, even these expenditures can be considerable. Therefore, these preliminary engineering/planning should also be evaluated, analyzed and prioritized appropriately.
5. Full Lifecycle Costing - Cost analysis of a proposed project should encompass the entire life of the asset, from planning and acquisition to disposal.
6. Predictable Project Timing and Scope - Schedule and scope estimates should be practical and achievable within the requested resources, including financial and human.

**C. Balanced CMIP** - The adopted CMIP is a balanced five-year plan. This means that for the entire five-year period, resources will be equal to project expenditures in the CMIP. Expenditures in the CMIP must weigh the full costs of proposed projects in relation to funding sources. It is possible that the plan will have more expenditures than revenues in any single year, but this imbalance will be addressed through the use of interim financing as needed. However, over the life of the five-year plan all expenditures will be provided for with identified revenues. All unfunded projects will be retained on the unfunded list for further consideration in the future.

**D. CMIP Funding Strategy** - The operating budget includes capital projects and equipment that are generally of a recurring nature and are appropriated for one year only. Changes from year to year for annual or reoccurring projects represent incremental variances in the cost of doing business. Capital projects that result in procurement or construction of major physical assets for the UG are to be aligned with the Government's financial forecast. Resources for the capital plan can come from the same resources as the operating budget, but the costlier projects are funded by bond and temporary note financing. The Unified Government has provided financial resources for the CMIP through three primary methods: 1) various local dedicated taxes, charges for services revenues, grants, partnerships with non-profits and/or corporations, and other funding sources from external entities, 2) Pay-As-You-Go, and 3) Debt financing. These funding methods are expected to be used for future CMIPs. Guidelines are provided below to assist the Unified Government in making the choice between Pay- As-You-Go and Debt financing.

1. Factors which favor **Pay-As-You-Go** financing include circumstances where:

- a. The project can be adequately funded from available current revenues and fund balances;
- b. The project can be completed in an acceptable timeframe given the available revenues;
- c. Additional Debt levels could adversely affect the Unified Government's General Obligation credit rating or repayment sources;
- d. Costs considered pertain to the maintenance of existing assets; or
- e. Market conditions are unstable or suggest difficulties in marketing a Debt.

2. Factors which favor long-term **Debt** financing include circumstances where:

- a. Revenues available for Debt issues are considered sufficient and reliable so that long-term financing can be marketed with an appropriate credit rating, which can be maintained;

- b. Credit market conditions present favorable interest rates and demand for Unified Government Debt financing;
- c. A project is mandated by state or federal government and current revenues or fund balances are insufficient to pay project costs;
- d. A project is immediately required to meet or relieve capacity needs and existing un-programmed cash reserves are insufficient to pay project costs;
- e. Costs considered for Debt financing pertain to the new assets or capital projects;
- f. The life of the project or asset financed is ten years or longer; or
- g. Those expected to benefit from the project include generations in years to come.

**E. Vehicle and Equipment Lease Financing** - In addition, the Unified Government has relied on lease financing for various vehicle and equipment acquisitions with the lease periods ranging from three to ten years depending on the cost of the equipment and its useful life. It is the goal expressed in this policy that the UG reduce its reliance of lease financing for the acquisition and replacement of vehicles and equipment, and instead to move towards paying in cash for these items. As a result, a separate vehicle and equipment replacement internal service fund is established to ensure that adequate funds are available to purchase vehicles and equipment, to stabilize budgeting for major purchases, and to provide a systematic, UG-wide approach to procurement and disposition of the related assets. The goal is to provide sufficient cash flow for annual purchases.

At this time, this fund is not designed to equal the replacement value of the vehicle fleet and equipment of the UG. Policies and procedures detailing more specifics for the financial planning and funding of vehicle and equipment will be developed in the future.

**F. Capital Budget** - Each year the Finance Department will develop a Capital Budget which will contain the spending plan for capital projects. The first year of the adopted CMIP will be the Capital Budget for the fiscal year, in addition to the Amended Budget of the current fiscal year.

**G. Capital Project Management** - Management of capital project is essential to create the best value for Unified Government taxpayers through capital spending. Each department must actively manage their projects and major departments may provide quarterly reports on the status of each project. The following policies shall be observed in order to help ensure the best project management possible.

- 1. Project Management - Each department is responsible as follows:
  - a. Lead, coordinate, and plan processes that may lead to projects

- b. Prepare the project proposal
    - c. Ensure that required phases are completed on schedule
    - d. Authorize all project expenditures
    - e. Monitor project cash flows
    - f. Ensure that all regulations and laws are observed
    - g. Periodically reporting project status
    - h. If it is a facility or infrastructure project, work through Public Works to develop a project budget and cash flow forecast for the CMIP prior to project commencement
    - i. Public Works will manage facility and infrastructure projects, with few exceptions, and expect requesting departments to continue to lead all stakeholder engagement.
  - 2. Department directors are responsible for administering their respective CMIP projects within the financial constraints described by the CMIP budget as adopted. It is expected that line item budgets within an individual project may exceed their planned levels, but totals project costs may not be exceeded.
  - 3. Limits on Amendments - Capital project amendments during a year shall not exceed the annually adopted budget and funding levels. Each department must manage its capital program within certain time and cost constraints.
  - 4. Upon completion of a capital project, any remaining appropriated funds for the project will revert to the fund balance of the funding source.
- H. Asset Condition Assessment** – Unified Government department staff may conduct a comprehensive asset inventory that projects replacement and maintenance needs for the next five years and will update this projection each year. The asset inventory will describe the current condition of the Unified Government's assets, establish standards for asset condition, account for the complete cost to maintain assets up to standard over their lifecycle, and account for risks associated with assets that are below condition standards. Unified Government departments shall have responsibility for inventorying and assessing the assets within their purview and ensuring that it reconciles with Finance Department capital asset records.
- I. Prioritization of Asset Maintenance and Replacement** - It is the Unified Government's intent to maintain its existing assets at a level that protects the initial capital investment and minimizes future maintenance and replacement costs. Based on an asset inventory and risk assessment, staff shall include recommendation for asset maintenance in the CMIP.
- J. Funding of Asset Maintenance** - This policy addresses the need to protect the Unified Government's historical investment in capital assets. It is the UG's intent to ensure that adequate resources are allocated to preserve the UG's existing infrastructure to the best of its ability before allocating resources to other capital projects.

Towards this effort, it is the policy that the Government will set aside an appropriate percentage of new project costs towards the future maintenance of new facilities and infrastructure investments.

**K. CMIP Process** - The CMIP Process is directly linked to the annual budget process, land-use planning, facility plan implementation, coordination with the state, county, and other local municipalities, and the ongoing direction of the UG leaders. The process for including a capital project or equipment request in the CMIP:

1. CMIP requests are submitted to the Finance Department through a:
  - a. Department request in response to need;
  - b. Public request identified at a public hearing or from direct contact with the department, or a
  - c. Commission request for an improvement need within a Commissioner district.
2. Facilities and Infrastructure - Requests effecting UG facilities and infrastructure are to be submitted to and evaluated by the Public Works Department within the asset management program for viability, impacts and timing.
3. Fleet / Vehicles - Requests effecting UG vehicles and fleet are to be submitted to and evaluated by the Fleet Division, Public Works Department within the asset management program for viability, impacts and timing.
4. Information Technology and Innovation Projects - Requests related to UG information technology and innovation programs are to be submitted to and evaluated by the Department of Knowledge within the asset management program for viability, impacts and timing.
5. Administrative Review – County Administration and the requesting department review all capital projects and equipment requests submitted.
6. Planning and Zoning Commission Review – The CMIP is presented to a designated Planning and Zoning Commission regular or special meeting for capital project review and comment.
7. Unified Government Mayor and Board of Commissioner Review – Project and equipment meetings are held for Commissioners to review and comment on items that are recommended by the County Administrator.
8. Once finalized, the CMIP Project and Equipment lists are submitted to the entire UG Commission for approval as part of the annual budget process.

**L. Periodic status reports** – Reports will be presented periodically to the UG Mayor, Commissioners and staff to share project progress and identify significant issues associated with a project.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Budget Director to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

- A. Adopted Budget Resolution - The formal statement approved by the Board of Commissioners which shows budgeted revenues and expenditures/expenses for the upcoming fiscal year by fund.
- B. Asset Classifications - Assets will be grouped by asset type into one of the following accounts:
  - 1. Building
  - 2. Equipment
  - 3. Furniture & Fixtures
  - 4. Improvements
  - 5. Infrastructure
  - 6. Land
  - 7. Land Improvements
  - 8. Machinery
  - 9. Other Assets
  - 10. Land held for resale
- C. Capital Assets - Any fixed or Intangible asset, including personal property, land, buildings, improvements other than buildings, and infrastructure. When acquiring any capital asset, additional costs required to place the asset in its intended state of operation should be added to the cost of the asset. This may include: a) Land – title search cost, attorney fees, land survey, liens assumed, taxes assumed, grading costs, building demolition, land improvements with an indefinite life, etc.; b) Buildings – attorney fees, architect fees, inspection and building permits, etc.; c) Equipment – Freight charges, installation costs, setup costs, trade-in discounts, training, etc.
- D. Capital Maintenance and Improvement Budget – Amended Budget Current Year and Year One of the Capital Improvement Plan shall be appropriated with the annual budget and accounted for within a capital project Fund(s).
- E. Capital Maintenance and Improvement Plan (CMIP) - A plan that describes the capital projects and equipment and associated funding sources the Unified Government intends to undertake in the current year plus five additional future years, including the acquisition or construction of capital facilities and assets, and the maintenance thereof. The Capital Maintenance Improvement Program (CMIP) is a long-term planning tool intended to assist management in financial forecasting that allows for prioritization, financing, coordination, and technical design of all capital assets. The CMIP is a 5-year plan of capital project improvements and equipment needs. Each year the document is updated and presented to Commission for approval. Changes may include the addition of new projects or equipment, as well as, the reprioritization or removal of other capital projects. The CMIP includes all projects funded by grants.
- F. Capital Outlay – Is construction, alteration, restoration, maintenance, improvement or equipment acquisition that does not meet the definition of a capital project, as defined in this policy.



- G. Capital Project - Any construction, alteration, restoration, or improvement of any capital asset. Capital projects are usually maintained in a capital project fund. For the purposes of the CMIP the definition of a capital project and equipment includes projects or items with a useful life of at least five years and a cost of at least \$50,000. Project improvements can include construction, reconstruction, rehabilitation or maintenance of a capital asset. Equipment needs can include replacement, upgrade or purchase of new equipment. Capital projects may require engineering support or consulting services to evaluate, design, and prepare documents. The capital program may include maintenance projects that result in new fixed assets.
- H. Debt - An obligation to pay something; financial liability.
- I. Infrastructure – Infrastructure assets are long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and are stationary in nature. Examples include roads, bridges, curbs, gutters, streets, drainage systems, lighting systems, resurfacing (which specifically adds life to the asset) and similar assets that are of value only to the Unified Government.
- J. Intangible Asset – An item that will serve the government which has no physical substance in nature (such as software) that has an expected useful life longer than one year. The items are acquired through outright purchase, construction, lease purchase agreements, installment purchase contracts, tax or special assessment foreclosure, eminent domain, donations, grants or gifts.
- K. Land – This accounts for the cost of land itself and the cost of preparing land for its intended uses, such as: Purchase price, closing costs (title, attorney, recording, land survey, and appraisal fees), costs incurred in getting the land ready for its intended use (grading, filling, draining, clearing, etc.), all costs incurred up to actual excavation of a building, including demolition or removal of unwanted structures, assumption of any liens or mortgages, additional land improvements having an indefinite life (such as landscaping), and any back taxes or other obligations assumed by the purchaser.
- L. Land Improvements: This account is used for permanent (i.e., non-detachable) improvements of a depreciable nature, other than building and infrastructure assets (see above), that add value to land (e.g., fences, retaining walls). This account also is used for leasehold improvements. Examples are fences, docks and dock improvements, park lighting systems, parking lots, driveways, and retaining walls. Costs of water and sewer lines and improvements such as, but not limited to, electrical and gas lines, construction, beginning with excavation.
- M. Machinery, Equipment, Furniture & Fixtures: This accounts for tangible property of a more or less permanent nature (other than land, buildings, or improvements), which is useful in carrying out operations. Examples are office equipment, machinery, tools, trucks, cars, furniture, fixtures and furnishings and costs include purchase price, freight and handling charges, installation or assembling costs, and sales tax.

- N. Pay-as-You-Go Financing - The use of currently available cash resources to pay for capital investments. It is the alternative to Debt financing.
- O. Real Property – Land, land improvements, building, building improvements, and improvements other than buildings. Fixtures attached to land, building, and improvements other than buildings in such a way that removal would alter the intended use of the facility.
- P. Repair and Maintenance – Any addition or change to an existing asset that does not change the value or useful life of the asset.

**VIII. Related Documents and References:**

- A. Budget process manuals and resolutions
- B. Operating and Capital Budget Policy
- C. General Fund Operating and Economic Uncertainty/Emergency Reserves Policy
- D. Special Revenue Funds Operating Reserve Policy
- E. Enterprise and Internal Service Funds Operating Reserves Policy
- F. Long-Term Financial Planning Policy
- G. County Administrator policies as applicable



Unified Government of Wyandotte County  
and Kansas City, Kansas

**Commission Resolution:**  
R-35-18  
**Adopted:** 07/26/2018

## Long-Term Financial Planning Policy

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**I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Budget Director.

**II. Purpose:**

The purpose of this policy is to ensure the Unified Government's on-going financial sustainability beyond a single fiscal year budget cycle in light of our long-term service vision and objectives. Financial sustainability is defined as the UG's long-term financial performance and positioning where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services. This policy is intended to describe particular elements or aspects of such long-term planning Programs within the UG and to memorialize this financial practice into a formal policy.

**III. Applicability and Scope:**

This policy is applicable to all funds with a minimum reserve requirement set by official action of the Board of Commissioners.

**IV. Policy:**

**A. Commitment to Long-Term Financial Planning** - The LTFP process evaluates known internal and external issues impacting the Unified Government's financial condition. Such issues are identified, presented, and mitigated when and where possible. The process begins by identifying critical areas which have, or are expected to have, an impact on the financial condition of the UG over the next five years. Once the issues are identified, specific goals and objectives are developed for each structural deficiency.

The LTFP is a constantly changing and moving document which will be routinely updated and presented on an ongoing five-year rolling basis. The LTFP is incorporated into the Unified Government's annual budget process and presented to the Mayor, the Board of Commissioners, and staff prior to and/or throughout the formulation of the annual financial plan.

The LTFP is intended to help the Unified Government achieve the following:

1. Ensure the UG can attain and maintain financial sustainability;

2. Ensure the UG has sufficient long-term information to guide financial decisions;
3. Ensure the UG has sufficient resources to provide Programs and services for the stakeholders;
4. Ensure potential risks to on-going operations are identified in the long- term financial planning process and communicated on a regular basis;
5. Establish mechanisms to identify early warning indicators; and
6. Identify changes in expenditure or revenue structures needed to deliver services or to meet the goals adopted by the Board of Commissioners.

## **B. Scope of the Plan**

1. Time Horizon - The LTFP will forecast revenues, expenditures, and financial position at least five years into the future or longer where specific issues call for a longer time horizon.
2. Comprehensive Analysis - The LTFP will provide meaningful analysis of key trends and conditions, including but not limited to:
  - a. Analysis of the affordability of current services, projects, and obligations:
    - i. An analysis of the Unified Government's environment in order to anticipate changes that could impact the government's service and/or financial objectives.
    - ii. Revenue and expenditure projections, including the financial sustainability of current service levels over a multi-year period.
    - iii. The affordability of current debt relative to affordability ratios prescribed by UG policy and/or State law.
    - iv. The affordability of maintaining and replacing the UG's current capital assets, equipment and facilities.
    - v. The ability to maintain reserves within the target ranges prescribed by UG policy over a multi-year period.
    - vi. The impact of non-current liabilities on the UG's financial position.
  - b. Analysis of the affordability of anticipated service expansions or investments in new assets:
    - i. The operating costs of any new initiatives, projects, or expansion of services where funding has been identified through

alternative sources (CMIP, grants, debt issuance, etc.) or adopted or approved by the Board of Commissioners through other actions. Service delivery of administrative services and functions shall be included to the extent needed proportionately with the expansion of other services.

- ii. The affordability of the UG's long-term CMIP, including operating and maintenance costs for new assets.
- iii. The affordability of other master plans that call for significant financial investment by the Unified Government.

c. Synthesis of the above to present the UG's financial position:

- i. A clear presentation of the resources needed to accomplish the capital improvements identified in the UG's CMIP and to maintain the existing capital assets.
- ii. A clear presentation of the resources needed to maintain existing services at their present level in addition to the expansion of services as may have been identified through the analysis described above.
- iii. Identification of imbalances between the UG's current direction and the conditions needed for continued financial health.

3. **Solution-Oriented** - The LTFP will identify issues that may challenge the continued financial health of the Unified Government, and the plan will identify possible solutions to those challenges. Planning decisions shall be made primarily from a long-term perspective and structural balance is the goal of the planning process. For the purpose of this policy, structural balance means that ending fund balance (or working capital in enterprise funds) must meet the minimum levels prescribed by UG reserves policies.

- C. Relationship between Financial and Strategic Planning** – The UG's annual budget process involves incorporating the goals and strategies identified by the Board of Commissioners into an operational plan that provides for the Government's highest priority needs. Strategic planning begins with determining the UG's fiscal capacity based upon long-term financial forecasts of reoccurring available revenues and expenditures.
- D. Continuous Improvement** – Unified Government staff will regularly look for and implement opportunities to improve the quality of the forecasting, analysis, and strategy development that is part of the planning process. These improvements will primarily be identified through the comparison of projected performance with actual results.
- E. Structural Balance** - Long-term structural balance is the goal of long-term financial planning at the UG. A multi-year financial plan exists where future issues are identified, and possible solutions are identified, if not implemented; revenue and expenditure

decisions are made primarily from a long-term perspective. Structure balance is a clear goal.

In preparing the plan and based on available data, staff will analyze long-term trends and projections of revenues, expenditures, debt, deferred capital maintenance, and non-current liabilities in order to uncover potential long-term imbalances. Should the long-term forecasting and analysis show that the Unified Government is not structurally balanced over the five-year projection period; staff would then identify alternative strategies needed to address the issues and make recommendations, for the Board of Commissioners consideration, on how the plan can be brought into balance.

- F. Non-Current Liabilities, Pensions and Other Post-Employment Benefits (OPEB)** - The LTFP will address strategies for ensuring that the UG's non-current liabilities remain affordable. The Board of Commissioners supports efforts to ensure that critical non-current liabilities like debt service, asset maintenance, pensions and other post-employment (retiree health) benefits remain affordable and sustainable. The long-term financial planning process will seek to alleviate concerns about pension and other post-employment (retiree health) benefits by making it clear the need to assess the size of the liability, determine the Government's capacity to pay for it, and develop approaches to ensure that the liability does not compromise the Government's ability to provide services to the public over the long term.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer to ensure the presence of procedures that provide sufficient guidance to affected UG personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

- A. Business Plan - An operational plan that describes how a given department will accomplish its mission.
- B. Capital Maintenance and Improvement Plan (CMIP) - A plan that describes the capital projects and associated funding sources the Unified Government intends to undertake in the current year plus five additional future years, including the acquisition or construction of capital projects, facilities, equipment and capital assets, and the maintenance thereof.
- C. Long-Term Financial Plan (LTFP) - An investment plan or strategy with a term of usually longer than one year.
- D. Program - A set of activities, operations, or organizational units designed and directed to accomplish a specific service outcomes or objectives for a defined customer.



**VIII. Related Documents and References:**

- A. Operating and Capital Budget Policy
- B. Capital Asset and Equipment Investment and Management Policy
- C. General Fund Operating and Economic Uncertainty/Emergency Reserve Policy
- D. Special Revenue Operating Fund Reserve Policy
- E. Enterprise Operating and Internal Service Funds Reserve Policy
- F. County Administrator policies as applicable



Unified Government of Wyandotte County  
and Kansas City, Kansas

**Commission Resolution:**  
R-35-18  
**Adopted:** 07/26/2018

## **General Fund Operating and Economic Uncertainty/Emergency Reserve Policy**

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### **I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Budget Director.

### **II. Purpose:**

The Unified Government desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. In addition, this policy is intended to document the appropriate Reserve level to protect the Unified Government's credit worthiness. The General Fund Operating and Economic Uncertainty/Emergency Reserves are accumulated and maintained to provide stability and flexibility in response to unexpected adversity and/or opportunities. Aside from ensuring cash availability when revenue collections diminish, the Reserves generate investment income thereby diversifying the Government's revenue streams.

This policy establishes the amounts the UG will strive to maintain in its General Fund Operating and Economic Uncertainty/Emergency Reserves, how the Reserves will be funded, and the conditions under which Reserves may be used.

### **III. Applicability and Scope:**

This policy shall apply to the City of Kansas City General Fund, Wyandotte County General Fund, and Consolidated Parks (General) Fund, referred to combined as the "General Fund".

### **IV. Policy:**

**A. Reserve Levels** - The Unified Government seeks to maintain a minimum level of Unrestricted Fund Balance (per the annual CAFR on a modified accrual basis of accounting) in the General Fund equivalent to three-months of regular, on-going operating expenditures (including transfers out). Of this three-month reserve, two-months will be maintained to meet general operating needs and to allow for budgetary uncertainty (named as the "Operating Reserve") and one-month may be targeted to be assigned to provide resources during economic downturns or to

address vulnerabilities to extreme events, and emergencies impacting public safety concerns (named the “Economic Uncertainty/Emergency Reserve”).

The two reserve categories are represented below as a percentage of regular, on-going operating expenditures (including transfers out):

- Operating Reserve: 17% (two-months)
- Economic Uncertainty/Emergency Reserve: 8% (one-month)
- Total Reserve Level 25% (three-months)

- B. Compliance** - The UG will measure its compliance with this policy as of December 31st each year, as soon as practical after final year-end account information becomes available as part of the annual financial audit. During the course of the year the Finance Department shall closely monitor the UG's revenues and expenditures to ensure the Operating Reserve is not used beyond any planned. For the purposes of this policy, current year's actual expenditures will exclude significant Non-Recurring (one-time) Items. The Economic Uncertainty/Emergency Reserve is a target the Commission seeks to accumulate in the future five years.

If, based on staff's analysis and forecasting, the target level of Operating Reserve is not being met or likely to not be met at some point within a five-year time horizon, then during the annual budget process, Fund Balance levels will be provided to the Mayor and Board of Commissioners. Should the projected year-end Fund Balance be below the Operating Reserve amount established by this policy, a plan to replenish the Operating Reserves would be established based on the requirements outlined in this policy.

- C. Cash Balance** - To provide liquidity adequate to meet the demands of government service provision including budgetary uncertainty, unanticipated reductions in revenues or unplanned expenditure increases, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The two-month Operating Reserve is intended to support this effort and counterbalance the tax collection cycle.

- D. Funding the Reserves** - Funding of General Fund Reserve targets will generally come from excess revenues over expenditures or one-time revenues. The reserve will be funded in the following priority order: Operating Reserve followed by the Economic Uncertainty/Emergency Reserve.

- E. Conditions for Use of Reserves** - It is the intent of the Unified Government to limit use of General Fund Operating Reserve to address unanticipated, Non-Recurring (one-time) needs. Reserves shall not normally be applied to recurring annual operating expenditures. Reserves may, however, be used to allow time for the Unified Government to restructure its operations in a deliberate manner (as might be required in an economic downturn or an emergency), but such use will only take place in the context of an adopted long-term financial plan.

The Economic Uncertainty/Emergency Reserve may be used at the discretion of the Board of Commissions to:

- Provide resources to make up for temporary decreased revenues resulting from economic uncertainties or loss of major revenue sources;
- Provide resources to meet emergency expenditures in the case of flood, fire, tornado or other natural disaster.

**F. Authority over Reserves** - The UG Board of Commissioners may authorize the use of Reserves. The Finance Department will regularly report both current and projected Reserve levels to the UG Board of Commissioners.

**G. Fund Balance Classification** - The Unified Government desires to establish a fund balance classification policy consistent with the needs of the Unified Government, and in a manner consistent with governmental accounting standards. The following classifications serve to enhance the usefulness of fund balance information. It shall be the policy to reduce restricted fund balance first, followed by unrestricted fund balance. For unrestricted fund balance, committed amounts should be reduced first, followed by assigned amounts, followed by unassigned amounts.

*Restricted Fund Balance*

- a) *Non-spendable Balance*: Assets legally or contractually required to be maintained or are not in spendable form. Such constraint is binding until the legal requirement is repealed or the amounts become spendable.
- b) *Restricted Balance*: Assets with externally imposed constraints, such as those mandated by creditors, grantors and contributors, or laws and regulations. Such constraint is binding unless modified or rescinded by the applicable external body, laws, or regulations.

*Unrestricted Fund Balance*

- c) *Committed*: Assets with a purpose formally imposed by resolution by the Governing Body of the Unified Government, binding unless modified or rescinded by the Governing Body.
- d) *Assigned*: Assets constrained by the government's intent as expressed by the Governing Body, County Administrator or designee. Encumbrances shall be considered as assigned, unless they specifically meet the requirements to be committed or restricted.
- e) *Unassigned*: All amounts not included in other fund balance classifications. The general fund shall be the only fund to report positive unassigned fund balance. All other governmental funds may report negative unassigned fund balance.

**H. Assigning Fund Balance** - The County Administrator and Chief Financial Officer,

collectively, are hereby authorized to assign Fund Balance for specific purposes in accordance with the intent of the County Administration and actions of the Board of Commissioners. This policy expresses the intent to assign one-month of regular, on-going operating expenditures (including transfers out) for the “Economic Uncertainty/Emergency Reserve” to temporarily offset unanticipated reduced revenues during economic downturns or to address vulnerabilities to extreme events, emergencies impacting public safety concerns.

- I. Replenishment of Reserves** - In the event that Reserves are used resulting in a balance below the two-months minimum, a plan will be developed and included in the formulation of the five-year forecast presented during the annual budget process.
- J. Excess of Reserves** - In the event Reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways:
  - a) Fund accrued liabilities, including but not limited to debt service, workers’ compensation benefits, pension, employee health benefits and other post-employment benefits as directed and approved within the long-term financial plan and the annual budget resolution. Priority will be given to those items that relieve budget or financial operating pressure in future periods;
  - b) Appropriated to lower the amount of outstanding general obligation bonds, temporary notes or contributions needed to fund capital projects in the UG's CMIP;
  - c) Property tax mill rate and/or charges for services fee reductions.
  - d) One-time expenditures that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
  - e) Start-up expenditures for new programs, provided that such action is approved by the Board of Commissioners and is considered in the context of multi-year projections of revenue and expenditures as prepared by the Finance Department.
- K. Periodic Review of the Targets** - Compliance with this section will be reviewed in conjunction with the annual budget process. At a minimum, during the annual budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the Unified Government is subject to.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Budget Director to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

- A. Capital Maintenance and Improvement Plan (CMIP) - A plan that describes the capital projects and associated funding sources the Unified Government intends to undertake in the current year plus five additional future years, including the acquisition or construction of capital facilities, equipment and assets, and the maintenance thereof.
- B. Cash Balance - The sum of cash and Cash Equivalents of an accounting fund.
- C. Cash Equivalent - In the context of cash flows reporting, short-term, highly liquid investments that are both 1) readily convertible to known amounts of cash and 2) so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. Generally, only investments with original maturities of three months or less meet this definition. For this purpose, "original maturity" means maturity as of the date the investment is acquired.
- D. Fund Balance (CAFR) - Fund Balance is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in a governmental fund as reported in the Comprehensive Annual Financial Report (CAFR).
- E. Fund Balance (Budgetary) – Fund Balance for Budgetary Purposes begins with the beginning of the year unencumbered fund balance as reported in the CAFR's Schedule of Budgetary Accounts, Budget and Actual Budgetary Basis (non-GAAP) for the respective fund, plus revenues less all expenditures recorded on a cash basis for the respective fiscal year.
- F. General Fund - One of five governmental fund types. The General Fund typically serves as the chief operating fund of a government. The General Fund is used to account for all financial resources not accounted for in some other fund. The "General Fund" includes the combined City of Kansas City General Fund, Wyandotte County General Fund, and Consolidated Parks and Recreation (General) Fund.
- G. Non-Recurring Item - An expenditure that has not occurred in the previous two years and is not expected to occur in the following year.
- H. Pooled Cash - The sum of unrestricted cash and investments of several accounting funds that are consolidated for cash management and investment purposes. Investment



income or expenditure is allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

- I. Reserve - Reserve refers only to the portion of Fund Balance that is intended to provide stability and respond to unplanned events or opportunities.
- J. Unrestricted Fund Balance - The difference between total Fund Balance in a governmental fund and its nonspendable and restricted components.

**VIII. Related Documents and References:**

- A. Capital Asset and Equipment Investment and Management Policy
- B. Long-Term Financial Planning Policy
- C. Operating and Capital Budget Policy
- D. County Administrator policies as applicable



Unified Government of Wyandotte County  
and Kansas City, Kansas

**Commission Resolution:**  
R-35-18  
**Adopted:** 07/26/2018

## **Special Revenue Funds Operating Reserve Policy**

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### **I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Budget Director.

### **II. Purpose:**

The Unified Government desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. In addition, this policy is intended to document the appropriate Reserve level to protect the Unified Government's credit worthiness. The Special Revenue Operating Fund Reserves are accumulated and maintained in governmental funds in order to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

This policy establishes the amounts the UG will strive to maintain in its Special Revenue Operating Funds Reserves, how the Reserves will be funded, and the conditions under which Reserves may be used.

### **III. Applicability and Scope:**

This policy shall apply to all special revenue operating governmental funds that receive property tax revenue, assess a fee directly to residents, or include operational expenditures restricted for specific use by local, state and federal laws. Funds not meeting any of these criteria do not have a minimum Reserve requirement. The specific funds sought to meet compliance with this policy are detailed in the policy section.

### **IV. Policy:**

**A. Reserve Levels** - The Unified Government will maintain a range for the minimum level of Fund Balance (per the annual CAFR on a modified accrual basis of accounting) in the Special Revenue Operating Funds equivalent to the percentages by respective Fund listed below of regular, on-going operating expenditures (including transfers out).

