NOTICE OF JOB OPENING

GRANT POSITION

Posting Begins | October 8, 2020 | Posting Ends | October 21, 2020

Position Title | PROGRAM AIDE

Department | Health | Division | Personal Health Services – WIC

| New Position | X | Full-time | 40 Hrs./Week
| X | Replacement | Part-time A | Hrs./Week
| Seasonal Temporary | Part-time B | Hrs./Week

Location of Position | Public Health Department 619 Ann Avenue Kansas City, KS 66101

BRIEF JOB DESCRIPTION: The Public Health Department is seeking a Breastfeeding Peer Counselor to work in the WIC clinic part time. Position will work from home part time after successful completion of the 6-month probation period. Responsibilities include providing basic breastfeeding information and support to new mothers, counseling WIC pregnant and breastfeeding mothers via telephone at scheduled intervals; provide breastfeeding information to WIC clients regarding benefits, overcoming barriers; assisting with breastfeeding concerns and teaching breastfeeding classes to WIC clients. Attends monthly staff meetings and scheduled breastfeeding conferences and workshops. Attends a minimum of 2 educational trainings per year to keep up to date with WIC regulations and breastfeeding recommendations. Assists with special breastfeeding projects and duties as assigned.

MINIMUM QUALIFICATIONS: High School Diploma or General Equivalency Diploma (GED) required; application must include statement describing breastfeeding experience (minimum of six months) and state if current or previous WIC participant. Applicants should be similar in age to the majority of WIC breastfeeding and pregnant participants (average age of women in their childbearing years).

SUCCESSFUL APPLICANT IS REQUIRED TO TAKE PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN.

Salary Range | $14.74/hr. | PI # | 6347 | Class. Code | 1415

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE.

PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY

The Unified Government of Wyandotte County / Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce.

EOE