The following is a list of the applicable special revenue and debt service funds with the range of minimum level of Reserves established by this policy, presented as a

percentage of on-going operating expenditures (including transfer out):

• UG Clerk Technology	5-10% of expenditures
• County Treasurer Technology	5-10% of expenditures
• Court Trustee	8-12% of expenditures
• Developmental Disabilities	10-15% of expenditures
• Elections	10-15% of expenditures
• Health Department	10-15% of expenditures
• Jail Commissary	8-12% of expenditures
• Library District	10-15% of expenditures
• Mental Health	10-15% of expenditures
• Register of Deeds Technology	5-10% of expenditures
• Special Dedicated Sales Tax	5-10% of expenditures
• Special Assets Fund	5-10% of expenditures
• Special Programs for Elderly	10-15% of expenditures
• Special Wyandotte 911	5-10% of expenditures
• Special Alcohol	5-10% of expenditures
• Special Parks & Recreation	3-5% of expenditures
• Special Street & Highway	3-5% of expenditures
• Tourism & Convention	3-5% of expenditures
• Environmental Trust	10-15% of expenditures
• Debt Service funds	5-10% of expenditures

- B. Compliance** - The UG will measure its compliance with this policy as of December 31<sup>st</sup> each year, as soon as practical after final year-end account information becomes available as part of the annual financial audit. During the course of the year the Finance Department shall closely monitor the UG's revenues and expenditures to ensure Reserves are not used beyond any planned. For the purposes of this policy, current year's actual expenditures will exclude significant Non-Recurring (one-time) Items.

If, based on staff's analysis and forecasting, the target level of Reserves is not being met or are likely to not be met at some point within a five-year time horizon, then during the annual budget process, Fund Balance levels will be provided to the Mayor and Board of Commissioners. Should the projected year-end Fund Balance be below the minimum Reserve amount established by this policy, a plan to replenish the Reserve would be established based on the requirements outlined in this policy.

- C. Cash Balance** - To provide liquidity adequate to meet the demands of government services provision including unanticipated reductions in revenues or unplanned expenditure increases, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The above established Reserves are intended to support this effort and counterbalance the revenue and/or tax collection cycle.

**D. Funding the Reserve** - Funding of Special Revenue Operating Reserve targets will generally come from excess revenues over expenditures or one-time revenues.

**E. Conditions for Use of Reserves** - It is the intent of the Unified Government to limit use of Special Revenue Operating Reserves to address unanticipated, Non-Recurring (one-time) needs. Reserves shall not normally be applied to recurring annual operating expenditures. Reserves may, however, be used to allow time for the Unified Government to restructure its operations in a deliberate manner (as might be required in an economic downturn), but such use will only take place in the context of an adopted long-term financial plan.

**F. Authority over Reserves** - The UG Board of Commissioners may authorize the use of Reserves. The Finance Department will regularly report both current and projected Reserve levels to the UG Board of Commissioners.

**G. Fund Balance Classification** - The Unified Government desires to establish a fund balance classification policy consistent with the needs of the Unified Government, and in a manner consistent with governmental accounting standards. The following classifications serve to enhance the usefulness of fund balance information. It shall be the policy to reduce restricted fund balance first, followed by unrestricted fund balance. For unrestricted fund balance, committed amounts should be reduced first, followed by assigned amounts, followed by unassigned amounts.

*Restricted Fund Balance*

- a) *Non-spendable Balance*: Assets legally or contractually required to be maintained, or are not in spendable form. Such constraint is binding until the legal requirement is repealed or the amounts become spendable.
- b) *Restricted Balance*: Assets with externally imposed constraints, such as those mandated by creditors, grantors and contributors, or laws and regulations. Such constraint is binding unless modified or rescinded by the applicable external body, laws, or regulations.

*Unrestricted Fund Balance*

- c) *Committed*: Assets with a purpose formally imposed by resolution by the Governing Body of the Unified Government, binding unless modified or rescinded by the Governing Body.
- d) *Assigned*: Assets constrained by the government's intent as expressed by the Governing Body, County Administrator or designee. Encumbrances shall be considered as assigned, unless they specifically meet the requirements to be committed or restricted.
- e) *Unassigned*: All amounts not included in other fund balance classifications. The

general fund shall be the only fund to report positive unassigned fund balance. All other governmental funds may report negative unassigned fund balance.

- H. Assigning Fund Balance** - The County Administrator and Chief Financial Officer, collectively, are hereby authorized to assign Fund Balance for specific purposes in accordance with the intent and actions of the Board of Commissioners.
- I. Replenishment of Reserves** - In the event that Reserves are used resulting in a balance below the established reserve minimum ranges, a plan will be developed and included in the formulation of the five-year forecast presented during the annual budget process.
- J. Excess of Reserves** - In the event Reserves exceed the minimum range balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways, within the use of funds required by local, state or federal laws:
  - a) Fund accrued liabilities, including but not limited to debt service, workers' compensation benefits, pension, employee health benefits and other post-employment benefits as directed and approved within the long-term financial plan and the annual budget resolution. Priority will be given to those items that relieve budget or financial operating pressure in future periods;
  - b) Appropriated to lower the amount of outstanding general obligation bonds, temporary notes or contributions needed to fund capital projects in the UG's CMIP;
  - c) Property tax mill rate and/or charges for services fee reductions.
  - d) One-time expenditures that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
  - e) Start-up expenditures for new programs, provided that such action is approved by the Board of Commissioners and is considered in the context of multi-year projections of revenue and expenditures as prepared by the Finance Department.
- I. Periodic Review of the Targets** - Compliance with this section will be reviewed in conjunction with the annual budget process. At a minimum, during the annual budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the Unified Government is subject to.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Budget Director to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

- A. Capital Maintenance and Improvement Plan (CMIP) - A plan that describes the capital projects and associated funding sources the Unified Government intends to undertake in the current year plus five additional future years, including the acquisition or construction of capital facilities, equipment and assets, and the maintenance thereof.
- B. Cash Balance - The sum of cash and Cash Equivalents of an accounting fund.
- C. Cash Equivalent - In the context of cash flows reporting, short-term, highly liquid investments that are both 1) readily convertible to known amounts of cash and 2) so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. Generally, only investments with original maturities of three months or less meet this definition. For this purpose, "original maturity" means maturity as of the date the investment is acquired.
- D. Fund Balance (CAFR) - Fund Balance is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in a governmental fund as reported in the Comprehensive Annual Financial Report (CAFR).
- E. Fund Balance (Budgetary) – Fund Balance for Budgetary Purposes begins with the beginning of the year unencumbered fund balance as reported in the CAFR's Schedule of Budgetary Accounts, Budget and Actual Budgetary Basis (non-GAAP) for the respective fund, plus revenues less all expenditures recorded on a cash basis for the respective fiscal year.
- F. Non-Recurring Item - An expenditure that has not occurred in the previous two years and is not expected to occur in the following year.
- G. Pooled Cash - The sum of unrestricted cash and investments of several accounting funds that are consolidated for cash management and investment purposes. Investment income or expenditure is allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
- H. Reserve - Reserve refers only to the portion of Fund Balance that is intended to provide stability and respond to unplanned events or opportunities.



- I. Special Revenue Fund - Governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purpose other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations, or other governments.
- J. Unrestricted Fund Balance - The difference between total Fund Balance in a governmental fund and its nonspendable and restricted components.

**VIII. Related Documents and References:**

- A. Capital Asset and Equipment Investment and Management Policy
- B. Long-Term Financial Planning Policy
- C. Operating and Capital Budget Policy
- D. County Administrator policies as applicable



Unified Government of Wyandotte County  
and Kansas City, Kansas

**Commission Resolution:**  
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## **Enterprise and Internal Service Funds Operating Reserve Policy**

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**I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Budget Director.

**II. Purpose:**

The Unified Government desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenses. In addition, this policy is intended to document the appropriate Reserve level to protect the Unified Government's credit worthiness. The Enterprise Operating and Internal Service Funds Reserves are accumulated and maintained to provide stability and flexibility in response to unexpected adversity and/or opportunities. Aside from ensuring cash availability when revenue collections diminish, the Reserves generate investment income thereby diversifying the government's revenue streams. Finally, a strong reserve policy for these funds can help maintain a stable rate and fee structure.

This policy establishes the amounts the UG will strive to maintain in its Enterprise Operating and Internal Service Funds Reserve, how the Reserve will be funded, and the conditions under which Reserve may be used.

**III. Applicability and Scope:**

This policy shall apply to all enterprise operating and internal service funds under the budgetary and fiscal control of the Mayor and Board of Commissioners.

**IV. Policy:**

**A. Enterprise Funds Operating Reserve Levels** - The Unified Government will maintain a minimum level of Working Capital Reserve in Enterprise funds, by respective fund listed below, equivalent to the percentage of regular, on-going operating expenses (excluding transfers out). [Working Capital is defined in the Definitions section provided below.]

Any fund that is partially subsidized by a General Fund transfer (such as the Stadium – T-Bones and Sunflower Hills Golf Course), will maintain Operating Reserves percentage as specified below, with any unrestricted excess reverting back to the

General Fund at the year-end closing.

The following is a list of the applicable enterprise funds and the minimum level of Operating Reserves (Working Capital) established by this policy, presented as a percentage of on-going operating expenses (excluding transfer out):

- |                               |                              |
|-------------------------------|------------------------------|
| • Emergency Medical Services  | 10-15% of operating expenses |
| • Public Levee                | 3-5% of operating expenses   |
| • Sewer System Utility        | 40-50% of operating expenses |
| • Stadium – T-Bones           | 5-8% of operating expenses   |
| • Stormwater Utility          | 40-50% of operating expenses |
| • Sunflower Hills Golf Course | 5-8% of operating expenses   |

- B. Self-Insurance Internal Service Funds Reserve Levels** – The Unified Government will maintain a minimum self-insurance reserve in its respective internal service funds. Self-insurance services, such as employee and retiree healthcare related benefits and workers’ compensation benefits, are to be funded at actuarially determined marginally acceptable levels. “Marginally acceptable levels” is an insurance actuarial term that connotes a funding reserve level which the insurance industry has 70 percent confidence that the reserve is adequate to meet funding needs.
- C. Equipment and Vehicle Replacement and other related Internal Service Funds Reserve Levels** – The Unified Government will maintain a minimum level of Net Position in Equipment and Vehicle Replacement and other related internal service funds adequate to spread the cost of replacement evenly over the life of the asset. Funding will come from the UG department users of the fund’s services and will be assessed for their share of the needed reserve based on the replacement cost of the assets they use. Sales of surplus equipment as well as any related damage and insurance recoveries will be credited to the fund. Contributions from each UG operating fund shall be made in accordance with the fund’s pro-rate share of replacement costs.
- D. Compliance** - The UG will measure its compliance with this policy as of December 31st each year, as soon as practical after final year-end account information becomes available as part of the annual financial audit. During the course of the year the Finance Department shall closely monitor the UG's revenues and expenses to ensure Reserves are not used beyond any planned. For the purposes of this policy, current year's actual expenses will exclude significant Non-Recurring (one-time) Items.

If, based on staff’s analysis and forecasting, the target level of Reserves is not being met or are likely to not be met at some point within a five-year time horizon, then during the annual budget process, Working Capital/Reserves levels will be provided to the Mayor and Board of Commissioners. Should the projected year-end Working Capital/Reserves position be below the minimum Reserve amount established by this policy, a plan to replenish the Reserve would be established based on the requirements outlined in this policy.

**E. Cash Balance** - To provide liquidity adequate to meet the demands of government services provision including unanticipated reductions in revenues or unplanned expenses increases, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to ratepayers by minimizing interest expense. The above established Reserves are intended to support this effort and counterbalance cycles often experienced in fee and other revenue collections.

**F. Funding the Reserve** - Funding of Enterprise Operating Reserve targets will generally come from excess revenues over expenses or one-time revenues.

Funding of Internal Service Funds Reserve targets will generally come from excess contributions from department users and UG employees over claims and equipment replacement expenses or one-time revenues. Contributions from each department operating fund shall be made in accordance with the fund's pro-rata share of claims and equipment replacement expenses.

**G. Conditions for Use of Reserves** - It is the intent of the Unified Government to limit use of Enterprise Operating and Internal Service Funds Reserves to address unanticipated, Non-Recurring (one-time) needs. Reserves shall not normally be applied to recurring annual operating expenses, with the exception of the equipment replacement and related funds where a major equipment replacement is scheduled for acquisition. Reserves may, however, be used to allow time for the Unified Government to restructure its operations in a deliberate manner (as might be required in an economic downturn), but such use will only take place in the context of an adopted long-term financial plan.

**H. Authority over Reserves** - The UG Board of Commissioners may authorize the use of Reserves. The Finance Department will regularly report both current and projected Reserve levels to the UG Board of Commissioners.

**I. Net Position Classification** - The Unified Government desires to establish a net position classification policy consistent with the needs of the Unified Government, and in a manner consistent with governmental and financial accounting standards. The following classifications serve to enhance the usefulness of net position information. It shall be the policy to reduce restricted fund balance first, followed by unrestricted fund balance.

*Restricted Net Position*

a) *Non-spendable Balance*: Assets legally or contractually required to be maintained, or are not in spendable form, including capital assets net of related debt. Such constraint is binding until the legal requirement is repealed or the amounts become spendable.

b) *Restricted Balance*: Assets with externally imposed constraints, such as those

mandated by creditors, grantors and contributors, or laws and regulations. Such constraint is binding unless modified or rescinded by the applicable external body, laws, or regulations.

Unrestricted Net Position

*Unrestricted:* All amounts not included in restricted net position classification.

- J. Replenishment of Reserves** - In the event that Reserves are used resulting in a balance below the established reserves minimum, a plan will be developed and included in the formulation of the five-year forecast presented during the annual budget process.
- K. Excess of Reserves** - In the event Reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways:
- a) Fund accrued liabilities, including but not limited to debt service, workers' compensation benefits, pension, employee health benefits and other post-employment benefits as directed and approved within the long-term financial plan and the annual budget resolution. Priority will be given to those items that relieve budget or financial operating pressure in future periods;
  - b) Appropriated to lower the amount of outstanding general obligation bonds, temporary notes or contributions needed to fund capital projects in the UG's CMIP;
  - c) Charges for services fee reductions.
  - d) One-time expenses that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
  - e) Start-up expenses for new programs, provided that such action is approved by the Board of Commissioners and is considered in the context of multi-year projections of revenue and expenses as prepared by the Finance Department.
- I. Periodic Review of the Targets** - Compliance with this section will be reviewed in conjunction with the annual budget process. At a minimum, during the annual budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the Unified Government is subject to.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Budget Director to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

- A. Capital Maintenance and Improvement Plan (CMIP) - A plan that describes the capital projects and associated funding sources the Unified Government intends to undertake in the current year plus five additional future years, including the acquisition or construction of capital facilities, equipment and assets, and the maintenance thereof.
- B. Cash Balance - The sum of cash and Cash Equivalents of an accounting fund. For purposes of this policy, restricted cash and temporary investments is excluded as a current asset.
- C. Cash Equivalent - In the context of cash flows reporting, short-term, highly liquid investments that are both 1) readily convertible to known amounts of cash and 2) so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. Generally, only investments with original maturities of three months or less meet this definition. For this purpose, "original maturity" means maturity as of the date the investment is acquired.
- D. Enterprise Fund - Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. Enterprise funds are used to report the similar functions as business-type activities.
- E. Internal Service Fund - Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. Internal service funds are an accounting device used to accumulate and allocate costs internally among the Unified Government's various functions. Internal services funds serve several activities, such as self-insurance and equipment and vehicle replacement.
- F. Net Position – The residual of all other elements presented in a statement of financial position. It is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources.
- G. Non-Recurring Item - An expense that has not occurred in the previous two years and is not expected to occur in the following year.
- H. Pooled Cash - The sum of unrestricted cash and investments of several accounting funds that are consolidated for cash management and investment purposes. Investment



income or expense is allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

- I. Reserve - Reserve refers only to the portion of Working Capital and net Position that is intended to provide stability and respond to unplanned events or opportunities.
- J. Working Capital – An accounting term defined as current assets less current liabilities in a proprietary fund. Working Capital is used to express the Reserves available in proprietary funds available for use. Working Capital will include long-term cash or cash-equivalent investments, of which are able to be liquidated within five business days. For purposes of this policy, restricted cash and temporary investments is excluded as a current asset.

**VIII. Related Documents and References:**

- A. Capital Asset and Equipment Investment and Management Policy
- B. Long-Term Financial Planning Policy
- C. Operating and Capital Budget Policy
- D. County Administrator policies as applicable



Unified Government of Wyandotte County  
and Kansas City, Kansas

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## **Accounting, Auditing and Financial Reporting Policy**

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**I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer.

**II. Purpose:**

While accounting and financial reporting is commonly thought of as a technical, staff-level issue, policies at the governing board-level can be helpful for setting the tone from the top for how the organization will account for its financial resources and be accountable for making financial information available to the public. A financial reporting policy provides clear transparency for the public and other stakeholders. A policy on the independent audit ensures the reliability of general-purpose external financial reports.

**III. Applicability and Scope:**

This policy shall apply to all Funds under the budgetary and fiscal control of the Mayor and the Board of Commissioners.

**IV. Policy:**

**A. Economic Development and Finance Standing Commission Committee**

The Economic Development and Finance Committee members are appointed by the Mayor. It consists of five (5) members of the Commission and a designated board member from the Kansas City, Kansas Board of Public Utilities (BPU). The Assistant County Administrator, Chief Financial Officer, Economic Development Director and Chief Legal Counsel will represent staff and attend meetings as required.

The function of the committee will include:

- a. Review the external, independent financial audit
- b. Approve investment policy and reviews investment portfolio
- c. Policy review
- d. Approves and forwards capital debt financing items to full UG Commission
- e. Recommends economic development financial incentives, policies and agreements, and

- f. Considers other financial matters

Meetings are scheduled on a monthly basis or more frequently as needed at City Hall.

## **B. Accounting and Financial Reporting**

The accounting practices of the Unified Government will conform to Generally Accepted Accounting Principles (GAAP) for local governments as established by the Governmental Accounting Standards Board (GASB). The Chief Financial Officer will establish and maintain a system of fund accounting and shall measure financial position and results of operations using the modified accrual basis of accounting for governmental funds and the accrual basis of accounting for proprietary and fiduciary funds. The UG will maintain its accounting records in accordance with state and federal law and regulations. Budgetary reporting will be in accordance with the state's budget laws and regulations.

As an additional independent confirmation of the quality of the UG's financial reporting, the Finance Department will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The Comprehensive Annual Financial Report (CAFR) will be presented, designed and communicated to citizens about the financial affairs of the Unified Government.

Staff will prepare quarterly Interim budgetary and/or financial reports for all applicable State certified funds and present financial reports to the Economic Development and Finance Committee, Mayor and Commission four times a year. The quarterly reports will include the status of actual expenditures, expenses, and revenues compared to the adopted budget, with estimated fund balances/net positions. The Chief Financial Officer will highlight and advise the Commission of positive and/or negative financial information including an assessment of the impact on the Government's budget and financial condition. The current year's budget is amended on an annual basis to address financial trends and budget variances.

## **C. Unified Government Legislative Auditor and Independent External Auditor**

The Legislative Auditor and UG External Auditor will annually perform the Unified Government's financial and compliance audit. Their opinions will be contained in the Comprehensive Annual Financial Report (CAFR). Results of the annual financial audit shall be provided to the Board of Commission in a timely manner.

The Legislative Auditor's Office will provide independent reviews of the operations of the Unified Government. The Legislative Auditor's Office will perform post audit reviews to ensure that recommendations made in an audit are implemented and work with Unified government management to ensure that internal controls are in place and are being practiced.

## **D. Independent Audit**

The independent, external auditor plays a vital role in rendering an opinion on the accuracy and reliability of the Unified Government management prepared financial

statements. The Unified Government will ensure a fair, equitable and transparent process for selecting the independent auditor. The administration will utilize key criteria for selecting the independent auditor. The auditor shall:

- Maintain a certified public accountant license practice in Kansas;
- Demonstrate experience and skill in governmental accounting and auditing; and
- Have sufficient resources to complete the audit in a timely fashion;

The auditor will be independent from the Unified Government and conform to the independence standards put forth in the General Accountability Office's Government Auditing Standards. The independent auditor will meet with the Economic Development Committee chair, Mayor and County Administrator prior to the onset of the financial audit and the presentation to discuss issues or items of concern and present to the Economic Development and Finance Committee its findings. The audit statement and findings and/or external communication letter will be presented to the full Commission.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer and the Accounting Manager to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

None.

**VIII. Related Documents and References:**

None.



## Unified Government of Wyandotte County and Kansas City, Kansas

**Commission Resolution:**  
R-18-19  
**Adopted:** 03/28/2019

### Debt Policy

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#### **I. Authority and Introduction:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG) and the Public Building Commission (PBC). Further, the Unified Government issues debt on behalf of the Board of Public Utilities (BPU), which is an administrative agency of the UG. The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and Public Building Commission and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer.

The Unified Government, through the County Administrator and Chief Financial Officer, executes debt instruments, administers debt proceeds, manages ongoing disclosure and debt compliance, and makes debt service payments, acting with prudence and diligence and with attention to prevailing economic conditions. The UG believes that debt is an equitable means of financing projects and represents an important means of meeting fiscal responsibilities.

The debt policy primarily addresses debt instruments/securities issued by the UG in public or private bond markets. This is consistent with examples of debt policies of other comparable municipalities, Government Finance Officers Association (GFOA) guidelines, and rating agency guidelines. The debt policies pertain to debt that is typically incurred when capital is raised in the public or private markets, including borrowings from sophisticated qualified institutional buyers, to meet the UG's funding needs (the purpose and need for financings is discussed as in Section 1). Such debt constitutes obligations whereby a third-party has provided funds, which is evidenced by the formal execution of a bond or certificate (or a similar instrument) and is held by the third-party until it is repaid.

The policy does not cover other obligations like contracts payable, notes payable, loans payable (e.g., HUD section 108 loans), arbitrage liability, and net pension obligation (NPO) and/or pension Unfunded Actuarial Liability (UAL) and Other Post-Employment Benefits (OPEB). The UG's Comprehensive Annual Financial Reports (CAFRs) provide a complete list of the outstanding long term liabilities. The sections in the CAFR listing the long term liabilities are: Governmental Activities Long-Term Liabilities and Business Type Activities Long-Term Liabilities. Consistent with Governmental Accounting Standards Board (GASB) standards, the net pension obligation (NPO) and OPEB obligation is reflected in the Governmental Activities Note to the Financial Statements of the CAFR as a long term liability.

The policy documents the UG's procedures and goals for the use of debt to finance UG needs. A regularly updated debt policy, in conjunction with the Five-Year Capital and Maintenance Improvement Program (CMIP), UG's Capital Improvements Plan, the Five-Year Long Term Financial Forecast, the Cash and Investment Policy, and the Reserve Policies, serves as an important tool that supports the use of the UG's resources to meet its financial commitments and to maintain sound financial management practices. This policy is enacted in an effort to standardize and plan the issuance and management of debt by the UG. While the Debt Policy serves as a guideline for general use, it allows for exceptions in extraordinary conditions.

## **II. Purpose of the Debt Policy:**

The primary objectives of this debt policy are to establish guidelines for the use of various categories of debt; create procedures and policies that minimize the UG's debt service and issuance costs; retain the highest practical credit ratings; and to provide full and complete financial disclosure and reporting.

The UG's Debt Policy is also designed to:

- Establish parameters for issuing and managing debt;
- Provide guidance to decision makers related to debt affordability standards;
- Provides information to the public on the use of debt and to industry participants on the standards of the UG;
- Document the pre- and post-issuance objectives to be achieved by staff;
- Promote objectivity in the debt approval decision making process; and
- Facilitate the actual financing process by establishing important policy decisions in advance.

A biennial review of the Debt Policy will be performed and any changes to the Debt Policy will be brought forward for UG Commission consideration and approval. Further, in the event there are any deviations or exceptions from the Debt Policy when a certain bond issue is structured, those exceptions will be discussed in the staff reports when the bond issue is docketed for Commission consideration.

## **III. Applicability and Scope:**

This policy shall apply to all Funds under the budgetary and fiscal control of the Mayor and the Board of Commissioners. Further, the Unified Government issues debt on behalf of the Board of Public Utilities (BPU), which is an administrative agency of the UG, and as a result this Policy is applicable to the BPU.

## **IV. Policy:**

### **Section 1 – Purpose and Need for Financing**

#### **1.1 Purpose of Financing**

The UG borrows money primarily to fund long-term capital improvement projects, essential equipment and vehicle needs, and to refinance existing debt. The issuance of debt to fund



operating deficits is not permitted. Debt will be used to finance eligible projects only if it is the most cost-effective means available to the UG.

While the “pay-go” means of using current revenues to pay for capital projects is often considered the preferred means of financing because it avoids interest payments, it may not be entirely equitable. The “pay- go” funding option requires current citizens to pay taxes over long periods of time in order to accumulate reserves sufficient to pay for capital projects. The UG would be able to undertake capital projects under this method only if sufficient cash accumulates. Prudent use of debt financing rather than pay-go funding of capital projects can facilitate better allocation of resources and increased financial flexibility. [Refer to the Capital Asset and Equipment Investment and Management Policy for criteria for “pay-go” funding.]

The four primary borrowing purposes for which bond proceeds may be used are summarized below:

- A. Long-Term Capital Improvements: The UG prepares a multi-year Capital and Maintenance Improvements Program (CMIP) budget working with asset managing departments in accordance with Commission approved Capital Asset and Equipment Investment and Management Policy. The CMIP budget includes projections for upcoming fiscal years and is updated during each Annual Budget process or if there are significant changes to the scope and/or cost of projects. In accordance with the Capital Asset Policy, future operations and maintenance costs associated with capital improvement projects are developed and identified prior to submission of the project for approval. The Financial Department works with the Public Works Department to ensure that accurate and complete budgeting of the CMIP is prepared as part of the Annual Budget process.

Since the aggregate cost of desired capital projects generally exceeds available funds, the capital planning process prioritizes projects and identifies the funding needs. The UG will initially rely on internally-generated funds and/or grants and contributions from other governments to finance its capital needs. Debt is issued for a capital project only when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries and if a secure revenue source is identified to repay the debt.

The Finance Department, working with UG departments within the context of the Capital and Maintenance Improvements Program and the UG’s Five-Year Long Term Financial Forecast, oversees and coordinates the timing, processing, and marketing of the UG’s borrowing and capital funding activities. Close coordination of capital planning and debt planning ensures that the maximum benefit is achieved with the limited capital funds. The debt management process determines the availability of funds which can be raised through debt based upon the debt capacity/affordability analysis.

- B. Essential Vehicle and Equipment Needs: In addition to capital projects, the UG regularly finances certain essential equipment and vehicles. These assets range from public safety vehicles to information technology systems. The underlying asset must have a minimum useful life of three years. Short-term financings, including loans and capital lease purchase agreements, are executed to meet such needs.

- C. **Economic Development Needs:** The Unified Government strives to foster an environment in which small and large businesses thrive, jobs are created, redevelopment continues, tourism grows, and businesses locate in the community. To achieve these objectives, The UG regularly finances certain land acquisition, site preparation and infrastructure improvements related to economic development projects as a means of incentivizing private sector firms to invest in the community.
- D. **Refinancings/Refunding of Existing Debt:** The Chief Financial Officer working with the Municipal Advisor periodically evaluates the UG's existing debt and executes refinancings to achieve one or more of three objectives: reduce future interest costs, restructure debt to reflect changing debt service revenues, and to redefine bond-related legal requirements. A refinancing may include the issuance of bonds to refund existing bonds or the issuance of bonds in order to refund other obligations.

### **1.2 Financing Priorities**

All borrowing requests or debt refunding proposals shall be reviewed by the Chief Financial Officer. The Finance Department shall be responsible for analyzing the proposal to determine if it is beneficial to the UG and complies with the UG's long-term financial planning objectives. Borrowing requests include any debt or refunding proposals made to the UG involving a pledge or other extension of the UG's credit through the sale of securities, execution of loans or leases, or making of guarantees or otherwise involving directly or indirectly the lending or pledging of the UG's credit.

For each financing proposal related to a new capital improvement project, the Finance Department will work with the department or other client parties to assess the feasibility and the impact of debt to fund the project based on the following assessments:

- A. **Nature of Project and Use of Funds:** Each proposal is evaluated by comparing the nature of the project and use of funds with competing proposals on the basis of the benefits derived and how it furthers the UG's policy objectives as laid out in the UG's Annual Budget, Five-Year Long Term Financial Forecast, Capital and Maintenance Improvement Program.
- B. **Cost-Benefit Analysis of Project:** A cost-benefit analysis is required for each project:
  - a. The benefits of a proposed project must be defined and, where appropriate, quantified in monetary terms. The funding sources are identified and estimated. Where revenues are part of the benefits, all assumptions made in deriving the revenues are documented. The validity of the assumptions and the risk associated with the revenue streams are assessed.
  - b. The costs of the project are estimated, with the basis documented and the risk associated with the estimates assessed. The uses of funds are identified and estimated. Identify whether the project will increase or reduce ongoing operation and maintenance expenses.
- C. **Expenditure Plan:** A detailed plan for the expenditure of funds is developed for each project. The underlying assumptions of the project cost expenditure plan are documented and the risk associated with these projections are analyzed.
- D. **Revenue for Debt Service Payment:** A detailed plan for the debt repayment is developed for each project. The underlying assumptions of revenue cash flow estimates

are documented and the risk associated with these revenue streams is analyzed. Where general fund or bond and Interest funds' revenues are proposed to service debt, the impact upon budgets is assessed. For all bonds an impact analysis on the repayment sources over time will be completed.

- E. Compliance with statutory provisions and bond covenants. Each issue will be evaluated for its impact on statutory debt limits, and in the case of revenue-only secured obligations existing bond covenants.

All requests are prioritized based upon this evaluation. If the Chief Financial Officer recommends the financing proposal and the County Administrator is in concurrence, the Debt Management Division will prepare the financing proposal for the Commission's authorization.

### **1.3 Asset Life**

Consistent with its philosophy of keeping its capital facilities and infrastructure systems in good condition and to maximize a capital asset's useful life, the UG makes every effort to set aside sufficient current revenues to finance ongoing maintenance needs and to provide reserves for periodic replacement and renewal. Generally, no debt will be issued for periods exceeding the useful life or average useful lives of projects to be financed.

The UG will consider short or long-term financing for the acquisition, maintenance, replacement, or expansion of capital assets, including land. For short-term financing, the capital asset and/or rolling stock must have a minimum useful life of three years; for long-term financing, the physical asset must have a minimum useful life of ten years.

## **Section 2 – Credit Ratings**

### **2.1 Credit Ratings**

The UG seeks to maintain the highest possible credit ratings that can be achieved for debt instruments without compromising the UG's policy objectives. Ratings are a reflection of the general fiscal soundness of the UG, the local economy and other regional economic factors, and the capabilities of UG management. By maintaining the highest possible credit ratings, the UG can issue its debt at a lower interest cost, hence lowering the demands on repayment revenue sources such as the property taxes and user fees. To enhance creditworthiness, the UG is committed to prudent financial management, systematic capital planning, interdepartmental cooperation and coordination, and long-term financial planning.

Rating agencies consider various factors in issuing a credit rating; these typically include:

- UG's fiscal status
- Socio-economic and demographic profile of the revenue base
- UG's financial and general management capabilities
- Economic conditions that may impact the stability and reliability of debt repayment sources
- UG's general reserve levels
- UG's debt history and current debt structure
- The capital improvement project(s) being funded
- Covenants and conditions in the governing legal documents

The UG recognizes that external economic, natural, or other events may from time to time affect the creditworthiness of its debt. Each proposal for additional debt will be analyzed for its impact upon the UG's debt rating on outstanding debt. There are no predetermined credit rating formulas available from the rating agencies, although recent updates to rating methodologies from certain rating agencies have added transparency to their credit evaluation processes. This information provides a better understanding of how key quantitative and qualitative factors and risk factors are likely to affect rating outcomes. The UG Finance Department will monitor rating agency guidelines and methodologies regularly to stay informed of changes to the rating metrics and processes.

The Chief Financial Officer is responsible for managing the rating reviews associated with the UG's various debt obligations. This effort includes providing periodic updates, both formal and informal, on the UG's general financial condition and coordinating meetings and presentations in conjunction with a new debt issuance when determined necessary.

The Chief Financial Officer, working with the Debt Management Division and, if applicable, a Municipal Advisor, shall be responsible for determining whether a rating shall be requested on a particular financing, and which of the major rating agencies shall be asked to provide such a rating.

The UG recognizes the need to maintain ongoing communications with the rating agencies in order to provide information and demonstrate management engagement in the debt management system.

### **Section 3 – Types of Financing Instruments**

There are many different types of financing instruments available to the UG; long term financing debt obligations like General Obligation Bonds, Lease Revenue Bonds and Revenue Bonds would typically constitute direct debt of the UG. The UG issues various types of debt for economic development projects. The UG issues conduit financings to benefit third parties where public benefit can be achieved. The following are brief summaries of different types of long- and short-term financing instruments that the UG may consider.

#### **Direct Debt Obligations**

##### **3.1 General Obligation Bonds**

General Obligation (GO) Bonds are secured either by a pledge of full faith and credit of an issuer or by a promise to levy taxes in an unlimited amount as necessary to pay debt service, or both. GO Bonds usually achieve lower rates of interest than other financing instruments since they are considered to be a lower risk. Such bonds are issued pursuant to K.S.A. 10-101 et seq., K.S.A. 10-620 et seq., and Article 12, Section 5 of the Constitution of the State of Kansas, all as amended and supplemented, for the purpose of paying a portion of the cost of certain street, sewer, public utility, and other public improvement projects. Adoption of a bond resolution by the UG commission is required for the issuance of general obligation bonds.

While typically general obligation bond debt repayment is reliant on property tax revenues, the UG also relies on charges for services deriving from the wastewater and stormwater enterprise utilities as the revenue source for repayment for such projects financed with general obligation bonds. As a result, these business-type activities general obligation debt outstanding is separately reporting in the UG's financial statements and reports.

### **3.2 Lease Revenue Bonds**

Lease Revenue Bonds (LRBs) are lease obligations secured by an installment sale or by a lease-back arrangement between the UG and another public entity (such as the Public Building Commission (PBC)), where the general operating revenues of the UG are used to make lease payments, which are, in turn, used to pay debt service on the bonds. Lease Revenue Bonds of the PBC are authorized by the Constitution and statutes of the State of Kansas, including K.S.A. 12-1757 et seq.

Payments to be made under valid leases are payable only in the year in which use, and occupancy of the leased property is available, and lease payments may not be accelerated. Lease financing requires the annual fair market rental value of the leased property to be equal to or greater than the lease payment. The governmental lessee is obligated to place in its Annual Budget the payments that are due and payable during each fiscal year that the lessee has use of the leased property.

### **3.3 Revenue Bonds**

A. Revenue Bonds are obligations payable from revenues generated by an enterprise, such as water, wastewater and stormwater utilities, electric utility, public golf courses, levee or parking facilities. Because the debt service is directly paid by the facility, such debt is considered self-liquidating and generally does not constitute a debt obligation of the issuer under the State of Kansas' debt limit criteria.

The UG's utility Revenue Bonds are payable solely from the UG's and BPU's Utility Enterprise Funds and are not secured by any pledge of ad valorem taxes or general fund revenues of the UG. In accordance with the agreed upon bond covenants, the revenues generated by these Enterprise Funds must be sufficient to maintain required coverage levels, or the rates of the enterprise have to be raised to maintain the revenue coverages. Revenue Bonds are issued under the authority and pursuant to the Constitution and laws of the State of Kansas, including the provisions of K.S.A. 10-1201 et seq., Article 12, Section 5 of the Constitution.

B. Revenue Bonds issued to provide incentives for economic development and repaid by revenues generated by the development project or from the adjacent area. Typically, these bonds are less secure as the repayment is linked to the performance of a private development over time. The UG will exercise significant diligence in determining the need and amount of the public financial participation, the probability of the forecasted revenues to actually occur, and include provisions in the bond structuring and security to minimize the risk of default.

### **3.4 Temporary Notes and Draw Bonds**

Temporary Notes and Draw Bonds are short-term interest-bearing bonds issued in the anticipation of long-term future bond issuances. The UG may choose to issue temporary notes or draw bonds as a source of interim financing when it is considered by the Chief

Financial Officer to be prudent and advantageous to the UG. Such bonds are issued pursuant to K.S.A. 10-101 et seq., K.S.A. 10-620 et seq., and Article 12, Section 5 of the Constitution of the State of Kansas, all as amended and supplemented, for the purpose of paying a portion of the cost of certain street, sewer, public utility, and other public improvement projects. Adoption of a bond resolution by the UG commission is required for the issuance of temporary notes and draw bonds. While the UG practice is to renew temporary notes on an annual basis, State statute limits the interim financing period for individual capital projects financed with the note proceeds to four years.

### **3.5 Lines of Credit/ Direct Bank Loan**

A Line of Credit / Direct Bank Loan is a contract between the issuer and a bank that provides a source of borrowed monies to the issuer in the event that monies available to pay debt service or to purchase a demand bond are insufficient for that purpose. Direct Bank loans are an important tool in a government's financing toolkit. The term bank loans include fixed-rate loans with defined maturities and loans or lines of credit that have variable interest rates and flexible payment provisions.

In entering into a direct bank loan, the UG in consultation with the Municipal Advisor will become knowledgeable as to how the bank loan is characterized for legal and accounting purposes, including how they are treated in the financial statements, and what types of disclosures should be made about these loans. State and local laws should be reviewed to ensure these financings are within legal limits and the financing is characterized appropriately. In the event that a Line of Credit is under consideration as an interim financing mechanism for a long-term capital need, before entering into any such agreements, takeout financing for such lines of credit must be planned for and determined to be feasible by the Chief Financial Officer.

When it is considered by the Chief Financial Officer to be prudent and advantageous to the UG, the UG may enter into agreements with commercial banks or other financial entities for purposes of acquiring a Line of Credit or Direct Bank Loan.

### **3.6 Lease Purchase Financings**

The UG's equipment and vehicle financing program provides a mechanism for the short-term financing of essential equipment through a lease-purchase mechanism. The lease purchase terms are typically three to ten years. Under this program, the UG enters into a master lease agreement with a lessor to finance the lease purchase of essential equipment up to a certain amount. Equipment is funded on an as needed basis under this master lease agreement. The UG may enter into other standalone operating leases and lease purchase agreements on an as-needed basis.

### **3.7 State and Federal Loans**

State and federal loan proceeds are an important source of funds for capital projects in addition to the bond proceeds. State Revolving Funds (SRFs) and the Water Infrastructure Finance and Innovation Act (WIFIA) program make low cost loans available to local agencies to fund certain public infrastructure projects. Through these programs, various state and federal agencies offer local agencies loans to fund qualifying public infrastructure projects. Benefiting departments within the UG will evaluate such programs in conjunction with Debt



Management on a case by case basis. Commission approval is required to apply for these loans.

### **3.8 HUD Section 108 Loan Guarantee Program**

The U. S. Department of Housing and Urban Development (HUD) Section 108 Loan Guarantee Program allows municipalities to use their annual Community Development Block Grant (CDBG) entitlement grants to apply for federally guaranteed loans large enough to finance major community development and economic development projects. In order to utilize the Program, the UG must include the use of Section 108 Loans in its Consolidated Plan for HUD Programs.

The Finance Department currently oversees the fiduciary and reporting requirements of the UG's current HUD Section 108 loans.

### **Economic Development Debt Obligations**

#### **3.9 Special Districts Financing**

The UG's special districts primarily consist of Community Improvement Districts (CID), Transportation Development Districts (TDD), Tax Increment Financing (TIF) and Sales Tax and Revenue Districts (STAR). Special Districts are typically developer initiated, whereby a developer seeks a public financing mechanism to fund public infrastructure required by the UG in connection with development permits or agreements, and/or tentative subdivision maps. Special District formation may also be initiated by an established community. Subject to approvals dictated by State statute, once a district is formed special taxes or assessments may be levied upon properties within the district to pay for facilities and services directly, or to repay bonds issued to finance public improvements.

The UG will consider requests for Special District formation and debt issuance when such requests address a public need or provide a public benefit. Each application will be considered on a case by case basis, and the Chief Financial Officer may not recommend a financing if it is determined that the financing could be detrimental to the debt position or the best interests of the UG.

### **Conduit Debt**

#### **3.10 Industrial Revenue Bonds**

Industrial Revenue Bonds (IRBs) are tax-exempt private activity bonds that provide manufacturing and processing companies financing for capital expenditures. Industrial Revenue Bonds are not an obligation of the UG and are considered conduit debt. While the authorization to issue IRBs is provided by K.S.A. 12-1740 et seq, the tax-exempt status of these bonds is derived from federal law (Internal Revenue Code Section 103(b) (2)). Under state law, IRBs are issued by a local government agency, which can be a city, county, economic development authority, or a joint powers authority. Since IRBs are tax-exempt municipal bonds, interest rates are substantially lower than commercial financing rates. The bonds also allow long-term amortization periods up to 30 years (depending on the useful life of the assets financed), so a growing company will also devote less cash-flow to service loan principal repayment. The UG typically issues IRBs in order to exempt industries from paying property taxes or sales and use tax on building materials. IRB's require a governmental

entity (the Unified Government) to act as the "Issuer" of the bonds, who will hold an ownership interest in the property for as long as the IRBs are outstanding.

#### **Section 4 – Debt Ratio Guidelines**

Given the significant restrictions on local agency revenue sources, the UG is aware of the need to gauge the effect of ongoing debt service and other fixed obligations on its budgets and fiscal priorities over time. To provide a debt affordability plan and keep debt levels within acceptable ranges, the UG will consider generally accepted debt affordability standards in evaluating when, why, and how much debt should be incurred. Debt ratio guidelines discussed in sections 4.1 and 4.2 below pertain only to the City's long-term general fund debt supported by tax levy or General Funds, and coverage ratios in section 4.3 pertain to revenue bonds such as those issued by the UG's and BPU's Electric, Water, Wastewater and Stormwater utilities, as well as levee and golf course enterprises.

##### **4.1 General Obligation Bonds**

As discussed in Section 3.1, General Obligation Bonds are secured either by a pledge of full faith and credit of an issuer or by a promise to levy taxes in an unlimited amount as necessary to pay debt service, or both. Generally accepted measures of assessing the impact of general obligation bonds include:

- Debt per capita: This is the outstanding principal as a percentage of Kansas City, Kansas population.
- Debt as a percent of assessed valuation: This is the outstanding principal as a percentage of Kansas City, Kansas assessed valuation (excluding motor vehicle valuation).

This measure excludes general obligation bonds issued for wastewater, stormwater, levee or golf course enterprise funds capital projects. Included in the "debt" classification will be the estimated portion of temporary notes. The UG shall monitor and strive to achieve and/or maintain these debt statistics at a low to moderate classification, as generally viewed by the municipal bond market.

##### **4.2 General Fund-Supported Debt**

An important ratio used in analyzing the UG's debt position with respect to General Fund supported debt securities (including lease revenue obligations and annual appropriation clauses for certain economic development financings) is the required annual debt service/lease payment as a percentage of total general fund expenditures ("Debt Ratio"). This analysis includes the annual debt service/lease payment for all long-term fixed obligations of the UG backed by the UG General Fund. The UG shall strive to maintain this Debt Ratio below 10% of total General Fund expenditures.

It is a strong financial management practice and an important planning tool to also evaluate the effects of other significant long-term fixed costs, such as pension and retiree health care (OPEB) costs, on the UG's General Fund. Pension and OPEB costs and the UG's annual contributions to meet these obligations are not controlled by this Debt Policy. However, these contributions need to be taken into account in calculating the UG's overall debt burden. To that end, the ratio of the Actuarially Determined Contribution (ADC) to the pension system and retiree health care (OPEB) annual contributions as a percentage of General Fund expenditures ("Pension/OPEB Ratio") shall also be taken into consideration for

sound financial planning. Taken together, the UG will strive to maintain the combined Debt Ratio and Pension/OPEB Ratio below 25% of total General Fund expenditures.

Capacity analysis as determined by these measures will be undertaken when new General Fund- supported debt is issued or new Pension/OPEB benefits are examined. Further, the availability of sufficient suitable UG properties to serve as lease properties if required for a lease revenue bond measure will also be evaluated (see Section 3.2 for annual fair rental value requirement). Whenever authorization is sought for a lease revenue bond, the UG Commission will be provided with an estimate of the amount of unpledged and suitable UG properties that are expected to be available to support additional lease revenue borrowings.

#### **4.3 Overlapping Debt**

In addition to the UG's direct debt (General Obligation bonds and other General Fund Supported debt), debt levels of underlying and overlapping entities such as school districts and special districts add to a communities' overall debt burden. The UG's proportional share of the debt of other local governmental units which either overlap it or underlie it is called overlapping debt. Overlapping debt is generally apportioned based upon relative assessed value. While the UG does not control debt issuance by other entities, it recognizes that its taxpayers share the overall debt burden. The UG will continue to work with other jurisdictions in coordinating capital projects to lessen the overall debt burden. The UG shall include a statement of overlapping debt in its initial and continuing disclosure and/or annual financial statements.

#### **4.4 Coverage Ratios for Revenue Bonds and Economic Development Financings**

Long-term obligations payable solely from specific pledged sources are not subject to a debt limitation. Examples of such long-term obligations include those which achieve the financing or refinancing of projects provided by the issuance of debt instruments that are payable from restricted revenues, charges for services or user fees (enterprise funds) and revenues generated from a project. Also see Section 3.3, Revenue Bonds, and Section 3.9, Special District Financings.

The coverage ratio, which is the ratio of available annual revenues to annual debt service, is one of the primary indicators of the ability of an enterprise to meet its annual operating expenses and debt service payments. Generally, legal covenants requiring a minimum coverage ratio are set forth in the revenue bond documents and are based on the level of security provided to the bondholders (of the senior or subordinate debt obligations). General obligation bonds issued by the UG on behalf of its wastewater and stormwater utilities also are required to meet establish minimum debt coverage ratios. Rate covenants for the bonds and loans will require a rate increase if coverage ratios are expected to fall below the legal coverage levels.

State and Federal loans may also have certain coverage ratio requirements for enterprise funds which are pledged as revenue sources for repayment of the loan. These coverage ratio requirements are set forth in the financing agreements which are executed between the UG and state or federal agency for each project.

The UG will also evaluate appropriate affordable target coverage levels (i.e., financial coverage ratios), for the outstanding bonds and new debt issue planning when conducting cost of service studies, which are undertaken periodically for the enterprises.

## **Section 5 – Structure and Term of UG Indebtedness**

### **5.1 Term of Debt**

Debt will be structured for the shortest period possible, consistent with a fair allocation of costs to current and future beneficiaries or users. Borrowings by the UG should be of a duration that does not exceed the useful life of the improvement that it finances and where feasible, should be shorter than the projected economic life. The standard term of long-term borrowing is typically 15-30 years.

### **5.2 Rapidity of Debt Repayment**

In structuring a bond issuance, the Finance Department will manage the amortization of debt, and to the extent possible, match its cash flow to the anticipated debt service payments.

The UG will seek to structure debt with aggregate level principal and interest payments over the life of the borrowing. “Backloading” of debt service will be considered only when one or more of the following occur:

- Natural disasters or extraordinary or unanticipated external factors make payments on the debt in early years prohibitive;
- The benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present;
- Such structuring is beneficial to the UG’s aggregate overall debt payment schedule
- Such structuring will allow debt service to more closely match project revenues during the early years of the project’s operation, especially for economic development financed project and enterprise revenue bonds.

### **5.3 Serial Bonds, Term Bonds, and Capital Appreciation Bonds**

Serial bonds are bonds maturing annually (or serially) in specified amounts comprising all or a portion of a bond issue.

Term bonds are those where all bonds, or a portion of the issue equal to that which would mature over a period of two or more years in a bond issuance, mature at a single time. Term bonds can be structured so that a portion of term maturity is mandated to be called or retired each year (called “sinking funds”) to mirror a serial bond structure. The funds paid into the sinking fund each year may be used at that time to retire a portion of the term bonds ahead of their scheduled redemption. Sinking funds are preferred by investors since these funds provide the security of knowing that the issuer appropriately budgets and accounts for its expected future payments. The sinking fund also ensures that the payment of funds at maturity does not overtax the issuer’s resources at that time. The decision to use term or serial bonds is typically driven by market conditions when bonds are issued.

Capital Appreciation Bonds (CABs), also known as Zero Coupon Bonds or Turbo Bonds, do not pay periodic interest payments but are issued as deep discounted bonds that pay investors the principal amount invested plus the interest, compounded semi-annually at the

original interest rate, of the bond at maturity. CABs can be utilized in certain cases to better match a project's cash flow to the bond's debt service but typically carry significantly higher interest rates than bonds that pay semi-annual or periodic interest payments.

For each issuance, the UG Finance Department will select serial bonds or term bonds, or both. On the occasions where circumstances warrant, CABs may be used.

#### **5.4 Interest Rates**

The UG currently issues securities on a fixed interest rate basis only, although it is not precluded to enter into a variable rate structure if the Chief Financial Officer under the advice of the municipal Advisor deems the structure would have an economic advantage to the UG. Fixed rate securities ensure budget certainty through the life of the securities and can be advantageous in a low interest rate environment. Variable interest rate structures may be undertaken if such a structure for a given revenue-generating project or capital asset or facility is recommended by the Chief Financial Officer.

#### **5.5 Debt Instrument Rating**

The Chief Financial Officer, with a Municipal Advisor if appropriate, will assess whether a credit rating should be obtained for an issuance and make a recommendation to the County Administrator. If it is determined that a credit rating is desirable, the probable rating of the proposed debt issuance is assessed before its issuance, and necessary steps are taken in structuring the debt issuance to ensure that the best possible rating is achieved.

#### **5.6 Credit Enhancements**

Credit enhancement may be used to improve or establish a credit rating on a UG debt obligation. Types of credit enhancement include Letters of Credit, bond insurance or surety policies. The Chief Financial Officer will recommend the use of credit enhancement if it reduces the overall cost of the proposed financing or if, in the opinion of the Chief Financial Officer, the use of such credit enhancement furthers the UG's overall financial objectives.

A Letter of Credit is an arrangement with a bank that provides supplemental security, or in some cases, direct security that money will be available to pay debt service on an issue in the event insufficient funds are available to meet a debt service obligation. Bond Insurance is an unconditional pledge by an insurance company to make principal and interest payments on the UG's debt in the event insufficient funds are available to meet a debt service obligation. Bond insurance may be obtained from an insurance company and is a potential means of enhancing the debt's rating.

#### **5.7 Debt Service Reserve / Surety Policy**

Debt service reserve funds, if established for a bond series, are held by and are available to the bond Trustees to make principal and interest payments to bondholders in the event that pledged revenues are insufficient to do so.

The Chief Financial Officer will make a determination whether one will be included and, if so, the size of the debt service reserve fund on a case-by-case basis at the time of a new bond issuance. Factors that are taken into consideration are cost of setting a debt service reserve fund over the life of the bond issue compared to interest earnings, bond pricing or

credit rating impacts, conditions in the bond documents, if applicable, and other market conditions.

The maximum size of the reserve fund is governed by tax law, which permits the lesser of: 1) 10% of par; 2) 125% of average annual debt service; and 3) 100% of maximum annual debt service. The UG may issue bonds with a debt service reserve fund that is sized at a lower level or without a reserve fund.

The reserve fund requirement may also be satisfied by a surety policy, a form of insurance provided by a bond insurer to satisfy a reserve fund requirement for a bond issuance. Under this arrangement, instead of depositing cash in a reserve fund, the issuer buys a surety policy by paying a one-time premium equal to a percentage of the face amount of the policy. The UG may use a surety policy instead of a debt service reserve fund when economically feasible.

The UG will not rely on any uncollateralized credit instruments for any reserve requirement unless justified by significant financial advantage. If a surety policy is used in lieu of a debt service reserve fund, a provider distinct from the bond insurer shall be used.

#### **5.8 Capitalized Interest**

Generally, interest shall be capitalized for the construction period of a revenue producing project so that debt service expense does not begin until the project is expected to be operational and producing revenues. In addition, for lease back arrangements, such as those used for lease revenue bond transactions, interest may be capitalized for the construction period until the asset is operational. When warranted, interest may be capitalized for a period longer than the construction period.

#### **5.9 Call Options/Redemption Provisions**

The Chief Financial Officer, upon the advice of the Municipal Advisor, will recommend the use of a call option, if any, and call protection period for each issuance. A call option, or optional redemption provision, gives the UG the right to prepay or retire debt prior to its stated maturity. This option may permit the UG to achieve interest savings in the future through refunding of the bonds with lower interest rates. Often the UG must pay a higher interest rate as compensation to the buyer for the risk of having the bond called in the future. In addition, if a bond is called, the holder may be entitled to a premium payment ("call premium"). Because the cost of call options can vary widely, depending largely on market conditions, an evaluation of factors such as the following will be conducted in connection with each issuance:

- Interest rate premium for adding call provision
- The call premium paid to the bond holder
- Level of rates relative to historical standards
- The time until the bonds may be called at a premium or at par
- Interest rate volatility

Generally, 20-year or 30-year tax-exempt municipal borrowings are structured with a 10-year call at no premium. From time to time, market conditions may facilitate shorter call options (6-9 years) with no premium.



## **Section 6 – Method of Issuance and Sale**

Under the direction of the Chief Financial Officer, Debt Management will coordinate the issuance of all debt, including issuance size, debt structure, cash flow analysis, and method of sale. The selection of the financing team and the role of the various consultants are discussed in Section 7.

### **6.1 Method of Sale**

Debt issuances are sold by a single underwriter or to an underwriting/bank syndicate through either a public offering or a private offering. The selected method of sale will be that which is the most advantageous to the UG in the judgment of the Chief Financial Officer, in terms of lowest net interest rate, most favorable terms in the financial structure used, and market conditions.

**Public Offerings** – Public offerings can be executed through either a competitive sale or a negotiated sale. Method of sale for each bond offering is based on the recommendation of the Chief Financial Officer with advice from the Municipal Advisor.

Competitive Sale – In a competitive sale multiple underwriters or banks bid on the issue, with the purchaser selected offering the most favorable interest rate at the time of sale. In a competitive sale, bids will be awarded on a true interest cost basis (TIC), providing other bidding requirements are satisfied. In such instances where the UG deems the bids received unsatisfactory, it may, at the discretion of the Chief Financial Officer, enter into negotiation for sale of the securities or reject all bids. In general, the Competitive Sale method is recommended for “plain vanilla” financings with a strong underlying credit rating, such as general obligation bond issuances, if the bond is not expected to be treated as a “story bond” by the investors and generally stable and strong market conditions exist. In a Competitive Sale, the bidder’s role is limited to its review of the offering circular released by the UG, making a credit assessment based on the facts presented in the offering circular, and offering its bid per the bidding parameters established by the UG.

Negotiated Sale – In a Negotiated Sale, the underwriter or the underwriting syndicate for the bonds is identified upfront through a competitive selection process along with other professionals for the transaction. The negotiated sale process provides the UG control over the financing structure and the issuance timing and provides flexibility of distribution. Negotiated sales may be executed when competitive sales are not suitable or not a viable option. Examples of such circumstances include unusual financing terms, market volatility, and weaker credit quality. Special District bonds, which are often non-rated, are typically issued through a negotiated sale process. Due to their financial complexity, revenue bonds for enterprise utilities are also typically issued through a negotiated sale process. The underwriter will actively assist the UG, in consultation with the Municipal Advisor, in structuring the financing and marketing the bonds including providing assistance in preparing the bond offering circular.

**Private Offerings** – When determined appropriate by the Chief Financial Officer, the UG will negotiate financing terms with banks and financial institutions for specific borrowings on a private offering basis. These issuances are also referred to as “private placements”. Typically, private offerings are carried out by the UG when extraneous circumstances preclude public

offerings, as an interim financing, or to avoid the costs of a public offering for smaller issuances.

## **6.2 Bidding Parameters**

In a Competitive Sale, the Notice Inviting Bids will be carefully constructed so as to ensure the best possible bid for the UG, in light of existing market conditions and other prevailing factors. Parameters to be examined include:

- Limits between lowest and highest coupons
- Discount or premium coupons
- Use of bond insurance
- Call provisions

The Chief Financial Officer will publish the Notice Inviting Bids among prospective bidders for the proposed bond issuance.

## **6.3 Initial Disclosure Requirements**

Debt Management, together with the Chief Legal Counsel, Municipal Advisor, Bond Counsel and Disclosure Counsel, coordinates all the necessary documents for disclosure, with input from various other UG departments (as applicable for a particular bond issuance) and outside consultants. Each publicly offered debt issuance will meet the disclosure requirements of the Securities and Exchange Commission (SEC) and other government agencies before and after the bond sale takes place. The disclosure documents, particularly the Official Statement, will provide the potential investor with full and accurate information necessary to make prudent investment decisions.

All primary disclosure documents, which are a part of the bond offering documents (e.g., Official Statement), will be approved by the State of Kansas before being taken to the Commission for approval (see Section 6.4). The UG will also provide ongoing disclosure, in accordance with the Continuing Disclosure Agreements executed when the financing is authorized, as required by SEC Rule 15c2-12. Ongoing disclosure will also be approved by the Chief Financial Officer before it is disseminated to the markets.

## **6.4 Approval Process**

In coordinating the bond issuance process, Chief Financial Officer will work with the Chief Legal Counsel, Bond Counsel, other responsible UG departments, and outside consultants to compile all bond related documents (see Section 7 for the role of various outside consultants). The Chief Legal Counsel, working with Bond Counsel, will assess any legal issues that may arise with respect to the issuance of the bonds. In circumstances where there may be legal uncertainty about some aspect of a proposed bond transaction, the UG may pursue an active validation action to obtain judicial approval before the bonds are issued. If a bond transaction is controversial and gives rise to a reverse validation action, the UG may find itself a party to that litigation. All proposed debt financings shall be authorized by the UG Commission.

## **Section 7 – Financing Team Roles and Selection Process**

The Chief Financial Officer, working with the Chief Legal Counsel and the UG's Purchasing Department, shall be responsible for establishing a solicitation and selection process for securing professional services that are required to develop and implement a debt issuance.

Goals of the solicitation and selection process shall include encouraging participation from qualified service providers, both local and national, and securing services at competitive prices.

### **Section 7.1 Selection and Compensation**

The identification of municipal advisors, trustees, and paying agents is accomplished through a selection process conducted by Debt Management and may also be based upon recommendations from advisors that are specifically skilled in the type of bond issuance being proposed.

Selection of consultants will be made from either an as-needed pool, which is assembled via a Request for Qualifications (RFQ) process, or a separate RFP issued for a specific bond issuance. Once the selection of a Municipal Advisor has occurred, the Municipal Advisor will assist the UG in the selection of other service providers, including broker-dealers/underwriters, trustees, escrow agents, credit enhancers, verification agents, title and insurance companies, and printers.

Compensation for Bond Counsel, Disclosure Counsel, Municipal Advisors, and other consultants will be as low as possible, given desired qualification levels, and consistent with industry standards.

The UG may encumber and advance the fees associated with municipal advisory services, which are later reimbursed from the bond proceeds, or may enter into contracts on a contingent basis.

Compensation for the other service providers listed above is typically included in the cost of issuance and paid from the bond proceeds. The ongoing trustee fee, semiannually or annually, for a bond issuance is budgeted under administration costs and appropriated in respective bond payment accounts.

The Chief Legal Counsel will take the lead in selecting the Bond Counsel and the Disclosure Counsel. Generally, Bond and Disclosure Counsel compensation is contingent on the issuance of bonds and is either paid or reimbursed from bond proceeds. This practice is generally consistent with industry standards.

Eligible UG staff costs related to issuance of long-term bonds may also be reimbursed from bond proceeds. As the UG often dedicates substantial time for special revenue bonds for economic development, the UG will seek either up-front payments from developers to cover such internal and external costs for events wherein the transaction does not proceed to conclusions; and/or recover from bond proceeds the internal and external costs incurred for the issuance. In the event of an up-front developer payment for a project that does proceed to financing, the developer will be reimbursed from bond proceeds.

### **7.2 Financing Team: Outside Consultants**

Contracts with Municipal Advisors, Bond Counsel, and Disclosure Counsel will be processed in accordance with UG administrative procedures.

#### A. Municipal Advisors

As needed, the Chief Financial Officer will identify an independent Municipal Advisor. The primary responsibilities of the Municipal Advisor are to advise and assist on bond document negotiations, transaction structuring including advising on pricing and call provision options and timing of issuance, running debt service cash flow numbers, obtaining ratings on the proposed issuance, and generally acting as an independent financial consultant and economic and bond market expert.

The Municipal Advisor will also serve the UG as a Municipal Advisor, as defined by and in accordance with the Dodd-Frank Wall Street Reform and Consumer Protection Act. The Municipal Advisor has a fiduciary duty to the UG. Fiduciary duty is generally understood to encompass a duty of loyalty and a duty of care to the public agency.

#### B. Bond Counsel

The UG will retain external Bond Counsel for all debt issuances. As part of its responsibility in the debt issuance process, the UG's Chief Legal Counsel will coordinate the selection of Bond Counsel. Bond Counsel will prepare the necessary authorizing resolutions, ordinances, agreements, and other legal documents necessary to execute the financing. All debt issued by the UG will include a customary approving legal opinion of Bond Counsel.

#### C. Disclosure Counsel

The UG may retain Disclosure Counsel for public issuances that entail UG disclosure, in which such services may be provided by the Municipal Advisory firm, underwriter's counsel and Bond Counsel. Disclosure Counsel shall be required to deliver a customary 10(b)-5 opinion on UG offering documents. The UG's Chief Legal Counsel and the Chief Financial Officer shall oversee the selection of Disclosure Counsel. The Disclosure Counsel will work with UG staff to draft all disclosure documents for a bond financing.

The UG's Chief Legal Counsel may engage separate firms in the capacity of Bond and Disclosure Counsel or one single firm to perform bond and disclosure counsel functions.

The UG also retains services contracts with bond counsel and the municipal advisory firm to review the UG materials that are to reach investors or the securities markets.

#### D. Broker-Dealer/ Underwriters

For a competitive sale, the criteria used to select a broker-dealer/underwriter shall be the bid providing the lowest true interest cost to the UG.

For a negotiated sale debt issuance, the Chief Financial Officer, working with the Municipal Advisor, will identify broker-dealers/underwriters. The Chief Financial Officer will recommend to the County Administrator the selected broker-dealer/underwriter or a syndicate of underwriters. Broker-dealers/Underwriters will be required to demonstrate sufficient capitalization and experience related to the debt issuance being proposed, among other criteria determined for each issuance. The Chief Financial Officer will consider the following criteria in selecting a broker- dealer/underwriter and/or a syndicate:

- Experience with the particular type of financing, and size of the financing
- Overall experience
- Familiarity with UG issues

- Marketing expertise
- Distribution capability
- Previous experience as managing or co-managing broker-dealer/underwriter
- Financial strength, as evidenced by the firm's current financial statements
- Experience of the public finance team assigned to the financing
- Resources to complete the financing
- Compensation
- Community Reinvestment

#### E. Trustee / Paying or Fiscal Agent

A Trustee or Paying/Fiscal Agent is the institution – usually a commercial bank or trust company – appointed in the indenture or bond resolution to act as the agent of the issuer to pay principal and interest from monies provided by or on behalf of the issuer.

Paying or Fiscal Agent duties are typically limited to receiving money from the issuer and paying principal and interest to bondholders on behalf of the issuer. A Trustee, in addition to performing the duties of a Paying Agent, is responsible for establishing and holding the funds and accounts relating to the bond issuance, including accounts for bond proceeds and revenues, determining that the conditions for disbursement of proceeds and revenues have been met, and, in some cases, collecting revenues, and executing investments.

The Trustee/ Paying Agent solicitation and selection is typically coordinated by the Municipal Advisor in consultation with the Chief Financial Officer for a new bond issuance. The Debt Management Division will monitor the ongoing performance of a Trustee/Paying Agent. The Chief Financial Officer may periodically solicit for trustees or paying agent services from qualified commercial and trustee banks.

#### F. Other Service Providers

Other professionals may be selected, at the discretion of the Chief Financial Officer, on an as-needed basis. These include the services of revenue or market feasibility study, credit rating agencies, escrow agents, bond insurance providers, credit and liquidity banks, verification agents, title insurance companies, arbitrage rebate calculation consultant and services related to printing.

### **Section 8 – Refunding of UG Indebtedness**

The UG will consider refunding its existing debt when benefits of the refunding outweigh the costs and risks.

#### **8.1 Types of Refunding**

##### A. Current Refunding

A current refunding is one in which the refunding bonds are issued less than 90 days before the date upon which the refunded bonds will be redeemed.

##### B. Advance Refunding

The Federal Tax Act of 2017 eliminated an issuer's ability to advance refund a tax-exempt issue with tax-exempt bonds. An entity can issue taxable bonds to advance refund tax-exempt bonds, which would normally lead to interest cost increases. The municipal bond

industry has come up with a short selection of bond products, synthetic refundings, forwards, etc., to advance refund issues. If a condition exists wherein the UG needs to advance refund an issue it will conduct an extensive analysis to the overall costs and benefits of the proposed transaction before proceeding.

## **8.2 Refunding Considerations**

Refundings may be undertaken to:

- Take advantage of lower interest rates and achieve debt service cost savings
- Eliminate restrictive or burdensome bond covenants
- Restructure debt to either shorten/lengthen the duration of debt or free up reserve funds
- Refund outstanding indebtedness when existing financial structures impinge on prudent and sound financial management

Generally, the UG will consider a refunding only when there is a net economic benefit; i.e., when there is an aggregate net present value savings, expressed as a percentage of the par amount of the refunded bonds, at 3% and above for a current refunding. In addition, in the case of an advance refunding which is not allowed under current tax law, consideration is to be given to the impact of inefficient investment yields in the refunding escrow account (i.e., yield on the escrow investment is less than the yield on the refunding bonds. This inefficiency is also known as negative arbitrage.) Aggregate net present value savings should be greater than the aggregate amount of negative arbitrage to achieve an economic benefit. These savings requirements for a refunding may be waived by the Chief Financial Officer upon a finding that such a restructuring is in the UG's overall best financial interest.

## **8.3 Refunding Escrow Investment**

The UG will seek to purchase State and Local Government Securities (SLGS) to fund its refunding escrows. However, at the discretion of the Chief Financial Officer, the UG may choose to fund an escrow through purchase of treasury securities on the open market when market conditions make such an option financially preferred or necessary.

## **Section 9 – Post Issuance Compliance and Administration**

The following discuss administrative functions related to debt not discussed in the Tax-Exempt Financing Compliance Policy and Procedure or the Securities and Continuing Disclosure Matters Compliance Procedure.

### **9.1 Investment of Bond Proceeds**

The proceeds of the bond sales will be invested until used for the intended project in order to maximize utilization of the public funds. The investments will be made to obtain the highest level of safety. The UG Cash and Investment Policy and the bond indentures govern objectives and criteria for investment of bond proceeds. The Chief Financial Officer, or the bond trustees under the direction of the Chief Financial Officer, will invest the bond proceeds in a manner to avoid, if possible, and minimize any potential negative arbitrage over the life of the bond issuance, while complying with arbitrage and tax provisions.

### **9.2 Arbitrage Compliance**

The Chief Financial Officer shall establish and maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements as required by the federal



tax code. This effort shall include tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebate earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the UG's outstanding debt issuances.

Additionally, general financial reporting and other tax certification requirements embodied in bond covenants shall be monitored to ensure that all covenants are in compliance. The ongoing compliance verification function will be coordinated by the Debt Management Division.

### **9.3 Ongoing Disclosure**

The UG will meet secondary disclosure requirements in a timely and comprehensive manner, as stipulated by the SEC Rule 15c2-12. The Chief Financial Officer (CFO) shall be responsible for providing ongoing disclosure information to the Municipal Securities Rulemaking Board's (MSRB's) Electronic Municipal Market Access (EMMA) system, the central depository designated by the SEC for ongoing disclosures by municipal issuers. The CFO is responsible for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies, including the Government Accounting Standards Board (GASB), the National Federation of Municipal Analysts, the Securities and Exchange Commission (SEC), and Generally Accepted Accounting Principles (GAAP). The UG may also employ the services of firms that improve the availability of or supplement the UG's EMMA filings.

The UG will provide full and complete financial disclosure to rating agencies, institutional and individual investors, other levels of government, and the general public to share clear, comprehensible, and accurate financial information using the appropriate channels/policies/procedures.

### **9.4 Compliance with Other Bond Covenants**

In addition to financial disclosure and arbitrage compliance, once the bonds are issued, the UG is responsible for verifying compliance with all undertakings, covenants, and agreements of each bond issuance on an ongoing basis. This typically includes ensuring:

- Annual appropriation of revenues to meet debt service payments
- Taxes/fees are levied and collected where applicable
- Timely transfer of debt service/rental payments to the trustee or paying agent
- Compliance with insurance requirements
- Compliance with rate covenants where applicable
- Recordkeeping and continued public use of financed asset
- Compliance with tax covenants including the timely spend-down of project fund proceeds
- Compliance with all other bond covenants

The Debt Management Division will coordinate verification of covenant compliance and will work with the Chief Legal Counsel and all other responsible departments to monitor compliance with the aforementioned compliance requirements.

## **9.5 Compliance with State and Federal Reporting Requirements**

The UG will meet required State and Federal reporting requirements related to bond and loan obligations.

### **V. Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed bi-annually and updated on an as-needed basis. In the event there are proposed exceptions from the Debt Policy when a certain bond issue is structured, those exceptions will be discussed in the applicable staff reports when the bond issue is docketed for UG Commission consideration. Any exception will also be stated in the financing resolution or ordinance to be approved by Commission for the corresponding bond offering.

### **VI. Metrics:**

To be developed and managed accordingly.

### **VII. Definitions and Acronyms:**

Arbitrage - With respect to municipal bonds, arbitrage is the profit made from investing the proceeds of tax- exempt bonds in higher-yielding securities.

Backloading - Debt repayment is scheduled towards the back-end.

Broker-Dealer/ Underwriter - An investment banking firm which, singly or as a member of an underwriting group or syndicate, agrees to purchase a new issue of bonds from an issuer for resale and distribution to investors. The broker-dealer/underwriter acquires the bonds either by negotiation with the issuer or by award on the basis of competitive sale.

Community Improvement District (CID) - Under Kansas Statute KSA 12-6a29 cities may create districts that help to fund community improvement. The Unified Government has done so through Community Improvement Districts (CID). A CID is an area within which businesses pay an additional sales tax (typically 1% or less) or a special assessment that fund improvements within that district.

Conduit Financing - A financing in which the proceeds of the issue are loaned to a nongovernmental borrower who then applies the proceeds for a project financing or, if permitted by federal tax law for a qualified 501(c)(3) bond, for working capital purposes.

Continuing Disclosure - The ongoing disclosure provided by an issuer or obligated person pursuant to an undertaking entered into to allow the broker-dealer/underwriter to comply with SEC Rule 15c2-12.

Debt Service - The total interest, principal and mandatory sinking fund payments due at any one time.

Debt Service Reserve Fund - An account from which monies may be drawn to pay debt service on an issue of bonds if pledged revenues and other amounts available to pay debt service are insufficient. The size of the debt service reserve fund and investment of monies in the fund/account are subject to restrictions contained in Federal Tax law for tax-exempt bonds.

Electronic Municipal Market Access (EMMA) System - The EMMA system created by the MSRB is a comprehensive, centralized online source for market transparency data, educational material about the municipal securities market, and free access to municipal disclosures. Effective July 1, 2009, EMMA became the single, official repository for continuing disclosure documents as a result of changes mandated by the SEC in December 2008.

Escrow Agent - With respect to an advance refunding, the commercial bank or trust company retained to hold the investments purchased with the proceeds of the refunding and, customarily, to use the amounts received as payments on such investments to pay debt service on the refunded bonds.

Generally Accepted Accounting Principles (GAAP) - A widely accepted set of rules, conventions, standards and procedures for reporting financial information, as established by the Financial Accounting Standards Board.

Government Accounting Standards Board (GASB) - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Municipal Standards Rulemaking Board (MSRB) - An independent self-regulatory organization established by the Securities Acts Amendments of 1975, which is charged with primary rulemaking authority over dealers, dealer banks, and brokers in municipal securities.

Nationally Recognized Municipal Securities Information Repository (NRMSIR) - NRMSIR is an acronym for Nationally Recognized Municipal Securities Information Repository. NRMSIRs are the repositories for all annual reports and event notices filed under SEC Rule 15c2-12.

Public Building Commission (PBC) - The PBC is a municipal corporation duly created in accordance with the Act. The PBC is organized and operated under the Act for the benefit of the Unified Government and its residents, including the planning, development, construction, furnishing and equipping of public buildings for the benefit and use of governmental agencies. The PBC is governed by a five-member board, consisting of the Mayor/CEO of the Unified Government, the Unified Government Commissioner who serves a chairperson of the Economic Development and Finance Standing Committee, the County Administrator, the Chief Financial Officer of the Unified Government and the Chief Counsel of the Unified Government.

Sales Tax and Revenue Bonds (STAR Bonds) - Sales Tax Revenue (STAR) Bonds allow the Unified Government to issue bonds to finance certain authorized expenditures (primarily land acquisition and infrastructure) for the development of major commercial,

entertainment and tourism areas and use the sales and transient guest tax revenues generated by the development towards debt service. The issuance of STAR Bonds requires approval by the Kansas Department of Commerce and represents a partnership with the State, as both local and state revenues may be pledged for the development project.

SEC Rule 15c2-12 - A rule promulgated by the SEC under the Securities Exchange Act of 1934 concerning disclosure and continuing disclosure requirements for municipal securities.

Securities and Exchange Commission (SEC) - A federal agency which oversees and regulates stock, bond, and other financial markets.

Special Tax - A financial charge that is calculated via some type of special tax formula (or Rate and Method of Apportionment) and is levied annually on property for a defined period of years.

State and Local Government Series (SLGS) - SLGS is an acronym (pronounced “slugs”) for a type of U.S. Treasury obligation, the complete name of which is United States Treasury Securities – State and Local Government Series. SLGS are special United States Government securities sold by the Treasury to states, municipalities and other local government bodies through individual subscription agreements. The interest rates and maturities of SLGS are arranged to comply with arbitrage restrictions imposed under Section 103 of the Internal Revenue Code. SLGS are most commonly used for deposit in escrow in connection with the issuance of refunding bonds.

Tax Increment Financing (TIF) - A Tax Increment Financing (TIF) District allows the Unified Government to work with private developers to authorize redevelopment projects in blighted areas in accordance with State statutory requirements as set forth in K.S.A 12-1770a. TIF financing allows for a development project to access the incremental property and/or sales tax revenues generated by the project. TIF Districts may exist for up to twenty (20) years per project. In accordance with Kansas Laws, these funds may only be used for TIF-eligible expenses, which include but are not limited to: Land Acquisition & Relocation (of families), Public Improvements (curb, sidewalks, streets, lighting), Site Preparation (demolition), Utilities, and Sanitary and Storm Sewers.

Transportation Development District (TDD) - A Transportation Development District (TDD) is a special taxing district whereby a petitioner of 100% of the landowners in an area request either the levy of special assessments or the imposition of a sales tax of up to 1% on goods and services sold within a given area. Upon creation of a TDD by a municipality, the revenue generated by TDD special assessments or sales tax under Kansas law may pay the costs of transportation infrastructure improvements in and around the new development.

True Interest Cost (TIC) - A method of calculating bids for new issues of municipal securities that takes into consideration certain costs of issuance and the time value of money.

Underwriter Syndicate - A group of underwriters formed to purchase (underwrite) a new issue of municipal securities from the issuer and offer it for resale to the general public. The syndicate is organized for the purpose of sharing the risks of underwriting the issue, obtaining sufficient capital to purchase an issue and for broader distribution of the issue to

the investing public. One of the underwriting firms will be designated as the syndicate manager or lead manager to administer the operations of the syndicate.

Verification Agent - A certified public accountant who verifies that sufficient funds are deposited into an escrow to implement the objectives of the refunding or financing plan.

**VIII. Related Documents and References:**

- A. Tax-Exempt Financing Compliance Policy and Procedure
- B. Securities and Continuing Disclosure Matters Compliance Procedure
- C. Capital Asset and Equipment Investment and Management Policy
- D. Local Economic Development Policy
- E. Tax Abatement Policy
- F. Long-Term Financial Planning Policy
- G. County Administrator policies as applicable



Unified Government of Wyandotte County  
and Kansas City, Kansas

**Adopted:** 1/19/12

## **Tax-Exempt Financing Compliance Policy**

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### **I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Debt Coordinator.

### **II. Purpose:**

Section 2.1 - The Issuer uses Governmental Tax-Exempt Bonds to fund Costs of Project Facilities and uses Conduit Tax-Exempt Bonds and loans or otherwise makes the proceeds available to Conduit Users to fund Costs of Project Facilities. The Issuer understands that in exchange for the right to issue Tax-Exempt Bonds at favorable interest rates and terms, the Code and related regulations impose ongoing requirements related to the proceeds of the Tax-Exempt Bonds and the Project Facility financed by the Tax-Exempt Bonds. These requirements focus on the investment, use and expenditure of proceeds of the Tax-Exempt Bonds and related funds as well as restrictions on the use of the Project Facility.

The Issuer recognizes that the IRS has stated that all issuers of Tax-Exempt Bonds should have a separate written policy and procedure regarding ongoing compliance with the federal tax requirements for Tax-Exempt Bonds.

The Issuer is committed to full compliance with the tax-exempt bond requirements for all of its outstanding and future tax-exempt financings. This Compliance Procedure is adopted by the Governing Body to comply with the IRS directive and to improve tax compliance and documentation. Since the Conduit User for each Conduit Tax-Exempt Bond issue is primarily responsible for the expenditure and investment of its Conduit Tax-Exempt Bonds and the use of the Financed Assets and the Project Facility, this Compliance Policy provides that the Conduit User will assume substantially all obligations related to post-issuance tax compliance for Conduit Tax-Exempt Bonds issued for its benefit.

### **III. Applicability and Scope:**

Section 2.2 - This Compliance Procedure applies to all Tax-Exempt Bonds currently outstanding and all Tax-Exempt Bonds issued in the future. If the provisions of this Compliance Procedure conflict with a Tax Compliance Agreement or any other specific written instructions of Bond Counsel, the terms of the Tax Compliance Agreement or specific written instructions of Bond Counsel will supersede and govern in lieu of this

Compliance Procedure. Any exception to this Compliance Procedure required by Bond Counsel as part of a future issue of Tax-Exempt Bonds will be incorporated in the Tax Compliance Agreement for the future issue. Any requirements imposed on the Issuer in the Tax Compliance Agreement, will be noted by the Bond Compliance Officer and incorporated into the Annual Compliance Checklist.

Section 2.3 - This Compliance Procedure may be amended from time-to-time by the Governing Body. Copies of this Compliance Procedure and any amendments will be included in the permanent records of the Issuer.

#### **IV. Policy:**

##### ***BOND COMPLIANCE OFFICER; TRAINING***

###### Section 3.1 Bond Compliance Officer Duties.

The Bond Compliance Officer is responsible for implementing this Compliance Procedure. The Bond Compliance Officer will work with other employees that use the Project Facility to assist in implementing this Compliance Procedure. The Bond Compliance Officer will consult with Bond Counsel, legal counsel to the Issuer, accountants, tax return preparers and other outside experts to the extent necessary to carry out the purposes of this Compliance Procedure. The Bond Compliance Officer will report to the Governing Body as necessary, and at least annually, regarding implementation of this Compliance Procedure and any recommended changes or amendments to this Compliance Procedure.

###### Section 3.2 Training.

When appropriate, the Bond Compliance Officer or his or her designee will attend training programs offered by the IRS or other industry professionals regarding tax-exempt financing that are relevant to the Issuer.

##### ***GOVERNMENTAL TAX-EXEMPT BONDS CURRENTLY OUTSTANDING***

###### Section 4.1 Governmental Tax-Exempt Bonds Covered by Article IV Procedures.

This Article IV applies to all Governmental Tax-Exempt Bonds issued prior to January 19, 2012 that are currently outstanding as of January 19, 2012. These Governmental Tax-Exempt Bonds are listed on Exhibit A-1.

###### Section 4.2 Governmental Tax-Exempt Bond File.

As soon as practical, the Bond Compliance Officer will attempt to assemble as much of the Governmental Tax-Exempt Bond File as is available for each Governmental Tax-Exempt Bond that is listed on Exhibit A-1.

###### Section 4.3 Annual Compliance Checklists.

As soon as practical following the adoption of this Compliance Procedure, the Bond Compliance Officer will work with Bond Counsel and/or legal counsel to the Issuer and cause Annual Compliance Checklists (an example of which is attached as Exhibit B) to be completed for all outstanding Governmental Tax-Exempt Bonds and will follow the procedures specified in Article VI to complete the Annual Compliance Checklists and thereafter include each completed Annual Compliance Checklist in the Governmental Tax-Exempt Bond File.



#### Section 4.4 Correcting Prior Deficiencies in Compliance.

In the event the Bond Compliance Officer determines any deficiency in compliance with a Tax Compliance Agreement for an outstanding Governmental Tax-Exempt Bond listed on Exhibit A-1, the Bond Compliance Officer will follow the procedures described in Treasury Regulations or the Tax-Exempt Bonds Voluntary Closing Agreement Program (VCAP) to remediate the noncompliance. If remediation of the noncompliance requires the Issuer to submit a request under VCAP, the Bond Compliance Officer will undertake this step only after reporting the violation to the Governing Body and obtaining its approval.

### ***CONDUIT TAX-EXEMPT BONDS CURRENTLY OUTSTANDING***

#### Section 5.1 Conduit Tax-Exempt Bonds Covered by Article V Procedures.

This Article V applies to all Conduit Tax-Exempt Bonds issued prior to January 1, 2012 that are currently outstanding as of January 1, 2012. These Conduit Tax-Exempt Bonds are listed on Exhibit A-2.

#### Section 5.2 Conduit Tax-Exempt Bond File.

As soon as practical, the Bond Compliance Officer will attempt to assemble as much of the Conduit Tax-Exempt Bond File as is available for each Conduit Tax-Exempt Bond that is listed on Exhibit A-2.

#### Section 5.3 Conduit User Contact.

As soon as practical the Bond Compliance Officer will send to each Conduit User of a Conduit Tax-Exempt Bond listed on Exhibit A-2, a copy of the Tax Compliance Agreement for the financing along with a letter reminding the Conduit User that under the agreement it is responsible for post-issuance tax compliance related to the investment of Bond Restricted Funds, record keeping, use of Conduit Tax-Exempt Bond proceeds, and use of the Project Facility. The letter will contain a list of records comprising the Conduit Tax-Exempt Bond File that the Conduit User should retain.

#### Section 5.4 Annual Certification.

As soon as practical following the adoption of this Compliance Procedure, the Bond Compliance Officer will request each Conduit User to confirm annually in writing its compliance with the terms of the Tax Compliance Agreement for the Conduit Tax-Exempt Bond issue. Where possible, the Bond Compliance Officer will combine this certification request with other disclosures the Conduit User regularly provides to the Trustee (such as ongoing continuing disclosure). Certifications completed by the Conduit User will be retained by the Bond Compliance Officer.

#### Section 5.5 Correcting Prior Deficiencies in Compliance.

In the event a Conduit User informs the Bond Compliance Officer of a deficiency in compliance with a Tax Compliance Agreement for an outstanding Conduit Tax-Exempt Bond listed on Exhibit A-2, the Bond Compliance Officer will direct the Conduit User to follow the procedures described in Treasury Regulations or the Tax-Exempt Bonds Voluntary Closing Agreement Program (VCAP) to remediate the noncompliance. If remediation of the noncompliance requires the Issuer to submit a request under VCAP, the Bond Compliance Officer will undertake this step only after reporting the violation to the Governing Body and obtaining its approval.

## ***COMPLIANCE PROCEDURE FOR NEW GOVERNMENTAL TAX-EXEMPT BOND ISSUES***

### **Section 6.1. Application.**

This Article VI applies to Governmental Tax-Exempt Bond financings issued on or after February 23, 2012.

### **Section 6.2. Prior to Issuance of Governmental Tax-Exempt Bonds.**

- a. Intent Resolution. The Governing Body will authorize and approve the issuance of Governmental Tax-Exempt Bonds. Prior to or as a part of this authorizing resolution or ordinance, the Governing Body may adopt an Intent Resolution.
- b. Directions to Bond Counsel. The Bond Compliance Officer will provide a copy of this Compliance Procedure to Bond Counsel with directions for Bond Counsel to structure the documentation and procedural steps taken prior to issuing the Governmental Tax-Exempt Bonds so that they conform to the requirements of this Compliance Procedure, except to the extent Bond Counsel determines that different procedures are required. The Bond Compliance Officer will consult with Bond Counsel so that appropriate provisions are made to fund or reimburse the Issuer's costs and expenses incurred to implement this Compliance Procedure.
- c. Tax Compliance Agreement. Each Governmental Tax-Exempt Bond issue will include a Tax Compliance Agreement signed by the Bond Compliance Officer. The Tax Compliance Agreement will:
  - (1) describe the Project Facility and the anticipated Financed Assets,
  - (2) identify all Bond Restricted Funds and provide for arbitrage and rebate compliance,
  - (3) for new money financings – require a Final Written Allocation, and
  - (4) contain a form of the Annual Compliance Checklist for the Governmental Tax-Exempt Bond issue.

The Bond Compliance Officer will confer with Bond Counsel and the Issuer's counsel regarding the meaning and scope of each representation and covenant contained in the Tax Compliance Agreement.

- c. Preliminary Cost Allocations. The Bond Compliance Officer in consultation with Bond Counsel will prepare a preliminary cost allocation plan for the Project Facility. The preliminary cost allocation plan will identify the assets and expected costs for the Project Facility, and, when necessary, will break-out the portions of Costs that the Issuer expects to finance with Governmental Tax-Exempt Bonds (the "Financed Assets") from the portions expected to be financed from other sources.
- d. Tax Review with Bond Counsel. Prior to the sale of the Governmental Tax-Exempt Bonds, the Bond Compliance Officer and Bond Counsel will review this Compliance Procedure together with the draft Tax Compliance Agreement to ensure that any tax compliance issues in the new financing are adequately addressed by this Compliance Procedure and/or the Tax Compliance Agreement. In the event Bond Counsel determines that this Compliance Procedure conflicts with or must be supplemented to account for special issues or requirements for the Governmental Tax-Exempt Bonds, the Bond Compliance Officer will ask Bond Counsel to include the written modifications or additions in the final Tax Compliance Agreement. The Bond Compliance Officer will

request Bond Counsel to prepare a form of Annual Compliance Checklist for use in monitoring the ongoing compliance requirements for the Governmental Tax-Exempt Bond issue.

Section 6.3 Accounting and Recordkeeping.

- a. Accounting for New Money Projects. The Bond Compliance Officer will be responsible for accounting for the investment and allocation of proceeds of the Governmental Tax-Exempt Bonds. The Bond Compliance Officer will establish separate accounts or subaccounts to record expenditures for Costs of the Project Facility. Where appropriate, the Bond Compliance Officer may use accounts established as part of the Issuer's financial records for this purpose. In recording Costs for the Project Facility, the Bond Compliance Officer will insure that the accounting system will include the following information:
  - (1) identity of person or business paid, along with any other available narrative description of the purpose for the payment,
  - (2) date of payment,
  - (3) amount paid, and
  - (4) invoice number or other identifying reference.
- b. Accounting for Refunded Bonds and Related Refunded Bond Accounts. For Governmental Tax-Exempt Bonds that refund prior issues, the Tax Compliance Agreement will set out special accounting and allocation procedures for the proceeds of the financing, and if necessary proceeds of the refinanced debt.
- c. Tax-Exempt Bond File. The Bond Compliance Officer will be responsible for assembling and maintaining the Governmental Tax-Exempt Bond File.

Section 6.4 Final Allocation of Bond Proceeds.

- a. Bond Compliance Officer Responsible for Preparation of Final Written Allocation; Timing. The Bond Compliance Officer is responsible for making a written allocation of proceeds to expenditures and the identification of Financed Assets. This process will be memorialized in the Final Written Allocation.

For a new money financing, the Bond Compliance Officer will commence this process as of the earliest of:

- (1) the requisition of all Governmental Tax-Exempt Bond proceeds from any segregated Tax-Exempt Bond funded account,
- (2) the date the Project Facility has been substantially completed or
- (3) four and one-half years following the issue date of the Governmental Tax-Exempt Bonds.

For Governmental Tax-Exempt Bonds issued only to refund a prior issue of Governmental Tax-Exempt Bonds, the Bond Compliance Officer will prepare and/or document the Final Written Allocation for the Project Facility financed by the refunded Governmental Tax-Exempt Bonds in accordance with the advice of Bond Counsel and include it in the Tax Compliance Agreement.

- b. Contents and Procedure. The Bond Compliance Officer will consult the Tax Compliance Agreement and, if necessary, contact Bond Counsel to seek advice regarding any special allocation of Governmental Tax-Exempt Bond proceeds and other money of the Issuer to the Costs of the Project Facility. If no special allocation is required or recommended, the Bond Compliance Officer will allocate Costs of the Project Facility to the proceeds of the Governmental Tax-Exempt Bonds in accordance with the Issuer's accounting records.

Each Final Written Allocation will contain the following:

- (1) a reconciliation of the actual sources and uses to Costs of the Project Facility,
  - (2) the percentage of the cost of the Project Facility financed with proceeds of the Governmental Tax-Exempt Bonds (sale proceeds plus any investment earnings on those sale proceeds),
  - (3) the Project Facility's Placed in Service date,
  - (4) the estimated economic useful life of the Project Facility, and
  - (5) any special procedures to be followed in completing the Annual Compliance Checklist (e.g., limiting the Annual Compliance Checklist to specific areas of the Project Facility that the Final Written Allocation or the Tax Compliance Agreement treats as having been financed by Governmental Tax-Exempt Bonds).
- c. Finalize Annual Compliance Checklist. As part of the preparation of the Final Written Allocation, the Bond Compliance Officer will update the draft Annual Compliance Checklist contained in the Tax Compliance Agreement. The Bond Compliance Officer will include reminders for all subsequent arbitrage rebate computations required for the Governmental Tax-Exempt Bonds in the Annual Compliance Checklist.
  - d. Review of Final Written Allocation and Annual Compliance Checklist. Each Final Written Allocation and Annual Compliance Checklist will be reviewed by legal counsel to the Issuer or Bond Counsel for sufficiency and compliance with the Tax Compliance Agreement and this Compliance Procedure. Following the completion of the review, the Bond Compliance Officer will execute the Final Written Allocation.

#### ***COMPLIANCE PROCEDURE FOR NEW CONDUIT TAX-EXEMPT BOND ISSUES***

##### Section 7.1 Application.

This Article VII applies to Conduit Tax-Exempt Bond financings issued on or after January 1, 2012.

##### Section 7.2 Prior to Issuance of Conduit Tax-Exempt Bonds.

- a. Intent Resolution. The Governing Body will authorize and approve the issuance of Conduit Tax-Exempt Bonds. Prior to or as a part of this authorizing resolution or ordinance, the Governing Body may adopt an Intent Resolution. The Bond Compliance Officer will provide the Conduit User with a copy of this Compliance Procedure prior to adoption of the Intent Resolution.
- b. Directions to Bond Counsel. The Bond Compliance Officer will provide a copy of this Compliance Procedure to Bond Counsel with directions for Bond Counsel to structure the documentation and procedural steps taken prior to issuing the Conduit Tax-Exempt Bonds so that they conform to the requirements of this Compliance Procedure, except

to the extent Bond Counsel determines that different procedures are required. The Bond Compliance Officer will consult with Bond Counsel so that appropriate provisions are made to fund or reimburse the Issuer's costs and expenses incurred to implement this Compliance Procedure. To the extent the Issuer relies on or acts at the direction of the Conduit User, the Tax Compliance Agreement will contain appropriate provision for Issuer indemnification by the Conduit User.

- c. Tax Compliance Agreement. Each Conduit Tax-Exempt Bond issue will include a Tax Compliance Agreement signed by the Conduit User Bond Compliance Officer. The Tax Compliance Agreement will:
  - (1) describe the Project Facility and the anticipated Financed Assets,
  - (2) identify all Bond Restricted Funds and provide for arbitrage and rebate compliance by the Conduit User,
  - (3) for new money financings – require the Conduit User to complete a Final Written Allocation, and
  - (4) contain a form of the Annual Compliance Checklist for the Conduit Tax-Exempt Bond issue.

The Conduit User Bond Compliance Officer will confer with Bond Counsel, the Bond Compliance Officer and the Issuer's counsel regarding the meaning and scope of each representation and covenant contained in the Tax Compliance Agreement.

- c. Preliminary Cost Allocations. The Conduit User Bond Compliance Officer in consultation with Bond Counsel will prepare a preliminary cost allocation plan for the Project Facility. The preliminary cost allocation plan will identify the assets and expected costs for the Project Facility, and, when necessary, will break-out the portions of Costs that the Issuer expects to finance with Conduit Tax-Exempt Bonds (the "Financed Assets") from the portions expected to be financed from other sources.
- d. Tax Review with Bond Counsel. Prior to the sale of the Tax-Exempt Bonds, the Bond Compliance Officer, Conduit User Bond Compliance Officer and Bond Counsel will review this Compliance Procedure together with the draft Tax Compliance Agreement to ensure that any tax compliance issues in the new financing are adequately addressed by this Compliance Procedure and/or the Tax Compliance Agreement. In the event Bond Counsel determines that this Compliance Procedure conflicts with or must be supplemented to account for special issues or requirements for the Conduit Tax-Exempt Bonds, the Bond Compliance Officer will ask Bond Counsel to include the written modifications or additions in the final Tax Compliance Agreement. The Bond Compliance Officer will request Bond Counsel to prepare a form of Annual Compliance Checklist for use in monitoring the ongoing compliance requirements for the Conduit Tax-Exempt Bond issue.

#### Section 7.3 Accounting and Recordkeeping.

- a. Accounting for New Money Projects. The Conduit User Bond Compliance Officer will be responsible for accounting for the investment and allocation of proceeds of the Conduit Tax-Exempt Bonds. The Conduit User Bond Compliance Officer will establish separate accounts or subaccounts to record expenditures for Costs of the Project Facility. The Conduit User Bond Compliance Officer may use accounts established pursuant to a

trust indenture for the Conduit Tax-Exempt Bonds to assist it in accounting for the investment and expenditure of Conduit Tax-Exempt Bonds.

In recording Costs for the Project Facility, the Conduit User Bond Compliance Officer will insure that the accounting system will include the following information: (1) identity of person or business paid, along with any other available narrative description of the purpose for the payment, (2) date of payment, (3) amount paid, and (4) invoice number or other identifying reference.

- b. Accounting for Refunded Bonds and Related Refunded Bond Accounts. For Conduit Tax-Exempt Bonds that refund prior issues, the Tax Compliance Agreement will set out special accounting and allocation procedures for the proceeds of the financing, and if necessary proceeds of the refinanced debt.
- c. Conduit Tax-Exempt Bond File. The Conduit User Bond Compliance Officer will be responsible for assembling and maintaining the Conduit Tax-Exempt Bond File. The Conduit User Bond Compliance Officer will provide copies to the Issuer of items contained in the Conduit Tax-Exempt Bond File.

#### Section 7.4 Final Allocation of Bond Proceeds.

- a. Bond Compliance Officer Responsible for Preparation of Final Written Allocation; Timing. The Conduit User Bond Compliance Officer is responsible for making a written allocation of proceeds to expenditures and the identification of Financed Assets. This process will be memorialized in the Final Written Allocation.

For a new money financing, the Conduit User Bond Compliance Officer will commence this process as of the earliest of:

- (1) the requisition of all Conduit Tax-Exempt Bond proceeds from any segregated Conduit Tax-Exempt Bond funded account,
- (2) the date the Project Facility has been substantially completed or
- (3) four and one-half years following the issue date of the Conduit Tax-Exempt Bonds.

For Conduit Tax-Exempt Bonds issued only to refund a prior issue of Conduit Tax-Exempt Bonds, the Conduit User Bond Compliance Officer will prepare and/or document the Final Written Allocation for the Project Facility financed by the refunded Conduit Tax-Exempt Bonds in accordance with the advice of Bond Counsel and include it in the Tax Compliance Agreement.

- b. Contents and Procedure. The Conduit User Bond Compliance Officer will consult the Tax Compliance Agreement and, if necessary, contact Bond Counsel to seek advice regarding any special allocation of Conduit Tax-Exempt Bond proceeds and other money of the Issuer to the Costs of the Project Facility. If no special allocation is required or recommended, the Bond Compliance Officer will allocate Costs of the Project Facility to the proceeds of the Conduit Tax-Exempt Bonds in accordance with the Conduit User's accounting records.

Each Final Written Allocation will contain the following:

- (1) a reconciliation of the actual sources and uses to Costs of the Project Facility,

- (2) the percentage of the cost of the Project Facility financed with proceeds of the Conduit Tax-Exempt Bonds (sale proceeds plus any investment earnings on those sale proceeds),
  - (3) the Project Facility's Placed in Service date,
  - (4) the estimated economic useful life of the Project Facility, and
  - (5) any special procedures to be followed in completing the Annual Compliance Checklist (e.g., limiting the Annual Compliance Checklist to specific areas of the Project Facility that the Final Written Allocation or the Tax Compliance Agreement treats as having been financed by Conduit Tax-Exempt Bonds).
- c. **Finalize Annual Compliance Checklist.** As part of the preparation of the Final Written Allocation, the Conduit User Bond Compliance Officer will update the draft Annual Compliance Checklist contained in the Tax Compliance Agreement. The Conduit User Bond Compliance Officer will include reminders for all subsequent arbitrage rebate computations required for the Conduit Tax-Exempt Bonds in the Annual Compliance Checklist.
  - d. **Review of Final Written Allocation and Annual Compliance Checklist.** Each Final Written Allocation and Annual Compliance Checklist will be reviewed by legal counsel to the Conduit User or Bond Counsel for sufficiency and compliance with the Tax Compliance Agreement and this Compliance Procedure. Following the completion of the review, the Bond Compliance Officer will execute the Final Written Allocation.
  - e. **Conduit User Certification of Compliance.** The Conduit User Bond Compliance Officer will certify in writing to the Trustee completion of its responsibilities under this Section 7.4.

#### ***ONGOING MONITORING PROCEDURES – GOVERNMENTAL TAX-EXEMPT BONDS***

##### **Section 8.1 Annual Compliance Check-list.**

An Annual Compliance Checklist will be completed by the Bond Compliance Officer each year following completion of the Final Written Allocation. Each Annual Compliance Checklist will be designed and completed for the purpose of identifying potential noncompliance with the terms of the Tax Compliance Agreement or this Compliance Procedure and obtaining documents (such as investment records, arbitrage calculations, or other documentation for the Project Facility) that are required to be incorporated in the Governmental Tax-Exempt Bond File. The Bond Compliance Officer will refer any responses indicating a violation of the terms of the Tax Compliance Agreement to legal counsel to the Issuer or Bond Counsel and, if recommended by counsel, will follow the procedure set out in Section 4.4 to remediate the non-compliance.

##### **Section 8.2 Arbitrage and Rebate Compliance.**

The Bond Compliance Officer will monitor the investment of Bond Restricted Funds and provide investment records to the Rebate Analyst on a timely basis. The Bond Compliance Officer will follow the directions of the Rebate Analyst with respect to the preparation of and the timing of rebate or yield reduction computations.



#### Section 9.1 Annual Compliance Checklist.

An Annual Compliance Checklist will be completed by the Conduit User Bond Compliance Officer each year following completion of the Final Written Allocation. Each Annual Compliance Checklist will be designed and completed for the purpose of identifying potential noncompliance with the terms of the Tax Compliance Agreement or this Compliance Procedure and obtaining documents (such as investment records, arbitrage calculations, or other documentation for the Project Facility) that are required to be incorporated in the Conduit Tax-Exempt Bond File. The Conduit User Bond Compliance Officer will refer any responses indicating a violation of the terms of the Tax Compliance Agreement to legal counsel to the Conduit User or Bond Counsel and, if recommended by counsel, will follow the procedure set out in Section 5.4 to remediate the non-compliance.

#### Section 9.2 Arbitrage and Rebate Compliance.

The Conduit User Bond Compliance Officer will monitor the investment of Bond Restricted Funds and provide investment records to the Rebate Analyst on a timely basis. The Bond Compliance Officer will follow the directions of the Rebate Analyst with respect to the preparation of and the timing of rebate or yield reduction computations.

#### **V. Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

#### **VI. Metrics:**

To be developed and managed accordingly.

#### **VII. Definitions and Acronyms:**

- A. **Annual Compliance Checklist** - means (a) for Governmental Tax-Exempt Bonds, a questionnaire and/or checklist described in Section 8.1 that is completed each year for a Governmental Tax-Exempt Bond issue and (b) for Conduit Tax-Exempt Bonds, a questionnaire and/or checklist described in Section 9.1 that is completed each year for a Conduit Tax-Exempt Bond issue.
- B. **Board of Public Utilities** - means the Board of Public Utilities, an administrative agency of the Issuer.
- C. **Bond Compliance Officer** - means, with respect to the Issuer's Utility System Revenue Bonds, the Manager of Accounting and Finance/CFO of the Board of Public Utilities, and with respect to all other Governmental Tax-Exempt Bonds, the Issuer's Chief Financial Officer or, if the position of Chief Financial Officer is vacant, the person filling the responsibilities of the Chief Financial Officer for the Governing Body.
- D. **Bond Counsel** - means a law firm selected by the Issuer to provide a legal opinion regarding the tax status of interest on Tax-Exempt Bonds as of the issue date or the law firm selected to advise regarding matters referenced in this Compliance Procedure.
- E. **Bond Restricted Funds** - means the funds, accounts, and investments that are subject to arbitrage rebate and/or yield restriction rules that have been identified in the Tax Compliance Agreement for a Tax-Exempt Bond issue.

- F. **Bond Transcript** - means the “transcript of proceedings” or other similar titled set of documents assembled by Bond Counsel following the issuance of Tax-Exempt Bonds.
- G. **Code** - means the Internal Revenue Code, as amended.
- H. **Compliance Procedure** - means this Tax-Exempt Financing Compliance Policy and Procedure.
- I. **Conduit Tax-Exempt Bond** - means any bond, note, installment sale agreement, lease or certificate intended to be a debt obligation of the Issuer, the proceeds of the which are to be loaned or otherwise made available to the Conduit User, and the interest on which is excludable from gross income for federal income tax purposes. A list of all Conduit Tax-Exempt Bonds outstanding and subject to this Compliance Procedure as of June 30, 2017, is attached as **Exhibit A-2**.
- J. **Conduit Tax-Exempt Bond File** - means documents and records which may consist of paper and electronic medium, maintained for each Conduit Tax-Exempt Bond. Each Conduit Tax-Exempt Bond File will include the following information if applicable:
- a. Intent Resolution. (Duplicate Copy Maintained by Bond Compliance Officer)
  - b. Bond Transcript. (Duplicate Copy Maintained by Bond Compliance Officer)
  - c. Final Written Allocation and/or all available accounting records related to the Project Facility showing expenditures allocated to the proceeds of a Conduit Tax-Exempt Bond and expenditures (if any) allocated to other sources of funds.
  - d. All rebate and yield reduction payment calculations performed by the Rebate Analyst and all investment records provided to the Rebate Analyst for purposes of preparing the calculation.
  - e. Forms 8038-T together with proof of filing and payment of rebate. (Duplicate Copy Maintained by Bond Compliance Officer)
  - f. Investment agreement bid documents (unless included in the Bond Transcript) including:
    - Bid solicitation, bid responses, certificate of broker;
    - Written summary of reasons for deviations from the terms of the solicitation that are incorporated into the investment agreement; and
    - Copies of the investment agreement and any amendments.
  - g. Any item required to be maintained by the terms of the Tax Compliance Agreement involving the use of the Project Facility or expenditures related to tax compliance for the Conduit Tax-Exempt Bonds.
  - h. Any opinion of Bond Counsel regarding the Conduit Tax-Exempt Bonds not included in the Bond Transcript. (Duplicate Copy Maintained by Bond Compliance Office.
  - i. Amendments, modifications or substitute agreements to any agreement contained in the Bond Transcript. (Duplicate Copy Maintained by Bond Compliance Officer)
  - j. Any correspondence with the IRS relating to the Conduit Tax-Exempt Bonds including all correspondence relating to an audit by the IRS of the Conduit Tax-Exempt Bonds or any proceedings under the Tax-Exempt Bonds Voluntary Closing Agreement Program (VCAP). (Duplicate Copy Maintained by Bond Compliance Officer)
  - k. Any available questionnaires or correspondence substantiating the use of the Project Facility in accordance with the terms of the Tax Compliance Agreement for the Conduit Tax-Exempt Bond issue.

- I. For refunding bond issues, the Conduit Tax-Exempt Bond File for the refunded Conduit Tax-Exempt Bonds.
- K. **Conduit User** - means the entity that receives proceeds and is required to pay principal and interest on a Conduit Tax-Exempt Bond issue.
- L. **Conduit User Bond Compliance Officer** means the individual officer or employee of the Conduit User named as the primary individual responsible for post-issuance tax compliance by the Conduit User in connection with a Conduit Tax-Exempt Bond issue.
- M. **Cost** or **"Costs"** - means all costs and expenses paid for the acquisition, design, construction, equipping or improvement of a Project Facility or costs of issuing Tax-Exempt Bonds.
- N. **Final Written Allocation** - means the Final Written Allocation of Bond proceeds prepared pursuant to Section 6.4 of this Compliance Procedure for Governmental Tax-Exempt Bonds and pursuant to Section 7.4 of this Compliance Procedure for Conduit Tax-Exempt Bonds.
- O. **Financed Assets** - means that part of a Project Facility treated as financed with Tax-Exempt Bond proceeds as reflected in a Final Written Allocation or, if no Final Written Allocation was prepared, (a) the accounting records of the Issuer and the Tax Compliance Agreement for the Governmental Tax-Exempt Bond issue or (b) the accounting records of the Trustee and the Conduit Issuer and the Tax Compliance Agreement for the Conduit Tax-Exempt Bond issue.
- P. **Governing Body** - means the Commission of the Issuer.
- Q. **Governmental Tax-Exempt Bond(s)** - means any bond, note, installment sale agreement, lease or certificate intended to be a debt obligation of the Issuer or another political subdivision or government instrumentality, the proceeds of the which are to be loaned or otherwise made available to the Issuer, and the interest on which is excludable from gross income for federal income tax purposes. A list of all Governmental Tax-Exempt Bonds outstanding and subject to this Compliance Procedure as of January 19, 2012, is attached as **Exhibit A-1**.
- R. **Governmental Tax-Exempt Bond File** - means documents and records which may consist of paper and electronic medium, maintained for each Governmental Tax-Exempt Bond. Each Governmental Tax-Exempt Bond File will include the following information if applicable:
- a. Intent Resolution.
  - b. Bond Transcript.
  - c. Final Written Allocation and/or all available accounting records related to the Project Facility showing expenditures allocated to the proceeds of a Governmental Tax-Exempt Bond and expenditures (if any) allocated to other sources of funds.
  - d. All rebate and yield reduction payment calculations performed by the Rebate Analyst and all investment records provided to the Rebate Analyst for purposes of preparing the calculation.
  - e. Forms 8038-T together with proof of filing and payment of rebate.
  - f. Investment agreement bid documents (unless included in the Bond Transcript) including:
    - Bid solicitation, bid responses, certificate of broker;
    - Written summary of reasons for deviations from the terms of the solicitation that are incorporated into the investment agreement; and
    - Copies of the investment agreement and any amendments.

- g. Any item required to be maintained by the terms of the Tax Compliance Agreement involving the use of the Project Facility or expenditures related to tax compliance for the Governmental Tax-Exempt Bonds.
  - h. Any opinion of Bond Counsel regarding the Governmental Tax-Exempt Bonds not included in the Bond Transcript.
  - i. Amendments, modifications or substitute agreements to any agreement contained in the Bond Transcript.
  - j. Any correspondence with the IRS relating to the Governmental Tax-Exempt Bonds including all correspondence relating to an audit by the IRS of the Governmental Tax-Exempt Bonds or any proceedings under the Tax-Exempt Bonds Voluntary Closing Agreement Program (VCAP).
  - k. Any available questionnaires or correspondence substantiating the use of the Project Facility in accordance with the terms of the Tax Compliance Agreement for the Governmental Tax-Exempt Bond issue.
  - l. For refunding bond issues, the Governmental Tax-Exempt Bond File for the refunded Governmental Tax-Exempt Bonds.
- S. **Intent Resolution** means a resolution of the Governing Body stating the intent of the Issuer to finance all or a portion of the Project Facility, stating the expected maximum size of the financing and stating the intent of the Issuer to reimburse (a) the costs paid by the Issuer from proceeds of the Governmental Tax-Exempt Bonds or (b) the costs paid by the Conduit User from proceeds of the Conduit Tax-Exempt Bonds.
- T. **IRS** - means the Internal Revenue Service.
- U. **Issuer** - means the Unified Government of Wyandotte County/Kansas City, Kansas.
- V. **Placed In Service** - means that date (as determined by the Conduit User Bond Compliance Officer for Conduit Tax-Exempt Bonds and as determined by the Bond Compliance Officer for Governmental Tax-Exempt Bonds) when the Project Facility is complete and is actually used at a level substantially as originally designed.
- W. **Project Facility** - means all tangible or intangible property financed in whole or in part with Tax-Exempt Bonds that is functionally related or integrated in use, that is located on the same physical site or proximate sites, and that is expected to be Placed In Service within a one-year period.
- X. **Rebate Analyst** - means the Rebate Analyst for the Tax-Exempt Bonds selected pursuant to the Tax Compliance Agreement.
- Y. **Tax Compliance Agreement** - means, (a) with respect to Governmental Tax-Exempt Bonds, the Federal Tax Certificate, Tax Compliance Agreement, Arbitrage Agreement, or other written certification or agreement of the Issuer setting out representations and covenants for satisfying the post-issuance tax compliance requirements for a Governmental Tax-Exempt Bond issue and (b) with respect to Conduit Tax-Exempt Bonds, the Federal Tax Certificate, Tax Compliance Agreement, Arbitrage Agreement, or other written certification or agreement of the Issuer and the Conduit User setting out representations and covenants for satisfying the post-issuance tax compliance requirements for a for a Conduit Tax-Exempt Bond issue.
- Z. **Tax-Exempt Bond(s)** - means Governmental Tax-Exempt Bonds and Conduit Tax-Exempt Bonds.
- AA. **Trustee** - means the corporate trustee named in a trust indenture for a Conduit Tax-Exempt Bond issue.
- BB. **Utility System Revenue Bonds** - means any bond, note, installment sale agreement, lease or certificate intended to be a debt obligation of the Issuer or another political

subdivision or government instrumentality, the proceeds of the which are to be loaned or otherwise made available to the Board of Public Utilities, and the interest on which is excludable from gross income for federal income tax purposes. A list of all Utility System Revenue Bonds outstanding and subject to this Compliance Procedure as of January 19, 2012, are specifically identified on the list of Governmental Tax-Exempt Bonds attached as **Exhibit A-1**.

**VIII. Related Documents and References:**

- A. Debt Policy
- B. Securities and Continuing Disclosure Matters Compliance Procedure

**IX. Exhibits:**

- A-1. List of Governmental Tax-Exempt Bonds Covered by this Compliance Procedures
- A-2. List of Conduit Tax-Exempt Bonds Covered by this compliance Procedure
- B. Sample Annual Compliance checklist for Governmental Tax-Exempt Bonds

## EXHIBIT A-1

### LIST OF GOVERNMENTAL TAX-EXEMPT BONDS COVERED BY THIS COMPLIANCE PROCEDURE (Last updated June 30, 2020)

<u>Issue Date</u>	<u>Original Principal Amount</u>	<u>Title of Issue</u>	<u>Final Maturity</u>
<b>General Obligation Bonds – City</b>			
02/26/10	50,875,000	General Obligation Improvement Bonds, Series 2010-A	08/01/30
02/26/10	7,770,000	Taxable General Obligation Improvement Bonds (Recovery Zone Economic Development Bonds – Direct Pay), Series 2010-C	08/01/30
02/26/10	19,415,000	Taxable General Obligation Improvement Bonds (Build America Bonds – Direct Pay), Series 2010-D	08/01/30
12/16/10	10,785,000	Taxable General Obligation Improvement Bonds (Recovery Zone Economic Development Bonds – Direct Pay), Series 2010-F	08/01/30
12/16/10	2,530,000	Taxable General Obligation Improvement Bonds (Qualified Energy Conservation Bonds – Direct Pay), Series 2010-G	08/01/27
02/24/11	18,500,000	General Obligation Improvement Bonds, Series 2011-A	08/01/31
09/15/11	12,770,000	General Obligation Refunding Bonds, Series 2011-D	08/01/22
02/23/12	15,200,000	General Obligation Improvement Bonds, Series 2012-A	08/01/32
02/27/13	15,225,000	General Obligation Refunding Bonds, Series 2013-A	08/01/33
05/30/13	9,950,000	General Obligation Refunding Bonds, Series 2013-C	08/01/23
02/27/14	16,480,000	General Obligation Improvement Bonds, Series 2014-A	08/01/34
02/26/15	29,655,000	General Obligation Refunding Bonds, Series 2015-A	08/01/35
02/26/15	20,615,000	General Obligation Refunding Bonds, Series 2015-D	08/01/25
02/25/16	26,825,000	General Obligation Improvement Bonds, Series 2016-A	08/01/36
03/17/16	19,675,000	General Obligation Refunding Bonds, Series 2016-B	08/01/28
02/23/17	21,995,000	General Obligation Improvement Bonds, Series 2017-A	08/01/37
02/23/17	12,990,000	General Obligation Refunding Bonds, Series 2017-C	08/01/29
12/28/17	37,130,000	General Obligation Refunding Bonds, Series 2017-D	08/01/30

<u>Issue Date</u>	<u>Original Principal Amount</u>	<u>Title of Issue</u>	<u>Final Maturity</u>
02/27/18	34,025,000	General Obligation Improvement Bonds, Series 2018-A	08/01/38
02/26/19	20,310,000	General Obligation Improvement Bonds, Series 2019-A	08/01/39
04/30/19	8,980,000	General Obligation Refunding Bonds, Series 2019-B	08/01/27
02/27/20	45,590,000	General Obligation Improvement Bonds, Series 2020-A	08/01/40
<b>General Obligation Bonds – County</b>			
02/27/14	10,015,000	General Obligation Improvement Bonds, Series 2014-C	08/01/29
02/26/15	5,070,000	General Obligation Improvement Bonds, Series 2015-C	08/01/29
02/27/18	1,450,000	General Obligation Improvement Bonds, Series 2018-B	08/01/28
<b>Municipal Temporary Notes – City</b>			
02/26/19	50,395,000	Municipal Temporary Notes, Series 2020-I	04/01/21
<b>Annual Appropriation Bonds</b>			
12/28/10	7,725,000	Special Obligation Annual Appropriation Bonds (Recovery Zone Facility Bonds – Parking Projects), Series 2010-H	12/01/31



<u>Issue Date</u>	<u>Original Principal Amount</u>	<u>Title of Issue</u>	<u>Final Maturity</u>
<b>Capital Leases</b>			
12/10/10	395,688	2010 Schedule 2	12/10/20
06/24/11	578,956	CMIP 8675	12/24/25
12/15/11	338,708	2011 Schedule 2	12/15/16
12/15/11	851,560	2011 Schedule 3	12/15/18
12/15/11	1,457,367	2011 Schedule 4	12/15/21
12/14/12	319,648	2012 Lease Package Schedule 3	12/14/19
12/20/13	975,000	2013 Lease Package Schedule 2	12/20/23
12/20/13	537,838	2013 Lease Package Schedule 3	12/20/18
12/20/13	424,581	2013 Lease Package Schedule 4	12/20/20
12/18/14	950,715	2014 Lease Package Schedule 6	12/18/19
12/18/14	426,223	2014 Lease Package Schedule 7	12/18/21
02/04/15	576,259	Fire Department Defibrillators	02/01/19
02/27/15	303,991	Technology HP Lease	04/27/19
12/10/15	1,063,361	2015 Lease Package Schedule 8	12/10/18
12/10/15	677,484	2015 Lease Package Schedule 9	12/10/20
12/10/16	1,520,450	2016 Lease Package Schedule 10	12/10/19
12/10/16	1,978,428	2016 Lease Package Schedule 11	09/10/26
12/21/17	1,187,119	2017 Lease Package Schedule 12	12/21/20
12/21/17	679,709	2017 Lease Package Schedule 13	12/21/22
12/21/17	415,796	2017 Lease Package Schedule 14	12/21/27
12/07/18	1,064,372	2018 Lease Package Schedule 15	12/07/23
12/07/18	2,304,734	2018 Lease Package Schedule 16	12/07/25
12/07/18	2,987,518	2018 Lease Package Schedule 17	12/07/28
12/13/19	558,357	2019 Lease Package Schedule 18	12/13/22
12/13/19	2,011,328	2019 Lease Package Schedule 19	12/13/29

07/25/19	2,285,787	2019 PNC 1196395-1	7/25/26
07/25/19	2,117,679	2019 PNC 1196395-2	7/25/28

<u>Issue Date</u>	<u>Original Principal Amount</u>	<u>Title of Issue</u>	<u>Final Maturity</u>
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### Leases with the Public Building Commission

03/01/13	9,915,000	Emergency Communication, Series 2013-A	08/01/28
02/25/16	6,775,000	BPU Office Building, Series 2016-A	11/01/20
03/15/18	24,430,000	Juvenile Justice Facility, Series 2018-A	08/01/38
03/15/18	8,710,000	Courthouse & Adult Jail Facility, Series 2018-B	08/01/38
03/19/20	2,725,000	Juvenile Justice Facility, Series 2020-A	08/01/40
03/19/20	4,435,000	Courthouse, Series 2020-B	08/01/40
03/19/20	3,100,000	Health Department, Series 2020-C	08/01/40

### Transportation Development District Sales Tax Revenue Bonds

10/11/06	17,520,000	Transportation Development District Sales Tax Revenue Bonds (The Legends at Village West Project), Series 2006	10/01/28
01/31/13	9,975,000	Transportation Development District Sales Tax Revenue Bonds (Plaza at Speedway Project), Series 2013	03/01/32

### Community Improvement District Sales Tax Revenue Bonds

06/14/18	26,805,000	Community Improvement District Sales Tax Revenue Bonds (Legends Apartments Garage and West Lawn Project), Series 2018	06/01/40
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<u>Issue Date</u>	<u>Original Principal Amount</u>	<u>Title of Issue</u>	<u>Final Maturity</u>
<b>Special Obligation Revenue Bonds – Economic Development</b>			
01/22/99	24,400,413	Kansas International Speedway Corporation, Series 2009	12/01/27
10/05/12	6,445,000	39 <sup>th</sup> & Rainbow North, Series 2012	03/09/27
01/31/13	33,550,000	Plaza at Speedway, Series 2013	03/01/27
11/19/14	10,885,000	Kansas International Speedway Corporation Refunding Bonds, Series 2014	12/01/27
02/11/16	14,550,000	Wyandotte Plaza, Series 2016	06/01/27
03/15/16	2,615,000	39 <sup>th</sup> & Rainbow South Fixed Rate, Series 2016-A	04/01/20
03/15/16	1,578,000	39 <sup>th</sup> & Rainbow South Variable Rate, Series 2016-B	04/01/20
08/26/15	65,229,560	Vacation Village Project Area 4 – Major Multi-Sport Athletic Complex Project, Series 2015	09/01/34
10/13/15	72,900,000	Vacation Village Project Areas 1 and 2a, Series 2015-A	09/01/31
10/13/15	12,260,000	Vacation Village Project Areas 1 and 2a, Series 2015-B	09/01/35

<u>Issue Date</u>	<u>Original Principal Amount</u>	<u>Title of Issue</u>	<u>Final Maturity</u>
<b>Utility System Revenue Bonds</b>			
01/31/03	12,308,750	KDHE (2003)	08/01/24
03/28/03	5,467,500	KDHE (2003)	08/01/24
01/07/05	9,000,000	KDHE (2005)	02/01/27
03/07/12	12,230,500	KDHE (2012)	08/01/33
06/01/14	13,000,000	KDHE (2014)	08/01/35
02/04/10	32,190,000	Utility System Refunding Revenue Bonds, Series 2010-A	09/01/28
05/19/11	90,000,000	Utility System Improvement and Refunding Revenue Bonds, Series 2011-A	09/01/36
09/06/12	110,830,000	Utility System Refunding Revenue Bonds, Series 2012-A	09/01/32
12/17/12	79,540,000	Utility System Refunding Revenue Bonds, Series 2012-B	09/01/37
06/24/14	190,620,000	Utility System Improvement and Refunding Bonds, Series 2014-A	09/01/44
02/11/16	114,165,000	Utility System Improvement Bonds, Series 2016-A	09/01/45
12/08/16	42,545,000	Utility System Refunding Bonds, Series 2016-B	09/01/34
12/08/16	56,265,000	Utility System Improvement Bonds, Series 2016-C	09/01/46

## EXHIBIT A-2

### LIST OF CONDUIT TAX-EXEMPT BONDS COVERED BY THIS COMPLIANCE PROCEDURE (Last updated June 30, 2019)

<u>Issue Date</u>	<u>Original Principal Amount</u>	<u>Title of Issue</u>	<u>Final Maturity</u>
<b>Housing Revenue Bonds</b>			
07/30/12	21,000,000	Multifamily Housing Revenue Bonds (Heights of Delaware Ridge Project), Series 2012	04/01/23

## EXHIBIT B

**\*\*NOTE THIS SAMPLE ANNUAL COMPLIANCE CHECKLIST IS INTENDED ONLY AS AN ILLUSTRATION AND SHOULD BE MODIFIED TO ACCOUNT FOR SPECIAL CIRCUMSTANCES OF EACH GOVERNMENTAL TAX-EXEMPT BOND ISSUE. FOR EXAMPLE, IF THE PROJECT FACILITY IS TO BE MANAGED UNDER A QUALIFIED MANAGEMENT AGREEMENT THAT BOND COUNSEL HAS APPROVED, ONLY CHANGES TO THAT MANAGEMENT AGREEMENT SHOULD TRIGGER BOND COUNSEL REVIEW, ETC. \*\***

### SAMPLE

#### ANNUAL COMPLIANCE CHECKLIST FOR GOVERNMENTAL TAX-EXEMPT BONDS

Name of tax-exempt bonds ("Bonds")  
financing Financed

Asset.....

Issue Date of Bonds.....

Name of Bond Compliance Officer .....

Period covered by request ("Annual Period") .....

#### Description of Project Facility

**(Note:** in lieu of completing the table below, the Issuer may attach a copy of the Preliminary Cost Allocation or Final Written Allocation, as may be updated from time to time)

Description	Actual Date Placed in Service	Estimated Useful Life	Actual Total Cost	Actual Amount Financed From Bonds

<u>Item</u>	<u>Question</u>	<u>Response</u>
<b>1 Ownership</b>	<p>Was the entire Project Facility owned by the Issuer during the entire Annual Period?</p> <p>If answer above was “No,” was an Opinion of Bond Counsel obtained prior to the transfer?</p> <p>If Yes, include a copy of the Opinion in the Tax-Exempt Bond File.</p> <p>If No, contact Bond Counsel and include description of resolution in the Tax-Exempt Bond File.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<b>2 Leases &amp; Other Rights to Possession</b>	<p>During the Annual Period, was any part of the Project Facility leased at any time pursuant to a lease or similar agreement for more than 50 days?</p> <p>If answer above was “Yes,” was an Opinion of Bond Counsel obtained prior to entering into the lease or other arrangement?</p> <p>If Yes, include a copy of the Opinion in the Tax-Exempt Bond File.</p> <p>If No, contact Bond Counsel and include description of resolution in the Tax-Exempt Bond File.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<b>3 Management or Service Agreements</b>	<p>During the Annual Period, has the management of all or any part of the operations of the Financed Asset (e.g., cafeteria, gift shop, etc.) been assumed by or transferred to another entity?</p> <p>If answer above was “Yes,” was an Opinion of Bond Counsel obtained prior to entering into the management agreement?</p> <p>If Yes, include a copy of the Opinion in the Tax-Exempt Bond File.</p> <p>If No, contact Bond Counsel and include description of resolution in the Tax-Exempt Bond File.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>



<u>Item</u>	<u>Question</u>	<u>Response</u>
<b>4 Other Use</b>	<p>Was any other agreement entered into with an individual or entity that grants special legal rights to the Financed Asset?</p> <p>If answer above was "Yes," was an Opinion of Bond Counsel obtained prior to entering into the agreement?</p> <p>If Yes, include a copy of the Opinion in the Tax-Exempt Bond File.</p> <p>If No, contact Bond Counsel and include description of resolution in the Tax-Exempt Bond File.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<b>5 Arbitrage &amp; Rebate</b>	<p>Have all rebate and yield reduction calculations mandated in the Tax Compliance Agreement been prepared for the current year?</p> <p>If No, contact Rebate Analyst and incorporate report or include description of resolution in the Tax-Exempt Bond File.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

**Bond Compliance Officer:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_



## **Debt and Securities Continuing Disclosure Matters Compliance Procedure**

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### **I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Finance Department. This policy shall be administered on behalf of the County Administrator by the Chief Financial Officer and the Debt Coordinator.

### **II. Purpose:**

Section 2.1. Purpose of Compliance Procedure. The Issuer is required under the Continuing Disclosure Undertaking to provide disclosures of certain financial information and operating data and to file notices of certain material events to the marketplace to facilitate informed secondary market trading in Bonds issued by the Issuer. The Issuer is committed to full compliance with the securities law requirements for all of its outstanding and future financings. This Compliance Procedure is adopted by the Governing Body to comply with Securities and Exchange Commission directives and to improve securities law compliance and documentation.

### **III. Applicability and Scope:**

#### Section 2.2. Scope of Compliance Procedure; Conflicts.

This Compliance Procedure applies to all Bonds currently outstanding and all Bonds issued in the future. If the provisions of this Compliance Procedure conflict with a Continuing Disclosure Undertaking, the terms of the Continuing Disclosure Undertaking will supersede and govern in lieu of this Compliance Procedure.

#### Section 2.3. Amendments and Publication of Compliance Procedure.

This Compliance Procedure may be amended from time-to-time by the Governing Body. Copies of this Compliance Procedure and any amendments will be included in the permanent records of the Issuer.

### **IV. Policy:**

#### ***BOND COMPLIANCE OFFER AND TRAINING***

##### Section 3.1. Bond Compliance Officer Duties.

The Bond Compliance Officer is responsible for implementing this Compliance Procedure. The Bond Compliance Officer will consult with Bond Counsel, legal counsel to the Issuer, accountants, tax return preparers and other outside experts to the extent necessary to carry

out the purposes of this Compliance Procedure. The Bond Compliance Officer will report to the Governing Body as necessary regarding implementation of this Compliance Procedure and any recommended changes or amendments to this Compliance Procedure.

### Section 3.2. Training.

- (a) Training Programs. When appropriate, the Bond Compliance Officer and/or other employees of the Issuer under the direction of the Bond Compliance Officer will attend training programs offered by the SEC, the Issuer's Financial Advisor, Bond Counsel, or other industry professionals regarding securities law and continuing disclosure requirements applicable to the Bonds that are relevant to the Issuer.
- (b) Change in Bond Compliance Officer. Any time an individual acting as the Bond Compliance Officer passes the responsibilities for carrying out the provisions of this Compliance Procedure to another individual, the Issuer will ensure the incoming individual acting as Bond Compliance Officer is trained on how to implement the policies and procedures included in this Compliance Procedure to ensure the Issuer's continued compliance with the provisions of this Compliance Procedure and all Continuing Disclosure Undertakings for any outstanding Bonds.

## **SET-UP AND ONGOING IMPLEMENTATION PROCESS**

### Section 4.1. Initial Set-Up.

As soon as practicable after adoption of this Compliance Procedure, the Bond Compliance Officer will prepare an Annual Compliance Checklist that lists:

- (a) Each Bond issue that is subject to a Continuing Disclosure Undertaking;
- (b) The filing deadline for any financial information or operating data required to be filed under the Continuing Disclosure Undertaking;
- (c) A list of all required sections of any report required to be filed under the Continuing Disclosure Undertaking;
- (d) A list of any material events required to be filed under the Continuing Disclosure Undertaking, in addition to the events described in the Rule;
- (e) The status of the Issuer's compliance with all Continuing Disclosure Undertakings in effect during the prior five years.

### Section 4.2. Prior to Issuance of Bonds.

- (a) Review Offering Documents. The Bond Compliance Officer will review all preliminary official statements or other offering documents for any Bonds to determine whether the offering document accurately describes the Issuer's compliance with all Continuing Disclosure Undertakings in effect during the five years prior to the date of such offering document.
- (b) Review Draft Continuing Disclosure Undertaking. The Bond Compliance Officer will consult with Bond Counsel to review each future Continuing Disclosure Undertaking. If necessary, the Bond Compliance Officer will confer with Bond Counsel and the Issuer's counsel regarding the meaning and scope of each obligation contained in the Continuing Disclosure Undertaking.

### Section 4.3. After Issuance of Bonds – Update Annual Compliance Checklist.

As soon as practicable after the issuance of any new Bonds, the Bond Compliance Officer will be responsible for updating the Annual Compliance Checklist with respect to the new

Bonds and the obligations contained in the associated Continuing Disclosure Undertaking related to the new Bonds.

### ***FILING PROCEDURES***

#### ***Section 5.1. Disclosure Filings.***

For each issuance of Bonds, the Bond Compliance Officer will prepare or will cause to be prepared the financial information and operating data required to be included in the Report to be filed by the Issuer with the MSRB on EMMA. The Bond Compliance Officer will cause the Report to be filed with the MSRB on EMMA within the time limits provided in the Continuing Disclosure Undertaking for the Bonds. If the Bond Compliance Officer has contracted with a third party to make Report filings on the Issuer's behalf, the Bond Compliance Officer will request and review proof that such filings have been made on the Issuer's behalf.

#### ***Section 5.2. Material Event Disclosure Filings.***

For each outstanding issue of Bonds, the Bond Compliance Officer will review the Continuing Disclosure Undertaking to determine the "material events" that require prompt notice to be filed with the MSRB. Generally, the occurrence of any of the following events with respect to the Bonds represents a "material event:"

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults, if material;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) modifications to rights of bondholders, if material;
- (8) bond calls, if material, and tender offers;
- (9) defeasances;
- (10) release, substitution or sale of property securing repayment of the Bonds, if material;
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) the consummation of a merger, consolidation, or acquisition involving the obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (14) appointment of a successor or additional trustee or the change of name of the trustee, if material.

After obtaining actual knowledge of the occurrence of any event that the Bond Compliance Officer believes may constitute an event requiring disclosure, the Bond Compliance Officer will contact Bond Counsel to determine if notice of the event is required to be given to the MSRB under the Continuing Disclosure Undertaking. If it is determined that notice should be provided to the MSRB or is required to be provided to the MSRB by the Continuing Disclosure Undertaking, the Bond Compliance Officer will cause the appropriate notice to be

filed with the MSRB on EMMA within 10 business days after the occurrence of the event or as otherwise directed by Bond Counsel.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

- A. **Bonds** – means any bond, note, installment sale agreement, lease or certificate intended to be a debt obligation of the Issuer or another political subdivision or government instrumentality, subject to the Rule or for which the Issuer has entered into a Continuing Disclosure Agreement.
- B. **Bond Compliance Officer** - means, with respect to the Issuer's Utility System Revenue Bonds, the Manager of Accounting and Finance/CFO of the Board of Public Utilities, and with respect to all other Governmental Tax-Exempt Bonds, the Issuer's Chief Financial Officer or, if the position of Chief Financial Officer is vacant, the person filling the responsibilities of the Chief Financial Officer for the Governing Body.
- C. **Bond Counsel** - means a law firm selected by the Issuer to provide a legal opinion regarding the tax status of interest on Tax-Exempt Bonds as of the issue date or the law firm selected to advise regarding matters referenced in this Compliance Procedure.
- D. **Compliance Procedure** - means this Compliance Procedure – Securities and Continuing Disclosure Matters.
- E. **Continuing Disclosure Undertaking** - means the Continuing Disclosure Agreement(s), Continuing Disclosure Undertaking(s), Continuing Disclosure Instructions or other written certification(s) and agreements of the Issuer setting out covenants for satisfying the Issuer's requirements for providing information to the MSRB pursuant to SEC Rule 15c2-12 on an ongoing basis for one or more Bond issues.
- F. **"EMMA"** - means the Electronic Municipal Market Access system for municipal securities disclosures established and maintained by the MSRB, which can be accessed at [www.emma.msrb.org](http://www.emma.msrb.org).
- G. **Governing Body** - means the Commission of the Issuer.
- H. **Issuer** - means the Unified Government of Wyandotte County/Kansas City, Kansas.
- I. **MSRB** - means the Municipal Securities Rulemaking Board, or any successor repository designated as such by the Securities and Exchange Commission in accordance with the Rule.
- J. **Report** - means the Issuer's audited financial statements (or unaudited financial statements as permitted by the Continuing Disclosure Undertaking for the Bonds) and certain other financial information and operating data required to be filed with the MSRB for the Bonds. Such financial information and operating data shall be filed at least annually or more frequently as required by any Continuing Disclosure Undertaking.

- K. **Rule** - means Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

**VIII. Related Documents and References:**

- A. Debt Policy
- B. Tax-Exempt Financing Compliance Policy



## Unified Government of Wyandotte County and Kansas City, Kansas

### Cash and Investment Policy

**Commission Resolution:  
R-77-19**

**Last Adopted: 12/12/2019**

#### **Section 1. General Purpose Statement**

The Board of Commissioners has authority to invest all funds held by or belonging to Wyandotte County/Kansas City, Kansas ("Unified Government" or "UG"). The purpose of this Cash Management and Investment Policy is to identify the policies and statements of the Unified Government regarding the safe and responsible management of the Unified Government funds; and to authorize and establish procedures for the management and investment of Unified Government funds to achieve the Policy objectives.

#### **Section 2. Legal Authority**

The Unified Government Board of Commissioners is granted the authority to invest temporarily idle funds, i.e. those funds which are not immediately required for the purposes for which the moneys were collected or received and the investment of which is not subject to or regulated by any other statute, under K.S.A. 12-1675 and 12-1677b which also identifies the types of investments the Unified Government may purchase.

#### **Section 3. Policy Statement**

The policy of the Unified Government is to invest its funds in a manner which will provide a reasonable rate of return with the maximum security while meeting the daily cash flow demands of the Unified Government and conforming to all statutes governing the investment of such funds.

#### **Section 4. Scope**

This Cash Management and Investment Policy shall apply uniformly to all officials, employees, departments, agencies, representatives and authorized agents in the performance of their official duties and to the processing and management of all investment transactions of the Unified Government's idle funds. All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials will conduct themselves as good stewards of public funds that will promote public confidence in the Unified Government's ability to govern effectively.

This Cash Management and Investment Policy applies to the Unified Government's cash management and investment activities primarily focused on idle funds and general obligation bond proceeds held by or under the control of the Unified Government. Debt service funds, reserve funds, and other financial assets held by various fiscal agents and trustees as provided under various bond ordinances are invested at the direction of the Unified Government but are not held by the UG nor under the direct control of the Director of Revenue/County Treasurer.

#### **Section 5. Adoption and Annual Review**

This Cash Management and Investment Policy shall be adopted by resolution of the Board of Commissioners. The Policy shall be reviewed on an annual basis by the Cash Management Committee



and shall be reviewed and approved annually by the Board of Commissioners. If it deems it necessary, the Cash Management Committee will recommend changes to this Policy to the Board of Commissioners. Any recommended modifications to the Policy must be reviewed and approved by the Board of Commissioners.

#### **Section 6. Cash Management Committee; Delegation of Authority**

A Cash Management Committee shall be established. The Cash Management Committee (CMC) shall consist of the following voting members: Unified Government's Chief Financial Officer, the Clerk, the Director of Revenue/County Treasurer, the Chief Counsel or designee and the following non-voting members: the Legislative Auditor or designee, Accounting Manager, Cash Manager and one member from the municipal advisory firm of the Unified Government. The Chief Financial Officer shall serve as the Chairperson of the CMC.

Responsibility for the operation of the investment program is delegated to the CMC which shall establish procedures and internal controls for the operation of the investment program consistent with this Policy.

Daily and routine investments of Unified Government idle funds will be made by the Chief Financial Officer or designee, under the guidelines set forth in this Policy and as recommended by the CMC.

#### **Section 7. Investment Procedures**

This Policy is administered through a separate set of written Investment Procedures, which should be referred to in conjunction with this Policy. The Cash Management Committee is hereby authorized to adopt written Investment Procedures consistent with this Cash Management and Investment Policy. Such Procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this Policy and the Procedures adopted by the Cash Management Committee. The Director of Revenue/County Treasurer shall be responsible for all transactions undertaken and shall establish a system of internal controls to regulate the activities of subordinate officials.

In the development of the system of internal controls, consideration shall be given to documentation of strategies and transactions, techniques for avoiding collusion, separation of functions, delegation of authority, limitations of authority, and custodial safekeeping.

#### **Section 8. Staff Qualifications**

- A. The Unified Government shall hire a Cash Manager or shall retain an outside manager to manage investments. The Cash Manager will have the necessary qualifications to perform investment duties as outlined in the Cash Management and Investment Policy and the Cash Management and Investment Procedures and will be supervised by the Chief Financial Officer or designee.
- B. Duties of the Cash Manager position include the following:
  - 1. Management of the short-term and long-term investment portfolios in accordance with K.S.A. 12-1675 and 12-1677b and amendments thereto, with any other applicable statutes or ordinances or resolutions, and with this Cash Management and Investment Policy and the Cash Management and Investment Procedures and amendments thereto;
  - 2. Tracking investment transactions; ensuring accuracy and security of investments, monitoring record keeping of investments;

3. Performing inspections on safekeeping receipts held as collateral to cover investments; alerting banks regarding insufficient collateral;
  4. Prepare cash flow forecasts;
  5. Generate investment performance statistics and activity reports; and
  6. Other duties as assigned by the Chief Financial Officer or the Director of Revenue/Treasurer.
- C. Specific qualifications include a bachelor's degree in Finance, Accounting, Economics, Business, or Public Administration and two years of progressively responsible investing or accounting experience, or any equivalent combination of education and experience sufficient to successfully perform the essential duties of the job. If the individual appointed to the Cash Manager position does not possess the requisite investment experience, the individual will attend government investment training approved by the Chief Financial Officer within one year of appointment.

### **Section 9. Investment Advisor**

The Chief Financial Officer, with the approval of the Cash Management Committee, may appoint an independent Investment Advisor registered with the Securities and Exchange Commission pursuant to the Investment Advisers Act of 1940 and the rules adopted thereunder, or a "Municipal Advisor" as defined by Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act, amending Section 15B of the Securities Exchange Act of 1934, and interpreted by the Securities and Exchange Commission in its final rules adopted September 10, 2013, to advise the Unified Government on investment activities. The Investment Advisor will be selected through a competitive process under the Unified Government's Procurement Code. The terms and conditions of such relationship shall be set out in a contract. The duties and responsibilities of the Investment Advisor at a minimum shall include the following.

1. Providing advice and analysis on the Unified Government's Investment Policy, portfolio management techniques, portfolio structures, and new investment securities and products;
2. Assistance in developing or improving and implementing cash flow modeling;
3. Providing advice on investment benchmarking and performance reporting;
4. Evaluation of the capabilities and usage of software utilized in management of and accounting for the investments;
5. Assisting in any investment related presentations to the Cash Management Committee or Board of Commissioners; and
6. Providing analysis, advice, and assistance on other investment-related matters, including investment of bond proceeds.

### **Section 10. Standards of Care**

#### **A. *Prudence***

The standard of prudence to be used by investment officials shall be the "prudent person standard" and shall be applied in the context of managing an overall portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation, but for investment, considering first the safety and liquidity of their capital

and next the probable income to be derived. If outside investment professionals are retained, they shall be held to the “prudent expert standard,” that is, they shall exercise the judgment, care, skill, prudence and diligence, under the circumstances then prevailing, which persons of prudence, discretion and intelligence acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims by diversifying the investments so as to minimize the risk of large losses, unless, under the circumstances, it is clearly prudent not to do so, and not in regard to speculation but in regard to the permanent disposition of similar funds, considering the probable income as well as the probable safety of their capital.

The Chief Financial Officer, other investment officials, and the members of the CMC, when acting in accordance with the written Investment Procedures and the Cash Management and Investment Policy, and when exercising due diligence, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

**B. *Ethics and Conflict of Interest***

Unified Government officers and employees authorized to perform investment duties shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial decisions. For purposes of this Policy, “officers and employees” means voting members of the Cash Management Committee and the Cash Manager; it shall not mean elected officials.

No officer or employee shall use his or her official position or office to obtain direct or indirect personal financial gain for himself or herself, his or her family, or any business in which the officer or employee has a financial interest. Officers and employees are governed by this Policy, the Unified Government Code of Ethics, and any applicable state laws.

Investment staff shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Unified Government.

Officers and employees shall disclose annually to the Legislative Auditor and to the Ethics Administrator any financial interest in financial institutions with which the Unified Government conducts business or any benefit which the officer or employee obtains from any Unified Government contract or from placement of an investment of Unified Government funds. For purposes of this Policy, “financial institution” means banks, savings banks, or savings and loan associations as defined in K.S.A. 12-1675a and amendments thereto. For purposes of this Policy, “financial interest” means (a) ownership or any interest or involvement in any relationship from which, or as a result of which, a person within the past year has received, or is presently or in the future entitled to receive, more than \$5,000 per year, or its equivalent; (b) ownership of such interest in any property or any business as may be specified by the Ethics Commission; or (c) holding a position in a business such as an officer, director, trustee, partner, employee, or the like or holding any position of management. Financial interest does not include household operating accounts or a depository relationship with a financial institution.

Each financial institution in which the Unified Government deposits funds and each investment manager and each consultant retained by the Unified Government shall be notified of this

section of the Policy and shall conform to its provisions and shall not participate in any violation of this section or in any effort to influence any officer or employee to breach the standards of ethical conduct set forth in this section.

## **Section 11. Objectives**

The primary objectives of the Unified Government investment activities, in priority order, shall be:

- A. *Safety.*** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

**1. *Credit Risk***

Credit risk, the risk of loss due to the failure of the security issuer or backer, will be minimized by:

- a. Limiting investment to the safest types of securities;
- b. Pre-qualifying financial institutions, broker/dealers, intermediaries, and advisors with whom the UG will do business; and
- c. Diversifying the investment portfolio so that potential loss on individual securities will be minimized.

**2. *Interest Rate Risk***

Interest rate risk, the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, will be minimized by:

- a. Structuring the investment portfolio so that the securities mature to meet cash requirements of the general operating fund, thereby avoiding the need to sell securities prior to maturity; and
- b. Investing general operating funds primarily in shorter-term securities.

**B. *Diversification.***

**1. *In General***

It is the policy of the Unified Government to diversify its investment portfolio so as to protect its funds from material losses due to issuer defaults, market price changes, technical complications leading to temporary lack of liquidity, or other risks resulting from an over-concentration of assets in a specific maturity, a specific issuer, or a specific class of securities.

**2. *By Institution***

Investments will be diversified so that reliance on any one issuer or financial institution will not place an undue financial burden on the Unified Government in the event of default. Accordingly, no more than 25% of the total investment portfolio shall be with the same financial institution or issuer, except US treasuries, unless it would be prudent to do so under prevailing circumstances. If the above limit is exceeded, the Chief Financial Officer will notify the CMC.

3. *By Instrument Type*

Market and credit risk will be minimized by diversification among investment types. The following are maximum limits for the percentage of Unified Government investable funds to be invested in each investment type.

a.	Certificates of deposit	100%
b.	U. S. Treasury bills, notes or bonds	100%
c.	U. S. Government agency obligations	50%
d.	Kansas Municipal Investment Pool	50%
e.	Repurchase agreements	25/100%*
f.	Bank trust department municipal pools	25%
g.	Temporary notes or no-fund warrants	10%

Because of distortion created by deposit of proceeds from the sale of temporary notes issued by the Unified Government, measurement of the maximum limits on investments by institution and by instrument type for purposes of this subsection 11.B. shall occur at least one week after the deposit of such proceeds.

\* NOTE: Investments in short term securities shall be limited to 10% of investable funds, and investments in repurchase agreements shall be limited to 25% of investable funds, except as set out below. While it is not the goal to invest 100% of investable funds in either short term securities or repurchase agreements, the ability to invest the maximum limit in these two investment types is recognized as an option in certain market circumstances when these investments offer higher returns than other investment types at minimal risk. The option to invest more than the 10% or 25% limit respectively will be used only when the Cash Manager determines, with the concurrence of the Chief Financial Officer and the Unified Government's municipal advisory firm, that it is advantageous and prudent to do so.

**C. *Liquidity.***

1. The Unified Government's investment portfolio will remain sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated without incurring material losses by structuring the portfolio so that securities mature concurrent with anticipated cash needs. Since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets.
2. The Unified Government understands the importance of having sufficient funds invested in overnight sweep accounts to meet weekly payrolls, accounts payable, scheduled debt service, and extraordinary expenses that may occur, which may range from 10% to 25% of available investment funds.
3. It is important for a county government to have the necessary funds for the scheduled tax distributions to other governmental entities. In particular, liquidity is essential for the January and June tax distributions. Therefore, it is the policy of the Unified Government that such funds be held liquid to provide assurance as to the availability and

safety of these funds held on behalf of the other governmental entities under the Unified Government's trust.

**D. Maturity.**

1. All investments shall be made to mature in accordance with cash needs identified in regularly prepared and updated cash flow forecasts. The Unified Government recognizes that the laddering of investments is a sound approach to mitigate short-term interest rate fluctuations. Additional considerations in the structuring of investments shall include:
  - a. Review of economic and financial indicators, such as Federal Reserve monetary policy position statements and the U.S. Treasury yield curve; and
  - b. Input from the Unified Government's municipal advisory firm.
2. The Unified Government has adopted the following maturity target ranges for its core investment portfolio. Core investments include all operating funds of the Unified Government and exclude bond proceed funds held by a bond trustee for the purpose of project construction, debt service payments, debt reserves or other escrow requirements..

a.	0 – 12 months	30% to 60%
b.	12 – 24 months	20% to 40%
c.	24 – 36 months	15% to 30%
d.	36 – 48 months	10% to 20%

The maturity targets are provided as a guideline. Notwithstanding the above maturity target ranges, cash flow requirements and existing interest rate markets may dictate the need to adjust the timing of investment maturities.

4. The sale of securities before maturity shall require the prior approval of the Chief Financial Officer based on the following reasons:
  - a. A security with declining credit quality may be sold early to minimize loss of principal.
  - b. Liquidity needs require a security to be sold.
  - c. It is advantageous to the portfolio to sell such securities.
  - d. Financial failure of the issuer is likely.
5. As long as this Policy continues to be approved by the State Pooled Money Investment Board, the maximum maturity for investments shall be four years. Otherwise the maximum maturity for investments shall be two years.

**E. Return on Investment.** The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the UG's investment risk constraints, state statutes, cash flow characteristics of the portfolio, and

prudent investment principles. As a benchmark for risk-free investment transactions, the U.S. Treasury Bill rate for the Unified Government's total portfolio weighted average maturity term will be the minimum standard for the portfolio's rate of return. Return on investment is the last in importance compared to the safety, diversification, liquidity and maturity objectives described above.

## **Section 12. Performance Evaluation and Reporting**

Investment performance shall be continually monitored and evaluated by the CMC. Investment performance statistics and activity reports will be generated by the Cash Manager. Summary investment reports will be provided quarterly to the Economic Development and Finance Standing Committee of the Unified Government Board of Commissioners, with copies to the County Administrator, the Unified Government Commission, and the Cash Management Committee.

Reports shall include but not be limited to information on interest received, interest earned, investment yield, types of investments, distribution by type of investments, maturity schedule by month, weighted average days to maturity, evaluation of portfolio to selected benchmark, and any other information deemed necessary by the Chief Financial Officer or requested by the County Administrator or the Board of Commissioners.

## **Section 13: Eligible Financial Institutions**

### **A. *Minimum Qualifications for Depositories***

1. In order to ensure the safety of principal, the Unified Government shall deposit funds, including those designated for investment purposes, only in eligible financial institutions which meet the minimum criteria set forth below. Financial institutions failing to meet the minimum criteria shall not be considered eligible.
2. Financial institutions must meet the following minimum qualifications:
  - a. The deposits of the financial institution are insured by the Federal Deposit Insurance Corporation (FDIC).
  - b. The financial institution meets the criteria for eligibility under state law for active or idle funds as appropriate.
3. If a financial institution loses its eligibility under state law after Unified Government funds are deposited or invested, no additional funds shall be deposited in such institution. Funds shall be removed as quickly as is prudent under the circumstances, but funds invested with a prescribed time for maturity need not be withdrawn before such maturity.

### **B. *Depositories for Active Funds***

1. *Security Required.* If a financial institution is designated as an official depository for active funds, before any Unified Government funds are deposited, satisfactory security must be obtained for such deposits. Satisfactory security is as described in K.S.A. 9-1402, as amended, and this Policy.



2. *Selection Criteria.* In addition to the required criteria listed above, the Unified Government may also consider the following when selecting a financial institution as a depository for active funds:
  - a. Full service capabilities
  - b. Submission of financial statements and availability schedules
  - c. Acceptable staff experience
  - d. Statement of equal opportunity employment practices
  - e. Extent of reinvestment of deposits in Wyandotte County.
3. *Competitive Selection.* The Chief Financial Officer shall solicit proposals prior to the designation of one or more depositories. The Unified Government's purchasing policies shall be followed when obtaining proposals on the Unified Government's depository specifications. Selection of the depositories shall be based on the capacity of an institution to perform the services required and on the most favorable terms and conditions for handling of Unified Government funds.
4. *Governing Body Designation.* K.S.A. 9-1401, as amended, requires the governing body of the Unified Government to designate by official action the financial institution or institutions, which shall serve as depositories of its active funds.

**C. *Idle Funds***

1. *In General.* Idle funds shall be invested only in the manner set out in K.S.A. 12-1675 and 12-1677b, and amendments thereto, and in this Policy. Investment transactions shall only be conducted with:
  - a. Qualified financial institutions which meet the minimum requirements contained in this Section 13 and the criteria for eligibility under state law; or
  - b. Qualified primary government security dealers and broker/dealers as set out below.
2. *Certification.* In order to be qualified for investment of Unified Government idle funds, a financial institution, securities dealer, or broker/dealer must certify in writing that the person responsible for the investment has read and understood and agreed to comply with this Policy.
3. *Competitive Selection.* Investments of idle funds will be offered to all approved institutions and dealers who have requested to be on the list of interested bidders. Investments will be awarded through a competitive process involving solicitation of bids from qualified institutions and dealers.

A list will be maintained of financial institutions authorized to provide investment services. In addition, a list will be maintained of approved primary government security dealers and broker/ dealers.

4. *Primary Government Securities Dealers and Broker/Dealers.*

Investment transactions may be conducted with primary government securities dealers which report to the market report division of the Federal Reserve Bank of New York or any broker-dealer which is registered in compliance with the requirements of Section 15 or 15C of the Securities Exchange Act of 1934 and registered pursuant to K.S.A. 17-12a401, and amendments thereto.

In order to be qualified to conduct investment transactions with the Unified Government, broker/dealers must meet the minimum requirements for credit worthiness established by the Kansas Pooled Money Investment Board, including minimum capital requirements and years of operation, and must be approved by the Cash Management Committee.

All broker/dealers who wish to become qualified for investment transactions must supply to the Chief Financial Officer on an annual basis the following items as appropriate:

- a. A copy of the most recent audited annual financial statement;
- b. If requested by the Unified Government, a copy of the most recent, unaudited annual financial statement;
- c. Proof of Financial Industry Regulatory Authority (FINRA) certification;
- d. Proof of state registration with the Kansas Securities Commission;
- e. Completed broker/dealer questionnaire (non-primary dealers only);
- f. Business resume of individual assigned to UG account; and
- g. Notice of any regulatory action taken against the broker/dealer.

5. *Safekeeping and Custody.*

All security transactions, including collateral for repurchase agreements, shall occur on a delivery versus payment basis. This ensures that securities are deposited in the eligible financial institutions prior to the release of funds. Safekeeping and custody agreements will be maintained with third-party financial institutions. All securities, including those acquired by repurchase agreements, shall be perfected in the name of the Unified Government and shall be delivered to a third-party custodian designated by the Unified Government and evidenced by safekeeping receipts.

## **Section 14. Authorized Investments**

### **A. *Idle Funds***

The investments authorized for the idle funds (those funds not immediately required for the purposes for which the moneys were collected) under this Policy shall be in conformance with K.S.A. 12-1675, K.S.A. 12-1677b, and amendments thereto, and any other applicable statutes or ordinances or resolutions and amendments thereto. As long as this Policy continues to be approved by the Kansas Pooled Money Investment Board, the investments permitted by K.S.A. 12-1677b shall be authorized investments under this Policy. For purposes of this Policy, "investment rate" means a rate which is the equivalent yield for United States government securities having a maturity date as published in the Wall Street Journal, nearest the maturity date for equivalent maturities. The 0-90 day rate shall be computed on the average effective federal funds rate as published by the Federal Reserve system for the previous week.

If for any reason this Policy is not approved by the Kansas Pooled Money Investment Board, the investments permitted by K.S.A. 12-1675 shall be the only authorized investments under this Policy until such time as this Policy obtains the approval of the Kansas Pooled Money Investment Board.

As long as this policy continues to be approved by the Kansas Pooled Money Investment Board, the following are authorized investments, pursuant to K.S.A. 12-1675 and 12-1677b. The maximum maturity for investments under this subsection shall be four years.

1. *United States Treasury and Agency Securities.* Direct obligations of, or obligations that are insured as to principal and interest by, the United States of America or any agency thereof and obligations and securities of United States-sponsored enterprises which under federal law may be accepted as security for public funds, except that such investments shall not be in mortgage-backed securities. Investments under this paragraph shall be limited to securities which do not have any more interest rate risk than do direct United States government obligations of similar maturities. For purposes of this subsection, "interest rate risk" means market value changes due to changes in current interest rates.
2. *Interest-bearing Time Deposits.* In any banks, savings and loan associations, and savings banks which have a main or branch office in Kansas.
3. *Repurchase Agreements.* With banks, savings and loan associations, and savings banks which have a main or branch office in Kansas or with a primary government securities dealer which reports to the market reports division of the Federal Reserve Bank of New York for direct obligations of, or obligations that are insured as to principal and interest by, the United States government or any agency thereof and obligations and securities of United States government-sponsored enterprises which under federal law may be accepted as security for public funds.
4. *Temporary Notes Issued by the Unified Government.*
5. *Municipal Investment Pool Fund.* The fund established in K.S.A. 12-1677a and amendments thereto and managed by the Kansas Pooled Money Investment Board.
6. *Multiple Municipal Client Investment Pools.* Managed by the trust departments of banks which have offices located in Wyandotte County or with trust companies incorporated under the laws of Kansas which have contracted to provide trust services under K.S.A. 9-2107, and amendments thereto. Moneys invested under this paragraph shall be secured as provided in K.S.A. 9-1402, and amendments thereto, and this Policy.

**B. *Local Emphasis***

1. Subject to the other requirements of this Policy, funds available for investment under this section will be offered first to eligible financial institutions with a main or branch office located in Wyandotte County. If such financial institutions cannot or will not make the investments available at interest rates equal to or greater than the investment rate as defined in K.S.A. 12-1675a, and amendments thereto, or if such financial institutions are limited from bidding on the investment by the diversification requirements of this Policy,

then the funds may be offered to other eligible financial institutions or entities permitted under this Policy.

2. Notwithstanding any other requirements of this Policy, the Unified Government will offer \$235,000 to every financial institution with a main or branch office located in Wyandotte County if such financial institutions will make the investment at interest rates equal to or greater than the investment rate as defined in K.S.A. 12-1675a, and amendments thereto, at a maturity term to be determined by the Unified Government.

**C. *Investment of Bond Proceeds***

The Unified Government will invest proceeds of bonds (other than industrial revenue bonds for which the Unified Government is merely a conduit issuer) and temporary notes in conformance with K.S.A.10-131, and amendments thereto. The following lists the investments, which the Unified Government will consider, and which shall be authorized for the investment of bond proceeds:

1. Investments authorized for idle funds by K.S.A. 12-1675 and this Policy.
2. The municipal investment pool established pursuant to K.S.A. 12-1677a.
3. Direct obligations of the United States government or any agency thereof;
4. Temporary notes issued by the Unified Government.
5. Interest-bearing time deposits in commercial banks located in Wyandotte County.
6. Obligations of the Federal National Mortgage Association, Federal Home Loan banks and Federal Home Loan Mortgage Corporation.
7. Repurchase agreements collateralized by direct obligations of the United States government or any agency thereof or obligations of the Federal National Mortgage Association, Federal Home Loan Banks or the Federal Home Loan Mortgage Corporation.
8. Investment agreements with or other obligations of a financial institution, the obligations of which at the time of investment are rated in either of the three highest rating categories by Moody's Investors Service or Standard and Poor's Corporation;
9. Investments in shares of units of a money market fund or trust, the portfolio of which is comprised entirely of direct obligations of the U.S. government or any agency thereof or obligations of the Federal National Mortgage Association, Federal Home Loan Banks or Federal Home Loan Mortgage Corporation.
10. Receipts evidencing ownership interest in securities or portions thereof in direct obligations of the United States government or any agency thereof or obligations of the Federal National Mortgage Association, Federal Home Loan Banks or Federal Home Loan Mortgage Corporation.

11. Municipal bonds or other obligations issued by any municipality of the State of Kansas as defined in K.S.A. 10-1101, and amendments thereto, which are general obligations of the municipality issuing the same.
12. Bonds of any municipality of the State of Kansas as defined in K.S.A. 10-1101, and amendments thereto, which have been refunded in advance of their maturity and are fully secured as to payment of principal and interest thereon by deposit in trust, under escrow agreement with a bank, of direct obligations of the United States government or any agency thereof or obligations of the Federal National Mortgage Association, Federal Home Loan Banks or Federal Home Loan Mortgage Corporation.
13. No moneys shall be invested in a derivative as that term is defined in K.S.A. 10-131, and amendments thereto.

**D. *Arbitrage***

The Internal Revenue Code provides that on a periodic basis the Unified Government is required to compute rebate on each bond issue. Rebate is the calculated dollar amount representing the difference between what the issuer actually earned from the investment of certain funds related to the bond issue and the amount the issuer would have earned had those same funds been invested at an interest rate equal to the yield on the bond issue. Absent an exception to rebate, the Unified Government is required to pay or “rebate” to the United States the dollar amount representing these excess earnings.

For each bond issue, rebate must be calculated and paid at least once every five years and within 60 days after the last bond of the issue is paid. Payment of rebate is a condition to maintaining the tax-exempt status of each bond issue, and failure by the Unified Government to comply with the rebate requirements may cause the interest on an issue of bonds to become taxable, retroactive to their date of issuance.

The Unified Government’s investment position is to pursue the maximum yield on investments without jeopardizing the tax-exempt status of the bonds. To the extent possible, the Unified Government will seek to comply with applicable exceptions to rebate and when necessary rebate any excess earnings to the United States. The potential rebate of excess earnings will not influence the Unified Government’s investment policies.

**Section 15. Collateral Requirements**

- A. *Full Collateralization Required.*** All Unified Government deposits shall be fully insured or collateralized at all times.
- B. *Initial Placement.*** Moneys to be deposited in financial institutions shall not be released until the financial institution has executed and adopted a security agreement and required custodial agreements.

C. ***Allowable Collateral.*** Acceptable collateral for Unified Government deposits, including idle fund investments, as permitted by K.S.A. 9-1402, and amendments thereto, shall be limited to:

1. Except as otherwise set out in this subsection C.1., the financial institution may pledge or assign securities owned directly or indirectly by it, the market value of which is equal to 105% of the total deposits at any given time. The following are allowable securities:
  - a. Direct obligations of or obligations that are insured as to principal and interest by, the United States or any agency thereof.
  - b. Obligations including letters of credit and securities of United States-sponsored corporations which under federal law may be accepted as security for public funds, subject to the following restrictions:
    - (1) The letter of credit must be in the format acceptable to the Director of Revenue.
    - (2) The Unified Government must be designated as the irrevocable and unconditional beneficiary of the letter of credit.
    - (3) The issuer and the depository bank must notify the Director of Revenue by certified or registered mail at least 45 days prior to the cancellation or the non-renewal of a letter of credit.
    - (4) The issuer may not provide letters of credit for any one depository bank in an amount which exceeds ten percent of the issuer's capital and surplus.
    - (5) If a letter of credit issued by the Federal Home Loan Bank is to be pledged as collateral, the amount of the letter of credit shall be equal to 100% of the deposits to be collateralized plus the interest expected to be received by the Unified Government upon maturity of the investment.
2. The following securities may be used as collateral only if the financial institution pledges or assigns them in an amount, the market value of which is equal to 125% of the Unified Government deposits. Not more than 5% of the Unified Government's total idle funds portfolio may be collateralized by the following securities.
  - a. Bonds of any Kansas municipality which have been refunded in advance of their maturity and are fully secured as to payment of principal and interest thereon by deposit in trust, under escrow agreement with a

bank, of direct obligations of, or obligations the principal of and the interest on which are unconditionally guaranteed by the United States.

- b. Bonds of the State of Kansas.
  - c. General obligation bonds of any Kansas municipality.
  - d. Revenue bonds of any Kansas municipality if approved by the state bank (or savings and loan) commissioner and which are rated at least Aa by Moody's Investors Service or AA by Standard and Poor's Corporation Bonds secured by revenues of a utility which has been in operation for less than three years will not be accepted as collateral.
  - e. Temporary notes of any Kansas municipality which are general obligations of the municipality issuing the same.
  - f. Warrants of any Kansas municipality, the issuance of which is authorized by the State Court of Tax Appeals and which are payable from the proceeds of a mandatory tax levy.
  - g. Commercial paper that does not exceed 270 days to maturity and which has received one of the two highest commercial paper credit ratings by a nationally recognized investment rating firm.
3. For overnight repurchase agreements in which the Unified Government is the buyer, the seller shall deliver the following securities to the custodian for the Unified Government in the amount of 102% of the market value of the securities on the purchase date:
- a. Direct obligations of or obligations that are insured as to principal and interest by the United States or any agency thereof, or
  - b. Obligations and securities of U.S. government-sponsored corporations which under federal law may be accepted as security for public funds, subject to any restrictions contained in Section C.1.b. above.
- D. *Peak Period Agreements.*** Peak-period agreements permitted under K.S.A. 9-1403 are not permitted under this Policy.
- E. *Collateral Substitution.*** Collateralized investments often require substitution, additions and/or deletions of collateral. Any financial institution requesting these actions must contact the Chief Financial Officer or the Director of Revenue/County Treasurer. Substitution of collateral shall be required whenever, in the opinion of the Unified Government Chief Financial Officer, the collateral no longer satisfies or complies with the security requirements established under this Policy.
- F. *Valuation of Collateral.*** For purposes of compliance with this section, all collateral shall be priced on a market value basis no less than monthly. Collateral requirement is



defined as the outstanding amount of Unified Government funds deposited plus accrued interest thereon less federal deposit insurance coverage.

- G. *Collateral Compliance Report.*** Each financial institution with Unified Government deposits shall submit monthly to the Chief Financial Officer or the Director of Revenue/County Treasurer, or more frequently if requested, a report documenting the institution's compliance with the collateral requirements of this Policy.
- H. *Custodial Agreement.*** Each depository bank depositing securities with a custodial bank shall enter into a written custodial agreement with the custodial bank and the Unified Government for the safekeeping of the securities.
- I. *Failure to Meet Collateral Requirements.*** If a depository bank fails to meet requirements established by this Policy, the depository bank shall be offered the following options:

  - 1. Close the account and return to the Unified Government all principal and accrued interest without penalty; or
  - 2. Convert the deposit to a repurchase agreement under terms acceptable to the Unified Government.



## Local Economic Development Policy

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**I. Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Economic Development Department. This policy shall be administered on behalf of the County Administrator by the Director of Economic Development and the Chief Financial Officer.

**II. Purpose:**

The Unified Government strives to foster an environment in which small and large businesses thrive, jobs are created, redevelopment continues, tourism grows, and businesses locate in the community.

The Economic Development Department is committed to working for:

- a. Increased job opportunities for local residents,
- b. Increasing the tax base of the community in order to continue to provide high quality services to businesses and citizens,
- c. Creating a quality of life characterized by stable neighborhoods and diverse opportunities
- d. Diversifying the local economy with growth in new technology, service sector, and tourism industries

**III. Applicability and Scope:**

This policy shall apply to all economic development activity under the control of the Mayor and the Board of Commissioners.

**IV. Policy:**

**1. Incentives** - The primary development incentives include the following:

- A. Community Improvement District (CID)** - Under Kansas Statute KSA 12-6a29 cities may create districts that help to fund community improvement. The Unified Government has done so through Community Improvement Districts (CID). A CID is an area within which businesses pay an additional sales tax (typically 1% or less) or a special assessment that fund improvements within that district.
- B. Transportation Development District (TDD)** - A Transportation Development District (TDD) is a special taxing district whereby a petitioner of 100% of the landowners in an area request either the levy of special assessments or the

imposition of a sales tax of up to 1% on goods and services sold within a given area. Upon creation of a TDD by a municipality, the revenue generated by TDD special assessments or sales tax under Kansas law may pay the costs of transportation infrastructure improvements in and around the new development.

- C. Economic Development Exemption (EDX)** - Article 11. Sect. 13 of the Kansas Constitution allows the counties of Kansas to grant exemptions of ad valorem taxes (property taxes) for business up to 10 years. There are certain qualifications these businesses must meet. The property (real or personal) must be used exclusively for manufacturing articles of commerce, conducting research or development, or storing goods which are sold or traded in interstate commerce.
- D. Investment Revenue Bonds (IRB)** - Investment Revenue Bonds (IRBs) are used in Kansas to finance acquisition and construction of a broad variety of industrial, commercial and industrial properties under K.S.A. 12-1740 et seq on behalf of private businesses or non-profit agencies. IRB's require a governmental entity (the Unified Government) to act as the "Issuer" of the bonds, who will hold an ownership interest in the property for as long as the IRBs are outstanding. The businesses gain several benefits with the use of IRB's including the possibility of tax exemption.
- E. Neighborhood Revitalization Program (NRA) - Tax Rebate Program** - The Unified Government Board of Commission is offering tax rebates to homeowners, non-occupying developers, retail, commercial, and industrial businesses who make significant improvements to their property. The Neighborhood Revitalization Tax Rebate Program provides owners within the designated area the opportunity to receive a rebate of up to 95% of the additional property taxes attributed to the property improvements. The Tax Rebate Program is a refund of the additional taxes paid because of a qualified improvement. The rebate applies only to the additional taxes resulting from the increase in the assessed value of the property due to the qualified improvement. The property taxes prior to the improvement will continue to be payable. Taxes must be paid when they are due, then a rebate check will be issued.
- F. Revolving Loan Fund (RLF)** - The Unified Government recognizes the needs of the small business community. The Revolving Loan Fund (RLF) provides a funding source to assist small businesses. Summarized below are the basic loan types.
  - a. Real Estate Loan – Up to 15-year term,
  - b. Machinery & Equipment Loan – Up to 10-year term,
  - c. Working Capital – Up to 3 years,
  - d. Maximum Loan of \$200,000
- G. Sales Tax Revenue Bonds (STAR Bonds)** - Sales Tax Revenue (STAR) Bonds allow the Unified Government to issue bonds to finance certain authorized expenditures (primarily land acquisition and infrastructure) for the development of major commercial, entertainment and tourism areas and use the sales and transient guest tax revenues generated by the development towards debt service. The issuance of STAR Bonds requires approval by the Kansas Department of Commerce and

represents a partnership with the State, as both local and state revenues may be pledged for the development project. The Village West development in Western Wyandotte County, is an example of a successful STAR Bond financed project.

- H. Low Income Housing Tax Credits, Section 42-** The Tax Credit Program does not provide loans or grants but provides a tax incentive to owners of affordable rental housing. The incentive is an annual tax credit (a dollar for dollar reduction in the tax payer's federal taxes) earned in the initial ten years following when the units are placed in service assuming program requirements are met. A developer markets or "syndicates" the credits allocated to the development to investors whose contributions are used as equity in the development's financing plan.
  - I. Tax Increment Financing (TIF) -** A Tax Increment Financing (TIF) District allows the Unified Government to work with private developers to authorize redevelopment projects in blighted areas in accordance with State statutory requirements as set forth in K.S.A 12-1770a. TIF financing allows for a development project to access the incremental property and/or sales tax revenues generated by the project. TIF Districts may exist for up to twenty (20) years per project. In accordance with Kansas Laws, these funds may only be used for TIF-eligible expenses, which include but are not limited to: Land Acquisition & Relocation (of families), Public Improvements (curb, sidewalks, streets, lighting), Site Preparation (demolition), Utilities, and Sanitary and Storm Sewers.
- 2. Police Directives -** To supplement the statutory guidelines, staff will also adhere to the following Policy Directives:
- a. Feasibility Studies – shall be conducted to account for market fluctuations which could negatively impact revenue generation.
  - b. Bonding options – structure as pay-as-you-go as opposed to GO, if feasible; consider taxable issuance of debt to require minimum tax payments.
  - c. Performance measures:
    - i. Require certain conditions be met prior to approval of Project Plan.
    - ii. Require certain conditions be met prior to debt issuance or reimbursement.
  - d. Minimize Project investment from Property and Sales tax payments.
  - e. Institute a "sunset" provision for timing between District approval and Project Plan approval.
  - f. As part of Development, segregate and quantify the dollar amount used for Public infrastructure improvements.
  - g. Separate criteria will be applied to those Developers who are involved with a failed TIF, and yet are proposing a new TIF project.
- 3. Recourse Actions -** For TIF projects that are underperforming, the following Recourse Options may be considered:
- a. Restart TIF
  - b. NRA Policy adjustments
  - c. Refinance Bond Debt
  - d. Termination recommendations
  - e. Development Agreement shall contain non-compliance actions

- f. Modify Project Plan
- g. Option to take property or part of Development area

**V. Quality Control and Quality Assurance:**

It is the responsibility of the Director of Economic Development and the Chief Financial Officer to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy. These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

To be provided upon request.

**VIII. Related Documents and References:**

- A. Tax Abatement Policy
- B. Debt Policy
- C. County Administrator policies as applicable



## Tax Abatement Policy

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### **Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the Economic Development Department. This policy shall be administered on behalf of the County Administrator by the Director of Economic Development and the Chief Financial Officer.

### **I. Purpose:**

This Tax Abatement Policy is designed to create a positive business environment to stimulate economic growth and development in order to encourage capital investment, employment opportunities, and quality services for the benefit of the community. The objectives of the Tax Abatement Policy are described below:

- a) Attract and retain quality businesses for the community,
- b) Add and retain employment opportunities for Residents,
- c) Attract major projects to impact local tax base,
- d) Diversify the local economy,
- e) Create opportunities in older distressed areas of the community,
- f) Ensure equal opportunities for minority, women, and locally owned businesses,
- g) Reward quality environmental design

### **II. Applicability and Scope:**

This policy shall apply to all economic development activity under the control of the Mayor and the Board of Commissioners for the City of Kansas City, Kansas ("City").

### **III. Policy:**

- 1. Policy Statement** - To meet the economic goals of the community, it shall be the policy of the Unified Government to typically provide a 45% real property tax abatement for portions of a Project that qualify for tax abatement under Kansas law so long as the Project meets the criteria established by the Unified Government. Depending how the tax abatement is structured over the term, tax abatement for a Project may exceed an overall average of 45%. It shall be the policy of the Unified Government that, regardless of the percentage amount of bonus provisions an applicant may be eligible for, the maximum percentage of abatement provided for any Project shall not exceed 75% for 10 years.

It shall also be the policy of the Unified Government that economic development Projects pay their fair share of property tax, special improvement district assessments, and cost of utility services. Economic development Projects shall have a positive financial impact on the community, and the Unified Government reserves the right to approve the cost-benefit analysis model used to determine the financial impact. The Board of Commissioners shall consider the following factors when granting property tax incentives pursuant to Section 13 of Article 11 of the Kansas Constitution and K.S.A. 12-1740 et seq. and 79-201a.

- a. **Existence of Economic Benefit.** The Project must add to the local economy. Evaluation criteria to be used in determining benefit to the community shall include but shall not be limited to the following: the amount of Capital Investment; whether the Project produces value-added products and services; number of jobs created and associated payroll; and whether the Project provides a positive fiscal impact and economic impact.
- b. **Type of Business.** The Project shall be of a nature that is desirable and stimulates the local economy and improves the quality of life for its citizens. Additional considerations may include whether the Project has the effect of supporting or spurring other development and whether a Project would help achieve successful completion of an existing commercial or industrial park or the development of a new commercial or Industrial enterprise.
- c. **Compatibility with Adopted Plans.** All Projects shall be consistent with the Unified Government Comprehensive Plan, any applicable corridor plans, and other plans of the Unified Government which may be relevant to the Project. When evaluating proposed Projects, the Unified Government will consider a variety of factors to determine compliance, including compatibility of the location of the business with land use and development plans of the Unified Government and the availability of existing infrastructure facilities and essential public services.
- d. **Excluded Businesses.** In addition to the uses of property prohibited by K.S.A. 79-201 (a) *Second*, the following uses shall not be eligible for property tax abatement: car wash, day care, private school, veterinary clinic, storage facility, and branch bank offices. The Unified Government may, at its sole discretion, waive any of these prohibitions if the applicant demonstrates compelling and unique circumstances regarding its Project.
- e. **Maintain Existing Tax Base.** To facilitate new development, the Unified Government shall assist new industries that invest in new buildings and building expansion. However, the amount of property taxes or special assessments on the existing land and facilities shall under no circumstances be reduced for new development Projects.
- f. **Transfer of Ownership.** The owner or lessee of any property that is all or partially exempt from ad valorem taxes as the result of the Unified Government having granted the exemption shall obtain the Unified Government written consent before transferring majority ownership of the property unless the transfer is to an affiliate or a related entity.

#### IV. Definitions and Acronyms:



For purposes of this Tax Abatement Policy, when used in this Policy, the following words shall have the following meanings. Additional definitions may be added in exhibits to this Policy.

1. **ABATEMENT:** The difference between the amount of ad valorem property taxes an entity would pay if there were no abatement granted and the amount required to be paid as payments in lieu of taxes. For example, if the taxes required with no abatement were \$5,000, and the required in lieu payments were \$3,000, the “abatement” would be \$2,000.
2. **APPLICANT:** Any person, firm, or entity making application to receive private activity conduit financing and/or requesting tax abatement.
3. **BOND COUNSEL:** That firm or individual designated by the Unified Government to handle legal and financial matters and issues associated with the issuance of temporary notes and bonds by the Unified Government.
4. **CAPITAL INVESTMENT:** Capital investment shall include expenditures for land, buildings, or personal property subject to ad valorem taxation.
5. **ECONOMIC DEVELOPMENT EXEMPTION or EDX:** For purposes of abatement pursuant to the Kansas Constitution, this term shall mean the establishment of a new business or the expansion of an Existing Business, engaged in manufacturing commodities which are sold or traded in interstate commerce.
6. **EXISTING BUSINESS:** A business shall be an “Existing Business” if it has had facilities and operations in Wyandotte County for a period of not less than one year. All other businesses shall be “New Businesses.”
7. **LEED CERTIFICATION:** A third party green building certification program developed by the U.S. Green Building Council that offers validation of a Project’s green features and verifies that the building is operating exactly the way it was designed to.
8. **LOCAL BUSINESS ENTERPRISE or LBE:** A business headquartered or that maintains a major branch that performs the significant functions of the business in Wyandotte County, or businesses of which at least 51% of the stock, equity, or beneficial interest is owned, held, or controlled and whose day-to-day management is under the control of an individual residing in Wyandotte County, Kansas.
9. **MINORITY BUSINESS ENTERPRISE or MBE:** A business of which at least 51% of the stock, equity, or beneficial interest is owned, held, or controlled and whose day-to-day management is under the control of one or more minority individuals and which business is certified as a Minority Business Enterprise under Article V of Chapter 18 of the Unified Government Code. A “minority individual” is as defined in Article V of Chapter 18 of the Unified Government Code.
10. **NEW BUSINESS:** Any business which is not an Existing Business.
11. **PRIVATE ACTIVITY BONDS or BONDS:** The financing or refinancing of Projects, including but not limited to buildings, equipment, furniture and fixtures, and related capital items by bonds or other debt obligations issued by the Unified Government where the Projects are owned by or leased to a private entity and the debt service on such bonds or other obligations is paid or secured by a private entity.
12. **PROJECT:** The purpose for which issuance of the Private Activity Bonds/or an EDX abatement is being requested.
13. **RESIDENT:** An individual residing in Wyandotte County, Kansas.
14. **WOMEN BUSINESS ENTERPRISE or WBE:** A business of which at least 51% of the stock, equity, or beneficial interest is owned, held, or controlled and whose day-to-day

management is under the control of one or more women who are citizens or lawful permanent residents of the United States and which business is certified as a Woman Business Enterprise under Article V of Chapter 18 of the Unified Government Code.

**V. Abatement Criteria and Adjustments**

Adjustments made to increase the total amount of abatement are intended to be provided as an extra incentive to exceed certain criteria when others may not be met and to fulfill certain goals of the community. The following are the criteria for abatement and adjustments to the total amount of abatement.

- a. Project Investment Bonus.** It is the goal to strengthen the local economy through the growth of the local tax base. Capital Investments produce a long-term tax benefit to the community; therefore a major Project may be eligible for an additional abatement percentage determined by the level of capital investment. To be eligible for the Project Investment Bonus, the Project's construction labor costs must comply with the provisions of the Davis-Bacon Act, 40 USC 276(a). Depending upon the Project's capital investment, an increase in the abatement may be considered as follows:

  1. Capital Investment of up to \$24,999,999 may receive a bonus of up to 5%,
  2. Capital Investment of \$25,000,000 to \$49,999,999 may receive a bonus of up to 10%,
  3. Capital Investment of \$50,000,000 and above may receive a bonus of up to 15%.
- b. Target Area Bonus.** It is a goal to encourage development/ redevelopment in distressed areas of the community. Strong consideration will be given for a business that will be located in a targeted area for economic development or redevelopment. An abatement adjustment of up to 10% may be considered for Projects that locate in the targeted area. The Target Area is defined in Exhibit A of this document.
- c. Targeted Industries.** It is a goal to attract and retain certain targeted industries for the community due to their long term economic impact. An abatement adjustment of 5% to 15% may be considered for Projects that are in targeted industries. The current targeted industries generally include Class A office, high technology and bioscience-related businesses and development. The attached list of Targeted Industries and associated abatement bonuses are defined in Exhibit B of this document.
- d. Residency Bonus:** It is a goal to create new employment opportunities for community Residents. An abatement adjustment from 5% to 10% will be considered depending on the percentage of Wyandotte County Residents employed by the company receiving tax abatements; the required percentage of Wyandotte County Residents and the associated abatement percentage are attached in Exhibit C of this document. To be considered for this abatement bonus a minimum of 35 total jobs must be created in the first year of operation. Existing Businesses which apply for abatement will be examined for the amount of existing Wyandotte County Residents currently employed in operations, as well as commitment for new hires due to the Project receiving abatement. To maintain this abatement bonus, the company will be required to provide an annual certification of the number of Wyandotte County Residents employed.

- e. **Minority, Women, and Locally Owned Businesses Bonus:** It is a goal to give opportunities for the utilization of Minority, Women, and Locally Owned Business where available and applicable. A bonus of 5% to 10% may be given depending on the participation of MBE, WBE, and LBE in the construction of the Project receiving tax abatement; the attached list of MBE, WBE, LBE percentages and associated abatement bonuses are defined in Exhibit D of this document. It is the intent that the designated percentages for each of MBE, WBE, LBE categories are achieved, but an adjustment may be made for a designated level of cumulative participation by MBEs, WBEs, and LBEs.
- f. **Environmental Design Bonus.** It is a goal to create quality and sustainable developments/structures throughout the City. The City, at its sole discretion, may require higher design standards for the design of buildings and materials used for Projects receiving property tax abatement. An abatement adjustment will be given to businesses whose new construction achieves U.S. Green Building Council LEED Certification. This abatement adjustment shall range from 5% to 10% given the level of LEED Certification. The levels of certification and associated bonuses are defined in Exhibit E of this document.

## VI. Term of Abatement

The abatement period for a Project approved under this Policy will be determined by the amount of new Capital Investment in the City. Capital Investment shall include expenditures for land, building, or personal property subject to ad valorem taxation.

- a. **Existing Businesses.** The normal term of abatement for each Project where the applicant is an Existing Business is determined according to the following schedule, unless a different term is established by the Board of Commissioners:

<i><b>Capital Investment</b></i>	<i><b>Normal Term</b></i>
\$3,999,999 or less	5 years
\$4,000,000 or greater	10 years

- b. **New Businesses.** The normal term of abatement for each Project where the applicant is a New Business is determined according to the following schedule, unless a different term is established by the Board of Commissioners:

<i><b>Capital Investment</b></i>	<i><b>Normal Term</b></i>
\$5,999,999 or less	5 years
\$6,000,000 and greater	10 years

- c. **Commencement of Abatement.** The abatement term for Projects under authority of Section 13 of Article 11 of the Kansas Constitution shall begin in the calendar year after the calendar year in which the business commences its operations or the calendar year in which expansion of an Existing Business is completed, as the case requires. The abatement term for Projects under authority of K.S.A. 12-1740 through 12-1749 and 79-201a shall begin in the calendar year after the calendar year in which the Private Activity Bonds are issued. Projects which include multiple phases shall have an expiration date for the commencement of the term of the abatement for all phases as determined by the Board of Commissioners at the time of the adoption of the Resolution of Intent.

## **VII. Procedure**

The Unified Government will consider granting a tax exemption pursuant to this Policy after receipt of a complete application from the applicant in a form prescribed by the Unified Government together with the application fee. The application shall be submitted in sufficient time for staff to follow established procedures for publication of notice, to review the Project's preliminary site plans and building elevations, to prepare a fiscal impact analysis, and to contact the school district within which the property proposed for exemption is located. The Project's site plans and building elevations are subject to final approval to ensure that they are similar to the preliminary plans and elevations submitted.

Based on each application and such additional information as may be requested by the Unified Government, the Unified Government shall prepare or cause to be prepared a fiscal impact analysis of the proposed exemption on the City, County, and State of Kansas, which analysis shall be used by the Board of Commissioners in considering the request for abatement.

Prior to formal action on each Resolution of Intent, the Board of Commissioners shall conduct a public hearing thereon, to be scheduled at least seven days after publication of notice.

## **VIII. Performance Agreement**

- a. Continued Compliance.** Any tax exemption/abatement granted pursuant to this Policy shall be accompanied by a performance agreement between the applicant and/or lessee and the Unified Government. Any tax exemption or abatement is subject to annual review and determination by the Unified Government County Administrator that the conditions qualifying the business for the exemption or abatement continue to exist. The Unified Government at any time may review information provided by the company, lessee, or State of Kansas, or may request additional information to determine compliance with the performance agreement. If the Board of Commissioners finds that the business or Project is not in compliance, then the tax exemption or abatement may be modified pursuant to the performance agreement or eliminated as the Board of Commissioners deems appropriate. The County Assessor and the Board of Tax Appeals shall be notified of such action. Each performance agreement shall contain a notice and waiver disclosing to each applicant that the Unified Government reserves the right to grant future tax exemptions or abatements on comparable Projects in amounts different than the exemption or abatement granted to such applicant. Such notice and waiver shall include a provision that the applicant waives any right to request a modification or amendment of such exemption or abatement based upon such differences.
- b. Claw backs.** Each performance agreement for a Project shall provide that the percentage of property tax abatement shall be scaled back to the term provided for in this Policy if, within three years after the issuance of the Private Activity Bonds, the applicant has not incurred the required Capital Investment.
- c. Utilization of UG Services.** The performance agreement shall require that the company receiving the property tax abatement (or any other user of the property) utilize solid waste services provided by the Unified Government. This requirement shall not apply to

any user if the user demonstrates that solid waste services provided by the Unified Government are not adequate to serve such user's reasonable needs.

- d. **Fee Schedule.** The Fee Schedule for applications, issuance, and monitoring is contained in Exhibit F of this document. Such Fee Schedule shall apply to both Private Activity Bonds and EDX abatement requests. The Fee Schedule will be made available upon request.

**IX. Authority of UG Commission**

The Board of Commissioners reserves the right to deviate from this Policy, but not any procedure set forth in this Policy or any other procedural requirements of State law, when it considers such action to be of exceptional benefit to the Unified Government or extraordinary circumstances prevail that the Commission believes such deviation is in the best interests of the Unified Government.

**X. Quality Control and Quality Assurance:**

It is the responsibility of the Director of Economic Development and the Chief Financial Officer to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy. These policies will be reviewed at least annually and updated on an as-needed basis.

**XI. Metrics:**

To be developed and managed accordingly.

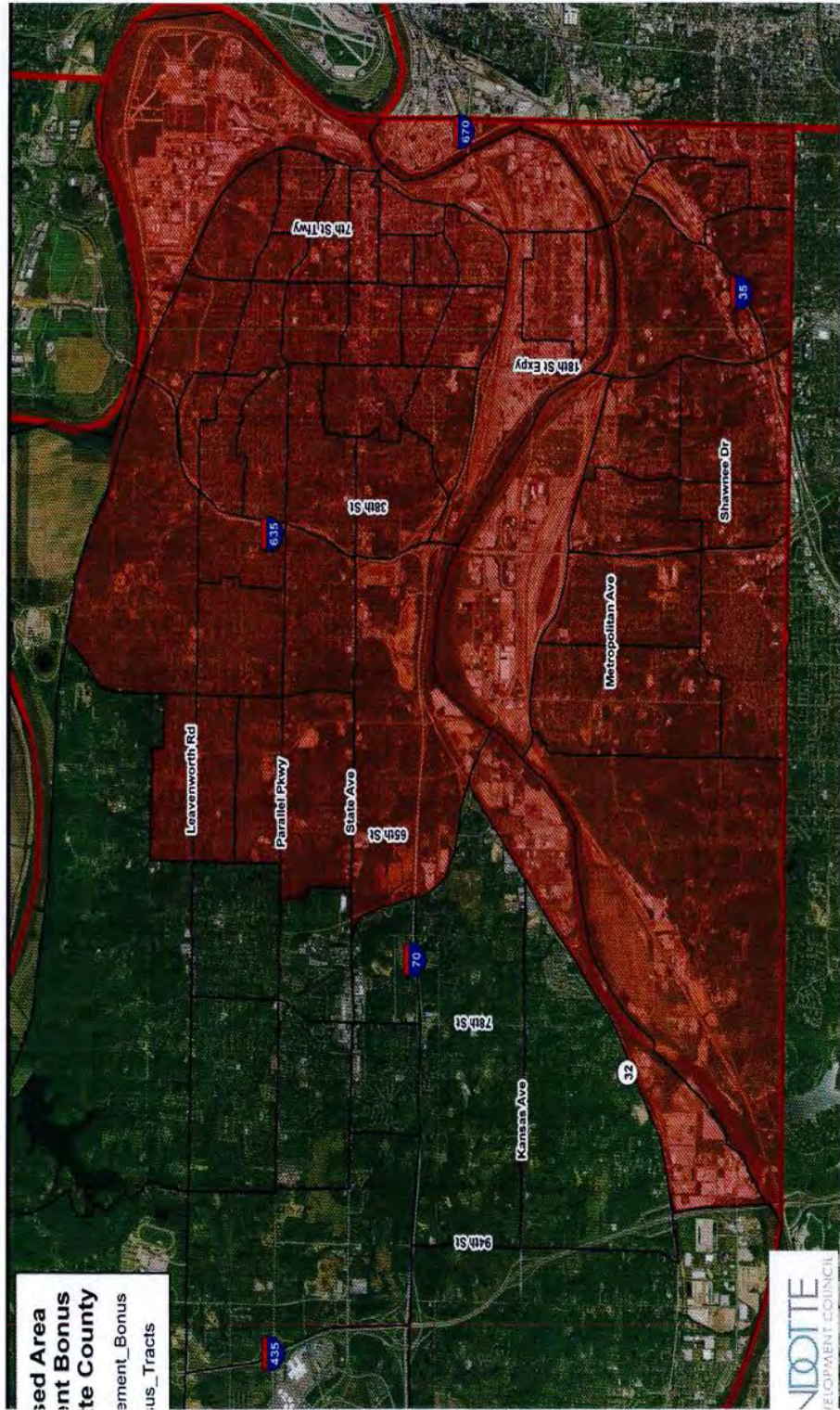
**XII. Related Documents and References:**

- A. Local Economic Development Policy
- B. Debt Policy
- C. County Administrator policies as applicable

# Target Area Provision -10% Bonus



## EXHIBIT A Target Area Bonus



**EXHIBIT B**  
**Target Industries \*\*\***

<b>NAICS Code</b>	<b>Industry</b>	<b>Bonus Abatement Percentage</b>
3111	Animal Food Manufacturing	5%
3251	Basic Chemical Manufacturing	5%
3253	Pesticide, Fertilizer, and other Ag Chemical Mfg	5%
3254	Pharmaceutical and Medicine Manufacturing	5%
3341	Computer and Peripheral Equipment Manufacturing	5%
3342	Communication Equipment Manufacturing	5%
3343	Audio and Video Equipment Manufacturing	5%
3344	Semiconductor and Other Electronic Component Manufacturing	5%
3345	Navigational Measuring, Electro-medical, and Control Instruments Manufacturing	5%
3359	Other Electrical Equipment and Component Manufacturing if researching developing or manufacturing power system technology for the following: Aerospace; Space; Defense; Hybrid vehicles; or Implantable or wearable medical devices	5%
3364	Aerospace Product and Parts Manufacturing	5%
3391	Medical Equipment and Supplies Mfg	5%
5171	Wired Technology Carriers	5%
5179	Other Telecommunications	5%
5181	Internet Service Providers and Web Search Portals	5%
5182	Data Processing, Hosting, and Related Services	5%
5416	Management, Scientific, and Technical Consulting Services	5%



NAICS Code	Industry	Bonus Abatement Percentage
5417	Scientific Research and Development Services	5%
6113	Colleges, Universities and Professional Schools	5%
54171	Research & Development in Physical, Engineering and Life Sciences	5%
325193	Ethyl Alcohol Manufacturing	5%
325199	All Other Basic Organic Chemical Manufacturing	5%
325411	Medicinal and Botanical Manufacturing	5%
325412	Pharmaceutical Preparation Manufacturing	5%
325414	Biological Product (except Diagnostic) Manufacturing	5%
334510	Electro-medical and Electrotherapeutic Apparatus Mfg	5%
334516	Analytical Laboratory Instrument Manufacturing	5%
334517	Irradiation Apparatus Manufacturing	5%
339111	Laboratory Apparatus and Furniture Mfg	5%
339112	Surgical and Medical Instrument Manufacturing	5%
339113	Surgical Appliance and Supplies Mfg	5%
339114	Dental Equipment and Supplies Mfg	5%
541380	Testing Laboratories	5%
541711	Research and Development in Biotechnology	5%
621511	Medical Laboratories	5%
621512	Diagnostic Imaging Centers	5%
622110	General Medical and Surgical Hospitals	5%

*Quality office developments shall receive up to a 15% bonus depending on quality design and material*

*\*\*\*Target Industries included in Exhibit B are excluded from Minimum Employment Requirements.*

**EXHIBIT C**  
**Residency Bonus**

Percentage of Residency Hires	Abatement Bonus Percentage	Minimum Employment
25% Wyandotte County Residents Employed 50% Wyandotte County Residents Employed	5% Abatement Bonus 10% Abatement Bonus	35 New Hires 70 New Hires

*\*\*\*Target Industries included in Exhibit B are excluded from Minimum Employment Requirements.*

**EXHIBIT D**  
**Minority, Women, and Locally Owned Business Bonus**

MBE / WBE / LBE Participation Percentage	Abatement Bonus Percentage
LBE – 15% MBE – 10% WBE – 5%  <i>Combined Total – 25%</i>	5% Abatement Bonus
LBE – 20% MBE – 15% WBE – 10%  <i>Combined Total – 35%</i>	10% Abatement Bonus

**EXHIBIT E**  
**Environmental Design Bonus**

LEED Certification Level	Abatement Percentage Bonus
LEED Certified or LEED Silver	5% Abatement Bonus
LEED Gold or LEED Platinum	10% Abatement Bonus

## **EXHIBIT F**

### **Fee Schedule**

The following fees are hereby established:

- a. Application Fee.** For Existing Businesses, a non-refundable application fee of \$1,000 shall accompany all applications for the issuance of Private Activity Bonds or for EDX abatement. For New Businesses, a non-refundable application fee of \$2,000 shall accompany all applications for the issuance of Private Activity Bonds or for EDX abatement.
- b. Issuance Fee.** For Projects requesting tax abatement, applicants shall pay an issuance fee of (i) .400 of the first \$10 million par amount of Bonds being issued or the amount of EDX abatement being requested, plus (ii) .250 of the par amount in excess of \$10 million but less than \$25 million of Bonds being issued or the amount of EDX abatement being requested. (iii) .125 of the par amount in excess of \$25 million of Bonds being issued. The fee shall be due and payable at the time the Bonds are issued.
- c. Additional Costs.** The applicant shall reimburse the Unified Government for all costs associated with all legal publication notices, application fees to the Court of Tax Appeals, the Unified Government's Bond Counsel fees, and all other miscellaneous costs.
- d. Monitoring Fee.** The Unified Government will require an annual compliance review of all Projects receiving tax abatement either from the issuance of Private Activity Bonds or by EDX. The business will be required to submit an annual monitoring fee of \$1,000 for activities required to insure compliance.



## Risk Management & Internal Controls Policy

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### **Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments. This policy shall be administered on behalf of the County Administrator by the UG Risk Management Committee comprised of the departments of Legal, Human Resources, Purchasing and County Administrator's Office.

### **I. Purpose:**

The UG's Risk Management and Internal Controls policy establishes proper procedures to safeguard UG assets and ensure efficiency of UG operations. This policy applies to all assets whether they are monetary or physical.

The UG must use resources efficiently. By optimal use and effective management of those resources, the UG can achieve its goals, ensure compliance with all applicable laws and regulations and ensure reliability in financial reporting.

The Risk Management and Internal Controls policy directs staff to protect the UG against losses affecting its assets and its ability to provide ongoing services. In addition, to the extent possible, the policy ensures safe work, security and service environment for UG staff and members of the community. The final objective of the Risk Management and Internal Controls policy is to limit/minimize the cost of implementing the UG's risk management activities.

### **II. Applicability and Scope:**

This policy shall apply to all related functions under the control of the Mayor and the Board of Commissioners.

### **III. Policy:**

The UG Committee, comprised of Legal, Human Resources, Purchasing and County Administrative Office, is responsible for the risk management program and the carry-out the organization-wide risk management activities.

Implementation components may include:

- Selection of insurance providers and coverage
- Selection of risk management consultant
- Selection of insurance broker

- Reviewing of contracts for potential exposure
- Implementing and monitoring safety programs
- Identifying exposures which can have an adverse effect to UG assets and employees
- Introducing programs to lessen the possibility of loss or injury to all UG employees
- Submitting annually to the Mayor and Commission a status report of the risk management program
- Periodic committee meetings to review the risk management program

***Risk Management.*** The Unified Government's insurance coverage consists of both a self-insurance policy and policies maintained with various carriers. Exposure to various risks associated primarily with weather related incidents such as wind, hail and storm damage is covered by property insurance.

***Accident and Health.*** The Unified Government is both self-insured and fully insured for accident and health claims. Claims for Unified Government employees (except for BPU employees) are administered through a third-party administrator for the Unified Government's self-insured plan. Premiums are paid by employer and employee contributions into an internal service fund and are available to pay claims and costs of an administrative service agreement. The government purchases an excess insurance policy annually to minimize risk. Incurred but not reported claims are reported as a liability. The outstanding claims liability is calculated from historical data and future expectations. This includes an estimated liability for known claims as well as an estimated liability for claims incurred but not reported.

***Workers' Compensation.*** The Unified Government is self-insured for workers' compensation. Premiums are paid from the general fund into an internal service fund and available to pay claims, claim reserves and administrative costs of the program. An excess coverage insurance policy covers individual claims, subject to policy terms. The Committee evaluates policy options on an annual basis.

The Unified Government attorney prepares estimates of the amounts of unsettled claims under the self-insurance program. The outstanding claims liability is calculated from historical data and future expectations. This includes an estimated liability for known claims as well as an estimated liability for claims incurred but not reported.

***General Liability.*** The Unified Government is also self-insured for liability claims. All liability claims are reviewed, challenged if appropriate, and processed for payment at the agreed amount by the Legal Department. Kansas statutes limit the liability in tort cases to \$500,000.

The UG maintains an internal reserve fund to be used for losses and insurance purchases. Insurance purchased by the UG will effectively be used.

The UG shall maintain an environment conducive to good internal control and safeguard its assets against loss. Additionally, the UG will monitor its accounting data for accuracy and reliability and encourage adherence to this policy. In addition, both the UG Internal and External Auditor audits, on a continuing basis, various transactions and processes for



compliance and other applicable city policies and procedures based upon vulnerability assessments.

The UG internal Auditor will provide reasonable assurances against risk by performing on-going audits that require:

- Implementing control systems to prevent a single employee from being authorized to record transactions and obtain custody of related assets. Duties are segregated within the department.
- Securing UG assets and records and limiting employee access, based on the job need. UG files/records will be protected from theft, environmental damage and backed-up for continued government operations.
- Scheduled or periodic inventory of accounting records and physical inventory of assets for historical comparison and review.
- All authorized transactions are in accordance to the management policies. The UG's risk management and internal controls policy will be reviewed annually. In addition, regularly scheduled trainings will be held to help facilitate organization-wide implementation. The policy may include individual department's safety protocols.



## Procurement and Purchasing Policy

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### **Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments, including the General Services Department, Procurement Division. This policy shall be administered on behalf of the County Administrator by the General Services Director and the Procurement Director.

### **I. Policy Declaration:**

The purchase of goods or services made by or on behalf of the Unified Government, its agencies, departments, officials and authorized agents shall be made in accordance with the Unified Government Procurement Code and Regulations; and in a manner which provides for the most effective expenditure of Unified Government funds; provides for the prevention of misappropriation of funds, excessive spending of taxpayer resources, provide for the use of generally accepted accounting practices and generally accepted auditable documentation; and provides suppliers with equal access and opportunities, in an open and competitive market environment without regard to factors unrelated to quality, cost and availability of goods or services and complies fully with all applicable federal, state and local laws, rules and regulations. If there is a conflict between the Procurement Code and Regulations and this Purchasing Policy, the Procurement Code and Regulations prevail.

### **II. Applicability and Scope:**

This policy shall apply uniformly to all employees, authorized agents, officials, departments, agencies, boards, commissions and representatives of the Unified Government for the expenditure of all Unified Government funds or under authority of any budget approved by the Unified Government Commissioners. This policy shall not apply to the Board of Public Utilities of Kansas City, Kansas. This policy shall apply to the purchase of goods or services regardless of purpose or necessity unless that purchase is specifically exempted by the Procurement Code and Regulations or the Unified Government Commissioners.

### **III. Responsible Unified Government Officials:**

The Unified Government Commission authorizes the Unified Government Administrator to establish procedures as necessary to effectively and fairly carry out this policy.

### **IV. Preference Policy:**

Preference will be given to Wyandotte County vendors if evaluation of the bid indicates that all aspects are equal, including but not limited to the following: product, make model, warranty, shipping and handling price. Pursuant to K.S.A. 75-3740a to the extent permitted

by law, whenever the Unified Government awards contracts for the erection, construction, alteration or repair of any public building or structure or any purchase of goods, merchandise, materials, supplies or equipment of any kind, the contractor domiciled outside the state of Kansas, to be successful, shall submit a bid the same percent less than the lowest bid submitted by a responsible Kansas contractor as would be required of such Kansas domiciled contractor to succeed over the bidding contractor domiciled outside Kansas on a like contract let in such contractor's domiciliary state.

#### **Purchase of Goods and Services**

- a. **Unauthorized Purchases** - The purchase of goods or services, including those by lease, lease/purchase, or rental shall be made in accordance with the Unified Government Procurement Code and Regulations. Any purchases of goods or services which; does not comply with these procedures shall be considered unauthorized. Unauthorized purchases shall not be processed for payment and the goods or services shall be rejected or returned. Circumvention of these procedures, including splitting purchases, is not allowed.
- b. **Purchases up to \$1,999.99** - The User Department may authorize purchases \$1.00 up to \$1,999.99 if purchasing practices shall be retained in the User Department file. The User Department will make every effort to satisfy the intent of the Procurement Code Regulations. The User may pay for purchases up to \$1,999.99 with a SPUD document of Unified Government Procurement Card.
- c. **Purchases from \$2,000.00 up to \$19,999.99** - The User Department shall request a minimum of three (3) competitive quotes and shall purchase based on the best quote. Users are required to complete the "Documentation for Purchases from \$2,000.00 up to \$19,999.99" form. This form can be obtained in Purchasing or on the Intranet.
- d. **Purchases \$20,000 and greater** - For purchases \$20,000 and greater, the User Department shall submit a written request to the Purchasing Director and/or designee that includes recommended specifications, qualifications, justification and recommended date for receipt of bids. The Purchasing Director and/or designee will direct preparation of all necessary documentation, advertisements, reviews or other details necessary for formal solicitation.
- e. **Professional Services** - Professional services include services for engineering, architecture, real estate appraisal, land surveying, accountants, lawyers and consultants. Professional services up to \$19,999.99 may be procured by a User Department with prior written approval from the department head and Purchasing Director. Procurement of \$20,000 and more shall be procured by formal solicitation. (See Sections G and H for different types of solicitation.)
- f. **Construction** - A User Department may authorize construction purchases up to \$1,999.99. Documentation of competitive purchasing practices shall be retained in the User Department files. Written quotations shall be solicited from local, women and minority business enterprises. A User Department shall request a minimum of three (3) written quotes for purchases between \$2,000 and \$49,999.99 use the "Documentation

for Purchases” form. For each “no bid” received, one (1) additional vendor must be contacted up to a maximum of five (5) vendor contacts.

Construction purchases of \$50,000 and greater shall be by formal solicitation unless covered by KSA 19-214. Those purchases governed by K.S.A. 19-214 (County building, county jails and county bridges of \$50,000 or greater) shall be by formal solicitation.

Davis Bacon: All bids in excess of \$15,000 shall be subject to the Davis-Bacon Act, (Prevailing Wage Rate).

**g. *Formal Competitive Purchasing Practices***

Competitive Sealed Bidding: This procurement method is used when the nature of the procurement permits award to the lowest responsive and responsible bidder who agrees by its bid to perform without condition or reservation in accordance with the purchase description, delivery or performance schedule, and all other terms and conditions of the Invitation for Bids.

Competitive Sealed Proposals: This method may be used under the following circumstance: If a contract can be awarded solely on the basis of information that would be submitted by bidders at the time of opening, competitive sealed bidding is the method which should be used.

- h. *The Formal Solicitation Process (Bids and RFP's)***- The formal solicitation process shall be used for: (1) All purchases of \$20,000 or greater, including construction purchases over 50,000.00 covered by K.S.A. 19-214 (county jails, county buildings, and county bridges); and (2) All construction purchases not covered by K.S. A. 19-214 of \$50,000 or greater.
- i. *Emergency Purchase*** - An emergency purchase may be made when it is determined by the User Department that Unified Government operations shall be adversely affected by delay or due to a disaster which creates a threat to public health, welfare or safety. Emergency purchases shall use such competitive processes as are allowed by the urgency of the situation. Purchases requiring immediate authorization such as equipment or building repairs will be expedited by the Department Head.
- j. *Sole Source Purchases*** - A purchase may be considered sole source if it is determined by the Purchasing Director that there is only one supplier that can provide required goods or services. A sole source purchase shall not require a competitive bid for its acquisition but shall still require the Purchasing Director’s approval if the purchase exceeds \$20,000.00. Documentation shall be required for sole source determination.
- k. *Change Orders (REMOVED, since it has been moved to Construction)*** - Change orders are issued to cover costs or address changes in terms and conditions associated with unforeseen problems not addressed in the bidding or contract documents, or changes or modifications that may be recommended after a contract award.
- l. *Term & Supply Contracts*** - A term and supply contract is the result of a negotiated purchase or Bid/RFP for the purchase of similar goods or services from one or more vendors over a specific time period. The term and supply contract may provide for pricing in one of the following ways: (1.) Vendors will submit unit prices that will remain

in effect for the duration of the contract for specific goods or services. (2.) Vendors may submit a catalog or price list and bid a percentage discount to be deducted from the current or fixed list prices for the duration of the contract.

**m. *Standard Specifications*** - Standard specification will be developed to provide flexibility and consistency in Unified Government owned property. The User Departments, at the direction of the Purchasing Director and/or designee, will be responsible for working with each other in developing standard specification for commonly used goods or services.

**n. *Exemptions*** - The following are exempted from the Unified Government Procurement Code: (1.) Temporary notes; (2.) Sales of bonds; and (3.) Investments of idle funds. The Unified Government will follow the procedures as required by Kansas Statutes. However, selection of professional services providers such as financial adviser, bond counsel and underwriters/investors and bankers will follow the purchasing policies for professional services.

**V. Quality Control and Quality Assurance:**

It is the responsibility of the General Services Director and the Procurement Director to ensure the presence of procedures that provide sufficient guidance to affected Unified Government personnel to fulfill the intent of this policy. These policies will be reviewed at least annually and updated on an as-needed basis.

**VI. Metrics:**

To be developed and managed accordingly.

**VII. Definitions and Acronyms:**

To be provided upon request.

**VIII. Related Documents and References:**

A. County Administrator policies as applicable



## Red Flag Policy and Identity Theft Prevention Program

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### **Authority:**

The Mayor and the Board of Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Unified Government (UG). The County Administrator is responsible for carrying out the policy directives of the UG Board of Commissioners and managing the day-to-day operations of the executive departments.

### **I. Purpose:**

The Unified Government of Wyandotte County/Kansas City, Kansas (the "UG") developed this Identity Theft Prevention Program to comply with the Federal Trade Commission's Red Flag Rule, which implements Section 114 of the Fair and Accurate Credit Transaction Act of 2003. See 16 C. F. R. § 681.1; 15 U.S.C. § 1681c(h). This program is designed to detect, prevent, and mitigate identity theft in connection with the opening and maintenance of the following UG accounts:

- Any account that the UG offers or maintains primarily for personal, family, or household purposes and that involves multiple payments or transactions; and
- Any other account that the UG offers or maintains for which there is a reasonably foreseeable risk to customers or to the UG's safety and soundness from identity theft.

For the purposes of this program, "identity theft" is defined as fraud committed or attempted using the identifying information of another person without authority. This program was developed with oversight and approval of the chief financial officer. After considering the size and complexity of the UG's operations and account systems and the nature and scope of the UG's activities, the Board of Commissioners determined that this program is appropriate for the UG and approved it on 05/11/2011.

### **II. Identification of Red Flags:**

A "red flag" is a pattern, practice, or specific activity that indicates the possible existence of identity theft. To identify relevant red flags, the UG considered the types of accounts that it offers and maintains, the methods that it provides to open accounts, the methods that it provides to access accounts and its previous experiences with identity theft. The UG has identified in the listed categories the following red flags:

**Category A: Alerts, notifications, or warnings from a consumer reporting agency or service provider**

#### ***Red flags:***

- A fraud or active duty alert is included with a consumer report.

- A consumer reporting agency provides a notice of credit freeze in response to a request for a consumer report.
- A consumer reporting agency provides a notice of address discrepancy.
- A consumer report indicates a pattern of activity that is inconsistent with a person's history or usual pattern of activity, such as a recent and significant increase in the volume of inquiries; an unusual number of recently established credit relationships; a material change in the use of credit; or an account that was closed for cause or identified for abuse of account privileges by a financial institution or creditor.

#### **Category B: Suspicious documents**

##### ***Red flags:***

- Documents provided for identification appear to have been altered or forged.
- The photograph or physical description on the identification is not information on the identification and is not consistent with other information provided by the person presenting the identification.
- Other information on the identification is not consistent with readily accessible information on file, such as a previous signature or recent check.
- An application appears to have been altered or forged, or gives the appearance of having been destroyed and reassembled.

#### **Category C: Suspicious personal identifying information**

##### ***Red Flags:***

- Personal identifying information provided is inconsistent with other sources of information (such as an address not matching an address on a consumer report or a Social Security number [SSN] that was never issued).
- Personal identifying information provided by a person is inconsistent with other information provided by the person (such as inconsistent SSNs or birth dates).
- Personal identifying information (for example, address or phone number) is the same as shown on other applications or documents known to be fraudulent.
- Personal identifying information is of a type commonly associated with fraudulent activity (such as a fictitious billing address or an invalid phone number).
- The SSN provided is the same as another customer's SSN.
- The address or phone number provided is the same as or similar to that submitted by an unusually large number of other persons opening accounts or by other customers.
- A person fails to provide complete personal identifying information on an application or in response to notification that the application is incomplete.
- Personal identifying information provided is not consistent with information that is on file.

#### **Category D: Unusual use of or suspicious activity related to an account**

##### ***Red flags:***

- A change of address for an account followed by a request to change the account holder's name.



- An account is used in a way that is not consistent with prior use (such as late or no payments when the account has been timely in the past).
- Mail sent to the account holder is repeatedly returned as undeliverable even though transactions continue to be conducted in connection with the account.
- The UG receives notice that a customer is not receiving paper account statements.
- The UG receives notice that an account has unauthorized activity.
- The UG receives notice that there has been a breach in the UG's computer system.
- The UG receives notice that there has been unauthorized access to or use of customer account information.
- The UG receives notice that there has been unauthorized access to the UG's plans to take steps with certain data it maintains that contains customer information (i.e. destroying computer files).

**Category E: Notice of possible identity theft**

***Red flags:***

- The UG receives notice from a customer, an identity theft victim, law enforcement, or any other person that it has opened or is maintaining a fraudulent account for a person engaged in identity theft.
- The UG receives notice from another company or utility that identity fraud is suspected.

**III. Detection of Red Flags**

To detect red flags in connection with the opening of a new account, UG personnel will take one or more of the following steps to obtain and verify the identity of the person opening the account:

- Require identifying information such as name, date of birth, residential or business address, principal place of business for an entity, SSN, driver's license, or other identification;
- Verify the customer's identity, such as by copying and reviewing a driver's license or other identification card;
- Verify identity via a consumer reporting agency;
- Review documentation showing the existence of a business entity; or
- Independently contact the customer.

To detect red flags for an existing account, UG personnel will take the following steps to monitor account transactions:

- Verify the identification of customers if they request information (in person, via telephone, via facsimile, or via email);
- Verify the validity of requests to change billing addresses;
- Do not share identity and banking information with anyone, including the customer, but require the customer to give the information and verify with the information on the account; and
- Verify changes in banking information given for billing and payment purposes.

#### **IV. Preventing and Mitigating Identity Theft**

UG personnel who detect red flags will take one or more of the following steps, depending on the degree of risk posed:

- Continue to monitor the account for evidence of identity theft;
- Contact the customer;
- Change passwords or other security devices that permit access to the account;
- Reopen the account with a new number;
- Do not open a new account;
- Close the existing account;
- Notify law enforcement;
- Determine that no response is warranted under the particular circumstances; or
- Notify the program administrator for determination of the appropriate steps to take.

To prevent the likelihood of identity theft occurring with respect to UG accounts, the UG will take the following steps with respect to its internal operating procedures:

- Provide a secure website or clear notice that a website is not secure;
- When destroying paper documents or computer files containing customer information, completely and securely destroy the documents or files;
- Password protect office computers and set computer screens to lock after a set period of time;
- Require only the last 4 digits of SSNs (if any);
- Keep offices clear of papers containing customer information;
- Review reports and documentation and delete unneeded identity information;
- Keep computer virus protection is up to date;
- Require and keep only the kinds of customer information that are necessary for program administrative purposes; and
- Secure information that is being stored for state or federal retention guidelines.

#### **V. Duties Regarding Addressing Discrepancies**

When the UG receives notice from a nationwide consumer reporting agency that the address given by a customer substantially differs from the address contained in the consumer report, the UG may reasonably confirm that the address provided by the customer is accurate by any of the following means:

- Verifying the address with the customer;
- Reviewing utility records;
- Verifying the address through third-party sources; or
- Other reasonable means.

If an accurate address is confirmed, the UG will furnish the address to the nationwide consumer reporting agency from which it received the notice of address discrepancy if the UG establishes a continuing relationship with the customer and regularly and in the ordinary course of business furnishes information to the consumer reporting agency.

## **VI. Updating the Program and Red Flags**

This program will be periodically reviewed and updated to reflect changes in risks to customers or to the UG's safety and soundness from identity theft. At least annually, the chief financial officer will consider the UG's experiences with identity theft; changes in identity theft methods; changes in identity theft detection, prevention, and mitigation methods; changes in types of accounts that the UG maintains; and changes in the UG's business arrangements with other entities. After considering these factors, the chief financial officer will determine whether changes to this program, including the listing of red flags, are warranted. If the chief financial officer determines that administrative changes are warranted, he or she will implement such changes. Specific policy changes will be presented to the Board of Commissioners with the recommended changes and the Board of Commissioners will determine whether to accept, modify, or reject them.

## **VII. Program Administration**

- a) *Oversight.* The chief financial officer will act as program administrator and oversee this program. The program administrator will be responsible for the program's implementation and administration, including ensuring appropriate training of staff, reviewing staff compliance reports, determining which preventive or mitigating measures should be taken in particular circumstances and approving changes to the program to address changing identity theft risks.
- b) *Staff reports.* UG staff responsible for developing, implementing, and administering this program will report to the program administrator at least annually on compliance by the UG with the Red Flag Rule, 16 C.F.R. § 681.1. The report will address material matters related to the program and evaluate issues such as the effectiveness of policies and procedures in addressing the risk of identity theft in connection with the opening of accounts and existing accounts; service provider arrangements; significant incidents involving identity theft and management's response; and recommendations for changes to the program.
- c) *Service provider arrangements.* When the UG engages a service provider to perform an activity in connection with one or more accounts, it will take steps to ensure that the service provider conducts its activity in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft. These steps may include requiring the service provider by contract to have policies and procedures to detect red flags that may arise in the performance of its activities, to report any red flags to the program administrator, and to take appropriate steps to prevent or mitigate identity theft.

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